

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER ROOM 126  
REGULAR SCHOOL BOARD MEETING  
OCTOBER 11, 2018  
5:30 PM**

**AGENDA**

Notice is hereby given that the School Board of North Branch Area Public Schools will hold a Regular School Board Meeting on Thursday, October 11, 2018 at 5:30 PM in the North Branch Area Education Center Room 126, 38705 Grand Ave, North Branch, MN 55056.

- I. Call to Order
  
- II. Roll Call
  
- III. Pledge of Allegiance
  
- IV. Approval of Agenda
  
- V. Superintendent's Report
  
- VI. Removal of Consent Items for Discussion
  
- VII. Approval of Consent Items
  - A. Minutes of September 13, 2018 Policy Committee Meeting
  
  - B. Minutes of September 13, 2018 Regular School Board Meeting
  
  - C. Authorization of Payments, Transfers, and Investment Activity
  
  - D. Personnel
    - 1. Bethany Kozel, resignation effective October 17, 2018, as Office Clerk at North Branch Area Middle School
  
    - 2. Angela Rogers, employment effective September 26, 2018, as School Age Care Adult Assistant at North Branch Area Education Center

3. Angela Rogers, resignation effective September 26, 2018, as School Age Care Adult Assistant at North Branch Area Education Center
4. Angela Rogers, employment effective September 26, 2018, as Lunchroom Assistant at North Branch Area Middle School
5. Angela Rogers, resignation effective September 26, 2018, as Lunchroom Assistant at North Branch Area Middle School
6. Lori Anderson, resignation effective January 31, 2019, as Custodian at North Branch Area Middle School
7. Shelley Brinkman, leave request effective November 28, 2018 through January 8, 2019, as Intervention/Spanish Teacher at Sunrise River Elementary School

E. Approval of Seniority Lists

1. NBEA (North Branch Area Education Association)
2. NBSSA (North Branch Support Staff Association)
3. SEIU Local 284 (Custodial)

F. Annual Assurance of Compliance Report

G. Agreement Between Independent School District No. 138 and Prairie River Home Care, Inc.

H. Agreement Between Independent School District No. 138 and Chisago County to Implement the Educational Stability Provisions of the Every Student Succeeds Act and the Fostering Connections to Success and Increasing Adoptions Act of 2008

I. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

IX. Old Business

X. New Business

A. Consider Resignation of School Board Member Cathie Pascavage

B. Consider Nomination of School Board Clerk Position

C. Consider Resolution Providing for Sale of Aid Anticipation Certificates of Indebtedness; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Certificates

D. Consider Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation

E. Consider First Reading of North Branch Policy 497 - VEBA Policy Providing the Option for Nonorganized Employees to Participate in a High Deductible Health Plan (HDHP), Coupled with a Health Care Arrangement Account

F. Consider First Reading of North Branch Policy 498 and FORM - Employment of Non Exempt Employees for the Supervision and Management of Extracurricular Functions

G. Consider First Reading of North Branch Policy 697 - Controversial Issues in the Classroom

H. Consider First Reading of Policy 102 - Equal Educational Opportunity

I. Consider First Reading of Policy 205 - Open Meetings and Closed Meetings

J. Consider First Reading of Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations

K. Consider First Reading of Policy 401 - Equal Employment Opportunity

L. Consider First Reading of Policy 413 - Harassment and Violence

M. Consider First Reading of Policy 419 - Tobacco-Free Environment

N. Consider First Reading of Policy 421 - Gifts to Employees and School Board Members

XI. Addendum

A. Consent

1. Consider Personnel Actions

a. Revise Personnel Policies Providing Terms and Conditions for Non-Union Employees Effective July 1, 2018 through June 30, 2020

1. 12 Month Hourly Personnel

2. Salaried Classified Personnel

3. JROTC Instructors

4. Accountant

5. Director of Activities

6. Director of Buildings and Grounds

7. Director of Community Education

8. Director of Finance and Human Resources
  9. Director of Technology
  10. Director of Teaching and Learning
- b. Ratify Contract Between the North Branch Principals Association and North Branch Independent School District Effective July 1, 2018 through June 30, 2020
  - c. Ratify Contract Between the North Branch Support Staff Association and North Branch Independent School District Effective July 1, 2018 through June 30, 2020
  - d. Amendment to Superintendent Contract
2. Cherie Turek, leave request effective October 1, 2018 through October 19, 2018, as Tech Support Specialist II at North Branch Area Public Schools
  3. David Jennrich, employment effective October 8, 2018, as SPED Assistant at North Branch Area Middle School
  4. David Jennrich, employment effective October 8, 2018, as Lunchroom Assistant at North Branch Area Middle School
  5. David Jennrich, employment effective October 8, 2018, as School Age Care Adult Assistant at North Branch Area Education Center
  6. John Rainer, employment effective October 10, 2018, as Lunchroom Assistant at North Branch Area Middle School
  7. 2018-19 Activity Advisor Position
    - a. Ryan Schlagel, Class 6, Step 2, as Grades 7-9 FTC Robotics Coordinator

## XII. Information

## XIII. Board Requests

#### XIV. Committee Reports

- A. SEE (Schools for Equity in Education)
- B. Negotiations
- C. MSBA Update or Report
- D. MSHSL
- E. SCRED Report
- F. Staff Development Report
- G. Community Education Advisory Committee Report
- H. OPEB Committee Report
- I. Policy Committee Report

#### XV. Dates to Remember

- A. Saturday, October 13, 2018, Perfect 10 Event, 5:00 pm, Spirit River Community Center, Isanti, MN
- B. Thursday, November 1, 2018 School Board Retreat, 5:30 pm, North Branch Area Education Center, Room 118
- C. Thursday, November 8, 2018 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Room 118
- D. Thursday, November 8, 2018 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126
- E. Monday, November 12, 2018 Special School Board Meeting (Canvass the Election), 5:30 pm, North Branch Area Education Center, Room 126

#### XVI. Adjournment

