

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER ROOM 126  
REGULAR SCHOOL BOARD MEETING  
NOVEMBER 8, 2018  
5:30 PM**

**AGENDA**

Notice is hereby given that the School Board of North Branch Area Public Schools will hold a Regular School Board Meeting on Thursday, November 8, 2018 at 5:30 PM in the North Branch Area Education Center Room 126, 38705 Grand Ave, North Branch, MN 55056.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. School Board Recognition
- VI. Superintendent's Report
- VII. Removal of Consent Items for Discussion
- VIII. Approval of Consent Items
  - A. Minutes of October 11, 2018 Policy Committee Meeting
  - B. Minutes of October 11, 2018 Regular School Board Meeting
  - C. Authorization of Payments, Transfers, and Investment Activity
  - D. Personnel
    - 1. Jean Romo, leave request effective October 8, 2018 through November 2, 2018, as Schoolkeeper at North Branch Area Middle School

2. Katie Soule, resignation effective October 17, 2018, as SPED Assistant at North Branch Area Middle School
3. Wendi Shrock, resignation effective November 26, 2018, as SPED Assistant at North Branch Area Middle School
4. Katherine Hammond, employment effective October 15, 2018, as Lunchroom/Playground Assistant at Sunrise River Elementary School
5. Katie Soule, employment effective October 22, 2018, as Office Clerk at North Branch Area Middle School
6. 2018-19 Extra Curricular Winter Coach Positions
  - a. Roberta Disrud, Class 3, Step 5, as Head Coach for Dance
  - b. Gina Scott, Class 5, Step 1, as Assistant Coach for Dance
  - c. Matt Cottingham, Class 1, Step 6, as Head Coach for Boys Hockey
  - d. Zach Fairbanks, Class 3, Step 4, as Assistant Coach for Boys Hockey
  - e. Toby Palewicz, Class 3, Step 2, as Assistant Coach for Boys Hockey
  - f. Ryan Minke, Class 3, Step 4, as Assistant Coach for Boys Basketball
  - g. Jim VanEerden, Class 3, Step 10, as Assistant Coach for Boys Basketball
  - h. Alison Trampe, Class 1, Step 1, as Head Coach for Girls Basketball
  - i. Jessica Audette, Class 3, Step 1, as Assistant Coach for Girls Basketball
  - j. Tom Kingsland, Class 3, Step 7, as Assistant Coach for Girls Basketball
  - k. Abriel Schlenker, Class 4, Step 1, as Assistant Coach for Gymnastics
  - l. Kyle Kahl, Class 3, Step 5, as Assistant Coach for Wrestling

- m. Sean Huset, Class 6, Step 5, as Coach for Middle School Boys Basketball
- n. Kathy Crudo, Class 6, Step 1, as Coach for Middle School Girls Basketball
- o. Steve Christensen, Class 6, Step 10, as Coach for Middle School Girls Basketball

7. 2018-19 Activity Advisor Positions

- a. Tonya Barnes, Class 7, Step 5, as Co-Director for One Act Play
- b. Laura Michels, Class 7, Step 1, as Co-Director for One Act Play

E. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- IX. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

X. Old Business

A. Consider Second Reading of the Following Policies

- 1. North Branch Policy 497 - VEBA Policy Providing the Option for Nonorganized Employees to Participate in a High Deductible Health Plan (HDHP), Coupled with a Health Care Arrangement Account
- 2. North Branch Policy 498 and FORM - Employment of Non Exempt Employees for the Supervision and Management of Extracurricular Functions

3. North Branch Policy 697 - Controversial Issues in the Classroom
4. Policy 102 - Equal Educational Opportunity
5. Policy 205 - Open Meetings and Closed Meetings
6. Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
7. Policy 401 - Equal Employment Opportunity
8. Policy 413 - Harassment and Violence and FORM
9. Policy 419 - Tobacco-Free Environment
10. Policy 421 - Gifts to Employees and School Board Members

#### XI. New Business

- A. Preliminary Financial Statement Report
- B. Consider Establishment of June 30, 2018 Designated Fund Balance for Severance of \$282,419.18 and Assigned Fund Balances for Q Comp of \$89,006.13
- C. Consider Resolution Relating to Solicitation of Bids and Prevailing Wage for Certain School Construction Projects
- D. Consider Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election
- E. Consider Setting a New Date Between November 9-16, 2018 to Canvass the Results of the School District General and Special Election (Originally scheduled for November 12 - Veteran's Day observance - Cannot hold any meetings on this date)
- F. Consider First Reading of the Following Policies

1. Policy 504 - Student Dress and Appearance
2. Policy 506 - Student Discipline
3. Policy 509 - Enrollment of Nonresident Students
4. Policy 530 - Immunization Requirements
5. Policy 611 - Home Schooling

## XII. Addendum

### A. Consent

1. Melissa Anderson, temporary employment effective November 6, 2018 through June 30, 2019, as Scanning Clerk at North Branch Area Public Schools
2. 2018-19 Extra Curricular Winter Coach Positions
  - a. Jim Hoard, Class 1, Step 7, as Head Coach for Wrestling
  - b. Ed Oehlers, Class 3, Step 7, as Assistant Coach for Wrestling
  - c. Aaron Bistram, Class 3, Step 4, as Assistant Coach for Boys Hockey
  - d. Rikki Beaver, Class 6, Step 4, as Coach for Middle School Girls Basketball
  - e. Rikki Beaver, Class 6, Step 4, as Coach for Middle School Boys Basketball
3. 2018-19 Activity Advisor Position
  - a. Scott Tolzmann, Class 6, Step 3, as Assistant Coach for Speech
4. Agreement Between Independent School District No. 138 and All About Caring Home Care Inc.

5. Agreement Between Independent School District No. 138 and 4 Point 0 School Services of North Branch Inc.

6. Agreement Between Independent School District No. 138 and St. John's Evangelical Lutheran Church of Stacy, Minnesota

### XIII. Information

A. Board & Administrator November 2018 Issue

### XIV. Board Requests

### XV. Committee Reports

A. SEE (Schools for Equity in Education)

B. Negotiations

C. MSBA Update or Report

D. MSHSL

E. SCRED Report

F. Staff Development Report

G. Community Education Advisory Committee Report

H. Policy Committee Report

### XVI. Dates to Remember

A. Thursday, December 13, 2018 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Room 118

B. Thursday, December 13, 2018 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126

## XVII. Adjournment