

## **Executive Advisory Board Meeting**

Wednesday, May 5, 2021 9:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.  
Charles, IL 60174

1. **Call to Order**

2. **Approval of the Agenda**

3. **Public Comment**

4. **Consent Agenda**

4.1. Approval of the Minutes, Executive Board  
Meeting, April 7, 2021



## ***Mid-Valley Special Education Cooperative***

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

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### **Executive Advisory Board Meeting**

**April 7, 2021**

**9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, April 7, 2021 at the Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St. Charles, IL 60174.

#### **Call to Order**

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

#### **Roll Call**

Upon roll call, the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304; and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

#### **Approval of the Agenda**

Dr. Pearson called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote. 5-0.

#### **Public Comment**

None

#### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, March 3, 2021
- 4.2 Approval of Bills, March 2021
- 4.3 Approval of Payroll, March 2021
- 4.4 Approval of Financial Report, March 2021
- 4.5 Approval of the Treasurer's Report, March 2021
- 4.6 Approval of Classroom Use Agreements

Dr. Pearson called for Approval of the Consent Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote. 5-0.

#### **Information**

##### **5.1 Student and Staff Enrollment, March 2021**

Mrs. Palese reported the student/staff enrollment details for March 2021 and March 2020 to see the comparisons.

##### **5.2 Administrative Liaison Meeting Minutes, March 15, 2021**

Mrs. Palese shared the Liaison meeting minutes which focused on reporting Isolated Time Outs to SIS, lunches for Mades-Johnstone Center students and Professional Development plans for summer.

**For Discussion**

None

**For Action****7.1 Approval of the Personnel Report, March, 2021**

Dr. Hichens motioned, seconded by Dr. Stirn for Approval of the Personnel Report. Motion carried by unanimous roll call vote. 5-0..

**7.2 Approval of the CUSD 303 Administrative Fees for FY22**

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the CUSD 303 Administrative Fees for FY22. Motion carried by unanimous roll call vote. 5-0.

**New Business**

None

**Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Leden. By consensus, the motion carried 5-0 Ayes.

**The meeting adjourned at 9:04 AM**

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Chair of the Mid-Valley Board

***The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, May 5, 2021, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174***

4.2. Approval of the Bills, April, 2021

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number           | Date       | Voucher | Payee                                 | Invoice               | Account                  | Description                | Amount       |            |
|------------------------|------------|---------|---------------------------------------|-----------------------|--------------------------|----------------------------|--------------|------------|
| Bank Name: HARRIS BANK |            |         |                                       | Bank Account: 3445079 |                          |                            |              |            |
| 12358                  | 04/26/2021 | 1193    | ADERMAN, ANN                          | REIMB ENTR. POTS      | 20.0000.2540.323.000.000 | REPAIR/MAINTENANCE         | \$179.94     |            |
| 12358                  | 04/26/2021 | 1193    | ADERMAN, ANN                          | REIMB PUBERTY UNIT    | 10.0000.1200.415.000.080 | INSTRUCTIONAL SUPPLIES     | \$23.00      |            |
| 12358                  | 04/26/2021 | 1193    | ADERMAN, ANN                          | REIMB TOP SOIL        | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES     | \$55.00      |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$257.94   |
| 12359                  | 04/26/2021 | 1193    | ANCONA, JESLYNN M                     | REIM MARCH MILEAGE    | 10.0000.1200.332.000.132 | STAFF TRAVEL               | \$148.40     |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$148.40   |
| 12360                  | 04/26/2021 | 1193    | Antoniou, Jessica                     | REIM JAN-MARCH MILE   | 10.0000.2150.332.000.113 | STAFF TRAVEL               | \$110.21     |            |
| 12360                  | 04/26/2021 | 1193    | Antoniou, Jessica                     | REIM MATRIX ASSESS    | 10.0000.2150.417.000.113 | ASSESSMENTS                | \$6.00       |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$116.21   |
| 12351                  | 04/22/2021 | 1184    | APPLY EBP, LLC                        | 2021-04-15            | 14.0000.2210.312.005.321 | STAFF DEV NURSE/OT/PT      | \$65.00      |            |
| 12351                  | 04/22/2021 | 1184    | APPLY EBP, LLC                        | 2021-04-15            | 14.0000.2210.312.005.321 | STAFF DEV NURSE/OT/PT      | \$390.00     |            |
| 12351                  | 04/22/2021 | 1184    | APPLY EBP, LLC                        | 3597-380-1284         | 14.0000.2210.312.005.321 | STAFF DEV NURSE/OT/PT      | \$179.00     |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$634.00   |
| NCB                    | 04/15/2021 | 1183    | AXA EQUITABLE                         | V333687               | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$150.00     |            |
| NCB                    | 04/15/2021 | 1183    | AXA EQUITABLE                         | V333687               | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$100.00     |            |
| NCB                    | 04/30/2021 | 1192    | AXA EQUITABLE                         | V407021               | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$150.00     |            |
| NCB                    | 04/30/2021 | 1192    | AXA EQUITABLE                         | V407021               | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$100.00     |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$500.00   |
| 12352                  | 04/22/2021 | 1184    | BATAVIA ENTERPRISES                   | MAY RENT 2021         | 14.0000.1250.325.000.010 | FACILITY/COPIER RENTAL     | \$5,520.58   |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$5,520.58 |
| 12361                  | 04/26/2021 | 1193    | BATAVIA ENTERPRISES                   | WO 9426-1             | 20.0000.2540.323.000.000 | REPAIR/MAINTENANCE         | \$80.00      |            |
| 12361                  | 04/26/2021 | 1193    | BATAVIA ENTERPRISES                   | WO 9471-1             | 20.0000.2540.323.000.000 | REPAIR/MAINTENANCE         | \$80.00      |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$160.00   |
| 12362                  | 04/26/2021 | 1193    | BECKMAN, SUSAN G                      | REIMB AUG-MAR MILE    | 10.0000.2139.332.000.130 | STAFF TRAVEL               | \$142.01     |            |
|                        |            |         |                                       |                       |                          |                            | Check Total: | \$142.01   |
| 12363                  | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021     | 10.0000.1200.400.000.080 | INCENTIVES                 | \$19.57      |            |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 04/01/2021 - 04/30/2021

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                 | Invoice           | Account                  | Description            | Amount   |
|--------------|------------|---------|---------------------------------------|-------------------|--------------------------|------------------------|----------|
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.400.000.080 | INCENTIVES             | \$40.88  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.414.000.078 | FOOD/COOKING SUPPLIES  | \$77.76  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.414.000.078 | FOOD/COOKING SUPPLIES  | \$15.66  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.414.000.078 | FOOD/COOKING SUPPLIES  | \$73.69  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.414.000.078 | FOOD/COOKING SUPPLIES  | \$53.53  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.414.000.078 | FOOD/COOKING SUPPLIES  | \$17.77  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.011 | INSTRUCTIONAL SUPPLIES | \$14.23  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.011 | INSTRUCTIONAL SUPPLIES | \$14.99  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.014 | INSTRUCTIONAL SUPPLIES | \$14.24  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.028 | INSTRUCTIONAL SUPPLIES | \$76.72  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.078 | INSTRUCTIONAL SUPPLIES | \$55.77  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.080 | INSTRUCTIONAL SUPPLIES | \$14.99  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.080 | INSTRUCTIONAL SUPPLIES | \$614.32 |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.1200.415.000.080 | INSTRUCTIONAL SUPPLIES | \$39.44  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.2138.418.000.129 | EQUIPMENT < \$500      | \$31.98  |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.2139.417.000.130 | ASSESSMENTS            | \$111.40 |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.2150.417.000.113 | ASSESSMENTS            | \$443.48 |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.2190.418.000.114 | EQUIPMENT < \$500      | \$239.84 |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021 | 10.0000.2190.470.000.114 | SOFTWARE/SUBSCRIPTIONS | \$109.85 |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

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Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                 | Invoice              | Account                  | Description            | Amount      |
|--------------|------------|---------|---------------------------------------|----------------------|--------------------------|------------------------|-------------|
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 10.0000.2210.410.000.120 | SUPPLIES/MATERIALS     | \$39.64     |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 10.0000.2320.310.000.140 | PROFESSIONAL SERVICES  | \$88.40     |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS     | \$148.84    |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 14.0000.1250.323.000.010 | REPAIR AND MAINTENANCE | \$42.98     |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES | \$34.02     |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES | \$267.87    |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES | \$59.14     |
| 12363        | 04/26/2021 | 1193    | BMO C/O HARRIS TRUST AND SAVINGS BANK | BMO STMT 4/5/2021    | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES | \$121.24    |
| Check Total: |            |         |                                       |                      |                          |                        | \$2,882.24  |
| 12330        | 04/02/2021 | 1174    | BRIGHTSTAR KANE COUNTY                | 6003858              | 10.0000.1200.314.000.028 | CONSULTANTS            | \$272.84    |
| Check Total: |            |         |                                       |                      |                          |                        | \$272.84    |
| 12331        | 04/02/2021 | 1174    | CITY OF ST CHARLES                    | 2/17-3/17 8108185757 | 20.0000.2540.466.000.078 | ELECTRICITY-SHELBY     | \$87.62     |
| 12331        | 04/02/2021 | 1174    | CITY OF ST CHARLES                    | 2/17-3/17 8108218929 | 20.0000.2540.466.000.078 | ELECTRICITY-SHELBY     | \$93.09     |
| 12331        | 04/02/2021 | 1174    | CITY OF ST CHARLES                    | 2/4-3/8 224241018082 | 20.0000.2540.370.000.000 | WATER/SEWER            | \$120.30    |
| 12331        | 04/02/2021 | 1174    | CITY OF ST CHARLES                    | 2/4-3/8 224241018082 | 20.0000.2540.466.000.000 | ELECTRICITY            | \$3,279.56  |
| 12331        | 04/02/2021 | 1174    | CITY OF ST CHARLES                    | 2/4-3/8 224912048005 | 20.0000.2540.370.000.000 | WATER/SEWER            | \$77.82     |
| Check Total: |            |         |                                       |                      |                          |                        | \$3,658.39  |
| 12364        | 04/26/2021 | 1193    | CITY OF ST CHARLES                    | 3/8-4/6 224241018082 | 20.0000.2540.370.000.000 | WATER/SEWER            | \$99.06     |
| 12364        | 04/26/2021 | 1193    | CITY OF ST CHARLES                    | 3/8-4/6 224241018082 | 20.0000.2540.466.000.000 | ELECTRICITY            | \$3,357.52  |
| 12364        | 04/26/2021 | 1193    | CITY OF ST CHARLES                    | 3/8-4/6 224912048005 | 20.0000.2540.370.000.000 | WATER/SEWER            | \$67.20     |
| Check Total: |            |         |                                       |                      |                          |                        | \$3,523.78  |
| 12332        | 04/02/2021 | 1174    | COMCAST CABLE                         | 3/23-4/22/21         | 20.0000.2540.319.000.078 | CABLE/INTERNET-SHELBY  | \$353.72    |
| Check Total: |            |         |                                       |                      |                          |                        | \$353.72    |
| 12365        | 04/26/2021 | 1193    | COMCAST CABLE                         | 4/23-5/22/21         | 20.0000.2540.319.000.078 | CABLE/INTERNET-SHELBY  | \$353.83    |
| Check Total: |            |         |                                       |                      |                          |                        | \$353.83    |
| 12333        | 04/02/2021 | 1174    | COMMUNITY THERAPY SERVICES            | 1391                 | 10.0000.2139.314.000.130 | CONSULTANTS            | \$10,875.00 |
| Check Total: |            |         |                                       |                      |                          |                        | \$10,875.00 |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                     | Invoice          | Account                  | Description                   | Amount      |
|--------------|------------|---------|---------------------------|------------------|--------------------------|-------------------------------|-------------|
| 12366        | 04/26/2021 | 1193    | CUSD #303                 | APRIL INSUR STIP | 10.0000.2310.225.000.144 | INSURANCE STIPEND             | \$1,485.42  |
| Check Total: |            |         |                           |                  |                          |                               | \$1,485.42  |
| 12367        | 04/26/2021 | 1193    | CUSD #303                 | 131              | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES        | \$93.60     |
| Check Total: |            |         |                           |                  |                          |                               | \$93.60     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V106765          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$2,484.82  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V179970          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$143.42    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V179970          | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$13.78     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V218946          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$1,363.89  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V249933          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$284.82    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V249933          | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$14.34     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V249933          | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$1.27      |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V304900          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$1,118.84  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V350106          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$341.38    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V362068          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$8,579.90  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V362068          | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$670.31    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V362068          | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$134.06    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V379647          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$8,538.36  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V402029          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$2,459.98  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V402029          | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$153.30    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V402029          | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$5.72      |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V409811          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$783.53    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V429960          | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$10,635.20 |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

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Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                     | Invoice | Account                  | Description                   | Amount      |
|--------------|------------|---------|---------------------------|---------|--------------------------|-------------------------------|-------------|
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V429960 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$1,508.80  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V454286 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$5,911.76  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V461307 | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$1,534.23  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V461307 | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$76.71     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V595581 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$54.37     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V595581 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$0.89      |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V595581 | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$0.78      |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V698109 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$12,653.60 |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V698109 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$1,879.47  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V863161 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$4,692.96  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V906719 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$949.01    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V906719 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$96.72     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V962113 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$429.56    |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V962113 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$26.18     |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V962113 | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$0.73      |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V979125 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$6,897.64  |
| 12348        | 04/15/2021 | 1176    | CUSD #303 EMP HEALTH FUND | V988868 | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$208.34    |
| Check Total: |            |         |                           |         |                          |                               | \$74,648.67 |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V10193  | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$54.37     |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V10193  | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$0.89      |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                     | Invoice | Account                  | Description                   | Amount      |
|--------------|------------|---------|---------------------------|---------|--------------------------|-------------------------------|-------------|
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V10193  | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$0.78      |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V1498   | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$1,534.23  |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V1498   | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$76.71     |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V183861 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$143.42    |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V183861 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$13.78     |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V196740 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$341.38    |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V253666 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$12,653.60 |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V253666 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$1,879.47  |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V39153  | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$2,484.82  |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V408354 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$10,635.20 |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V408354 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$1,508.80  |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V442987 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$284.69    |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V442987 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$14.47     |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V442987 | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$1.27      |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V448783 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$8,579.90  |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V448783 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$670.31    |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V448783 | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$134.06    |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V451    | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$8,538.36  |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V480850 | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$429.56    |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V480850 | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$26.18     |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 04/01/2021 - 04/30/2021

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                     | Invoice              | Account                  | Description                   | Amount       |             |
|--------------|------------|---------|---------------------------|----------------------|--------------------------|-------------------------------|--------------|-------------|
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V480850              | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$0.73       |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V778417              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$783.53     |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V787893              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$2,459.98   |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V787893              | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$153.30     |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V787893              | 17.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$5.72       |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V790815              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$1,363.89   |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V878933              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$949.01     |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V878933              | 14.0486.0000.000.000.000 | LIFE-MEDICAL-DENTAL INSURANCE | \$96.72      |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V918578              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$1,118.84   |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V919273              | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$208.34     |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V927825              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$6,897.64   |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V9843                | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$5,911.76   |             |
| 12355        | 04/30/2021 | 1185    | CUSD #303 EMP HEALTH FUND | V998811              | 10.0486.0000.000.000.000 | INSURANCE DEDUCTIONS          | \$4,692.96   |             |
|              |            |         |                           |                      |                          |                               | Check Total: | \$74,648.67 |
| 12368        | 04/26/2021 | 1193    | CUSD #304                 | 100 QTR 3            | 10.0000.1200.314.000.115 | CONSULTANTS                   | \$2,982.36   |             |
|              |            |         |                           |                      |                          |                               | Check Total: | \$2,982.36  |
| 12369        | 04/26/2021 | 1193    | DANOS, JEANNE             | REIM CONF. MILE 3/23 | 14.0000.2210.312.005.321 | STAFF DEV NURSE/OT/PT         | \$134.40     |             |
| 12369        | 04/26/2021 | 1193    | DANOS, JEANNE             | REIM FEB-MAR MILE    | 10.0000.2130.332.000.111 | STAFF TRAVEL                  | \$344.17     |             |
|              |            |         |                           |                      |                          |                               | Check Total: | \$478.57    |
| 12341        | 04/09/2021 | 1175    | DISCOVERY EDUCATION INC   | CINV-018250          | 10.0000.1200.470.000.080 | SOFTWARE                      | \$453.25     |             |
|              |            |         |                           |                      |                          |                               | Check Total: | \$453.25    |
| 12370        | 04/26/2021 | 1193    | DOMARACKI, MARY ANN       | REIM MARCH MILE      | 10.0000.2110.332.000.110 | STAFF TRAVEL                  | \$29.46      |             |
|              |            |         |                           |                      |                          |                               | Check Total: | \$29.46     |
| 12371        | 04/26/2021 | 1193    | DOMINGUEZ, KAYLA K        | REIM FEB-4/7/21 MILE | 10.0000.1200.332.000.078 | STAFF TRAVEL                  | \$73.92      |             |
|              |            |         |                           |                      |                          |                               | Check Total: | \$73.92     |
| 12372        | 04/26/2021 | 1193    | FLAGHOUSE INC             | PO87429701015        | 10.0000.1200.415.000.080 | INSTRUCTIONAL SUPPLIES        | \$272.60     |             |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice             | Account                  | Description            | Amount       |            |
|--------------|------------|---------|-----------------------------|---------------------|--------------------------|------------------------|--------------|------------|
|              |            |         |                             |                     |                          |                        | Check Total: | \$272.60   |
| 12342        | 04/09/2021 | 1175    | FOX VALLEY CHRISTIAN CHURCH | 63                  | 10.0000.1200.325.000.079 | FACILITY RENTAL        | \$400.00     |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$400.00   |
| 12373        | 04/26/2021 | 1193    | FOX VALLEY FIRE & SAFETY    | IN00431412          | 20.0000.2540.323.000.000 | REPAIR/MAINTENANCE     | \$472.13     |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$472.13   |
| 12374        | 04/26/2021 | 1193    | FOX VALLEY FITNESS          | MARCH CLASSES       | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES | \$450.00     |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$450.00   |
| 12375        | 04/26/2021 | 1193    | Georgeson, Lori             | REIMB MARCH MILE    | 10.0000.1200.332.000.109 | STAFF TRAVEL           | \$16.81      |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$16.81    |
| 12376        | 04/26/2021 | 1193    | GLABINSKI, MICHAEL          | REIM MARCH MILEAGE  | 10.0000.1200.332.000.115 | STAFF TRAVEL           | \$407.68     |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$407.68   |
| 12377        | 04/26/2021 | 1193    | GOPHER                      | IN32043             | 10.0000.1200.415.000.115 | INSTRUCTIONAL SUPPLIES | \$311.13     |            |
| 12377        | 04/26/2021 | 1193    | GOPHER                      | IN32043             | 10.0000.1200.415.000.115 | INSTRUCTIONAL SUPPLIES | \$69.95      |            |
| 12377        | 04/26/2021 | 1193    | GOPHER                      | IN32043             | 10.0000.1200.415.000.115 | INSTRUCTIONAL SUPPLIES | \$49.95      |            |
| 12377        | 04/26/2021 | 1193    | GOPHER                      | IN32043             | 10.0000.1200.415.000.115 | INSTRUCTIONAL SUPPLIES | \$19.95      |            |
| 12377        | 04/26/2021 | 1193    | GOPHER                      | IN32043             | 10.0000.1200.415.000.115 | INSTRUCTIONAL SUPPLIES | \$39.95      |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$490.93   |
| 12378        | 04/26/2021 | 1193    | GRUNDY SUPPLY               | 285128              | 20.0000.2540.410.000.000 | SUPPLIES/MATERIALS     | \$150.94     |            |
| 12378        | 04/26/2021 | 1193    | GRUNDY SUPPLY               | 286132              | 20.0000.2540.410.000.000 | SUPPLIES/MATERIALS     | \$52.50      |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$203.44   |
| 12379        | 04/26/2021 | 1193    | GSF USA, Inc.               | INR060717           | 20.0000.2540.322.000.000 | CUSTODIAL SERVICES     | \$4,309.21   |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$4,309.21 |
| 12380        | 04/26/2021 | 1193    | HAMMACK-COTE MANDY          | REIMB 1/6-3/23 MILE | 10.0000.2138.332.000.129 | STAFF TRAVEL           | \$74.93      |            |
|              |            |         |                             |                     |                          |                        | Check Total: | \$74.93    |
| NCB          | 04/30/2021 | 1187    | ILLINOIS DEPT OF REVENUE    | V127555             | 10.0487.0000.000.000.000 | SIT                    | \$10,871.55  |            |
| NCB          | 04/30/2021 | 1187    | ILLINOIS DEPT OF REVENUE    | V127555             | 14.0487.0000.000.000.000 | SIT                    | \$851.66     |            |
| NCB          | 04/30/2021 | 1187    | ILLINOIS DEPT OF REVENUE    | V127555             | 17.0487.0000.000.000.000 | SIT                    | \$18.14      |            |
| NCB          | 04/15/2021 | 1178    | ILLINOIS DEPT OF REVENUE    | V210532             | 10.0487.0000.000.000.000 | SIT                    | \$10,967.34  |            |
| NCB          | 04/15/2021 | 1178    | ILLINOIS DEPT OF REVENUE    | V210532             | 14.0487.0000.000.000.000 | SIT                    | \$792.00     |            |
| NCB          | 04/15/2021 | 1178    | ILLINOIS DEPT OF REVENUE    | V210532             | 17.0487.0000.000.000.000 | SIT                    | \$18.14      |            |
| NCB          | 04/30/2021 | 1191    | IMRF                        | V197809             | 10.0485.0000.000.000.000 | IMRF                   | \$12,943.11  |            |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                    | Invoice    | Account                  | Description                | Amount      |
|--------------|------------|---------|--------------------------|------------|--------------------------|----------------------------|-------------|
| NCB          | 04/30/2021 | 1191    | IMRF                     | V197809    | 14.0485.0000.000.000.000 | IMRF                       | \$116.03    |
| NCB          | 04/15/2021 | 1182    | IMRF                     | V412546    | 10.0485.0000.000.000.000 | IMRF                       | \$13,081.64 |
| NCB          | 04/15/2021 | 1182    | IMRF                     | V412546    | 14.0485.0000.000.000.000 | IMRF                       | \$116.03    |
| NCB          | 04/15/2021 | 1182    | IMRF                     | V620159    | 10.0485.0000.000.000.000 | IMRF                       | \$689.73    |
| NCB          | 04/15/2021 | 1182    | IMRF                     | V620159    | 14.0485.0000.000.000.000 | IMRF                       | \$11.85     |
| NCB          | 04/30/2021 | 1191    | IMRF                     | V945690    | 10.0485.0000.000.000.000 | IMRF                       | \$689.73    |
| NCB          | 04/30/2021 | 1191    | IMRF                     | V945690    | 14.0485.0000.000.000.000 | IMRF                       | \$11.85     |
| NCB          | 04/15/2021 | 1183    | ING                      | V170931    | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$25.00     |
| NCB          | 04/15/2021 | 1183    | ING                      | V170931    | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$25.00     |
| NCB          | 04/30/2021 | 1192    | ING                      | V713106    | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$25.00     |
| NCB          | 04/30/2021 | 1192    | ING                      | V713106    | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$25.00     |
| Check Total: |            |         |                          |            |                          |                            | \$51,278.80 |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | \$36.00     |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | \$32.00     |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | \$32.00     |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | \$32.00     |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | (\$3.60)    |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | (\$3.20)    |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | (\$3.20)    |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2167764-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | (\$3.20)    |
| 12381        | 04/26/2021 | 1193    | INK TECHNOLOGIES.COM     | 2175830-IN | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS         | \$169.00    |
| Check Total: |            |         |                          |            |                          |                            | \$287.80    |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V277915    | 10.0482.0000.000.000.000 | FICA SS                    | \$10,110.84 |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V277915    | 14.0482.0000.000.000.000 | FICA SS                    | \$81.10     |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V352925    | 10.0483.0000.000.000.000 | MEDICARE                   | \$7,277.82  |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V352925    | 14.0483.0000.000.000.000 | MEDICARE                   | \$594.42    |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V352925    | 17.0483.0000.000.000.000 | MEDICARE                   | \$11.82     |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V426021    | 10.0481.0000.000.000.000 | FIT                        | \$22,904.75 |
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service | V426021    | 14.0481.0000.000.000.000 | FIT                        | \$1,595.12  |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                    | Invoice             | Account                  | Description                | Amount      |
|--------------|------------|---------|--|---------------------|--------------------------|----------------------------|-------------|
| NCB          | 04/30/2021 | 1188    | Internal Revenue Service                 | V426021             | 17.0481.0000.000.000.000 | FIT                        | \$41.28     |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V489033             | 10.0483.0000.000.000.000 | MEDICARE                   | \$7,334.64  |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V489033             | 14.0483.0000.000.000.000 | MEDICARE                   | \$554.74    |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V489033             | 17.0483.0000.000.000.000 | MEDICARE                   | \$11.82     |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V557933             | 10.0481.0000.000.000.000 | FIT                        | \$22,940.20 |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V557933             | 14.0481.0000.000.000.000 | FIT                        | \$1,448.39  |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V557933             | 17.0481.0000.000.000.000 | FIT                        | \$41.28     |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V945182             | 10.0482.0000.000.000.000 | FICA SS                    | \$10,296.92 |
| NCB          | 04/15/2021 | 1179    | Internal Revenue Service                 | V945182             | 14.0482.0000.000.000.000 | FICA SS                    | \$81.10     |
| Check Total: |            |         |  |                     |                          |                            | \$85,326.24 |
| 12382        | 04/26/2021 | 1193    | JENKINS, SHARON M                        | REIM MARCH MILEAGE  | 10.0000.1200.332.000.132 | STAFF TRAVEL               | \$68.88     |
| Check Total: |            |         |  |                     |                          |                            | \$68.88     |
| 12383        | 04/26/2021 | 1193    | JORNS, LINDSAY                           | REIM NOV-MAR MILE   | 10.0000.2138.332.000.129 | STAFF TRAVEL               | \$422.39    |
| Check Total: |            |         |  |                     |                          |                            | \$422.39    |
| 12384        | 04/26/2021 | 1193    | KIZIOR, REESA                            | REIM MARCH MILE     | 10.0000.2110.332.000.110 | STAFF TRAVEL               | \$63.84     |
| Check Total: |            |         |  |                     |                          |                            | \$63.84     |
| 12385        | 04/26/2021 | 1193    | LINNING TRACY                            | REIMB AUG-NOV MILE  | 10.0000.2140.332.000.112 | STAFF TRAVEL               | \$19.55     |
| 12385        | 04/26/2021 | 1193    | LINNING TRACY                            | REIMB JAN-MAR MILES | 10.0000.2140.332.000.112 | STAFF TRAVEL               | \$34.16     |
| Check Total: |            |         |  |                     |                          |                            | \$53.71     |
| NCB          | 04/15/2021 | 1183    | MG TRUST COMPANY                         | V150232             | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$600.00    |
| NCB          | 04/30/2021 | 1192    | MG TRUST COMPANY                         | V220636             | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$600.00    |
| NCB          | 04/30/2021 | 1192    | MG TRUST COMPANY                         | V619192             | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$873.98    |
| NCB          | 04/15/2021 | 1183    | MG TRUST COMPANY                         | V928869             | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$873.98    |
| Check Total: |            |         |  |                     |                          |                            | \$2,947.96  |
| 12386        | 04/26/2021 | 1193    | MID VALLEY SPECIAL EDUCATION             | 20-01 MARKETPLACE   | 10.0000.1200.415.000.079 | INSTRUCTIONAL SUPPLIES     | \$84.00     |
| Check Total: |            |         |  |                     |                          |                            | \$84.00     |
| 12349        | 04/15/2021 | 1176    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V167979             | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$802.54    |
| 12349        | 04/15/2021 | 1176    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V167979             | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$23.99     |
| 12349        | 04/15/2021 | 1176    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V474217             | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$2,263.87  |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                    | Invoice         | Account                  | Description                   | Amount       |
|--------------|------------|---------|--|-----------------|--------------------------|-------------------------------|--------------|
| 12349        | 04/15/2021 | 1176    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V474217         | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$262.36     |
| Check Total: |            |         |  |                 |                          |                               | \$3,352.76   |
| 12356        | 04/30/2021 | 1185    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V290248         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$783.32     |
| 12356        | 04/30/2021 | 1185    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V290248         | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$25.88      |
| 12356        | 04/30/2021 | 1185    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V78710          | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$2,263.87   |
| 12356        | 04/30/2021 | 1185    | MID VALLEY SPECIAL EDUCATION ASSOCIATION | V78710          | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$262.36     |
| Check Total: |            |         |  |                 |                          |                               | \$3,335.43   |
| 12334        | 04/02/2021 | 1174    | MIDWEST PBIS NETWORK                     | 53776408-FBAV21 | 14.0000.2210.312.120.321 | STAFF DEV IMPR OF INSTRUCTION | \$240.00     |
| Check Total: |            |         |  |                 |                          |                               | \$240.00     |
| NCB          | 04/15/2021 | 1177    | MVSE - DIRECT DEPOSIT                    | V225521         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$176,172.44 |
| NCB          | 04/15/2021 | 1177    | MVSE - DIRECT DEPOSIT                    | V225521         | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$12,360.71  |
| NCB          | 04/15/2021 | 1177    | MVSE - DIRECT DEPOSIT                    | V225521         | 17.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$300.54     |
| NCB          | 04/15/2021 | 1177    | MVSE - DIRECT DEPOSIT                    | V372138         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$610.00     |
| NCB          | 04/15/2021 | 1181    | MVSE - DIRECT DEPOSIT                    | V372541         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$1,293.67   |
| NCB          | 04/30/2021 | 1186    | MVSE - DIRECT DEPOSIT                    | V478095         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$610.00     |
| NCB          | 04/30/2021 | 1186    | MVSE - DIRECT DEPOSIT                    | V503063         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$176,798.89 |
| NCB          | 04/30/2021 | 1186    | MVSE - DIRECT DEPOSIT                    | V503063         | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$13,366.89  |
| NCB          | 04/30/2021 | 1186    | MVSE - DIRECT DEPOSIT                    | V503063         | 17.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS    | \$300.54     |
| NCB          | 04/30/2021 | 1186    | MVSE - DIRECT DEPOSIT                    | V543768         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$1,111.00   |
| NCB          | 04/15/2021 | 1177    | MVSE - DIRECT DEPOSIT                    | V939276         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$1,161.00   |
| NCB          | 04/30/2021 | 1190    | MVSE - DIRECT DEPOSIT                    | V990416         | 10.0489.0000.000.000.000 | DIRECT DEPOSIT                | \$1,293.67   |
| Check Total: |            |         |  |                 |                          |                               | \$385,379.35 |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                          | Invoice              | Account                  | Description          | Amount       |            |
|--------------|------------|---------|--------------------------------|----------------------|--------------------------|----------------------|--------------|------------|
| 12350        | 04/15/2021 | 1176    | NCPERS - IL IMRF               | V244324              | 10.0489.0000.000.000.000 | DIRECT DEPOSIT       | \$24.00      |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$24.00    |
| 12357        | 04/30/2021 | 1185    | NCPERS - IL IMRF               | V968537              | 10.0489.0000.000.000.000 | DIRECT DEPOSIT       | \$24.00      |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$24.00    |
| 12387        | 04/26/2021 | 1193    | NGUYEN, AMY JEAN               | REIM APRIL-16TH MILE | 10.0000.1200.332.000.078 | STAFF TRAVEL         | \$11.65      |            |
| 12387        | 04/26/2021 | 1193    | NGUYEN, AMY JEAN               | REIM NOV-3/5 MILE    | 10.0000.1200.332.000.078 | STAFF TRAVEL         | \$58.40      |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$70.05    |
| 12335        | 04/02/2021 | 1174    | NICOR GAS.                     | 2/24-3/25 1935909524 | 20.0000.2540.465.000.078 | NATURAL GAS - SHELBY | \$99.20      |            |
| 12335        | 04/02/2021 | 1174    | NICOR GAS.                     | 2/24-3/25 2708193162 | 20.0000.2540.465.000.078 | NATURAL GAS - SHELBY | \$104.59     |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$203.79   |
| 12343        | 04/09/2021 | 1175    | NICOR GAS.                     | 2/23-3/24 4440511000 | 20.0000.2540.465.000.000 | NATURAL GAS          | \$1,623.78   |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$1,623.78 |
| 12388        | 04/26/2021 | 1193    | OFFICE DEPOT                   | 167218008001         | 10.0000.2320.410.000.140 | SUPPLIES/MATERIALS   | \$11.38      |            |
| 12388        | 04/26/2021 | 1193    | OFFICE DEPOT                   | 168829081001         | 17.0000.1600.412.000.021 | CLASSROOM SUPPLIES   | \$157.16     |            |
| 12388        | 04/26/2021 | 1193    | OFFICE DEPOT                   | 168834595001         | 17.0000.1600.412.000.021 | CLASSROOM SUPPLIES   | \$249.95     |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$418.49   |
| 12389        | 04/26/2021 | 1193    | OPTIMA PLUMBING SUPPLY LLC     | 52549                | 20.0000.2540.323.000.000 | REPAIR/MAINTENANCE   | \$288.94     |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$288.94   |
| 12390        | 04/26/2021 | 1193    | PERFORMANCE HEALTH             | IN93683888           | 10.0000.2139.418.000.130 | EQUIPMENT < \$500    | \$149.85     |            |
| 12390        | 04/26/2021 | 1193    | PERFORMANCE HEALTH             | IN93683888           | 10.0000.2139.418.000.130 | EQUIPMENT < \$500    | \$129.95     |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$279.80   |
| 12344        | 04/09/2021 | 1175    | PERSONNEL PLANNERS, INC.       | 148612               | 10.0000.2310.381.000.143 | UNEMPLOYMENT COMP    | \$250.00     |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$250.00   |
| 12391        | 04/26/2021 | 1193    | Pro.Ed                         | 2880099              | 10.0000.1200.470.000.011 | SOFTWARE             | \$130.00     |            |
| 12391        | 04/26/2021 | 1193    | Pro.Ed                         | 2880099              | 10.0000.1200.470.000.014 | SOFTWARE             | \$195.00     |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$325.00   |
| 12392        | 04/26/2021 | 1193    | PROSHRED                       | 990082790            | 20.0000.2540.321.000.000 | GARBAGE/RECYCLE      | \$76.30      |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$76.30    |
| 12393        | 04/26/2021 | 1193    | PushCoin                       | 202103               | 10.0000.2560.315.000.220 | FOOD SERVICE         | \$9.50       |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$9.50     |
| 12394        | 04/26/2021 | 1193    | QUEST FOOD MANAGEMENT SERVICES | IN109599             | 10.0000.2560.315.000.220 | FOOD SERVICE         | \$4,089.75   |            |
|              |            |         |                                |                      |                          |                      | Check Total: | \$4,089.75 |

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                      | Invoice              | Account                  | Description                | Amount       |            |
|--------------|------------|---------|--|----------------------|--------------------------|----------------------------|--------------|------------|
| 12336        | 04/02/2021 | 1174    | RICOH USA, INC                             | 37411290             | 10.0000.2320.325.000.140 | COPIER/POSTAGE LEASE       | \$624.72     |            |
| 12336        | 04/02/2021 | 1174    | RICOH USA, INC                             | 37411290             | 10.0000.2410.325.000.140 | COPIER LEASE               | \$115.60     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$740.32   |
| 12395        | 04/26/2021 | 1193    | RICOH USA, INC                             | 37599067             | 10.0000.2320.325.000.140 | COPIER/POSTAGE LEASE       | \$624.72     |            |
| 12395        | 04/26/2021 | 1193    | RICOH USA, INC                             | 37599067             | 10.0000.2410.325.000.140 | COPIER LEASE               | \$115.60     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$740.32   |
| 12337        | 04/02/2021 | 1174    | RICOH USA, INC 1                           | 5061690260           | 14.0000.1250.323.000.010 | REPAIR AND MAINTENANCE     | \$511.40     |            |
| 12337        | 04/02/2021 | 1174    | RICOH USA, INC 1                           | 5061743905           | 10.0000.2320.323.000.140 | COPIER MAINT               | \$404.33     |            |
| 12337        | 04/02/2021 | 1174    | RICOH USA, INC 1                           | 5061743905           | 10.0000.2410.323.000.140 | COPIER MAINT               | \$1.86       |            |
| 12337        | 04/02/2021 | 1174    | RICOH USA, INC 1                           | 5061743905           | 14.0000.1250.323.000.010 | REPAIR AND MAINTENANCE     | \$173.08     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$1,090.67 |
| 12396        | 04/26/2021 | 1193    | ROBBINS SCHWARTZ NICHOLAS<br>LIFTON TAYLOR | 884599               | 10.0000.2310.318.000.143 | LEGAL FEES                 | \$206.25     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$206.25   |
| 12397        | 04/26/2021 | 1193    | SCHOOLZA, LLC                              | ANNUAL FEE           | 10.0000.2320.310.000.140 | PROFESSIONAL SERVICES      | \$1,500.00   |            |
| 12397        | 04/26/2021 | 1193    | SCHOOLZA, LLC                              | ANNUAL FEE           | 10.0000.2320.470.000.140 | SOFTWARE                   | \$1,000.00   |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$2,500.00 |
| NCB          | 04/15/2021 | 1183    | SECURITY BENEFITS                          | V451050              | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$1,679.50   |            |
| NCB          | 04/15/2021 | 1183    | SECURITY BENEFITS                          | V451050              | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$87.50      |            |
| NCB          | 04/30/2021 | 1192    | SECURITY BENEFITS                          | V714265              | 10.0489.0000.000.000.000 | DIRECT DEPOSIT             | \$1,762.50   |            |
| NCB          | 04/30/2021 | 1192    | SECURITY BENEFITS                          | V714265              | 14.0489.0000.000.000.000 | OTHER VOLUNTARY DEDUCTIONS | \$87.50      |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$3,617.00 |
| 12338        | 04/02/2021 | 1174    | SIGLER FAMILY EYE CARE, LLC                | 3/24/2021 DIFF TEST  | 10.0000.1200.314.000.131 | CONSULTANTS                | \$451.00     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$451.00   |
| 12353        | 04/22/2021 | 1184    | SIGLER FAMILY EYE CARE, LLC                | DIFF TO TEST 4/14/21 | 10.0000.1200.314.000.131 | CONSULTANTS                | \$431.00     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$431.00   |
| 12398        | 04/26/2021 | 1193    | SMITH, YOLANDA                             | REIM MARCH MILE      | 10.0000.1200.332.000.132 | STAFF TRAVEL               | \$129.92     |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$129.92   |
| 12399        | 04/26/2021 | 1193    | STELLATO, JENNIE                           | REIMB MARCH MILE     | 10.0000.2139.332.000.130 | STAFF TRAVEL               | \$39.03      |            |
|              |            |         |  |                      |                          |                            | Check Total: | \$39.03    |

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 04/01/2021 - 04/30/2021  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2020-2021

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

| Check Number | Date       | Voucher | Payee                 | Invoice              | Account                  | Description          | Amount      |
|--------------|------------|---------|-----------------------|----------------------|--------------------------|----------------------|-------------|
| 12339        | 04/02/2021 | 1174    | STERICYCLE INC        | 4010008599           | 20.0000.2540.321.000.000 | GARBAGE/RECYCLE      | \$31.50     |
| Check Total: |            |         |                       |                      |                          |                      | \$31.50     |
| 12345        | 04/09/2021 | 1175    | SUSAN BAKER, ED. D.   | 2/26/2021 PRESENTATI | 14.0000.2210.314.000.321 | STAFF DEV CO-OP WIDE | \$800.00    |
| Check Total: |            |         |                       |                      |                          |                      | \$800.00    |
| 12354        | 04/22/2021 | 1184    | THE FLOLO CORPORATION | 447916               | 20.0000.2540.323.000.000 | REPAIR/MAINTENANCE   | \$298.39    |
| Check Total: |            |         |                       |                      |                          |                      | \$298.39    |
| NCB          | 04/15/2021 | 1180    | TRS                   | V128861              | 10.0484.0000.000.000.000 | TRS                  | \$3,626.40  |
| NCB          | 04/15/2021 | 1180    | TRS                   | V128861              | 14.0484.0000.000.000.000 | TRS                  | \$418.94    |
| NCB          | 04/15/2021 | 1180    | TRS                   | V128861              | 17.0484.0000.000.000.000 | TRS                  | \$8.81      |
| NCB          | 04/30/2021 | 1189    | TRS                   | V204613              | 10.0484.0000.000.000.000 | TRS                  | \$970.96    |
| NCB          | 04/30/2021 | 1189    | TRS                   | V204613              | 14.0484.0000.000.000.000 | TRS                  | \$120.47    |
| NCB          | 04/30/2021 | 1189    | TRS                   | V204613              | 17.0484.0000.000.000.000 | TRS                  | \$2.37      |
| NCB          | 04/15/2021 | 1180    | TRS                   | V222837              | 10.0484.0000.000.000.000 | TRS                  | \$577.25    |
| NCB          | 04/30/2021 | 1189    | TRS                   | V269621              | 10.0484.0000.000.000.000 | TRS                  | \$14,681.66 |
| NCB          | 04/30/2021 | 1189    | TRS                   | V269621              | 14.0484.0000.000.000.000 | TRS                  | \$1,869.33  |
| NCB          | 04/30/2021 | 1189    | TRS                   | V269621              | 17.0484.0000.000.000.000 | TRS                  | \$36.73     |
| NCB          | 04/30/2021 | 1189    | TRS                   | V413775              | 10.0484.0000.000.000.000 | TRS                  | \$138.54    |
| NCB          | 04/30/2021 | 1189    | TRS                   | V525895              | 10.0484.0000.000.000.000 | TRS                  | \$3,616.26  |
| NCB          | 04/30/2021 | 1189    | TRS                   | V525895              | 14.0484.0000.000.000.000 | TRS                  | \$448.62    |
| NCB          | 04/30/2021 | 1189    | TRS                   | V525895              | 17.0484.0000.000.000.000 | TRS                  | \$8.81      |
| NCB          | 04/30/2021 | 1189    | TRS                   | V529126              | 10.0484.0000.000.000.000 | TRS                  | \$577.25    |
| NCB          | 04/30/2021 | 1189    | TRS                   | V553638              | 10.0484.0000.000.000.000 | TRS                  | \$37.20     |
| NCB          | 04/15/2021 | 1180    | TRS                   | V561862              | 10.0484.0000.000.000.000 | TRS                  | \$37.20     |
| NCB          | 04/15/2021 | 1180    | TRS                   | V617460              | 10.0484.0000.000.000.000 | TRS                  | \$14,723.88 |
| NCB          | 04/15/2021 | 1180    | TRS                   | V617460              | 14.0484.0000.000.000.000 | TRS                  | \$1,745.56  |
| NCB          | 04/15/2021 | 1180    | TRS                   | V617460              | 17.0484.0000.000.000.000 | TRS                  | \$36.73     |
| NCB          | 04/15/2021 | 1180    | TRS                   | V840203              | 10.0484.0000.000.000.000 | TRS                  | \$973.69    |
| NCB          | 04/15/2021 | 1180    | TRS                   | V840203              | 14.0484.0000.000.000.000 | TRS                  | \$112.49    |
| NCB          | 04/15/2021 | 1180    | TRS                   | V840203              | 17.0484.0000.000.000.000 | TRS                  | \$2.37      |
| NCB          | 04/15/2021 | 1180    | TRS                   | V982851              | 10.0484.0000.000.000.000 | TRS                  | \$138.54    |
| Check Total: |            |         |                       |                      |                          |                      | \$44,910.06 |

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 04/01/2021 - 04/30/2021  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2020-2021

**Print Employee Vendor Names**     **Exclude Voided Checks**     **Exclude Manual Checks**     **Include Non Check Batches**

| Check Number | Date       | Voucher | Payee                    | Invoice           | Account                  | Description            | Amount       |              |
|--------------|------------|---------|--------------------------|-------------------|--------------------------|------------------------|--------------|--------------|
| 12400        | 04/26/2021 | 1193    | UNIQUE PRODUCTS          | 410554            | 20.0000.2540.410.000.000 | SUPPLIES/MATERIALS     | \$102.00     |              |
|              |            |         |                          |                   |                          |                        | Check Total: | \$102.00     |
| 12401        | 04/26/2021 | 1193    | VAN OETEREN, ALEXANDRA M | REIM GRAD FLOWERS | 14.0000.1250.415.000.010 | INSTRUCTIONAL SUPPLIES | \$44.98      |              |
|              |            |         |                          |                   |                          |                        | Check Total: | \$44.98      |
| 12340        | 04/02/2021 | 1174    | VERIZON WIRELESS_4469    | 9876362763        | 10.0000.2320.341.000.140 | TELEPHONE              | \$1,045.85   |              |
|              |            |         |                          |                   |                          |                        | Check Total: | \$1,045.85   |
| 12346        | 04/09/2021 | 1175    | WASTE MANAGEMENT         | 4067318-2011-3    | 20.0000.2540.321.000.000 | GARBAGE/RECYCLE        | \$381.76     |              |
|              |            |         |                          |                   |                          |                        | Check Total: | \$381.76     |
| 12402        | 04/26/2021 | 1193    | WESTBERG, SARAH E        | REIM MARCH MILE   | 10.0000.2210.332.000.121 | STAFF TRAVEL           | \$69.89      |              |
|              |            |         |                          |                   |                          |                        | Check Total: | \$69.89      |
| 12347        | 04/09/2021 | 1175    | WEX BANK                 | MARCH STATEMENT   | 14.0000.1250.464.000.010 | GASOLINE               | \$50.39      |              |
|              |            |         |                          |                   |                          |                        | Check Total: | \$50.39      |
|              |            |         |                          |                   |                          |                        | Bank Total:  | \$789,595.48 |

| <u>Fund</u>         | <u>Amount</u>       |
|---------------------|---------------------|
| 10                  | \$715,615.59        |
| 14                  | \$56,227.38         |
| 17                  | \$1,531.61          |
| 20                  | \$16,220.90         |
| <b>Fund Totals:</b> | <b>\$789,595.48</b> |

**End of Report**

Disbursements Grand Total: \$789,595.48

#### 4.3. Approval of the Payroll, April, 2021

## MID VALLEY SPECIAL EDUCATION COOP

### Payroll Journal Totals

Fiscal Year: 2020-2021

Pay Cycle: Pay Period: Start Date: End Date: Pay Date:

|              |    |            |            |            |
|--------------|----|------------|------------|------------|
| Semi-Monthly | 19 | 03/16/2021 | 03/31/2021 | 04/15/2021 |
| Semi-Monthly | 20 | 04/01/2021 | 04/15/2021 | 04/30/2021 |

| Item | Amount | Match-Amount | Wage Basis | Payee |
|------|--------|--------------|------------|-------|
|------|--------|--------------|------------|-------|

**Bank Account: 3445079 HARRIS BANK**

|  |            |           |            |  |
|--|------------|-----------|------------|--|
| GROSS PAY:                               | 545,008.42 |           |            |  |
| OVERTIME:                                | 0.00       |           |            |  |
| American Funds                           | 1,673.98   | 73.98     | 26,717.84  | MG TRUST COMPANY                         |
| American Funds - Roth 403b               | 1,200.00   | 0.00      | 2,140.79   | MG TRUST COMPANY                         |
| Axa Equitable                            | 401.90     | 98.10     | 15,580.77  | AXA EQUITABLE                            |
| BCBS CDHP Employee                       | 28.96      | 653.80    | 7,006.64   | CUSD #303 EMP HEALTH FUND                |
| BCBS CDHP Employee + Child(ren)          | 161.04     | 2,076.64  | 3,937.71   | CUSD #303 EMP HEALTH FUND                |
| BCBS CDHP Employee + Spouse              | 249.04     | 2,478.74  | 5,437.86   | CUSD #303 EMP HEALTH FUND                |
| BCBS CDHP Employee + Spouse + Child(ren) | 470.40     | 4,499.24  | 10,950.74  | CUSD #303 EMP HEALTH FUND                |
| BCBS HMOI Employee                       | 1,540.32   | 7,845.60  | 37,484.04  | CUSD #303 EMP HEALTH FUND                |
| BCBS HMOI Employee + Child(ren)          | 2,670.42   | 11,124.86 | 47,194.71  | CUSD #303 EMP HEALTH FUND                |
| BCBS HMOI Employee + Spouse              | 0.00       | 1,567.06  | 9,808.44   | CUSD #303 EMP HEALTH FUND                |
| BCBS HMOI Employee + Spouse + Child(ren) | 2,982.50   | 14,094.22 | 27,145.93  | CUSD #303 EMP HEALTH FUND                |
| BCBS PPO Employee                        | 2,712.60   | 21,575.40 | 118,416.26 | CUSD #303 EMP HEALTH FUND                |
| BCBS PPO Employee + Child(ren)           | 3,833.28   | 25,232.86 | 117,515.37 | CUSD #303 EMP HEALTH FUND                |
| BCBS PPO Employee + Spouse               | 1,670.06   | 10,153.46 | 24,692.12  | CUSD #303 EMP HEALTH FUND                |
| BCBS PPO Employee + Spouse + Child(ren)  | 2,589.60   | 16,178.94 | 31,981.96  | CUSD #303 EMP HEALTH FUND                |
| Dental Family                            | 4,318.96   | 919.04    | 211,218.05 | CUSD #303 EMP HEALTH FUND                |
| Dental Single                            | 1,809.46   | 282.00    | 178,658.03 | CUSD #303 EMP HEALTH FUND                |
| Direct Deposit Net Pay                   | 379,300.01 | 0.00      | 0.00       | MVSE - DIRECT DEPOSIT                    |
| Direct Deposit Other Checking            | 1,220.00   | 0.00      | 19,486.74  | MVSE - DIRECT DEPOSIT                    |
| Direct Deposit Other Savings             | 2,272.00   | 0.00      | 20,275.29  | MVSE - DIRECT DEPOSIT                    |
| FED TAX W/H                              | 48,971.02  | 0.00      | 491,293.18 | Internal Revenue Service                 |
| FICA - SOC SEC                           | 10,284.98  | 10,284.98 | 165,887.34 | Internal Revenue Service                 |
| Flex Spending Dependent Care             | 416.68     | 0.00      | 5,674.25   | CUSD #303 EMP HEALTH FUND                |
| Flex Spending Medical                    | 3,221.88   | 0.00      | 131,523.70 | CUSD #303 EMP HEALTH FUND                |
| Health Savings Account                   | 2,587.34   | 0.00      | 27,593.19  | MVSE - DIRECT DEPOSIT                    |
| ILLINOIS STATE TAX W/H                   | 23,518.83  | 0.00      | 489,758.16 | ILLINOIS DEPT OF REVENUE                 |
| IMRF                                     | 8,098.36   | 18,158.45 | 179,963.89 | IMRF                                     |
| IMRF Additional                          | 1,403.16   | 0.00      | 14,983.72  | IMRF                                     |
| Ing                                      | 100.00     | 0.00      | 6,303.84   | ING                                      |
| Life Insurance                           | 0.00       | 600.86    | 511,568.36 | CUSD #303 EMP HEALTH FUND                |
| Life Insurance Over \$50K                | 285.76     | 0.00      | 55,214.74  | CUSD #303 EMP HEALTH FUND                |
| Long Term Disability                     | 0.00       | 112.08    | 55,214.74  | CUSD #303 EMP HEALTH FUND                |
| MEDICARE                                 | 7,892.63   | 7,892.63  | 544,317.24 | Internal Revenue Service                 |
| MVSEA CERTIFIED UNION DUES               | 5,052.46   | 0.00      | 337,357.45 | MID VALLEY SPECIAL EDUCATION ASSOCIATION |
| MVSEA NON-CERT UNION DUES                | 1,635.73   | 0.00      | 75,892.59  | MID VALLEY SPECIAL EDUCATION ASSOCIATION |
| Security Benefits                        | 3,617.00   | 0.00      | 39,720.14  | SECURITY BENEFITS                        |
| THIS (24 Pays)                           | 4,665.97   | 3,461.87  | 376,286.36 | TRS                                      |
| THIS (24 Pays) 100% Board Paid           | 0.00       | 277.08    | 12,827.84  | TRS                                      |

| Item                          | Amount     | Match-Amount | Wage Basis | Payee                     |
|-------------------------------|------------|--------------|------------|---------------------------|
| TRS (24 Pays ) 9% Board Paid  | 0.00       | 1,154.50     | 12,827.84  | TRS                       |
| TRS (24 Pays)                 | 3,677.03   | 29,416.86    | 369,669.70 | TRS                       |
| TRS Employer (24 Pays)        | 0.00       | 2,182.35     | 376,286.36 | TRS                       |
| TRS Employer Ex Dir (24 Pays) | 0.00       | 74.40        | 12,827.84  | TRS                       |
| Vision Family                 | 0.00       | 912.94       | 278,664.84 | CUSD #303 EMP HEALTH FUND |
| Vision Single                 | 0.00       | 314.40       | 162,906.94 | CUSD #303 EMP HEALTH FUND |
| Voluntary Life Insurance      | 48.00      | 0.00         | 12,712.86  | NCPERS - IL IMRF          |
| Deductions Total:             | 536,581.36 | 193,697.34   |            |                           |
| Employee Net:                 | 8,427.06   |              |            |                           |
| Bank Acct Total:              | 738,705.76 |              |            |                           |

Grand Total: 738,705.76

**End of Report**

#### 4.4. Approval of the Financial Report, April, 2021



*Mid-Valley Special Education Cooperative*

Lisa Palese, Executive Director  
1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

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MEMO TO: Executive Advisory Board

FROM: Nancy Sporer  
Director of Business & Human Resources

DATE: May 5, 2021

RE: **MONTHLY FINANCIAL REPORT – April 2021**

Attached for your review is the financial report for the month ending April 30, 2021.

Revenue received to date is 67.87% of the budget compared to 81.17% at this same time last year. When looking at the month to date revenue, we received \$982,323 more this month than in April 2020.

Currently there are no areas of concern within the revenue budgets.

Actual expenditures to date are 51.26% of the budget compared to 57.39% at this same time last year. When looking at the month to date expenditures, we spent \$75,631 less this month than in April 2020. When looking at the percent of budget expended and encumbered, the percentages range from 75% to 99%, This is normally where we should be at this time of the year.

Currently, there are no areas of concern within the expenditure budgets.

Current cash balances as of April 30, 2021 are \$3,674,704.

Please feel free to call me at 331-228-4928 should you have questions or concerns.



#### 4.5. Approval of the Treasurer's Report, April 2021

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**Treasurer's Report Summary**  
**April 30, 2021**

| <b>Education Fund (10, 11, 14, 17)</b> |              |
|--|--------------|
| Beginning Fund Balance:                | 1,858,333.90 |
| Prior Period Adjustments:              | 310.09       |
| Current Revenues:                      | 2,036,914.99 |
| Current Expenditures:                  | 780,060.14   |
| Ending Fund Balance:                   | 3,115,498.84 |

| <b>Operation and Maintenance Fund (20)</b> |            |
|--|------------|
| Beginning Fund Balance:                    | 352,883.00 |
| Prior Period Adjustments:                  | 0.00       |
| Current Revenues:                          | 75,923.85  |
| Current Expenditures:                      | 16,220.90  |
| Ending Fund Balance:                       | 412,585.95 |

Respectfully submitted by , Director of Business & Human Resources/CSBO

Note: All deposits are being recorded in the month they are posted by the bank regardless of when the Cooperative receives notice of the revenue. If the Board report has been submitted to the Board then the revenue is reported as a "Prior Period Adjustments" on the Treasurer's report

5. **Information**

5.1. Student and Staff Enrollment, April 2021



**STAFF PROFILE**  
**April 30, 2021**

| ADMINISTRATION   | FTE         | CERTIFIED STAFF           | FTE          | LICENSED STAFF          | FTE          | FTE UNFILLED AT THIS TIME | SUPPORT STAFF           | FTE           | FTE UNFILLED AT THIS TIME |
|--|-------------|---------------------------|--------------|-------------------------|--------------|---------------------------|-------------------------|---------------|---------------------------|
| Executive Director   | 1.00        | Adapted PE                | 2.00         | OT                      | 3.85         |                           | 1:1 Assistants          | 13.00         | 2.00                      |
| Director of Bus/HR   | 1.00        | HI Teachers               | 4.00         | PT                      | 1.80         |                           | Teaching Assistants     | 47.00         | 0.80                      |
| Principal  | 1.00        | Instructional Facilitator | 1.00         | Certified School Nurse  | 1.00         |                           | Job Coaches             | 5.00          | 2.20                      |
| Program Supervisors  | 2.45        | Psychologist              | 0.60         | Registered Nurses       | 4.00         |                           | MJC Assistant           | 1.00          |                           |
| Dir. of Prof Learning  | 1.00        | Speech Pathologist        | 5.60         | LPN/RN 1:1              | 3.00         | 1.00                      | MV Assistants           | 2.00          |                           |
|  |             | Teachers                  | 31.80        | Asst.Tech Specialist    | 0.75         |                           | HR-Payroll/PD Assistant | 0.80          |                           |
|  |             | Vocational Specialists    | 4.00         |                         |              |                           |                         |               |                           |
|  |             | Social Workers            | 5.40         |                         |              |                           |                         |               |                           |
|  |             | Behavior Coach            | 1.00         |                         |              |                           |                         |               |                           |
|  |             | Elective Teacher          | 1.00         |                         |              |                           |                         |               |                           |
| <b>Total</b>   | <b>6.45</b> | <b>Total</b>              | <b>56.40</b> | <b>Total / Unfilled</b> | <b>14.40</b> | <b>1.00</b>               | <b>Total / Unfilled</b> | <b>68.30</b>  | <b>5.00</b>               |
| <b>TOTAL FTE UNFILLED POSITIONS AT THIS TIME</b>                     |             |                           |              |                         |              |                           |                         |               | <b>6.00</b>               |
| <b>TOTAL MID-VALLEY STAFF IN BUDGET / TOTAL FTE FILLED POSITIONS</b> |             |                           |              |                         |              |                           |                         | <b>145.55</b> | <b>139.55</b>             |

**April 30, 2020**

| ADMINISTRATION                | FTE         | CERTIFIED STAFF        | FTE          | LICENSED STAFF          | FTE          | SUPPORT STAFF           | FTE           |
|-------------------------------|-------------|------------------------|--------------|-------------------------|--------------|-------------------------|---------------|
| Executive Director            | 1.00        | Adapted PE             | 2.00         | OT                      | 3.60         | 1:1 Assistants          | 12.00         |
| Director of Bus/HR            | 1.00        | HI Teachers            | 4.00         | PT                      | 1.80         | Teaching Assistants     | 50.00         |
| Principal                     | 1.00        | Instructional Coach    | 1.00         | Certified Nurse -       | 1.00         | Job Coaches             | 5.50          |
| Program Supervisors           | 2.45        | Psychologist           | 0.60         | LPN 1:1                 | 1.00         | MJC Assistant           | 1.00          |
| Dir. of Prof Learning         | 1.00        | Speech Pathologist     | 6.00         | CNA 1:1                 | 1.00         | MV Assistants           | 2.50          |
|                               |             | Teachers               | 31.80        | Registered Nurses       | 4.00         | HR-Payroll/PD Assistant | 0.80          |
|                               |             | Vocational Specialists | 4.00         | Asst.Tech Specialist    | 0.50         |                         |               |
|                               |             | Social Workers         | 5.40         | O & M Vision Specialist | 1.00         |                         |               |
|                               |             | Behavior Coach         | 1.00         |                         |              |                         |               |
|                               |             | Elective Teacher       | 1.00         |                         |              |                         |               |
| <b>Total</b>                  | <b>6.45</b> | <b>Total</b>           | <b>56.80</b> | <b>Total</b>            | <b>13.90</b> | <b>Total</b>            | <b>71.80</b>  |
| <b>TOTAL MID-VALLEY STAFF</b> |             |                        |              |                         |              |                         | <b>148.95</b> |

**Mid-Valley Enrollment-Staffing Profile  
April 2021**

| PROGRAM                    | LOCATION             | STUDENTS   | 101       | 301       | 302       | 303       | 304       | 25       | 131      | 427      | 428      | NET CHANGE         | REFERRALS | TEACHER     | ASSIST    | 1-1 Asst  | DISTRICT                   | RN/CSN   |
|----------------------------|----------------------|------------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|--------------------|-----------|-------------|-----------|-----------|----------------------------|----------|
| Little Hands & Voices      | Fox Ridge            | 7          | 1         |           |           | 4         |           |          | 2        |          |          | D303 +1            | 1 - D101  | 1           | 1         |           |                            |          |
| New Pathways               | Fabyan K-2           | 4          |           | 3         |           |           | 1         |          |          |          |          |                    |           | 1           | 1         | 1         | D301 1                     |          |
| New Pathways               | Fabyan 3-5           | 7          |           | 2         |           | 2         | 3         |          |          |          |          |                    |           | 1           | 2         |           |                            |          |
| New Pathways               | Norton Creek 3-5     | 6          |           |           |           | 3         | 3         |          |          |          |          |                    |           | 1           | 2         |           |                            |          |
| New Pathways               | John Stewart K-3     | 5          |           |           | 5         |           |           |          |          |          |          | D302 -1            |           | 1           | 3         |           |                            |          |
| New Pathways               | John Stewart 3-5     | 5          |           | 1         | 4         |           |           |          |          |          |          |                    |           | 1           | 2         |           |                            |          |
| New Pathways               | GMS-S 6-8 (Giese)    | 7          |           | 3         |           | 3         | 1         |          |          |          |          |                    |           | 1           | 2         | 1         | D303 1                     |          |
| New Pathways               | GMS-S 6-8 (Asencio)  | 7          |           | 3         | 1         | 2         | 1         |          |          |          |          |                    |           | 1           | 2         |           |                            |          |
| New Pathways               | GHS 9-12             | 6          |           |           |           | 3         | 3         |          |          |          |          |                    |           | 1           | 3         |           |                            |          |
| New Pathways               | CHS 9-12             | 4          |           | 3         | 1         |           |           |          |          |          |          |                    |           | 1           | 2         |           |                            |          |
| ELS                        | Blackberry Creek K-3 | 7          |           | 3         | 3         |           | 1         |          |          |          |          |                    |           | 1           | 3         |           |                            |          |
| ELS                        | Blackberry Creek 4-5 | 5          |           | 3         |           |           |           | 2        |          |          |          |                    |           | 1           | 2         | 1         | D304 1                     |          |
| ELS                        | Prairie Knolls 6-8   | 5          |           | 4         |           |           | 1         |          |          |          |          |                    |           | 1           |           | 2         | D301 2                     | 1        |
| ELS                        | GHS 9-12             | 6          | 2         | 2         |           |           | 2         |          |          |          |          |                    |           | 1           | 2         | 1         | D301 1                     |          |
| ABLE                       | John Stewart K-6     | 9          | 1         | 1         | 2         | 2         | 3         |          |          |          |          |                    |           | 1           | 1         | 5         | D302 2<br>D303 1<br>D304 1 | 1        |
| ABLE                       | BHS 7-12             | 6          | 2         | 1         | 1         |           | 2         |          |          |          |          |                    |           | 1           | 2         |           |                            | 1        |
| New Directions             | MJC K-2              | 5          |           |           | 3         | 1         | 1         |          |          |          |          | D302 -1            |           | 1           | 1         |           |                            |          |
| New Directions             | MJC K-3              | 5          | 1         |           | 2         | 2         |           |          |          |          |          |                    |           | 1           | 2         |           |                            |          |
| New Directions             | MJC 4-5              | 5          | 1         |           | 1         | 1         | 1         | 1        |          |          |          |                    |           | 1           | 1         |           |                            |          |
| New Directions             | MJC 6-7              | 7          | 1         | 2         | 1         | 3         |           |          |          |          |          |                    |           | 1           | 1         |           |                            |          |
| New Directions             | MJC 7-8              | 5          | 1         | 1         |           | 2         | 1         |          |          |          |          | D101 +1            |           | 1           | 1         |           |                            |          |
| New Directions (Denslow)   | MJC 9-12             | 6          |           |           | 3         | 1         | 1         |          |          |          | 1        |                    |           | 1           | 1         |           |                            |          |
| New Directions (Barry)     | MJC 9-12             | 10         | 1         |           | 2         | 4         | 2         |          |          | 1        |          |                    |           | 1           | 2         |           |                            |          |
| New Directions (Arlington) | MJC 9-12             | 5          |           |           | 2         |           |           |          | 1        |          | 2        |                    |           | 1           | 2         |           |                            | 1        |
| Safe Schools               | MJC 9-12             | 1          |           | 1         |           |           |           |          |          |          |          |                    |           | 1           |           |           |                            |          |
| Transition                 | Shelby               | 14         | 7         | 2         | 2         | 1         | 2         |          |          |          |          | D303 -1            |           | 2           | 3         | 3         | D101 2<br>D302 1           |          |
| Transition                 | 12+                  | 15         | 1         | 3         | 4         |           | 7         |          |          |          |          |                    |           | 1.8         |           |           |                            |          |
| Transition                 | ECC                  | 10         |           | 6         | 1         | 3         |           |          |          |          |          |                    |           | 1           | 1         |           |                            |          |
| Transition                 | WCC                  | 16         | 5         |           | 7         |           | 4         |          |          |          |          | D302 -1<br>D304 -1 |           | 2           | 2         | 1         | D302 1<br>D304 1           |          |
| CSN                        |                      |            |           |           |           |           |           |          |          |          |          |                    |           |             |           |           |                            | 1        |
| <b>Totals</b>              |                      | <b>200</b> | <b>24</b> | <b>44</b> | <b>45</b> | <b>37</b> | <b>42</b> | <b>1</b> | <b>3</b> | <b>1</b> | <b>3</b> | <b>-3</b>          | <b>2</b>  | <b>31.8</b> | <b>47</b> | <b>15</b> |                            | <b>5</b> |

**Mid-Valley Enrollment-Staffing Profile  
April 2021**

|   | HEARING     | STUDENT       | 101          | 301          | 302          | 303          | 304          | 33          |  |  |  | NET CHANGE    | REFERRALS | TEACHER | ASSIST |
|---|-------------|---------------|--------------|--------------|--------------|--------------|--------------|-------------|--|--|--|---------------|-----------|---------|--------|
|   | HI Students | 68            | 11           | 9            | 6            | 23           | 18           | 1           |  |  |  | D101 -1       |           | 4       |        |
| <b>Total Students with Hearing Services</b> |             | <b>68</b>     | <b>11</b>    | <b>9</b>     | <b>6</b>     | <b>23</b>    | <b>18</b>    | <b>1</b>    |  |  |  |               |           |         |        |
|   | HI Days     | 312.94        | 60.56        | 34.44        | 20.46        | 92.78        | 103.7        | 1           |  |  |  |               |           |         |        |
| <b>Total Minutes with Hearing Services</b>  |             | <b>312.94</b> | <b>60.56</b> | <b>34.44</b> | <b>20.46</b> | <b>92.78</b> | <b>103.7</b> | <b>1.00</b> |  |  |  | <b>312.94</b> |           |         |        |
|   | HI          | 15            | 2            | 2            | 3            | 8            |              |             |  |  |  |               |           |         |        |

Hearing Services

**Mid-Valley Enrollment-Staffing Profile  
April 2020**

| PROGRAM                  | LOCATION             | STUDENTS   | 101       | 301       | 302       | 303       | 304       | 25       | 131      | 427      | 428      | 129      | U46 | NET CHANGE | REFERRALS | TEACHER     | ASSIST    | 1-1 Asst  | DISTRICT         | RN       |
|--------------------------|----------------------|------------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|-----|------------|-----------|-------------|-----------|-----------|------------------|----------|
| Little Hands & Voices    | Fabyan               | 9          |           |           |           | 5         | 1         |          | 2        |          | 1        |          |     | D303 +2    |           | 1           | 2         |           |                  |          |
| New Pathways             | Fabyan K-2           | 5          |           | 3         |           |           | 2         |          |          |          |          |          |     |            |           | 1           | 2         | 1         | D301 1           |          |
| New Pathways             | Norton Creek 3-5     | 6          |           |           |           | 3         | 3         |          |          |          |          |          |     |            |           | 1           | 2         |           |                  |          |
| New Pathways             | Wasco 2-4            | 8          |           | 2         |           | 4         | 2         |          |          |          |          |          |     |            |           | 1           | 3         |           |                  |          |
| New Pathways             | John Stewart K-3     | 8          |           |           | 8         |           |           |          |          |          |          |          |     |            |           | 1           | 3         |           |                  |          |
| New Pathways             | John Stewart 3-5     | 7          |           | 4         | 3         |           |           |          |          |          |          |          |     |            |           | 1           | 2         |           |                  |          |
| New Pathways             | GMS-S 6-8 (Giese)    | 6          |           | 3         |           | 2         | 1         |          |          |          |          |          |     |            |           | 1           | 2         | 1         | D303 1           |          |
| New Pathways             | GMS-S 6-8 (Asencio)  | 7          |           |           | 1         | 3         | 3         |          |          |          |          |          |     |            |           | 1           | 3         |           |                  |          |
| New Pathways             | GHS 9-12             | 8          |           |           |           | 3         | 5         |          |          |          |          |          |     |            |           | 1           | 3         |           |                  |          |
| New Pathways             | CHS 9-12             | 5          |           | 3         | 2         |           |           |          |          |          |          |          |     |            |           | 1           | 2         |           |                  |          |
| ELS                      | Blackberry Creek K-2 | 7          |           | 2         | 2         |           | 3         |          |          |          |          |          |     |            |           | 1           | 3         |           |                  |          |
| ELS                      | Blackberry Creek 3-5 | 7          |           | 4         | 1         |           | 2         |          |          |          |          |          |     |            |           | 1           | 1         | 2         | D301 1<br>D304 1 |          |
| ELS                      | Prairie Knolls 6-8   | 6          | 1         | 4         |           |           | 1         |          |          |          |          |          |     |            |           | 1           |           | 2         | D301 2           | 1        |
| ELS                      | GHS 9-12             | 6          | 1         | 2         | 1         |           | 2         |          |          |          |          |          |     |            |           | 1           | 3         |           |                  |          |
| ABLE                     | Mill Creek K-6       | 8          | 1         |           | 3         | 1         | 3         |          |          |          |          |          |     |            |           | 1           | 1         | 4         | D302 2<br>D303 1 | 1        |
| ABLE                     | BHS 9-12             | 4          | 1         | 1         |           |           | 2         |          |          |          |          |          |     | D301 -1    |           | 1           | 2         |           |                  | 1        |
| New Directions           | MJC K-2              | 5          |           |           | 3         | 1         |           |          |          | 1        |          |          |     |            |           | 1           | 1         |           |                  |          |
| New Directions           | MJC K-3              | 6          | 1         |           | 2         | 2         |           |          |          |          | 1        |          |     |            |           | 1           | 2         |           |                  |          |
| New Directions           | MJC 4-5              | 6          | 1         |           | 1         | 3         |           | 1        |          |          |          |          |     | D302 +1    |           | 1           | 1         |           |                  |          |
| New Directions           | MJC 6-7              | 4          |           |           | 1         | 3         |           |          |          |          |          |          |     |            |           | 1           | 1         |           |                  |          |
| New Directions           | MJC 7-8              | 6          | 1         | 1         | 3         | 1         |           |          |          |          |          |          |     | D101 +1    |           | 1           | 1         |           |                  |          |
| New Directions (Denslow) | MJC 9-12             | 12         | 1         |           | 3         | 4         | 2         |          |          | 1        | 1        |          |     | D304 +1    |           | 1           | 1         |           |                  |          |
| New Directions (Barry)   | MJC 9-12             | 10         | 1         |           |           | 5         | 4         |          |          |          |          |          |     |            |           | 1           | 2         |           |                  |          |
| New Directions (Clark)   | MJC 9-12             | 10         | 1         |           | 4         | 4         |           |          |          |          | 1        |          |     | D303 -1    |           | 1           | 2         |           |                  | 1        |
| Safe Schools             | MJC 9-12             | 4          | 1         |           | 1         | 1         | 1         |          |          |          |          |          |     | D101 +1    |           | 1           |           |           |                  |          |
| Transition               | Shelby               | 10         | 3         | 3         | 1         | 1         | 2         |          |          |          |          |          |     |            |           | 1           | 2         | 2         | D101 2           |          |
| Transition               | 12+                  | 14         | 3         | 2         | 2         | 1         | 6         |          |          |          |          |          |     | D101 -1    |           | 1.8         |           |           |                  |          |
| Transition               | ECC                  | 13         |           | 5         | 1         | 7         |           |          |          |          |          |          |     |            |           | 2           | 2         |           |                  |          |
| Transition               | WCC                  | 15         | 2         |           | 7         |           | 6         |          |          |          |          |          |     |            |           | 2           | 2         |           |                  |          |
| <b>Totals</b>            |                      | <b>222</b> | <b>19</b> | <b>39</b> | <b>50</b> | <b>54</b> | <b>51</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>4</b> | <b>0</b> |     | <b>0</b>   | <b>1</b>  | <b>31.8</b> | <b>51</b> | <b>12</b> |                  | <b>4</b> |

**Mid-Valley Enrollment-Staffing Profile  
April 2020**

|   | RELATED SERVICE  | STUDENT       | 101          | 301           | 302           | 303           | 304           | 25          | 131      | 427         | 428         | 129      | U46 | NET CHANGE | REFERRALS | TEACHER | ASSIST |
|---|------------------|---------------|--------------|---------------|---------------|---------------|---------------|-------------|----------|-------------|-------------|----------|-----|------------|-----------|---------|--------|
|   | VI Students      | 0             |              |               |               |               |               |             |          |             |             |          |     |            |           |         |        |
|   | HI Students      | 65            | 12           | 6             | 7             | 19            | 21            |             |          |             |             |          |     |            |           |         | 4      |
|   | OT Students      | 115           | 7            | 29            | 25            | 24            | 28            |             |          | 1           | 1           |          |     |            |           |         | 3.6    |
|   | PT Students      | 44            | 4            | 9             | 10            | 5             | 16            |             |          |             |             |          |     |            |           |         | 1.8    |
|   | O&M Students     | 11            |              |               | 3             | 5             | 3             |             |          |             |             |          |     | D302 +1    |           |         | 1      |
| <b>Total Students with Related Services</b> |                  | <b>235</b>    | <b>23</b>    | <b>44</b>     | <b>45</b>     | <b>53</b>     | <b>68</b>     | <b>0</b>    | <b>0</b> | <b>1</b>    | <b>1</b>    | <b>0</b> |     |            |           |         |        |
|   | VI Days          | 0             |              |               |               |               |               |             |          |             |             |          |     |            |           |         |        |
|   | HI Days          | 323.77        | 54.17        | 22.69         | 20.37         | 98.77         | 127.77        |             |          |             |             |          |     |            |           |         |        |
|   | OT Days          | 365.5         | 12           | 95.5          | 83.5          | 61.4          | 105.7         |             |          | 3.20        | 4.20        |          |     |            |           |         |        |
|   | PT Days          | 151.6         | 17.5         | 28.6          | 36.2          | 10.2          | 59.1          |             |          |             |             |          |     |            |           |         |        |
|   | O&M Days         | 22.49         | 0            |               | 9.02          | 6.99          | 6.48          |             |          |             |             |          |     |            |           |         |        |
| <b>Total Minutes with Related Services</b>  |                  | <b>863.36</b> | <b>83.67</b> | <b>146.79</b> | <b>149.09</b> | <b>177.36</b> | <b>299.05</b> | <b>0.00</b> |          | <b>3.20</b> | <b>4.20</b> |          |     |            |           |         |        |
|   | Non-IEP Students |               |              |               |               |               |               |             |          |             |             |          |     |            |           |         |        |
|   | VI               |               |              |               |               |               |               |             |          |             |             |          |     |            |           |         |        |
|   | HI               | 15            | 2            | 2             | 3             | 8             |               |             |          |             |             |          |     |            |           |         |        |

Student Related Services

5.2. Administrative Liaison Meeting Minutes, April  
19, 2021

| Mid-Valley Liaison Meeting   |   |  |
|--|---|--|
| In attendance: Lisa Palese, Tanner Seal, Chris Payton, Patll Palagi, Anne Scalia, Kari Ruh, Mike Potsic, |   |  |
| Time: 1:00pm   |   |  |
| Location: Mid-Valley Cooperative   |   |  |
| Agenda Item/Facilitator  | Notes   | Action Step/Person Responsible   |
| Happy Spring! Any district updates or celebrations to share?   | BPS101: Is fully hired as of today for next school year. They have a new great hire for RMS Admin. They have increased their SLPs by 0.5 FTE to address all parochial needs.  |  |
| Mid-Valley Staffing Updates/District Openings  | <p>Mid-Valley: New Pathways High School (Central), 0.50 Social Worker, 0.20 Occupational Therapist, TAs</p> <p>Feedback from Liaisons on New Pathways Middle School &amp; ABLE- all 3 classrooms are starting out at 8 students. Mid-Valley has always kept classrooms outside of New Directions at 8 or lower due to the significant needs of our students. How does this compare to district programs for Autism or Medically-fragile students? Any concerns from districts on this? Potential new students?</p> <p><i>Feedback: Consider the elementary and middle school for additional sections, but keep the high school as it is as those numbers rarely change with move-ins. The primary concern is the MS as the other levels really have options for space mostly with elementary. At this point, the students that would be added would all be move-ins. If we were to split the classes, we realistically may not get more than one additional student through move-ins.</i></p> <p><i>Suggested to open tight, but also to look back at the last three years of trends with move-ins in the particular program. Look at hot spots for summer move-ins and consider hiring an FTE to fill any new position within the hot spot or as a co-teacher.</i></p> <p><i>St Charles has between six and eight students in their RISE programs with three nurses in and out of the room for support. Projections for next year are around six.</i></p> <p>D101: All hired for open positions needed for next year.</p> <p>D301: In need of SPED Teachers for next year. MS is outstanding and just added a HS SPED position. Looking to create an Asst Principal for Special Programs position covering EC, LEADS, STAR programs. This would be someone with SPED Background and Admin certificate.</p> <p>D302: In need of four total SPED (3 HS and 1 Elem). HS is adding an additional position. Need to fill HS Life Skills.</p> <p>D303: Green light to hire four additional psychologists. Hard to determine what next year will look like, but it will be right along with IDPH guidelines.</p> <p>D304: Several openings - particularly special education teachers and 2 School Psychologists</p> | <p>Look back at our move-ins, create a list of "hot-spots" that might change in July/August.</p> |

| Mid-Valley Liaison Meeting   |  |   |
|--|--|---|
| In attendance: Lisa Palese, Tanner Seal, Chris Payton, Patti Palagi, Anne Scalia, Kari Ruh, Mike Potsic, |  |   |
| Time: 1:00pm   |  |   |
| Location: Mid-Valley Cooperative   |  |   |
| Agenda Item/Facilitator  | Notes  | Action Step/Person Responsible  |
|  |  | <p>Advanced Facilitated IEP: Please let Lisa know if you have any that are interested in this. Send her an e-mail saying approximately how many people you plan on sending.</p> <p>STAR Training: Price per classroom right now is based on us having five classrooms. These classrooms would be able to be "model classrooms" and could be to go-to classroom that could be used to train other classrooms within the district. This also includes coaching for the year that could be virtual or in-person. Time commitment is two initial days with two additional days worth of time spent coaching.</p> <p>CPI/ITO: New framework has been developed to structure out the additional training available for the additional hours that need to be completed on a calendar-year basis.</p> |
| Professional Learning Opportunities  | <p><u>Mid-Valley Summer PD Options</u></p> <p>CPI Available in August- let us know if that's something you will utilize or if you're still not sure.</p>   |   |
| Billing Question- Vocational Trips   | <p>Current Practice: SAIL team members complete a form for each fieldtrip or work experience and list the student's names. Each district is billed separately 2x per year for the cost of transportation based on each individual student that is on the bus. This was done primarily because years ago, some districts sent their own busses to support the vocational trips. It takes a great deal of time to organize this in the billing department and is only done for SAIL.</p> <p>Would the team be okay if we simply took the total cost of these trips and divided the cost by the number of your students that are in the program? It would then be added to the tuition bill instead of a separate bill? Or would you prefer to keep it the way it is now?</p> <p>It is difficult to see how this would impact districts as each year has been handled slightly differently, but it looks like the average cost per student for a full year of community trips, work experiences and fieldtrips is about \$600.00.</p>   | <p>Consensus is that it would be fine to do this, but will need to be discussed with the Finance Team.</p>  |
| Tool from BHS- Rubric to Assist with Transition Decisions  | <p><u>Rubric</u></p> <p>Batavia had the highest number of students being referred to transition programs with also the lowest level of retention. This new rubric aims to help clarify and drive the decisions made at the high school for transition programs. Mainly, Batavia students were not making it through the summer to begin the program in the fall.</p> <p>As we prepare for next year, we will have parents that would like to visit our programs. Can you share where your districts/buildings are with visitors?</p> <p>D101: Has done videos and virtual coffee chats. <u>Sample video</u></p> <p>D301: Will need to self-certify and have a need for in-person to determine placement.</p> <p>D302: Welcome to tour, just notify the principal ahead of time and have visitors follow safety precautions.</p> <p>D303: Will need to self-certify and have a need.</p> <p>D304: Limiting visitors to absolutely necessary reasons. This is best done when students are out of the building. Can do video tours.</p> |   |
| Program Visits   |  |   |

| <b>Mid-Valley Liaison Meeting</b>  |  |  |
|--|--|--|
| <b>In attendance:</b> Lisa Palese, Tanner Seal, Chris Payton, Patti Palagi, Anne Scallia, Kari Ruh, Mike Potsic, |  |  |
| <b>Time:</b> 1:00pm  |  |  |
| <b>Location:</b> Mid-Valley Cooperative  |  |  |
| <b>Agenda Item/Facilitator</b>   | <b>Notes</b>   | <b>Action Step/Person Responsible</b>  |
| <b>ITO/Physical Restraint Trainings</b>  | Currently on our menu of training options, there is a Google Form that staff are asked to complete after each training. Are you requiring this of your staff? Are they consistently doing it or are you recording this in a different way? How can we best share this information with you? (annually, just keep it for an audit, other ideas?)                                |  |
|  | D101: Keep the form as it is familiar. Send the data at the end of the year.   |  |
|  | D301: Send data at the end of the year.  |  |
|  | D302: Send data at the end of the year.  |  |
|  | D303: Send data at the end of the year.  |  |
|  | D304: Send data at the end of the year.  |  |
| <b>Needs Assessment Time</b>   | Last year we shortened up the Needs Assessment quite a bit. Each district made a copy and adjusted it for their needs. With COVID, it may not have gone out to everyone. Here is a link for you to take, feel free to make a copy and utilize.   |  |
|  | <a href="#"><u>Needs Assessment Staff</u></a>  |  |
|  | <a href="#"><u>Needs Assessment Parents</u></a>  |  |
| <b>Adaptive PE Discussion</b>  | Elementary: Hopefully expand to more than once per week and incorporate motor groups. This would allow for more integration of motor-groups and hopefully transition more to the classroom.<br>Middle School: Keep Kerry Adams for GMSS, but cover PKMS adapted PE.<br>High School: Consider having Taylor (GHS PE Teacher) take over GHS Adapted PE and Peer Leaders Program. | Emphasize the impact this has with OT, PT, and classroom functioning.<br>Consider reduction of travel stipend/costs.<br>Emphasize the selection of a quality candidate that will stick around. |

### 5.3. Extended School Year (ESY) 2021



**Mid-Valley Special Education Cooperative**

Lisa Palese, Executive Director  
 1304 Ronzheimer Avenue  
 St. Charles, IL 60174  
 Phone: 331-228-4873  
 Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: May 5, 2021

RE: Extended School Year (ESY)

The purpose of this memo is to provide information regarding the Mid-Valley Extended School Year (ESY) program for the summer of 2021. We are excited to be back to an in-person model for ESY this year and will continue to support students with significant medical needs in a remote learning format as needed.

This year Mid-Valley we have received a total of 593 referrals for ESY services and so far 348 of the students are officially registered. This is over 100 students more than any previous year. We are working closely with the Liaisons to adequately staff our programs. Outstanding Teachers & Related Services staff members from all 5 districts have stepped up to support our students.

We are incredibly grateful to Geneva 304 for continuing to host our summer programming. This year the host sites are Fabyan Elementary School and Geneva Middle School North. ESY will run from June 14th- July 8th. The table below outlines the students per district who have been referred and who have been registered for ESY as of 4/29/21. Over the years, the average cost of ESY is approximately \$1,000.00 per student.

| District               | # of Students Referred for ESY | # of Students Registered for ESY |
|------------------------|--------------------------------|----------------------------------|
| <b>Batavia 101</b>     | 236                            | 118                              |
| <b>Central 301</b>     | 64                             | 32                               |
| <b>Kaneland 302</b>    | 57                             | 27                               |
| <b>St. Charles 303</b> | 145                            | 104                              |
| <b>Geneva 304</b>      | 91                             | 67                               |
| <b>Total</b>           | <b>593</b>                     | <b>348</b>                       |

6. **For Discussion**

6.1. FY22 First Draft Preliminary Budget



## **FY22 PRELIMINARY 1<sup>st</sup> DRAFT PROPOSED BUDGET**

### **MV Executive Advisory Board 5-5-2021**

The following are the major highlights of the FY22 preliminary tentative budget. The total operating budget percent change from FY21 to FY22 is an increase of 1.40%. With the Evidence Based Funding reimbursement to the districts the operating budget shows an increase of 1.55%. Related services and distributed costs such as administration are separated from program budgets.

First projected enrollment for the programs for the start of the school year is approximately 211 students which also includes projected Safe School students. Last year at this time 240 students were projected to enroll.

Salary Increases: 3.2% Benefits: 6%. New insurance rates will start January 1, 2022.

- 1) Evidence Based Funding: Mid Valley is expecting minimum based funding of \$969,170 for FY22. This money is sent quarterly to the districts.
- 2) Little Hands & Voices: 5 confirmed students. Referrals to this program are known later than the referrals to the other programs.
- 3) New Pathways Autism program: Reduction of 1 teacher and change in administrative staff due to FY21 retirement.
- 4) The ELS program: -1 Teaching Assistant. Hired LPN instead of RN for classroom.
- 5) The ABLE program: Additional TA needed. RN in each classroom. Three 1:1 RNs in the elementary classroom.
- 6) The SAIL program: Approximately the same number of students. One teacher retiring at the end of FY21. Increase of 1 TA for community outings. Using ALOP funds for 1 teacher, lunches for students, and some supplies. Using ALOP and Medicaid funds for Shelby rent. The ALOP and Medicaid tuition offset for SAIL is \$183,221.
- 7) Twelve Plus program: Enrollment projections for the start of the FY22 school year are at 23 students. This number does fluctuate during the year. Staffing will stay the same.
- 8) The New Directions program: Added Breakfast/Lunch program funds to budget. ALOP funds offset for ND is \$448,901.
- 9) Health: Purchase own screening equipment
- 10) APE: 1 Retirement in FY21. We are getting some much-needed help from D304 for FY22 in order to cover all of the APE classes. D304 will bill us directly.

- 11) Assistive Technology: Increase of .25 FTE over last year's budget. This is a reallocation of current staff in order to more clearly define the amount of time spent on AT needs throughout the Cooperative.
- 12) OT: A decrease of .30 FTE. Hired 1 full time Occupational Therapist instead of contracting.
- 13) Vision: The vision budget includes supervision/technical services from NIA and some minimal expenses for the Difficult to Test Clinic for a total amount of \$2,246.
- 14) Hearing: Staffing will stay the same.
- 15) Psychology: Staffing will stay the same.
- 16) Social Work and Speech: Staff FTE will stay the same as FY21.
- 17) The Administrative budget: Increased by 4.00%. There was a 5.69% increase in our administrative fee to D303.
- 18) The O & M budget: Percent change from FY21 is 4.0%. The amount set aside for capital improvements for FY22 is \$50,000.
- 19) Behavior/Instructional Coaches: 1 FTE behavioral/instructional coach to support Mid-Valley programs. This cost will be directly billed to the districts. 1 FTE behavioral/instructional coach to work with St. Charles D303. St. Charles D303 will pay all costs associated with this staff member.
- 20) Technology: will be directly billed by percentages. In the third year of a three-year lease. Total amount is \$42,182.
- 21) ALOP: Revenue budget of \$500,000. The majority of the ALOP funds will be used to continue to fund staffing of 7 staff members: .90 FTE social worker; 1.0 vocational specialist; 1.0 high school classroom teacher; 1.0 FTE middle school teacher; 1.0 Transition teacher; 1.0 job coach; and a .50 Instructional/Behavioral Coach. ALOP funds will also pay for part of the Shelby rent, and the new Edmentum program.
- 22) The anticipated revenues for Medicaid outreach will be used to pay the rent for the original space at Shelby.

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**FY22 PROPOSED BUDGET SUMMARY BY PROGRAMS, SERVICES & SUPPORTS**

4/28/2021

| PROGRAM/SERVICE/SUPPORTS   | FY20             | FY21             | FY21                  | FY22              | Variance<br>Projected<br>Year End FY21<br>- Proposed<br>FY22 | Variance %   | NOTES  |
|--|------------------|------------------|-----------------------|-------------------|--|--------------|--|
|  | Audited Actual   | Adopted Budget   | Projected Year<br>End | Proposed Budget   |  |              |  |
| Little Hands & Voices  | 171,522          | 157,699          | 154,699               | 155,180           | 481  | 0.31%        | FY22: Change in Benefits   |
| New Pathways   | 1,511,971        | 1,554,171        | 1,539,171             | 1,481,816         | (57,355)   | -3.73%       | FY22: Staff change in Admin supervision; -1 classroom: -1 Teacher      |
| ELS  | 634,572          | 724,809          | 709,809               | 656,434           | (53,375)   | -7.52%       | FY22: -1 TA, Hired LPN; FY21 RN  |
| ABLE   | 511,854          | 495,418          | 465,418               | 525,428           | 60,010   | 12.89%       | FY22: +1 Teaching Assistant; Increase in Salaries & Benefits           |
| SAIL   | 677,480          | 673,370          | 658,370               | 670,349           | 11,979   | 1.82%        | FY22: +1 TA for community outings; Change in staff (FY21 Retiree)      |
| TWELVE PLUS  | 226,269          | 237,817          | 236,817               | 247,369           | 10,552   | 4.46%        | FY22: Increase in Salaries & Benefits                                  |
| New Directions K-12  | 1,039,643        | 1,140,710        | 1,129,710             | 1,223,216         | 93,506   | 8.28%        | FY22: Increase in Salaries & Benefits; Added Food Program Costs        |
| Safe Schools   | 119,006          | 132,214          | 124,714               | 128,153           | 3,439  | 2.76%        | FY22: Decrease in supplies; Change in Insurance benefits               |
| Vocational Services  | 362,277          | 348,816          | 318,816               | 336,870           | 18,054   | 5.66%        | FY22: -50 FTE Job Coaches; FY21: Not all JCs worked                    |
| Health   | 53,102           | 99,770           | 97,770                | 106,839           | 9,069  | 9.28%        | FY22: Purchase screening equipment                                     |
| Psych  | 46,172           | 47,927           | 47,627                | 48,876            | 1,249  | 2.62%        | FY22: Increase in Salary   |
| APE  | 100,134          | 105,905          | 95,905                | 89,120            | (6,785)  | -7.07%       | FY22: Less Stipends; Change in Staff: - 1 Retiree                      |
| Assistive Technology   | 69,818           | 74,758           | 102,713               | 113,271           | 10,558   | 10.28%       | FY22: Increase of .25 FTE  |
| Social Work  | 361,200          | 375,512          | 375,512               | 398,623           | 23,111   | 6.15%        | FY22: Increase in Salaries & Benefits                                  |
| Speech   | 466,623          | 447,819          | 447,819               | 471,113           | 23,294   | 5.20%        | FY22: Increase in Salaries & Benefits                                  |
| Physical Therapy   | 178,278          | 208,876          | 203,876               | 210,276           | 6,400  | 3.14%        | FY22: Increase in Salaries & Benefits                                  |
| Occupational Therapy   | 315,574          | 379,969          | 340,169               | 285,686           | (54,483)   | -16.02%      | FY22: Decrease .30 FTE; Hire 1.0 FTE instead of contracting            |
| Vision   | 124,650          | 1,468            | 2,268                 | 2,246             | (22)   | -0.97%       | FY22: Added difficult to test clinic; Using NIA for all other services |
| Hearing Itinerants   | 336,514          | 351,272          | 346,272               | 376,636           | 30,364   | 8.77%        | FY22: Increase in Salaries & Benefits                                  |
| Improvement of Inst  | 99,619           | 91,710           | 96,785                | 94,463            | (2,322)  | -2.40%       | FY22: Change in Staff; +Salary & Benefits                              |
| General Admin  | 682,840          | 712,623          | 704,923               | 735,160           | 30,237   | 4.29%        | FY22: Increase in Salaries & Benefits; Increase in D303 Fee            |
| Board of Ed Svcs   | 135,193          | 170,056          | 120,056               | 165,548           | 45,492   | 37.89%       | FY22: Increase Workers Comp & Property/Liability Insurance             |
| Retirement Expenses  | 30,940           | 5,400            | 0                     | 22,900            | 22,900   | 0.00%        | FY22: End of Insurance Stipend; Two FY21 Retiree Incentives            |
| ESY  | 363,922          | 231,277          | 343,000               | 353,608           | 10,608   | 3.09%        | FY22: Includes July of 2021 and June of 2022                           |
| <b>Total Ed Fund</b>   | <b>8,619,173</b> | <b>8,769,366</b> | <b>8,148,999</b>      | <b>8,899,180</b>  | <b>750,181</b>   | <b>9.21%</b> |  |
| Total % Change FY21 Adopted Ed Fund Budget to FY22 Proposed Ed Fund Budget |                  |                  |                       | 1.48%             |  |              |  |
| O&M  | 264,703          | 226,575          | 226,575               | 235,627           | 9,052  | 4.00%        |  |
| <b>Total O&amp;M</b>   | <b>264,703</b>   | <b>226,575</b>   | <b>226,575</b>        | <b>235,627</b>    | <b>9,052</b>   | <b>4.00%</b> |  |
| Total % Change FY21 Adopted O&M Budget to FY22 Proposed O&M Budget         |                  |                  |                       | 4.00%             |  |              |  |
| One to One Aides   | 457,520          | 588,070          | 528,070               | 575,938           | 47,868   | 9.06%        |  |
| Technology - Direct Billed   | 63,600           | 42,182           | 42,182                | 42,182            | -  | 0.00%        |  |
| Behavior Coaches - Direct Billed   | 228,993          | 240,425          | 240,425               | 251,538           | 11,113   | 4.62%        |  |
| <b>Total Direct Bill</b>   | <b>750,113</b>   | <b>870,677</b>   | <b>728,450</b>        | <b>869,658</b>    | <b>58,981</b>  | <b>8.10%</b> |  |
| <b>Total Tuition Operating Budget</b>                                      | <b>9,633,989</b> | <b>9,866,618</b> | <b>9,104,024</b>      | <b>10,004,465</b> | <b>818,214</b>   | <b>8.99%</b> |  |
| Total Percent Change FY21 Adopted to FY22 Proposed Budget                  |                  |                  |                       | 1.40%             |  |              |  |
| <b>Base Funding Minimum Reimbursement</b>                                  | <b>(969,171)</b> | <b>(969,170)</b> | <b>(969,170)</b>      | <b>(969,170)</b>  |  |              |  |
| <b>Total Tuition with Personnel Reimb (BFM)</b>                            | <b>8,664,818</b> | <b>8,897,448</b> | <b>8,100,177</b>      | <b>9,035,295</b>  |  |              |  |
| Total Percent Change FY21 Adopted to FY22 Proposed Budget w/ Reimbursement |                  |                  |                       | 1.55%             |  |              |  |
| Total Students in Programs   |                  | 240              |                       | 211               |  |              |  |
| Per Student Cost in Programs   |                  | 41,111           |                       | 47,415            |  |              |  |
| Per Student Cost in Programs w/ Reimb                                      |                  | 37,073           |                       | 42,821            |  |              |  |
| Total Students: Programs & HI  |                  | 311              |                       | 282               |  |              |  |
| Per Student Cost in Programs & HI  |                  | 31,725           |                       | 35,477            |  |              |  |
| Per Student Cost in Programs & HI w/ Reimb                                 |                  | 28,609           |                       | 32,040            |  |              |  |

**Mid Valley Revenue and Expenditures - Not included in Original Tuition Invoices**

|   | FY20 Audited<br>Actual | FY21 Adopted<br>Budget | FY21<br>Projected Year<br>End | FY22 Proposed<br>Budget |
|---|------------------------|------------------------|-------------------------------|-------------------------|
| <b>Revenue</b>  |                        |                        |                               |                         |
| MV/PD Expenses / IDEA Part B Flow Through                   | 96,700                 | 96,700                 | 96,700                        | 100,000                 |
| <b>Total Other Revenue</b>                                  | <b>96,700</b>          | <b>96,700</b>          | <b>96,700</b>                 | <b>100,000</b>          |
| *Transportation   | 13,271                 | 5,500                  | 5,500                         | 5,250                   |
| *Step/Dors Grant  | 77,622                 | 50,000                 | 71,475                        | 55,000                  |
| *Safe Schools   | 89,778                 | 75,000                 | 75,000                        | 75,000                  |
| **ALOP  | 502,063                | 500,000                | 500,000                       | 500,000                 |
| ***Medicaid Admin Outreach                                  | 55,483                 | 45,500                 | 47,952                        | 45,000                  |
| <b>Total Tuition Offset Revenue</b>                         | <b>738,217</b>         | <b>676,000</b>         | <b>699,927</b>                | <b>680,250</b>          |
| <b>Total Revenue</b>  | <b>834,917</b>         | <b>772,700</b>         | <b>796,627</b>                | <b>780,250</b>          |
| <b>Expenditures</b>   |                        |                        |                               |                         |
| **ALOP  | 401,613                | 556,866                | 551,866                       | 582,121                 |
| ***Medicaid Admin Outreach                                  | 50,518                 | 45,000                 | 45,038                        | 55,000                  |
| MV/PD Expenses / IDEA Part B Flow Through                   | 72,098                 | 96,700                 | 86,700                        | 100,000                 |
| <b>Total MV Only Expenditures - Not included in Tuition</b> | <b>524,229</b>         | <b>698,566</b>         | <b>683,604</b>                | <b>737,121</b>          |

\*Transportation, Step/Dors, & Safe Schools credit received on tuition bills

\*\*ALOP reduces costs to SAIL & ND programs

\*\*\*Medicaid pays for Shelby rent - reduces costs for SAIL



**FIRST DRAFT TENTATIVE BUDGET 2021-2022  
EXECUTIVE ADVISORY BOARD MEETING  
MAY 5, 2021**

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**NANCY SPORER  
DIRECTOR OF BUSINESS & HR/CSBO**

# BOARD OBJECTIVES

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## ❖ **GOAL: QUALITY PROGRAMS & SERVICES**

### ❖ **Contributing Activities:**

- ❖ Hiring, maintaining, evaluating high quality staff
- ❖ Organizing, scheduling staff for the most effective programs
- ❖ Providing meaningful professional development
- ❖ Establishing a vision and purpose

### ❖ **Budget Resources to match goal:**

- ❖ Staffing
- ❖ Non-staff costs
- ❖ Administration

# BUDGET TIMELINE

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- ❖ **February:** First Draft of Budget to Finance Committee
- ❖ **May:** First Tentative Budget presented to MV Advisory Board & D303 Business Services Committee
- ❖ **May:** Budget Changes to Finance Committee
- ❖ **June:** Presentation to MV Advisory Board for approval
- ❖ **August:** Publish budget hearing notice (D303)
- ❖ **September:** Hold public hearing on budget & (D303) Board of Education approval

# CREATING THE BUDGET

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- ❖ Responsive and **provide services to meet districts' needs**
- ❖ **Cognizant of COVID-19** effects on revenue
- ❖ **CARES Act:** Funding for Districts and Charter Schools – Not Cooperatives
  - ❖ Federal Grant - \$10,398
- ❖ Communicate MV's plan effectively through **transparency**
- ❖ **Based on enrollments / projections**
- ❖ **Zero based budgeting** with as few increases as possible
- ❖ Budget zeroed out and built from scratch

# BUDGET HIGHLIGHTS

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- ❖ **Percent change in operating budget FY21 to FY22: +1.40%**
- ❖ **Percent change with BFM reimbursement: +1.55%**
- ❖ **FY22 Projected Enrollment:**
  - ❖ 211 students, programs; 71 Hearing Services, 282 Total
- ❖ **FY21 Enrollment:**
  - ❖ 240 students, programs; 71 Hearing Services, 311 Total Students
- ❖ **FY22 Cost per student in programs w/ reimbursement: \$42,821**
- ❖ **FY21 Cost per student in programs w/ reimbursement: \$41,111**
- ❖ **FY22 Cost per student in programs & HI w/ reimbursement: \$32,040**
- ❖ **FY21 Cost per student in programs & HI w/ reimbursement: \$28,609**

# PROGRAM/SERVICES CHANGES

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- ❖ **New Pathways:** -1 Teacher (Elementary); 1 FY21 Admin Retirement
- ❖ **ABLE:** 2 classrooms; 1 RN in each; + 1 TA; Additional (3) 1:1 Nurses in elementary classroom
- ❖ **ELS:** GHS LPN support and (3) 1:1 TAs
- ❖ **SAIL:** 1 FY21 Retirement; +1 TA for community outings; WCC 1:1 Nurse; Projecting 18 students in the 2 classrooms at Shelby; ALOP & Medicaid funds are used for Shelby rent.
- ❖ **AT:** +.25 FTE
- ❖ **PT:** -.30 FTE
- ❖ **Vision:** Difficult to test clinic
- ❖ **ALL SERVICES EXCEPT HEARING BUILT INTO PROGRAMS FOR TUITION COSTS**

# REVENUE PROJECTIONS

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## ❖ OFFSET TUITION COSTS:

### ❖ STATE:

- ❖ Evidence Base Funding: \$969,170; Flows back to districts quarterly
- ❖ ALOP Funds: \$500,000; Reduction of costs to New Directions & SAIL
- ❖ Safe Schools: \$75,000; Safe Schools Program
- ❖ Transportation: \$5,250; Reduction to Vocational Program

### ❖ FEDERAL:

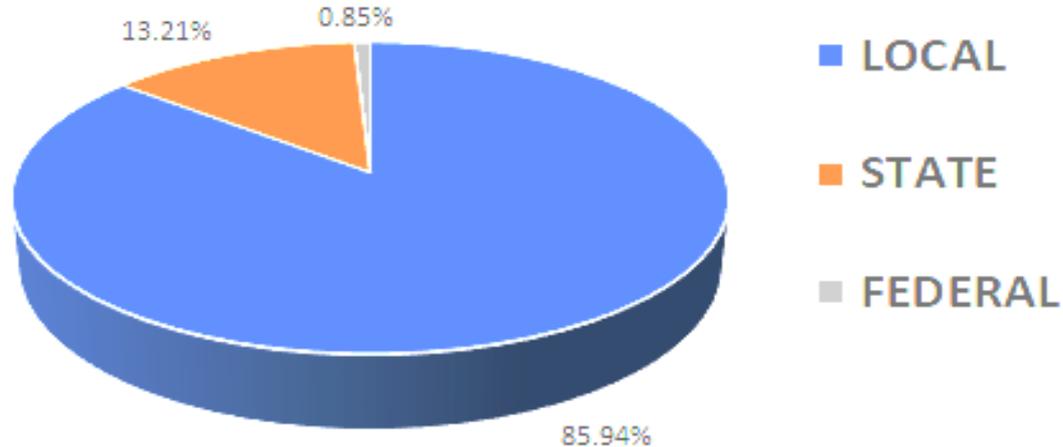
- ❖ Medicaid: \$45,000; Shelby Rent
- ❖ STEP/DORS Grant: \$55,000; Vocational program

**TOTAL REVENUE TUITION OFFSET: \$680,250**

# MID-VALLEY REVENUE FY22

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MID-VALLEY REVENUE FY22



# EXPENDITURE ASSUMPTIONS

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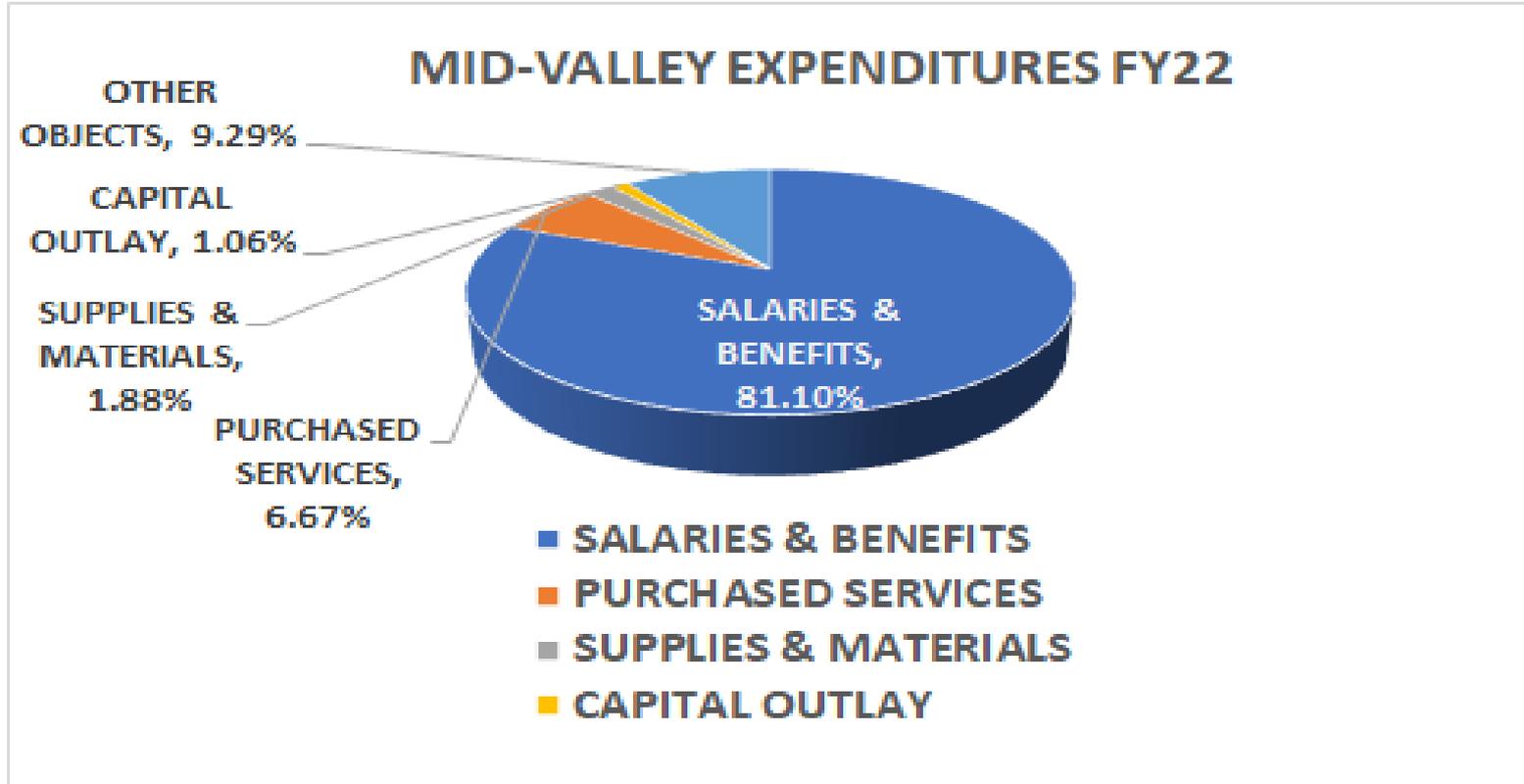
## Staffing:

- ❖ Salary increases: Overall 3.2%; 3rd Year of CBA
- ❖ Insurance benefit increases: 6%
  - ❖ New premium January 2022

## Operations:

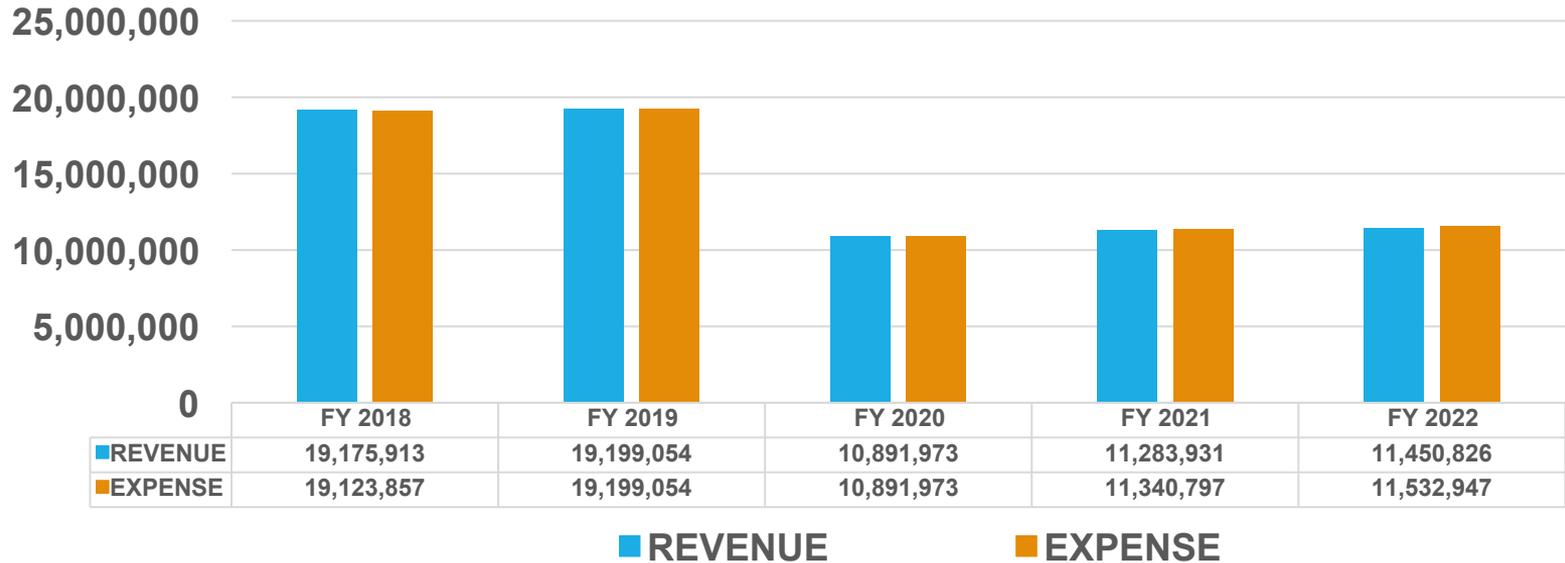
- ❖ Technology Plan: Direct billed, \$42,182
- ❖ Capital Plan: Tile Administrative Offices, Boardroom, Kitchen

# MID-VALLEY EXPENDITURES FY22



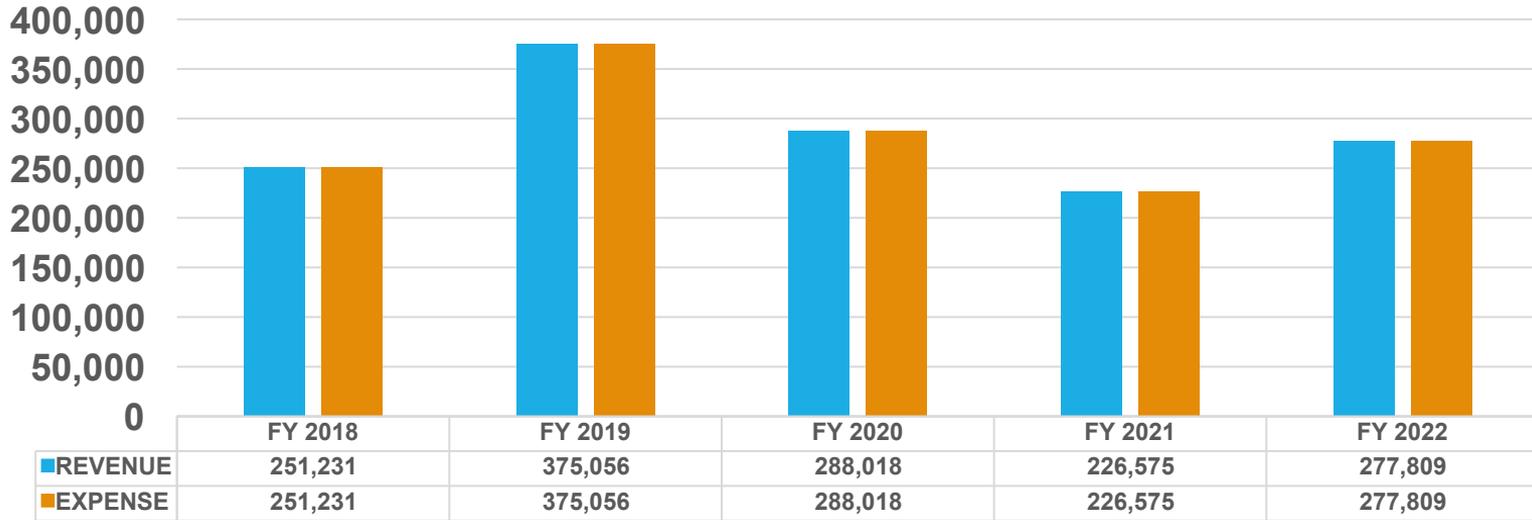
# BUDGET HISTORY: EDUCATION FUND REVENUE & EXPENSE

EDUCATION FUND HISTORY



# BUDGET HISTORY: OPERATIONS & MAINTENANCE FUND REVENUE & EXPENSE

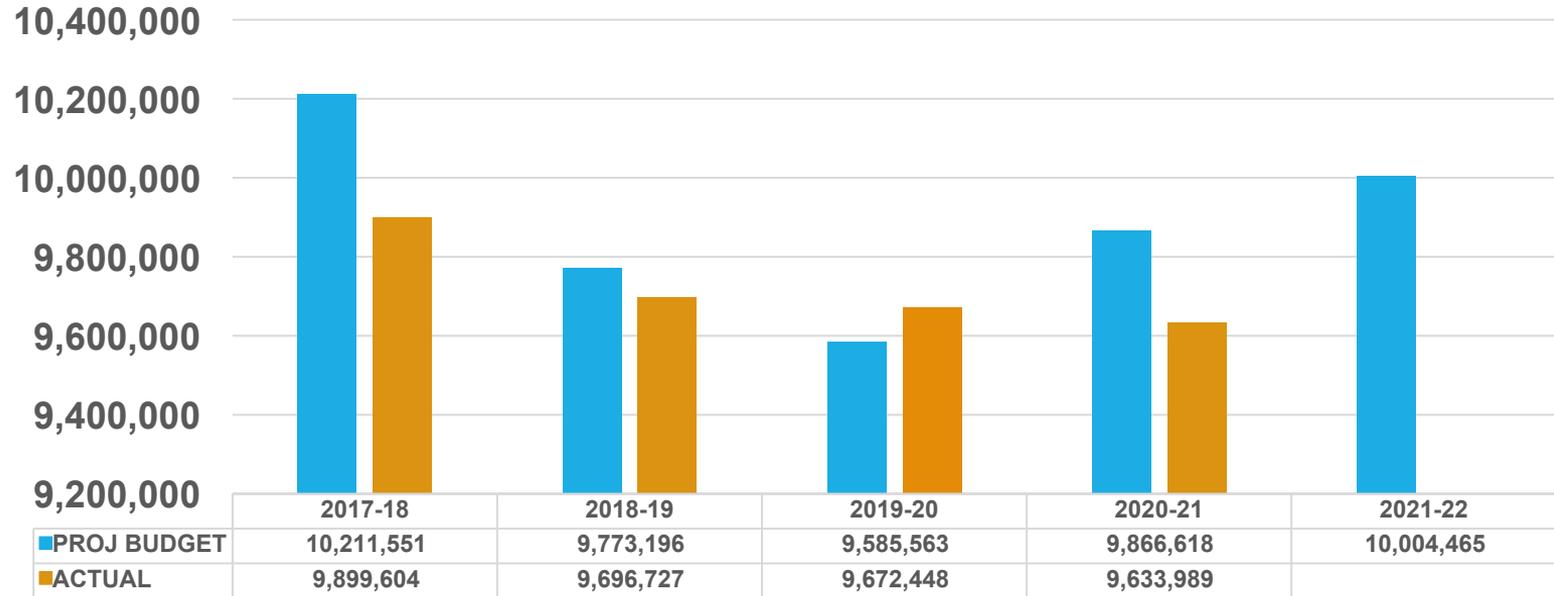
OPERATION & MAINTENANCE FUND HISTORY



■ REVENUE ■ EXPENSE

# MV OPERATING BUDGET TRENDS

OPERATING BUDGET TRENDS



■ PROJ BUDGET ■ ACTUAL

# QUESTIONS/COMMENTS?



## 6.2. Adaptive P.E.



**Mid-Valley Special Education Cooperative**

Lisa Palese, Executive Director  
1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: May 5, 2021

RE: Adaptive PE

The purpose of this memo is to provide information regarding the Adaptive PE program at Mid-Valley. Under the Individuals with Disabilities Education Act (IDEA), Adapted Physical Education is required for those students with disabilities who require specially designed instruction in order to receive Physical Education. The primary **goal of adapted physical education** should be to ensure that the child is provided with **physical education** services that meet his/her unique needs. A consideration of the IEP team when determining if the child needs an **adapted** program would be the safety of the student.

After 13 years as a dedicated Mid-Valley team-member, Mike Glabinski is retiring. He has been a wonderful teacher to our students and amazing resource to our staff and we are sad to see him go. Over the years, we've realized that the Adaptive PE role in its current state is not sustainable long-term. Our Adaptive PE teacher travels across 5 districts, 11 classrooms and 12 grade levels. While our middle school and high school students have access to this service on a daily basis, our elementary students only receive Adaptive PE once a week.

Thank you to our partners in Geneva 304, we believe we can work together to expand our Adaptive PE services. Geneva 304 has offered to provide Adaptive PE services to our 2 classrooms at Geneva High School using their own staff member who is certified to teach Adaptive PE and amazing with our students. This will allow our new teacher to spend more time at the elementary schools throughout Mid-Valley.

Geneva would bill us for these services at an estimated annual cost of \$11,600.00. This is in addition to the support that Geneva already provides at Fabyan Elementary & Geneva Middle School. Our plan is to cover this additional cost in our budget by decreasing our part-time Occupational Therapy position of 0.5FTE to 0.3FTE. We believe the added support of Adaptive PE will be a wonderful resource for motor groups and movement activities in our elementary programs. This will also make the Adaptive PE position more reasonable for a new candidate.

We ask that the board give us permission to move forward with this planning so that Geneva 304 can post the position internally for the Geneva portion of the Adaptive PE services. Our hope is to bring a candidate to the board for approval in June to support our elementary programs.

6.3. Review of Proposals - Award of Flooring  
Contract



**Mid-Valley Special Education Cooperative**

Lisa Palese, Executive Director  
1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: May 5, 2021

RE: Review of Proposals- Award of Flooring Contract

The purpose of this memo is to provide information regarding the replacement of flooring throughout the Mid-Valley offices. Three quotes were received for the work. Administration recommends proceeding with the Douglas Flooring bid.

| Recap of the Mid-Valley Special Education Cooperative Flooring Proposals |                    |                    |  |
|--|--------------------|--------------------|--|
| Vendor   | Amount             |                    |  |
| De Sitter Flooring   | 20mil: \$44,132.80 | 30mil: \$45,992.80 |  |
| Johnson Flooring   | 20mil: \$40,225.00 | 30mil:             |  |
| Douglas Flooring   | 20mil: \$35,365.00 | 30mil: \$37,490.00 |  |

**Net Budget Impact:**

\$10,000.00 within FY20-21 Capital Projects Budget

\$27,490.00 within FY21-22 Capital Projects Budget

**Administrative Recommendation:**

The Mid-Valley Administrative team recommends that the Board award the contract for the flooring project at the Mid-Valley Offices in the amount of \$37,490.00 to Douglas Flooring and authorizes administration to execute all necessary documents.

7. **For Action**

7.1. Approval of the Personnel Report, April, 2021

**Mid Valley Special Education Cooperative**  
**Regular Meeting Wednesday, May 5, 2021**

**SUBJECT: Personnel Report**

**Classified Staff**

| <b>A. Classified Staff Resignations, Retirements and/or Terminations for School Year 2020-2021.</b> |                    |   |               |                       |
|---|--------------------|---|---------------|-----------------------|
| <i>Name</i>   | <i>Position</i>    | <i>Location</i>                           | <i>Reason</i> | <i>Effective Date</i> |
| Robinson, Judy  | Teaching Assistant | Geneva Middle School South – New Pathways | Retirement    | 06/04/2021            |
| Hendrickson, Vinita   | Teaching Assistant | Mades Johnstone – New Directions          | Resignation   | 05/28/2021            |

| <b>B. Classified Staff Recommended for Employment for School Year 2020-2021.</b> |                 |                         |               |                       |
|--|-----------------|-------------------------|---------------|-----------------------|
| <i>Name</i>  | <i>Position</i> | <i>Location</i>         | <i>Salary</i> | <i>Effective Date</i> |
| Sarich, Betty  | LPN             | Prairie Knolls MS - ELS | \$25/Hour     | 04/19/2021            |

| <b>C. Classified Staff Recommended for Employment for School Year 2021-2022.</b> |                        |                    |               |                       |
|--|------------------------|--------------------|---------------|-----------------------|
| <i>Name</i>  | <i>Position</i>        | <i>Location</i>    | <i>Salary</i> | <i>Effective Date</i> |
| Pucci, Samantha  | Occupational Therapist | Mid-Valley Various | \$61,240      | 08/09/2021            |

| <b>D. Classified Staff Request for Personal or Parental Leave of Absence for School Year 2020-2021.</b> |                 |                 |                        |  |
|---|-----------------|-----------------|------------------------|--|
| <i>Name</i>   | <i>Position</i> | <i>Location</i> | <i>Effective Dates</i> |  |
|   |                 |                 |                        |  |

| <b>E. Classified Staff Transfer in Assignment for School Year 2020-2021.</b> |                              |                              |                       |  |
|--|------------------------------|------------------------------|-----------------------|--|
| <i>Name</i>  | <i>From</i>                  | <i>To</i>                    | <i>Effective Date</i> |  |
| Angone, Rachel   | Prairie Knolls MS – ELS (RN) | John Stewart – ABLE (1:1 RN) | 04/07/2021            |  |

**Licensed Staff**

| <b>F. Licensed Educator Professional Growth Salary Increases Effective for 2nd Semester 2020-2021 School Year.</b> |                 |                    |                             |                        |
|--|-----------------|--------------------|-----------------------------|------------------------|
| <i>Name</i>  | <i>Position</i> | <i>From (Lane)</i> | <i>To (Lane &amp; Step)</i> | <i>Amount Inc. TRS</i> |
| Backer, Allison  | Teacher         | MA                 | MA+16                       | \$2,313.00             |

| <b>G. Licensed Staff Resignations, Retirements and/or Terminations for School Year 2020-2021.</b> |                 |                 |               |                       |
|---|-----------------|-----------------|---------------|-----------------------|
| <i>Name</i>   | <i>Position</i> | <i>Location</i> | <i>Reason</i> | <i>Effective Date</i> |
|   |                 |                 |               |                       |

| <b>H. Licensed Administrators Increase in Assignment for School Year 2021-2022.</b> |                 |                  |                      |                       |
|---|-----------------|------------------|----------------------|-----------------------|
| <i>Name</i>   | <i>Position</i> | <i>From / To</i> | <i>Salary w/ TRS</i> | <i>Effective Date</i> |
|   |                 |                  |                      |                       |

| <b>I. Licensed Administrators Recommended for Employment for School Year 2021-2022.</b> |                 |                      |  |                       |
|---|-----------------|----------------------|--|-----------------------|
| <i>Name</i>   | <i>Position</i> | <i>Salary w/ TRS</i> |  | <i>Effective Date</i> |
|   |                 |                      |  |                       |

| <b>I. Background Data on Administrators Recommended for Employment for School Year 2021-2022.</b> |  |
|---|--|
| Name  |  |
| License Endorsements  |  |
| Education   |  |
| Relevant Experience   |  |

**RECOMMENDATION: Approval.**

7.2. Approval of Brecht's Database Solution, Inc.  
Contract Renewal



## EmbraceEP® Contract

Embrace®  
PO Box 305  
Highland, IL 62249

Mid-Valley Special Education Cooperative  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The following is an EmbraceEP® Contract (hereinafter "contract" or "agreement") for software, website hosting, and support services. This contract is made between Brecht's Database Solutions, Inc. d/b/a Embrace® (hereinafter "Embrace®", "We", "Us" or "Licensor") and Mid-Valley Special Education Cooperative and Batavia CUSD 101, Central CUSD 301, Geneva CUSD 304, Kaneland CUSD 302, and St. Charles CUSD 303 (hereinafter "You", "Your" or "Licensee").

**EMBRACE®**  
**EmbraceEP® (INDIVIDUAL EDUCATION PROGRAM)**  
**WEBSITE LICENSE AGREEMENT**

**NOTICE TO USER:** PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter "website") and its related Embrace® software (hereafter "software"). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace's products is cause for immediate termination of your access to its products by all means available to us.

**1. LICENSE TO ACCESS WEBSITE.** As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

**2. INTELLECTUAL PROPERTY OWNERSHIP.** The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party's intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace®.

**3. DATA SECURITY.** Embrace's database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g)("FERPA"), the Illinois School Student Record Act (105 ILCS 10/), the Personnel Record Review Act (820 ILCS 40/) and the Student Online Personal Protection Act (105 ILCS 85/1 et seq.)("SOPPA").

Embrace will store and process Data in accordance with industry best practices. This includes appropriate administrative, physical, and technical safeguards to secure Data from unauthorized access, disclosure, and use. Provider will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Provider will also have a written incident response plan, which will include prompt notification of the School District in the event of a security or privacy incident, as well as best practices for responding to a breach of Personally Identifiable Information ("PII"). PII shall include, but is not limited to, student data, metadata, and user or pupil-generated content obtained by reason of the use of Provider's software, website, service, or app, including mobile apps, whether gathered by Provider or provided by District or its users, students, or students' parents/guardians.

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace's database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

**4. SOPPA Compliance, 105 ILCS 85/15(4).**

(a) The information ("Data") transmitted to Embrace® for storage may include, but is not limited to, student identification; attendance; educational and therapeutic recommendations; educational and therapeutic completion; communications between administration, educators, staff and parents/guardians regarding student, their education and any necessary assistance students may require.

(b) The services provided by Embrace® are set forth below.

(c) The Party's expressly agree and state that in performing its obligations hereunder Embrace® is acting as a "school official" with a legitimate educational interest in the School District data and it is performing an institutional service or function under this Agreement for which the District would otherwise use its own employees. Embrace's® use of the data is under the direct control of the District and such data shall only be used for authorized purposes. Embrace® shall not re-disclose such information to third parties or affiliates (unless permitted or required under law) without permission from the District or pursuant to a court order.

(d) Data Breach.

a. In the event of a data breach attributed to Embrace®, which means an unauthorized disclosure, access, alteration, or use of School District data by Embrace® or its employees, Embrace® shall promptly institute the following: (1) notify the School District by telephone and email as soon as practicable, but no later than twenty-four hours after Embrace® becomes aware of the data breach; (2) provide the School District with the name and contact information for an Embrace® employee who shall serve as the Embrace's® primary security contact; (3) assist the School District with any investigation, including interviews of Embrace® employees and review of all relevant records; (4) assist the School District with notification(s) the School District deems reasonably necessary related to the security breach; (5) provision of credit monitoring for one year to those students whose covered information was exposed in a manner during the breach such that a reasonable person would believe it could impact their credit or financial security; and (6) pay the reasonable legal fees (or assume the defense of the district at Embrace's discretion), reasonable audit costs, fines, and any other fees or damages imposed against the school solely as a result of Embrace's actions or failure to act.

b. In the event of a data breach attributed to the School District, which means an unauthorized disclosure, access, alteration, or use of School District data the School District shall promptly: (1) notify Embrace® by telephone and email as soon as practicable, but no later than twenty-four hours after the School District becomes aware of the data breach; (2) provide Embrace® with the name and contact information for an employee of the School who shall serve as the School District's primary security contact; (3) assist Embrace® with any investigation, including interviews with School employees and review of all relevant records. Embrace® shall have no liability for any damages related to a data breach due to or caused by School District's software, equipment, personnel, students or unauthorized third-parties using or exceeding their authorized use of the School's access, computer system or network.(4) pay the reasonable legal fees (or assume the defense of Embrace at the district's discretion), reasonable audit costs, and any other fines, fees or damages imposed against Embrace solely as a result of district's actions or failure to act.

(e) Embrace® shall provide all notifications required by the State Board of Education or any other State or federal law. Embrace® shall not provide any other notices without prior written permission from the School District.

(f) Upon written notification by District that student information is no longer needed for the purposes of this Agreement, Embrace® shall delete the information within 60 das so long as Embrace® is not required by law or court order to retain the same. Embrace® is not responsible for the deletion of any data due to District request.

(g) This Agreement and any amendments hereto must be published on the School District's website or, if the District does not have a website, made available for public review at its administrative office.

**5. RESTRICTIONS.** You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

**6. LIMITED WARRANTY.** Embrace® warrants to the licensee that the website will permit the licensee to produce, fill-out, and print the IEP forms published by the Illinois State Board of Education for the period of time outlined in the current contract. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

**7. DISCLAIMER.** Your use of the website is at your sole risk. The website, including the information, services and content is provided on an "as is", "as available", and "with all faults" basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

**8. DISTRICT E-SIGNATURE USAGE.** Embrace® has the ability to include electronic signatures. If your District is using electronic signatures in the Embrace® system it agrees to hold Embrace® harmless against any and all claims that may arise out of the use of this feature. If you choose not to use electronic signatures for either your staff or all

meeting attendees, you must notify your implementation specialist and verify that they are not available in your system.

All Parties shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document. All e-signatures shall be subject to the Uniform Electronic Transactions Act and/or any similar State statutes which have jurisdiction over the transactions of the Parties; this applies to any Parties or end-user's use of Embrace® software's electronic signature functionality. District, and any person using electronic signature functionality, agrees to hold Embrace® harmless for any and all claims which may arise out of their use of that feature. Documents which contain e-signatures may be preserved by Embrace® longer than the duration of the Agreement for the purposes of enforcement of rights and obligations.

Any form or document (including this Agreement) signed electronically between the Parties is to be treated as an original document. All Parties hereto shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

**9. LIMITATION OF LIABILITY.** In no event will Embrace® be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

**10. SERVICES PROVIDED:** Embrace® agrees to provide the following services:

- Website access to the licensee for all ISBE required IEP forms and Notice and Consent forms
- Objectives bank with over 4,000 objectives
- Built in Illinois Learning Standards and Core Standards for inclusion on Goal pages
- I-Star FACTS tracking form
- Restrictive access to the website to allow for multiple levels of users, providing each level with only the access that they need
- Servers, security, and hosting to ensure that our programs are secure, fast, and available
- Multiple support channels available to all users
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users
- Secure socket layer ("SSL") and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user)
- Website hosting
- Maintenance and updates
- Daily backups
- Website updates as necessary to maintain Illinois State Board of Education required forms
- 99.99% uptime guarantee

**11. IEP YEARLY COSTS.** Website access is per IEP student per year. Student count used for price calculation is the most recent iStar December child count. "Read Only Users" such as regular education staff are free if added and

trained by the district. The initial contract is for a one year period from July 1, 2021 to June 30, 2022. (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms and/or programs, if requested, are an additional cost and will be billed on an individual basis.

| <b>Program Subscription</b>                                      | <b>Price</b> | <b>QTY</b> | <b>Subtotal</b>    |
|--|--------------|------------|--------------------|
| EmbraceIEP® Annual Subscription<br>Annual Subscription Fee       | \$9.00       | 4318       | \$38,862.00        |
|  |              |            | <b>\$38,862.00</b> |
| <b>Additional Components Per District (Annual Fee)</b>           |              |            |                    |
| Embrace504®  | \$7,772.40   | 1          | \$7,772.40         |
| Behavior Incident Reporting                                      | \$3,886.20   | 1          | \$3,886.20         |
|  |              |            | <b>\$11,658.60</b> |
| <b>Additional Services Per District (Annual Fee)</b>             |              |            |                    |
| SFTP (Secure File Transfer Protocol) Student Import              | \$500.00     | 5          | \$2,500.00         |
| LDAP (Lightweight Directory Access Protocol) User Authentication | \$500.00     | 4          | \$2,000.00         |
| SAML (Security Assertion Markup Language) User Authentication    | \$500.00     | 1          | \$500.00           |
|  |              |            | <b>\$5,000.00</b>  |

Subtotal      **\$55,520.60**

**Total Cost for 21-22 School Year      \$55,520.60**

All quoted prices apply to individual districts, cooperatives, joint agreements, and associations. Custom forms, software and/or programs are available from Embrace® and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately.

**12. GENERAL PROVISIONS.** If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

**13. INDEMNITY.** You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

**14. DURATION.** This contract for website access to EmbraceIEP® is for a 1 year period.

**15. AUTOMATIC CONTRACT RENEWAL.** Unless cancelled by a Party hereto this Agreement and any accessory components selected by the district will automatically renew, on its last effective date, for successive one-year terms. The terms of this Master Contract, along with any pricing adjustments provided by Embrace to District at least one hundred and twenty (120) days prior to the annual renewal date shall apply.

16. **NON-RENEWAL OF CONTRACT.** In the event that you do not enter into a Renewal Contract, Embrace® will maintain your database information in read-only format for one (1) year from the date of termination of this Contract or subsequent failure to renew. Embrace® is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

17. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

18. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

19. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, IL.

20. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal thereof is the third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

21. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

22. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

**Licensor:**

**Brecht's Database Solutions, Inc. d/b/a EMBRACE®**

FEIN: 20-4100129

August R. Brecht, President

*August Brecht*

Licensee:

Mid-Valley Special Education Cooperative

FEIN:

Lisa Palese, Executive Director

*Lisa Palese*

KLF

8. **New Business**

9. **Motion to Adjourn to Closed Session by Roll  
Call for the Purpose of:**

10. **Closed Session**

11. **Adjournment to Open Session**

12. **Adjournment**