

## **Executive Advisory Board Meeting**

Wednesday, May 3, 2023 9:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.  
Charles, IL 60174

1. **Call to Order**

2. **Approval of the Agenda**

3. **Public Comment**

4. **Consent Agenda**

4.1. Approval of the Minutes, Executive Board  
Meeting, April 5, 2023



## ***Mid-Valley Special Education Cooperative***

1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
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### **Executive Advisory Board Meeting April 5, 2023 9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, April 5, 2023 at the Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St. Charles, IL 60174.

#### **Call to Order**

Dr. Stirn, Superintendent D301, called the meeting to order at 9:00 a.m. Absent was Dr. Gordon, Superintendent D303, Board Chairman.

#### **Roll Call**

Upon roll call, the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

#### **Approval of the Agenda**

Dr. Stirn called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote. 4-0.

#### **Public Comment**

None

#### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, March 1, 2023
- 4.2 Approval of Bills, March, 2023
- 4.3 Approval of Payroll, March, 2023
- 4.4 Approval of Financial Report, March, 2023
- 4.5 Approval of the Treasurer's Report, March, 2023
- 4.6 Approval of Classroom Use Agreements

Dr. Stirn called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote. 4-0.

#### **Information**

##### **5.1 Student and Staff Enrollment, March, 2023**

Mrs. Palese reported the student/staff enrollment details for March 2023 and March 2022 to see the comparisons.

##### **5.2 2023-24 Program Locations**

Mrs. Palese shared the locations of all Mid-Valley programs for the 2023-24 school year.

### **5.3 Mid-Valley Administrative Liaison Meeting Minutes, March 17, 2023**

Mrs. Palese relayed the minutes from the Liaison meeting which focused on staffing needs.

#### **For Discussion**

##### **6.1 Staffing Plan Updates**

Mrs. Palese shared the staffing needs for Mid-Valley programs and for the Administrative Assistant roles. The Board asked for job descriptions to better evaluate needs for the Administrative Assistant's.

#### **For Action**

##### **7.1 Approval of CUSD 303 Administrative Fees for FY24**

Dr. Hichens motioned, seconded by Dr. Leden for Approval of the CUSD 303 Administrative Fees for FY24. Motion carried by unanimous roll call vote. 4-0.

##### **7.2 Approval of the Personnel Report, March, 2023**

Dr. Hichens motioned, seconded by Dr. Leden for Approval of the Personnel Report. Motion carried by unanimous roll call vote. 4-0.

#### **New Business**

None

#### **Adjournment**

Motion made by Dr. Leden and seconded by Dr. Hichens. By consensus, the motion carried 4-0 Ayes.

**The meeting adjourned at 9:25 AM**

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Chair of the Mid-Valley Board

*The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, May 3, 2023, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174*

4.2. Approval of the Bills, April, 2023

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: HARRIS BANK				Bank Account: 3445079				
14297	04/25/2023	1204	AKERS, BETHANY	MARCH MILEAGE	10.0000.2210.332.000.121	STAFF TRAVEL	\$92.55	
							Check Total:	\$92.55
14298	04/25/2023	1204	ANCONA, JESLYNN	MARCH MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$275.10	
							Check Total:	\$275.10
14299	04/25/2023	1204	Antoniou, Jessica	MARCH MILEAGE	10.0000.2210.332.000.121	STAFF TRAVEL	\$111.74	
							Check Total:	\$111.74
NCB	04/28/2023	1202	AXA EQUITABLE	V227364	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$650.00	
NCB	04/28/2023	1202	AXA EQUITABLE	V227364	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$100.00	
NCB	04/14/2023	1192	AXA EQUITABLE	V258309	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$650.00	
NCB	04/14/2023	1192	AXA EQUITABLE	V258309	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$100.00	
							Check Total:	\$1,500.00
14300	04/25/2023	1204	BAKER MEMORIAL UMC	AUG - MAY RENT	10.0000.1200.325.000.079	FACILITY RENTAL	\$4,000.00	
14300	04/25/2023	1204	BAKER MEMORIAL UMC	AUG - MAY RENT	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$4,000.00	
							Check Total:	\$8,000.00
14301	04/25/2023	1204	BATAVIA ENTERPRISES	MAY RENT	10.0000.1200.325.000.923	FACILITY RENTAL	\$5,738.83	
14301	04/25/2023	1204	BATAVIA ENTERPRISES	MAY RENT	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$1,681.97	
14301	04/25/2023	1204	BATAVIA ENTERPRISES	MAY RENT	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$50.00	
							Check Total:	\$7,470.80
14302	04/25/2023	1204	BINGHAM, MEG	FEBRUARY MILEAGE	10.0000.1200.332.000.079	STAFF TRAVEL	\$45.06	
14302	04/25/2023	1204	BINGHAM, MEG	FEBRUARY MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$11.27	
14302	04/25/2023	1204	BINGHAM, MEG	MARCH MILEAGE	10.0000.1200.332.000.079	STAFF TRAVEL	\$70.74	
14302	04/25/2023	1204	BINGHAM, MEG	MARCH MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$17.69	
							Check Total:	\$144.76
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$500.00	
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.330.000.078	ADMISSION COMMUNITY	\$986.64	

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14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.330.000.078	ADMISSION COMMUNITY	\$126.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$1,288.50
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$415.09
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$508.50
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.331.000.079	FIELD TRIPS/STUDENT TRAVEL	\$71.04
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$250.02
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.400.000.080	INCENTIVES	\$43.87
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.400.000.080	INCENTIVES	\$36.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$71.55
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$37.44
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$59.93
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$67.79
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$82.58
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$97.01
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$12.98
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$38.06
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$254.31
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$102.43

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14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.079	INSTRUCTIONAL SUPPLIES	\$56.94
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$4.08
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$112.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$45.99
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2139.410.000.130	SUPPLIES/MATERIALS	\$405.84
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2150.415.000.113	INSTRUCTIONAL SUPPLIES	\$12.95
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2190.310.000.114	PROFESSIONAL SERVICES	\$139.99
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2190.410.000.114	SUPPLIES/MATERIALS	\$210.28
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2190.418.000.114	EQUIPMENT < \$500	\$312.95
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2190.470.000.114	SOFTWARE/SUBSCRIPTIONS	\$18.93
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$6.99
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2320.414.000.140	FOOD/COOKING SUPPLIES	\$66.04
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2560.315.000.080	FOOD SERVICE	\$102.32
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$125.97
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1200.410.000.223	ESSER SUPPLIES/MATERIALS	\$398.84
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1200.410.000.223	ESSER SUPPLIES/MATERIALS	\$632.48
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$46.79
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$70.32
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$3.75

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14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$29.67
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$92.01
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$36.45
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$106.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$119.65
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.2210.312.001.323	STAFF DEV COORDINATORS	\$250.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.2210.312.004.323	STAFF DEV RELATED SERVICES	\$45.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.2210.312.140.323	STAFF DEV EXECUTIVE DIRECTOR	\$175.00
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.2210.314.000.323	STAFF DEV COOPERATIVE WIDE	\$49.98
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	14.0000.2210.314.000.323	STAFF DEV COOPERATIVE WIDE	\$1,543.33
14303	04/25/2023	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	4/5 STATEMENT	20.0000.2540.319.000.078	CABLE/INTERNET-SHELBY	\$432.47
Check Total:							\$10,702.75
14283	04/07/2023	1184	BRIGHTSTAR KANE COUNTY	7564105	10.0000.1200.314.000.028	CONSULTANTS	\$2,677.50
14283	04/07/2023	1184	BRIGHTSTAR KANE COUNTY	7579571	10.0000.1200.314.000.028	CONSULTANTS	\$3,293.75
Check Total:							\$5,971.25
14304	04/25/2023	1204	CITY OF ST CHARLES	3/6-4/3/23 224241018	20.0000.2540.370.000.000	WATER/SEWER	\$136.31
14304	04/25/2023	1204	CITY OF ST CHARLES	3/6-4/3/23 224241018	20.0000.2540.466.000.000	ELECTRICITY	\$3,164.14
14304	04/25/2023	1204	CITY OF ST CHARLES	3/6-4/3/23 224912048	20.0000.2540.370.000.000	WATER/SEWER	\$88.27
Check Total:							\$3,388.72
14284	04/07/2023	1184	COMMUNITY THERAPY SERVICES	1881	10.0000.2139.314.000.130	CONSULTANTS	\$9,101.00
14284	04/07/2023	1184	COMMUNITY THERAPY SERVICES	1881	10.0000.2150.314.000.113	CONSULTANTS	\$10,012.50
Check Total:							\$19,113.50

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14305	04/25/2023	1204	CUSD #303	191	10.0000.2320.311.000.140	D303 ADMIN FEE	\$105,908.89
Check Total:							\$105,908.89
14306	04/25/2023	1204	CUSD #303	ROWE INSUR STIPEND	10.0000.2310.225.000.144	INSURANCE STIPEND	\$843.64
Check Total:							\$843.64
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V122266	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,755.86
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V159315	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$16,662.28
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V159315	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,476.41
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V313928	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,421.84
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V416965	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,127.78
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V416965	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$135.43
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V417496	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$446.02
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V417496	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$11.63
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V417496	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.36
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V452413	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,753.74
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V472436	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$328.41
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V472436	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$11.66
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V472436	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V495238	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$4,849.48
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V503951	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,019.32
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V528622	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,163.33
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V528622	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$72.07
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V535849	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,554.21

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14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V535849	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$91.56
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V535849	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$2.86
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V666609	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,505.02
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V701283	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$15,945.08
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V701283	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$759.29
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V858491	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,340.48
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V872566	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$11,437.77
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V872566	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$733.97
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V872566	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$61.16
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V882508	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,200.81
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V927194	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,090.30
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V934074	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$581.27
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V934074	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$208.34
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V954682	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$63.15
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V954682	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.95
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V954682	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.47
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V961983	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$173.04
14291	04/14/2023	1185	CUSD #303 EMP HEALTH FUND	V961983	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$11.76
Check Total:							\$86,997.97
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V114210	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,755.86
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V117368	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$17,084.11

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V117368	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,054.58
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V175584	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,200.81
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V185669	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$446.02
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V185669	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$11.63
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V185669	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.36
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V233245	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,019.32
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V363992	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,421.84
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V466674	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$4,849.48
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V482082	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,183.92
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V482082	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$51.48
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V497322	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$581.27
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V497322	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$208.34
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V502185	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,127.78
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V502185	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$135.43
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V516654	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$11,437.77
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V516654	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$733.97
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V516654	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$61.16
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V539448	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$15,945.08
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V539448	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$759.29
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V574929	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,090.30
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V591965	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$63.15

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V591965	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.95
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V591965	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.47
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V638146	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$179.76
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V638146	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$8.40
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V695672	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$331.55
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V695672	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$10.15
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V695672	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V742113	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,340.48
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V857619	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,505.02
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V971319	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,753.74
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V987845	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,480.93
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V987845	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$91.56
14342	04/28/2023	1203	CUSD #303 EMP HEALTH FUND	V987845	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$2.86
Check Total:							\$86,929.68
14307	04/25/2023	1204	FRANCISCO JUAREZ PAINTING	4/15/2023	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$625.00
Check Total:							\$625.00
14308	04/25/2023	1204	GSF USA, Inc.	INR068294	20.0000.2540.322.000.000	CUSTODIAL SERVICES	\$4,827.43
Check Total:							\$4,827.43
14309	04/25/2023	1204	HAMMACK-COTE MANDY	MARCH MILEAGE	10.0000.2138.332.000.129	STAFF TRAVEL	\$117.57
Check Total:							\$117.57
14310	04/25/2023	1204	Heartland Business Systems, LLC	595724-H	10.0000.1200.541.000.080	EQUIPMENT - CAPITAL	\$974.00
14310	04/25/2023	1204	Heartland Business Systems, LLC	597933-H	10.0000.1200.541.000.080	EQUIPMENT - CAPITAL	\$1,696.00
Check Total:							\$2,670.00

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
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Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
14311	04/25/2023	1204	HIGHLANDS ELITE ATHLETIC TRAINING	1057	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$1,000.00
Check Total:							\$1,000.00
14312	04/25/2023	1204	ILLINOIS CENTRAL SCHOOL BUS 572-05114		10.0000.1200.331.000.078	COMMUNITY TRIPS/STUDENT TRAVEL	\$11,200.00
Check Total:							\$11,200.00
14313	04/25/2023	1204	ILLINOIS DEPARTMENT OF PUBLIC HEALTH	RECERTIFICATIO/DANO S	10.0000.2130.640.000.111	DUES/FEES/MEMBERSHIPS	\$60.00
Check Total:							\$60.00
NCB	04/28/2023	1197	ILLINOIS DEPT OF REVENUE	V297095	10.0487.0000.000.000.000	SIT	\$13,230.24
NCB	04/28/2023	1197	ILLINOIS DEPT OF REVENUE	V297095	14.0487.0000.000.000.000	SIT	\$657.17
NCB	04/28/2023	1197	ILLINOIS DEPT OF REVENUE	V297095	17.0487.0000.000.000.000	SIT	\$15.29
NCB	04/14/2023	1187	ILLINOIS DEPT OF REVENUE	V416404	10.0487.0000.000.000.000	SIT	\$13,342.78
NCB	04/14/2023	1187	ILLINOIS DEPT OF REVENUE	V416404	14.0487.0000.000.000.000	SIT	\$733.60
NCB	04/14/2023	1187	ILLINOIS DEPT OF REVENUE	V416404	17.0487.0000.000.000.000	SIT	\$15.29
NCB	04/14/2023	1191	IMRF	V380320	10.0485.0000.000.000.000	IMRF	\$13,850.81
NCB	04/14/2023	1191	IMRF	V380320	14.0485.0000.000.000.000	IMRF	\$22.65
NCB	04/14/2023	1191	IMRF	V380320	17.0485.0000.000.000.000	IMRF	\$12.81
NCB	04/14/2023	1191	IMRF	V624676	10.0485.0000.000.000.000	IMRF	\$1,325.74
NCB	04/14/2023	1191	IMRF	V624676	17.0485.0000.000.000.000	IMRF	\$9.54
NCB	04/28/2023	1201	IMRF	V750988	10.0485.0000.000.000.000	IMRF	\$1,340.29
NCB	04/28/2023	1201	IMRF	V750988	14.0485.0000.000.000.000	IMRF	\$12.00
NCB	04/28/2023	1201	IMRF	V750988	17.0485.0000.000.000.000	IMRF	\$9.54
NCB	04/28/2023	1201	IMRF	V803171	10.0485.0000.000.000.000	IMRF	\$13,542.92
NCB	04/28/2023	1201	IMRF	V803171	14.0485.0000.000.000.000	IMRF	\$16.13
NCB	04/28/2023	1201	IMRF	V803171	17.0485.0000.000.000.000	IMRF	\$12.82
NCB	04/28/2023	1202	ING	V770601	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$50.00
NCB	04/14/2023	1192	ING	V951677	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$50.00
NCB	04/28/2023	1198	Internal Revenue Service	V2483	10.0481.0000.000.000.000	FIT	\$26,714.71
NCB	04/28/2023	1198	Internal Revenue Service	V2483	14.0481.0000.000.000.000	FIT	\$1,252.14
NCB	04/28/2023	1198	Internal Revenue Service	V2483	17.0481.0000.000.000.000	FIT	\$30.75
NCB	04/28/2023	1198	Internal Revenue Service	V673863	10.0483.0000.000.000.000	MEDICARE	\$8,773.76

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/28/2023	1198	Internal Revenue Service	V673863	14.0483.0000.000.000.000	MEDICARE	\$446.04
NCB	04/28/2023	1198	Internal Revenue Service	V673863	17.0483.0000.000.000.000	MEDICARE	\$10.00
NCB	04/14/2023	1188	Internal Revenue Service	V719825	10.0482.0000.000.000.000	FICA SS	\$12,255.58
NCB	04/14/2023	1188	Internal Revenue Service	V719825	14.0482.0000.000.000.000	FICA SS	\$18.60
NCB	04/14/2023	1188	Internal Revenue Service	V719825	17.0482.0000.000.000.000	FICA SS	\$11.82
NCB	04/14/2023	1188	Internal Revenue Service	V728649	10.0481.0000.000.000.000	FIT	\$27,310.76
NCB	04/14/2023	1188	Internal Revenue Service	V728649	14.0481.0000.000.000.000	FIT	\$1,395.12
NCB	04/14/2023	1188	Internal Revenue Service	V728649	17.0481.0000.000.000.000	FIT	\$30.86
NCB	04/28/2023	1198	Internal Revenue Service	V774085	10.0482.0000.000.000.000	FICA SS	\$12,038.20
NCB	04/28/2023	1198	Internal Revenue Service	V774085	14.0482.0000.000.000.000	FICA SS	\$14.68
NCB	04/28/2023	1198	Internal Revenue Service	V774085	17.0482.0000.000.000.000	FICA SS	\$11.82
NCB	04/14/2023	1188	Internal Revenue Service	V983052	10.0483.0000.000.000.000	MEDICARE	\$8,833.78
NCB	04/14/2023	1188	Internal Revenue Service	V983052	14.0483.0000.000.000.000	MEDICARE	\$493.86
NCB	04/14/2023	1188	Internal Revenue Service	V983052	17.0483.0000.000.000.000	MEDICARE	\$10.00
Check Total:							\$157,902.10
14314	04/25/2023	1204	JACKSON, MELISSA	1/3-1/27/23	10.0000.2640.310.000.140	PROFESSIONAL SERVICES	\$714.55
14314	04/25/2023	1204	JACKSON, MELISSA	1/3-1/27/23	14.0000.2210.314.000.223	ESSER CONSULTANTS	\$260.45
14314	04/25/2023	1204	JACKSON, MELISSA	2/3-3/23/2023 INVOIC	10.0000.2320.310.000.140	PROFESSIONAL SERVICES	\$195.00
Check Total:							\$1,170.00
14315	04/25/2023	1204	JENKINS, SHARON M	LURIE DAY REIMB	14.0000.2210.312.004.323	STAFF DEV RELATED SERVICES	\$29.50
Check Total:							\$29.50
14316	04/25/2023	1204	JORNS, LINDSAY	FEBRUARY MILEAGE	10.0000.2138.332.000.129	STAFF TRAVEL	\$120.91
14316	04/25/2023	1204	JORNS, LINDSAY	MARCH MILEAGE	10.0000.2138.332.000.129	STAFF TRAVEL	\$124.19
Check Total:							\$245.10
14317	04/25/2023	1204	KANE COUNTY ROE #31	8002300161	10.0000.2640.310.000.140	PROFESSIONAL SERVICES	\$40.00
Check Total:							\$40.00
14318	04/25/2023	1204	KAPLAN, MINDY	FEB-MARCH MILEAGE	10.0000.2150.332.000.113	STAFF TRAVEL	\$578.89
Check Total:							\$578.89
14319	04/25/2023	1204	LEACH, VALERIE C	12/5/22-2/6/23	10.0000.2150.332.000.113	STAFF TRAVEL	\$114.17
14319	04/25/2023	1204	LEACH, VALERIE C	2/10-3/24/23	10.0000.2150.332.000.113	STAFF TRAVEL	\$113.12
Check Total:							\$227.29

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
14320	04/25/2023	1204	LIVING ART AQUATICS, INC	15158	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$85.00	
							Check Total:	\$85.00
14321	04/25/2023	1204	MAGLIERI, JOHN L	MARCH 20-APRIL 21	10.0000.1200.332.000.115	STAFF TRAVEL	\$903.90	
							Check Total:	\$903.90
14322	04/25/2023	1204	MANNARELLI, ANN-MARIE T	2/6-3/6/23	10.0000.1200.332.000.109	STAFF TRAVEL	\$8.65	
14322	04/25/2023	1204	MANNARELLI, ANN-MARIE T	JANUARY MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$6.48	
							Check Total:	\$15.13
14323	04/25/2023	1204	MATUSZEWSKI, TRESSA E K	FEB MILEAGE	10.0000.2320.332.001.140	STAFF TRAVEL	\$51.88	
14323	04/25/2023	1204	MATUSZEWSKI, TRESSA E K	MARCH MILEAGE	10.0000.2320.332.001.140	STAFF TRAVEL	\$58.88	
							Check Total:	\$110.76
14285	04/07/2023	1184	MAXIM HEALTHCARE SERVICES	E9018890366	10.0000.1200.314.000.011	CONSULTANTS	\$999.45	
14285	04/07/2023	1184	MAXIM HEALTHCARE SERVICES	E9018890366	10.0000.1200.314.000.011	CONSULTANTS	\$1,575.00	
14285	04/07/2023	1184	MAXIM HEALTHCARE SERVICES	E9018890366	10.0000.1200.314.000.011	CONSULTANTS	\$1,750.00	
14285	04/07/2023	1184	MAXIM HEALTHCARE SERVICES	E9018890366	10.0000.1200.314.000.011	CONSULTANTS	\$866.25	
14285	04/07/2023	1184	MAXIM HEALTHCARE SERVICES	E9018890366	10.0000.1200.314.000.014	CONSULTANTS	\$1,575.00	
14285	04/07/2023	1184	MAXIM HEALTHCARE SERVICES	E9018890366	10.0000.1200.314.000.014	CONSULTANTS	\$1,297.35	
							Check Total:	\$8,063.05
14294	04/14/2023	1193	MAXIM HEALTHCARE SERVICES	E9184620366	10.0000.1200.314.000.011	CONSULTANTS	\$1,274.40	
14294	04/14/2023	1193	MAXIM HEALTHCARE SERVICES	E9184620366	10.0000.1200.314.000.011	CONSULTANTS	\$1,575.00	
14294	04/14/2023	1193	MAXIM HEALTHCARE SERVICES	E9184620366	10.0000.1200.314.000.011	CONSULTANTS	\$1,587.50	
14294	04/14/2023	1193	MAXIM HEALTHCARE SERVICES	E9184620366	10.0000.1200.314.000.011	CONSULTANTS	\$1,642.50	
14294	04/14/2023	1193	MAXIM HEALTHCARE SERVICES	E9184620366	10.0000.1200.314.000.014	CONSULTANTS	\$1,290.15	
14294	04/14/2023	1193	MAXIM HEALTHCARE SERVICES	E9184620366	10.0000.1200.314.000.014	CONSULTANTS	\$1,282.50	
							Check Total:	\$8,652.05
14324	04/25/2023	1204	MAXIM HEALTHCARE SERVICES	E9266570366	10.0000.1200.314.000.011	CONSULTANTS	\$1,593.00	
14324	04/25/2023	1204	MAXIM HEALTHCARE SERVICES	E9266570366	10.0000.1200.314.000.011	CONSULTANTS	\$1,575.00	
14324	04/25/2023	1204	MAXIM HEALTHCARE SERVICES	E9266570366	10.0000.1200.314.000.011	CONSULTANTS	\$1,400.00	
14324	04/25/2023	1204	MAXIM HEALTHCARE SERVICES	E9266570366	10.0000.1200.314.000.011	CONSULTANTS	\$1,305.00	
14324	04/25/2023	1204	MAXIM HEALTHCARE SERVICES	E9266570366	10.0000.1200.314.000.014	CONSULTANTS	\$1,575.00	
14324	04/25/2023	1204	MAXIM HEALTHCARE SERVICES	E9266570366	10.0000.1200.314.000.014	CONSULTANTS	\$1,305.00	
							Check Total:	\$8,753.00

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/14/2023	1192	MG TRUST COMPANY	V1317	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,366.61
NCB	04/14/2023	1192	MG TRUST COMPANY	V1317	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$15.00
NCB	04/14/2023	1192	MG TRUST COMPANY	V1317	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$7.50
NCB	04/14/2023	1192	MG TRUST COMPANY	V188959	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$475.00
NCB	04/28/2023	1202	MG TRUST COMPANY	V22379	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$475.00
NCB	04/28/2023	1202	MG TRUST COMPANY	V741063	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$3,173.16
NCB	04/28/2023	1202	MG TRUST COMPANY	V741063	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$15.00
NCB	04/28/2023	1202	MG TRUST COMPANY	V741063	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$7.50
Check Total:							\$6,534.77
14325	04/25/2023	1204	MID VALLEY SPECIAL EDUCATION	4/17 VALLEY SHELTER	10.0000.1200.310.000.109	PROFESSIONAL SERVICES	\$80.00
14325	04/25/2023	1204	MID VALLEY SPECIAL EDUCATION	4/17-COMMUNITY PART	10.0000.1200.310.000.109	PROFESSIONAL SERVICES	\$241.00
14325	04/25/2023	1204	MID VALLEY SPECIAL EDUCATION	4/3/2023	10.0000.2320.414.000.140	FOOD/COOKING SUPPLIES	\$8.00
Check Total:							\$329.00
14292	04/14/2023	1185	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V80998	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,615.55
14292	04/14/2023	1185	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V80998	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$207.25
14292	04/14/2023	1185	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V896465	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$814.48
14292	04/14/2023	1185	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V896465	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$5.69
Check Total:							\$3,642.97
14343	04/28/2023	1203	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V472341	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,615.55
14343	04/28/2023	1203	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V472341	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$207.25

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
14343	04/28/2023	1203	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V872096	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$815.17
14343	04/28/2023	1203	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V872096	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$5.00
Check Total:							\$3,642.97
NCB	04/28/2023	1200	MVSE - DIRECT DEPOSIT	V178328	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,785.44
NCB	04/28/2023	1196	MVSE - DIRECT DEPOSIT	V451819	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$710.00
NCB	04/14/2023	1186	MVSE - DIRECT DEPOSIT	V686576	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$710.00
NCB	04/28/2023	1196	MVSE - DIRECT DEPOSIT	V739996	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,066.20
NCB	04/14/2023	1186	MVSE - DIRECT DEPOSIT	V777747	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,016.20
NCB	04/14/2023	1186	MVSE - DIRECT DEPOSIT	V829128	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$213,900.50
NCB	04/14/2023	1186	MVSE - DIRECT DEPOSIT	V829128	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10,533.17
NCB	04/14/2023	1186	MVSE - DIRECT DEPOSIT	V829128	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$241.83
NCB	04/28/2023	1196	MVSE - DIRECT DEPOSIT	V861217	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$210,122.24
NCB	04/28/2023	1196	MVSE - DIRECT DEPOSIT	V861217	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,422.23
NCB	04/28/2023	1196	MVSE - DIRECT DEPOSIT	V861217	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$241.94
NCB	04/14/2023	1190	MVSE - DIRECT DEPOSIT	V937834	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,785.44
Check Total:							\$451,535.19
14293	04/14/2023	1185	NCPERS - IL IMRF	V857041	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$16.00
Check Total:							\$16.00
14344	04/28/2023	1203	NCPERS - IL IMRF	V495987	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$16.00
Check Total:							\$16.00
14326	04/25/2023	1204	NGUYEN, AMY JEAN	SEPT 22, 2023	10.0000.2130.332.000.111	STAFF TRAVEL	\$12.45
Check Total:							\$12.45
14286	04/07/2023	1184	NICOR GAS.	2/22-3/24	20.0000.2540.465.000.000	NATURAL GAS	\$2,864.14
Check Total:							\$2,864.14
14327	04/25/2023	1204	NORTHWESTERN IL ASSOC	230282	10.0000.1200.314.000.131	CONSULTANTS	\$681.50
14327	04/25/2023	1204	NORTHWESTERN IL ASSOC	230282	10.0000.1200.314.000.132	CONSULTANTS	\$3,321.25

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
14327	04/25/2023	1204	NORTHWESTERN IL ASSOC	230282	10.0000.2138.314.000.129	CONSULTANTS	\$88.75
14327	04/25/2023	1204	NORTHWESTERN IL ASSOC	230282	10.0000.2139.314.000.130	CONSULTANTS	\$88.75
14327	04/25/2023	1204	NORTHWESTERN IL ASSOC	230282	10.0000.2150.314.000.113	CONSULTANTS	\$177.50
Check Total:							\$4,357.75
14328	04/25/2023	1204	ODP BUSINESS SOLUTIONS, LLC 255453649001		10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$113.12
14328	04/25/2023	1204	ODP BUSINESS SOLUTIONS, LLC 258532564001		10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$189.45
14328	04/25/2023	1204	ODP BUSINESS SOLUTIONS, LLC 258540666001		10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$38.28
14328	04/25/2023	1204	ODP BUSINESS SOLUTIONS, LLC 308040822001		14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$108.00
Check Total:							\$448.85
14329	04/25/2023	1204	OPTIMA PLUMBING SUPPLY LLC 404		20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$1,019.58
Check Total:							\$1,019.58
14330	04/25/2023	1204	PERSONNEL PLANNERS, INC. 156248		10.0000.2310.381.000.143	UNEMPLOYMENT COMP	\$325.00
Check Total:							\$325.00
14331	04/25/2023	1204	QUEST FOOD MANAGEMENT SERVICES IN117480		10.0000.2560.315.000.080	FOOD SERVICE	\$6,620.25
Check Total:							\$6,620.25
14332	04/25/2023	1204	REHABMART, LLC 73450		14.0000.2540.700.000.223	NON CAPITAL EQUIPMENT	\$2,090.74
Check Total:							\$2,090.74
14333	04/25/2023	1204	REHM ELECTRIC SHOP INC 14305		20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$134.95
Check Total:							\$134.95
14334	04/25/2023	1204	RICKERL, KATHRYNE D REIMB SUPPLIES		10.0000.1200.400.000.080	INCENTIVES	\$49.48
Check Total:							\$49.48
14287	04/07/2023	1184	RICOH USA, INC 42077627		10.0000.2320.325.000.140	COPIER/POSTAGE LEASE	\$874.62
14287	04/07/2023	1184	RICOH USA, INC 42077627		10.0000.2410.325.000.140	COPIER LEASE	\$166.60
Check Total:							\$1,041.22
14335	04/25/2023	1204	ROBBINS SCHWARTZ NICHOLAS 946399 / 946400 LIFTON TAYLOR		10.0000.2310.318.000.143	LEGAL FEES	\$228.75
Check Total:							\$228.75
14336	04/25/2023	1204	SCHOOLZA, LLC MVSEC20230407		10.0000.2320.470.000.140	SOFTWARE	\$6,250.00
Check Total:							\$6,250.00
NCB	04/28/2023	1202	SECURITY BENEFITS V678483		10.0489.0000.000.000.000	DIRECT DEPOSIT	\$950.00
NCB	04/14/2023	1192	SECURITY BENEFITS V843796		10.0489.0000.000.000.000	DIRECT DEPOSIT	\$950.00
Check Total:							\$1,900.00

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
14337	04/25/2023	1204	SPARE WHEELS TRANSP	26842	10.0000.1200.331.000.078	COMMUNITY TRIPS/STUDENT TRAVEL	\$5,645.77
Check Total:							\$5,645.77
14288	04/07/2023	1184	STERICYCLE INC	4011651393	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$21.00
Check Total:							\$21.00
14289	04/07/2023	1184	SUNBELT STAFFING	20636747	10.0000.1200.314.000.014	CONSULTANTS	\$1,089.84
14289	04/07/2023	1184	SUNBELT STAFFING	20636747	10.0000.1200.314.000.028	CONSULTANTS	\$1,089.85
14289	04/07/2023	1184	SUNBELT STAFFING	20636751	10.0000.1200.314.000.080	CONSULTANTS	\$2,290.75
Check Total:							\$4,470.44
14295	04/14/2023	1193	SUNBELT STAFFING	20648019	10.0000.2139.314.000.130	CONSULTANTS	\$973.00
14295	04/14/2023	1193	SUNBELT STAFFING	20649713	10.0000.1200.314.000.080	CONSULTANTS	\$2,290.75
14295	04/14/2023	1193	SUNBELT STAFFING	20649715	10.0000.1200.314.000.014	CONSULTANTS	\$1,203.19
14295	04/14/2023	1193	SUNBELT STAFFING	20649715	10.0000.1200.314.000.028	CONSULTANTS	\$1,203.19
14295	04/14/2023	1193	SUNBELT STAFFING	20649716	10.0000.2139.314.000.130	CONSULTANTS	\$1,042.50
Check Total:							\$6,712.63
14338	04/25/2023	1204	SUNBELT STAFFING	20654705	10.0000.2139.314.000.130	CONSULTANTS	\$990.38
14338	04/25/2023	1204	SUNBELT STAFFING	20654707	10.0000.1200.314.000.014	CONSULTANTS	\$1,211.91
14338	04/25/2023	1204	SUNBELT STAFFING	20654707	10.0000.1200.314.000.028	CONSULTANTS	\$1,211.90
14338	04/25/2023	1204	SUNBELT STAFFING	20654708	10.0000.1200.314.000.080	CONSULTANTS	\$2,290.75
Check Total:							\$5,704.94
14339	04/25/2023	1204	THE FLOLO CORPORATION	457600	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$455.82
Check Total:							\$455.82
NCB	04/14/2023	1189	TRS	V176090	10.0484.0000.000.000.000	TRS	\$39.85
NCB	04/28/2023	1199	TRS	V233597	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$47.62
NCB	04/28/2023	1199	TRS	V311724	10.0484.0000.000.000.000	TRS	\$107.87
NCB	04/14/2023	1189	TRS	V326622	10.0484.0000.000.000.000	TRS	\$1,195.98
NCB	04/14/2023	1189	TRS	V326622	14.0484.0000.000.000.000	TRS	\$102.87
NCB	04/14/2023	1189	TRS	V326622	17.0484.0000.000.000.000	TRS	\$1.45
NCB	04/28/2023	1199	TRS	V399722	10.0484.0000.000.000.000	TRS	\$39.85
NCB	04/14/2023	1189	TRS	V418917	10.0484.0000.000.000.000	TRS	\$107.87
NCB	04/14/2023	1189	TRS	V41990	10.0484.0000.000.000.000	TRS	\$618.35

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2023 - 04/30/2023  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2022-2023

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	04/14/2023	1189	TRS	V487991	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$47.62	
NCB	04/28/2023	1199	TRS	V584145	10.0484.0000.000.000.000	TRS	\$1,194.42	
NCB	04/28/2023	1199	TRS	V584145	14.0484.0000.000.000.000	TRS	\$93.28	
NCB	04/28/2023	1199	TRS	V584145	17.0484.0000.000.000.000	TRS	\$1.45	
NCB	04/28/2023	1199	TRS	V589646	10.0484.0000.000.000.000	TRS	\$3,233.32	
NCB	04/28/2023	1199	TRS	V589646	14.0484.0000.000.000.000	TRS	\$252.48	
NCB	04/28/2023	1199	TRS	V589646	17.0484.0000.000.000.000	TRS	\$3.92	
NCB	04/14/2023	1189	TRS	V603562	10.0484.0000.000.000.000	TRS	\$3,237.45	
NCB	04/14/2023	1189	TRS	V603562	14.0484.0000.000.000.000	TRS	\$278.44	
NCB	04/14/2023	1189	TRS	V603562	17.0484.0000.000.000.000	TRS	\$3.92	
NCB	04/14/2023	1189	TRS	V710737	10.0484.0000.000.000.000	TRS	\$18,558.60	
NCB	04/14/2023	1189	TRS	V710737	14.0484.0000.000.000.000	TRS	\$1,596.27	
NCB	04/14/2023	1189	TRS	V710737	17.0484.0000.000.000.000	TRS	\$22.49	
NCB	04/28/2023	1199	TRS	V725278	10.0484.0000.000.000.000	TRS	\$618.35	
NCB	04/28/2023	1199	TRS	V74919	10.0484.0000.000.000.000	TRS	\$18,535.07	
NCB	04/28/2023	1199	TRS	V74919	14.0484.0000.000.000.000	TRS	\$1,447.47	
NCB	04/28/2023	1199	TRS	V74919	17.0484.0000.000.000.000	TRS	\$22.49	
							Check Total:	\$51,408.75
14340	04/25/2023	1204	UNIQUE PRODUCTS	448526	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$190.00	
							Check Total:	\$190.00
14290	04/07/2023	1184	VERIZON WIRELESS	9931069083	10.0000.2320.341.000.140	TELEPHONE	\$988.93	
							Check Total:	\$988.93
14296	04/14/2023	1193	WASTE MANAGEMENT	4204235-2011-3	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$559.15	
							Check Total:	\$559.15
14341	04/25/2023	1204	WOLD ARCHITECTS AND ENGIN	85197	20.0000.2540.310.000.000	PURCHASED SERVICES	\$847.87	
							Check Total:	\$847.87
							Bank Total:	\$1,114,792.48

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

**Bank Name:** HARRIS BANK

**Date Range:** 04/01/2023 - 04/30/2023

**Sort By:** Vendor

**Bank Account:** 3445079

**Voucher Range:** -

**Dollar Limit:** \$0.00

**Fiscal Year:** 2022-2023

**Print Employee Vendor Names**

**Exclude Voided Checks**

**Exclude Manual Checks**

**Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
			<u>Fund</u>				<u>Amount</u>
			10				\$1,049,717.73
			14				\$48,842.17
			17				\$866.45
			20				\$15,366.13
			<b>Fund Totals:</b>				<b>\$1,114,792.48</b>

**End of Report**

**Disbursements Grand Total: \$1,114,792.48**

#### 4.3. Approval of the Payroll, April, 2023

# MID VALLEY SPECIAL EDUCATION COOP

## Payroll Journal Totals

Fiscal Year: 2022-2023

Pay Cycle: Pay Period: Start Date: End Date: Pay Date:

SEMI MONTHLY PP	19	03/16/2023	03/31/2023	04/14/2023
SEMI MONTHLY PP	20	04/01/2023	04/15/2023	04/28/2023

Item	Amount	Match-Amount	Wage Basis	Payee
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**Bank Account: 3445079 HARRIS BANK**

GROSS PAY:	636,654.94			
OVERTIME:	0.00			
American Funds	5,503.07	81.70	51,853.69	MG TRUST COMPANY
American Funds - Roth 403b	950.00	0.00	1,803.76	MG TRUST COMPANY
Axa Equitable	1,393.92	106.08	23,668.52	AXA EQUITABLE
BCBS CDHP Employee	155.10	4,025.50	16,050.76	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Child(ren)	172.52	2,837.52	9,798.28	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse	266.72	3,245.00	6,329.72	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse + Child(ren)	755.70	8,943.26	20,568.04	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee	1,100.00	5,580.96	25,760.00	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Child(ren)	3,203.28	14,835.36	57,466.43	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse	350.98	3,156.50	12,443.66	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse + Child(ren)	638.88	4,204.80	13,805.96	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee	3,785.72	32,491.66	165,440.01	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Child(ren)	3,919.02	29,489.72	110,826.12	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse	1,788.78	10,612.84	17,722.90	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse + Child(ren)	3,235.82	21,229.98	48,997.32	CUSD #303 EMP HEALTH FUND
Dental Family	4,194.76	1,029.22	235,278.15	CUSD #303 EMP HEALTH FUND
Dental Single	2,110.80	360.00	224,499.76	CUSD #303 EMP HEALTH FUND
Direct Deposit Net Pay	444,461.91	0.00	0.00	MVSE - DIRECT DEPOSIT
Direct Deposit Other Checking	1,420.00	0.00	20,755.58	MVSE - DIRECT DEPOSIT
Direct Deposit Other Savings	2,082.40	0.00	19,477.38	MVSE - DIRECT DEPOSIT
FED TAX W/H	56,734.34	0.00	576,348.29	Internal Revenue Service
FICA - SOC SEC	12,175.35	12,175.35	196,376.35	Internal Revenue Service
Flex Spending Dependent Care	1,579.22	0.00	48,108.46	CUSD #303 EMP HEALTH FUND
Flex Spending Medical	2,526.42	0.00	134,311.75	CUSD #303 EMP HEALTH FUND
Health Savings Account	3,570.88	0.00	54,036.48	MVSE - DIRECT DEPOSIT
ILLINOIS STATE TAX W/H	27,994.37	0.00	576,348.29	ILLINOIS DEPT OF REVENUE
IMRF	9,193.59	18,264.55	204,301.65	IMRF
IMRF Additional	2,697.11	0.00	27,976.50	IMRF
Ing	100.00	0.00	7,886.66	ING
Life Insurance	0.00	683.49	606,544.63	CUSD #303 EMP HEALTH FUND
Life Insurance Over \$50K	206.10	0.00	56,408.42	CUSD #303 EMP HEALTH FUND
Long Term Disability	0.00	129.14	64,325.08	CUSD #303 EMP HEALTH FUND
MEDICARE	9,283.72	9,283.72	640,254.80	Internal Revenue Service
MVSEA CERTIFIED UNION DUES	5,645.60	0.00	374,223.02	MID VALLEY SPECIAL EDUCATION ASSOCIATION
MVSEA NON-CERT UNION DUES	1,640.34	0.00	82,657.19	MID VALLEY SPECIAL EDUCATION ASSOCIATION
Security Benefits	1,900.00	0.00	11,421.02	SECURITY BENEFITS
THIS (24 Pays)	4,018.16	2,991.37	446,472.15	TRS
THIS (24 Pays) 100% Board Paid	0.00	215.74	13,741.12	TRS

Item	Amount	Match-Amount	Wage Basis	Payee
TRS (24 Pays ) 9% Board Paid	0.00	1,236.70	13,741.12	TRS
TRS (24 Pays)	4,464.63	35,717.76	446,472.15	TRS
TRS Employer (24 Pays)	0.00	2,589.45	446,472.15	TRS
TRS Employer Ex Dir (24 Pays)	0.00	79.70	13,741.12	TRS
TRS NON CONTRIBUTORY	0.00	0.00	57,092.27	TRS
TRS SUPPLEMENTAL SAVINGS PLAN 457(b)	95.24	0.00	3,174.60	TRS
Vision Family	0.00	916.02	297,958.43	CUSD #303 EMP HEALTH FUND
Vision Single	0.00	372.96	206,195.58	CUSD #303 EMP HEALTH FUND
Voluntary Life Insurance	32.00	0.00	10,733.70	NCPERS - IL IMRF
Deductions Total:	625,346.45	226,886.05		
Employee Net:	11,308.49			
Bank Acct Total:	863,540.99			

Grand Total: 863,540.99

**End of Report**

4.4. Approval of the Financial Report, April, 2023



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MEMO TO: Executive Advisory Board

FROM: Nancy Sporer, Director of Business & Human Resources

DATE: May 3, 2023

RE: **MONTHLY FINANCIAL REPORT – April 2023**

Attached for your review is the financial report for the month ending April 30, 2023.

Revenue received to date is 96.73% of the budget which is more than the 93.74% of budget received during this same time period last year. Actual expenditures to date are 70.54% of budget, compared to 73.29% at this time last year.

The “Payments to Districts” line item is over budget due to fees paid to Hawthorn for Medicaid Fee For Service which now flows through Mid-Valley to the Districts. The “Board of Ed Services” line is over budget as a result of not budgeting enough for administrative benefits. Mid-Valley’s new administrators chose their benefits after the budget was completed, and they were more than the budgeted amounts. At this time, there are no other areas of concern within the revenue and expenditure budgets.

Current cash balances as of April 30, 2023 are \$4,304,909.

Please feel free to call me at 331.228.4928 should you have questions or concerns.

**Mid-Valley Special Education  
Financial Summary  
April 30, 2023**

	PRIOR YEAR				CURRENT YEAR			
	Adopted Budgeted Amount	Month to Date	Received to Date	% of Actual Received	Adopted Budgeted Amount	Month to Date	Received to Date	% of Budget Received
<b>Revenues</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>
Tuition (including ESY)	9,447,474	1,756,095	9,065,222	95.95%	11,503,492	3,180,146	10,953,415	95.22%
Earnings on Investments (Prior Month)	10,000	208	3,665	36.65%	7,500	1,516	14,352	191.35%
Other local/Refund of Prior Year	22,000	5,607	50,013	227.33%	42,000	35,735	233,112	555.03%
State Sources	1,049,670	59,605	825,693	78.66%	1,043,670	102,663	852,736	81.71%
ALOP	500,000	0	316,320	63.26%	498,000	58,772	526,636	105.75%
Professional Development	100,000	0	100,000	100.00%	100,000	0	122,741	122.74%
Fed Grant (DORS, Medicaid & ESSER)	380,041	110,488	410,401	107.99%	227,615	1,178	1,018,431	447.44%
O&M Fund	285,593	41,125	285,593	100.00%	992,029	72,730	221,820	22.36%
<b>Total</b>	<b>11,794,778</b>	<b>1,973,128</b>	<b>11,056,907</b>	<b>93.74%</b>	<b>14,414,306</b>	<b>3,452,740</b>	<b>13,943,243</b>	<b>96.73%</b>

	PRIOR YEAR				CURRENT YEAR						
	Adopted Budget Amount	Expended Month to Date	Expended Year to Date	% of Actual Expended	Adopted Budgeted Amount	Expended Month to Date	Expended Year to Date	% of Budget Expended	Expended & Encumbered Year to Date	Budget Balance	% of Budget Expended & Encumbered
<b>Expenditures</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>
Programs (including ESY, Safe Schools, & MV PD)	6,511,370	530,388	4,512,413	69.30%	7,920,401	651,851	5,288,742	66.77%	7,523,281	397,121	94.99%
Payments to Districts (EBF & Tuition Refunds)	1,044,170	0	853,767	81.77%	969,170	0	1,207,896	124.63%	1,207,896	(238,726)	124.63%
ALOP	595,513	49,180	392,124	65.85%	508,640	30,507	363,328	71.43%	473,897	34,743	93.17%
Student Support	1,635,137	141,392	1,207,479	73.85%	2,068,259	179,284	1,469,774	71.06%	2,003,706	64,553	96.88%
Instructional Support	445,157	27,300	336,802	75.66%	506,918	32,741	375,339	74.04%	477,731	29,187	94.24%
Executive & General Administration	1,219,673	199,563	1,011,734	82.95%	1,330,427	213,494	1,162,782	87.40%	1,366,416	(35,989)	102.71%
Board of Ed Services	153,678	891	134,933	87.80%	136,906	1,397	113,376	82.81%	113,376	23,530	82.81%
O&M Fund	285,593	19,647	265,336	92.91%	992,029	15,366	200,147	20.18%	201,429	790,600	20.30%
<b>Total</b>	<b>11,890,291</b>	<b>968,361</b>	<b>8,714,588</b>	<b>73.29%</b>	<b>14,432,750</b>	<b>1,124,641</b>	<b>10,181,383</b>	<b>70.54%</b>	<b>13,367,733</b>	<b>1,065,017</b>	<b>92.62%</b>
Excess (deficiency) of rev. over exp.	(95,513)		2,342,319		(18,444)		3,761,860				
Beginning Fund Balance			1,053,374				338,327				
Current liabilities			(43,794)				204,721				
Ending Fund Balance			3,351,899				4,304,909				
Cash Balance @ End of Month			3,351,899				4,304,909				

#### 4.5. Approval of the Treasurer's Report, April 2023

MID VALLEY SPECIAL EDUCATION COOPERATIVE  
Treasurer's Report Summary  
April 30, 2023

Education Fund (10, 11, 14, 17)	
Beginning Fund Balance:	1,976,219.37
Prior Period Adjustments:	10,964.00
Current Revenues:	3,378,494.36
Current Expenditures:	1,109,274.84
Ending Fund Balance:	4,256,402.89

Operation and Maintenance Fund (20)	
Beginning Fund Balance:	338,760.90
Prior Period Adjustments:	283.93
Current Revenues:	72,729.72
Current Expenditures:	15,366.13
Ending Fund Balance:	396,408.42

Respectfully submitted by *Nancy Spores*, Director of Business & Human Resources/CSBO

Note: All deposits are being recorded in the month they are posted by the bank regardless of when the Cooperative receives notice of the revenue. If the Board report has been submitted to the Board then the revenue is reported as a "Prior Period Adjustments" on the Treasurer's report

5. **Information**

5.1. Student and Staff Enrollment, April 2023



**STAFF PROFILE**  
**April 30, 2023**

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE		LICENSED STAFF	FTE	FTE UNFILLED AT THIS TIME	SUPPORT STAFF	FTE	FTE UNFILLED AT THIS TIME
Executive Director	1.00	Adapted PE/D304 .40	2.40		OT/COTA	4.00		1:1 Assistants/1:1 CNAs	12.00	
Director of Bus/HR	1.00	HI Teachers	4.00		PT	2.00		Teaching Assistants/Certified Nursing Assistants	54.60	2.00
Principal	1.00	Instructional/Behavioral Facilitators	2.60		Certified School Nurse	1.00		Job Coaches	5.80	1.00
Program Supervisors	3.00	Psychologist	0.80		Nurses	5.00		MJC Assistant	1.00	
Dir. of Prof Learning (D303)	1.00	Speech Pathologists	6.60		LPN/RNs 1:1	3.00		MV Assistants	2.00	
		Teachers/Permanent Subs	39.80	1.00	Asst.Tech Specialist	1.00		HR-Payroll/PD Assistant	0.80	
		Vocational Specialists	4.00							
		Social Workers	7.00							
		Elective Teacher	1.00							
<b>Total</b>	<b>7.00</b>	<b>Total</b>	<b>68.20</b>	<b>1.00</b>	<b>Total / Unfilled</b>	<b>16.00</b>	<b>0.00</b>	<b>Total / Unfilled</b>	<b>76.20</b>	<b>3.00</b>
<b>TOTAL FTE UNFILLED POSITIONS AT THIS TIME</b>										<b>4.00</b>
<b>TOTAL MID-VALLEY STAFF/TOTAL FTE FILLED POSITIONS</b>									<b>167.40</b>	<b>163.40</b>

**April 30, 2022**

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	FTE UNFILLED AT THIS TIME	LICENSED STAFF	FTE	FTE UNFILLED AT THIS TIME	SUPPORT STAFF	FTE	FTE UNFILLED AT THIS TIME
Executive Director	1.00	Adapted PE	2.00		OT	3.05		1:1 Assistants/1:1 CNAs	11.00	
Director of Bus/HR	1.00	HI Teachers	4.00		PT	1.80		Teaching Assistants	44.00	7.00
Principal	1.00	Instructional/Behavioral Facilitator	2.00		Certified School Nurse	1.00		Certified Nursing Assistants	7.00	1.00
Program Supervisors	2.45	Psychologist	0.60		Nurses	5.00		Job Coaches	5.00	0.85
Dir. of Prof Learning (D303)	1.00	Speech Pathologist	5.60		LPN/RN 1:1	3.00	0.60	MJC Assistant	1.00	
		Teachers	30.80		Asst.Tech Specialist	0.75		MV Assistants	2.00	
		Vocational Specialists	4.00					HR-Payroll/PD Assistant	0.80	
		Social Workers	6.00							
		Elective Teacher	1.00							
<b>Total</b>	<b>6.45</b>	<b>Total</b>	<b>56.00</b>		<b>Total / Unfilled</b>	<b>14.60</b>	<b>0.60</b>	<b>Total / Unfilled</b>	<b>70.80</b>	<b>8.85</b>
<b>TOTAL FTE UNFILLED POSITIONS AT THIS TIME</b>										<b>9.45</b>
<b>TOTAL MID-VALLEY STAFF/TOTAL FTE FILLED POSITIONS</b>									<b>147.85</b>	<b>138.40</b>

## Mid-Valley Enrollment-Staffing Profile

April 2023

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	NET CHANGE	EFERRA	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN/CSN	
Bright Beginnings Preschool	Blackberry Creek	3			3							D302 +1		2	1	1	D302 1	1	
New Pathways	Fabyan K-2 (O'Brien)	7	1	5			1							1	3				
New Pathways	Fabyan 1-4 (Brandl)	7		5			2							1	1.6	1	D301 1		
New Pathways	Fabyan 4-5 (Bendikas)	5				2	3							1	2				
New Pathways	McDole K-3 (McCafferty)	7			6	1						D302 +1		1	3				
New Pathways	McDole 3-5 (Walsh)	4			4									1	2				
New Pathways	GMS-S 6-8 (Asencio)	6			1	2	3							1	3				
New Pathways	GMS-S 6-8 (Giese)	6			1	2	3							1	2	1	D304 1		
New Pathways	CMS 6-8 (McDowell)	7		7										1	3				
New Pathways	GHS 9-12 (Clanton)	8				5	3							1	3	1	D303 1		
New Pathways	CHS 9-12 (Malkowski)	7		7										1	2	1	D301 1		
ELS	John Stewart K-2	4		1	2	1						D301 -1		1	1	2	D304 1		
ELS	John Stewart 3-5	4		1	1		2							1	2				
ELS	Central MS 6-8	5		5										1	2	1	D301 1		
ELS	GHS 9-12	7	1	3			3							1	2	2	D301 1 D304 1		
ABLE	John Stewart K-6	5		1	1	1	2							1	1	2	D101 1 D302 1 D302 1	1	
ABLE	BHS 7-12	6	2		1	1	2							1	1				2
New Directions	MJC K-1	5		3	1	1								1	2				
New Directions	MJC 2	6		1	4	1						D302 +1 D303 +1		1	2				
New Directions	MJC 3	7	1	1	1	3	1					D304 -1		1	1	1			
New Directions	MJC 4-5	5		1	2	1		1						1	1				
New Directions	MJC 6-8 (Wesley)	4			2	1	1							1	1		D302 1		
New Directions	MJC 6-8 (Wilder)	4	1	1	1		1							1	1				
New Directions	MJC 6-8 (Rickerl)	4	1		2	1						D428 -1		1					
New Directions	MJC 6-8 (Holzkopf)	4	1	1		2						D303 +1 D428 -1		1					
New Directions	MJC 9-12 (Arlington)	7	1		1	1	2			1	1	D428 +1		1	1				
New Directions	MJC 9-12 (Barry)	5	2			3						D101 +1		1	1				
New Directions	MJC 9-12 (Denslow)	6		1	3		1				1			1	1			1	
Safe Schools	MJC 9-12	8	1	2	2	3								1					
Transition	SEA	20	6	1	7		6							1.8					
Transition	Shelby	20	11	3	2	2	2							3	5	2	D101 2		
Transition	North	7		4		1	2							1	1				
Transition	South	23	10	1	7		5							2	3				
Permanent Subs														2					
CSN																		1	
<b>Totals</b>		<b>233</b>	<b>39</b>	<b>55</b>	<b>55</b>	<b>35</b>	<b>45</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>		<b>39.8</b>	<b>54.6</b>	<b>15</b>		<b>6</b>	

## Mid-Valley Enrollment-Staffing Profile

April 2022

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN/CSN
Little Hands & Voices	Fox Ridge	5				2			3					1	1			
New Pathways	Fabyan K-2	5		4			1							1	2	1	D301 1	
New Pathways	Fabyan 3-5	8		2		2	4							1	3			
New Pathways	McDole K-3	5			5									1	2			
New Pathways	McDole 3-5	7			7									1	3			
New Pathways	GMS-S 6-8 (Giese)	7		2		3	2							1	3	1	D304 1	
New Pathways	GMS-S 6-8 (Asencio)	8		3		2	3							1	3			
New Pathways	GHS 9-12	6				4	2							1	2	1	D303 1	
New Pathways	CHS 9-12	4		4										1	1	1	D304 1	
ELS	Blackberry Creek K-3	5		2	2		1							1	1	1		
ELS	Blackberry Creek 4-5	6		3	1		2							1	2			
ELS	Prairie Knolls 6-8	6		5			1							1	2	1		1
ELS	GHS 9-12	6	2	3			1							1	1	2	D101 1 D301 1	
ABLE	John Stewart K-6	8	2	1	2	1	2							1	1			4
ABLE	BHS 7-12	6	3	1	1		1							1	1		D302 1	1
New Directions	MJC K-2	6	1		2	2	1							1	1			
New Directions	MJC K-3	8	1		3	3	1							1	2			
New Directions	MJC 4-5	6	1	1	1	2		1				D303 -1		1	2			
New Directions	MJC 6-7	7	2	3	1		1							1	1			
New Directions	MJC 7-8	5	1	1	2	1								1	1			
New Directions (Denslow)	MJC 9-12	8	1	1	1		3			1	1			1	1			
New Directions (Barry)	MJC 9-12	9	1	1	1	2	3			1		D301 +1		1	1			
New Directions (Arlington)	MJC 9-12	9	1		4	2	1				1	D101 +1		1	1			1
Safe Schools	MJC 9-12	3	1			2						D101 +1		1				
Transition	Shelby	20	8	3	4	2	3							2	3	3	D101 2 D302 1	
Transition	12+	19	3	3	5	1	7							1.8				
Transition	ECC	9		6		3								1	1			
Transition	WCC	19	5		8		6							2	3		D304 1	1
CSN																		1
<b>Totals</b>		<b>220</b>	<b>33</b>	<b>49</b>	<b>50</b>	<b>34</b>	<b>46</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>		<b>30.8</b>	<b>45</b>	<b>11</b>		<b>9</b>

## 5.2. Extended School Year (ESY) 2023



MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: ESY Leadership Team

DATE: May 5, 2023

RE: Extended School Year (ESY) 2023

The purpose of this memo is to share with the Executive Board information regarding our 2023 Extended School Year plans. This summer our ESY program will be located at Mades Johnstone School, Munhall Elementary School & Shelby Transition Center. Special thanks to D303 for hosting our program this year! We will be welcoming 272 students to ESY. We currently have 31 students on our waiting list due to late referrals from districts or parents missing the registration deadline. Each week, we are working to move students from the waitlist into classrooms provided that they have both the physical space and the adequate ratio to ensure the proper learning environment. If space is not available, we are working hard to recruit and hire additional staff to open new sections or bolster classroom ratios.

Overall, staffing for ESY has gone well this year. A total of 140 team members have stepped up to support our program. Our main obstacle has been finding enough paraprofessionals. To make this work, we are utilizing a co-teaching approach in many of our classrooms and will be utilizing job coaches in our high-school & transition classrooms. Currently the following positions remain unfilled: social worker, classroom nurses/1:1 nurses, and various paraprofessionals (general and 1:1).

## 6. **For Discussion**

### 6.1. Final Staffing Plan



MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: May 3, 2023

RE: Final SY 2023-24 Staffing Recommendations

The Mid-Valley Leadership Team has been working collaboratively with the Liaisons to review new referrals to our programs, review the individual needs of students, and make data-based decisions regarding staffing plans for the 2023-24 school year.

<b>Phase 1: March 2023</b>					
<b>Position</b>	<b>Current FTE</b>	<b>Recommended FTE</b>	<b>Rationale</b>	<b>Update</b>	<b>Effect on Tuition</b>
Instructional/ Behavioral Coach	2.6	3.8	D301 will be contracting 0.4 FTE (2 days per week)  D302 will be contracting 0.6 FTE (3 days per week)  Ensure that MJS has coaching support 5 days per week	No internal candidates  1 qualified external candidate	We will be using our increase in ALOP funds to support this position. There will be no effect on tuition. D301 & D302 will fund their portion. ALOP will cover the difference.

Position	Current FTE	Recommended FTE	Rationale	Update	Effect on Tuition
Occupational Therapist	3.6	4.6 4.1	<ul style="list-style-type: none"> <li>0.5 FTE increase to support Mid-Valley classrooms</li> <li>0.5 FTE to support D302 programs</li> </ul>	Update: We hired one candidate to replace our contract person, but were unable to find a candidate to support the increase or to support D302.	<p><del>D302 will fund their portion. The additional 0.5FTE will be spread across all programs.</del></p> <p>D302 will cover this on their own as there are no other candidates available.</p>

**Phase 2: April 2023**

Position	Current FTE	Recommended FTE	Rationale	Effect on Tuition																														
Increase Administrative Assistant for Payroll/Benefits from 10 month/part-time to 12 month/full-time	0.8	1.0	<ul style="list-style-type: none"> <li>This has been a part-time (4 days per week) for 10 months for the past 12 years</li> <li>Payroll/Benefits and other supports to our Director of HR occur all year long</li> <li>Issues with new staff intakes, payroll issues that occur throughout the year</li> <li>With our current Director of HR &amp; Finance retiring, we need to ensure that our new leader has the supports needed to be successful</li> <li>We would reorganize all Administrative Assistant responsibilities to allow for some cross-training and the ability to have more than one person as a Confidential Secretary</li> </ul>	<table border="1"> <thead> <tr> <th>FY23 SECOND TUITION ESTIMATE</th> <th>% STUDENTS SERVED</th> <th>COST FOR EACH DISTRICT</th> </tr> </thead> <tbody> <tr> <td>D101</td> <td>16.8%</td> <td>\$3,852</td> </tr> <tr> <td>D301</td> <td>22.4%</td> <td>\$5,136</td> </tr> <tr> <td>D302</td> <td>22.0%</td> <td>\$5,044</td> </tr> <tr> <td>D303</td> <td>14.8%</td> <td>\$3,393</td> </tr> <tr> <td>D304</td> <td>21.6%</td> <td>\$4,852</td> </tr> <tr> <td>D25</td> <td>0.4%</td> <td>\$92</td> </tr> <tr> <td>D427</td> <td>0.8%</td> <td>\$183</td> </tr> <tr> <td>D428</td> <td>1.20%</td> <td>\$275</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>100%</b></td> <td><b>\$22,926</b></td> </tr> </tbody> </table>	FY23 SECOND TUITION ESTIMATE	% STUDENTS SERVED	COST FOR EACH DISTRICT	D101	16.8%	\$3,852	D301	22.4%	\$5,136	D302	22.0%	\$5,044	D303	14.8%	\$3,393	D304	21.6%	\$4,852	D25	0.4%	\$92	D427	0.8%	\$183	D428	1.20%	\$275	<b>TOTAL</b>	<b>100%</b>	<b>\$22,926</b>
FY23 SECOND TUITION ESTIMATE	% STUDENTS SERVED	COST FOR EACH DISTRICT																																
D101	16.8%	\$3,852																																
D301	22.4%	\$5,136																																
D302	22.0%	\$5,044																																
D303	14.8%	\$3,393																																
D304	21.6%	\$4,852																																
D25	0.4%	\$92																																
D427	0.8%	\$183																																
D428	1.20%	\$275																																
<b>TOTAL</b>	<b>100%</b>	<b>\$22,926</b>																																

**Update:** We decided as a team to postpone this decision until we have a better idea of everyone's role. We will post this as a 10 month position with additional summer days and come back to the Board in the fall if we determine that additional time is necessary for this role.

Recommendation	Rationale	Effect on Tuition
<p><b>Open an additional New Pathways elementary classroom</b></p>	<p>Since this initial discussion, we have seen an increase in referrals to New Pathways for immediate needs as well as the 2023-24 school year.</p> <p>At this point, there would be only 2-3 openings in New Pathways for the new year.</p> <p>This year we've added 10 students to New Pathways classrooms and referrals continue to come in.</p> <p>We would need to secure an additional classroom (preferably Burlington- full continuum of services, and openings for other districts at Fabyan).</p> <p>We would need to hire additional TAs and increase related services.</p>	<p>A standard satellite program costs approximately \$192,000.00 per year.</p> <p>Given our CURRENT enrollment, this additional classroom would increase the tuition cost per student by \$3,200.00</p> <ul style="list-style-type: none"> <li>● Each student added decreases the cost per student</li> <li>● Currently all 5 districts use New Pathways (primarily D301/D302/D304)</li> </ul>
<p><b>Update:</b> We have been working closely with D301 and have secured a classroom at Prairie View Grade School in Elgin. Mike Potsic and the Principal of Prairie View, Christine Barr have been very welcoming. Currently the classroom will start out with all D301 students and will have 2-3 openings for future students depending on final enrollment numbers. We have hired a new teacher and are working on finding support staff. D301 made this announcement public on 4/26/23.</p>		

**Phase 3: March 2023**

<b>Position</b>	<b>Current FTE</b>	<b>Recommended FTE</b>	<b>Rationale</b>	<b>Effect on Tuition</b>
Speech/Language Pathologist	6.6	8	<p>Needs Assessment completed by NIA recommends an increase of 1.3 FTE based on current projections. This does not take into account adding additional students throughout the year. We added 0.1 to round it up to full-time staff.</p> <p>D302 will be contracting 0.6 FTE (3 days per week)</p> <p>Ensure that MJS has coaching support 5 days per week</p>	<p>The effect of adding new staff fluctuates based on enrollment as each add/drop of staff or students throughout the year. Given our CURRENT projections for next year and the basic math of Salary/Benefits for a 1.4 increase, the additional cost per student would be \$470.00.</p>
Social Workers	7	8	<p>NIA does not provide a Needs Assessment for Social Workers. Our data is as follows...</p> <p>Significant increase in the social/emotional/ and behavioral needs of our student population.</p> <p>Our average SW caseload is 1,266 minutes per week and this does not take into account the significant number of FBA/BIPs that our SWers are responsible for. Those range from 5-30 per Social Worker, depending on the program.</p> <p>Our Social Workers who support our satellite programs each travel to 3 buildings each week and in some cases, 2 different school districts. This equates to 1-2 days per building leaving a great deal of time that our staff and students do not have a Social Worker available to support them. An additional Social Worker would still require staff travel, but would lessen travel to 2 buildings and one district (in most cases)</p>	<p>Again, this cost fluctuates based on enrollment, but given our CURRENT projections for next year and the basic math of Salary/Benefits for a 1.0 increase, the additional cost per student would be \$312.00.</p>

Position	Current FTE	Recommended FTE	Rationale	Effect on Tuition
Permanent Program Subs	2	4	<p>The lack of available subs who are willing to work in Mid-Valley programs has been an issue for many years, but has become more of an issue since COVID. Every day we have several classrooms without subs, leaving it to our related services staff, TAs and Leadership Team to cover the vacancies. Unlike district buildings, we cannot utilize building staff at our satellite programs- we rely only on each other for these vacancies.</p> <p>Average TA/CNA Openings Per Day = 6  Average Teacher Openings Per Day = 3  Average Job Coach Opening Per Day= 1</p> <p>We have had 8 staff members on extended leaves this year due to illness, surgery, or family situations which has added to the vacancies throughout the cooperative.</p> <p>Each of our Program Supervisors would be assigned one Permanent Program Sub who would support approximately 10 classrooms.</p>	<p>This is difficult to calculate as we are currently paying subs, TAs and lost plan time for teachers/related services to cover the vacancies.</p> <p>We have had to resort to hiring contract CNAs in lieu of TAs as there have been zero applicants for TA positions and others leaving due to the low pay. The cost of contract CNAs has impacted our tuition in certain programs, but we are working on a plan for this.</p> <p>We are currently analyzing the data to determine which staff members are struggling with chronic absences and will be addressing that as a leadership team.</p>
Permanent Floating Nurse	0	1	<p>In looking at our data this year, we have had a nurse sub (either contract, a previous part-time nurse, or our Certified School Nurse) an average of 70% of the days since school started due to the following...</p> <ul style="list-style-type: none"> <li>● 1 contract nurses resigning without a replacement available</li> <li>● 2 nurses with extended leaves due to illness/hospitalization</li> </ul>	<p>We currently use our CSN or a contract nurse (\$584) per day to support our nursing program. This was something that was not accounted for in our budget planning in the past as we did not realize how difficult it would be to keep nurses.</p> <p>We believe this position would impact tuition somewhat, but would provide consistent, predictable support to all of our</p>

			<ul style="list-style-type: none"><li>● 1 with chronic absences (no longer with us)</li><li>● 9 classrooms who rely on the building nurse for daily care, but need a nurse on community trips due to their emergency plans/type of medication</li></ul> <p>Additional Information:</p> <ul style="list-style-type: none"><li>● Medical Services plans = 58<ul style="list-style-type: none"><li>○ 7 nurses on staff (3 are 1:1 who ride the bus to and from school)</li><li>○ 22 students with daily nursing services</li><li>○ 29 students with emergency nursing services</li><li>○ 3 locations without a Mid-Valley nurse</li><li>○ CSN manages diabetes care at remotely for 2 students</li></ul></li></ul>	programs and help us to have less budget surprises.
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A Regional Special Education Cooperative Serving the Counties of Boone, Carroll, DeKalb, Jo Daviess, Kane, Lee, Ogle, Stephenson, Whiteside and Winnebago

## **Mid Valley Special Education Cooperative FY 24 Speech Language Caseload Projections 3/23/2023**

A preliminary projection of possible SLP Caseloads was completed using a projection of minutes provided by Melissa Mills. This needs assessment includes a caseload projection tool that will allow Melissa to continue to easily adjust allocations based on factors such as workload, SLP geography, SLP preferred caseload, etc.

The factors considered are as follows:

- The SLP FTE for FY 24 has increased from 5.6 to 6.6
- The MVSEC SLP Caseload for FY 24 has increased from the Mid FY22 Caseload review significantly
  - Number of speech students increased from 146 to 173 (27 kids)
    - Total number of speech IEP minutes per week increase from 7860 to 9859.5 increase of 2000 minutes, which is more than our target of 1400-1500 minutes for 1.0 SLP
    - Given our target of 1400-1500 minutes per SLP, your caseload increased an equivalent of 1.3 SLPs
  - Speech minutes increased just slightly from an average of 53.8 mpw (FY 22 check point) to 57 mpw which tells us in general, students are getting minutes assigned similar to the way they were in FY 22
- MVSEC Changes
  - Two new classrooms opening
    - ELS Classroom opening at John Stewart Elementary in Elburn
    - New Pathways Classroom opening at Central Middle School in Burlington
  - M-J program nearly doubled in speech numbers (11 to 20 kids with speech)
  - CHS New Pathways Program grew from 5 to 9 students, nearly doubling in minutes
  - Blackberry Creek decreased by 6 students and John Stewart ABLE decreased by 2
  - The DHH LHV classroom at Fox Ridge in Geneva has closed.
- I used last year's placement and geography as a primary starting point in assigning SLPs
- I considered total number of IEP minutes per week, total number of students, and total number of sites in how to assign SLPs
- The transition program increased but continues to be serviced by Kristen Dean who has a very integrated service model. Her total number of students and minutes per week are high but if workload and service delivery model still aligns with last year this can likely sustain. If factors have significantly changed we will need to revisit.



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- You are welcomed to use the [FY 24 SLP Caseload Tool](#) I developed to “play” with various caseload designs.

Completed by Cindy Poegel, NIA SLP Program Supervisor  
[cpoegel@thenia.org](mailto:cpoegel@thenia.org)

Thank you for inviting me to consult on your speech/language caseloads!

7. **For Action**

7.1. Approval of MOU



MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: May 3, 2023

RE: Memorandum of Understanding

The purpose of this memo is to seek Board approval for the attached Memorandum of Understanding (MOU) which our union is in support of. Currently in our Collective Bargaining Agreement (CBA) our Occupational Therapists, Physical Therapists and School Psychologists start out at a MA + 24 or higher depending on their degree. Currently, our Speech/Language Pathologists & Social Workers start at MA + 0, which is typical for most districts in the area. The exceptions are as follows.

- D303 offers MA+24 for both Social Workers & Speech Language Pathologists (SLPs)
- D301 offers MA+24 for Social Workers, but MA + 0 for SLPS

We have been trying to hire an SLP for the past 2 years, but have been unsuccessful. Each promising candidate shared with us that they were being offered MA +24 by D303 or other Cooperatives. As I've reached out to other Cooperatives, few offer this automatically, but have the ability to offer this additional incentive for these difficult to fill positions. There is a \$5,000.00 increase in salary for a new hire at MA +24, compared to MA. This is much less than what we are paying our contract staff. If we are unable to hire on our own, we will continue to utilize Contract Services at (\$95,000.00 per year for each SLP)

We believe that although most districts do not have this provision in their contracts, the complexity of working in a Mid-Valley program provides the rationale for this salary incentive. A few things to consider..

- The majority of our students in New Pathways, ELS, & ABLE use AAC to communicate- our SLPs take the lead on programming the devices and teaching each member of the IEP team how to use the devices.
- Currently our SLPs and Social Workers travel to 2-3 buildings each week depending on the program they are assigned to.
- The overall intensity of the needs of our students (medically and behaviorally) make it difficult to attract new staff.

## MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** (“MOU”) is entered into this 3<sup>rd</sup> day of May, 2023, by and between the **EXECUTIVE ADVISORY BOARD OF THE MID-VALLEY SPECIAL EDUCATION COOPERATIVE** (the “Board” or the “MVSEC”) and the **MID-VALLEY SPECIAL EDUCATION ASSOCIATION** (the “Association”) (collectively, the “Parties”).

**WHEREAS**, the Board and the Association are parties to a Collective Bargaining Agreement (“CBA”) in effect through June 30, 2024; and

**WHEREAS**, the Association is the sole and exclusive collective bargaining representative for the MVSEC’s employees as set forth in Article 1 of the CBA; and

**WHEREAS**, Section 20.1.1.7 of the CBA currently provides that Occupational Therapists, Physical Therapists, and School Psychologists will be placed on the MA+24 lane on the CBA’s Salary Schedule along with years of experience; and

**WHEREAS**, based upon the current shortage of qualified staff, MVSEC desires to begin placing School Social Workers and Speech Language Pathologists (including those currently employed in these positions) on the MA+24 lane on the CBA’s Salary Schedule in the same manner as Occupational Therapists, Physical Therapists, and School Psychologists; and

**WHEREAS**, the Parties have mutually agreed to amend Section 20.1.1.7 of the CBA in order to place School Social Workers and Speech Language Pathologists on the MA+24 lane on the CBA’s Salary Schedule along with years of experience.

**NOW, THEREFORE**, in consideration of the promises and mutual undertakings and agreements of the Parties hereto, it is hereby agreed by the Board and the Association as follows:

1. Incorporation of Recitals

The foregoing recitals shall be considered part of this MOU and shall be binding upon the Parties.

2. Revision to Section 20.1.1.7 of CBA

The Parties agree that Section 20.1.1.7 currently contained in the CBA shall be revised to include the School Social Worker and Speech Language Pathologist position classifications within those classifications that will be placed on the MA+24 lane along with years of experience. Consistent with this revision, any newly hired School Social Workers and Speech Language Pathologists shall be placed on the MA+24 lane on the CBA’s Salary Schedule along with years of experience. Moreover, those currently employed in the School Social Worker and Speech Language Pathologist position classifications shall be placed on the MA+24 lane on the CBA’s Salary Schedule immediately following full execution of this MOU. The Parties agree and understand that any adjustments to the compensation of currently employed School Social Workers and Speech Language Pathologists shall be prospective following full execution of this MOU and that those currently employed in these position classifications are not entitled to any retroactive compensation. All other provisions within the CBA will remain unchanged.

3. TRS Limitation

The Parties acknowledge and agree that any currently employed School Social Workers and Speech Language Pathologists who are placed on the MA+24 lane following full execution of this MOU may not

exceed a total compensation increase of more than six percent (6%) of the amount above the employee's previous year's TRS creditable earnings if within their final four (4) years prior to retirement. Should this occur, the Parties agree to meet and discuss alternative options to avoid any potential Board penalty to TRS. The Board will not, under any circumstances, be responsible for any TRS penalties or costs associated with compensation adjustments provided under this MOU. In the event that TRS determines that any of the additional compensation provided for under this MOU may cause a Board penalty to TRS, the Parties agree to take corrective action to eliminate any Board penalties to TRS and resume discussions about alternative options to address the issue.

4. Acknowledgements

The Parties represent and acknowledge that they have read and fully understand the terms and conditions of this MOU and that each is entering into this MOU voluntarily. The Parties further represent and acknowledge that they have not relied on any representations or promises except as described herein.

5. Effect of Agreement

The Parties acknowledge and agree that except as otherwise stated herein, this MOU does not constitute an amendment to or revision of the current CBA or to any successor agreement between the Board and the Association.

6. Entire Understanding

This MOU sets forth all the promises, agreements, conditions, and understandings between the Parties relative to the subject matter hereof and there are no promises or undertakings, either oral or written, expressed or implied between them other those set forth herein.

7. Effective Date

This MOU is effective immediately upon full execution of the Parties hereto.

**IN WITNESS WHEREOF**, the Parties have executed this Memorandum of Understanding on the dates set forth below.

Dated: \_\_\_\_\_, 2023

**MID-VALLEY SPECIAL EDUCATION  
ASSOCIATION, IEA-NEA**

By: \_\_\_\_\_

Dated: \_\_\_\_\_, 2023

**EXECUTIVE ADVISORY BOARD OF THE  
MID-VALLEY SPECIAL EDUCATION  
COOPERATIVE**

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

7.2. Approval of the Personnel Report, April, 2023

**Mid-Valley Special Education Cooperative**  
Regular Meeting Wednesday, May 3, 2023

**SUBJECT: Personnel Report**

**Classified Staff**

<b>A. Classified Staff Resignations, Retirements and/or Terminations for School Year 2022-2023.</b>				
<i>Name</i>	<i>Position</i>	<i>Location/Program</i>	<i>Reason</i>	<i>Effective Date</i>
Ami Grunewald - Maxim	Certified Nursing Assistant	Central Middle School – New Pathways	Resignation	04/07/2023

<b>B. Classified Staff Recommended for Employment for School Year 2022-2023.</b>				
<i>Name</i>	<i>Position</i>	<i>Location/Program</i>	<i>Salary</i>	<i>Effective Date</i>
Schlinger, Brianna	Certified Nursing Assistant	Central Middle School – New Pathways	\$20.70/Hour	04/03/2023

<b>C. Classified Staff Recommended for Employment for School Year 2023-2024.</b>				
<i>Name</i>	<i>Position</i>	<i>From</i>	<i>To</i>	<i>Effective Date</i>
VanZandt, Laura	Occupational Therapist	Mid-Valley Various	\$83,378	08/09/2023

<b>D. Classified Staff Transfer in Assignment for School Year 2023-2024.</b>				
<i>Name</i>	<i>From</i>	<i>To</i>	<i>Effective Date</i>	
Pedersen, Brandi	Admin Asst to Ex Director	Admin Asst to Ex Director & Human Resources/Payroll Asst	07/01/2023	

**Licensed Staff**

<b>E. Licensed Educator Professional Growth Salary Increases Effective for 2<sup>nd</sup> Semester 2022-2023 School Year.</b>				
<i>Name</i>	<i>Position</i>	<i>From (Lane)</i>	<i>To (Lane)</i>	<i>Amount (With TRS)</i>
Asencio, Angel	Teacher	MA +8	MA +24	\$4,608
Arlington, Rachel	Teacher	BA	BA +8	\$1,548
Cazzato, Lexi	Social Worker	MA	MA +8	\$1,873
Sell, Jodi	Speech Language	MA	MA +16	\$4,500
Gayaldo, Samantha	Speech Language	MA	MA +16	\$3,500

<b>F. Licensed Educators Recommended for Employment for School Year 2022-2023.</b>			
<i>Name</i>	<i>Position/Program/Location</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>

<b>G. Background Data on Educators Recommended for Employment for School Year 2022-2023.</b>	
Name	
License Endorsements	
Education	
Relevant Experience	

**RECOMMENDATION: Approval.**

8. **New Business**

9. **Adjournment**