

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER ROOM 126  
REGULAR SCHOOL BOARD MEETING  
SEPTEMBER 11, 2014  
7:00 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
  - A. Minutes of August 14, 2014 School Board Retreat
  - B. Minutes of August 14, 2014 Work Session
  - C. Minutes of August 14, 2014 Regular School Board Meeting
  - D. Authorization of Payments, Transfers, and Investment Activity
  - E. Personnel
    - 1. Cheryl Sill, MA 00, Step 17, as Science Teacher at North Branch High School
    - 2. Kasey Perell, BA 00, Step 1, as Social Studies Teacher at North Branch High School
    - 3. Kelly Johnson, MA 00, Step 1, as Second Grade Teacher at Sunrise River Elementary School

4. Cristina Funke, BA 00, Step 1, as First Grade Teacher at Sunrise River Elementary School
5. Rebekah Banks, BA 15, Step 9, as Third Grade Teacher at Sunrise River Elementary School
6. Barbara Marko, BA 00, Step 1, as Spanish Teacher at North Branch High School
7. Samantha Hebzynski, BA 00 Step 2, as Second Grade Teacher at Sunrise River Elementary School
8. Lisa Lemke, MA, Step 9, as Early Childhood Special Education Teacher at North Branch Area Public Schools
9. Victoria Klun, MA 00, Step 5, LTS for Kathleen Stan, for the 2014-15 school year, as Kindergarten Teacher at Sunrise River Elementary School
10. Pamela Hendricks, MA 60, Step 17, LTS for the replacement of Connie Sim from August 27, 2014 - December 23, 2014, as SPED Teacher at Sunrise River Elementary School
11. Amanda Burggraff, MA 00, Step 3, LTS for Ursula Scheele from August 29, 2014 - October 31, 2014, as Counselor at North Branch High School
12. Becky Wille, employment effective August 27, 2014, as Assessment Secretary at North Branch High School
13. Bobbie Tews, employment effective August 27, 2014, as SPED Paraprofessional at North Branch High School
14. Nathan Cardinal, employment effective August 27, 2014, as SPED Paraprofessional at North Branch High School
15. Kelcie Baker, employment effective August 27, 2014, as SPED Paraprofessional at North Branch High School
16. Debbie Drost, employment effective August 27, 2014, as SPED Paraprofessional at North Branch Middle School

17. Carol McGrath, employment effective August 28, 2014, as SPED Paraprofessional at North Branch High School
18. Russell Monson, employment effective August 29, 2014, as Parking Lot Attendant at North Branch High School
19. Lynn Seim, employment effective September 2, 2014, as SPED Paraprofessional at Sunrise River Elementary School
20. Barbara Browning, employment effective September 2, 2014, as SPED Paraprofessional at North Branch Middle School
21. Theresa Grittner, employment effective September 2, 2014 as Lunchroom Supervisor
22. Craig Debel, employment effective September 2, 2014 as Bus Driver
23. Natasha Edberg, employment effective September 2, 2014 as Bus Driver
24. Alecia Cox, employment effective September 15, 2014, as District Office Clerk at North Branch Area Public Schools
25. Jennifer Thompson, employment effective September 15, 2014, as District Office Clerk at North Branch Area Public Schools
26. Kathleen Stan, extension of leave request for the 2014-15 school year, as Second Grade Teacher at Sunrise River Elementary School
27. Theresa Brunnette, leave request effective November 5, 2014 to January 2, 2015, as SPED Teacher at North Branch Middle School
28. Lori Tiegen, leave request effective August 27, 2014 to September 16, 2014, as Third Grade Teacher at Sunrise River Elementary School
29. Jeffery Titus, resignation effective August 29, 2014 as Bus Driver
30. Stuart Schmidt, resignation effective August 29, 2014 as Bus Driver

31. Dawn Cashill, resignation effective August 25, 2014, as SPED Paraprofessional at North Branch High School
32. Rhonda Aho, resignation effective August 25, 2014, as SPED Office Clerk at North Branch Area Public Schools
33. 2014 Extra Curricular Fall Coach Position
  - a. Christopher Pignato, Class 4, Step 1, as Boys Soccer Assistant Coach

F. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

IX. Old Business

X. New Business

- A. Consider Setting the September 25, 2014 as a Special Meeting to Certify the Proposed Tax Levy 2014 Payable 2015

XI. Addendum

A. Consent

1. Karole Frink, resignation effective September 26, 2014 as Bus Driver

## 2. 2014 -2015 Activities Positions

- a. James Pope, Class 8, Step 3, as High School Pep Band Advisor
- b. Tanya Barnes, Class 4, Step 1, as Harmonaires Advisor
- c. James Pope, Class 4, Step 3, as Jazz Band Advisor
- d. Rachel Bigelow, Class 3, Step 1, as Fall Musical Director
- e. Rachel Bigelow, Class 9, Step 1, as Fall Musical Set Design Advisor (costumes) (.5 FTE)
- f. Tanya Barnes, Class 7, Step 1, as Assistant Fall Musical Advisor (vocal)
- g. James Pope, Class 7, Step 3, as Assistant Fall Musical Advisor (band)
- h. Chas Bettendorf, Class 8, Step 10, as Knowledge Bowl Advisor
- i. Jennifer Joyal, Class 9, Step 9, as Assistant Knowledge Bowl Advisor
- j. Rett Asbury, Class 8, Step 2, as Math League Advisor
- k. Chas Bettendorf, Class 8, Step 2, as National Honor Society Advisor (.5 FTE)
- l. Laura Roth, Class 8, Step 1, as National Honor Society Advisor (.5 FTE)
- m. Sharon Goeman, Class 10, Step 2, as Prom Advisor
- n. Mindy Lattimore, Class 4, Step 10, as Speech Advisor
- o. Pam Newbauer, Class 6, Step 9, as Assistant Speech Advisor
- p. Megan MacKenzie, Class 6, Step 3, as Student Council Advisor
- q. Derrick Rink, Class 6, Step 4, as Tech Club Advisor

- r. Chris Hay, Class 7, Step 2, as Yearbook Advisor
- s. Michelle Wille, Class 6, Step 1, as Link Crew Advisor (.5 FTE)
- t. Laura Roth, Class 6, Step 1, as Link Crew Advisor (.5 FTE)
- u. Nicole Chandler, Class 6, Step 1, as FCCLA Advisor
- v. Cory Faris, Class 8, Step 1, as International Club Advisor
- w. Donna Hryniewicki, Class 10, Step 2, as Middle School Jazz Band Advisor
- x. Donna Hryniewicki, Class 10, Step 2, as Middle School Ensemble Band Advisor
- y. Pam Newbauer, Class 9, Step 5, as Middle School Knowledge Bowl Advisor
- z. Cathy Regnier, Class 10, Step 1, as Middle School Show Choir Advisor
- aa. Pam Newbauer, Class 8, Step 5, as Middle School Speech Advisor
- bb. Pam Newbauer, Class 8, Step 7, as Middle School Student Council Advisor
- cc. Mary Colvin, Class 7, Step 1, as Middle School Yearbook Advisor
- dd. Marcia Schindler, Class 8, Step 1, as Middle School Math League Advisor

## B. New Business

### 1. Consider Personnel Actions

- a. Revise Personnel Policies Providing Terms and Conditions for Non-Union Employees Effective July 1, 2014 - June 30, 2016

#### 1. Salaried Classified Personnel

2. Accountant
  3. Director of Buildings and Grounds
  4. Director of Activities and Community Education
  5. Director of Technology
  6. Director of Transportation
  7. Director of Curriculum, Instruction, Assessment and Alternative Learning
  8. Director of Finance and Human Resources
- b. Ratify Contract Between the North Branch Principals Association and North Branch Independent School District Effective July 1, 2014 through June 30, 2016
  - c. Amend the Contract with the Superintendent for 2014-15 and 2015-16

## XII. Information

- A. Board & Administrator August 2014 Issue
- B. Board & Administrator September 2014 Issue

## XIII. Board Requests

## XIV. Committee Reports

- A. SEE (Schools for Equity in Education)
- B. Negotiations
  1. North Branch Support Staff Association (NBSSA)
  2. Teamsters Local 320 (Bus Drivers)

C. MSBA Update or Report

D. Minnesota State High School League Report

E. SCRED Report

F. TIES Report

G. Staff Development Report

H. OPEB Committee Report

I. ECFE Report

J. Policy Committee Report

XV. Dates to Remember

A. Wednesday, September 24, 2014 NBSSA Negotiations Session, 5:30 pm, North Branch Area Education Center, Room 118

B. Thursday, September 25, 2014 School Board Work Session, 7:00 pm, North Branch Area Education Center, Room 118

C. Thursday, October 9, 2014 Policy Committee Meeting, 5:00 pm, North Branch Area Education Center, Room 118

D. Thursday, October 9, 2014 Regular School Board Meeting, 7:00 pm, North Branch Area Education Center, Room 126

E. Thursday, October 23, 2014 School Board Work Session, 7:00 pm, North Branch Area Education Center, Room 118

XVI. Adjournment