

Executive Advisory Board Meeting

Wednesday, June 3, 2020 9:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.
Charles, IL 60174

1. **Call to Order**

2. **Approval of the Agenda**

3. **Public Comment**

4. **Consent Agenda**

1. Approval of Minutes, Executive Board Meeting,
May 6, 2020



Mid-Valley Special Education Cooperative

1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
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Executive Advisory Board Meeting

May 6, 2020

9:00 AM

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, May 6, 2020 at the Mid-Valley Special Education Cooperative, Administration Building and via Zoom.

Call to Order

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:04 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304 and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

Approval of the Agenda

Dr. Pearson called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

Public Comment

None

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, April 8, 2020
- 4.2 Approval of Bills, April 2020
- 4.3 Approval of Payroll, April 2020
- 4.4 Approval of Financial Report, April 2020
- 4.5 Approval of the Treasurer's Report, April 2020
- 4.6 Policy Updates
 - 2.125 Board Member Compensation; Expenses
 - 2.160 Board Attorney
 - 4.50 Payment Procedures
 - 5.60 Expenses
 - 5.150 Personnel Records
 - 5.280 Duties and Qualifications
 - 7.70 Attendance and Truancy
 - 7.90 Release During School Hours
 - 7.130 Students Rights and Responsibilities
 - 7.325 Student Fundraising Activities
 - 8.30 Visitors to and Conduct on School Property
 - 8.80 Gifts to the Cooperative
 - 8.110 Public Suggestions and Concerns
- 4.7 Approval of Classroom Use Agreements – Kaneland
- 4.8 Approval of Classroom Use Agreements – Burlington

- 4.9 Approval of Classroom Use Agreements – Batavia
- 4.10 Approval of Classroom Use Agreements – Geneva
- 4.11 Approval of Classroom Use Agreements – St. Charles

Dr. Pearson called for Approval of the Consent Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1 Student and Staff Enrollment, April 2020

Mrs. Palese reported the student/staff enrollment for April 2020 and 2019 for comparison.

5.2 Administrative Liaison Meeting Minutes, April 27, 2020

Mrs. Palese shared the minutes from the Administrative Liaison Meeting that took place on April 27, 2020

5.3 SAFE Schools Update, Spring 2020

Mrs. Palese reported the numbers for the SAFE Schools Program.

5.4 Extended School Year (ESY) 2020

Mrs. Palese reported that ESY will take place remotely for the 2020 year.

For Discussion

6.1 FY21 First Draft Preliminary Budget

Mrs. Nancy Sporer presented the FY21 First Draft Preliminary Budget to the Board.

For Action

7.1 Approval of the Personnel Report, April, 2020

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of the Personnel Report. Motion carried by unanimous roll call vote.

7.2 Approval of Brecht's Database Solution, Inc. Contract Renewal

Dr. Stirn motioned, seconded by Dr. Leden for Approval of Brecht's Database Solution, Inc. Contract Renewal. Motion carried by unanimous roll call vote.

7.3 Approval for Increase in Adaptive PE Services

Dr. Stirn motioned, seconded by Dr. Hichens for Approval for Increase in Adaptive PE Services. Motion carried by unanimous roll call vote.

New Business

None

Adjournment

Motion made by Dr. Mutchler and seconded by Dr. Leden. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 9:27 AM

The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, May 6, 2020, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174

2. Approval of Bills, May, 2020

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
 Bank Account: 3445079

Date Range: 05/01/2020 - 05/31/2020
 Voucher Range: -

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: HARRIS BANK				Bank Account: 3445079				
NCB	05/29/2020	1226	AXA EQUITABLE	V119545	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$425.00	
NCB	05/29/2020	1226	AXA EQUITABLE	V119545	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.00	
NCB	05/15/2020	1217	AXA EQUITABLE	V432945	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$425.00	
NCB	05/15/2020	1217	AXA EQUITABLE	V432945	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.00	
							Check Total:	\$870.00
11655	05/15/2020	1218	BATAVIA ENTERPRISES	JUNE 2020 RENT	10.0000.1200.325.000.920	FACILITY RENTAL	\$5,416.33	
							Check Total:	\$5,416.33
11671	05/26/2020	1227	BELICH, KAREN	REIMB MILE JAN-MARCH	10.0000.1200.332.000.109	STAFF TRAVEL	\$266.40	
							Check Total:	\$266.40
11656	05/15/2020	1218	BENJAMIN SCHOOL DIST #25	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$363.30	
							Check Total:	\$363.30
11672	05/26/2020	1227	BINGHAM, MEG	REIM BAKING SUPPLIES	10.0000.1200.415.000.079	INSTRUCTIONAL SUPPLIES	\$58.12	
11672	05/26/2020	1227	BINGHAM, MEG	REIM JAN-FEB MILEAGE	10.0000.1200.332.000.079	STAFF TRAVEL	\$265.38	
11672	05/26/2020	1227	BINGHAM, MEG	REIM JAN-FEB MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$66.34	
11672	05/26/2020	1227	BINGHAM, MEG	REIM MILE MARCH	10.0000.1200.332.000.079	STAFF TRAVEL	\$45.49	
11672	05/26/2020	1227	BINGHAM, MEG	REIM MILE MARCH	10.0000.1200.332.000.109	STAFF TRAVEL	\$11.36	
							Check Total:	\$446.69
11673	05/26/2020	1227	BMO C/O HARRIS TRUST AND SAVINGS BANK	MAY 5, 2020 STMT	10.0000.1200.417.000.078	ASSESSMENTS	\$36.00	
11673	05/26/2020	1227	BMO C/O HARRIS TRUST AND SAVINGS BANK	MAY 5, 2020 STMT	10.0000.2190.418.000.114	EQUIPMENT < \$500	\$12.30	
11673	05/26/2020	1227	BMO C/O HARRIS TRUST AND SAVINGS BANK	MAY 5, 2020 STMT	10.0000.2320.340.000.140	POSTAGE	\$6.95	
11673	05/26/2020	1227	BMO C/O HARRIS TRUST AND SAVINGS BANK	MAY 5, 2020 STMT	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$243.67	

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Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11673	05/26/2020	1227	BMO C/O HARRIS TRUST AND SAVINGS BANK	MAY 5, 2020 STMT	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$481.82
11673	05/26/2020	1227	BMO C/O HARRIS TRUST AND SAVINGS BANK	MAY 5, 2020 STMT	14.0000.2210.312.001.320	STAFF DEV COORDINATORS	\$732.50
Check Total:							\$1,513.24
11641	05/08/2020	1209	BRIGHTSTAR KANE COUNTY	5348958	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$318.31
11641	05/08/2020	1209	BRIGHTSTAR KANE COUNTY	5348958	10.0000.1200.314.000.028	CONSULTANTS	\$1,736.35
Check Total:							\$2,054.66
11657	05/15/2020	1218	BRIGHTSTAR KANE COUNTY	372248	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$318.31
11657	05/15/2020	1218	BRIGHTSTAR KANE COUNTY	372248	10.0000.1200.314.000.028	CONSULTANTS	\$1,736.35
11657	05/15/2020	1218	BRIGHTSTAR KANE COUNTY	5360496	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$318.31
11657	05/15/2020	1218	BRIGHTSTAR KANE COUNTY	5360496	10.0000.1200.314.000.028	CONSULTANTS	\$1,736.35
Check Total:							\$4,109.32
11674	05/26/2020	1227	BRIGHTSTAR KANE COUNTY	5157552	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$697.25
11674	05/26/2020	1227	BRIGHTSTAR KANE COUNTY	5157552	10.0000.1200.314.000.028	CONSULTANTS	\$1,389.08
11674	05/26/2020	1227	BRIGHTSTAR KANE COUNTY	5157552	10.0000.1200.314.000.028	CONSULTANTS	\$657.33
11674	05/26/2020	1227	BRIGHTSTAR KANE COUNTY	5384568	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$318.31
11674	05/26/2020	1227	BRIGHTSTAR KANE COUNTY	5384568	10.0000.1200.314.000.028	CONSULTANTS	\$1,736.35
Check Total:							\$4,798.32
11658	05/15/2020	1218	CENTRAL COMMUNITY DIST #301	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$47,318.73
Check Total:							\$47,318.73
11675	05/26/2020	1227	CENTRAL COMMUNITY DIST #301	ROOM RENT JUNE	10.0000.1200.325.000.014	FACILITY RENTAL	\$6,183.00
Check Total:							\$6,183.00
11642	05/08/2020	1209	CITY OF ST CHARLES	3/16-4/15 8108185757	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$124.71
11642	05/08/2020	1209	CITY OF ST CHARLES	3/16-4/15 8108218929	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$140.55
Check Total:							\$265.26
11676	05/26/2020	1227	CLAESON, NICOLE	REIM MARCH MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$68.43
Check Total:							\$68.43
11643	05/08/2020	1209	COMCAST CABLE	4/23-5/22/2020	20.0000.2540.319.000.078	CABLE/INTERNET-SHELBY	\$223.97
Check Total:							\$223.97
11644	05/08/2020	1209	COMMUNITY THERAPY SERVICES	1173	10.0000.2139.314.000.130	CONSULTANTS	\$10,612.50

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	\$10,612.50
11659	05/15/2020	1218	CUSD #101	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$26,066.69
						Check Total:	\$26,066.69
11677	05/26/2020	1227	CUSD #101	ROOM RENT JUNE	10.0000.1200.325.000.028	FACILITY RENTAL	\$2,886.00
						Check Total:	\$2,886.00
11660	05/15/2020	1218	CUSD #131	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$1,387.97
						Check Total:	\$1,387.97
11661	05/15/2020	1218	CUSD #303	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$63,769.47
						Check Total:	\$63,769.47
11678	05/26/2020	1227	CUSD #303	MAY CHASSEE/ROWE	10.0000.2310.225.000.144	INSURANCE STIPEND	\$1,442.52
						Check Total:	\$1,442.52
11679	05/26/2020	1227	CUSD #303	19200109	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$68.00
11679	05/26/2020	1227	CUSD #303	19200110	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$269.13
						Check Total:	\$337.13
11680	05/26/2020	1227	CUSD #303	JUNE ROOM RENTAL	10.0000.1200.325.000.011	FACILITY RENTAL	\$4,956.00
						Check Total:	\$4,956.00
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V118330	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$53.03
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V118330	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V118330	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.75
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V148553	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$331.44
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V200735	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$12,478.33
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V206124	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,667.09
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V226775	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,289.28
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V226775	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,071.84
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V303993	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$16,112.34

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11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V303993	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,295.00
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V4095	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,638.63
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V4095	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$209.91
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V4095	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.52
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V4152	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$760.71
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V4152	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$760.71
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V452177	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,739.60
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V475090	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$216.69
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V475090	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$20.83
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V509139	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,412.44
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V638085	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$124.48
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V638085	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$10.08
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V645410	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$291.97
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V645410	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$12.67
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V645410	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.23
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V687073	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$501.18
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V687073	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$28.36
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V687073	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V748686	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$543.14
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V794467	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,258.15

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11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V794467	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.42
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V841218	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$15,879.03
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V841218	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$911.10
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V841218	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$130.15
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V961315	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$774.93
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V961315	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$59.61
11652	05/15/2020	1210	CUSD #303 EMP HEALTH FUND	V968458	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,417.12
Check Total:							\$84,019.35
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V194429	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$760.71
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V194429	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$760.71
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V373284	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,667.09
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V376352	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$291.97
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V376352	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$12.67
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V376352	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.23
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V403121	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,289.28
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V403121	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,071.84
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V437324	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$216.69
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V437324	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$20.83
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V43745	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$53.03
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V43745	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86

MID VALLEY SPECIAL EDUCATION COOP

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11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V43745	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.75
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V497379	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,258.15
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V497379	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.42
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V580710	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,638.63
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V580710	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$209.91
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V580710	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.52
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V696420	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$331.44
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V698116	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$774.93
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V698116	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$59.61
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V768479	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$485.54
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V768479	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$28.36
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V768479	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V772285	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$15,186.90
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V772285	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,295.00
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V798018	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$543.14
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V888466	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$124.48
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V888466	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$10.08
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V916593	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,417.12
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V926116	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,412.44
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V950163	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,739.60
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V961370	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$12,478.33

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 05/01/2020 - 05/31/2020
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Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V998322	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$15,879.03
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V998322	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$911.10
11668	05/29/2020	1219	CUSD #303 EMP HEALTH FUND	V998322	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$130.15
Check Total:							\$83,078.27
11662	05/15/2020	1218	CUSD #304	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$67,971.82
Check Total:							\$67,971.82
11681	05/26/2020	1227	CUSD #304	JUNE ROOM RENTAL	10.0000.1200.325.000.011	FACILITY RENTAL	\$8,625.00
11681	05/26/2020	1227	CUSD #304	JUNE ROOM RENTAL	10.0000.1200.325.000.014	FACILITY RENTAL	\$1,848.00
11681	05/26/2020	1227	CUSD #304	JUNE ROOM RENTAL	10.0000.1200.325.000.028	FACILITY RENTAL	\$2,520.00
11681	05/26/2020	1227	CUSD #304	JUNE ROOM RENTAL	10.0000.1225.325.000.009	FACILITY RENTAL	\$2,508.00
Check Total:							\$15,501.00
11663	05/15/2020	1218	DeKalb CUSD #428	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$7,348.67
Check Total:							\$7,348.67
11682	05/26/2020	1227	DOMARACKI, MARY ANN	REIM MARCH MILEAGE	10.0000.2110.332.000.110	STAFF TRAVEL	\$30.48
Check Total:							\$30.48
11683	05/26/2020	1227	DRESSLER, ELISA A	REIM MARCH-MAY MILEA	10.0000.1200.332.000.080	STAFF TRAVEL	\$158.13
Check Total:							\$158.13
11684	05/26/2020	1227	FIRST STUDENT	11673271	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$726.12
Check Total:							\$726.12
11685	05/26/2020	1227	GLABINSKI, MICHAEL	REIM MARCH MILE	10.0000.1200.332.000.115	STAFF TRAVEL	\$243.80
Check Total:							\$243.80
11686	05/26/2020	1227	GREGORY, ANGIE	REIM JAN-MARCH MILEA	10.0000.1200.332.000.132	STAFF TRAVEL	\$312.24
Check Total:							\$312.24
11687	05/26/2020	1227	HEARTLAND ALLIANCE HEALTH CCIS	16727	10.0000.2640.310.000.140	PROFESSIONAL SERVICES	\$15.00
Check Total:							\$15.00
NCB	05/15/2020	1212	ILLINOIS DEPT OF REVENUE	V4142	10.0487.0000.000.000.000	SIT	\$10,644.28
NCB	05/15/2020	1212	ILLINOIS DEPT OF REVENUE	V4142	14.0487.0000.000.000.000	SIT	\$645.75

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

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Sort By: Vendor
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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/15/2020	1212	ILLINOIS DEPT OF REVENUE	V4142	17.0487.0000.000.000.000	SIT	\$17.62
NCB	05/29/2020	1221	ILLINOIS DEPT OF REVENUE	V754325	10.0487.0000.000.000.000	SIT	\$11,061.11
NCB	05/29/2020	1221	ILLINOIS DEPT OF REVENUE	V754325	14.0487.0000.000.000.000	SIT	\$650.37
NCB	05/29/2020	1221	ILLINOIS DEPT OF REVENUE	V754325	17.0487.0000.000.000.000	SIT	\$17.62
NCB	05/15/2020	1216	IMRF	V558834	10.0485.0000.000.000.000	IMRF	\$518.25
NCB	05/15/2020	1216	IMRF	V558834	14.0485.0000.000.000.000	IMRF	\$37.55
NCB	05/15/2020	1216	IMRF	V620203	10.0485.0000.000.000.000	IMRF	\$12,123.22
NCB	05/15/2020	1216	IMRF	V620203	14.0485.0000.000.000.000	IMRF	\$137.70
NCB	05/29/2020	1225	IMRF	V730906	10.0485.0000.000.000.000	IMRF	\$12,077.07
NCB	05/29/2020	1225	IMRF	V730906	14.0485.0000.000.000.000	IMRF	\$137.70
NCB	05/29/2020	1225	IMRF	V968136	10.0485.0000.000.000.000	IMRF	\$508.25
NCB	05/29/2020	1225	IMRF	V968136	14.0485.0000.000.000.000	IMRF	\$37.55
NCB	05/15/2020	1217	ING	V111269	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00
NCB	05/15/2020	1217	ING	V111269	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00
NCB	05/29/2020	1226	ING	V443208	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00
NCB	05/29/2020	1226	ING	V443208	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00
NCB	05/15/2020	1213	Internal Revenue Service	V29903	10.0481.0000.000.000.000	FIT	\$20,902.84
NCB	05/15/2020	1213	Internal Revenue Service	V29903	14.0481.0000.000.000.000	FIT	\$1,211.13
NCB	05/15/2020	1213	Internal Revenue Service	V29903	17.0481.0000.000.000.000	FIT	\$40.16
NCB	05/15/2020	1213	Internal Revenue Service	V585439	10.0483.0000.000.000.000	MEDICARE	\$6,650.16
NCB	05/15/2020	1213	Internal Revenue Service	V585439	14.0483.0000.000.000.000	MEDICARE	\$406.64
NCB	05/15/2020	1213	Internal Revenue Service	V585439	17.0483.0000.000.000.000	MEDICARE	\$10.58
NCB	05/29/2020	1222	Internal Revenue Service	V601201	10.0483.0000.000.000.000	MEDICARE	\$6,901.14
NCB	05/29/2020	1222	Internal Revenue Service	V601201	14.0483.0000.000.000.000	MEDICARE	\$408.52
NCB	05/29/2020	1222	Internal Revenue Service	V601201	17.0483.0000.000.000.000	MEDICARE	\$10.58
NCB	05/15/2020	1213	Internal Revenue Service	V7697	10.0482.0000.000.000.000	FICA SS	\$9,418.70
NCB	05/15/2020	1213	Internal Revenue Service	V7697	14.0482.0000.000.000.000	FICA SS	\$93.50
NCB	05/29/2020	1222	Internal Revenue Service	V812675	10.0482.0000.000.000.000	FICA SS	\$9,389.12

MID VALLEY SPECIAL EDUCATION COOP

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Bank Name: HARRIS BANK
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Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	05/29/2020	1222	Internal Revenue Service	V812675	14.0482.0000.000.000.000	FICA SS	\$93.50	
NCB	05/29/2020	1222	Internal Revenue Service	V8449	10.0481.0000.000.000.000	FIT	\$22,384.01	
NCB	05/29/2020	1222	Internal Revenue Service	V8449	14.0481.0000.000.000.000	FIT	\$1,308.60	
NCB	05/29/2020	1222	Internal Revenue Service	V8449	17.0481.0000.000.000.000	FIT	\$40.16	
							Check Total:	\$127,983.38
11688	05/26/2020	1227	JACKSON, MELISSA	REIM MARCH MILEAGE	10.0000.2320.332.001.140	STAFF TRAVEL	\$47.04	
							Check Total:	\$47.04
11689	05/26/2020	1227	JENKINS, SHARON M	REIM APRIL-MAY MILEA	10.0000.1200.332.000.132	STAFF TRAVEL	\$24.15	
							Check Total:	\$24.15
11690	05/26/2020	1227	JORNS, LINDSAY	REIM FEB-MARCH MILE	10.0000.2138.332.000.129	STAFF TRAVEL	\$208.32	
							Check Total:	\$208.32
11664	05/15/2020	1218	KANELAND C U S D #302	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$46,214.61	
							Check Total:	\$46,214.61
11691	05/26/2020	1227	KANELAND C U S D #302	JUNE ROOM RENT	10.0000.1200.325.000.011	FACILITY RENTAL	\$4,524.00	
11691	05/26/2020	1227	KANELAND C U S D #302	JUNE ROOM RENT	10.0000.1200.325.000.014	FACILITY RENTAL	\$5,508.00	
11691	05/26/2020	1227	KANELAND C U S D #302	JUNE ROOM RENT	20.0000.2540.325.000.000	FACILITY RENTAL	\$2,175.00	
							Check Total:	\$12,207.00
11692	05/26/2020	1227	LOWERY MCDONNELL COMPANY	IN0003404	14.0000.1250.550.000.010	CAPITALIZED EQUIPMENT	\$24,888.00	
							Check Total:	\$24,888.00
NCB	05/15/2020	1217	MG TRUST COMPANY	V440587	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$197.54	
NCB	05/29/2020	1226	MG TRUST COMPANY	V44281	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00	
NCB	05/15/2020	1217	MG TRUST COMPANY	V648361	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00	
NCB	05/29/2020	1226	MG TRUST COMPANY	V908880	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$197.54	
							Check Total:	\$1,595.08
11653	05/15/2020	1210	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V240077	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$874.07	
11653	05/15/2020	1210	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V955770	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,155.08	
11653	05/15/2020	1210	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V955770	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$219.52	
							Check Total:	\$3,248.67

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
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Sort By: Vendor
Dollar Limit: \$0.00

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11669	05/29/2020	1219	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V20864	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,155.08
11669	05/29/2020	1219	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V20864	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$219.52
11669	05/29/2020	1219	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V328609	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$874.07
Check Total:							\$3,248.67
11693	05/26/2020	1227	Milbrant, Lisa	REIM DRIVE/PHYSICAL	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$130.00
11693	05/26/2020	1227	Milbrant, Lisa	REIM SEPT-DEC MILE	10.0000.1200.332.000.109	STAFF TRAVEL	\$35.65
Check Total:							\$165.65
11694	05/26/2020	1227	MILLS, MELISSA	REIM MARCH MILEAGE	10.0000.2210.332.000.120	STAFF TRAVEL	\$78.09
Check Total:							\$78.09
NCB	05/15/2020	1211	MVSE - DIRECT DEPOSIT	V137244	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$610.00
NCB	05/15/2020	1211	MVSE - DIRECT DEPOSIT	V384243	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$170,985.41
NCB	05/15/2020	1211	MVSE - DIRECT DEPOSIT	V384243	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,656.03
NCB	05/15/2020	1211	MVSE - DIRECT DEPOSIT	V384243	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$292.22
NCB	05/29/2020	1224	MVSE - DIRECT DEPOSIT	V40150	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$670.85
NCB	05/29/2020	1220	MVSE - DIRECT DEPOSIT	V6628	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$920.00
NCB	05/15/2020	1215	MVSE - DIRECT DEPOSIT	V690235	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,003.85
NCB	05/29/2020	1220	MVSE - DIRECT DEPOSIT	V84830	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$610.00
NCB	05/29/2020	1220	MVSE - DIRECT DEPOSIT	V993480	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$177,092.55
NCB	05/29/2020	1220	MVSE - DIRECT DEPOSIT	V993480	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,576.51
NCB	05/29/2020	1220	MVSE - DIRECT DEPOSIT	V993480	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$292.22
NCB	05/15/2020	1211	MVSE - DIRECT DEPOSIT	V996725	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$920.00
Check Total:							\$372,629.64
11654	05/15/2020	1210	NCPERS - IL IMRF	V321	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$37.33
Check Total:							\$37.33
11670	05/29/2020	1219	NCPERS - IL IMRF	V297974	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$37.33

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

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Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$37.33
11645	05/08/2020	1209	NICOR GAS.	3/24-4/24 4440511000	20.0000.2540.465.000.000	NATURAL GAS	\$872.07	
11645	05/08/2020	1209	NICOR GAS.	3/26-4/25 1935909524	20.0000.2540.465.000.078	NATURAL GAS - SHELBY	\$63.29	
11645	05/08/2020	1209	NICOR GAS.	3/26-4/27 2708193162	20.0000.2540.465.000.078	NATURAL GAS - SHELBY	\$65.62	
							Check Total:	\$1,000.98
11695	05/26/2020	1227	NORTHWESTERN IL ASSOC	200319	10.0000.1200.314.000.131	CONSULTANTS	\$5,562.25	
11695	05/26/2020	1227	NORTHWESTERN IL ASSOC	200319	10.0000.1200.314.000.132	CONSULTANTS	\$3,269.00	
11695	05/26/2020	1227	NORTHWESTERN IL ASSOC	200319	10.0000.2138.314.000.129	CONSULTANTS	\$151.75	
11695	05/26/2020	1227	NORTHWESTERN IL ASSOC	200319	10.0000.2139.314.000.130	CONSULTANTS	\$151.75	
							Check Total:	\$9,134.75
11696	05/26/2020	1227	OSBORNE, ISABEL M	REIM NOV-MARCH MILE	10.0000.1200.332.000.109	STAFF TRAVEL	\$101.60	
							Check Total:	\$101.60
11697	05/26/2020	1227	PAYNE, KIMBERLY	REIM AUG-MARCH MILE	10.0000.1200.332.000.109	STAFF TRAVEL	\$703.86	
							Check Total:	\$703.86
11698	05/26/2020	1227	PUCCI, SAMANTHA	BOOK STUDY STIPEND	10.0000.2210.143.000.120	STIPENDS	\$100.00	
							Check Total:	\$100.00
11646	05/08/2020	1209	PURCHASE POWER - PITNEY BOWES	REFILL 5/6/2020	10.0000.2320.340.000.140	POSTAGE	\$500.00	
							Check Total:	\$500.00
11699	05/26/2020	1227	PushCoin	202004	10.0000.2560.315.000.220	FOOD SERVICE	\$16.00	
							Check Total:	\$16.00
11647	05/08/2020	1209	RICOH USA, INC	35331830	10.0000.2320.325.000.140	COPIER/POSTAGE LEASE	\$624.72	
11647	05/08/2020	1209	RICOH USA, INC	35331830	10.0000.2410.325.000.140	COPIER LEASE	\$115.60	
							Check Total:	\$740.32
11665	05/15/2020	1218	RICOH USA, INC 1	5059430080	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$51.37	
							Check Total:	\$51.37
11700	05/26/2020	1227	RICOH USA, INC 1	5059465658	10.0000.2320.323.000.140	COPIER MAINT	\$43.47	
11700	05/26/2020	1227	RICOH USA, INC 1	5059465658	10.0000.2410.323.000.140	COPIER MAINT	\$0.37	
11700	05/26/2020	1227	RICOH USA, INC 1	5059465658	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$1.21	
							Check Total:	\$45.05
11701	05/26/2020	1227	ROBBINS SCHWARTZ NICHOLAS LOB LIFTON TAYLOR		10.0000.2310.318.000.143	LEGAL FEES	\$68.75	
							Check Total:	\$68.75

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/15/2020	1217	SECURITY BENEFITS	V408097	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,754.50
NCB	05/15/2020	1217	SECURITY BENEFITS	V408097	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12.50
NCB	05/29/2020	1226	SECURITY BENEFITS	V446030	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,754.50
NCB	05/29/2020	1226	SECURITY BENEFITS	V446030	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12.50
Check Total:							\$3,534.00
11702	05/26/2020	1227	SELL, JODI M	REIM AUG-MARCH MILE	10.0000.2150.332.000.113	STAFF TRAVEL	\$147.66
Check Total:							\$147.66
11703	05/26/2020	1227	SMITH, YOLANDA	REIM MAY MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$36.23
Check Total:							\$36.23
11648	05/08/2020	1209	STERICYCLE INC	4009300642	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$30.00
Check Total:							\$30.00
11704	05/26/2020	1227	STOUDT, TIMOTHY	REIM FULL YR MILEAGE	10.0000.2320.332.001.140	STAFF TRAVEL	\$251.39
Check Total:							\$251.39
11649	05/08/2020	1209	SUNBELT STAFFING	11302492	10.0000.1200.314.000.028	CONSULTANTS	\$2,117.81
11649	05/08/2020	1209	SUNBELT STAFFING	11302492	10.0000.1200.700.000.014	NONCAPITAL EQUIPMENT	(\$285.00)
11649	05/08/2020	1209	SUNBELT STAFFING	11316751	10.0000.1200.314.000.028	CONSULTANTS	\$2,117.81
Check Total:							\$3,950.62
11666	05/15/2020	1218	SUNBELT STAFFING	11330914	10.0000.1200.314.000.028	CONSULTANTS	\$2,117.81
Check Total:							\$2,117.81
11705	05/26/2020	1227	SUNBELT STAFFING	11343717	10.0000.1200.314.000.028	CONSULTANTS	\$2,117.81
Check Total:							\$2,117.81
11667	05/15/2020	1218	SYCAMORE CUSD #427	EBF 3RD PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$3,877.94
Check Total:							\$3,877.94
NCB	05/29/2020	1223	TRS	V216241	10.0484.0000.000.000.000	TRS	\$560.44
NCB	05/15/2020	1214	TRS	V247757	10.0484.0000.000.000.000	TRS	\$3,565.35
NCB	05/15/2020	1214	TRS	V247757	14.0484.0000.000.000.000	TRS	\$325.94
NCB	05/15/2020	1214	TRS	V247757	17.0484.0000.000.000.000	TRS	\$8.56
NCB	05/29/2020	1223	TRS	V324690	10.0484.0000.000.000.000	TRS	\$15,439.80
NCB	05/29/2020	1223	TRS	V324690	14.0484.0000.000.000.000	TRS	\$1,358.05

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
 Bank Account: 3445079

Date Range: 05/01/2020 - 05/31/2020
 Voucher Range: -

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	05/29/2020	1223	TRS	V324690	17.0484.0000.000.000.000	TRS	\$35.66	
NCB	05/29/2020	1223	TRS	V345833	10.0484.0000.000.000.000	TRS	\$1,049.55	
NCB	05/29/2020	1223	TRS	V345833	14.0484.0000.000.000.000	TRS	\$87.52	
NCB	05/29/2020	1223	TRS	V345833	17.0484.0000.000.000.000	TRS	\$2.30	
NCB	05/15/2020	1214	TRS	V436200	10.0484.0000.000.000.000	TRS	\$133.04	
NCB	05/29/2020	1223	TRS	V450470	10.0484.0000.000.000.000	TRS	\$3,775.55	
NCB	05/29/2020	1223	TRS	V450470	14.0484.0000.000.000.000	TRS	\$325.94	
NCB	05/29/2020	1223	TRS	V450470	17.0484.0000.000.000.000	TRS	\$8.56	
NCB	05/29/2020	1223	TRS	V730924	10.0484.0000.000.000.000	TRS	\$133.04	
NCB	05/15/2020	1214	TRS	V933237	10.0484.0000.000.000.000	TRS	\$560.44	
NCB	05/15/2020	1214	TRS	V935026	10.0484.0000.000.000.000	TRS	\$14,563.68	
NCB	05/15/2020	1214	TRS	V935026	14.0484.0000.000.000.000	TRS	\$1,358.05	
NCB	05/15/2020	1214	TRS	V935026	17.0484.0000.000.000.000	TRS	\$35.66	
NCB	05/15/2020	1214	TRS	V942788	10.0484.0000.000.000.000	TRS	\$993.05	
NCB	05/15/2020	1214	TRS	V942788	14.0484.0000.000.000.000	TRS	\$87.52	
NCB	05/15/2020	1214	TRS	V942788	17.0484.0000.000.000.000	TRS	\$2.30	
							Check Total:	\$44,410.00
11650	05/08/2020	1209	VERIZON WIRELESS_4469	9853378277	10.0000.2320.341.000.140	TELEPHONE	\$1,520.08	
							Check Total:	\$1,520.08
11706	05/26/2020	1227	WALKER, JESLYNN M	REIM MAY MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$32.20	
							Check Total:	\$32.20
11651	05/08/2020	1209	WASTE MANAGEMENT	4000221-2011-9	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$194.25	
							Check Total:	\$194.25
11707	05/26/2020	1227	WESTBERG, SARAH E	REIMMARCH MILEAGE	14.0000.2210.332.000.320	STAFF TRAVEL BEH COACH	\$55.43	
							Check Total:	\$55.43
							Bank Total:	\$1,112,111.87

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 05/01/2020 - 05/31/2020
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>			<u>Amount</u>				
10			\$779,692.85				
11			\$264,319.20				
14			\$63,119.40				
17			\$1,090.96				
20			\$3,889.46				
Fund Totals:			\$1,112,111.87				

End of Report

Disbursements Grand Total: **\$1,112,111.87**

3. Approval of Payroll, May, 2020

MID VALLEY SPECIAL EDUCATION COOP

Payroll Journal Totals

Fiscal Year: 2019-2020

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Semi-Monthly	21	04/16/2020	04/30/2020	05/15/2020
Semi-Monthly	22	05/01/2020	05/15/2020	05/29/2020
Item	Amount	Match-Amount	Wage Basis	Payee

Bank Account: 3445079 HARRIS BANK

GROSS PAY:	529,344.33			
OVERTIME:	0.00			
American Funds	322.54	72.54	19,059.82	MG TRUST COMPANY
American Funds - Roth 403b	1,200.00	0.00	2,043.28	MG TRUST COMPANY
Axa Equitable	774.22	95.78	14,085.62	AXA EQUITABLE
BCBS CDHP Employee	27.52	635.36	841.98	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Child(ren)	77.20	1,009.08	1,900.16	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse + Child(ren)	452.44	4,372.44	7,162.58	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee	1,116.00	5,718.24	28,492.12	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Child(ren)	2,570.66	10,763.52	36,130.24	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse	317.00	2,725.84	13,441.68	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse + Child(ren)	4,647.66	20,309.00	30,190.80	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee	2,296.80	18,425.44	96,836.26	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Child(ren)	4,551.20	29,338.04	125,503.87	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse	1,613.36	9,865.84	22,114.64	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse + Child(ren)	5,002.80	28,837.76	49,870.18	CUSD #303 EMP HEALTH FUND
Dental Family	4,771.24	936.88	222,360.20	CUSD #303 EMP HEALTH FUND
Dental Single	1,417.08	252.00	142,221.83	CUSD #303 EMP HEALTH FUND
Direct Deposit Net Pay	367,894.94	0.00	0.00	MVSE - DIRECT DEPOSIT
Direct Deposit Other Checking	1,220.00	0.00	19,529.10	MVSE - DIRECT DEPOSIT
Direct Deposit Other Savings	1,840.00	0.00	18,526.80	MVSE - DIRECT DEPOSIT
FED TAX W/H	45,886.90	0.00	475,457.25	Internal Revenue Service
FICA - SOC SEC	9,497.41	9,497.41	153,183.75	Internal Revenue Service
Flex Spending Dependent Care	475.04	0.00	9,046.80	CUSD #303 EMP HEALTH FUND
Flex Spending Medical	2,537.14	0.00	84,793.70	CUSD #303 EMP HEALTH FUND
Health Savings Account	1,341.70	333.00	10,184.04	MVSE - DIRECT DEPOSIT
ILLINOIS STATE TAX W/H	23,036.75	0.00	475,457.25	ILLINOIS DEPT OF REVENUE
IMRF	7,538.71	16,936.98	167,526.81	IMRF
IMRF Additional	1,101.60	0.00	11,016.04	IMRF
Ing	100.00	0.00	5,523.30	ING
Life Insurance	0.00	611.74	487,128.41	CUSD #303 EMP HEALTH FUND
Life Insurance Over \$50K	192.86	0.00	53,582.46	CUSD #303 EMP HEALTH FUND
Long Term Disability	0.00	109.28	53,582.46	CUSD #303 EMP HEALTH FUND
MEDICARE	7,193.81	7,193.81	496,129.49	Internal Revenue Service
MVSEA CERTIFIED UNION DUES	4,749.20	0.00	307,033.34	MID VALLEY SPECIAL EDUCATION ASSOCIATION
MVSEA NON-CERT UNION DUES	1,748.14	0.00	85,261.31	MID VALLEY SPECIAL EDUCATION ASSOCIATION
Security Benefits	3,534.00	0.00	38,209.24	SECURITY BENEFITS
THIS (24 Pays)	4,598.29	3,411.61	370,829.02	TRS
THIS (24 Pays) 100% Board Paid	0.00	266.08	12,318.86	TRS
TRS (24 Pays) 9% Board Paid	0.00	1,120.88	12,454.22	TRS

Item	Amount	Match-Amount	Wage Basis	Payee
TRS (24 Pays)	3,643.40	29,147.50	364,342.10	TRS
TRS Employer (24 Pays)	0.00	2,222.24	383,147.88	TRS
Vision Family	0.00	1,044.90	286,314.15	CUSD #303 EMP HEALTH FUND
Vision Single	0.00	269.12	126,170.36	CUSD #303 EMP HEALTH FUND
Voluntary Life Insurance	74.66	0.00	12,484.76	NCPERS - IL IMRF
Deductions Total:	519,362.27	205,522.31		
Employee Net:	9,982.06			
Bank Acct Total:	734,866.64			

Grand Total: 734,866.64

End of Report

4. Approval of the Financial Report, 2020



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874

MEMO TO: Executive Advisory Board

FROM: Nancy Sporer
Director of Business & Human Resources

DATE: June 3, 2020

RE: **MONTHLY FINANCIAL REPORT – May 2020**

Attached for your review is the financial report for the month ending May 31, 2020.

Revenue received to date is 86.42% of the budget compared to 84.61% at this same time last year. Actual expenditures to date are 65.27% of budget compared to 79.28% at this same time last year. Part of the decrease in expenditures this year compared to last year at this time is due to the change to remote learning in March. Even though overall we have less expenditures, I do want to note that the programs and student support line items are over budget at this time due to the increase of staff during the year to cover the needs of the students.

Mid-Valley is on track to end the year within the budget parameters. When referencing the “% of budget expended and encumbered” column on the attached report, MV is on track to end the year under budget at 77.34%. This percentage amount consists of all expenses including those encumbered but not yet paid.

Cash balances as of May 31, 2020 are \$3,152,233.

Please feel free to call me at 331-228-4928 should you have questions or concerns.

**Mid-Valley Special Education
Financial Summary
May 31, 2020**

Revenues	PRIOR YEAR				CURRENT YEAR			
	Adopted Budgeted Amount	Month to Date	Received to Date	% of Actual Received	Adopted Budgeted Amount	Month to Date	Received to Date	% of Budget Received
	2018-19	2018-19	2018-19	2018-19	2019-20	2019-20	2019-20	2019-20
Tuition (including ESY)	9,418,923	1,098,725	8,949,345	95.01%	9,212,483	552,330	9,694,415	105.23%
Earnings on Investments (Prior Month)	15,000	2,646	33,480	223.20%	15,000	0	28,791	191.94%
Other local/Refund of Prior Year/Food	21,500	100	7,773	36.15%	27,000	0	19,316	71.54%
State Sources	1,054,170	139,436	958,644	90.94%	1,054,170	91,410	962,317	91.29%
ALOP	400,000	11,305	101,747	25.44%	375,000	45,642	677,547	180.68%
Flow Through Sources	6,004,121	219,794	5,988,066	99.73%	0	0	378,029	0.00%
Fed Grant (IDEA- MV only)	115,340	8,470	81,407	70.58%	103,320	0	102,722	99.42%
Fed Grant (DORS & Medicaid)	105,000	11,882	108,076	102.93%	105,000	29,796	136,646	130.14%
On-Behalf TRS	2,065,000	0	0	0.00%	3,000,000	0	0	0.00%
O&M Fund	375,056	0	333,635	88.96%	345,518	26,992	304,145	88.03%
Total	19,574,110	1,492,358	16,562,173	84.61%	14,237,491	746,170	12,303,927	86.42%

Expenditures	PRIOR YEAR				CURRENT YEAR						
	Adopted Budget Amount	Expended Month to Date	Expended Year to Date	% of Actual Expended	Adopted Budgeted Amount	Expended Month to Date	Expended Year to Date	% of Budget Expended	Expended & Encumbered Year to Date	Budget Balance	% of Budget Expended & Encumbered
	2018-19	2018-19	2018-19	2018-19	2019-20	2019-20	2019-20	2019-20%	2019-20	2019-20	2019-20%
Programs (including ESY, SafeSchools, & MV IDEA)	6,504,060	492,159	5,027,354	77.30%	6,132,778	544,679	5,029,248	82.01%	6,223,205	(90,427)	101.47%
Payments to Districts (MBF, Tuition refunds, IDEA)	6,973,291	219,794	7,079,468	101.52%	969,170	264,319	871,556	89.93%	871,556	97,614	89.93%
ALOP	407,314	27,642	286,415	70.32%	411,972	54,916	328,736	79.80%	401,359	10,613	97.42%
Student Support	1,385,113	124,096	1,124,621	81.19%	1,461,986	126,530	1,190,812	81.45%	1,469,457	(7,471)	100.51%
Instructional Support	498,107	49,252	400,625	80.43%	534,684	39,540	343,616	64.27%	402,783	131,901	75.33%
Executive & General Administration	1,177,276	90,072	1,029,502	87.45%	1,175,138	86,208	1,037,934	88.32%	1,152,457	22,681	98.07%
Board of Ed Services	168,893	109	183,507	108.65%	186,245	69	176,028	94.51%	176,028	10,217	94.51%
Contingency	20,000	0	0	0.00%	20,000	0	0	0.00%	0	20,000	0.00%
On-Behalf TRS	2,065,000	0	0	0.00%	3,000,000	0	0	0.00%	0	3,000,000	0.00%
O&M Fund	375,056	12,627	387,276	103.26%	345,518	3,889	314,532	91.03%	315,126	30,392	91.20%
Total	19,574,110	1,015,750	15,518,768	79.28%	14,237,491	1,120,150	9,292,461	65.27%	11,011,971	3,225,520	77.34%

Excess (deficiency) of rev. over exp.	-	1,043,405	-	3,011,466
Beginning Fund Balance		893,559		132,186
Current liabilities		353,814		8,580
Ending Fund Balance		<u>2,290,778</u>		<u>3,152,233</u>
Cash Balance @ End of Month		<u>2,290,778</u>		<u>3,152,233</u>

5. Approval of Treasurer's Report, May 2020

MID VALLEY SPECIAL EDUCATION COOPERATIVE
Treasurer's Report Summary
May 31, 2020

Education Fund (10, 11, 14, 17)	
Beginning Fund Balance:	3,152,298.63
Prior Period Adjustments:	-71.12
Current Revenues:	719,178.33
Current Expenditures:	1,116,260.63
Ending Fund Balance:	2,755,145.21

Operation and Maintenance Fund (20)	
Beginning Fund Balance:	365,404.88
Prior Period Adjustments:	0.00
Current Revenues:	26,991.69
Current Expenditures:	3,889.46
Ending Fund Balance:	388,507.11

Respectfully submitted by  _____, Director of Business & Human Resources/CSBO

Note: All deposits are being recorded in the month they are posted by the bank regardless of when the Cooperative receives notice of the revenue. If the Board report has been submitted to the Board then the revenue is reported as a "Prior Period Adjustments" on the Treasurer's report

5. **Information**

1. Staff and Student Enrollment, May, 2020



MID-VALLEY SPECIAL EDUCATION STAFF PROFILE
May 31, 2020

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.60	1:1 Assistants	12.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.80	Teaching Assistants	50.00
Principal	1.00	Instructional Facilitator	1.00	Certified School Nurse	1.00	Job Coaches	5.50
Program Supervisors	2.45	Psychologist	0.60	Registered Nurses	4.00	MJC Assistant	1.00
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	LPN 1:1	1.00	MV Assistants	2.50
		Teachers	31.80	CNA 1:1	1.00	HR-Payroll/PD Assistant	0.80
		Vocational Specialists	4.00	Asst.Tech Specialist	0.50		
		Social Workers	5.40	O & M Vision Specialist	1.00		
		Behavior Coach	1.00				
		Elective Teacher	1.00				
Total	6.45	Total	56.80	Total	13.90	Total	71.80
TOTAL MID-VALLEY STAFF							148.95

May 31, 2019

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.10	1:1 Assistants	15.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.60	Vision Assistant 1:1	2.00
Principal	1.00	Instructional Coach	1.00	Certified Nurse - Contracted	0.60	Teaching Assistants	47.00
Program Supervisors	2.90	Psychologist	0.60	Registered Nurses	3.50	Job Coaches	5.10
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	Asst.Tech Specialist	0.50	MJC Assistant	1.00
		Teachers	34.80	O & M Vision Specialist	1.00	MV Assistants	2.50
		Vocational Specialists	4.00			HR-Payroll/PD Assistant	0.80
		Social Workers	5.40				
		Behavior Coach	2.00				
		Elective Teacher	1.00				
Total	6.90	Total	60.80	Total	10.30	Total	73.40
TOTAL MID-VALLEY STAFF							151.40

**Mid-Valley Enrollment-Staffing Profile
May 2020**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN
Little Hands & Voices	Fabyan	9				5	1		2		1					1	2			
New Pathways	Fabyan K-2	5		3			2									1	2	1	D301 1	
New Pathways	Norton Creek 3-5	6				3	3									1	2			
New Pathways	Wasco 2-4	8		2		4	2									1	3			
New Pathways	John Stewart K-3	8			8											1	3			
New Pathways	John Stewart 3-5	7		4	3											1	2			
New Pathways	GMS-S 6-8 (Giese)	6		3		2	1									1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	7			1	3	3									1	3			
New Pathways	GHS 9-12	8				3	5									1	3			
New Pathways	CHS 9-12	5		3	2											1	2			
ELS	Blackberry Creek K-2	7		2	2		3									1	3			
ELS	Blackberry Creek 3-5	7		4	1		2									1	1	2	D301 1 D304 1	
ELS	Prairie Knolls 6-8	6	1	4			1									1		2	D301 2	1
ELS	GHS 9-12	6	1	2	1		2									1	3			
ABLE	Mill Creek K-6	8	1		3	1	3									1	1	4	D302 2 D303 1	1
ABLE	BHS 9-12	4	1	1			2									1	2			1
New Directions	MJC K-2	5			3	1				1						1	1			
New Directions	MJC K-3	6	1		2	2					1					1	2			
New Directions	MJC 4-5	7	1		1	3	1	1								1	1			
New Directions	MJC 6-7	4			1	3										1	1			
New Directions	MJC 7-8	6	1	1	3	1										1	1			
New Directions (Denslow)	MJC 9-12	12	1		3	4	2			1	1					1	1			
New Directions (Barry)	MJC 9-12	7				4	3									1	2			
New Directions (Clark)	MJC 9-12	7			4	2					1					1	2			1
Safe Schools	MJC 9-12	2	1				1									1				
Transition	Shelby	9	2	3	1	1	2									1	2	2	D101 2	
Transition	12+	14	3	2	2	1	6									1.8				
Transition	ECC	12		4	1	7										2	2			
Transition	WCC	14	2		6		6									2	2			
Totals		212	16	38	48	50	51	1	2	2	4	0		0	1	31.8	51	12		4

**Mid-Valley Enrollment-Staffing Profile
May 2020**

	RELATED SERVICE	STUDENT	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST
	VI Students	0															
	HI Students	65	12	6	7	19	21									4	
	OT Students	115	7	29	25	24	28			1	1					3.6	
	PT Students	44	4	9	10	5	16									1.8	
	O&M Students	11			3	5	3							D302 +1		1	
Total Students with Related Services		235	23	44	45	53	68	0	0	1	1	0					
	VI Days	0															
	HI Days	323.77	54.17	22.69	20.37	98.77	127.77										
	OT Days	365.5	12	95.5	83.5	61.4	105.7			3.20	4.20						
	PT Days	151.6	17.5	28.6	36.2	10.2	59.1										
	O&M Days	22.49	0		9.02	6.99	6.48										
Total Minutes with Related Services		863.36	83.67	146.79	149.09	177.36	299.05	0.00		3.20	4.20						
	Non-IEP Students																
	VI																
	HI	15	2	2	3	8											

Student Related Services

**Mid-Valley Enrollment-Staffing Profile
May 2019**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Assist	DISTRICT	RN
Little Hands & Voices	Fabyan	5				2			1		2			D303 +1		1	1			
New Pathways	Fabyan K-1	5		2			3									1	1	1	D301 1	
New Pathways	Norton Creek 3-5	8				5	3									1	3			
New Pathways	Wasco 1-2	7		2		2	3							D303 +1		1	2			
New Pathways	Wasco 4-5	7				5	2									1	2	2	D304 1	
New Pathways	John Stewart K-3	7		1	6											1	2			
New Pathways	John Stewart 3-5	7		3	2		2									1	2	1	D302 1	
New Pathways	GMS-S 6-8 (Giese)	8		3	1	3	1									1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	6		2		1	3									1	2			
New Pathways	GHS 9-12	9		2	2	2	3									1	3			
ELS	Blackberry Creek K-1	5		1	1		3									1	1	1	D304 1	0.5
ELS	Blackberry Creek 2-3	5		1	1		3									1	1	1	D304 1	
ELS	John Stewart 3-5	6		2	1		3									1	1	1	D301 1	
ELS	Prairie Knolls 6-8	4	1	3												1	1	1	D301 1	
ELS	Prairie Knolls 6-8	4		3			1									1	1	1		
ELS	GHS 9-12	5	1		1		3									1	2			
ABLE	Mill Creek K-6	8	2	1	3		2									1	1	3	D302 2 D304 1	1
ABLE	BHS 9-12	6	1	1	1		3									1	1	1	D101 1	1
New Directions	MJC K-2	9	2		2	3				1	1			D101 +1		1	2			
New Directions	MJC 2-3	6			2	4										1	1			
New Directions	MJC 4-5	0														1				
New Directions	MJC 4-5	8			4	2	1			1						1	1			
New Directions	MJC 6-7	5		1	1	3										1	1			
New Directions	MJC 7-8	6	1		2	2					1					1	1			
New Directions	MJC 9-10	10		1	3	3	2			1						1	2			
New Directions	MJC 10-12	10	1		1	5	1			1	1					1	2			
New Directions	MJC 9-12	9	1	2		3				1	2					1	1			1
Safe Schools	MJC 9-12	6			1	4	1							D303 +1		1				
Transition	Shelby	8	3	2		1	2							D302 -1		1	2	2	D101 1 D302 1	
Transition	12+	15	5		1		9									1.8				
Transition	ECC	16.2		4	1	11.2										2	2			
Transition	WCC	14	4		5		5									2	2			
Vision																				
Totals		234.2	22	37	42	61.2	59	0	1	5	7	0		0	5	34.8	46	16		3.5

**Mid-Valley Enrollment-Staffing Profile
May 2019**

	RELATED SERVICE	STUDENT	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST
	VI Students	20	0	5	2	13	0									1	1
	HI Students	76	12	10	5	28	21									4	
	OT Students	42	7	4	11	6	8	1		2	3					3.10	
	PT Students	46	6	10	11	2	17									1.6	
	O&M Students	12	3	2	4		3									1	
Total Students with Related Services		196	28	31	33	49	49	1	0	2	3	0					
	VI Days	101.43	0	31.71	16.67	53.05	0										
	HI Days	327.55	54.17	26.39	15.28	110.88	120.83										
	OT Days	127.64	20.74	14.3	32.12	9.02	32.4	2.70		6.66	9.70						
	PT Days	162.5	22.6	33.79	38.61	2.7	64.8										
	O&M Days	30.86	0	2.3	9.84	8.3	10.42										
Total Minutes with Related Services		749.98	97.51	108.49	112.52	183.95	228.45	2.70		6.66	9.70						
	Non-IEP Students																
	VI																
	HI																

Student Related Services

2. Administrative Liaison Meeting Minutes, May 18,
2020

MidValley Liaison Meeting

In attendance: Lisa Palese, Melissa Jackson, Tim Stoudt, Tanner Seal, Chris Payton, Patti Palagi, Anne Giarrante, Kari Ruh, Fran Eggleston, Mike Potsic,

Time: 1:00pm

Location: MidValley Cooperative

Agenda Item/Facilitator	Notes	Action Step/Person Responsible
<p>Celebrations/Initiatives/Trainings (All)</p>	<p>So excited about how staff have done with Remote Learning! We are all so proud of our staff!</p>	
<p>Staffing Needs & Updates/Lisa</p>	<p>Nurses- currently we need 4 nurses and would like to hire our own vs. contract. 3 are 1:1, 1 is classroom. This is a savings of about a 50% per nurse. We need to decide if we should move forward and grab open nurses or wait. The 1:1s affect D303, D304 & D302.</p>	<p>Tanner- reach out to parents about their thoughts regarding returning if school is in session in the fall- could affect our decisions for nurse hires. Tanner/Lisa will let Liaisons know what feedback we get. Survey to parents of our medically-fragile students.</p>
<p>Upcoming Events/Leadership Team</p>	<p>Mid-Valley: Our only other needs are TAS- which we will wait until we have more info about Fall. D303- hoping to add an additional Psych at the middle-school level. 2 HS LBS at GHS, BPS101: HS SW, 1 SLP retired at BPS, NIU- working on a plan to support behavioral challenges with additional certifications,</p>	
<p>Professional Development Funding</p>	<p>Periodically, districts are using Melissa & Sarah to provide PD to their staff or to provide consultation on students. Right now their salaries are paid for by all. Should we develop a daily rate and take it from the individual district's PD allowance and off the bill for the other districts that are not using their services? Currently their per-diem rate is about \$500.00.</p>	<p>Agreed- districts who utilize the services will be charged the per-diem cost.</p>
<p>ESY Update (Tanner)</p>	<p>230-250 mark, added new students today- teachers have been wonderful about wanting to support their own students! WE will be calling back 3 more teachers today. Still a great deal to do with related services, curriculum, etc. but we are in a good place.</p> <p>Remote Learning Plans - OT/PT referrals refer to their Remote Learning</p> <p>Follow ESY IEP- but definitely use Remote Learning plan as a guide for instruction that works in a remote fashion, if minutes are different double-check with family for clarification.</p> <p>Have your districts made any decisions on</p> <ul style="list-style-type: none"> - language for immunizations (our registration forms are going live asap) - thoughts on modified schedules and SPED roles / union issues on contractual time or expectations 	<p>Lisa/Tanner will let Liaisons know if there are any concerns with related services minutes.</p>
<p>ReOpening Plans</p>	<p>D304: Working on different scenarios based on remote/in-person/partial/etc</p>	

MidValley Liaison Meeting

In attendance: Lisa Palese, Melissa Jackson, Tim Stoudt, Tanner Seal, Chris Payton, Patti Palagi, Anne Giarrante, Kari Ruh, Fran Eggleston, Mike Potsic,

Time: 1:00pm

Location: MidValley Cooperative

Agenda Item/Facilitator	Notes	Action Step/Person Responsible
	D303: Very similar- preparing for many scenarios, even with staff issues, medically-fragile, etc. Considering creative ways to use staff members who may be able to support CORE classes, planning for office space and social distancing, D101, D301 & 302: Very similar- lots of different scenarios.	

3. Business Meeting Information, May 13, 2020

FY21 PROJECTED ENROLLMENT DAYS & PER STUDENT COSTS APRIL 2020
FOR DISTRICT BUDGETING PURPOSES ONLY

5/28/2020

	D101		D301		D302		D303		D304		D25		D129		D131		D427		D428		U46		TOTAL	
	Students	Days	Students	Days	Students	Days	Students	Days	Students	Days	Students	Days	Students	Days	Students	Days								
New Pathways	0	-	15	2,610	14	2,436	12	2,088	12	2,088	0	-	0	-	0	-	0	-	0	-	0	-	53	9,222
ELS K-12	2	350	13	2,275	4	700	0	-	6	1,050	0	-	0	-	0	-	0	-	0	-	0	-	25	4,375
New Directions K-12	4	696	2	348	15	2,610	18	2,784	7	1,218	1	174	0	-	0	-	2	348	3	522	0	-	52	8,700
ABLE K-12	3	435	1	174	4	696	1	174	5	870	0	-	0	-	0	-	0	-	0	-	0	-	14	2,349
LITTLE HANDS & VOICES	0	-	0	-	0	-	3	522	1	174	0	-	0	-	1	174	0	-	0	-	0	-	5	870
SAIL	13	2,262	10	1,583	12	2,088	8	865	9	1,245	0	-	0	-	0	-	0	-	0	-	0	-	52	8,043
TWELVE PLUS	7	1,218	4	696	7	1,218	1	21	11	1,914	0	-	0	-	0	-	0	-	0	-	0	-	30	5,067
Safe Schools*	1	174	1	174	1	174	3	522	3	522	0	-	0	-	0	-	0	-	0	-	0	-	9	1,566
TOTAL	30	5,135	46	7,860	57	9,922	46	6,976	54	9,081	1	174	0	-	1	174	2	348	3	522	0	-	240	40,192

*Projected through year

	FY21 Projected per Student Cost	FY20 Projected per Student Cost	Explanation of Per Student Cost Changes FY20-FY21
New Pathways	47,619	42,455	FY21: Added PT services, 2 less students than this time last year
ELS K-12	48,226	41,019	FY21: Added PT services, 1 less student than this time last year, 2.5 additional TAs compared to this time last year due to change in complexity of students joining ELS
New Directions K-12	29,422	27,514	FY21: Added OT and Speech services, 1 less student than this time last year
ABLE K-12	58,873	38,289	FY21: Added Speech, OT & PT services, & additional nursing services, 2 less students than this time last year, costs could decrease if we hire our own nurses (overall \$40,000.00)
LITTLE HANDS & VOICES	39,139	56,533	FY21: Added Speech & 2 more students to start the year, out of district students included in this program
SAIL	25,838	22,730	FY21: Added OT, PT services, 2 more students than this time last year
TWELVE PLUS	9,754	11,337	FY21: 10 more students projected = lower per-student cost
Safe Schools	6,818	4,694	FY21: projecting 9 students instead of 12 = higher per-student cost



FY21 PRELIMINARY 1st DRAFT PROPOSED BUDGET

MV Finance Committee 5-13-2020

The following are the major highlights of the FY21 preliminary tentative budget. The total operating budget percent change from FY20 to FY21 is a very slight increase of .68%. With the Evidence Based Funding reimbursement to the districts the operating budget shows an increase of .76%. Related services and distributed costs such as administration are separated from program budgets in the summary page. Related services, all except hearing, will be included in each program budget for tuition purposes.

First projected enrollment for the programs for the start of the school year is approximately 240 students which also includes 9 projected Safe School students. Last year at this time 238 students were projected to enroll. There are still approximately 10 students that are unconfirmed.

Salary Increases: Actual Salaries: 3.5% for TAs, Admin Assts., & Job Coaches; 1.5% - 6% Teachers and Therapists. Benefits: 6%. New insurance rates will start January 1, 2021. Reduction of 25% to all supplies.

- 1) Evidence Based Funding: Mid Valley is expecting minimum based funding of \$969,170 for FY21. This money is sent quarterly to the districts.
- 2) Little Hands & Voices: 5 confirmed students with 1 additional student unconfirmed. Referrals to this program are known later than the referrals to the other programs.
- 3) New Pathways Autism program: Reduction of 2.5 teaching assistants.
- 4) The ELS program: Enrollment & Staffing will remain the same.
- 5) The ABLE program: Staffing will stay the same as in FY20. Need a RN for the Batavia High School class. Used contracted services in FY20. May also need an additional RN/LPN 1:1.
- 6) The SAIL program: Reduction of ECC class but additional class needed at Shelby. New 2nd floor space ready to go for next year. One teacher retiring at the end of FY21. Using ALOP funds for 1 teacher. The ALOP fund offset for SAIL is \$143,133.
- 7) Twelve Plus program: Enrollment projections are 30-35 students which is an increase of 10 students from FY20 projections at this same time. This number does fluctuate during the year. Staffing will remain the same.
- 8) The New Directions program: Projected enrollment is 52 with another 3 possible students. Like 12+ this number does fluctuate during the year. ALOP funds offset for ND is \$416,551.
- 9) Health: We were able to hire a full time CSN this year. In past years we had a part time contracted nurse.
- 10) APE: We received an approval from the Board for a .20 FTE increase in APE. This support will come from D304 for FY21 in order to cover all of the APE classes. D304 would bill us directly for this service.

- 11) PT: After our needs assessment earlier this year it was recommended that we increase our PT by .20. This new amount is now reflected in the FY 21 budget.
- 12) OT: As a result of the needs assessment, a recommendation was made for an increase of .50 FTE which is now in the FY21 budget.
- 13) Vision: The districts have all decided to take care of their own vision services for FY21. Therefore, there is a reduction of 1 FTE Orientation & Mobility Specialist in the FY21 vision budget. All that remains in the vision budget is a small supervision/technical services from NIA in the amount of \$1,468.
- 14) Hearing, Psychology, and Assistive Technology staffing will stay the same.
- 15) Social Work: Staff FTE will stay the same as FY20.
- 16) Speech: A reduction of .40 FTE in staffing.
- 17) The Administrative budget: Increased by 2.33%. Reduction of .50 Administrative Assistant. Mid-Valley is not going to hire this open position for FY21. An additional .20 FTE administrative assistant was added to the Administration budget. This .20 FTE was moved from the professional development budget to the administrative budget. There was a 25% increase in our administrative fee to D303. Reduction of 25% in supplies.
- 18) The O & M budget: Decrease of 15.08%. The amount set aside for capital improvements for FY21 is \$50,000. This is a decrease of \$50,000 from FY20. Projects include removing carpeting and replacing it with tile on the MJC side (will use FY20 funds). Replacement of casework, countertops, and sinks in 4 rooms. Also casework and countertops for the nurse office, conference room, and main office at Mades Johnstone. May add 3 additional cameras to MJC blind spots.
- 19) Behavior/Instructional Coaches: 1 FTE behavior coach and 1 FTE instructional coach to support Mid-Valley programs and districts. The cost of the behavioral coach will be directly billed to the districts. Part of the instructional coach costs (.50 FTE) are in the ALOP budget. The other .50 FTE is in the instructional budget. There is 1 FTE behavior/instructional coach administrator who will be working with St. Charles D303. All costs associated with this administrative coach will be paid by D303.
- 20) Technology: will be directly billed by percentages. FY21 is the second year of a three-year lease. Total amount is \$42,182.
- 21) ALOP: Revenue budget of \$475,000. The majority of the ALOP funds will be used to continue to pay 6 staff members: .90 FTE social worker, 1.0 vocational specialist, 1.0 high school classroom teacher, 1.0 FTE middle school teacher, 1.0 job coach, and a .50 Instructional Coach. New for FY21: ALOP funds will pay for a SAIL teacher, the 2nd floor space at Shelby, and the new Edmentum program.
- 22) The anticipated revenues for Medicaid outreach will be used to pay the rent for the original space at Shelby.

MID VALLEY SPECIAL EDUCATION COOPERATIVE
FY21 PROPOSED DRAFT BUDGET SUMMARY BY PROGRAMS, SERVICES & SUPPORTS
FINANCE MEETING 5-13-2020

	FY19	FY20	FY20	FY21	Variance Projected Year End FY20 - Proposed FY21	Variance %
PROGRAM/SERVICVE/SUPPORTS	Audited Actual	Adopted Budget	Projected Year End	Proposed Budget		
Little Hands & Voices	148,300	155,427	168,580	150,648	(17,932)	-10.64%
New Pathways	1,381,599	1,517,493	1,478,378	1,534,078	55,700	3.77%
ELS	763,670	623,981	696,874	708,703	11,829	1.70%
ABLE	429,512	456,538	495,639	488,716	(6,923)	-1.40%
SAIL	665,962	677,668	643,295	645,386	2,091	0.33%
TWELVE PLUS	194,445	212,630	225,212	238,607	13,395	5.95%
New Directions K-12	1,011,144	1,106,242	1,030,537	1,165,112	134,575	13.06%
Safe Schools	118,608	121,154	117,926	118,347	421	0.36%
Vocational Services	369,746	347,743	362,765	353,753	(9,012)	-2.48%
Health	55,677	64,760	44,030	107,293	63,263	143.68%
Psych	41,788	44,876	45,653	48,052	2,399	5.25%
APE	99,872	99,839	99,127	100,969	1,842	1.86%
Assistive Technology	69,481	66,214	69,019	77,478	8,459	12.26%
Social Work	436,706	371,663	357,344	377,657	20,313	5.68%
Speech	439,978	451,420	461,751	449,263	(12,488)	-2.70%
Physical Therapy	160,415	171,225	175,705	209,494	33,789	19.23%
Occupational Therapy	297,077	291,828	308,827	356,082	47,255	15.30%
Vision	215,263	133,327	121,553	1,468	(120,085)	-98.79%
Hearing Itinerants	441,962	354,996	327,920	358,919	30,999	9.45%
Improvement of Inst	98,556	98,849	97,791	96,710	(1,081)	-1.11%
General Admin	656,903	680,452	671,176	713,171	41,995	6.26%
Board of Ed Svcs	185,492	180,345	145,019	188,180	43,161	29.76%
Retirement Expenses	11,925	25,900	30,940	5,400	(25,540)	-82.55%
ESY	262,631	295,332	282,178	225,000	(57,178)	-20.26%
Total Ed Fund	8,556,712	8,549,902	8,148,999	8,718,486	569,487	6.99%
Total % Change FY20 Adopted Ed Fund Budget to FY21 Proposed Ed Fund Budget				1.97%		
O&M	315,733	288,018	284,338	244,575	(39,763)	-13.98%
Total O&M	315,733	288,018	284,338	244,575	(39,763)	-13.98%
Total % Change FY20 Adopted O&M Budget to FY21 Proposed O&M Budget				-15.08%		
One to One Aides	498,817	463,353	444,208	404,968	(39,240)	-8.83%
Technology - Direct Billed	34,419	57,500	62,578	42,182	(20,396)	-32.59%
Behavior Coaches - Direct Billed	291,046	226,790	226,894	240,900	14,006	6.17%
Total Direct Bill	824,282	747,643	728,450	688,050	(45,629)	-6.26%
Total Tuition Operating Budget	9,696,727	9,585,563	9,161,787	9,651,111	484,095	5.28%
Total Percent Change FY20 Adopted to FY21 Proposed Budget				0.68%		
Base Funding Minimum Reimbursement	(969,171)	(969,170)	(969,170)	(969,170)		
Total Tuition with Personnel Reimb (EBF)	8,727,556	8,616,393	8,100,177	8,681,941		
Total Percent Change FY20 Adopted to FY21 Proposed Budget w/ Reimbursement				0.76%		
Total Students in Programs		238		240		
Per Student Cost in Programs		40,275		40,213		
Per Student Cost in Programs w/ Reimb		36,203		36,175		
Total Students: Programs, HI		331		311		
Per Student Cost in Programs, HI		28,959		31,033		
Per Student Cost in Programs, HI w/ Reimb		26,031		27,916		

Mid Valley Revenue and Expenditures - Not included in Original Tuition Invoices				
	FY19 Audited Actual	FY20 Adopted Budget	FY20 Projected Year End	FY21 Proposed Budget
Revenue				
MV/PD Expenses / IDEA Part B Flow Through	82,978	103,320	96,700	96,700
Total Other Revenue	82,978	103,320	96,700	96,700
*Transportation	23,086	4,500	8,773	6,500
*Step/Dors Grant	66,732	50,000	52,950	45,000
*Safe Schools	59,934	75,000	69,176	75,000
**ALOP	379,820	375,000	502,063	475,000
***Medicaid Admin Outreach	56,366	55,000	52,400	45,000
Total Tuition Offset Revenue	585,938	559,500	685,362	646,500
Total Revenue	668,916	662,820	782,062	743,200
Expenditures				
**ALOP	342,157	407,098	395,475	559,683
***Medicaid Admin Outreach	40,648	46,615	50,518	42,155
MV/PD Expenses / IDEA Part B Flow Through	82,978	96,700	75,854	96,700
Total MV Only Expenditures - Not included in Tuition	465,783	550,413	521,847	698,538

*Transportation, Step/Dors, & Safe Schools credit received on tuition bills
**ALOP reduces costs to SAIL & ND programs
***Medicaid pays for Shelby rent - reduces costs for SAIL

6. **For Discussion**

1. Mid-Valley Administrative Office Summer Hours



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: June 3, 2020

RE: Summer Hours

During the Summer of 2020, the Mid-Valley Special Education Cooperative will continue to work together to ensure the safety of our staff and guests by practicing social-distancing measures. The Administrative and Office Staff will continue to work remotely when possible, while ensuring that each day team members are available at the office to support our staff and community. Our office hours for the Summer of 2020 are as follows:

May

Monday, May 25: Closed for Memorial Day
Tuesday May 26- Thursday, May 28: 8:00am - 3:00pm
Friday, May 29: Closed

June

Monday - Thursday: 8:00am-3:00pm
Fridays: Closed

July & August

July 1: 8:00am-3:00pm
July 2-3: Closed for 4th of July Holiday
July 6-17: Monday - Thursday 8:00am-3:00pm
Closed Fridays

Beginning July 20th: Monday-Friday 7:30am-4:00pm

7. **For Action**

1. Approval of the Personnel Report, May, 2020

Mid Valley Special Education Cooperative
Regular Meeting Wednesday, June 3, 2020

SUBJECT: Personnel Report

Classified Staff

A. Classified Staff Resignations, Retirements and/or Terminations for School Year 2019-2020.				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>
Litster, Susan	Teaching Assistant	Mill Creek - ABLE	Resignation	06/08/2020
Parson Greene, Emily	Job Coach	Mid-Valley, Baker Memorial	Resignation	05/22/2020

B. Classified Staff Recommended for Employment for School Year 2020-2021.				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Salary</i>	<i>Effective Date</i>
BECKMAN, SUSAN	.50 Occupational Therapist & .25 Job Coach	Mid-Valley Various	\$43,512 \$19.69/Hour	08/10/2020

C. Classified Staff Recommended for ESY Employment for Summer 2020.				
<i>Name</i>	<i>Position</i>	<i>Salary</i>	<i>Effective Date</i>	
BUOY, ALICE BETH	Teaching Assistant	\$550.40	06/22/2020	
DIORIO, MICHELLE M	Teaching Assistant	\$1,100.80	06/22/2020	
DIXON, LEEANN M	Teaching Assistant	\$550.40	06/22/2020	
DRESSLER, ELISA A	Teaching Assistant	\$1,100.80	06/22/2020	
HENDRICKSON, VINITA B	Teaching Assistant	\$550.40	06/22/2020	
HEISS, CHERI	Teaching Assistant	\$550.40	06/22/2020	
KIRBY, KIM	Teaching Assistant	\$550.40	06/22/2020	
MC SWEENEY, STEPHANIE	Teaching Assistant	\$550.40	06/22/2020	
SURTA, LESLIE	Teaching Assistant	\$550.40	06/22/2020	
THIEM, JULIE	Teaching Assistant	\$1,100.80	06/22/2020	
BECKMAN, SUSAN	Occupational Therapist	\$2,016.00	06/22/2020	
DEMOLA, ANDREA J	Occupational Therapist	\$1,512.00	06/22/2020	
HAMMACK-COTE, MANDY L	Physical Therapist	\$3,360.00	06/22/2020	
HENNE, RONA	Occupational Therapist	\$2,016.00	06/22/2020	
STELLATO, JENNIE L	Occupational Therapist	\$3,696.00	06/22/2020	
VANTINE, ANDREA	Occupational Therapist	\$3,696.00	06/22/2020	

Licensed Staff

D. Licensed Staff Resignations, Retirements and/or Terminations for School Year 2019-2020.				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>

E. Licensed Certified Staff Recommended for ESY Employment for Summer 2020.				
<i>Name</i>	<i>Position</i>	<i>Salary</i>	<i>Effective Date</i>	
AKERS, BETHANY E	Teacher	\$3,696.00	06/22/2020	
ANDUJAR, JESSICA	Speech Language Pathologist	\$3,696.00	06/22/2020	
BELICH, KAREN E	Teacher	\$3,696.00	06/22/2020	
BENDIKAS, SUZIE	Teacher	\$2,016.00	06/22/2020	
BUCARO, NINA	Teacher	\$3,696.00	06/22/2020	
CANNONE, ANNA	Speech Language Pathologist	\$3,696.00	06/22/2020	
Carrington-Warren, JoAnne	Teacher	\$3,696.00	06/22/2020	
Carson, Enyth	Teacher	\$3,696.00	06/22/2020	

CHALUS, TIANA T	Teacher	\$3,696.00	06/22/2020
DENSLOW, MICHAEL	Teacher	\$3,696.00	06/22/2020
Evans, Alyssa	Teacher	\$3,696.00	06/22/2020
Fischer, Charlotte	Teacher	\$3,696.00	06/22/2020
FISHER, CAROL R	Teacher	\$3,696.00	06/22/2020
FRANTZEN, ALICIA	Social Worker	\$3,696.00	06/22/2020
Garcia, Molly	Social Worker	\$1,008.00	06/22/2020
Hueneke, Cynthia	Teacher	\$3,696.00	06/22/2020
Jackson, Jackie	Teacher of the Visually Impaired	\$1,134.00	06/22/2020
KAPLAN, MINDY A	Speech Language Pathologist	\$3,696.00	06/22/2020
Kelly, Elena	Teacher	\$3,696.00	06/22/2020
KIZIOR, REESA J	Social Worker	\$3,696.00	06/22/2020
Kohler, Thomas	Teacher	\$3,696.00	06/22/2020
Koranda, Diana	Speech Language Pathologist	\$504.00	06/22/2020
LIKAR, KATIE J	Teacher	\$3,696.00	06/22/2020
Malkowski, Sarah	Teacher	\$3,696.00	06/22/2020
MATE, TERRI L	Teacher	\$3,696.00	06/22/2020
MC CAFFERTY, SARAH	Teacher	\$2,016.00	06/22/2020
MCCARTHY, MAGEN	Teacher	\$3,696.00	06/22/2020
MCDOWELL, KASSIE	Teacher	\$3,696.00	06/22/2020
MILLS, MELISSA A	Instructional Coach	\$3,696.00	06/22/2020
Mittman, Valerie	Speech Language Pathologist	\$3,696.00	06/22/2020
MONTGOMERY, LINDSEY	Teacher	\$3,696.00	06/22/2020
Moroni, Haley	Teacher	\$3,696.00	06/22/2020
NISSEN, MACKENZIE	Teacher	\$3,696.00	06/22/2020
Clanton, Dawn	Teacher	\$3,696.00	06/22/2020
Rogers (Hagemann), Meggan	Teacher	\$3,696.00	06/22/2020
SAWALSKI, ALTHEA	Teacher	\$3,696.00	06/22/2020
SELL, JODI M	Speech Language Pathologist	\$3,696.00	06/22/2020
STROMEK, RAVEN	Teacher	\$3,696.00	06/22/2020
Sybrant, Ellen	Speech Language Pathologist	\$3,696.00	06/22/2020
TREDUP, KAREN E	Teacher	\$3,696.00	06/22/2020
VIA, JAYSON	Teacher	\$3,696.00	06/22/2020
WALLACE, JOSEPHINE	Teacher	\$3,696.00	06/22/2020
Zabran, Kelly	Teacher	\$3,696.00	06/22/2020
Zaragoza, Francis	Teacher	\$3,696.00	06/22/2020
Zirlin, Marisa	Teacher	\$3,696.00	06/22/2020

F. Licensed Certified Staff Recommended for Employment for School Year 2020-2021.			
<i>Name</i>	<i>Position</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>

G. Background Data on Licensed Educators Recommended for Employment for School Year 2020-2021.	
Name	
License Endorsements	
Education	
Relevant Experience	
Name	
License Endorsements	
Education	
Relevant Experience	

RECOMMENDATION: Approval.

2. Approval of Administrator Salaries



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
 1304 Ronzheimer Avenue
 St. Charles, IL 60174
 Phone: 331-228-4873
 Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: June 3, 2020

RE: Approval of Administrator Salaries

The Executive Director recommends approval of the following Administrator Salaries for the 2020-21 school year. We are entering into the second year of our 5-year Mid-Valley Negotiated Agreement. The average non-administrative staff salary increase for this upcoming year is 3.5%. Melissa Jackson is entering her last year and will be retiring at the end of the 2020-21 school year. Tim Stoudt will continue in his part-time role as Coordinator for our S.A.I.L. program as well as the Supervisor of our Vocational Specialists. Jennifer Phillips will continue to be assigned full-time to D303. The Executive Director recommends a 3% increase for each member of the Administrative Team. The exception is Melissa Jackson who is on the retirement track at 4%.

RETIREMENT TRACK 4%	FY20 SALARY	Amt of Increase	Proposed 2020-21 Salary (3% Increase)
JACKSON, MELISSA R	\$110,553.00	\$4,42.002	\$114,975.00
Part Time 10 Month			
TIM STOUDT .45 FTE	\$46,649.75	\$1,399.49	\$48,049.24
10 Month			
PAYTON, CHRISTOPHER E	\$100,000.00	\$3,000.00	\$103,000.00
PHILLIPS, JENNIFER L	\$93,878.94	\$2,816.37	\$96,695.31
12 Month			
PALESE, LISA M	\$136,000.00	\$4,080.00	\$140,080.00
SPORER, NANCY J	\$114,273.00	\$3,428.19	\$117,701.19
SEAL, TANNER A	\$87,500.00	\$2,625.00	\$90,125.00
TOTALS	\$688,854.69	\$21,771.05	\$710,625.74

**MID-VALLEY SPECIAL EDUCATION COOPERATIVE
2019-20 TOTAL COMPENSATION REPORT
PUBLIC ACT #097-0609**

NAME	POSITION	TOTAL COMPENSATION	FY20 SALARY	RETIREMENT	EMPLOYER PAID HEALTH INSURANCE	ANNUITY	TRAVEL ALLOWANCE	VACATION DAYS	SICK DAYS	NOTES
JACKSON, MELISSA R	Program Supervisor	\$153,222.76	\$110,553.00	\$9,613.36	31,424.40		\$1,632.00		15	RETIREMENT TRACK 4%
PAYTON, CHRISTOPHER E	Principal	\$125,584.50	\$100,000.00	\$8,695.70	15,256.80		\$1,632.00		15	10 MONTH
PHILLIPS, JENNIFER L	Director of Professional Learning	\$137,257.09	\$93,878.94	\$8,163.43	33,582.72		\$1,632.00		15	10 MONTH
PALESE, LISA M	Executive Director of MVSEC	\$166,531.58	\$136,000.00	\$13,450.54	15,449.04		\$1,632.00	20	15	12 MONTH
SPORER, NANCY J	Director of Business and Human Resources /CSBO	\$146,408.49	\$114,273.00	\$9,936.84	19,423.92	1,142.73	\$1,632.00	22	15	12 MONTH
SEAL, TANNER A	Program Supervisor	\$127,988.26	\$87,500.00	\$7,608.74	31,247.52		\$1,632.00	20	15	12 MONTH

RETIREMENT TRACK 4%

JACKSON, MELISSA R	
Part Time 10 Month	
TIM STOUDT .45 FTE	\$46,649.75
10 Month	
PAYTON, CHRISTOPHER E	
PHILLIPS, JENNIFER L	
12 Month	
PALESE, LISA M	
SPORER, NANCY J	
SEAL, TANNER A	
TOTALS	

Amt of Increase	3.5% Increase	Amt of Increase	3% Increase (in 1st Draft Budget)	Amt of Increase	2.5% Increase
4,422		4,422		4,422	
\$1,632.74	\$48,282.49	\$1,399.49	\$48,049.24	\$1,166.24	\$47,815.99
\$3,500.00	\$103,500.00	\$3,000.00	\$103,000.00	\$2,500.00	\$102,500.00
\$3,285.76	\$97,164.70	\$2,816.37	\$96,695.31	\$2,346.97	\$96,225.91
\$4,760.00	\$140,760.00	\$4,080.00	\$140,080.00	\$3,400.00	\$139,400.00
\$3,999.55	\$118,272.56	\$3,428.19	\$117,701.19	\$2,856.83	\$117,129.83
\$3,062.50	\$90,562.50	\$2,625.00	\$90,125.00	\$2,187.50	\$89,687.50
\$24,662.56		\$21,771.05		\$14,461.96	

3. Approval of Waubonsee Community College
Facilities Agreement



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: June 3, 2020

RE: Approval of Waubensee Community College Facilities Contract

The Executive Director recommends approval of the Waubensee Community College Facilities Contract to house the S.A.I.L. Program classroom. Mid-Valley has been partnering with Waubensee Community College (WCC) since Fall, 2009. Students are exposed to an on-campus experience as well as enrollment in specified courses. Students attend for six (6) hours per day, 4 days per week. Due to COVID-19, our contract with WCC will begin 2 weeks later this year. The SAIL team will work together to alternate using the space at Shelby during this time. Please note a decrease in the overall cost due to this delay.

	Fall		Spring
2018	\$6210	2018	\$6840
2019	\$6300	2019	\$6840
2020	\$5760	2020	TBD

FACILITIES CONTRACT

Waubonsee Community College

Sugar Grove Campus
Route 47 at Waubonsee Drive
Sugar Grove, Illinois 60554-9454
Telephone: (630)466-7900
Fax: (630)466-3594

Aurora Downtown Campus
18 S. River Street
Aurora, IL 60506-4134
Telephone: (630)801-7900
Fax: (630)906-4127

Aurora Fox Valley Campus
2060 Ogden Avenue
Aurora, Illinois 60504-7222
Telephone: (630)585-7900
Fax: (630)585-6344

Plano Campus
1000 Waubonsee Drive
Plano, IL 60545-2013
Telephone: (630)552-7900
Fax: (630)585-6344

Organization: Mid Valley Special Education Cooperative **Contact:** Lisa Palese **Email:** lisa.palese@d303.org

Address: 1304 Ronzheimer Avenue, St. Charles, IL 60174 **Tax Exempt:** Yes # E9950-7994-05 No

Date of Event: 8/24-12/18/2020 **Day of Week:** M,T,W, & TH **Location Assigned:** WGL 120

Start Time: 8:30 AM **End Time:** 2:30 PM **Estimated Attendance:** 15

Day Phone: 331-228-4873 **Evening Phone:** Same

Will there be admission charge? Yes No **Sale of any item?** Yes No

Nature of Function: S.A.I.L Program (Fall Term 2020)

M-TH (4 days a week) \$15.00 per/hr X 6 hours equals \$90 per day	Rental Fee: \$5,760.00
\$90.00 per day X 64 days= \$5,760.00	Janitorial Service Fee:
COVID-19 might effect these dates.	Technical Fee:
WCC closed for Labor Day 9/7/2020 and Thanksgiving 11/23-11/29/2020.	Event Staff Fee:
Hours on noted days are NOT included in total cost.	Other Fee Amount:
TOTAL: \$5,760.00	Total Due: \$5,760.00

I, the undersigned, hereby certify that I am the appointed representative of the organization requesting use of the college facilities. I hereby expressly agree, individually and on behalf of said organization, to indemnify, defend, and forever hold harmless Community College District 516 (Waubonsee Community College), its officers, board members, and employees, individually and collectively, as to any claim or claims which might arise out of the use of the college facilities as herein provided.

I further certify that a copy of the **General Procedures, Terms, and Conditions Governing Use of Waubonsee Community College Facilities** has been received and read and that agreement is made to abide by the terms and conditions thereof (*see next page*).

Signature of Applicant: *Lisa Palese*

Date: 5-27-20 Telephone Day: 331-228-5511 Evening: 630-567-0412

Address: 1304 Ronzheimer Ave. St. Charles, IL 60540

Approved by **Executive Director of Campus Safety and Operations:** *[Signature]* **MAY 28 2020**

_____ is designated as the college representative to respond and coordinate emergency procedures as outlined in Waubonsee Community College guidelines for facilities usage.

Upon receipt of contract, ATTACH PAYMENT of: \$ 5,760.00
 Make check payable to **Waubonsee Community College Attention: Bursar Office**
 Route 47 at Waubonsee Drive
 Sugar Grove, Illinois 60554-9454

All scheduled activities must have a signed contract 5 days prior to activity start date.

8. **New Business**

9. **Adjournment**