

## **Executive Advisory Board Meeting**

Wednesday, March 4, 2020 9:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.  
Charles, IL 60174

1. **Call to Order**

2. **Approval of the Agenda**

3. **Public Comment**

4. **Consent Agenda**

1. Approval of Minutes, Executive Board Meeting,  
February 5, 2020



## ***Mid-Valley Special Education Cooperative***

1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
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### **Executive Advisory Board Meeting February 5, 2020 9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, February 5, 2020 at the Mid-Valley Special Education Cooperative, Administration Building.

#### **Call to Order**

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:02 a.m.

#### **Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304 and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

#### **Approval of the Agenda**

Dr. Pearson called for the Approval of the Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

#### **Public Comment**

None

#### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, January 8, 2020
- 4.2 Approval of Bills, January 2020
- 4.3 Approval of Payroll, January 2020
- 4.4 Approval of Financial Report, January 2020
- 4.5 Approval of the Treasurer's Report
- 4.6 Board Policy Memo
- 4.7 Approval of Board Policy 2:100: Board Member Conflict of Interest
- 4.8 Approval of Board Policy 2:105: Ethics and Gift Ban
- 4.9 Approval of Board Policy 2:200: Types of Advisory Board Meetings
- 4.10 Approval of Board Policy 2:220: Board Meeting Procedure
- 4.11 Approval of Board Policy 2:260: Uniform Grievance Procedure
- 4.12 Approval of Board Policy 4:15: Identity Protection
- 4.13 Approval of Board Policy 4:30: Revenue and Investments
- 4.14 Approval of Board Policy 4:60: Purchases and Contracts
- 4.15 Approval of Board Policy 4:80: Accounting and Audits
- 4.16 Approval of Board Policy 4:150: Facility Management and Building Programs
- 4.17 Approval of Board Policy 5:10: Equal Employment Opportunity and Minority Recruitment
- 4.18 Approval of Board Policy 5:20: Workplace Harassment Prohibited
- 4.19 Approval of Board Policy 5:30: Hiring Process and Criteria
- 4.20 Approval of Board Policy 5:50: Drug- and Alcohol-Free Workplace; E-Cigarettes, Tobacco, and Cannabis Prohibition

- 4.21 Approval of Board Policy 5:90: Abused and Neglected Child Reporting
- 4.22 Approval of Board Policy 5:100: Staff Development Program
- 4.23 Approval of Board Policy 5:120: Employee Ethics; Conduct; and Conflict of Interest
- 4.24 Approval of Board Policy 5:200: Terms and Conditions of Employment and Dismissal
- 4.25 Approval of Board Policy 5:220: Substitute Teachers
- 4.26 Approval of Board Policy 5:250: Leaves of Absence
- 4.27 Approval of Board Policy 5:290: Employment Termination and Suspensions
- 4.28 Approval of Board Policy 5:330: Sick Days, Vacation, Holidays, and Leave
- 4.29 Approval of Board Policy 6:20: Calendar and Day
- 4.30 Approval of Board Policy 6:150: Home and Hospital Instruction
- 4.31 Approval of Board Policy 6:300: Graduation Requirements
- 4.32 Approval of Board Policy 7:20: Harassment of Students Prohibited
- 4.33 Approval of Board Policy 7:150: Agency and Police Interviews
- 4.34 Approval of Board Policy 7:180: Prevention of and Response to Bullying, Intimidation, and Harassment
- 4.35 Approval of Board Policy 7:270: Administering Medicines to Students
- 4.36 Approval of Board Policy 8:30: Visitors to and Conduct on School Property
- 4.37 Approval of Board Policy 5:20-E: Resolution to Prohibit Sexual Harassment

Dr. Pearson called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

### **Information**

#### **5.1 Student and Staff Enrollment, January 2020**

Mrs. Palese reported the student/staff enrollment for January 2020 and 2019 for comparison.

#### **5.2 Administrative Liaison Meeting Minutes, January 27, 2020**

Mrs. Palese shared the minutes from the Administrative Liaison Meeting that took place on January 27, 2020 stating that there was a heavy focus on enhancing Professional Development.

#### **5.3 February 2020 Institute Day**

Mrs. Palese explained that the February 28, 2020 Institute Day will be a “choose your own day” event having different stations with 18 staff members presenting.

#### **5.4 Youth Voices Forum on Mental Health**

Mrs. Palese shared that Geneva High School will be hosting this forum on February 21, 2020. This event is for high school students whose lives have been affected by mental health challenges.

#### **5.5 Room Use Deadline, March 1, 2020**

Mrs. Palese informed the Board that all classes for the 2020-2021 school year have been set. Three programs will be moved to new locations.

### **For Discussion**

None

### **For Action**

#### **7.1 Approval of the Personnel Report, January, 2020**

Dr. Stirn motioned, seconded by Dr. Leden for Approval of the Personnel Report. Motion carried by unanimous roll call vote.

#### **7.2 Approval of the OT/PT Staff Increase**

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of the OT/PT Staff Increase. Motion carried by unanimous roll call vote.

### **7.3 Approval of the Shelby Contract**

Dr. Stirn motioned, seconded by Dr. Mutchler for Approval of the Shelby Contract. Motion carried by unanimous roll call vote

### **New Business**

Dr. Leden gave a special thank you to two of our Mid-Valley staff members, Tanner Seal and Magen McCarthy, for all their help with Kaneland's Strategic Planning. Mrs. Palese also introduced Rudy Via and Magen McCarthy who are working on their Administrative Internships with her and Chris Payton and have been a tremendous help to Mid-Valley.

### **Adjournment**

Motion made by Dr. Leden and seconded by Dr. Hichens. By consensus the motion carried 5-0 Ayes.

**The meeting adjourned at 9:22 AM**

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Chair of the Mid-Valley Board

***The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, March 4, 2020, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174***

2. Approval of Bills, February, 2020

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: HARRIS BANK		Bank Account: 3445079						
11464	02/24/2020	1159	A-D BACKGROUND RESOURCES LLC	6761	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$60.00	
							Check Total:	\$60.00
11432	02/07/2020	1149	AQUARIUM MAINTENANCE & DESIGN, INC.	4888 Balance	10.1920.0000.000.000.000	CONTRIBUTIONS & DONATIONS FROM PRIVATE	\$750.00	
							Check Total:	\$750.00
11465	02/24/2020	1159	AUTISM, BEHAVIORAL & EDUCATION SERVICES	001	14.0000.2210.319.000.320	CONSULT/CONTRACT/PURC H SRVC	\$1,250.00	
							Check Total:	\$1,250.00
NCB	02/14/2020	1156	AXA EQUITABLE	V18837	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$425.00	
NCB	02/14/2020	1156	AXA EQUITABLE	V18837	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.00	
NCB	02/28/2020	1167	AXA EQUITABLE	V846245	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$425.00	
NCB	02/28/2020	1167	AXA EQUITABLE	V846245	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.00	
							Check Total:	\$870.00
11466	02/24/2020	1159	BATAVIA ENTERPRISES	MARCH RENT 2020	10.0000.1200.325.000.920	FACILITY RENTAL	\$5,416.33	
							Check Total:	\$5,416.33
11467	02/24/2020	1159	BELICH, KAREN	REIMB PHYSICAL/TEST	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$132.40	
							Check Total:	\$132.40
11433	02/07/2020	1149	BENJAMIN SCHOOL DIST #25	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$363.30	
							Check Total:	\$363.30
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$14.00	
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$42.52	
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.332.000.078	STAFF TRAVEL	\$30.00	
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$97.59	

## MID VALLEY SPECIAL EDUCATION COOP

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Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$92.08
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$137.13
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$266.89
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$46.10
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$49.95
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$44.58
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.078	INSTRUCTIONAL SUPPLIES	\$168.59
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$14.98
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$173.11
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$200.89
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.1200.415.000.132	INSTRUCTIONAL SUPPLIES	\$29.99
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2139.410.000.130	SUPPLIES/MATERIALS	\$160.00
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2139.417.000.130	ASSESSMENTS	\$45.36
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2190.418.000.114	EQUIPMENT <\$500	\$335.35
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2210.410.000.120	SUPPLIES/MATERIALS	\$7.89
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2320.360.000.140	PRINTING AND BINDING	\$87.03
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$9.80
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$78.55
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2320.640.000.140	DUES/FEES/MEMBERSHIPS	\$65.00

## MID VALLEY SPECIAL EDUCATION COOP

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Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$26.97
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$100.00
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$73.52
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$33.37
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$55.99
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$148.95
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.2210.312.000.320	STAFF DEV PROGRAMS/ADMIN ASST	\$745.00
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.2210.312.001.320	STAFF DEV COORDINATORS	\$732.50
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.2210.312.002.320	STAFF DEV BUS MGR	\$319.00
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.2210.312.140.320	STAFF DEV EX DIRECTOR	\$200.00
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.2210.314.000.320	STAFF DEV CO-OP WIDE	\$289.60
11468	02/24/2020	1159	BMO C/O HARRIS TRUST AND SAVINGS BANK	2/5/2020 STATEMENT	14.0000.2210.314.000.320	STAFF DEV CO-OP WIDE	\$31.00
Check Total:							\$4,953.28
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5033591	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$439.57
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5033591	10.0000.1200.314.000.028	CONSULTANTS	\$424.41
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5033591	10.0000.1200.314.000.028	CONSULTANTS	\$1,041.81
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5045111	10.0000.1200.314.000.028	CONSULTANTS	\$334.87
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5112776	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$303.15
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5112776	10.0000.1200.314.000.014	CONSULTANTS	\$734.47
11434	02/07/2020	1149	BRIGHTSTAR KANE COUNTY	5112776	10.0000.1200.314.000.028	CONSULTANTS	\$1,587.52
Check Total:							\$4,865.80
11458	02/14/2020	1158	BRIGHTSTAR KANE COUNTY	5195705	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$727.56
11458	02/14/2020	1158	BRIGHTSTAR KANE COUNTY	5195705	10.0000.1200.314.000.028	CONSULTANTS	\$1,736.35
Check Total:							\$2,463.91

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### Disbursement Detail Listing

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Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11469	02/24/2020	1159	CAZZATO, ALEXANDRA L	REIM JAN MILEAGE	10.0000.2110.332.000.110	STAFF TRAVEL	\$84.58
Check Total:							\$84.58
11435	02/07/2020	1149	CENTRAL COMMUNITY DIST #301	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$47,318.73
Check Total:							\$47,318.73
11436	02/07/2020	1149	CITY OF ST CHARLES	12/13-1/14 81081857	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$125.40
11436	02/07/2020	1149	CITY OF ST CHARLES	12/13-1/14 81082189	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$120.55
Check Total:							\$245.95
11470	02/24/2020	1159	CLAESON, NICOLE	REIM JAN MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$132.83
Check Total:							\$132.83
11437	02/07/2020	1149	COMCAST CABLE	1/23-2/22/2020	20.0000.2540.319.000.078	CABLE/INTERNET-SHELBY	\$224.18
Check Total:							\$224.18
11438	02/07/2020	1149	COMMUNITY THERAPY SERVICES	1108	10.0000.2139.314.000.130	CONSULTANTS	\$10,968.75
Check Total:							\$10,968.75
11439	02/07/2020	1149	CUSD #101	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$26,066.69
Check Total:							\$26,066.69
11440	02/07/2020	1149	CUSD #131	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$1,387.97
Check Total:							\$1,387.97
11441	02/07/2020	1149	CUSD #303	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$63,769.47
Check Total:							\$63,769.47
11471	02/24/2020	1159	CUSD #303	FEB CHASSE/ROWE STIP	10.0000.2310.225.000.144	INSURANCE STIPEND	\$1,442.52
Check Total:							\$1,442.52
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V147307	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,412.44
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V158098	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,289.66
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V175483	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$216.69
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V175483	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$20.83
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V192504	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,022.15
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V238519	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$543.14
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V254779	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,258.15

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V254779	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.42
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V316437	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$465.64
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V316437	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$21.09
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V316437	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V328226	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$280.56
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V328226	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$12.67
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V328226	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.23
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V41174	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,436.09
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V41174	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$209.91
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V41174	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.52
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V444777	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,037.44
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V444777	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$379.68
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V468392	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,932.00
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V468392	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,071.84
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V468862	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,250.40
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V472700	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,577.47
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V472700	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$911.10
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V472700	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$130.15
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V494642	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$760.71

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V740849	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$53.03
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V740849	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V740849	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.75
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V79952	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$695.45
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V79952	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$59.61
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V87571	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,598.26
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V87571	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,295.00
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V998940	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$113.52
11455	02/14/2020	1157	CUSD #303 EMP HEALTH FUND	V998940	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$13.44
Check Total:							\$74,087.63
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V159162	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,577.47
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V159162	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$911.10
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V159162	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$130.15
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V16325	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$760.71
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V185169	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$53.03
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V185169	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V185169	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.75
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V210600	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,412.44
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V212021	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$480.18
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V212021	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$21.09

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V212021	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V340361	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,037.44
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V340361	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$379.68
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V451605	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,436.09
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V451605	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$209.91
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V451605	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.52
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V504356	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$216.69
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V504356	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$20.83
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V58394	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,022.15
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V638947	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,598.26
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V638947	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,295.00
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V781732	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$283.82
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V781732	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$12.67
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V781732	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.23
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V85671	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$113.52
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V85671	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$13.44
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V860052	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$7,500.48
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V864284	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$695.45
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V864284	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$59.61
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V88046	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,258.15

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 02/01/2020 - 02/29/2020

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V88046	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.42	
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V924981	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$543.14	
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V957452	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,932.00	
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V957452	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,071.84	
11509	02/28/2020	1160	CUSD #303 EMP HEALTH FUND	V985506	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,289.66	
							Check Total:	\$75,355.51
11442	02/07/2020	1149	CUSD #304	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$67,971.82	
							Check Total:	\$67,971.82
11443	02/07/2020	1149	DeKalb CUSD #428	EBF	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$7,348.67	
							Check Total:	\$7,348.67
11472	02/24/2020	1159	DIORIO, MICHELLE	REIM PHYSICAL DIORIO	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$122.25	
							Check Total:	\$122.25
11473	02/24/2020	1159	DOMARACKI, MARY ANN	REIM MILE JANUARY	10.0000.2110.332.000.110	STAFF TRAVEL	\$83.89	
							Check Total:	\$83.89
11474	02/24/2020	1159	DRESSLER, ELISA A	REIM INCENT JAN	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$35.87	
							Check Total:	\$35.87
11475	02/24/2020	1159	FIRST STUDENT	11630995	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$3,433.57	
11475	02/24/2020	1159	FIRST STUDENT	11640937	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$3,880.40	
11475	02/24/2020	1159	FIRST STUDENT	11644972	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$2,903.40	
11475	02/24/2020	1159	FIRST STUDENT	11661813	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$3,422.28	
11475	02/24/2020	1159	FIRST STUDENT	131090	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$286.00	
11475	02/24/2020	1159	FIRST STUDENT	144850	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$124.47	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 02/01/2020 - 02/29/2020  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2019-2020

**Print Employee Vendor Names**      **Exclude Voided Checks**      **Exclude Manual Checks**      **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11475	02/24/2020	1159	FIRST STUDENT	148883	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$129.50
11475	02/24/2020	1159	FIRST STUDENT	148884	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$114.40
11475	02/24/2020	1159	FIRST STUDENT	148885	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11475	02/24/2020	1159	FIRST STUDENT	148886	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$183.04
11475	02/24/2020	1159	FIRST STUDENT	148887	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$259.46
11475	02/24/2020	1159	FIRST STUDENT	152225	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$160.16
11475	02/24/2020	1159	FIRST STUDENT	152226	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$171.60
11475	02/24/2020	1159	FIRST STUDENT	152227	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$164.74
11475	02/24/2020	1159	FIRST STUDENT	152228	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$126.76
11475	02/24/2020	1159	FIRST STUDENT	152230	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$100.67
11475	02/24/2020	1159	FIRST STUDENT	153819	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$123.55
11475	02/24/2020	1159	FIRST STUDENT	153820	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$205.00
11475	02/24/2020	1159	FIRST STUDENT	153822	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$134.99
11475	02/24/2020	1159	FIRST STUDENT	153823	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$113.48
11475	02/24/2020	1159	FIRST STUDENT	153828	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$171.60

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 02/01/2020 - 02/29/2020  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2019-2020

**Print Employee Vendor Names**      **Exclude Voided Checks**      **Exclude Manual Checks**      **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11475	02/24/2020	1159	FIRST STUDENT	153830	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$99.76
11475	02/24/2020	1159	FIRST STUDENT	153831	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$100.67
11475	02/24/2020	1159	FIRST STUDENT	156262	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$101.59
11475	02/24/2020	1159	FIRST STUDENT	156263	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$156.50
11475	02/24/2020	1159	FIRST STUDENT	156264	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$169.31
11475	02/24/2020	1159	FIRST STUDENT	156265	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$100.67
11475	02/24/2020	1159	FIRST STUDENT	156266	10.0000.1225.331.000.009	FIELD TRIPS/STUDENT TRAVEL	\$177.09
11475	02/24/2020	1159	FIRST STUDENT	156267	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$150.09
11475	02/24/2020	1159	FIRST STUDENT	158938	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$193.56
11475	02/24/2020	1159	FIRST STUDENT	158939	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11475	02/24/2020	1159	FIRST STUDENT	158940	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$126.76
11475	02/24/2020	1159	FIRST STUDENT	160221	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$215.07
11475	02/24/2020	1159	FIRST STUDENT	160255	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11475	02/24/2020	1159	FIRST STUDENT	160256	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$112.11
11475	02/24/2020	1159	FIRST STUDENT	162335	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$163.82

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
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Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11475	02/24/2020	1159	FIRST STUDENT	162336	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$131.33
11475	02/24/2020	1159	FIRST STUDENT	162337	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$146.43
Check Total:							\$18,628.39
11444	02/07/2020	1149	FOX VALLEY CHRISTIAN CHURCH	53	10.0000.1200.325.000.079	FACILITY RENTAL	\$400.00
Check Total:							\$400.00
11445	02/07/2020	1149	FOX VALLEY FITNESS	27871	10.0000.1200.415.000.078	INSTRUCTIONAL SUPPLIES	\$400.00
Check Total:							\$400.00
11459	02/14/2020	1158	FUNWAY	EVENT #18,761	10.0000.1200.331.000.028	FIELD TRIPS/STUDENT TRAVEL	\$100.00
Check Total:							\$100.00
11476	02/24/2020	1159	GLABINSKI, MICHAEL	MILE REIMB JANUARY	10.0000.1200.332.000.115	STAFF TRAVEL	\$487.60
Check Total:							\$487.60
11477	02/24/2020	1159	Greene, Emily	REIMB MILE DEC/JAN	10.0000.1200.332.000.109	STAFF TRAVEL	\$13.36
Check Total:							\$13.36
11478	02/24/2020	1159	GREGORY, ANGIE	REIMB MILE DEC	10.0000.1200.332.000.132	STAFF TRAVEL	\$96.86
Check Total:							\$96.86
11479	02/24/2020	1159	GSF USA, Inc.	55982	20.0000.2540.322.000.000	CUSTODIAL SERVICES	\$4,104.01
Check Total:							\$4,104.01
11480	02/24/2020	1159	HEARTLAND ALLIANCE HEALTH CCIS	16218	10.0000.2640.310.000.140	PROFESSIONAL SERVICES	\$45.00
11480	02/24/2020	1159	HEARTLAND ALLIANCE HEALTH CCIS	16345	10.0000.2640.310.000.140	PROFESSIONAL SERVICES	\$61.50
Check Total:							\$106.50
NCB	02/28/2020	1162	ILLINOIS DEPT OF REVENUE	V276420	10.0487.0000.000.000.000	SIT	\$10,885.13
NCB	02/28/2020	1162	ILLINOIS DEPT OF REVENUE	V276420	14.0487.0000.000.000.000	SIT	\$647.49
NCB	02/28/2020	1162	ILLINOIS DEPT OF REVENUE	V276420	17.0487.0000.000.000.000	SIT	\$17.62
NCB	02/14/2020	1151	ILLINOIS DEPT OF REVENUE	V50559	10.0487.0000.000.000.000	SIT	\$10,919.48
NCB	02/14/2020	1151	ILLINOIS DEPT OF REVENUE	V50559	14.0487.0000.000.000.000	SIT	\$659.27
NCB	02/14/2020	1151	ILLINOIS DEPT OF REVENUE	V50559	17.0487.0000.000.000.000	SIT	\$17.62
Check Total:							\$23,146.61

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11446	02/07/2020	1149	ILLINOIS DIRECTOR OF EMPLOYMENT SECURITY	ACCT.4207543	10.0000.2310.381.000.143	UNEMPLOYMENT COMP	\$4,239.00
Check Total:							\$4,239.00
NCB	02/14/2020	1155	IMRF	V300959	10.0485.0000.000.000.000	IMRF	\$12,426.00
NCB	02/14/2020	1155	IMRF	V300959	14.0485.0000.000.000.000	IMRF	\$137.70
NCB	02/28/2020	1166	IMRF	V395609	10.0485.0000.000.000.000	IMRF	\$12,660.83
NCB	02/28/2020	1166	IMRF	V395609	14.0485.0000.000.000.000	IMRF	\$137.70
NCB	02/28/2020	1166	IMRF	V539242	10.0485.0000.000.000.000	IMRF	\$518.25
NCB	02/28/2020	1166	IMRF	V539242	14.0485.0000.000.000.000	IMRF	\$37.55
NCB	02/14/2020	1155	IMRF	V866161	10.0485.0000.000.000.000	IMRF	\$512.75
NCB	02/14/2020	1155	IMRF	V866161	14.0485.0000.000.000.000	IMRF	\$37.55
NCB	02/28/2020	1167	ING	V201265	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00
NCB	02/28/2020	1167	ING	V201265	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00
NCB	02/14/2020	1156	ING	V872392	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00
NCB	02/14/2020	1156	ING	V872392	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00
NCB	02/28/2020	1163	Internal Revenue Service	V407177	10.0481.0000.000.000.000	FIT	\$20,999.75
NCB	02/28/2020	1163	Internal Revenue Service	V407177	14.0481.0000.000.000.000	FIT	\$1,210.78
NCB	02/28/2020	1163	Internal Revenue Service	V407177	17.0481.0000.000.000.000	FIT	\$40.16
NCB	02/28/2020	1163	Internal Revenue Service	V72697	10.0483.0000.000.000.000	MEDICARE	\$6,806.20
NCB	02/28/2020	1163	Internal Revenue Service	V72697	14.0483.0000.000.000.000	MEDICARE	\$407.70
NCB	02/28/2020	1163	Internal Revenue Service	V72697	17.0483.0000.000.000.000	MEDICARE	\$10.58
NCB	02/14/2020	1152	Internal Revenue Service	V820762	10.0482.0000.000.000.000	FICA SS	\$10,380.56
NCB	02/14/2020	1152	Internal Revenue Service	V820762	14.0482.0000.000.000.000	FICA SS	\$90.62
NCB	02/14/2020	1152	Internal Revenue Service	V820797	10.0481.0000.000.000.000	FIT	\$20,769.84
NCB	02/14/2020	1152	Internal Revenue Service	V820797	14.0481.0000.000.000.000	FIT	\$1,230.15
NCB	02/14/2020	1152	Internal Revenue Service	V820797	17.0481.0000.000.000.000	FIT	\$40.16
NCB	02/14/2020	1152	Internal Revenue Service	V971471	10.0483.0000.000.000.000	MEDICARE	\$6,839.54
NCB	02/14/2020	1152	Internal Revenue Service	V971471	14.0483.0000.000.000.000	MEDICARE	\$416.62
NCB	02/14/2020	1152	Internal Revenue Service	V971471	17.0483.0000.000.000.000	MEDICARE	\$10.58

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 02/01/2020 - 02/29/2020  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2019-2020

**Print Employee Vendor Names**     **Exclude Voided Checks**     **Exclude Manual Checks**     **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	02/28/2020	1163	Internal Revenue Service	V9803	10.0482.0000.000.000.000	FICA SS	\$10,228.64	
NCB	02/28/2020	1163	Internal Revenue Service	V9803	14.0482.0000.000.000.000	FICA SS	\$93.50	
							Check Total:	\$106,143.71
11481	02/24/2020	1159	JACKSON, MELISSA	REIM MILE JANUARY	10.0000.2320.332.001.140	STAFF TRAVEL	\$93.27	
							Check Total:	\$93.27
11482	02/24/2020	1159	JENKINS, SHARON M	REIM MILE JANUARY	10.0000.1200.332.000.132	STAFF TRAVEL	\$152.38	
							Check Total:	\$152.38
11483	02/24/2020	1159	JONES, HANNAH E	REIM NP SUPPLIES	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$79.00	
							Check Total:	\$79.00
11484	02/24/2020	1159	JORNS, LINDSAY	REIM MILE NOV-JAN	10.0000.2138.332.000.129	STAFF TRAVEL	\$436.29	
							Check Total:	\$436.29
11485	02/24/2020	1159	KANE COUNTY ROE #31	8002000141	10.0000.2640.310.000.140	PROFESSIONAL SERVICES	\$40.00	
							Check Total:	\$40.00
11447	02/07/2020	1149	KANELAND C U S D #302	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$46,214.61	
							Check Total:	\$46,214.61
11486	02/24/2020	1159	KAPLAN, MINDY	REIMB BINDERS/GLUE	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$21.50	
11486	02/24/2020	1159	KAPLAN, MINDY	REIMB DEVICE REPAIR	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$11.77	
							Check Total:	\$33.27
11487	02/24/2020	1159	KELLY, BRENNAN	REIMB JAN MILEAGE	10.0000.1200.332.000.131	STAFF TRAVEL	\$173.65	
							Check Total:	\$173.65
11488	02/24/2020	1159	KOEFELDA, BRIDGET	REIM MILE JANUARY	10.0000.1200.332.000.109	STAFF TRAVEL	\$7.46	
							Check Total:	\$7.46
11489	02/24/2020	1159	Lighthouse Recovery, Inc	3821	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$1,900.00	
							Check Total:	\$1,900.00
11490	02/24/2020	1159	MECHANICAL INC.	CHI142400P	20.0000.2540.530.000.000	CAPITAL IMPROVEMENTS	\$8,796.90	
							Check Total:	\$8,796.90
NCB	02/14/2020	1156	MG TRUST COMPANY	V107893	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00	
NCB	02/28/2020	1167	MG TRUST COMPANY	V377378	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00	
NCB	02/28/2020	1167	MG TRUST COMPANY	V440160	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$197.54	
NCB	02/14/2020	1156	MG TRUST COMPANY	V499120	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$197.54	
							Check Total:	\$1,595.08
11491	02/24/2020	1159	MID VALLEY SPECIAL EDUCATION	111-MARKETPLACE	10.0000.2320.414.000.140	FOOD/COOKING SUPPLIES	\$16.00	

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$16.00
11456	02/14/2020	1157	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V135020	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$913.93
11456	02/14/2020	1157	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V359700	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,155.08
11456	02/14/2020	1157	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V359700	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$219.52
Check Total:							\$3,288.53
11510	02/28/2020	1160	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V330074	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$913.93
11510	02/28/2020	1160	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V333913	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,155.08
11510	02/28/2020	1160	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V333913	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$219.52
Check Total:							\$3,288.53
11492	02/24/2020	1159	Mittman, Valerie	REIMB NOV-JAN MILEAG	10.0000.2150.332.000.113	STAFF TRAVEL	\$173.49
Check Total:							\$173.49
NCB	02/14/2020	1150	MVSE - DIRECT DEPOSIT	V176800	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$171,600.59
NCB	02/14/2020	1150	MVSE - DIRECT DEPOSIT	V176800	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,975.84
NCB	02/14/2020	1150	MVSE - DIRECT DEPOSIT	V176800	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$292.22
NCB	02/14/2020	1150	MVSE - DIRECT DEPOSIT	V234213	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$978.00
NCB	02/14/2020	1150	MVSE - DIRECT DEPOSIT	V234213	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$27.00
NCB	02/14/2020	1154	MVSE - DIRECT DEPOSIT	V401878	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$650.01
NCB	02/28/2020	1165	MVSE - DIRECT DEPOSIT	V454719	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$650.01
NCB	02/28/2020	1161	MVSE - DIRECT DEPOSIT	V464977	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$169,759.17
NCB	02/28/2020	1161	MVSE - DIRECT DEPOSIT	V464977	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,669.24
NCB	02/28/2020	1161	MVSE - DIRECT DEPOSIT	V464977	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$292.22

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 02/01/2020 - 02/29/2020  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2019-2020

**Print Employee Vendor Names**     **Exclude Voided Checks**     **Exclude Manual Checks**     **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	02/28/2020	1161	MVSE - DIRECT DEPOSIT	V638358	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$635.00
NCB	02/14/2020	1150	MVSE - DIRECT DEPOSIT	V762015	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$635.00
NCB	02/28/2020	1161	MVSE - DIRECT DEPOSIT	V796042	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$978.00
NCB	02/28/2020	1161	MVSE - DIRECT DEPOSIT	V796042	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$27.00
Check Total:							\$366,169.30
11457	02/14/2020	1157	NCPERS - IL IMRF	V883469	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$24.00
Check Total:							\$24.00
11511	02/28/2020	1160	NCPERS - IL IMRF	V445297	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$24.00
Check Total:							\$24.00
11448	02/07/2020	1149	NICOR GAS.	12/21-1/22 4440511	20.0000.2540.465.000.000	NATURAL GAS	\$2,009.06
11448	02/07/2020	1149	NICOR GAS.	12/23-1/24 193590952	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$80.92
Check Total:							\$2,089.98
11493	02/24/2020	1159	NIELSEN, GARY	REIMB PHYSICAL/DRUG	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$144.00
Check Total:							\$144.00
11494	02/24/2020	1159	Nissen, Mackenzie	REIMB SUPPLIES	10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$18.14
Check Total:							\$18.14
11495	02/24/2020	1159	PALESE, LISA M	REIMB MILE JANUARY	10.0000.2320.332.000.140	STAFF TRAVEL (DIRECTOR)	\$75.56
Check Total:							\$75.56
11496	02/24/2020	1159	PEARSON EDUCATION INC	V311349	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$12.47
11496	02/24/2020	1159	PEARSON EDUCATION INC	V311349	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$12.47
11496	02/24/2020	1159	PEARSON EDUCATION INC	V311349	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$15.08
Check Total:							\$40.02
11497	02/24/2020	1159	PROSHRED	100143978	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$70.00
Check Total:							\$70.00
11460	02/14/2020	1158	PURCHASE POWER - PITNEY BOWES	REFILL-2/11/2020	10.0000.2320.340.000.140	POSTAGE	\$500.00
Check Total:							\$500.00
11449	02/07/2020	1149	RICOH USA, INC	34753267	10.0000.2320.325.000.140	COPIER/POSTAGE LEASE	\$624.72
11449	02/07/2020	1149	RICOH USA, INC	34753267	10.0000.2410.325.000.140	COPIER LEASE	\$115.60
Check Total:							\$740.32
11450	02/07/2020	1149	RICOH USA, INC 1	5058687766	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$154.74

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$154.74
11461	02/14/2020	1158	RICOH USA, INC 1	5058712662	10.0000.2320.323.000.140	COPIER MAINT	\$307.49	
11461	02/14/2020	1158	RICOH USA, INC 1	5058712662	10.0000.2410.323.000.140	COPIER MAINT	\$13.37	
11461	02/14/2020	1158	RICOH USA, INC 1	5058712662	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$158.11	
							Check Total:	\$478.97
11498	02/24/2020	1159	ROBBINS SCHWARTZ NICHOLAS LIFTON TAYLOR	861849,861850&861851	10.0000.2310.318.000.143	LEGAL FEES	\$693.75	
							Check Total:	\$693.75
11499	02/24/2020	1159	School Nurse Supply, Inc	778950-IN	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$19.00	
11499	02/24/2020	1159	School Nurse Supply, Inc	778950-IN	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$10.58	
11499	02/24/2020	1159	School Nurse Supply, Inc	778950-IN	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$39.00	
11499	02/24/2020	1159	School Nurse Supply, Inc	778950-IN	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$27.25	
11499	02/24/2020	1159	School Nurse Supply, Inc	778950-IN	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$4.78	
11499	02/24/2020	1159	School Nurse Supply, Inc	778950-IN	10.0000.2130.412.000.111	CLASSROOM SUPPLIES	\$21.91	
							Check Total:	\$122.52
NCB	02/14/2020	1156	SECURITY BENEFITS	V323151	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,754.50	
NCB	02/14/2020	1156	SECURITY BENEFITS	V323151	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12.50	
NCB	02/28/2020	1167	SECURITY BENEFITS	V890839	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,754.50	
NCB	02/28/2020	1167	SECURITY BENEFITS	V890839	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12.50	
							Check Total:	\$3,534.00
11500	02/24/2020	1159	SMITH, YOLANDA	REIMB JAN MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$219.08	
							Check Total:	\$219.08
11501	02/24/2020	1159	SPARE WHEELS TRANSP	25068	10.0000.1200.331.000.028	FIELD TRIPS/STUDENT TRAVEL	\$98.19	
11501	02/24/2020	1159	SPARE WHEELS TRANSP	25068	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$235.65	
11501	02/24/2020	1159	SPARE WHEELS TRANSP	25068	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$235.65	
11501	02/24/2020	1159	SPARE WHEELS TRANSP	25084	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$942.60	

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$1,512.09
11502	02/24/2020	1159	SPORER, NANCY	REIM JULY-DEC MILEAG	10.0000.2520.332.000.140	STAFF TRAVEL	\$196.39	
							Check Total:	\$196.39
11503	02/24/2020	1159	ST. CHARLES BOWL	640	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$215.35	
							Check Total:	\$215.35
11504	02/24/2020	1159	STELLATO, JENNIE	REIM JAN MILEAGE	10.0000.2139.332.000.130	STAFF TRAVEL	\$104.31	
11504	02/24/2020	1159	STELLATO, JENNIE	REIMB MILE NOV	10.0000.2139.332.000.130	STAFF TRAVEL	\$37.06	
							Check Total:	\$141.37
11451	02/07/2020	1149	SUNBELT STAFFING	11097312	10.0000.1200.314.000.028	CONSULTANTS	\$439.25	
11451	02/07/2020	1149	SUNBELT STAFFING	11114112	10.0000.1200.314.000.028	CONSULTANTS	\$2,117.81	
							Check Total:	\$2,557.06
11462	02/14/2020	1158	SUNBELT STAFFING	11132333	10.0000.1200.314.000.028	CONSULTANTS	\$2,117.81	
							Check Total:	\$2,117.81
11505	02/24/2020	1159	SUNBELT STAFFING	11148869	10.0000.1200.314.000.028	CONSULTANTS	\$1,270.69	
							Check Total:	\$1,270.69
11452	02/07/2020	1149	SYCAMORE CUSD #427	EBF 2ND PYMT FY20	11.0000.4120.662.000.000	PAYMENTS TO DISTRICTS	\$3,877.94	
							Check Total:	\$3,877.94
NCB	02/28/2020	1164	TRS	V196878	10.0484.0000.000.000.000	TRS	\$133.04	
NCB	02/28/2020	1164	TRS	V240754	10.0484.0000.000.000.000	TRS	\$3,507.85	
NCB	02/28/2020	1164	TRS	V240754	14.0484.0000.000.000.000	TRS	\$324.63	
NCB	02/28/2020	1164	TRS	V240754	17.0484.0000.000.000.000	TRS	\$8.56	
NCB	02/14/2020	1153	TRS	V371026	10.0484.0000.000.000.000	TRS	\$990.07	
NCB	02/14/2020	1153	TRS	V371026	14.0484.0000.000.000.000	TRS	\$87.43	
NCB	02/14/2020	1153	TRS	V371026	17.0484.0000.000.000.000	TRS	\$2.30	
NCB	02/14/2020	1153	TRS	V376938	10.0484.0000.000.000.000	TRS	\$560.44	
NCB	02/28/2020	1164	TRS	V492096	10.0484.0000.000.000.000	TRS	\$560.44	
NCB	02/14/2020	1153	TRS	V50413	10.0484.0000.000.000.000	TRS	\$14,517.68	
NCB	02/14/2020	1153	TRS	V50413	14.0484.0000.000.000.000	TRS	\$1,356.69	
NCB	02/14/2020	1153	TRS	V50413	17.0484.0000.000.000.000	TRS	\$35.66	
NCB	02/28/2020	1164	TRS	V713041	10.0484.0000.000.000.000	TRS	\$14,324.02	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 02/01/2020 - 02/29/2020  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	02/28/2020	1164	TRS	V713041	14.0484.0000.000.000.000	TRS	\$1,352.59	
NCB	02/28/2020	1164	TRS	V713041	17.0484.0000.000.000.000	TRS	\$35.66	
NCB	02/28/2020	1164	TRS	V745903	10.0484.0000.000.000.000	TRS	\$977.57	
NCB	02/28/2020	1164	TRS	V745903	14.0484.0000.000.000.000	TRS	\$87.17	
NCB	02/28/2020	1164	TRS	V745903	17.0484.0000.000.000.000	TRS	\$2.30	
NCB	02/14/2020	1153	TRS	V797699	10.0484.0000.000.000.000	TRS	\$3,554.30	
NCB	02/14/2020	1153	TRS	V797699	14.0484.0000.000.000.000	TRS	\$325.62	
NCB	02/14/2020	1153	TRS	V797699	17.0484.0000.000.000.000	TRS	\$8.56	
NCB	02/14/2020	1153	TRS	V927393	10.0484.0000.000.000.000	TRS	\$133.04	
							Check Total:	\$42,885.62
11453	02/07/2020	1149	VERIZON WIRELESS_4469	9847139816	10.0000.2320.341.000.140	TELEPHONE	\$1,461.11	
							Check Total:	\$1,461.11
11506	02/24/2020	1159	WALKER, JESLYNN M	REIM JAN MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$340.98	
							Check Total:	\$340.98
11454	02/07/2020	1149	WASTE MANAGEMENT	3978040-2011-3	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$504.15	
							Check Total:	\$504.15
11507	02/24/2020	1159	WESTBERG, SARAH E	REIMB JANUARY MILEAG	14.0000.2210.332.000.320	STAFF TRAVEL BEH COACH	\$80.44	
							Check Total:	\$80.44
11463	02/14/2020	1158	WEX BANK	CLOSING 1-31/2020	14.0000.1250.464.000.010	GASOLINE	\$112.24	
							Check Total:	\$112.24
11508	02/24/2020	1159	ZOLL MEDICAL CORPORATION	3010512	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$329.55	
							Check Total:	\$329.55
							Bank Total:	\$1,054,628.00

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

**Bank Name:** HARRIS BANK  
**Bank Account:** 3445079

**Date Range:** 02/01/2020 - 02/29/2020  
**Voucher Range:** -

**Sort By:** Vendor  
**Dollar Limit:** \$0.00

**Fiscal Year:** 2019-2020

**Print Employee Vendor Names**   
 **Exclude Voided Checks**   
 **Exclude Manual Checks**   
 **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>			<u>Amount</u>				
10			\$729,123.23				
11			\$264,319.20				
14			\$43,729.89				
17			\$1,090.96				
20			\$16,364.72				
<b>Fund Totals:</b>			\$1,054,628.00				

**End of Report**

Disbursements Grand Total: \$1,054,628.00

3. Approval of Payroll, February, 2020

# MID VALLEY SPECIAL EDUCATION COOP

## Payroll Journal Totals

Fiscal Year: 2019-2020

Pay Cycle: Pay Period: Start Date: End Date: Pay Date:

Semi-Monthly	15	01/16/2020	01/31/2020	02/14/2020
Semi-Monthly	16	02/01/2020	02/15/2020	02/28/2020

Item	Amount	Match-Amount	Wage Basis	Payee
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**Bank Account: 3445079 HARRIS BANK**

GROSS PAY:	529,071.76			
OVERTIME:	0.00			
American Funds	322.54	72.54	19,059.82	MG TRUST COMPANY
American Funds - Roth 403b	1,200.00	0.00	2,335.78	MG TRUST COMPANY
Axa Equitable	774.22	95.78	13,389.02	AXA EQUITABLE
BCBS CDHP Employee + Child(ren)	77.20	1,009.08	1,900.16	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse + Child(ren)	452.44	4,372.44	7,162.58	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee	1,116.00	5,718.24	30,222.92	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Child(ren)	2,651.00	11,099.88	39,625.74	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse	0.00	1,521.42	9,578.22	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse + Child(ren)	2,885.00	13,694.32	28,790.60	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee	2,217.60	17,790.08	89,167.53	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Child(ren)	4,205.00	27,581.52	123,790.90	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse	1,613.36	8,430.94	13,728.00	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse + Child(ren)	4,169.00	27,068.44	54,226.33	CUSD #303 EMP HEALTH FUND
Dental Family	4,388.16	914.88	218,921.44	CUSD #303 EMP HEALTH FUND
Dental Single	1,282.12	228.00	131,097.79	CUSD #303 EMP HEALTH FUND
Direct Deposit Net Pay	361,589.28	0.00	0.00	MVSE - DIRECT DEPOSIT
Direct Deposit Other Checking	1,270.00	0.00	18,945.10	MVSE - DIRECT DEPOSIT
Direct Deposit Other Savings	2,010.00	0.00	19,141.52	MVSE - DIRECT DEPOSIT
FED TAX W/H	44,290.84	0.00	479,048.23	Internal Revenue Service
FICA - SOC SEC	10,396.66	10,396.66	167,687.21	Internal Revenue Service
Flex Spending Dependent Care	475.04	0.00	8,918.23	CUSD #303 EMP HEALTH FUND
Flex Spending Medical	2,537.14	0.00	80,804.41	CUSD #303 EMP HEALTH FUND
Health Savings Account	1,300.02	0.00	9,213.46	MVSE - DIRECT DEPOSIT
ILLINOIS STATE TAX W/H	23,146.61	0.00	479,048.23	ILLINOIS DEPT OF REVENUE
IMRF	7,811.76	17,550.47	173,594.68	IMRF
IMRF Additional	1,106.10	0.00	11,061.04	IMRF
Ing	100.00	0.00	5,523.30	ING
Life Insurance	0.00	592.18	474,735.00	CUSD #303 EMP HEALTH FUND
Life Insurance Over \$50K	192.86	0.00	53,582.46	CUSD #303 EMP HEALTH FUND
Long Term Disability	0.00	109.28	53,582.46	CUSD #303 EMP HEALTH FUND
MEDICARE	7,245.61	7,245.61	499,702.68	Internal Revenue Service
MVSEA CERTIFIED UNION DUES	4,749.20	0.00	304,280.42	MID VALLEY SPECIAL EDUCATION ASSOCIATION
MVSEA NON-CERT UNION DUES	1,827.86	0.00	97,458.83	MID VALLEY SPECIAL EDUCATION ASSOCIATION
Security Benefits	3,534.00	0.00	37,883.40	SECURITY BENEFITS
THIS (24 Pays)	4,437.34	3,292.18	359,604.22	TRS
THIS (24 Pays) 100% Board Paid	0.00	266.08	12,318.86	TRS
TRS (24 Pays ) 9% Board Paid	0.00	1,120.88	12,454.22	TRS
TRS (24 Pays)	3,513.51	28,108.79	353,117.30	TRS

Item	Amount	Match-Amount	Wage Basis	Payee
TRS Employer (24 Pays)	0.00	2,146.84	371,923.08	TRS
Vision Family	0.00	989.46	278,802.53	CUSD #303 EMP HEALTH FUND
Vision Single	0.00	253.92	119,390.45	CUSD #303 EMP HEALTH FUND
Voluntary Life Insurance	48.00	0.00	12,582.26	NCPERS - IL IMRF
Deductions Total:	508,935.47	191,669.91		
Employee Net:	20,136.29			
Bank Acct Total:	720,741.67			

Grand Total: 720,741.67

**End of Report**

4. Approval of the Financial Report, February,  
2020



***Mid-Valley Special Education Cooperative***

Lisa Palese, Executive Director  
1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

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MEMO TO: Executive Advisory Board

FROM: Nancy Sporer  
Director of Business & Human Resources

DATE: March 4, 2020

RE: **MONTHLY FINANCIAL REPORT – February 2020**

Attached for your review is the financial report for the month ending February 29, 2020.

Revenue received to date is 69.82% of the budget compared to 55.63% at this same time period last year. The report shows us trending higher in tuition, local, and ALOP funds. We have been receiving minimum base funding payments from the state regularly which are being sent to the districts each quarter. Also, newly included in this report is the month to date revenue from current year and prior year.

Currently, there are no areas of concern within the revenue budget.

Actual expenditures to date are 45.45% of budget this year compared to 55.28% at this same time period last year. When comparing the expended year to date amounts from this year to last year, the only significant difference is in the payments to the districts. This is a result of the IDEA funds not flowing through Mid-Valley but instead going directly to the districts. Also, newly included in this report are the month to date expenditures from current year and prior year.

Currently, there are no areas of concern within the expenditure budget.

Current cash balances as of February 29, 2020 are \$3,611,287.

Please feel free to call me at 331-228-4928 should you have questions or concerns.

**Mid-Valley Special Education  
Financial Summary  
February 29, 2020**

	PRIOR YEAR				CURRENT YEAR			
	Adopted Budgeted Amount	Month to Date	Received to Date	% of Actual Received	Adopted Budgeted Amount	Month to Date	Received to Date	% of Budget Received
<b>Revenues</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>
Tuition (including ESY)	9,418,923	24,011	5,826,237	61.86%	9,212,483	0	7,457,089	80.95%
Earnings on Investments (Prior Month)	15,000	3,875	27,351	182.34%	15,000	4,378	24,143	160.95%
Other local/Refund of Prior Year/Food	21,500	89	6,629	30.83%	27,000	251,357	442,505	1638.91%
State Sources	1,054,170	88,106	637,554	60.48%	1,054,170	88,106	644,694	61.16%
ALOP	400,000	0	67,831	16.96%	375,000	45,642	540,620	144.17%
Flow Through Sources	6,004,121	0	4,024,271	67.03%	0	0	378,029	0.00%
Fed Grant (IDEA- MV only)	115,340	0	48,727	42.25%	103,320	0	102,722	99.42%
Fed Grant (DORS & Medicaid)	105,000	9,875	76,061	72.44%	105,000	56,557	101,050	96.24%
On-Behalf TRS	2,065,000	0	0	0.00%	3,000,000	0	0	0.00%
O&M Fund	375,056	0	174,049	46.41%	345,518	0	249,652	72.25%
<b>Total</b>	<b>19,574,110</b>	<b>125,956</b>	<b>10,888,710</b>	<b>55.63%</b>	<b>14,237,491</b>	<b>446,041</b>	<b>9,940,504</b>	<b>69.82%</b>

	PRIOR YEAR				CURRENT YEAR							
	Adopted Budget Amount	Expended Month to Date	Expended Year to Date	% of Actual Expended	Adopted Budgeted Amount	Expended Month to Date	Expended Year to Date	% of Budget Expended	Expended & Encumbered Year to Date	Budget Balance	% of Budget Expended & Encumbered	
<b>Expenditures</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20%</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2019-20%</b>	
Programs (including ESY, SafeSchools, & MV IDEA)	6,504,060	461,230	3,538,875	54.41%	6,132,778	515,633	3,487,807	56.87%	5,962,108	170,670	97.22%	
Payments to Districts (MBF, Tuition refunds, IDEA)	6,973,291	253,207	4,851,353	69.57%	969,170	264,319	607,236	62.66%	607,236	361,934	62.66%	
ALOP	407,314	107,201	206,476	50.69%	411,972	32,690	208,322	50.57%	370,030	41,942	89.82%	
Student Support	1,385,113	117,452	761,252	54.96%	1,461,986	122,930	805,689	55.11%	1,413,725	48,261	96.70%	
Instructional Support	498,107	42,645	281,987	56.61%	534,684	28,190	233,035	43.58%	365,362	169,322	68.33%	
Executive & General Administration	1,177,276	91,584	677,698	57.56%	1,175,138	87,343	690,214	58.73%	1,058,235	116,903	90.05%	
Board of Ed Services	168,893	8,526	167,575	99.22%	186,245	6,375	175,959	94.48%	175,959	10,286	94.48%	
Contingency	20,000	0	0	0.00%	20,000	0	0	0.00%	0	20,000	0.00%	
On-Behalf TRS	2,065,000	0	0	0.00%	3,000,000	0	0	0.00%	0	3,000,000	0.00%	
O&M Fund	375,056	57,439	335,967	89.58%	345,518	16,365	262,558	75.99%	267,468	78,050	77.41%	
<b>Total</b>	<b>19,574,110</b>	<b>1,139,283</b>	<b>10,821,183</b>	<b>55.28%</b>	<b>14,237,491</b>	<b>1,073,846</b>	<b>6,470,821</b>	<b>45.45%</b>	<b>10,220,124</b>	<b>4,017,368</b>	<b>71.78%</b>	

Excess (deficiency) of rev. over exp.

-                      67,527

-                      3,469,683

Beginning Fund Balance

893,559

132,186

Current Liabilities

353,814

9,418

Ending Fund Balance

1,314,900

3,611,287

Cash Balance @ End of Month

1,314,900

3,611,287

5. Approval of Treasurer's Report, February, 2020

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**Treasurer's Report Summary**  
**February 29, 2020**

<b>Education Fund (10, 11, 14, 17)</b>	
Beginning Fund Balance:	3,826,769.29
Prior Period Adjustments:	4,931.26
Current Revenues:	441,662.56
Current Expenditures:	1,057,481.25
Ending Fund Balance:	3,215,881.86

<b>Operation and Maintenance Fund (20)</b>	
Beginning Fund Balance:	402,352.72
Prior Period Adjustments:	0.00
Current Revenues:	0.00
Current Expenditures:	16,364.72
Ending Fund Balance:	385,988.00

Respectfully submitted  , Director of Business & Human Resources/CSBO

Note: All deposits are being recorded in the month they are posted by the bank regardless of when the Cooperative receives notice of the revenue. If the Board report has been submitted to the Board then the revenue is reported as a "Prior Period Adjustments" on the Treasurer's report

5. **Information**

1. Student and Staff Enrollment, February, 2020



MID-VALLEY SPECIAL EDUCATION STAFF PROFILE  
February 28, 2020

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.60	1:1 Assistants	12.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.80	Teaching Assistants	50.00
Principal	1.00	Instructional Facilitator	1.00	Certified School Nurse	1.00	Job Coaches	5.50
Program Supervisors	2.45	Psychologist	0.60	Registered Nurses	4.00	MJC Assistant	1.00
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	LPN 1:1	1.00	MV Assistants	2.50
		Teachers	31.80	CNA 1:1	1.00	HR-Payroll/PD Assistant	0.80
		Vocational Specialists	4.00	Asst.Tech Specialist	0.50		
		Social Workers	5.40	O & M Vision Specialist	1.00		
		Behavior Coach	1.00				
		Elective Teacher	1.00				
<b>Total</b>	<b>6.45</b>	<b>Total</b>	<b>56.80</b>	<b>Total</b>	<b>13.90</b>	<b>Total</b>	<b>71.80</b>
<b>TOTAL MID-VALLEY STAFF</b>							<b>148.95</b>

February 28, 2019

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.10	1:1 Assistants	15.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.60	Vision Assistant 1:1	2.00
Principal	1.00	Instructional Coach	1.00	Certified Nurse - Contracted	0.60	Teaching Assistants	47.00
Program Supervisors	2.90	Psychologist	0.60	Registered Nurses	3.50	Job Coaches	5.10
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	Asst.Tech Specialist	0.50	MJC Assistant	1.00
		Teachers	34.80			MV Assistants	2.50
		Vision Teachers	3.00			HR-Payroll/PD Assistant	0.80
		Vocational Specialists	4.00				
		Social Workers	5.40				
		Behavior Coach	2.00				
		Elective Teacher	1.00				
<b>Total</b>	<b>6.90</b>	<b>Total</b>	<b>63.80</b>	<b>Total</b>	<b>9.30</b>	<b>Total</b>	<b>73.40</b>
<b>TOTAL MID-VALLEY STAFF</b>							<b>153.40</b>

**Mid-Valley Enrollment-Staffing Profile  
February 2020**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN
Little Hands & Voices	Fabyan	8				4	1		2		1					1	2			
New Pathways	Fabyan K-2	5		3			2									1	2	1	D301 1	
New Pathways	Norton Creek 3-5	6				3	3									1	2			
New Pathways	Wasco 2-4	8		2		4	2									1	3			
New Pathways	John Stewart K-3	8			8											1	3			
New Pathways	John Stewart 3-5	7		4	3									D303 -1		1	2			
New Pathways	GMS-S 6-8 (Giесе)	6		3		2	1							D303 -1		1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	7			1	3	3									1	3			
New Pathways	GHS 9-12	8				3	5									1	3			
New Pathways	CHS 9-12	5		3	2											1	2			
ELS	Blackberry Creek K-2	7		2	2		3									1	3			
ELS	Blackberry Creek 3-5	7		4	1		2									1	1	2	D301 1 D304 1	
ELS	Prairie Knolls 6-8	6	1	4			1									1		2	D301 2	1
ELS	GHS 9-12	6	1	2	1		2									1	3			
ABLE	Mill Creek K-6	8	1		3	1	3									1	1	4	D302 2 D303 1	1
ABLE	BHS 9-12	5	1	2			2									1	2			1
New Directions	MJC K-2	5			3	1				1				D302 +1		1	1			
New Directions	MJC K-3	5	1		1	2					1					1	2			
New Directions	MJC 4-5	6	1	1		3		1						D101 +1 D302 -1		1	1			
New Directions	MJC 6-7	3			1	2										1	1			
New Directions	MJC 7-8	5		1	3	1										1	1			
New Directions (Denslow)	MJC 9-12	11	1		3	4	1			1	1					1	1			
New Directions (Barry)	MJC 9-12	9	1			5	2				1			D303 -2		1	2			
New Directions (Clark)	MJC 9-12	11	1		4	5					1			D302 +1		1	2			1
Safe Schools	MJC 9-12	3			1	1	1									1				
Transition	Shelby	10	3	3	1	1	2							D304 -1		1	2	2	D101 2	
Transition	12+	15	4	2	2	1	6									1.8				
Transition	ECC	13		5	1	7								D303 -1		2	2			
Transition	WCC	15	2		7		6									2	2			
<b>Totals</b>		<b>218</b>	<b>18</b>	<b>41</b>	<b>48</b>	<b>53</b>	<b>48</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>5</b>	<b>0</b>		<b>-4</b>	<b>1</b>	<b>31.8</b>	<b>51</b>	<b>12</b>		<b>4</b>

**Mid-Valley Enrollment-Staffing Profile  
February 2020**

	RELATED SERVICE	STUDENT	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST
	VI Students	0															
	HI Students	65	12	6	7	19	21									4	
	OT Students	115	7	29	25	24	28			1	1					3.6	
	PT Students	44	4	9	10	5	16									1.8	
	O&M Students	11			3	5	3							D302 +1		1	
<b>Total Students with Related Services</b>		<b>235</b>	<b>23</b>	<b>44</b>	<b>45</b>	<b>53</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>					
	VI Days	0															
	HI Days	323.77	54.17	22.69	20.37	98.77	127.77										
	OT Days	365.5	12	95.5	83.5	61.4	105.7			3.20	4.20						
	PT Days	151.6	17.5	28.6	36.2	10.2	59.1										
	O&M Days	22.49	0		9.02	6.99	6.48										
<b>Total Minutes with Related Services</b>		<b>863.36</b>	<b>83.67</b>	<b>146.79</b>	<b>149.09</b>	<b>177.36</b>	<b>299.05</b>	<b>0.00</b>		<b>3.20</b>	<b>4.20</b>						
	Non-IEP Students																
	VI																
	HI	15	2	2	3	8											

Student Related Services

**Mid-Valley Enrollment-Staffing Profile  
February 2019**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Assist	DISTRICT	RN
Little Hands & Voices	Fabyan	4				1			1		2					1	1			
New Pathways	Fabyan K-1	5		2			3									1	1	1	D301 1	
New Pathways	Norton Creek 3-5	8				5	3									1	3			
New Pathways	Wasco 1-2	6		2		1	3									1	2			
New Pathways	Wasco 4-5	8				6	2							D303 +1		1	2	2	D303 1 D304 1	
New Pathways	John Stewart K-3	7		1	6											1	2			
New Pathways	John Stewart 3-5	7		3	2		2									1	2	1	D302 1	
New Pathways	GMS-S 6-8 (Giese)	8		3	1	3	1									1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	6		2		1	3									1	2			
New Pathways	GHS 9-12	9		2	2	2	3									1	3			
ELS	Blackberry Creek K-1	5		1	1		3									1	1	1	D304 1	0.5
ELS	Blackberry Creek 2-3	5		1	1		3									1	1	1	D304 1	
ELS	John Stewart 3-5	5		1	1		3									1	1	1	D301 1	
ELS	Prairie Knolls 6-8	4	1	3												1	1	1	D301 1	
ELS	Prairie Knolls 6-8	4		3			1									1	1	1		
ELS	GHS 9-12	5	1		1		3									1	2			
ABLE	Mill Creek K-6	8	2	1	3		2									1	1	3	D302 2 D304 1	1
ABLE	BHS 9-12	5	1	1			3							D301 -1		1	1	1	D101 1	1
New Directions	MJC K-2	8	1		2	3				1	1					1	2			
New Directions	MJC 2-3	5			1	4								D303 +1	D302 +1	1	1			
New Directions	MJC 4-5	0												D101 -1 D302 -1 D303 -1 D428 -1		1				
New Directions	MJC 4-5	7			3	2	1			1				D302 +1	D303 +1	1	1			
New Directions	MJC 6-7	5	1	1	1	2										1	1			
New Directions	MJC 7-8	5			2	2					1					1	1			
New Directions	MJC 9-10	10		1	3	3	2			1						1	2			
New Directions	MJC 10-12	9	1		1	4	1			1	1					1	2			
New Directions	MJC 9-12	8		2		3				1	2			D303 +1		1	1			1
Safe Schools	MJC 9-12	7		1	5	1								D301 -1 D302 -1 D304 -1 D303 +1	D303 +1	1				
Transition	Shelby	10	4	2	1	1	2									1	2	2	D101 1 D302 1	
Transition	12+	15	5		1		9									1.8				
Transition	ECC	17.2		5	1	11.2										2	2			
Transition	WCC	14	4		5		5							D302 -1		2	2			
Vision																	2			
<b>Totals</b>		<b>229.2</b>	<b>21</b>	<b>38</b>	<b>44</b>	<b>55.2</b>	<b>58</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>0</b>		<b>-4</b>	<b>3</b>	<b>34.8</b>	<b>48</b>	<b>16</b>		<b>3.5</b>

**Mid-Valley Enrollment-Staffing Profile  
February 2019**

	RELATED SERVICE	STUDENT	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER
	VI Students	20	0	5	2	13	0									3
	HI Students	76	12	10	5	28	21							D303 +1		4
	OT Students	39	7	4	8	6	8	1		2	3					3.10
	PT Students	42	6	7	9	3	17									1.6
	O&M Students	12	3	2	4		3									
<b>Total Students with Related Services</b>		<b>189</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>50</b>	<b>49</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>0</b>				
	VI Days	97.73	0	31.71	16.67	49.35	0									
	HI Days	355.2	48.6	26.85	8.8	145.49	125.46									
	OT Days	119.22	20.74	14.3	23.7	9.02	32.4	2.70		6.66	9.70					
	PT Days	162.3	22.6	35.6	34.7	4.6	64.8									
	O&M Days	129.21	0	9.3	56.01	11.1	52.8									
<b>Total Minutes with Related Services</b>		<b>863.66</b>	<b>91.94</b>	<b>117.76</b>	<b>139.88</b>	<b>219.56</b>	<b>275.46</b>	<b>2.70</b>		<b>6.66</b>	<b>9.70</b>					
	<b>Non-IEP Students</b>															
	VI															
	HI															

Student Related Services

2. Finance Committee Meeting Minutes, February 24,  
2020



MID-VALLEY SPECIAL  
EDUCATION COOPERATIVE

2020-21 PRELIMINARY BUDGET

PRESENTED TO THE

**FINANCE COMMITTEE**

February 24, 2020

## Agenda

- Updates/Celebrations from the Districts & Mid-Valley
  - Geneva- changes, financial software, making some improvements, integrating all fee collection into Pushcoin, thank you for getting information to us in advance
  - New structures and changes in D303- may be moving to split up lunch approval and student fee- support through Pushcoin, easier to qualify for lunch waiver, ensuring that students in needs will get lunch even if still working on fee waivers for enrollment
  - D101- redeveloping what we have to make it easier- food service, school store, spirit wear, etc.
  - Central- did first month of Medicaid and Transportation, working to get fees in one spot- still working on the lunch money piece
  - Dean D304- So thankful to Nancy & Lisa for sending the budget information several days prior to the meeting.
  -
- Preliminary Budget
  - Nancy & Lisa reviewed the preliminary budget
  - Questions from D101 about technology plan- currently the yearly payments are the same during the 3-year plan, wondered why they aren't adjusted based on yearly enrollment district-to-district
  - Lisa & Nancy will do an analysis at start of year to see how much enrollment figures would affect these numbers
  - We moved forward after feedback from Sam Cannata to make changes to the way we bill for related services. We have detailed how much FTE of each service is needed per program. This will make the tuition-billing process more transparent and save a lot of unnecessary counting of minutes each month by the MVSE team.
  - Discussed MVSE decision to recommend that Liaisons transition to NIA for Orientation & Mobility (O&M) services- nice cost-savings for the districts, and simplifies process of coordinating services between Vision & O&M, NIA will directly bill the districts for Vision & O&M in FY21.
  - Business Managers provided excellent feedback about the spreadsheet used to detail FY budget changes. Lisa & Nancy were able to make immediate changes.
  - Discussion about ALOP Fund Balance- we will begin to charge one SAIL salary to ALOP to off-set the SAIL tuition and will also use ALOP to provide furniture and upgrades to Shelby Center this summer.
- Update on Capital Projects
  - John Baird has been a tremendous support to MVSE as we work-through our Capital Projects budget. John shared same feedback as Business Managers that we do not need to add projects that are below \$25K
  - Business Managers would like us to expand on this summer's projects to keep the budget steady year to year. MVSE is waiting on quotes for new flooring and cabinets at MJC. The goal is to finish up the interior and do the playground next year.

- Next Steps
  - Nancy to make minor changes to spreadsheet (done)
  - Lisa, Lisa & Nancy to create a spreadsheet that would assist Business Managers and Liaisons with historical information about tuition and how close “estimated tuition” is to “actual tuition”
  - Recommendation from D304 to use this data to anticipate tuition increases throughout the school year
  - Team will meet in March and invite Steve Koruna to join us to help us gather a better understanding of Medicaid

## GENERAL ASSUMPTIONS/STATEMENTS

Salaries: Salary increase: 3.5%

Benefits: Health benefits increased by 6%, New Rates January 2021

TRS: 10.25%; IMRF: 10.11%, New Rate in January 2021

Total staff in retirement track: 2021: 1 Teacher, 1 Administrator

Fiscal Year	Non-Cert	Cert	OT/PT	Salary Out	New Salary*	Savings
2021	0	2	0	212,386	155,282	40,113

\*Assumes replacement Certified at MA Step 6 and Admin replacement at 100,000.

## ADMINISTRATION

- Personnel: Executive Director, Executive Administrative Assistant, Director of Business & HR, Administrative Assistant to Business, Administrative Assistant to HR/Payroll .80 FTE; Administrative Assistant to Coordinators .50 FTE
- Personnel: Slight increase .10 Admin Assistant, (was in IDEA/PD budget)
- Distributed to all budgets based on FTE
- 2.89% Increase over FY20
- No Retirees in 2019-20, no post retirement severances
- D303 Fees: Increase 4%, Increase 3,062; will work with D303 on getting final number
- Legal: Increase of \$5,000
- Audit 2.25% increase, \$430 increase
- Per staff charge: \$6,678

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## IMPROVEMENT OF INSTRUCTION

- Personnel: Instructional Facilitator .50 FTE Salary and Benefits, .50 Paid from ALOP funds
- 3.98% increase (salary & benefits only)
- No changes to other budget line items (same as FY20)
- .5 Stipends for mentoring, CPI, summer work and extra duty
- Distributed to program costs based on FTE of staff in each program

***Overall Percentage Change in Administration and Improvement of Instruction Budget: 3.00%***

## OPERATIONS & MAINTENANCE

- Increase in Custodial services: 3%, \$1,507
- Decrease in Capital Outlay: \$30,000
- Projects include replacement of countertops, cabinets and sinks; 4 additional cameras; and carpet replacement
- Increase in supplies, cable, garbage and electricity
- Percent Change: -7.39%
- Direct Billed by Percentages: Technology, \$42,182

## TECHNOLOGY

Last year the Mid-Valley Technology Committee was formed and a 3-year Technology Plan was created. This plan allowed us to update all of our technology and set the stage for a systematic plan for the future. We purchased a total of 85 devices, and are leasing an additional 121 devices. District 303 has been incredibly supportive throughout this process. The plan was approved by the Advisory Board on August 7, 2019. The cost to our district partners is as follows. Mid-Valley team will take a look at enrollment numbers each year to determine if enrollment changes affect these totals.

Description	D101: 21.2%	D301: 11.2%	D302: 17.2%	D303: 35.2%	D304: 15.2%
<b>Year 1 Purchase &amp; Lease</b>	\$13,025.60	\$6,881.40	\$10,567.94	\$21,627.43	\$9,339.11
<b>Year 2 Lease</b>	\$8,942.00	\$4,724.40	\$7,255.32	\$14,848.11	\$6,411.68
<b>Year 3 Lease</b>	\$8,942.00	\$4,724.40	\$7,255.32	\$14,848.11	\$6,411.68
<b>Total Cost for 3 Years</b>	<b>\$30,910.80</b>	<b>\$16,330.20</b>	<b>\$25,078.58</b>	<b>\$51,323.65</b>	<b>\$22,162.47</b>

## PROFESSIONAL DEVELOPMENT

The budget for Professional Development over the past several years has been approximately \$100,000.00. After carefully reviewing the budget, the leadership team determined that there were inconsistencies in the process for distributing professional development funds- particularly among the leadership team. In addition, with the changes in the IDEA grant, the districts no longer allocate a set percentage of their IDEA funds to Mid-Valley for professional development. This year, we have made the following changes to our Professional Development Planning....

- Each district agreed to contributing one lump payment to Mid-Valley for shared professional development as well as PD for Mid-Valley staff members for the 2019-20 school year based on the # of students enrolled in Mid-Valley programs from each district. The total budget for PD is set at \$100,000.00
- The Mid-Valley team carefully tracks all PD expenses and will refund the districts at the end of the fiscal year any remaining funds.
- The Mid-Valley team has increased the number of summer professional learning opportunities for staff and district partners.
- In lieu of an Administrator, all professional development activities are planned by our Professional Learning Committee- a team of Mid-Valley teachers and related services staff members with feedback from the Liaisons.
- Mid-Valley Administrators now have a cap of \$3,000.00 per year for professional learning expenses.
- All Professional Learning Activities are approved by the Leadership team and must be aligned to our needs as a Cooperative.

The following details the payments made by the districts in September of 2019 for overall professional development using the percentage of the district's students served by Mid-Valley. Each district would use their IDEA funds to pay this amount up-front. Funds left-over at the end of the year will be refunded to the districts. At this point, we are under budget for professional development, but have several summer events planned. We recommend that we continue with this same plan for the 2020-21 school year until we have additional data.

<b>District</b>	<b>District Allocation to Professional Learning (% or students served)</b>	<b>Side-by-Side Comparison to Last Year's Contribution</b>
D101	\$ 8,900.00	\$ 21,200.00
D301	\$17,500.00	\$11,200.00
D302	\$17,100.00	\$17,200.00
D303	\$30,600.00	\$ 35,200.00
D304	\$ 22,600.00	\$ 15,200.00
<b>TOTAL</b>	<b>\$96,700.00</b>	<b>\$100,000.00</b>

## SPECIALIZED PROGRAMS

Mid-Valley is proud to partner with a total of 9 districts to provide a full-continuum of services to students with disabilities. In the fall, a few of our programs will relocate due to changing needs in a few of our partner districts. Our Specialized Programs support students in preschool through transition and are located across all 5 districts.

- **The Little Hands and Voices program** is for students ages 3-5 who have mild to severe hearing loss and benefit from a program with multiple communication modes. Next year the program will relocate to the D303 Early Childhood Center.
- **The New Pathways Program** is for students in grades kindergarten through 12<sup>th</sup> grade who have significant communication challenges as a result of autism or similar neurodevelopmental delays. This program is spread across Geneva, St. Charles, Kaneland & Burlington.
- **The New Directions Program** is designed for students in grades kindergarten through 12<sup>th</sup> grade whose primary needs are emotional or behavioral in nature and who benefit from a comprehensive, alternative school environment. This program is located at Mades-Johnstone Center (MJC).
- **The Safe Schools Program** is for students in 6<sup>th</sup>-12<sup>th</sup> grades who require an alternative educational program due to consideration for suspension or expulsion in their home schools. Although it is not a program for students with special needs, this program is housed at the Mades-Johnstone Center (MJC).
- **The ELS Program (Educational Life skills)** is for students in grades kindergarten through 12<sup>th</sup> grade whose primary needs are cognitive in nature and benefit from a focus on functional academics, adapted living, social and a wide variety of vocational skills. This program is located in Geneva, Burlington & Kaneland.
- **The ABLE Program (Ability-Based Learning and Education)** is for students in grades kindergarten through the age of 22 who demonstrate multiple and complex disabilities and who have significant physical, cognitive and communication needs. Students benefit from a small structured classroom with intensive related services support such as nursing, occupational and physical therapy. The elementary program will be relocated to John Stewart Elementary School next year and the middle/high school program will remain at Batavia High School.
- **The Twelve Plus Program** is for students who have completed four years of high school, but continue to need additional support as they transition to college or career. This program is located at Fox Valley Christian Church, as well as throughout the community. Baker Memorial Church is also an excellent partner to the Twelve Plus program!
- **The S.A.I.L. Program (Students Attaining Independent Living)** is for students ages 18-22 who require a transition program based at Elgin Community College, Waubesa Community College or the Shelby Transition Center. The program focuses on independent living skills, personal-social skills, self-care and a wide range of vocational training experiences.

## Specialized Programs at a Glance

Program	Admin	Total Classes	Description of Costs	Estimated Program Cost	Estimated Cost Per Student
<b>Little Hands &amp; Voices</b>	M. Jackson	1	Certified Staff, Teaching Assistants, Room Lease, Curricular Supplies & Materials, Related Services & Supports	196,497	39,299
<b>New Pathways</b>	M. Jackson	9	Certified Staff, Teaching Assistants, Room Lease, Curricular Supplies & Materials, Related Services & Supports	2,634,914	49,715
<b>New Directions</b>	C. Payton	8	Certified Staff, Teaching Assistants, Room Lease, Curricular Supplies & Materials, Related Services & Supports	1,946,672 w/o ALOP 1,535,696 w/ ALOP	36,730  28,975
<b>SAFE Schools</b>	C. Payton	1	1 FTE, .10 Supervisor, .10 Admin Asst., .10 PE & .10 Social Worker, Curricular Supplies & Materials	143,491 w/o reimb 68,491 w/ reimb	15,943  7,610
<b>ELS</b>	T. Seal	4	Certified Staff, Teaching Assistants, Room Leases, Curricular Supplies & Materials, Related Services & Supports	1,186,615	45,639
<b>ABLE</b>	T. Seal	2	Certified Staff, Teaching Assistants, Room Lease, Curricular Supplies & Materials, Related Services & Supports	788,490	65,707
<b>Twelve Plus</b>	T. Seal	2	Certified Staff, Teaching Assistants, Building Lease, Curricular Supplies & Materials, Related Services & Supports	281,640	18,776
<b>SAIL</b>	T. Stoudt	5	Certified Staff, Teaching Assistants, Building & Lease, Curricular Supplies & Materials, Related Services & Supports	1,343,768 w/o ALOP 1,292,943 w/ ALOP	33,594  32,324

## RELATED SERVICES & PROGRAM SUPPORTS

After a collaborative effort with our District Liaisons and Business Managers as well as consultation with Sam Cannata, related services & other program support will be billed by program instead of by minutes per week. This will allow for increased transparency and consistency in our billing process. The total cost includes salary, benefits, mileage, supplies and materials. Also included in all supports are Admin/Instructional Overhead costs based on FTE except for the Behavioral & Instructional Coaches.

<b>Support</b>	<b>Administrator</b>	<b>Programs</b>	<b>Total FTE</b>	<b>Total Cost</b>
<b>Social Workers</b>	L. Palese	All programs	5.4	418,786
<b>Occupational Therapists</b>	L. Palese	All programs except for Twelve Plus, Little Hands & Voices, & SAFE Schools	3.6	383,508
<b>Physical Therapists</b>	L. Palese	All programs except for New Directions, Twelve Plus, SAFE Schools & Little Hands & Voices	1.8	223,070
<b>Behavioral Coach</b>	C. Payton	All programs	1.0	240,900
<b>Instructional Coach</b>	C. Payton	All programs	.50 .50 Salary & Benefits ALOP	102,785 52,371
<b>School Psychologist</b>	C. Payton	All programs	0.6	52,761
<b>Certified School Nurse</b>	T. Seal	All programs	1.0	115,349
<b>Other Nursing Supports</b>	T. Seal	ABLE, New Directions, ELS, SAIL	Billed based on student's IEP or added to program cost.	
<b>Speech Pathologists</b>	M. Jackson	All programs except SAFE Schools & Twelve Plus	5.6	491,126
<b>Vocational Specialists &amp; Job Coaches</b>	T. Stoudt	New Pathways, ELS, SAIL, Twelve Plus & New Directions	3.0/5.50 1.0/1.0 in ALOP - ND	373,123 104,759

## ITINERANT SERVICES

### Hearing Itinerants

- Billed on a Minutes Per Week (MPW) basis, calculated on percentage of total minutes by district, multiplied by total program cost
- Serves primarily district students
- No projected increase in staff
- Purchased services: Staff travel
- Supplies/materials: Instructional supplies; assessments; hearing related software

**Total Program Cost: \$389,068**

### Vision Itinerants

In 2019, Mid-Valley worked with the District Liaison to transition Vision Services to the Northwestern Illinois Association (NIA). During the 2019-20 school year, Mid-Valley continued to provide Orientation and Mobility (O & M) Services. O & M services will transition to NIA next year in order to provide substantial cost-savings to our district partners. Mid-Valley will partner with NIA to ensure that our students with vision needs are supported. NIA will provide technical assistance, assessment and consultation to the Mid-Valley staff.

**Total Program Cost: \$1,468**

## ALOP PROGRAM (ALTERNATIVE LEARNING OPPORTUNITIES PROGRAM)

- **General Information:**
  - Estimated allocation - \$450,000
  - Estimated Fund Balance - \$254,828 (this will change due to Shelby addition)
  - FY20 add one more FTE from SAIL to ALOP budget
  - Reduction in New Directions and SAIL budgets
- **Salary Reductions to New Directions Program:**
  - Instructional Teacher .50 FTE
  - Vocational/college prep specialist 1.0 FTE

- Job Coach 1.0 FTE: Students are now working on vocational skills within the school and in the community on a daily basis
- 1 Middle School Teacher
- 1 High School Teacher
- Social Worker .90 FTE
- **Additional Supports:**
  - Supplies for New Directions and SAIL
  - Assessments for New Directions and SAIL
  - Software for New Directions and SAIL
  - Waubonsee Community College Rent
  - Copier lease and maintenance
  - Gasoline and maintenance for vans
  - Van (TBD)

## **Capital Projects Update**

The Mid-Valley Leadership team has been working closely with John Baird, D303, Assistant Superintendent of Operations to review and revamp our Capital Projects plan with a focus on revitalizing our New Directions Program. Mr. Baird's partnership in this process has been invaluable. The information below summarizes our most recent changes. At this time, we are still in the process of collecting additional information and estimates on the costs associated with the recommended projects.

**Mid-Valley Special Education Cooperative  
Suggested Revisions to Capital Improvement Plan**

**ITEMS TO BE PRIORITIZED**

- Remove “replace deteriorated marker boards and tack boards” (already completed)
- Move “MJC- Replace deteriorated countertops, remove and reinstall sinks in 6 locations (\$6,807.00) to Summer of 2020.

**FY 2019/20 (Summer 2020)**

- Add “MJC- Replace deteriorated countertops, remove and reinstall sinks in 6 locations (\$6,807.00) to Summer of 2020.
- Add install 4 security cameras at MJC (\$4,000.00)
- Add replace carpeting and flooring at MJC as well as staff lounge (TBD)

**FY 2020/21 (Summer 2021)**

- Replace Playground Equipment (\$100,000.00)

**FY 2021/22(Summer 2022)**

- Keep the same

**FY 2022/23 (Summer 2023)**

- Keep the same

**FY 2023/24 (Summer 2024)**

- Keep the same

**FY 2029/30 (Summer 2030)**

- Keep the same

3. Administrative Liaison Meeting Minutes,  
February 24, 2020

<b>MidValley Liaison Meeting</b>		
<b>In attendance:</b> Lisa Palese, Melissa Jackson, Tim Stoudt, Tanner Seal, Chris Payton, Anne Giarrante, Kari Ruh, Fran Eggleston, Mike Potsic, Karen Maladra		
<b>Time:</b> 1:00pm		
<b>Location:</b> MidValley Cooperative		
<b>Any Celebrations Today?</b>	Peer Panel in Geneva- AMAZING!, Tanner- fully staffed and things going well so far!	
<b>Staffing Changes &amp; Updates/Lisa</b>	Lindsay started her 0.8 - so helpful! Still looking for a 0.5 OT and an SLP LOA. Jodi Sell will be handling part of Jessie's caseload at Prairie Knolls. Jeanne Danos, our new CSN will begin 3/2. All: Looking for several LBS1 Teachers in the fall.	
	New resource for finding staff: John Consalvi (john@spedhunters.com)	Jennifer Giese has a fantastic student teacher that would be great for a position in any district.
	Lisa has been doing some work with AU to help them better prepare students for positions in the area. Fran has spoken with NIU about similar topics. All districts have a number of LBS-1 positions that they will need for next year. D302 will be expanding and will need to add LBS-1 teachers to support co-taught classes that are being added for students. D304 anticipates a need for 10 LBS-1 teachers. D303 anticipates a need for about 6 LBS-1 teachers and will be adding SSIs to support behavior.	
<b>Quality IEP Updates/Leadership Team</b>	Thank you for your awesome feedback- really focusing on MJC right now. Chris and I are going to do some co-facilitation when our schedule allows. They will be adding some new structure to the IEP meetings and the staff have liked this as it has been implemented. This will also involve writing informals during the meeting and having staff stay after for feedback.	Anne and Karen will share template IEPs that they have created to help guide teachers when writing IEPs. Tanner did this last year and will share the same.  D303 also has a peer review document in the form of a checklist.
<b>TAs and Student Teaching</b>	Update from Lisa on work with AU. Currently have two TAs that are interested in Student Teaching- would love to keep one of them on pay scale since we are not filling their positions- could be motivating for others on our team for the future and would allow both to keep their health insurance. We would like to have a criteria for them to access this. This would incentivize them doing their student teaching and hopefully increase the chances that they take a job in Mid-Valley or in the five member districts.  Currently, you need to work with Mid-Valley for a year in order to be able to take a LOA. Otherwise, they have to resign to student teach.  If this is something that would happen, it is recommended that it begins in the fall.	Lisa will write up a proposal to the Board on what this might look like or how it would work. Anne sent a link to information on what U-46 is doing with NIU. It was recommended that we consider opening up our buildings to cohorts.
<b>Projections</b>	Thanks so much everyone for getting this information to us so quickly! Right now staffing is pretty stable for next year- ELS elementary and SAIL are the 2 programs that MAY need an increase- but we won't know that until May.	Tim, Tanner, and Lisa will keep a close eye on numbers in ELS and SAIL over the next month as students have their meetings and placement is fully determined.

<b>MidValley Liaison Meeting</b>		
<b>In attendance:</b> Lisa Palese, Melissa Jackson, Tim Stoudt, Tanner Seal, Chris Payton, Anne Giarrante, Kari Ruh, Fran Eggleston, Mike Potsic, Karen Maladra		
<b>Time:</b> 1:00pm		
<b>Location:</b> MidValley Cooperative		
<b>ESY High School/Credit Recovery</b>	<p>Considering offering this support to our MJC High School students- they have not historically accessed ESY- but would absolutely qualify. Questions:</p> <ol style="list-style-type: none"> <li>1) Is this something the Liaisons would support? Yes</li> <li>2) Would transportation be a concern? This would not be a concern and can be done by the districts.</li> <li>3) We would like to consider making this 2-3 days a week for 2 hours- may get more buy-in from students. This amount of time is agreed upon.</li> <li>4) Social Work would be available as well.</li> <li>5) Thoughts on doing an attendance contract with students? Yes, this would be helpful. The reports from Edmentum would help with this as students could complete their course and be finished early.</li> </ol>	<p>Chris, Tanner, and Lisa will meet to determine staff for this and how it will work.</p>
<b>Revesre Evacuations - why is this not</b>	Clarity on how districts are interpreting this from their legal teams	<p><b>Notes from ISBE:</b>  Is evacuating other students from a classroom when one student presents a risk of harm to self or others considered a "time out?"</p> <p>No. When a student engages in conduct that poses a risk of harm to self or others, if school personnel evacuate the classroom while staff work with the student to help deescalate his/her conduct, transport the student out of the classroom to another setting for this purpose, or await emergency responders, it would not be considered a "time out."</p> <p>Here's what we shared with our staff after the in-person training.</p> <p style="text-align: right;">→</p>

<b>MidValley Liaison Meeting</b>		
<b>In attendance:</b> Lisa Palese, Melissa Jackson, Tim Stoudt, Tanner Seal, Chris Payton, Anne Giarrante, Kari Ruh, Fran Eggleston, Mike Potsic, Karen Maladra		
<b>Time:</b> 1:00pm		
<b>Location:</b> MidValley Cooperative		
<b>Bus Safety Committee Update</b>	<p>Our committee has met twice so far. The focus has been on identifying concerns for bus safety and transportation for our students. We have reviewed other districts transportation plans and bus evacuation plans with the focus of adapting them to meet our needs. The information we have gathered is very in depth, we have worked to trim out some of the unnecessary information to help create IEP team discussion forms. These forms are to help IEP teams determine the types of modifications/accommodations that need to be identified on the transportation plan and also guide teams to determine the need for an alternative bus evacuation plan. The next step is to work on building templates/flow sheets to guide in the development of an evacuation plan and determining what key team members are responsible for the development of these plans. We would like to develop a training for teams so that are aware of what needs to be in a transportation and evacuation plan to help get these implemented across the districts, this may just be a powerpoint shared at an institute day or a presentation from a committee member to their district staff. We will be meeting next week to review the discussion forms and test the functionality by using sample IEPs to develop transportation plans and evacuation plan. One of our barriers that we have identified is the wide variety of students we are trying to cover with these plans. We all feel its is important to capture as many students as we can with this document. Another barrier is not knowing what training has been provided to the transportation staff and how we could best assist them with learning about the complex needs of our students. We hope to invite some members of the transportation teams to upcoming meetings to have open discussions on what they would need additional training on like transfers and lifting medically complex students.</p>	<p>Develop set trainings for each of the transportation departments every year to accommodate for turnover.</p>
<b>MVSE Cost of Purchased Services (dates and plan for 20.21)</b>	<p>Let's talk about what additional information the Liaisons would like that is not already included in the Finance Meeting Agenda.</p> <p>This model is no longer used as no one needs "days" of service anymore like they used to. This is more of a built in cost and included on the billing. If a district were to get to a point where they are exceeding this cost, we would discuss the extension of the billing.</p> <p>The team discussed the possibility of developing a case-management role that would help manage teams when students are receiving homebound services. This could be a stipend that is provided to a MV staff member that would be interested in supporting the students on homebound.</p>	
<b>Finance Meeting</b>		

4. Freedom of Information Act (FOIA) request

**MID VALLEY SPECIAL EDUCATION COOPERATIVE  
FREEDOM OF INFORMATION REQUESTS  
REPORT TO THE EXECUTIVE ADVISORY  
BOARD**

**March 4, 2020**

Mid Valley responded to one Freedom of Information Act request in February.

On January 30, 2020, Ms. Katie Kim, from NBC 5 Chicago, sent a Freedom of Information Request. The following records were requested:

*I am requesting any and all written agreements and/or contracts between Mid-Valley Special Education Cooperative and companies that provide content filtering and monitoring software for school district-issued devices for students, including (but not limited to) Bark, Securly, Go Guardian, etc.; and documents sufficient to show policies and guidelines for school district-issued devices for students.*

**Response:** Documents for any agreements, guidelines, and policies for school district-issued devices for students were provided.

Respectfully Submitted,



Nancy Sporer / FOIA Officer

## 5. Mid-Valley Celebrations in Numbers



**Mid-Valley Special Education Cooperative**

Lisa Palese, Executive Director

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

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MEMORANDUM

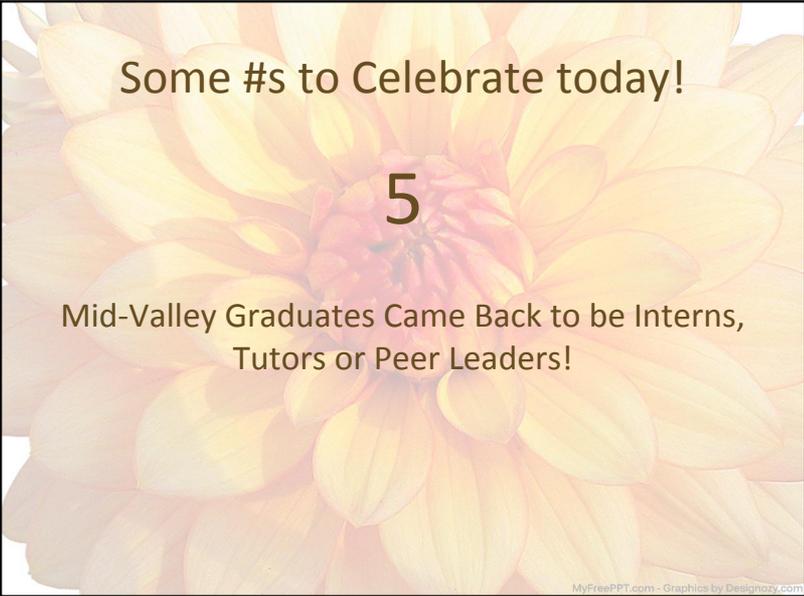
TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: February 5, 2020

RE: Mid-Valley Celebrations in Numbers

The Executive Director would like to share some wonderful news about our last Friday's Institute Day! It was a HUGE success! Our staff was actively engaged in their own Personalized Learning Plans. Several teams wrote up their own proposals for collaborative learning and projects, others went to programs in neighboring counties, but the majority of our staff enjoyed a day of break-out sessions led by their own colleagues! I thought the Advisory Board would enjoy seeing the "Celebrations in Numbers" that jump started our day.



Some #s to Celebrate today!

5

Mid-Valley Graduates Came Back to be Interns,  
Tutors or Peer Leaders!

MyFreePPT.com - Graphics by Designozy.com

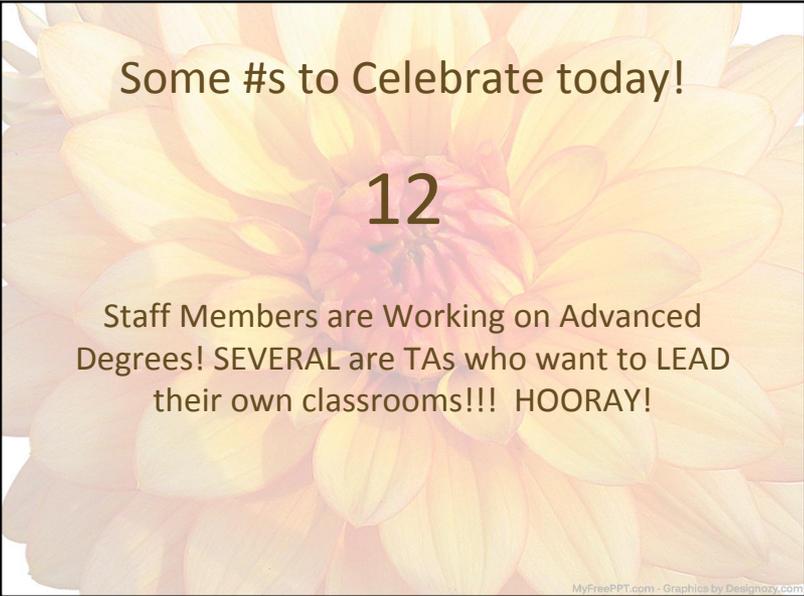


Some #s to Celebrate today!

2

Hugely Successful, Well-attended, Family Nights  
Happened this Year! More are coming soon!

MyFreePPT.com - Graphics by Designozy.com

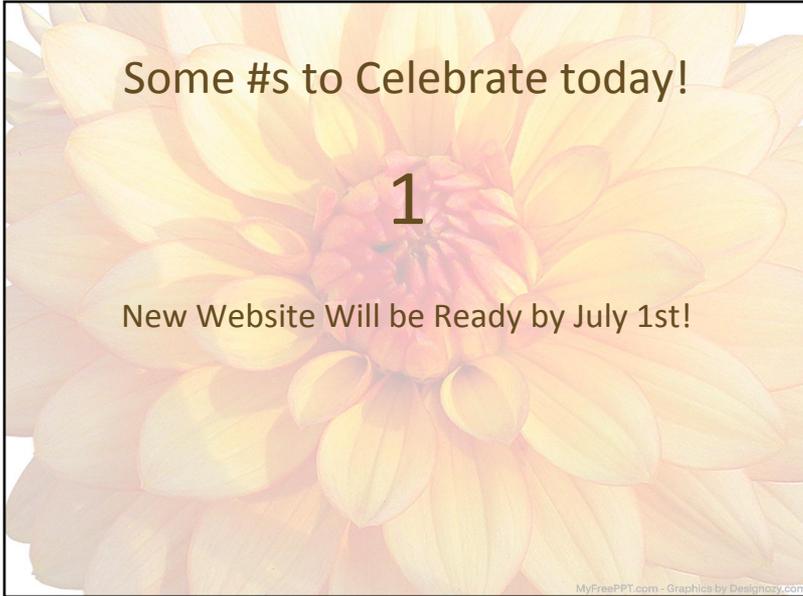


Some #s to Celebrate today!

12

Staff Members are Working on Advanced  
Degrees! SEVERAL are TAs who want to LEAD  
their own classrooms!!! HOORAY!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

1

New Website Will be Ready by July 1st!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

44

Staff Members Volunteered Their Time to be on Committees

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

18

Of Us Are Special Olympic Coaches this Year!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

47

Of Us Stepped Up to be a Part of ESY!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

72

Delicious Cookie Cakes were Made & Sold by Marketplace this year!

MyFreePPT.com - Graphics by Designozy.com

Some #s to Celebrate today!

273

People were trained or re-trained in CPI this year!

Some #s to Celebrate today!

52

Toys were donated to Cal's Angels!

Some #s to Celebrate today!

40

OF THIS YEAR'S STUDENTS HAVE FOUND PAID EMPLOYMENT ALREADY THIS YEAR!!! 1 EVEN EARNED HER ILLINOIS FOOD HANDLER'S LICENSE!

Some #s to Celebrate today!

26

Teachers & Teams were coached & supported this year!

24

teaching assistants were KEY members of this process!



Some #s to Celebrate today!

25

Staff Members are participating in this year's book study!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

28

Mentors & Mentees Met Regularly to Learn & Grow Professionally with our Dynamic Duo Coaching Team!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

15

Outstanding data-based, student-centered coaching cycles were completed!

MyFreePPT.com - Graphics by Designozy.com



Some #s to Celebrate today!

128

Classroom Visits by Lisa so Far this Year!

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6. **For Discussion**

1. Board Meeting Dates, 2020-2021



***Mid-Valley Special Education Cooperative***

Lisa Palese, Executive Director  
1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 330-228-4873  
Fax: 331-228-4891

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***Mid-Valley Executive Advisory Board  
2020/2021 Meeting Schedule***

*June 24, 2020 or July 1, 2020*

*August 5, 2020*

*September 2, 2020*

*October 7, 2020*

*November 4, 2020*

*December 2, 2020*

*January 6, 2021*

*February 3, 2021*

*March 3, 2021*

*April 7, 2021*

*May 5, 2021*

*June 2, 2021*

*All meetings are held the first Wednesday of each month, at the Mid-Valley Special Education Cooperative Administration Offices, 1304 Ronzheimer Avenue, St. Charles, IL 60174 beginning at 9:00 a.m., unless otherwise noted.*

## 2. University Partnerships Update



**Mid-Valley Special Education Cooperative**

Lisa Palese, Executive Director

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

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MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: February 5, 2020

RE: University Partnerships Update

The purpose of this memorandum is to update you on our previous conversations about University Partnerships & Student-Teaching. Next year, across the 5 districts, we are predicting a minimum of 20 LBS1 vacancies. This past year, Mid-Valley had to close a classroom due to not being able to secure a quality teaching candidate. Our Leadership Team and Liaisons are finding that candidates are coming to us unprepared to lead a classroom or caseload on their own leading to dismissal after only 1 year. Since our last meeting, I have had the pleasure of volunteering my time to help the Aurora University team begin the process of revamping their current program. I have presented to their faculty and to their teachers and will continue to work closely with their leadership team. AU is very interested in working with Mid-Valley and the Partner Districts to improve their programming and to raise their standards for Student Teachers. Meanwhile, Mid-Valley will be developing our own set of expectations for all Student Teacher partnerships that will lead to stronger candidates for all of us. Currently, 2 Mid-Valley Teaching Assistants are student teaching in Mid-Valley. We have others who are incredibly talented and eager to earn their teaching degrees, but cannot afford the hardship of going 16 weeks without a paycheck or health benefits. Our team, with the support of the District Liaisons is recommending that we allow our current Teaching Assistants who have dedicated a minimum of 1 year of service to Mid-Valley, the ability to take a paid Leave of Absence during their student teaching in a Mid-Valley program. We believe this will help us to bring more qualified candidates to the field of special education and will be a great starting point in overcoming the teacher shortage.

7. **For Action**

1. Approval of Personnel Report, February 2020

**Mid Valley Special Education Cooperative**  
Regular Meeting Wednesday, March 4, 2020

**SUBJECT: Personnel Report**

**Classified Staff**

<b>A. Classified Staff Resignations, Retirements and/or Terminations for School Year 2019-2020.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>
Batka, Brock	Teaching Assistant	Central HS – New Pathways	Resignation	02/27/2020

<b>B. Classified Staff Recommended for Employment for School Year 2019-2020.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Salary</i>	<i>Effective Date</i>
Groveau, Gina	Teacher Assistant	Geneva HS - ELS	\$17.50/Hour	02/18/2020

<b>C. Classified Staff Increase in Assignment for School Year 2019-2020.</b>			
<i>Name</i>	<i>From</i>	<i>To</i>	<i>Effective Date</i>
Jorns, Lindsay	.60 Physical Therapist	.80 Physical Therapist	02/10/2020

**Licensed Staff**

<b>D. Licensed Staff Resignations, Retirements and/or Terminations for School Year 2019-2020.</b>				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>
Phillips, Christine	Teacher	John Stewart – New Pathways	Resignation	05/26/2020

<b>E. Licensed Certified Staff Request for Personal or Parental Leave of Absence for School Year 2019-2020.</b>			
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Effective Dates</i>

<b>F. Licensed Certified Staff Recommended for Employment for School Year 2019-2020.</b>			
<i>Name</i>	<i>Position</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>
Danos, Jeanne	CSN	\$17,977.12	03/02/2020

<b>G. Background Data on Licensed Educators Recommended for Employment for School Year 2019-20</b>	
Name	<b>JEANNE DANOS</b>
License Endorsements	PEL, Professional Educator License; SCG3, Early Childhood Education (Self Contained General Education), Birth – Grade 3; SN, School Nurse, PreK - 21
Education	CSN, School Nurse Certificate, University of Illinois, Chicago, IL BSN, Bachelor of Science Nursing, Northern Illinois University, DeKalb, IL BSEd, Bachelor of Science Education, Early Childhood, University of Georgia, Kennesaw State University, Kennesaw, GA
Relevant Experience	.5 Year, Certified School Nurse, East Aurora School District 131, Aurora, IL 7.5 Years, Registered Nurse, Mid-Valley Special Education Cooperative, St. Charles, IL 2 Years, Registered Nurse, Manor Care Sub Acute and Rehabilitation, Naperville, IL .75 Year, Registry Registered Nurse, Provena Health Care Skilled Nursing Facilities, Geneva, IL

**RECOMMENDATION:      Approval.**

2. Approval of the 2020-2021 NIA Needs  
Assessment/Request for Services



**Mid-Valley Special Education Cooperative**

Lisa Palese, Executive Director

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

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MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: February 5, 2020

RE: NIA Needs Assessment & Agreement

The Executive Director recommends approval of the Northwestern Illinois Association (NIA) FY 20 Needs Assessment and Agreement.

Annually, Northwestern Illinois Association (NIA) prepares a Needs Assessment for each district/cooperative that utilizes their services. Data from the assessment is derived from both current year as well as anticipated needs for the next fiscal year. For FY21, Mid-Valley will continue to utilize NIA services for our Difficult to Test Vision Clinic, Vision Consultation Services & Hearing Supervision. Mid-Valley will no longer offer Orientation & Mobility (O&M) Services. Those services will now be provided by NIA directly to the districts with Vision Services. This will be a cost savings to the district partners and will provide more continuity of services.



**FY21 NEEDS ASSESSMENT SERVICES & FEES SUMMARY**

**MIDVALLEY SPECIAL EDUCATION**

SERVICE AREA	DAILY RATE	FY21 UNITS	TOTAL
<b>SUPERVISION/SUPPORT/BASELINE</b>			
HEARING SUPERVISION/BASELINE	\$738.00	6	\$4,428.00
AUDIOLOGY SUPPORT/BASELINE	\$679.00	6	\$4,074.00
VISION SUPERV TECH ASSISTANCE/BASEL	\$734.00	2	\$1,468.00
<b>SUBTOTAL</b>			<b>\$9,970.00</b>
ANNUAL ASSESSMENT PAID IN FY20			<b>\$0.00</b>
<b>SUPERVISION/SUPPORT/BASELINE FEE:</b>			<b>\$9,970.00</b>
<b>HEARING</b>			
COUNSELING	\$703.00		\$0.00
HEARING TEACHING	\$570.00		\$0.00
FM/HAT (HEARING ASSISTIVE TECHNOLOG	\$679.00	6	\$4,074.00
<b>VISION/MULTI</b>			
ORIENTATION & MOBILITY	\$567.00		\$0.00
VISION TEACHING	\$567.00	0	\$0.00
<b>THERAPY</b>			
OCCUPATIONAL THERAPY	\$599.00		\$0.00
PHYSICAL THERAPY	\$599.00		\$0.00
THERAPY SUPERVISION	\$623.00		\$0.00
SPEECH/LANGUAGE SUPERVISION	\$568.00		\$0.00
SPEECH/LANGUAGE THERAPY	\$568.00		\$0.00
<b>SPECIAL SERVICES</b>			
AUTISM LOW INCIDENCE SUPPORT	\$1,063.00		\$0.00
<b>INTERPRETERS</b>			
INTERPRETERS	\$379.00		\$0.00
<b>DIAGNOSTICS</b>			
PSYCHOLOGICALS	\$738.00		\$0.00
<b>GRAND TOTAL</b>			<b>\$14,044.00</b>

2/4/2020

*Yasin Palani 2/13/20*

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<b>Northwestern Illinois Association</b>	
<b>FY21 Daily Rates</b>	
<b>SERVICE</b>	<b>FY21</b>
Hearing Supervision/Baseline	\$738
Audiology Support/Baseline	\$679
Vision Supervision Technical Assistance/Baseline	\$734
Counseling	\$703
Hearing Teaching	\$570
FM/HAT (Hearing Assistive Technology)	\$679
Orientation & Mobility	\$567
Vision Teaching	\$567
Occupational Therapy	\$599
Physical Therapy	\$599
Therapy Supervision	\$623
Speech/Language Supervision	\$568
Speech/Language Therapy	\$568
Autism Low Incidence Support	\$1,063
Interpreters	\$379
Psychological	\$738

\* Annual assessment fee paid in the previous year may be used to offset the cost of services in blue.

Executive BOE Meeting 1/15/20 Approved

8. **New Business**

9. **Adjournment**