

## **Executive Advisory Board Meeting**

Wednesday, June 2, 2021 8:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.  
Charles, IL 60174

1. **Call to Order**

2. **Approval of the Agenda**

3. **Public Comment**

4. **Consent Agenda**

4.1. Approval of Minutes, Executive Board Meeting,  
May 5, 2021



## ***Mid-Valley Special Education Cooperative***

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

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### **Executive Advisory Board Meeting**

**May 5, 2021**

**9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, May 5, 2021 at the Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St. Charles, IL 60174.

#### **Call to Order**

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

#### **Roll Call**

Upon roll call, the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304; and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

#### **Approval of the Agenda**

Dr. Pearson called for the Approval of the Agenda. After removing Action item 7.2 from the Agenda, Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Agenda was confirmed by unanimous vote. 5-0.

#### **Public Comment**

None

#### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, April 7, 2021
- 4.2 Approval of Bills, April 2021
- 4.3 Approval of Payroll, April 2021
- 4.4 Approval of Financial Report, April 2021
- 4.5 Approval of the Treasurer's Report, April 2021

Dr. Pearson called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote. 5-0.

#### **Information**

##### **5.1 Student and Staff Enrollment, April 2021**

Mrs. Palese reported the student/staff enrollment details for April 2021 and April 2020 to see the comparisons.

##### **5.2 Administrative Liaison Meeting Minutes, April 19, 2021**

Mrs. Palese shared the Liaison meeting minutes which focused on staffing needs, Professional Development plans for summer and working on Annual Needs Assessments for the IDEA Grant.

##### **5.3 Extended School Year (ESY) 2021**

Mrs. Palese reported the largest ESY numbers for 2021. There were 593 referrals and there is a concern for staffing needs.

## **For Discussion**

### **6.1 FY22 First Draft Preliminary Budget**

Mrs. Sporer reported the Preliminary Budget for FY22 and the process for approval.

### **6.2 Adaptive P.E.**

Mrs. Palese proposed that Mid-Valley utilize a Geneva D304, Adapted, P.E. teacher for our students in Geneva High School and then a Full Time APE Teacher will be hired for the elementary levels.

### **6.3 Review of Proposals – Award of Flooring Contract**

Mrs. Palese provided 3 proposals to have the flooring done at the Mid-Valley offices.

## **For Action**

### **7.1 Approval of the Personnel Report, April, 2021**

Dr. Stirn motioned, seconded by Dr. Leden for Approval of the Personnel Report. Motion carried by unanimous roll call vote. 5-0..

### **7.2 Approval of Brecht's Database Solution, Inc. Contract Renewal**

This item was taken off the Agenda at the start of the meeting.

## **New Business**

None

## **Motion to Adjourn to Closed Session by Roll Call Vote for the Purpose of**

*(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal council for the public body to determine its validity. 5 ILCS 120/2 (c)(1)*

*(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*

Motion made by Dr. Stirn and seconded by Dr. Mutchler for Approval to Adjourn to Closed Session. By consensus, the motion was passed with unanimous roll call vote.

## **Time Adjourned to Closed Session 9:20 AM**

## **Closed Session**

*(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal council for the public body to determine its validity. 5 ILCS 120/2 (c)(1)*

*(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*

Dr. Pearson called the Closed Session to order at 9:21 AM

## **Adjournment to Open Session**

Motion made by Dr. Leden and seconded by Dr. Mutchler for Approval to Adjourn to Open Session. By consensus, the motion was passed with unanimous roll call vote.

## **Time Adjourned back to Open Session 9:33 AM**

**Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Hichens. By consensus, the motion carried 5-0 Ayes.

**The meeting adjourned at 9:34 AM**

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Chair of the Mid-Valley Board

***The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, June 2, 2021, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174***

4.2. Approval of Minutes, Closed Session Meeting,  
May 5, 2021

4.3. Approval of Bills, May, 2021

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: HARRIS BANK			Bank Account: 3445079					
12406	05/07/2021	1202	ACCESS	12495	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$180.00	
							Check Total:	\$180.00
12429	05/24/2021	1204	ADERMAN, ANN	REIMB FLOWERS	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$121.82	
							Check Total:	\$121.82
12430	05/24/2021	1204	ANCONA, JESLYNN M	REIMB APRIL MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$183.12	
							Check Total:	\$183.12
12431	05/24/2021	1204	APPLE COMPUTER INC	AF03130011	10.0000.2190.470.000.114	SOFTWARE/SUBSCRIPTIONS	\$1,200.00	
							Check Total:	\$1,200.00
NCB	05/14/2021	1201	AXA EQUITABLE	V302803	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$150.00	
NCB	05/14/2021	1201	AXA EQUITABLE	V302803	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$100.00	
NCB	05/28/2021	1212	AXA EQUITABLE	V839760	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$150.00	
NCB	05/28/2021	1212	AXA EQUITABLE	V839760	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$100.00	
							Check Total:	\$500.00
12432	05/24/2021	1204	BACKER, ALLISON	REIMB TACO BELL INC	10.0000.1200.400.000.080	INCENTIVES	\$47.66	
							Check Total:	\$47.66
12424	05/21/2021	1203	BATAVIA ENTERPRISES	JUNE RENT	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$5,520.58	
							Check Total:	\$5,520.58
12433	05/24/2021	1204	BATAVIA ENTERPRISES	2019/2020 CAM RECONI	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$705.16	
12433	05/24/2021	1204	BATAVIA ENTERPRISES	2019/2020 CAM RECONI	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$2,238.94	
12433	05/24/2021	1204	BATAVIA ENTERPRISES	2019/2020 CAM RECONI	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$1,613.98	
							Check Total:	\$4,558.08
12407	05/07/2021	1202	BENJAMIN SCHOOL DIST #25	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$794.48	
							Check Total:	\$794.48
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$34.63	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

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**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2020-2021

**Print Employee Vendor Names**     **Exclude Voided Checks**     **Exclude Manual Checks**     **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.400.000.080	INCENTIVES	\$19.40
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$3.29
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$111.97
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$45.57
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$30.40
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$599.58
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$38.73
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$99.90
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$53.50
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1200.415.000.132	INSTRUCTIONAL SUPPLIES	\$13.70
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.1225.415.000.009	INSTRUCTIONAL SUPPLIES	\$235.72
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2110.415.000.110	INSTRUCTIONAL SUPPLIES	\$36.91
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2190.410.000.114	SUPPLIES/MATERIALS	\$16.99
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2190.418.000.114	EQUIPMENT <\$500	\$276.54
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2320.340.000.140	POSTAGE	\$63.94
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$2,712.90
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2520.640.000.140	DUES/FEES/MEMBERSHIPS	\$340.00
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2520.640.000.140	DUES/FEES/MEMBERSHIPS	\$240.00
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$39.99

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

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**Bank Account:** 3445079

**Date Range:** 05/01/2021 - 05/31/2021  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2020-2021

**Print Employee Vendor Names**     **Exclude Voided Checks**     **Exclude Manual Checks**     **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$9.88
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$125.34
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$53.63
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$31.04
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$91.89
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$18.55
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$69.06
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$38.26
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$33.97
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$34.93
12434	05/24/2021	1204	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT. ENDING 5/5/21	14.0000.2210.312.001.321	STAFF DEV COORDINATORS	\$122.00
Check Total:							\$5,642.21
12408	05/07/2021	1202	CENTRAL COMMUNITY DIST #301	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$52,134.53
Check Total:							\$52,134.53
12435	05/24/2021	1204	CENTRAL COMMUNITY DIST #301	FY21 ROOM RENT 2ND	10.0000.1200.325.000.011	FACILITY RENTAL	\$3,747.00
12435	05/24/2021	1204	CENTRAL COMMUNITY DIST #301	FY21 ROOM RENT 2ND	10.0000.1200.325.000.014	FACILITY RENTAL	\$2,436.00
Check Total:							\$6,183.00
12409	05/07/2021	1202	CITY OF ST CHARLES	3/17-4/16 8108185757	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$86.50
12409	05/07/2021	1202	CITY OF ST CHARLES	3/17-4/16 8108218929	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$89.54
Check Total:							\$176.04
12410	05/07/2021	1202	COMMUNITY THERAPY SERVICES	1413	10.0000.2139.314.000.130	CONSULTANTS	\$11,362.50
Check Total:							\$11,362.50

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12411	05/07/2021	1202	CUSD #101	EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS – EBF	\$21,838.21
Check Total:							\$21,838.21
12436	05/24/2021	1204	CUSD #101	FY21 ROOM RENT 2ND	10.0000.1200.325.000.028	FACILITY RENTAL	\$2,886.00
Check Total:							\$2,886.00
12412	05/07/2021	1202	CUSD #303	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS – EBF	\$66,694.92
Check Total:							\$66,694.92
12437	05/24/2021	1204	CUSD #303	CHASSEE/ROWE INSUR	10.0000.2310.225.000.144	INSURANCE STIPEND	\$1,485.42
Check Total:							\$1,485.42
12438	05/24/2021	1204	CUSD #303	FY21 ROOM RENT 2ND	10.0000.1200.325.000.011	FACILITY RENTAL	\$2,700.00
12438	05/24/2021	1204	CUSD #303	FY21 ROOM RENT 2ND	10.0000.1225.325.000.009	FACILITY RENTAL	\$2,994.00
Check Total:							\$5,694.00
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V141511	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,911.76
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V178125	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,538.36
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V244389	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$12,653.60
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V244389	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,879.47
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V262832	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,484.82
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V282906	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$143.42
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V282906	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$13.78
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V301118	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$4,692.96
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V302192	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$208.34
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V30805	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,363.89
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V346304	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$783.53
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V38557	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$10,635.20
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V38557	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,508.80
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V408929	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$286.28

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

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Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V408929	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$14.51
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V408929	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.27
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V443856	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$341.38
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V509052	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,534.23
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V509052	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$76.71
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V634535	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,118.84
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V701971	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,459.97
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V701971	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$153.30
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V701971	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.72
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V727967	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$436.83
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V727967	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$26.18
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V727967	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V751648	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$54.37
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V751648	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.89
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V751648	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.78
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V846031	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,920.51
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V846031	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$670.31
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V846031	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$134.06
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V862453	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$949.01

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V862453	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$96.72
12403	05/14/2021	1194	CUSD #303 EMP HEALTH FUND	V902236	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,897.65
Check Total:							\$75,998.18
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V118829	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$341.38
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V158568	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,897.65
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V231195	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,538.36
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V257444	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,363.89
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V294617	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$436.83
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V294617	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$26.18
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V294617	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V311588	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,534.23
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V311588	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$76.71
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V347250	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,459.98
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V347250	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$153.30
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V347250	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.72
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V414728	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$286.78
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V414728	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$14.01
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V414728	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.27
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V460510	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$54.37
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V460510	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.89

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V460510	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.78
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V478039	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$949.01
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V478039	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$96.72
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V48191	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$12,653.60
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V48191	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,879.47
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V590074	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$4,692.96
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V590667	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,484.82
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V634474	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,118.84
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V649833	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,920.51
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V649833	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$670.31
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V649833	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$134.06
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V697576	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$783.53
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V714515	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$208.34
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V732049	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$143.42
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V732049	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$13.78
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V904676	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$10,635.20
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V904676	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,508.80
12475	05/28/2021	1205	CUSD #303 EMP HEALTH FUND	V945313	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,911.76
Check Total:							\$75,998.19
12413	05/07/2021	1202	CUSD #304	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$63,071.33
Check Total:							\$63,071.33

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 05/01/2021 - 05/31/2021

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
12439	05/24/2021	1204	CUSD #304	100 4TH PAYMENT	10.0000.1200.314.000.115	CONSULTANTS	\$2,982.36	
12439	05/24/2021	1204	CUSD #304	FY21 ROOM RENT 2ND	10.0000.1200.325.000.011	FACILITY RENTAL	\$11,034.00	
12439	05/24/2021	1204	CUSD #304	FY21 ROOM RENT 2ND	10.0000.1200.325.000.014	FACILITY RENTAL	\$1,848.00	
							Check Total:	\$15,864.36
12440	05/24/2021	1204	DANOS, JEANNE	REIMB APRIL MILEAGE	10.0000.2130.332.000.111	STAFF TRAVEL	\$303.80	
							Check Total:	\$303.80
12441	05/24/2021	1204	DECKER EQUIPMENT	ORDER #382869A	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$269.12	
							Check Total:	\$269.12
12414	05/07/2021	1202	DeKalb CUSD #428	FY EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$4,320.12	
							Check Total:	\$4,320.12
12442	05/24/2021	1204	DIORIO, MICHELLE	REIMB GRADUATION	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$38.95	
							Check Total:	\$38.95
12443	05/24/2021	1204	DOMARACKI, MARY ANN	REIM APRIL MILEAGE	10.0000.2110.332.000.110	STAFF TRAVEL	\$40.21	
							Check Total:	\$40.21
12425	05/21/2021	1203	DOUGLAS FLOOR COVERING	5/19/2021	20.0000.2540.530.000.000	CAPITAL IMPROVEMENTS	\$7,725.00	
							Check Total:	\$7,725.00
12444	05/24/2021	1204	DRESSLER, ELISA A	REIM T-SHIRT/INCENTI	10.0000.1200.400.000.080	INCENTIVES	\$24.41	
12444	05/24/2021	1204	DRESSLER, ELISA A	REIM T-SHIRT/INCENTI	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$51.47	
							Check Total:	\$75.88
12445	05/24/2021	1204	DRIESSEN CONSTRUCTION CO.	121518	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$2,800.00	
							Check Total:	\$2,800.00
12415	05/07/2021	1202	EAST AURORA SCHOOL DISTRICT 131	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$1,874.77	
							Check Total:	\$1,874.77
12426	05/21/2021	1203	FOX VALLEY CHRISTIAN CHURCH	64	10.0000.1200.325.000.079	FACILITY RENTAL	\$400.00	
							Check Total:	\$400.00
12446	05/24/2021	1204	FOX VALLEY FITNESS	APRIL FITNESS	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$500.00	
							Check Total:	\$500.00
12416	05/07/2021	1202	GATELY, AMY	RIDE N KANE L MARTIN	10.0000.1200.331.000.079	FIELD TRIPS/STUDENT TRAVEL	\$40.00	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
12416	05/07/2021	1202	GATELY, AMY	RIDE N KANE MARQUEZ	10.0000.1200.331.000.079	FIELD TRIPS/STUDENT TRAVEL	\$25.00	
12416	05/07/2021	1202	GATELY, AMY	RIDE N KANE-HAINES	10.0000.1200.331.000.079	FIELD TRIPS/STUDENT TRAVEL	\$30.00	
							Check Total:	\$95.00
12447	05/24/2021	1204	GLABINSKI, MICHAEL	REIM APRIL MILEAGE	10.0000.1200.332.000.115	STAFF TRAVEL	\$407.68	
							Check Total:	\$407.68
12448	05/24/2021	1204	GRUNDY SUPPLY	287110	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$52.50	
12448	05/24/2021	1204	GRUNDY SUPPLY	287210	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$84.50	
							Check Total:	\$137.00
12449	05/24/2021	1204	GSF USA, Inc.	INR061044	20.0000.2540.322.000.000	CUSTODIAL SERVICES	\$4,309.21	
							Check Total:	\$4,309.21
12450	05/24/2021	1204	ILLINOIS CENTRAL SCHOOL BUS 572-04721		10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$1,755.75	
							Check Total:	\$1,755.75
NCB	05/28/2021	1207	ILLINOIS DEPT OF REVENUE	V483649	10.0487.0000.000.000.000	SIT	\$11,272.24	
NCB	05/28/2021	1207	ILLINOIS DEPT OF REVENUE	V483649	14.0487.0000.000.000.000	SIT	\$935.38	
NCB	05/28/2021	1207	ILLINOIS DEPT OF REVENUE	V483649	17.0487.0000.000.000.000	SIT	\$18.14	
NCB	05/14/2021	1196	ILLINOIS DEPT OF REVENUE	V9009	10.0487.0000.000.000.000	SIT	\$10,869.67	
NCB	05/14/2021	1196	ILLINOIS DEPT OF REVENUE	V9009	14.0487.0000.000.000.000	SIT	\$807.65	
NCB	05/14/2021	1196	ILLINOIS DEPT OF REVENUE	V9009	17.0487.0000.000.000.000	SIT	\$18.14	
NCB	05/28/2021	1211	IMRF	V329494	10.0485.0000.000.000.000	IMRF	\$678.89	
NCB	05/28/2021	1211	IMRF	V329494	14.0485.0000.000.000.000	IMRF	\$21.84	
NCB	05/28/2021	1211	IMRF	V436396	10.0485.0000.000.000.000	IMRF	\$12,913.25	
NCB	05/28/2021	1211	IMRF	V436396	14.0485.0000.000.000.000	IMRF	\$288.97	
NCB	05/14/2021	1200	IMRF	V525538	10.0485.0000.000.000.000	IMRF	\$12,476.82	
NCB	05/14/2021	1200	IMRF	V525538	14.0485.0000.000.000.000	IMRF	\$116.03	
NCB	05/14/2021	1200	IMRF	V825161	10.0485.0000.000.000.000	IMRF	\$678.88	
NCB	05/14/2021	1200	IMRF	V825161	14.0485.0000.000.000.000	IMRF	\$11.85	
NCB	05/14/2021	1201	ING	V389314	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 05/01/2021 - 05/31/2021  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2020-2021

**Print Employee Vendor Names**     **Exclude Voided Checks**     **Exclude Manual Checks**     **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	05/14/2021	1201	ING	V389314	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00	
NCB	05/28/2021	1212	ING	V988588	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00	
NCB	05/28/2021	1212	ING	V988588	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00	
NCB	05/14/2021	1197	Internal Revenue Service	V398763	10.0483.0000.000.000.000	MEDICARE	\$7,277.58	
NCB	05/14/2021	1197	Internal Revenue Service	V398763	14.0483.0000.000.000.000	MEDICARE	\$565.86	
NCB	05/14/2021	1197	Internal Revenue Service	V398763	17.0483.0000.000.000.000	MEDICARE	\$11.82	
NCB	05/28/2021	1208	Internal Revenue Service	V532813	10.0482.0000.000.000.000	FICA SS	\$10,256.34	
NCB	05/28/2021	1208	Internal Revenue Service	V532813	14.0482.0000.000.000.000	FICA SS	\$218.44	
NCB	05/28/2021	1208	Internal Revenue Service	V582332	10.0481.0000.000.000.000	FIT	\$24,288.77	
NCB	05/28/2021	1208	Internal Revenue Service	V582332	14.0481.0000.000.000.000	FIT	\$1,903.20	
NCB	05/28/2021	1208	Internal Revenue Service	V582332	17.0481.0000.000.000.000	FIT	\$41.28	
NCB	05/28/2021	1208	Internal Revenue Service	V591512	10.0483.0000.000.000.000	MEDICARE	\$7,544.74	
NCB	05/28/2021	1208	Internal Revenue Service	V591512	14.0483.0000.000.000.000	MEDICARE	\$649.30	
NCB	05/28/2021	1208	Internal Revenue Service	V591512	17.0483.0000.000.000.000	MEDICARE	\$11.82	
NCB	05/14/2021	1197	Internal Revenue Service	V700618	10.0481.0000.000.000.000	FIT	\$22,782.60	
NCB	05/14/2021	1197	Internal Revenue Service	V700618	14.0481.0000.000.000.000	FIT	\$1,589.13	
NCB	05/14/2021	1197	Internal Revenue Service	V700618	17.0481.0000.000.000.000	FIT	\$48.23	
NCB	05/14/2021	1197	Internal Revenue Service	V979545	10.0482.0000.000.000.000	FICA SS	\$9,952.92	
NCB	05/14/2021	1197	Internal Revenue Service	V979545	14.0482.0000.000.000.000	FICA SS	\$81.10	
							<b>Check Total:</b>	<b>\$138,430.88</b>
12451	05/24/2021	1204	JENKINS, SHARON M	REIMB APRIL MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$92.40	
							<b>Check Total:</b>	<b>\$92.40</b>
12452	05/24/2021	1204	JORNS, LINDSAY	REIMB SUPPLIES	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$28.93	
							<b>Check Total:</b>	<b>\$28.93</b>
12453	05/24/2021	1204	KANE COUNTY ROE #31	8002100157	10.0000.2320.310.000.140	PROFESSIONAL SERVICES	\$380.00	
							<b>Check Total:</b>	<b>\$380.00</b>
12417	05/07/2021	1202	KANELAND C U S D #302	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$51,775.65	
							<b>Check Total:</b>	<b>\$51,775.65</b>

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12454	05/24/2021	1204	KANELAND C U S D #302	FY21 ROOM RENT 2ND	10.0000.1200.325.000.011	FACILITY RENTAL	\$4,524.00
12454	05/24/2021	1204	KANELAND C U S D #302	FY21 ROOM RENT 2ND	10.0000.1200.325.000.014	FACILITY RENTAL	\$5,508.00
12454	05/24/2021	1204	KANELAND C U S D #302	FY21 ROOM RENT 2ND	10.0000.1200.325.000.028	FACILITY RENTAL	\$2,478.00
12454	05/24/2021	1204	KANELAND C U S D #302	FY21 ROOM RENT 2ND	20.0000.2540.325.000.000	FACILITY RENTAL	\$2,175.00
Check Total:							\$14,685.00
12455	05/24/2021	1204	KIZIOR, REESA	REIM APRIL MILEAGE	10.0000.2110.415.000.110	INSTRUCTIONAL SUPPLIES	\$58.24
12455	05/24/2021	1204	KIZIOR, REESA	REIMB BUS CLASS&FEE	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$14.00
Check Total:							\$72.24
12456	05/24/2021	1204	LINNING TRACY	REIM APRIL/MAY MILE	10.0000.2140.332.000.112	STAFF TRAVEL	\$22.40
Check Total:							\$22.40
12457	05/24/2021	1204	MEDICALESHP	200016119	10.0000.2130.418.000.111	EQUIPMENT <\$500	\$55.33
Check Total:							\$55.33
NCB	05/14/2021	1201	MG TRUST COMPANY	V189061	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$873.98
NCB	05/14/2021	1201	MG TRUST COMPANY	V493250	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00
NCB	05/28/2021	1212	MG TRUST COMPANY	V522882	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00
NCB	05/28/2021	1212	MG TRUST COMPANY	V592199	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,373.98
Check Total:							\$3,447.96
12458	05/24/2021	1204	MHS, INC.	SIP00095674	10.0000.2140.417.000.112	ASSESSMENTS	\$3.75
12458	05/24/2021	1204	MHS, INC.	SIP00095674	10.0000.2140.417.000.112	ASSESSMENTS	\$3.75
Check Total:							\$7.50
12404	05/14/2021	1194	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V177754	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,263.87
12404	05/14/2021	1194	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V177754	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$262.36
12404	05/14/2021	1194	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V746883	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$782.91
12404	05/14/2021	1194	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V746883	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$26.29
Check Total:							\$3,335.43
12476	05/28/2021	1205	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V49733	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,263.87

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 05/01/2021 - 05/31/2021

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
12476	05/28/2021	1205	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V49733	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$262.36
12476	05/28/2021	1205	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V963069	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$784.07
12476	05/28/2021	1205	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V963069	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.13
Check Total:							\$3,335.43
12459	05/24/2021	1204	MILLS, MELISSA	REIMB APRIL MILEAGE	10.0000.2210.332.000.120	STAFF TRAVEL	\$137.09
12459	05/24/2021	1204	MILLS, MELISSA	REIMB MARCH MILEAGE	10.0000.2210.332.000.120	STAFF TRAVEL	\$149.18
Check Total:							\$286.27
NCB	05/28/2021	1206	MVSE - DIRECT DEPOSIT	V19156	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$607.32
NCB	05/28/2021	1206	MVSE - DIRECT DEPOSIT	V19156	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$2.68
NCB	05/14/2021	1195	MVSE - DIRECT DEPOSIT	V243572	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$176,390.49
NCB	05/14/2021	1195	MVSE - DIRECT DEPOSIT	V243572	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12,548.41
NCB	05/14/2021	1195	MVSE - DIRECT DEPOSIT	V243572	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$293.59
NCB	05/14/2021	1195	MVSE - DIRECT DEPOSIT	V45981	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$610.00
NCB	05/28/2021	1206	MVSE - DIRECT DEPOSIT	V46108	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$181,675.83
NCB	05/28/2021	1206	MVSE - DIRECT DEPOSIT	V46108	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$14,717.40
NCB	05/28/2021	1206	MVSE - DIRECT DEPOSIT	V46108	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$300.54
NCB	05/28/2021	1210	MVSE - DIRECT DEPOSIT	V535673	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,268.20
NCB	05/28/2021	1210	MVSE - DIRECT DEPOSIT	V535673	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.47
NCB	05/14/2021	1195	MVSE - DIRECT DEPOSIT	V79031	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,111.00
NCB	05/28/2021	1206	MVSE - DIRECT DEPOSIT	V819250	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,111.00
NCB	05/14/2021	1199	MVSE - DIRECT DEPOSIT	V997450	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,293.67
Check Total:							\$391,955.60

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
12405	05/14/2021	1194	NCPERS - IL IMRF	V370697	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$24.00	
							Check Total:	\$24.00
12477	05/28/2021	1205	NCPERS - IL IMRF	V173233	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$24.00	
							Check Total:	\$24.00
12418	05/07/2021	1202	NICOR GAS.	3/24-4/23 4440511000	20.0000.2540.465.000.000	NATURAL GAS	\$1,546.81	
12418	05/07/2021	1202	NICOR GAS.	3/25-4/26 1935909524	20.0000.2540.465.000.078	NATURAL GAS - SHELBY	\$120.75	
12418	05/07/2021	1202	NICOR GAS.	3/25-4/26 2708193162	20.0000.2540.465.000.078	NATURAL GAS - SHELBY	\$78.92	
							Check Total:	\$1,746.48
12460	05/24/2021	1204	NORTHWESTERN IL ASSOC	210222	10.0000.1200.314.000.131	CONSULTANTS	\$367.00	
12460	05/24/2021	1204	NORTHWESTERN IL ASSOC	210222	10.0000.1200.314.000.131	CONSULTANTS	\$1,771.87	
12460	05/24/2021	1204	NORTHWESTERN IL ASSOC	210222	10.0000.1200.314.000.132	CONSULTANTS	\$3,144.00	
							Check Total:	\$5,282.87
12461	05/24/2021	1204	OFFICE DEPOT	170938147001	17.0000.1600.412.000.021	CLASSROOM SUPPLIES	\$222.25	
12461	05/24/2021	1204	OFFICE DEPOT	170940848001	17.0000.1600.412.000.021	CLASSROOM SUPPLIES	\$49.99	
							Check Total:	\$272.24
12462	05/24/2021	1204	PAYNE, KIMBERLY	REIM AUG-MAY 4 MILE	10.0000.1200.332.000.109	STAFF TRAVEL	\$413.06	
							Check Total:	\$413.06
12463	05/24/2021	1204	POSITIVE PROMOTIONS	6721573	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$174.75	
12463	05/24/2021	1204	POSITIVE PROMOTIONS	6721573	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$51.76	
12463	05/24/2021	1204	POSITIVE PROMOTIONS	6721573	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	(\$34.95)	
12463	05/24/2021	1204	POSITIVE PROMOTIONS	6721573	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	(\$7.00)	
12463	05/24/2021	1204	POSITIVE PROMOTIONS	6722706	17.0000.1600.412.000.021	CLASSROOM SUPPLIES	\$24.00	
12463	05/24/2021	1204	POSITIVE PROMOTIONS	6722706	17.0000.1600.412.000.021	CLASSROOM SUPPLIES	\$43.95	
							Check Total:	\$252.51
12464	05/24/2021	1204	PROSHRED	990085261	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$76.30	
							Check Total:	\$76.30
12465	05/24/2021	1204	PUCCI, SAMANTHA	BOOK STUDY	10.0000.2139.314.000.130	CONSULTANTS	\$100.00	
							Check Total:	\$100.00
12427	05/21/2021	1203	PURCHASE POWER - PITNEY BOWES	REFILL 5/18/21	10.0000.2320.340.000.140	POSTAGE	\$500.00	
							Check Total:	\$500.00
12466	05/24/2021	1204	PushCoin	202104	10.0000.2560.315.000.220	FOOD SERVICE	\$8.75	

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$8.75
12467	05/24/2021	1204	QUEST FOOD MANAGEMENT SERVICES	109902	10.0000.2560.315.000.220	FOOD SERVICE	\$4,305.00	
							Check Total:	\$4,305.00
12419	05/07/2021	1202	RICOH USA, INC 1	5061894828	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$315.76	
12419	05/07/2021	1202	RICOH USA, INC 1	5061939794	10.0000.2320.323.000.140	COPIER MAINT	\$312.03	
12419	05/07/2021	1202	RICOH USA, INC 1	5061939794	10.0000.2410.323.000.140	COPIER MAINT	\$2.10	
12419	05/07/2021	1202	RICOH USA, INC 1	5061939794	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$108.48	
							Check Total:	\$738.37
NCB	05/14/2021	1201	SECURITY BENEFITS	V515107	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,762.50	
NCB	05/14/2021	1201	SECURITY BENEFITS	V515107	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$87.50	
NCB	05/28/2021	1212	SECURITY BENEFITS	V645539	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,762.50	
NCB	05/28/2021	1212	SECURITY BENEFITS	V645539	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$87.50	
							Check Total:	\$3,700.00
12468	05/24/2021	1204	SMITH, YOLANDA	REIMB APRIL MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$153.44	
							Check Total:	\$153.44
12469	05/24/2021	1204	SOUTHPAW ENTERPRISES, INC	0481527	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$38.00	
							Check Total:	\$38.00
12470	05/24/2021	1204	ST. CHARLES BOWL	651	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$446.00	
							Check Total:	\$446.00
12428	05/21/2021	1203	STERICYCLE INC	4010076007	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$31.50	
							Check Total:	\$31.50
12420	05/07/2021	1202	SYCAMORE CUSD #427	FY21 EBF 3RD PYMT	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS - EBF	\$1,813.98	
							Check Total:	\$1,813.98
12471	05/24/2021	1204	TICHY, JANET L	REIM CONTACT LENS	10.0000.1200.314.000.115	CONSULTANTS	\$105.00	
							Check Total:	\$105.00
NCB	05/14/2021	1198	TRS	V107522	10.0484.0000.000.000.000	TRS	\$978.64	
NCB	05/14/2021	1198	TRS	V107522	14.0484.0000.000.000.000	TRS	\$114.77	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 05/01/2021 - 05/31/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	05/14/2021	1198	TRS	V107522	17.0484.0000.000.000.000	TRS	\$2.37	
NCB	05/28/2021	1209	TRS	V300271	10.0484.0000.000.000.000	TRS	\$1,018.32	
NCB	05/28/2021	1209	TRS	V300271	14.0484.0000.000.000.000	TRS	\$125.19	
NCB	05/28/2021	1209	TRS	V300271	17.0484.0000.000.000.000	TRS	\$2.37	
NCB	05/14/2021	1198	TRS	V337309	10.0484.0000.000.000.000	TRS	\$14,800.70	
NCB	05/14/2021	1198	TRS	V337309	14.0484.0000.000.000.000	TRS	\$1,780.86	
NCB	05/14/2021	1198	TRS	V337309	17.0484.0000.000.000.000	TRS	\$36.73	
NCB	05/28/2021	1209	TRS	V366545	10.0484.0000.000.000.000	TRS	\$15,368.75	
NCB	05/28/2021	1209	TRS	V366545	14.0484.0000.000.000.000	TRS	\$1,942.91	
NCB	05/28/2021	1209	TRS	V366545	17.0484.0000.000.000.000	TRS	\$36.73	
NCB	05/28/2021	1209	TRS	V487165	10.0484.0000.000.000.000	TRS	\$577.25	
NCB	05/14/2021	1198	TRS	V661759	10.0484.0000.000.000.000	TRS	\$3,644.83	
NCB	05/14/2021	1198	TRS	V661759	14.0484.0000.000.000.000	TRS	\$427.39	
NCB	05/14/2021	1198	TRS	V661759	17.0484.0000.000.000.000	TRS	\$8.81	
NCB	05/14/2021	1198	TRS	V747623	10.0484.0000.000.000.000	TRS	\$37.20	
NCB	05/28/2021	1209	TRS	V792191	10.0484.0000.000.000.000	TRS	\$3,792.47	
NCB	05/28/2021	1209	TRS	V792191	14.0484.0000.000.000.000	TRS	\$466.29	
NCB	05/28/2021	1209	TRS	V792191	17.0484.0000.000.000.000	TRS	\$8.81	
NCB	05/28/2021	1209	TRS	V800693	10.0484.0000.000.000.000	TRS	\$37.20	
NCB	05/14/2021	1198	TRS	V811022	10.0484.0000.000.000.000	TRS	\$138.54	
NCB	05/28/2021	1209	TRS	V864092	10.0484.0000.000.000.000	TRS	\$138.54	
NCB	05/14/2021	1198	TRS	V926374	10.0484.0000.000.000.000	TRS	\$577.25	
							Check Total:	\$46,062.92
12472	05/24/2021	1204	UNIQUE PRODUCTS	412257	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$170.00	
							Check Total:	\$170.00
12421	05/07/2021	1202	VERIZON WIRELESS_4469	9878497846	10.0000.2320.341.000.140	TELEPHONE	\$1,057.86	
							Check Total:	\$1,057.86
12473	05/24/2021	1204	WALLACE, JOSIE	REIM SUPPLIES	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$81.00	
							Check Total:	\$81.00
12422	05/07/2021	1202	WASTE MANAGEMENT	4075135-2011-1	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$380.26	
							Check Total:	\$380.26

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK

**Date Range:** 05/01/2021 - 05/31/2021

**Sort By:** Vendor

**Bank Account:** 3445079

**Voucher Range:** -

**Dollar Limit:** \$0.00

**Fiscal Year:** 2020-2021

**Print Employee Vendor Names**

**Exclude Voided Checks**

**Exclude Manual Checks**

**Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
12474	05/24/2021	1204	WESTBERG, SARAH E	REIM APRIL MILE	10.0000.2210.332.000.121	STAFF TRAVEL	\$86.52	
							Check Total:	\$86.52
12423	05/07/2021	1202	WEX BANK	71568946	14.0000.1250.464.000.010	GASOLINE	\$195.85	
							Check Total:	\$195.85
							Bank Total:	\$1,119,164.05

<u>Fund</u>	<u>Amount</u>
10	\$771,483.61
11	\$264,317.99
14	\$61,600.03
17	\$1,464.69
20	\$20,297.73
<b>Fund Totals:</b>	<b>\$1,119,164.05</b>

**End of Report**

**Disbursements Grand Total:** \$1,119,164.05

#### 4.4. Approval of Payroll, May, 2021



Item	Amount	Match-Amount	Wage Basis	Payee
TRS (24 Pays ) 9% Board Paid	0.00	1,154.50	12,827.84	TRS
TRS (24 Pays)	3,774.06	30,192.62	379,891.79	TRS
TRS Employer (24 Pays)	0.00	2,241.66	386,508.45	TRS
TRS Employer Ex Dir (24 Pays)	0.00	74.40	12,827.84	TRS
Vision Family	0.00	927.48	274,290.39	CUSD #303 EMP HEALTH FUND
Vision Single	0.00	314.40	163,168.65	CUSD #303 EMP HEALTH FUND
Voluntary Life Insurance	48.00	0.00	12,773.88	NCPERS - IL IMRF
Deductions Total:	546,416.42	196,681.93		
Employee Net:	7,762.82			
Bank Acct Total:	750,861.17			

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Grand Total: 750,861.17

**End of Report**

#### 4.5. Approval of the Financial Report, May, 2021



***Mid-Valley Special Education Cooperative***

Lisa Palese, Executive Director  
1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

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MEMO TO: Executive Advisory Board

FROM: Nancy Sporer  
Director of Business & Human Resources

DATE: June 2, 2021

RE: **MONTHLY FINANCIAL REPORT – May 2021**

Attached for your review is the financial report for the month ending May 31, 2021.

Revenue received to date is 70.36% of the budget compared to 86.42% at this same time last year. I am not concerned about the percentage difference between the two years due to a few circumstances. We are trending only slightly behind in tuition. In FY20 one district overpaid their tuition so that is why the revenue amount received to date was more than the budget. Last year, part of the amount on the professional development (IDEA FT) line was IDEA funds from FY19 that were received in FY20. This is also what happened with the ALOP funds. We received approximately \$500,000 in FY20 and the remainder of what we received was from FY19. These additional amounts received in FY20 increase the percent of actual received last year compared to the percentage of budget received this year.

Currently there are no areas of concern within the revenue budgets.

Actual expenditures to date are 58.26% of the budget compared to 65.27% at this same time last year. The payments to the districts this year are over budget because most of the districts received larger tuition refunds as a result of remote learning. The instructional budget is also over budget mostly due to our behavior and instructional coaches receiving additional lane changes. When looking at the percent of budget expended and encumbered, the percentage for this year is 69.70% compared to 65.27% last year.

Currently, there are no areas of concern within the expenditure budgets.

Current cash balances as of May 31, 2021 are \$2,946,421.

Please feel free to call me at 331-228-4928 should you have questions or concerns.

**Mid-Valley Special Education  
Financial Summary  
May 31, 2021**

	PRIOR YEAR				CURRENT YEAR							
	Adopted Budgeted Amount	Month to Date	Received to Date	% of Actual Received	Adopted Budgeted Amount	Month to Date	Received to Date	% of Budget Received				
<b>Revenues</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>				
Tuition (including ESY)	9,212,483	552,330	9,694,415	105.23%	9,515,061	316,207	9,353,131	98.30%				
Earnings on Investments (Prior Month)	15,000	0	28,791	191.94%	15,000	300	5,893	39.28%				
Other local/Refund of Prior Year	27,000	0	19,316	71.54%	12,000	-3,142	24,907	207.55%				
Professional Development (IDEA FT)	103,320	0	480,751	465.30%	96,700	0	96,700	100.00%				
State Sources	1,054,170	91,410	962,317	91.29%	1,049,670	58,470	930,410	88.64%				
ALOP	375,000	45,642	677,547	180.68%	500,000	0	456,421	91.28%				
Fed Grant (DORS & Medicaid, Other)	105,000	29,796	136,646	130.14%	95,500	13,542	157,418	164.84%				
On-Behalf TRS	3,000,000	0	0	0.00%	4,500,000	0	0	0.00%				
O&M Fund	345,518	26,992	304,145	88.03%	268,757	11,557	269,013	100.10%				
<b>Total</b>	<b>14,237,491</b>	<b>746,170</b>	<b>12,303,928</b>	<b>86.42%</b>	<b>16,052,688</b>	<b>396,934</b>	<b>11,293,893</b>	<b>70.36%</b>				

  

	PRIOR YEAR				CURRENT YEAR							
	Adopted Budget Amount	Expended Month to Date	Expended Year to Date	% of Actual Expended	Adopted Budget Amount	Expended Month to Date	Expended Year to Date	% of Budget Expended	Expended & Encumbered Year to Date	Budget Balance	% of Budget Expended & Encumbered	
<b>Expenditures</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2020-21</b>	
Programs (including ESY, SafeSchools, & MV PD)	6,132,778	544,679	5,029,248	82.01%	6,272,197	520,425	4,672,434	74.49%	5,930,183	342,014	94.55%	
Payments to Districts (EBF, Tuition refunds)	969,170	264,319	871,556	89.93%	1,044,170	264,318	1,150,148	110.15%	1,150,148	(105,978)	110.15%	
ALOP	411,972	54,916	328,736	79.80%	563,185	51,049	463,322	82.27%	558,335	4,850	99.14%	
Student Support	1,461,986	126,530	1,190,812	81.45%	1,634,631	138,339	1,298,990	79.47%	1,602,743	31,888	98.05%	
Instructional Support	534,684	39,540	343,616	64.27%	428,835	39,889	382,269	89.14%	441,661	(12,826)	102.99%	
Executive & General Administration	1,175,138	86,208	1,037,934	88.32%	1,222,323	90,340	1,060,678	86.78%	1,181,312	41,011	96.64%	
Board of Ed Services	186,245	69	176,028	94.51%	155,456	1,485	117,125	75.34%	117,125	38,331	75.34%	
Contingency	20,000	0	0	0.00%	20,000	0	0	0.00%	0	20,000	0.00%	
On-Behalf TRS	3,000,000	0	0	0.00%	4,500,000	0	0	0.00%	0	4,500,000	0.00%	
O&M Fund	345,518	3,889	314,532	91.03%	268,757	20,298	239,905	89.26%	246,680	22,077	91.79%	
<b>Total</b>	<b>14,237,491</b>	<b>1,120,150</b>	<b>9,292,462</b>	<b>65.27%</b>	<b>16,109,554</b>	<b>1,126,143</b>	<b>9,384,870</b>	<b>58.26%</b>	<b>11,228,186</b>	<b>4,881,368</b>	<b>69.70%</b>	

  

Excess (deficiency) of rev. over exp.	-	3,011,466	(56,866)	1,909,023
Beginning Fund Balance		132,186		890,951
Current liabilities		8,580		146,447
Ending Fund Balance		3,152,232		2,946,421
Cash Balance @ End of Month		<u>3,152,232</u>		<u>2,946,421</u>

#### 4.6. Approval of Treasurer's Report, May 2021

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**Treasurer's Report Summary**  
**May 31, 2021**

<b>Education Fund (10, 11, 14, 17)</b>	
Beginning Fund Balance:	3,115,498.84
Prior Period Adjustments:	1,398.07
Current Revenues:	385,077.46
Current Expenditures:	1,105,845.08
Ending Fund Balance:	2,396,129.29

<b>Operation and Maintenance Fund (20)</b>	
Beginning Fund Balance:	412,585.95
Prior Period Adjustments:	0.00
Current Revenues:	11,556.54
Current Expenditures:	20,297.73
Ending Fund Balance:	403,844.76

Respectfully submitted by *Nancy Apores*, Director of Business & Human Resources/CSBO

Note: All deposits are being recorded in the month they are posted by the bank regardless of when the Cooperative receives notice of the revenue. If the Board report has been submitted to the Board then the revenue is reported as a "Prior Period Adjustments" on the Treasurer's report

## 5. **Information**

### 5.1. Staff and Student Enrollment, May, 2021



**STAFF PROFILE**  
**May 31, 2021**

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	FTE UNFILLED AT THIS TIME	SUPPORT STAFF	FTE	FTE UNFILLED AT THIS TIME
Executive Director	1.00	Adapted PE	2.00	OT	3.85		1:1 Assistants	13.00	2.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.80		Teaching Assistants	47.00	0.80
Principal	1.00	Instructional Facilitator	1.00	Certified School Nurse	1.00		Job Coaches	5.00	2.20
Program Supervisors	2.45	Psychologist	0.60	Registered Nurses	4.00		MJC Assistant	1.00	
Dir. of Prof Learning	1.00	Speech Pathologist	5.60	LPN/RN 1:1	3.00	1.00	MV Assistants	2.00	
		Teachers	31.80	Asst.Tech Specialist	0.75		HR-Payroll/PD Assistant	0.80	
		Vocational Specialists	4.00						
		Social Workers	5.40						
		Behavior Coach	1.00						
		Elective Teacher	1.00						
<b>Total</b>	<b>6.45</b>	<b>Total</b>	<b>56.40</b>	<b>Total / Unfilled</b>	<b>14.40</b>	<b>1.00</b>	<b>Total / Unfilled</b>	<b>68.30</b>	<b>5.00</b>
<b>TOTAL FTE UNFILLED POSITIONS AT THIS TIME</b>									<b>6.00</b>
<b>TOTAL MID-VALLEY STAFF IN BUDGET / TOTAL FTE FILLED POSITIONS</b>								<b>145.55</b>	<b>139.55</b>

**May 31, 2020**

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.60	1:1 Assistants	12.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.80	Teaching Assistants	50.00
Principal	1.00	Instructional Coach	1.00	Certified Nurse -	1.00	Job Coaches	5.50
Program Supervisors	2.45	Psychologist	0.60	LPN 1:1	1.00	MJC Assistant	1.00
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	CNA 1:1	1.00	MV Assistants	2.50
		Teachers	31.80	Registered Nurses	4.00	HR-Payroll/PD Assistant	0.80
		Vocational Specialists	4.00	Asst.Tech Specialist	0.50		
		Social Workers	5.40	O & M Vision Specialist	1.00		
		Behavior Coach	1.00				
		Elective Teacher	1.00				
<b>Total</b>	<b>6.45</b>	<b>Total</b>	<b>56.80</b>	<b>Total</b>	<b>13.90</b>	<b>Total</b>	<b>71.80</b>
<b>TOTAL MID-VALLEY STAFF</b>							<b>148.95</b>

**Mid-Valley Enrollment-Staffing Profile**  
**May 2021**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN/CSN
Little Hands & Voices	Fox Ridge	8	2			4			2			D101 +1		1	1			
New Pathways	Fabyan K-2	4		3			1							1	1	1	D301 1	
New Pathways	Fabyan 3-5	7		2		2	3							1	2			
New Pathways	Norton Creek 3-5	6				3	3							1	2			
New Pathways	John Stewart K-3	5			5									1	3			
New Pathways	John Stewart 3-5	5		1	4									1	2			
New Pathways	GMS-S 6-8 (Giесе)	7		3		3	1							1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	7		3	1	2	1							1	2			
New Pathways	GHS 9-12	6				3	3							1	3			
New Pathways	CHS 9-12	4		3	1									1	2			
ELS	Blackberry Creek K-3	7		3	3		1							1	3			
ELS	Blackberry Creek 4-5	5		3			2							1	2	1	D304 1	
ELS	Prairie Knolls 6-8	5		4			1							1		2	D301 2	1
ELS	GHS 9-12	6	2	2			2							1	2	1	D301 1	
ABLE	John Stewart K-6	9	1	1	2	2	3							1	1	5	D302 2 D303 1 D304 1	1
ABLE	BHS 7-12	6	2	1	1		2							1	2			1
New Directions	MJC K-2	6		1	3	1	1					D301 +1		1	1			
New Directions	MJC K-3	5	1		2	2								1	2			
New Directions	MJC 4-5	4	1		1	2						D303 +1 D304 -1 D25 -1		1	1			
New Directions	MJC 6-7	7	1	2	1	3								1	1			
New Directions	MJC 7-8	5	1	1		2	1							1	1			
New Directions (Denslow)	MJC 9-12	4			1	1	1				1	D302 -2		1	1			
New Directions (Barry)	MJC 9-12	9	1		2	3	2			1		D303 -1		1	2			
New Directions (Arlington)	MJC 9-12	4			2						2	D131 -1		1	2			1
Safe Schools	MJC 9-12	2		1			1					D304 +1		1				
Transition	Shelby	14	7	2	2	1	2							2	3	3	D101 2 D302 1	
Transition	12+	15	1	3	4		7							1.8				
Transition	ECC	10		6	1	3								1	1			
Transition	WCC	16	5		7		4							2	2	1	D302 1 D304 1	
CSN																		1
<b>Totals</b>		<b>198</b>	<b>25</b>	<b>45</b>	<b>43</b>	<b>37</b>	<b>42</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>-2</b>	<b>2</b>	<b>31.8</b>	<b>47</b>	<b>15</b>		<b>5</b>

**Mid-Valley Enrollment-Staffing Profile  
May 2021**

	HEARING	STUDENT	101	301	302	303	304	33				NET CHANGE	REFERRALS	TEACHER	ASSIST
	HI Students	68	11	9	6	23	18	1				D101 -1			4
<b>Total Students with Hearing Services</b>		<b>68</b>	<b>11</b>	<b>9</b>	<b>6</b>	<b>23</b>	<b>18</b>	<b>1</b>							
	HI Days	312.94	60.56	34.44	20.46	92.78	103.7	1							
<b>Total Minutes with Hearing Services</b>		<b>312.94</b>	<b>60.56</b>	<b>34.44</b>	<b>20.46</b>	<b>92.78</b>	<b>103.7</b>	<b>1.00</b>				<b>312.94</b>			
	HI	15	2	2	3	8									

Hearing Services

**Mid-Valley Enrollment-Staffing Profile  
May 2020**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN
Little Hands & Voices	Fabyan	9				5	1		2		1					1	2			
New Pathways	Fabyan K-2	5		3			2									1	2	1	D301 1	
New Pathways	Norton Creek 3-5	6				3	3									1	2			
New Pathways	Wasco 2-4	8		2		4	2									1	3			
New Pathways	John Stewart K-3	8			8											1	3			
New Pathways	John Stewart 3-5	7		4	3											1	2			
New Pathways	GMS-S 6-8 (Giесе)	6		3		2	1									1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	7			1	3	3									1	3			
New Pathways	GHS 9-12	8				3	5									1	3			
New Pathways	CHS 9-12	5		3	2											1	2			
ELS	Blackberry Creek K-2	7		2	2		3									1	3			
ELS	Blackberry Creek 3-5	7		4	1		2									1	1	2	D301 1 D304 1	
ELS	Prairie Knolls 6-8	6	1	4			1									1		2	D301 2	1
ELS	GHS 9-12	6	1	2	1		2									1	3			
ABLE	Mill Creek K-6	8	1		3	1	3									1	1	4	D302 2 D303 1	1
ABLE	BHS 9-12	4	1	1			2									1	2			1
New Directions	MJC K-2	5			3	1				1						1	1			
New Directions	MJC K-3	6	1		2	2					1					1	2			
New Directions	MJC 4-5	7	1		1	3	1	1								1	1			
New Directions	MJC 6-7	4			1	3										1	1			
New Directions	MJC 7-8	6	1	1	3	1										1	1			
New Directions (Denslow)	MJC 9-12	12	1		3	4	2			1	1					1	1			
New Directions (Barry)	MJC 9-12	7				4	3									1	2			
New Directions (Clark)	MJC 9-12	7			4	2					1					1	2			1
Safe Schools	MJC 9-12	2	1				1									1				
Transition	Shelby	9	2	3	1	1	2									1	2	2	D101 2	
Transition	12+	14	3	2	2	1	6									1.8				
Transition	ECC	12		4	1	7										2	2			
Transition	WCC	14	2		6		6									2	2			
<b>Totals</b>		<b>212</b>	<b>16</b>	<b>38</b>	<b>48</b>	<b>50</b>	<b>51</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>0</b>		<b>0</b>	<b>1</b>	<b>31.8</b>	<b>51</b>	<b>12</b>		<b>4</b>

**Mid-Valley Enrollment-Staffing Profile  
May 2020**

	RELATED SERVICE	STUDENT	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST
	VI Students	0															
	HI Students	65	12	6	7	19	21									4	
	OT Students	115	7	29	25	24	28			1	1					3.6	
	PT Students	44	4	9	10	5	16									1.8	
	O&M Students	11			3	5	3							D302 +1		1	
<b>Total Students with Related Services</b>		<b>235</b>	<b>23</b>	<b>44</b>	<b>45</b>	<b>53</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>					
	VI Days	0															
	HI Days	323.77	54.17	22.69	20.37	98.77	127.77										
	OT Days	365.5	12	95.5	83.5	61.4	105.7			3.20	4.20						
	PT Days	151.6	17.5	28.6	36.2	10.2	59.1										
	O&M Days	22.49	0		9.02	6.99	6.48										
<b>Total Minutes with Related Services</b>		<b>863.36</b>	<b>83.67</b>	<b>146.79</b>	<b>149.09</b>	<b>177.36</b>	<b>299.05</b>	<b>0.00</b>		<b>3.20</b>	<b>4.20</b>						
	<b>Non-IEP Students</b>																
	VI																
	HI	15	2	2	3	8											

Student Related Services

5.2. Administrative Liaison Meeting Minutes, May 17,  
2021

Mid-Valley Liaison Meeting		
In attendance: Kari Ruh, Mike Patsic, Fran Eggleston, Anne Scalia, Patti Palagi, Lisa Palese, Melissa Jackson, Tanner Seal, Chris Payton		
Time:		
Location: Mid-Valley Cooperative		
Agenda Item/Facilitator	Notes	Action Step/Person Responsible
Celebrations	We had our final finance meeting- great feedback from the team! Best wishes to Dean to and to Seth on their new ventures!	
Mid-Valley Staffing Updates/District Openings	D303 hired 6 School Psychologists! Mid-Valley- 0.2 FTE OT, 0.4 FTE SW openings, D101- AP for Special Ed at BHS hired & RMS hired- great new team members! AP at North High School Position to support Special Education, also Teacher Leader Position for Special Ed., D301- New AP needed for CHS as current AP took an elementary Principal position,	
COVID Updates	Voting coming Wednesday- students that are not eligible for a Vaccine may need to be offered remote option, quarantine issue is also being addressed. Superintendents are meeting with Kane County ROE on next steps as well.	
ESY Update (Tanner)	Things are going much better, Sandy Green from D303 is going to connect with Tanner to check in on AT needs throughout the program, All students that have been referred to ESY will have a spot. We will likely need additional PT and Nursing support.	
Professional Learning Opportunities	Lisa will send out updates for Summer Learning opportunities with links to registration.	Send out PD Link & Message to staff/Lisa
Can we revisit planning for job-alike groups meet, co-lead by Admin with that background for organized PD? BPS would like to consider this for SLPs and SW next year based off of Needs Assessment Data	D101- Needs Assessment indicated common theme of wanting more time for job-alike opportunities, in particular an Admin that is trained in their job strand (particularly SLP), speaker, focused PD, bringing in high-quality PD topics for SLPs Lisa- Job-alike groups for supporting each other, gathering PD, etc.	Creat job-alike list for district networking
Updates from Coordinators	Program news, a few changes in program placements within the Cooperative - particularly students that have both Autism and Intellectual Disabilities. We will be doing some revamping of program staff- particularly the # of TAs in programs with smaller numbers, as well as FTE for related services.	
Student Information system	Mid-Valley is transitioning to E-School in the fall, so staff will all have access to IEPs, BIPs, and safety plans. Meanwhile, this is information we discuss during intake and regular team meetings to ensure that each staff member who has contact with a student is aware of their plan.	
How does MVSE staff have familiarity with student's IEPs, BIPs or if there is a safety plan? Do you have alerts in your database?		

### 5.3. Business Meeting Information, May 17, 2021



## Mid-Valley Finance Committee Meeting 5-17-2021

- **Updates from the Districts**
- **Discuss FY22 Budget**
  - Questions about the budget
    - P. 11-12, budget history on the PowerPoint, bar charts are not helpful- may be more helpful to have Actual to Budget- instead of the bars being the same.
      - **Follow-up: we removed those bar graphs from the presentation.**
    - Proposed summary is helpful
    - Assumptions- insurance will be actually at 4%
      - **Follow-up: budget was adjusted.**
    - Take a closer look at Board of Ed, Liability information/Workers Compensation information- surprised by the increase here.
      - **Follow-up: the increase was less than we thought- this has been fixed.**
  - Effects of enrollment on tuition
    - This will be a clearer change/chart lined to tuition as we take a closer look at staffing in our classrooms with lower enrollment
      - **Follow-up: we met as a team and updated our enrollment projections, moved staff to better reflect needs of each program, and decreased our overall paraprofessional projections.**
- **Information from Lisa Sestak**
  - Timing of Professional Development Invoices or Refunds
    - 1st- 2nd week of July- most districts will get an invoice on PD
    - Refunds- end of June
    - Brecht's invoice will also come out
  - Information on billing for ESY and final tuition

- Late August/Early September ESY billing
- Final tuition bill is after the Audit is complete
- Transportation- we will provide additional information about this- and determine what is needed in order to add this to the transportation claim
  - This year this bill will be quite low- since we did not use community trips
  - Level of detail needed for the claim- overall invoice of the cost- most important to get the bill during the current fiscal year. Timing is more important.
  - Total miles- Kaneland, for total trip, not per student
- FY 22 First Semester Bills

**MID VALLEY SPECIAL EDUCATION COOPERATIVE  
FY22 PROPOSED BUDGET SUMMARY BY PROGRAMS, SERVICES & SUPPORTS**

5/28/2021

PROGRAM/SERVICVE/SUPPORTS	FY20	FY21	FY21	FY22	Variance Projected Year End FY21 - Proposed FY22	Variance %	NOTES
	Audited Actual	Adopted Budget	Projected Year End	Proposed Budget			
Little Hands & Voices	171,522	157,699	155,211	146,149	(9,062)	-5.84%	FY22: Change of TA
New Pathways	1,511,971	1,554,171	1,486,603	1,440,222	(46,381)	-3.12%	FY22: Staff change in Admin supervision; -1 classroom: -1 Teacher
ELS	634,572	724,809	668,109	606,770	(61,339)	-9.18%	FY22: -3 TAs, Hired LPN; FY21 RN
ABLE	511,854	495,418	456,107	502,045	45,938	10.07%	FY22: Increase in Salaries & Benefits
SAIL	677,480	673,370	644,429	659,033	14,604	2.27%	FY22: +1 TA for community outings; Change in staff (FY21 Retiree)
TWELVE PLUS	226,269	237,817	235,133	246,221	11,088	4.72%	FY22: Increase in Salaries & Benefits
New Directions K-12	1,039,643	1,140,710	1,117,849	1,264,926	147,077	13.16%	FY22: Increase in Salaries & Benefits; Added Food Program Costs
Safe Schools	119,006	132,214	123,115	127,951	4,836	3.93%	FY22: Decrease in supplies; Change in Insurance benefits
Vocational Services	362,277	348,816	300,576	336,091	35,515	11.82%	FY22: -.50 FTE Job Coaches; FY21: Not all JCs worked
Health	53,102	99,770	98,223	106,293	8,070	8.22%	FY22: Purchase screening equipment
Psych	46,172	47,927	48,485	48,876	391	0.81%	FY22: Increase in Salary
APE	100,134	105,905	92,212	91,103	(1,109)	-1.20%	FY22: Less Stipends; Change in Staff: - 1 Retiree
Assistive Technology	69,818	74,758	105,673	113,080	7,407	7.01%	FY22: Reallocation of .25 FTE
Social Work	361,200	375,512	374,507	398,046	23,539	6.29%	FY22: Increase in Salaries & Benefits
Speech	466,623	447,819	446,097	470,188	24,091	5.40%	FY22: Increase in Salaries & Benefits
Physical Therapy	178,278	208,876	202,687	209,860	7,173	3.54%	FY22: Increase in Salaries & Benefits
Occupational Therapy	315,574	379,969	332,278	293,941	(38,337)	-11.54%	FY22: Decrease .30 FTE; Hire own 1.0 FTE instead of contracting
Vision	124,650	1,468	2,350	2,246	(104)	-4.43%	FY22: Added difficult to test clinic; Using NIA for all other services
Hearing Itinerants	336,514	351,272	351,272	375,664	24,392	6.94%	FY22: Increase in Salaries & Benefits
Improvement of Inst	99,619	91,710	107,945	95,463	(12,482)	-11.56%	FY22: Change in Staff
General Admin	682,840	712,623	705,085	737,896	32,811	4.65%	FY22: Increase in Salaries & Benefits; Increase in D303 Fee
Board of Ed Svcs	135,193	170,056	120,125	131,936	11,811	9.83%	FY22: Decrease in Workers Comp Insurance, No contingency; FY21 contingency in budget (20k)
Retirement Expenses	30,940	5,400	0	22,850	22,850	0.00%	FY22: End of Insurance Stipend; Two FY21 Retiree Incentives
ESY	363,922	231,277	305,660	353,608	47,948	15.69%	FY22: Includes July of 2021 and June of 2022
<b>Total Ed Fund</b>	<b>8,619,173</b>	<b>8,769,366</b>	<b>8,148,999</b>	<b>8,780,458</b>	<b>631,459</b>	<b>7.75%</b>	
Total % Change FY21 Adopted Ed Fund Budget to FY22 Proposed Ed Fund Budget				0.13%			
O&M	264,703	226,575	224,498	243,411	18,913	8.42%	
<b>Total O&amp;M</b>	<b>264,703</b>	<b>226,575</b>	<b>224,498</b>	<b>243,411</b>	<b>18,913</b>	<b>8.42%</b>	
Total % Change FY21 Adopted O&M Budget to FY22 Proposed O&M Budget				7.43%			
One to One Aides & Nurses	457,520	588,070	468,635	560,787	92,152	19.66%	
Technology - Direct Billed	63,600	42,182	42,182	42,182	-	0.00%	
Behavior Coaches - Direct Billed	228,993	240,425	240,425	250,582	10,157	4.22%	
<b>Total Direct Bill</b>	<b>750,113</b>	<b>870,677</b>	<b>728,450</b>	<b>853,551</b>	<b>102,309</b>	<b>14.04%</b>	
<b>Total Tuition Operating Budget</b>	<b>9,633,989</b>	<b>9,866,618</b>	<b>9,101,947</b>	<b>9,877,420</b>	<b>752,681</b>	<b>8.27%</b>	
Total Percent Change FY21 Adopted to FY22 Proposed Budget				0.11%			
<b>Base Funding Minimum Reimbursement</b>	<b>(969,171)</b>	<b>(969,170)</b>	<b>(969,170)</b>	<b>(969,170)</b>			
<b>Total Tuition with Personnel Reimb (BFM)</b>	<b>8,664,818</b>	<b>8,897,448</b>	<b>8,100,177</b>	<b>8,908,250</b>			
Total Percent Change FY21 Adopted to FY22 Proposed Budget w/ Reimbursement				0.12%			
Total Students in Programs		240		215			
Per Student Cost in Programs		41,111		45,941			
Per Student Cost in Programs w/ Reimb		37,073		41,434			
Total Students: Programs, VI & HI		311		286			
Per Student Cost in Programs, VI & HI		31,725		34,536			
Per Student Cost in Programs, VI & HI w/ Reimb		28,609		31,148			
<b>Mid Valley Revenue and Expenditures - Not included in Original Tuition Invoices</b>							
	<b>FY20 Audited Actual</b>	<b>FY21 Adopted Budget</b>	<b>FY21 Projected Year End</b>	<b>FY22 Proposed Budget</b>			
<b>Revenue</b>							
MV/PD Expenses / IDEA Part B Flow Through	96,700	96,700	96,700	100,000			
<b>Total Other Revenue</b>	<b>96,700</b>	<b>96,700</b>	<b>96,700</b>	<b>100,000</b>			
*Transportation	13,271	5,500	6,154	5,500			
*Step/Dors Grant	77,622	50,000	77,325	60,000			
*Safe Schools	89,778	75,000	75,000	75,000			
**ALOP	502,063	500,000	502,063	500,000			
***Medicaid Admin Outreach	55,483	45,500	56,704	55,000			
<b>Total Tuition Offset Revenue</b>	<b>738,217</b>	<b>676,000</b>	<b>717,246</b>	<b>695,500</b>			
<b>Total Revenue</b>	<b>834,917</b>	<b>772,700</b>	<b>813,946</b>	<b>795,500</b>			
<b>Expenditures</b>							
**ALOP	401,613	556,866	552,766	596,132			
***Medicaid Admin Outreach	50,518	45,000	45,038	55,000			
MV/PD Expenses / IDEA Part B Flow Through	72,098	96,700	93,011	100,000			
<b>Total MV Only Expenditures - Not included in Tuition</b>	<b>524,229</b>	<b>698,566</b>	<b>690,815</b>	<b>751,132</b>			
*Transportation, Step/Dors, & Safe Schools credit received on tuition bills							
**ALOP reduces costs to SAIL & ND programs							
***Medicaid pays for Shelby rent - reduces costs for SAIL							

6. **For Discussion**

7. **For Action**

7.1. Approval of Flooring Proposal



200 Alder Drive  
North Aurora, IL 60542

Phone: (630) 892-8620 Fax: (630) 630-897-8387

Date: 4/30/2021

**Billing Name:** Mid Valley Special Ed.  
**Address:** 1304 Ronzheimer Ave  
**City,State,Zip:** St. Charles, IL 60174  
**Phone# :** 0

**Job Name:** Mid Valley Special Education  
**Address:** 1304 Ronzheimer Ave  
**City,State,Zip:** St. Charles, IL 60174  
**Phone#:** 0  
**Job Number:**

## Proposal

We Propose hereby to furnish material and labor - complete in accordance with specifications below, for the sum of: **\$37,490.00**  
Note: This proposal may be withdrawn if not accepted within 20 days.

**Salesperson:** Brian Droeske - Brian@douglasflooring.com - (630) 768-6491

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specification below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Quantity	Unit of measure	Area	Description	Price
		Hallways, Offices, Teachers Lounge, and Conference Room	Remove and haul away existing glued down carpet	\$37,490.00
			Remove and haul away existing vinyl cove base	
			Full spread skim coat, sand and prep subfloor to allow for installation of new LVT	
			Furnish and install new Philadelphia LVT 30mil Style: In The Grain Color: TBD	
		Price is Prevailing Wage		
		All single line priced items and options include all line items listed in description	Furnish and install new Roppe 4" vinyl cove base Color: TBD	
			Remove and reset existing large items of furniture and raise cubicles to allow for installation and removal of existing materials **Customer to move small items and empty cabinets before DFC arrives**	
			Supply roll off dumpster for disposal of materials	
		Option #1	Furnish and install EF Contract "Woodlands" LVT Throughout. Cost - \$31,650.00	
		Option #2	Furnish and install J&J "Power Play" LVT throughout Cost - \$31,620.00	

Unless otherwise stated, this bid does not include moving any furniture, prep time, cleanup to start the job, or removal of existing flooring. Any additional work that is necessary to complete the job, but not specified in the contract will incur a charge that will be added to the final bill.

(Includes applicable labor & taxes) **Proposal Total:** \$37,490.00

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted  
You are authorized to do the work as specified. Payment will be made as outlined above.

Date Accepted: \_\_\_\_\_

Signature: \_\_\_\_\_

## 7.2. Approval of Embrace IEP Contract Renewal



## EmbraceEP® Contract

Embrace®  
PO Box 305  
Highland, IL 62249

Mid-Valley Special Education Cooperative  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The following is an EmbraceEP® Contract (hereinafter “contract” or “agreement”) for software, website hosting, and support services. This contract is made between Brecht’s Database Solutions, Inc. d/b/a Embrace® (hereinafter “Embrace®”, “We”, “Us” or “Licensor”) and Mid-Valley Special Education Cooperative and Batavia CUSD 101, Central CUSD 301, Geneva CUSD 304, Kaneland CUSD 302, and St. Charles CUSD 303 (hereinafter “You”, “Your” or “Licensee”).

**EMBRACE®**  
**EmbraceEP® (INDIVIDUAL EDUCATION PROGRAM)**  
**WEBSITE LICENSE AGREEMENT**

**NOTICE TO USER:** PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter "website") and its related Embrace® software (hereafter "software"). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace's products is cause for immediate termination of your access to its products by all means available to us.

**1. LICENSE TO ACCESS WEBSITE.** As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non exclusive license to use the website in the manner and for the term and purposes described below.

**2. INTELLECTUAL PROPERTY OWNERSHIP.** The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party's intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace®.

**3. DATA SECURITY.** Embrace's database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g)("FERPA"), the Illinois School Student Record Act (105 ILCS 10/), the Personnel Record Review Act (820 ILCS 40/) and the Student Online Personal Protection Act (105 ILCS 85/1 et seq.)("SOPPA").

Embrace will store and process Data in accordance with industry best practices. This includes appropriate administrative, physical, and technical safeguards to secure Data from unauthorized access, disclosure, and use. Provider will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Provider will also have a written incident response plan, which will include prompt notification of the School District in the event of a security or privacy incident, as well as best practices for responding to a breach of Personally Identifiable Information ("PII"). PII shall include, but is not limited to, student data, metadata, and user or pupil generated content obtained by reason of the use of Provider's software, website, service, or app, including mobile apps, whether gathered by Provider or provided by District or its users, students, or students' parents/guardians.

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace's database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

**4. CONFIDENTIALITY OF STUDENT RECORDS AND INFORMATION; SOPPA COMPLIANCE.** The Parties shall execute a separate SOPPA Addendum for purposes of compliance with SOPPA and other applicable laws governing the confidentiality of student records and information, which shall be attached hereto as Exhibit 1 and which shall be effective simultaneously with this Agreement.

**5. RESTRICTIONS.** You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

**6. LIMITED WARRANTY.** Embrace® warrants to the licensee that the website will permit the licensee to produce, fill out, and print the IEP forms published by the Illinois State Board of Education for the period of time outlined in the current contract. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

**7. DISCLAIMER.** Your use of the website is at your sole risk. The website, including the information, services and content is provided on an "as is", "as available", and "with all faults" basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

**8. DISTRICT E-SIGNATURE USAGE.** Embrace® has the ability to include electronic signatures. If your District is using electronic signatures in the Embrace® system it agrees to hold Embrace® harmless against any and all claims that may arise out of the use of this feature. If you choose not to use electronic signatures for either your staff or all meeting attendees, you must notify your implementation specialist and verify that they are not available in your system.

All Parties shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document. All e-signatures shall be subject to the Uniform Electronic Transactions Act and/or any similar State statutes which have jurisdiction over the transactions of the Parties; this applies to any Parties or end-user's use of Embrace® software's electronic signature functionality. District, and any person using electronic signature functionality, agrees to hold Embrace® harmless for any and all claims which may arise out of their use of that feature. Documents which contain e-signatures may be preserved by Embrace® longer than the duration of the Agreement for the purposes of enforcement of rights and obligations.

Any form or document (including this Agreement) signed electronically between the Parties is to be treated as an original document. All Parties hereto shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

**9. SERVICES PROVIDED:** Embrace® agrees to provide the following services:

- Website access to the licensee for all ISBE required IEP forms and Notice and Consent forms
- Objectives bank with over 4,000 objectives
- Built in Illinois Learning Standards and Core Standards for inclusion on Goal pages
- I-Star FACTS tracking form
- Restrictive access to the website to allow for multiple levels of users, providing each level with only the access that they need
- Servers, security, and hosting to ensure that our programs are secure, fast, and available
- Multiple support channels available to all users
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users
- Secure socket layer ("SSL") and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user)
- Website hosting
- Maintenance and updates
- Daily backups
- Website updates as necessary to maintain Illinois State Board of Education required forms
- 99.99% uptime guarantee

**10. IEP YEARLY COSTS.** Website access is per IEP student per year. Student count used for price calculation is the most recent iStar December child count. "Read Only Users" such as regular education staff are free if added and trained by the district. The initial contract is for a one year period from July 1, 2021 to June 30, 2022. (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms and/or programs, if requested, are an additional cost and will be billed on an individual basis .

Program Subscription	Price	QTY	Subtotal
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EmbraceIEP® Annual Subscription Annual Subscription Fee	\$9.00	4318	\$38,862.00
			<b>\$38,862.00</b>
<b>Additional Components Per District (Annual Fee)</b>			
Embrace504®	\$7,772.40	1	\$7,772.40
Behavior Incident Reporting	\$3,886.20	1	\$3,886.20
			<b>\$11,658.60</b>
<b>Additional Services Per District (Annual Fee)</b>			
SFTP (Secure File Transfer Protocol) Student Import	\$500.00	5	\$2,500.00
LDAP (Lightweight Directory Access Protocol) User Authentication	\$500.00	4	\$2,000.00
SAML (Security Assertion Markup Language) User Authentication	\$500.00	1	\$500.00
			<b>\$5,000.00</b>

Subtotal      **\$55,520.60**

**Total Cost for 21-22 School Year      \$55,520.60**

All quoted prices apply to individual districts, cooperatives, joint agreements, and associations. Custom forms, software and/or programs are available from Embrace® and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately.

**11. GENERAL PROVISIONS.** If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

**12. INDEMNITY.** The parties agree to indemnify and hold each other harmless against any and all liabilities, claims, causes of action, damages, costs, expenses, and fees, including reasonable attorneys' fees, that either party incurs arising out of or occurring in connection with the other party's negligent, reckless or intentional misconduct or breach of the terms of this Agreement.

**13. DURATION.** This contract for website access to EmbraceIEP® is for a 1 year period.

**14. AUTOMATIC CONTRACT RENEWAL.** This Agreement and any accessory components selected by the district may be renewed by mutual agreement of the parties. The terms of this Master Contract, along with any pricing adjustments provided by Embrace to District at least one hundred and twenty (120) days prior to the renewal date shall apply.

**15. ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

**16. GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

**17. ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, IL.

**18. VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to enforce this Agreement or any Renewal thereof is the Circuit Court of Cook County, Illinois or the United States District Court for the Northern District of Illinois.

**19. CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

**20. BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

**Licensor:**

**Brecht's Database Solutions, Inc. d/b/a EMBRACE®**

FEIN: 20-4100129

August R. Brecht, President

*August Brecht*

Licensee:

Mid-Valley Special Education Cooperative

FEIN: 36-6004292

Lisa Palese, Executive Director

KLF

## SOPPA ADDENDUM

THIS SOPPA ADDENDUM ("Addendum"), effective simultaneously with the attached EmbraceIEP® Contract (the "Agreement") by and between Brecht's Database Solutions, Inc. d/b/a/ Embrace®, a corporation organized and existing under the laws of Illinois (the "Company") and Niles Township District of Special Education, Cook County, Illinois (the "LEA"), is incorporated in the attached Agreement and modifies the Agreement (and all supplemental terms and conditions and policies applicable to the Agreement) as follows:

1. Purpose of Addendum A and Compliance with Applicable Privacy Laws. The Company and the LEA agree that the purpose of this Addendum is to describe the services or product that the Company shall provide to the LEA and ensure compliance with applicable privacy laws, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), the Children's Online Privacy Protection Act ("COPPA"), the Illinois School Student Records Act ("ISSRA"), the Illinois Student Online Personal Protection Act ("SOPPA"), the Mental Health and Developmental Disabilities Confidentiality Act ("MHDDCA"), and the Personal Information Protection Act ("PIPA").
2. Use of Confidential Student Records. The Company shall cause each officer, director, employee, consultant, subcontractor, agent, and other representative who shall have access to any personally identifiable information or material or information that is linked to personally identifiable information or material in any media or format of the LEA's students that is not publicly available (hereinafter "Confidential Student Records") during the term of the Agreement (collectively, the "Authorized Representatives") to maintain in strict confidence and trust all Confidential Student Records. The Company shall take all reasonable steps to ensure that no Confidential Student Records are disclosed to any person or entity except those who (i) are Authorized Representatives of the Company performing functions for the LEA under the Agreement and have agreed to be bound by the terms of this Agreement; (ii) are authorized representatives of the LEA, or (iii) are entitled to such Confidential Student Records from the Company pursuant to federal and/or Illinois law. The Company shall use Confidential Student Records, and shall take all reasonable steps necessary to ensure that its Authorized Representatives shall use such records, solely for purposes related to and in fulfillment of the performance by the Company of its obligations pursuant to the Agreement. The identity of Authorized Representatives having access to the Confidential Student Records will be documented and access will be logged.
3. Use of Confidential Student Records as School Official. Pursuant to FERPA, the Company is acting as a school official with a legitimate educational interest, is performing an institutional service or function for which the LEA would otherwise use employees, is under the direct control of the LEA with respect to the use and maintenance of Confidential Student Records, and is using the Confidential Student Records only for an authorized purpose. The Company shall not re-disclose Confidential Student Records to Authorized Representatives or any third-party without express written permission from the LEA or pursuant to court order, unless such disclosure is otherwise permitted under FERPA, ISSRA, SOPPA and MHDDCA. In the event a third party, including law enforcement or a government entity, contacts the Company with a request or subpoena for Confidential Student Records in the possession of the Company, the Company shall redirect the third party to seek the data directly from the LEA. In the event the Company is compelled to produce Confidential Student Records to a Third Party in compliance with a court order, the Company shall notify the LEA at least five (5) school days in advance of the court ordered production and, upon request, provide the LEA with a copy of the court order requiring such production.
4. Security Standards. The Company shall implement and maintain commercially reasonable security procedures and practices, and physical and technical safeguards, no less rigorous than accepted industry practices (updated as such practices evolve), to protect the Confidential Student Records from unauthorized access, destruction, use, modification, disclosure, or acquisition of computerized data that compromises the security, confidentiality, or integrity of the Confidential Student Records (a "Security Breach"). For purposes of the Agreement and this Addendum,

“Security Breach” does not include the good faith acquisition of Confidential Student Records by an employee or agent of the LEA or Company, so long as the Confidential Student Records are used solely for purposes permitted by SOPPA and other applicable law, and so long as the Confidential Student Records are restricted from further unauthorized disclosure.

5. Security Breach Requirements.

A. Assistance with Investigations and Notice: In the event of a Security Breach involving Confidential Student Records, the Company shall promptly:

1. Provide the LEA with the name and contact information for an employee of the Company who shall serve as the LEA’s primary security contact and shall be available to assist the LEA twenty-four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with a Security Breach; and
2. Notify the LEA of the Security Breach as soon as practicable, but no later than twenty-four (24) hours after the Company becomes aware of it. Notice to the LEA of any Security Breaches shall be made by telephone at (847) 965-9040, ext. 1102 and (847) 767-3972, and by e-mail to tkendrick@ntdse.org, with a read receipt. Any Security Breach notification provided by the Company to the LEA shall include a list of the students whose Confidential Student Records were compromised or are reasonably believed to have been compromised in the breach, if known.

Immediately following the Company’s notification to the LEA of a Security Breach, the parties shall coordinate with each other to investigate the Security Breach. The Company agrees to fully cooperate with the LEA in the handling of the matter, including, without limitation:

- i. Assisting with any investigation;
- ii. Facilitating interviews with the Company’s employees and other involved in the matter; and
- iii. Making available all relevant records, logs, files, data reporting and other materials required to comply with applicable law, regulation, or as otherwise reasonably required by the LEA.

B. Assistance with Investigations and Notice: In the event of a Security Breach of the Company’s platform caused by the LEA, the LEA shall promptly:

Notify the Company of the Security Breach as soon as practicable via email, return receipt or a phone call to Company.

C. Reimbursement of Expenses: In the event of a Security Breach attributed to the Company, the Company shall reimburse the LEA for any and all reasonable costs and expenses that the LEA incurs in investigating and remediating the Security Breach, including but not limited to costs and expenses associated with:

- i. Providing notification to the parents of those students whose Confidential Student Information was compromised and to regulatory agencies or other entities as required by law or contract;
- ii. Providing credit monitoring to those students whose Confidential Student Information was exposed in a manner during the Security Breach that a reasonable person would believe that it could impact his or her credit or financial security;

iii. Reasonable legal fees, reasonable audit costs, fines, and any other fees or damages imposed against the LEA as a result of the Security Breach; and

iv. Providing any other notifications or fulfilling any other requirements adopted by the Illinois State Board of Education or of any other State or federal laws.

D. Reimbursement of Expenses: In the event of a Security Breach caused by the LEA and not attributable to the Company, the LEA shall reimburse the Company for any and all reasonable costs and expenses that the Company incurs in investigating and remediating the Security Breach, including but not limited to costs and expenses associated with legal fees, audit costs, and any other fees or damages sustained by the Company as a result of the Security Breach.

C. The parties agree to indemnify and hold each other harmless against any and all liabilities, claims, causes of action, damages, costs, expenses, and fees, including reasonable attorneys' fees, that either party incurs arising out of or occurring in connection with the other party's negligent, reckless or intentional misconduct or breach of the terms of this Agreement.

#### 6. Transfer or Deletion of Confidential Student Records.

If the Company determines that any of the Confidential Student Records are no longer needed for the purposes of the Agreement and this Addendum, the Company will provide written notice to the LEA as to what Confidential Student Records are no longer needed. The Company will delete or transfer to the LEA such unnecessary Confidential Student Records, as directed by the LEA within thirty (30) days if the LEA requests deletion or transfer of the Confidential Student Records. Notwithstanding the foregoing, upon termination or expiration of the Agreement, the LEA will have access to all Confidential Student Records contained in the Embrace system for a period of sixty (60) days so the LEA may arrange for transfer of such Confidential Student Records. After the sixty (60) day access period, the Company will delete the Confidential Student Records.

The LEA shall establish reasonable procedures pursuant to which a parent, as that term is defined in 105 ILCS 10/2(g), may inspect and/or copy Confidential Student Records and/or challenge the accuracy, relevance or propriety of Confidential Student Records, pursuant to Sections 5 and 7 of ISSRA (105 ILCS 10/5; 105 ILCS 10/7) and Section 33 of SOPPA (105 ILCS 85/33). The LEA shall have access to all Confidential Student Records in the possession of the Provider for the purposes of affording a parent an opportunity to inspect and/or copy the Confidential Student Records and/or request deletion of the same. Company shall assist LEA in obtaining and/or deleting Confidential Student Records in order to respond to a request from a parent, if necessary, within the applicable timeframe required by law. In the event that a parent contacts the Provider directly to inspect, copy or request deletion of Confidential Student Records, the Provider shall refer the parent to the LEA, which shall follow the necessary and proper procedures regarding the requested Confidential Student Records.

7. Prohibited Third-Party Disclosures. The Company shall not sell, rent, lease, trade or otherwise disclose to a third party any Confidential Student Records received from the LEA or its students except as permitted by state or federal law. The Company shall in all respects comply with the applicable provisions of FERPA, COPPA, ISSRA, SOPPA, MHDDCA and PIPA, as amended from time to time.

8. Geographic Transmission and Storage Limitation. The Company shall not transmit to or store any data received from LEA on a server or other data storage medium located outside the United States of America.

9. Company Privacy Policy Changes. Any changes the Company may implement with respect to its privacy policies shall be ineffective and inapplicable with respect to the LEA unless the LEA affirmatively consents in writing to be bound by such changes. Student record access granted to parents/guardians of the LEA's students must not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in the Agreement or this Addendum.

10. Public Access of Contract Documents. Pursuant to SOPPA, the LEA must publish on its website the Agreement between the Company and the LEA, including this Addendum.

11. Survival Clause. The non-disclosure obligations of the Company and its Authorized Representatives regarding the information contained in the Confidential Student Records shall survive termination of the Agreement.

12. SOPPA Required Information.

A. Description of Services. The Company shall provide the LEA with the following product or service (check one):

See attached document describing the product or service (in lieu of describing product or service); OR

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B. Confidential Student Records. The LEA is providing the following Confidential Student Records to Company strictly in accordance with the Parties' Agreement, including this Addendum, and applicable state and federal law:

See attached Schedule of Data.

C. Company's Disclosure of Confidential Student Records. The Company has in the past, currently is, and/or will in the future disclose Confidential Student Records to the following third-parties, affiliates, subcontractors, or agents:

None.

D. Parental and Student Rights. Describe the procedures that a parent and/or student may: (a) inspect and review the student's Confidential Student Records, (b) request from the Company a paper or electronic copy of the student's Confidential Student Records, and (c) request corrections of factual inaccuracies in the student's Confidential Student Records (The Company can provide contact information for such requests only if contact person is reasonably and efficiently able to process the parent or student requests in a timely manner):

Parents and students who wish to do any of the above may submit a written request to the LEA directly. Written requests may be directed to Lisa Palese at [Lisa.Palese@D303.org](mailto:Lisa.Palese@D303.org)

The information under this Section 12 must be updated and provided to the LEA, at a minimum, by the beginning of each fiscal year (July 1) and at the beginning of each calendar year (January 1).

NILES TOWNSHIP DISTRICT OF SPECIAL EDUCATION

By:

Name (Print): Lisa Palese

Title: Executive Director

Date:

BRECHT'S DATABASE SOLUTIONS, INC. D/B/A/ EMBRACE®

By:

*August Brecht*

Name (Print): August R. Brecht

Title: President

Date: 2021-05-06

### 7.3. Approval of FY22 ALOP Letter of Agreement



REGIONAL OFFICE OF EDUCATION  
KANE COUNTY

Patricia Dal Santo, Regional Superintendent

## LETTER OF AGREEMENT

Roles and Responsibilities of Partnership in the Alternative Learning Opportunities Program.

The Kane County Regional Office of Education will serve as the administrative agent for the Alternative Learning Opportunities Program to serve qualified students during the 2021-2022 school year. Mid-Valley Special Education Cooperative will operate the program in conjunction with the Kane County Regional Office of Education.

St. Charles Community Unit School District 303 and Mid-Valley Special Education Cooperative agrees to the following terms:

1. Students enrolled in the program must also be enrolled in their home school district.
2. Students enrolled in the program must be placed there through an administrative transfer conducted by both the sending school and the receiving program.
3. Students enrolled in the program must meet entrance criteria as stated in the Alternative Learning Opportunities Act and the submitted ALOP application.
4. Students enrolled in the program must have a Student Success Plan. At a minimum, the student, parent/guardian, home school administrator, and the ALOP program administrator should be involved in producing the student success plan.
5. District agrees that all school records shall be maintained and kept confidential.
6. District agrees that any special education, bilingual, or free and reduced lunch services provided prior to enrollment in the Alternative Learning Opportunities Program will follow those students.
7. Funding is dependent upon Evidence-Based Funding and ISBE's interpretation of school funding for alternative programs under the Regional Offices of Education.

\_\_\_\_\_  
Regional Superintendent of Schools

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Director of MVSE

\_\_\_\_\_  
Date

7.4. Approval of the Personnel Report, May, 2021

**Mid Valley Special Education Cooperative**  
**Regular Meeting Wednesday, June 2, 2021**

**SUBJECT: Personnel Report**

**Classified Staff**

<b>A. Classified Staff Resignations, Retirements and/or Terminations for 2020-2021 School Year.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>
Gotheridge, John	Teaching Assistant	Mades Johnstone – New Directions	Resignation	05/28/2021
Glabinski, Leanne	Teaching Assistant	Blackberry Creek - ELS	Resignation	05/25/2021

<b>B. Classified Staff Recommended for Employment for 2021-2022 School Year.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Salary</i>	<i>Effective Date</i>
Hudetz, Amelia	Teaching Assistant	Mades Johnstone - New Directions	\$15.39/Hour	08/09/2021
Rodig, Lindsey	Teaching Assistant	Mades Johnstone - New Directions	\$15.01/Hour	08/16/2021

<b>C. Classified Staff Recommended for Extended School Year 2021.</b>				
<i>Name</i>	<i>Position</i>	<i>Salary</i>	<i>Effective Date</i>	
Slager, Taylor	Teacher's Assistant	\$1,152.40	06/21/2021	
Blaszynski, Toni	Teacher's Assistant	\$1,229.80	06/21/2021	
Teti-Teal, Frankie	Teacher's Assistant	\$1,229.80	06/21/2021	
Paulson, Tyler	Teacher's Assistant	\$1,229.80	06/21/2021	
Bruneman, Emily	Teacher's Assistant	\$1,229.80	06/21/2021	
Janson, Ann	Teacher's Assistant	\$1,229.80	06/21/2021	
Heiss, Cheryl	Teacher's Assistant	\$1,229.80	06/21/2021	
Cavallari, Lisa	Teacher's Assistant	\$1,229.80	06/21/2021	
Wirtz, Stacie	Teacher's Assistant	\$1,229.80	06/21/2021	
Ruckholdt, Scott	Teacher's Assistant	\$1,229.80	06/21/2021	
Helmick, Hope	Teacher's Assistant	\$1,229.80	06/21/2021	
Sinkus, Dean	Teacher's Assistant	\$1,229.80	06/21/2021	
Hutko, Annie	Teacher's Assistant	\$1,229.80	06/21/2021	
Logiudice, Karen	Teacher's Assistant	\$1,229.80	06/21/2021	
Witkowski, Sharon	Teacher's Assistant	\$1,229.80	06/21/2021	
Striedl, Mary	Teacher's Assistant	\$1,229.80	06/21/2021	
Adamson, Deenna	Teacher's Assistant	\$1,229.80	06/21/2021	
Wilkie, Sarah	Teacher's Assistant	\$1,229.80	06/21/2021	
Rodig, Lindsey	Teacher's Assistant	\$920.20	06/21/2021	
Hudetz, Amelia	Teacher's Assistant	\$1,229.80	06/21/2021	
Dixon, LeeAnn	Teacher's Assistant	\$1,229.80	06/21/2021	
Plavsic, Deidre	Teacher's Assistant	\$1,229.80	06/21/2021	
Basova, Lelyzaveta (Lisa)	Teacher's Assistant	\$1,229.80	06/21/2021	
Beitzel, Paige	Teacher's Assistant	\$1,229.80	06/21/2021	
Severson, Kimberly	Teacher's Assistant	\$1,229.80	06/21/2021	
Rose, Melissa	Teacher's Assistant	\$1,229.80	06/21/2021	
Sortino, Carole	Teacher's Assistant	\$1,229.80	06/21/2021	
Hermann, Shannon	Teacher's Assistant	\$1,229.80	06/21/2021	
Segebrecht, Jasey	Teacher's Assistant	\$1,229.80	06/21/2021	
Gigl, Lora	Teacher's Assistant	\$1,229.80	06/21/2021	
Burns, Jacqueline (Jackie)	Teacher's Assistant	\$1,229.80	06/21/2021	
Wright, Julie	Teacher's Assistant	\$1,230.01	06/21/2021	
Watson, Julie	Teacher's Assistant	\$1,230.01	06/21/2021	

Dunham, Gina	Teacher's Assistant	\$1,230.01	06/21/2021
Stevens, Emily	Teacher's Assistant	\$1,230.01	06/21/2021
Jasso, Beth	Teacher's Assistant	\$1,229.80	06/21/2021
Austin, Debra	Teacher's Assistant	\$1,230.01	06/21/2021
Johnson, Martha	Teacher's Assistant	\$1,229.80	06/21/2021
Stevens, Kathleen	Teacher's Assistant	\$1,229.80	06/21/2021
Linane, Naomi	Teacher's Assistant	\$1,229.80	06/21/2021
McSweeney, Stephanie	Teacher's Assistant	\$1,229.80	06/21/2021
Preusse, Elizabeth	Teacher's Assistant	\$1,229.80	06/21/2021
Segebrecht, Erica	Teacher's Assistant	\$1,229.80	06/21/2021
Lippert, Kelly	Teacher's Assistant	\$1,229.80	06/21/2021
Hild, Kristin	Teacher's Assistant	\$1,229.80	06/21/2021
Steele, Susan	Teacher's Assistant	\$1,229.80	06/21/2021
Ballard, Courtney	Teacher's Assistant	\$1,298.60	06/21/2021
Sugrue, Rachel	Teacher's Assistant	\$1,229.80	06/21/2021
Desrosiers, Diane	Teacher's Assistant	\$1,229.80	06/21/2021
Mroz, Rita	Teacher's Assistant	\$1,229.80	06/21/2021
Jochum, Sue	Teacher's Assistant	\$1,229.80	06/21/2021
Mannarelli, Ann Marie	Teacher's Assistant	\$1,229.80	06/21/2021
Carillo, David	Teacher's Assistant	\$1,229.80	06/21/2021
Groveau, Gina	Teacher's Assistant	\$1,229.80	06/21/2021
Lopiccolo, Angela	Teacher's Assistant	\$1,229.80	06/21/2021
Jasso, Isabel	Teacher's Assistant	\$1,229.80	06/21/2021
Gonzales, Mary	Teacher's Assistant	\$1,229.80	06/21/2021
Dahlquist, Deann	Teacher's Assistant	\$1,229.80	06/21/2021
Sopha, Jeramie	Teacher's Assistant	\$1,229.80	06/21/2021
Therriault, Mary	Teacher's Assistant	\$1,229.80	06/21/2021
Miller, JoAnne	Teacher's Assistant	\$1,229.80	06/21/2021
Koefeldt, Bridget	Teacher's Assistant	\$1,229.80	06/21/2021
Dominguez, Kayla	Nurse	\$2,288.00	06/21/2021
Angone, Rachel	Nurse	\$2,288.00	06/21/2021
Marucco, Lynne	Building Nurse	\$2,782.50	06/21/2021
Bartel, Eliana	Occupational Therapist	\$3,339.00	06/21/2021
Stellato, Jennie	Occupational Therapist	\$3,339.00	06/21/2021
Casali, Vincent	Occupational Therapist	\$3,339.00	06/21/2021
Pucci, Samantha	Occupational Therapist - Contracted	\$5,963.00	06/21/2021
Jorns, Lindsay	Physical Therapist	\$3,339.00	06/21/2021
Vercillo, Laura	Secretary	\$1,367.40	06/21/2021
Buoy, Alice	Secretary	\$1,367.40	06/21/2021
Peplansky, Kelly	NIA Interpreter	\$5,685.00	06/21/2021

### Licensed Staff

<b>D. Certified Staff Recommended for Extended School Year 2021.</b>			
<i>Name</i>	<i>Position</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>
Zaragoza, Francis	Teacher	\$3,629.35	06/21/2021
Ryan, Sean	Teacher	\$3,629.35	06/21/2021
McKittrick, Christie	Teacher	\$3,629.35	06/21/2021
Borse, Sarah	Teacher	\$3,172.83	06/21/2021
Kaiser, Cassidy	Teacher	\$3,629.35	06/21/2021
Bechtle, Laila	Teacher	\$3,629.35	06/21/2021
Batka, Brock	Teacher	\$3,629.35	06/21/2021
Nelson, Samantha	Teacher	\$3,629.35	06/21/2021

Stevenson, Hannah	Teacher	\$3,629.35	06/21/2021
Johnson, Scott	Teacher	\$3,629.35	06/21/2021
Thorson, Jeff	Teacher	\$3,629.35	06/21/2021
Jordan, Haley	Teacher	\$3,629.35	06/21/2021
Carson, Enyth	Teacher	\$3,629.35	06/21/2021
Via, Jayson	Teacher	\$3,629.35	06/21/2021
Sperry, Andrew	Teacher	\$3,629.35	06/21/2021
McDowell, Kassie	Teacher	\$3,629.35	06/21/2021
Carrington-Warren, Joanne	Teacher	\$3,629.35	06/21/2021
Likar, Katie	Teacher	\$3,629.35	06/21/2021
McCarthy, Magen	Teacher	\$3,629.35	06/21/2021
Fisher, Carrie	Teacher	\$3,629.35	06/21/2021
Ancona, Jeslynn	Teacher	\$3,629.35	06/21/2021
Farley, Brittney	Teacher	\$3,629.35	06/21/2021
Harvey, Alexi	Teacher	\$3,629.35	06/21/2021
McCafferty, Sarah	Teacher	\$3,629.35	06/21/2021
Zirlin, Marisa	Teacher	\$3,629.35	06/21/2021
Havemann, Makenzie	Teacher	\$3,629.35	06/21/2021
Hagedorn, Samantha	Teacher	\$3,629.35	06/21/2021
Giese, Jennifer	Teacher	\$3,629.35	06/21/2021
Clanton, Dawn	Teacher	\$3,629.35	06/21/2021
Montgomery, Lindsey	Teacher	\$3,629.35	06/21/2021
Mate, Terri	Teacher	\$3,629.35	06/21/2021
Belich, Karen	Teacher	\$3,629.35	06/21/2021
Wallace, Josie	Teacher	\$3,629.35	06/21/2021
Rogers, Meggan	Teacher	\$3,629.35	06/21/2021
Evans, Alyssa	Teacher	\$3,629.35	06/21/2021
Fischer, Charlotte	Teacher	\$3,629.35	06/21/2021
Arlington, Rachel	Teacher	\$3,629.35	06/21/2021
Malkowski, Sarah	Teacher	\$3,629.35	06/21/2021
Sawalski, Althea	Teacher	\$3,629.35	06/21/2021
Donner, Judy	Teacher	\$3,629.35	06/21/2021
Powers, Laura	Teacher	\$3,629.35	06/21/2021
Kohler, Tom	Teacher	\$3,629.35	06/21/2021
Grant, Haley	Teacher	\$3,629.35	06/21/2021
Glabinski, Mike	Teacher	\$3,629.35	06/21/2021
Danos, Jeanne	CSN	\$3,629.35	06/21/2021
Doherty, Rianne	Social Worker	\$3,629.35	06/21/2021
LeGrand, Molly	Social Worker	\$3,629.35	06/21/2021
Carney, Lauren	Social Worker	\$3,629.35	06/21/2021
Gronberg, Violet	Speech and Language Pathologist	\$3,629.35	06/21/2021
Andujar, Jessica	Speech and Language Pathologist	\$3,629.35	06/21/2021
Jankiewicz, Rachel	Speech and Language Pathologist	\$1,186.96	06/21/2021
Strock, Jamie	Speech and Language Pathologist	\$2,898.91	06/21/2021
Larson, Emma	Speech and Language Pathologist	\$3,629.35	06/21/2021
Sybrant, Ellen	Speech and Language Pathologist	\$3,629.35	06/21/2021
Sell, Jodi	Speech and Language Pathologist	\$3,629.35	06/21/2021
Mulvihill, Erin	Speech and Language Pathologist	\$3,629.35	06/21/2021
Mittman, Valerie	Speech and Language Pathologist	\$3,629.35	06/21/2021

<b>E. Licensed Staff Resignations, Retirements and/or Terminations for 2020-2021 School Year.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>

<b>F. Licensed Educators Recommended for Employment for 2021-2022 School Year.</b>			
<i>Name</i>	<i>Position</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>
Maglieri, John	Adaptive Physical Education	\$53,640	08/09/2021
Anderson, Heather	Social Worker .40 FTE	\$21,716	08/09/2021

<b>G. Background Data on Licensed Educators Recommended for Employment for 2021-2022 School Year.</b>	
<b>Name</b>	<b>JOHN MAGLIERI</b>
<b>License Endorsements</b>	PEL, Professional Educator License; PE, Physical Education, K-12; PPE, Adaptive Physical Education; HEED, Health Education, K-12
<b>Education</b>	BA, Physical Education, Northeastern Illinois University, Chicago, IL
<b>Relevant Experience</b>	4 Years, Adaptive Physical Education Teacher, K-12, Winston Knolls School, Hoffman Estates, IL; 1 Year Substitute Teacher, School District U46, Elgin, IL; 2 Years, Physical Education Teacher, K-5, Dewitt Clinton Elementary School, Chicago, IL
<b>Name</b>	<b>HEATHER ANDERSON</b>
<b>License Endorsements</b>	PEL, Professional Educator License; SSW, School Social Worker, Pre K - 21
<b>Education</b>	MSW, Master of Social Work
<b>Relevant Experience</b>	5 Months, School Social Worker, DeKalb School District 428, Cortland Elementary, DeKalb, IL 7 Months, Therapist, Hillcrest Family Services, Dubuque, IA

<b>H. Administrator Salaries for 2021-2022 School Year.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>
Payton, Christopher	Principal	Mades Johnstone	\$115,315	07/01/2021
Phillips, Jennifer	Director of Professional Learning	St. Charles D303	\$108,257	07/01/2021
Seal, Tanner	Assistant Director	Mid-Valley Administration	\$100,901	07/01/2021
Sporer, Nancy	Director of Business and HR/CSBO	Mid-Valley Administration	\$131,774	07/01/2021
Stoudt, Tim	Program Coordinator	Mid-Valley Administration	\$49,490 (No TRS)	07/01/2021

**RECOMMENDATION:**      **Approval.**

8. **New Business**

9. **Adjournment**