

Executive Advisory Board Meeting

Wednesday, January 8, 2020 9:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.
Charles, IL 60174

1. **Call to Order**

2. **Approval of Agenda**

3. **Public Comment**

4. **Consent Agenda**

1. Approval of Minutes, Executive Board Meeting,
December 4, 2019



Mid-Valley Special Education Cooperative

1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874

Executive Advisory Board Meeting December 4, 2019 9:00 AM

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, December 4, 2019 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Pearson, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Mutchler, Superintendent D304 and Dr. Stirn, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mrs. Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

Approval of the Agenda

Dr. Pearson called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

Public Comment

None

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, November 6, 2019
- 4.2 Approval of Bills, November 2019
- 4.3 Approval of Payroll, November 2019
- 4.4 Approval of Financial Report, November 2019
- 4.5 Approval of Board Policy 2:110: Qualifications, Terms, and Duties of Board Officers
- 4.6 Approval of Board Policy 2:140: Communications To and From the Advisory Board
- 4.7 Approval of Board Policy 2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use
- 4.8 Approval of Board Policy 2:230: Public Participation at Board Meetings and Petitions to the Board
- 4.9 Approval of Board Policy 2:240: Board Policy Development
- 4.10 Approval of Board Policy 3:60: Administrative Responsibility of the Building Principal
- 4.11 Approval of Board Policy 4:40: Incurring Debt
- 4.12 Approval of Board Policy 4:90: Activity Funds
- 4.13 Approval of Board Policy 4:100: Insurance Management
- 4.14 Approval of Board Policy 4:110: Transportation
- 4.15 Approval of Board Policy 4:160: Environmental Quality of Buildings and Grounds
- 4.16 Approval of Board Policy 4:170: Safety
- 4.17 Approval of Board Policy 5:35: Compliance with the Fair Standards Act
- 4.18 Approval of Board Policy 5:40: Communicable and Chronic Infectious Disease
- 4.19 Approval of Board Policy 5:130: Responsibilities Concerning Internal Information

- 4.20 Approval of Board Policy 5:180: Temporary Illness or Temporary Incapacity
- 4.21 Approval of Board Policy 5:310: Compensatory Time-Off
- 4.22 Approval of Board Policy 6:65: Student Social and Emotional Development
- 4.23 Approval of Board Policy 6:110: Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 4.24 Approval of Board Policy 6:340: Student Testing and Assessment Program
- 4.25 Approval of Board Policy 7:170: Vandalism
- 4.26 Approval of Board Policy 7:185: Teen Dating Violence Prohibited
- 4.27 Approval of Board Policy 8:95: Parental Involvement
- 4.28 Approval of Board Policy 8:30: Visitors to and Conduct on School Property

Dr. Pearson called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1 Student and Staff Enrollment, November 2019

Mrs. Palese reported the student/staff enrollment for November 2019 and 2018 for comparison.

5.2 Holiday Hours

Mrs. Palese shared that during the Winter Break, Mid-Valley offices will be closed December 24th, 25th and 26th as well as December 31st, January 1st and 2nd.

5.3 Administrative Liaison Meeting Minutes, November 18, 2019

Mrs. Palese shared the minutes from the Administrative Liaison Meeting that took place on November 18, 2019

5.4 Freedom of Information Act Request

Mrs. Sporer reported that a FOIA was received in November. Information that was being requested was not provided because it was exempt from disclosure.

5.5 RIF Guidelines

Mrs. Sporer reported only one change to the RIF Guidelines was made at the November 18, 2019 meeting.

5.6 FY19 Audit Report

Mrs. Sporer updated the Board on the FY19 Audit Report.

5.7 Isolated Time Out

Mrs. Palese shared the new information regarding Isolated Time Out's that went into effect immediately from The Illinois Alliance of Administrators of Special Education.

For Discussion

6.1 SAFE Schools Report

Mrs. Palese shared the number of students in the SAFE school program as well as anticipated graduation dates.

6.1 Business Meeting Minutes November 11, 2019

Mrs. Palese shared the minutes from the Business Meeting that took place on November 11, 2019

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For Action**7.1 Approval of the Personnel Report, November, 2019**

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of the Personnel Report. Motion carried by unanimous roll call vote.

7.2 Approval of Certified School Nurse Position

Dr. Stirn motioned, seconded by Dr. Leden for Approval of the Certified School Nurse Position. Motion carried by unanimous roll call vote.

New Business

Dr. Mutchler informed the Board that parent surveys regarding the D304 2020-2021 school calendar will conclude Friday, December 6, 2019 by 4:00 p.m. and they will have a better idea of the direction on the new calendar.

Adjournment

Motion made by Dr. Stirn and seconded by Dr. Hichens. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 9:26 AM

Chair of the Mid-Valley Board

The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, January 8, 2020, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174

2. Approval of Bills, December, 2019

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: HARRIS BANK

Bank Account: 3445079

11293	12/17/2019	1119	ADERMAN, ANN	REIMB PLANTERS	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$96.90	
							Check Total:	\$96.90
11267	12/05/2019	1109	ALARM DETECTION SYSTEMS INC	SI--517592	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$398.50	
							Check Total:	\$398.50
11284	12/13/2019	1118	ALARM DETECTION SYSTEMS INC	33306-1066	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$213.12	
							Check Total:	\$213.12
11294	12/17/2019	1119	ANCORA PUBLISHING	101200	10.0000.2210.410.000.120	SUPPLIES/MATERIALS	\$65.00	
11294	12/17/2019	1119	ANCORA PUBLISHING	101200	10.0000.2210.410.000.120	SUPPLIES/MATERIALS	\$74.10	
							Check Total:	\$139.10
NCB	12/13/2019	1117	AXA EQUITABLE	V103172	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$425.00	
NCB	12/13/2019	1117	AXA EQUITABLE	V103172	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.00	
NCB	12/30/2019	1127	AXA EQUITABLE	V94994	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$425.00	
NCB	12/30/2019	1127	AXA EQUITABLE	V94994	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$10.00	
							Check Total:	\$870.00
11285	12/13/2019	1118	BATAVIA ENTERPRISES	JANUARY RENT 2020	10.0000.1200.325.000.920	FACILITY RENTAL	\$3,467.90	
							Check Total:	\$3,467.90
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$42.00	
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$61.28	
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$146.22	
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$121.25	
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$65.56	

MID VALLEY SPECIAL EDUCATION COOP

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Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

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11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$75.46
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.414.000.078	FOOD/COOKING SUPPLIES	\$196.13
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$588.12
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	(\$71.92)
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$235.98
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2150.415.000.113	INSTRUCTIONAL SUPPLIES	\$29.77
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2190.410.000.114	SUPPLIES/MATERIALS	\$120.91
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2320.360.000.140	PRINTING AND BINDING	\$56.46
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$322.47
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$25.98
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2320.414.000.140	FOOD/COOKING SUPPLIES	\$33.47
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2320.470.000.140	SOFTWARE	\$155.80
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2520.640.000.140	DUES/FEES/MEMBERSHIPS	\$200.00
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$74.78
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$450.00
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$100.49
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$37.76
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$35.89
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$29.47

MID VALLEY SPECIAL EDUCATION COOP

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Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.2210.312.002.320	STAFF DEV BUS MGR	\$250.00
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.2210.312.002.320	STAFF DEV BUS MGR	\$190.00
11295	12/17/2019	1119	BMO C/O HARRIS TRUST AND SAVINGS BANK	DECEMBER 5TH STMT	14.0000.2210.314.000.320	STAFF DEV CO-OP WIDE	\$5.00
Check Total:							\$3,578.33
11268	12/05/2019	1109	BRIGHTSTAR KANE COUNTY	4922126	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$318.31
11268	12/05/2019	1109	BRIGHTSTAR KANE COUNTY	4922126	10.0000.1200.314.000.028	CONSULTANTS	\$1,587.52
11268	12/05/2019	1109	BRIGHTSTAR KANE COUNTY	4922126	10.0000.1200.314.000.028	CONSULTANTS	\$454.73
11268	12/05/2019	1109	BRIGHTSTAR KANE COUNTY	4948376	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$318.31
11268	12/05/2019	1109	BRIGHTSTAR KANE COUNTY	4948376	10.0000.1200.314.000.028	CONSULTANTS	\$1,736.35
Check Total:							\$4,415.22
11296	12/17/2019	1119	CENTRAL COMMUNITY DIST #301	ROOM RENT JAN PYMT	10.0000.1200.325.000.014	FACILITY RENTAL	\$6,183.00
Check Total:							\$6,183.00
11269	12/05/2019	1109	CITY OF ST CHARLES	10/17-11/18/19 81857	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$126.89
11269	12/05/2019	1109	CITY OF ST CHARLES	10/17-11/18/19 82189	20.0000.2540.466.000.078	ELECTRICITY-SHELBY	\$122.59
11269	12/05/2019	1109	CITY OF ST CHARLES	10/7-11/05/19 24104	20.0000.2540.370.000.000	WATER/SEWER	\$72.78
11269	12/05/2019	1109	CITY OF ST CHARLES	10/7-11/5/19 24101	20.0000.2540.370.000.000	WATER/SEWER	\$142.64
11269	12/05/2019	1109	CITY OF ST CHARLES	10/7-11/5/19 24101	20.0000.2540.466.000.000	ELECTRICITY	\$3,335.88
Check Total:							\$3,800.78
11297	12/17/2019	1119	CLAESON, NICOLE	REIMB NOV MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$89.32
Check Total:							\$89.32
11270	12/05/2019	1109	COMCAST CABLE	11/23-12/22/**19	20.0000.2540.319.000.078	CABLE/INTERNET-SHELBY	\$215.41
Check Total:							\$215.41
11271	12/05/2019	1109	COMMUNITY THERAPY SERVICES	1062	10.0000.2139.314.000.130	CONSULTANTS	\$10,425.00
Check Total:							\$10,425.00
11298	12/17/2019	1119	CUSD #101	ROOM RENT JAN PYMT	10.0000.1200.325.000.028	FACILITY RENTAL	\$2,886.00
Check Total:							\$2,886.00
11299	12/17/2019	1119	CUSD #303	DEC INSUR CHASSE/ROW	10.0000.2310.225.000.144	INSURANCE STIPEND	\$1,361.52
Check Total:							\$1,361.52

MID VALLEY SPECIAL EDUCATION COOP

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Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11300	12/17/2019	1119	CUSD #303	19200036	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL	\$192.25
Check Total:							\$192.25
11301	12/17/2019	1119	CUSD #303	ROOM RENT JAN PYMT	10.0000.1200.325.000.011	FACILITY RENTAL	\$4,956.00
Check Total:							\$4,956.00
11302	12/17/2019	1119	CUSD #303	93	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$554.00
Check Total:							\$554.00
11303	12/17/2019	1119	CUSD #303	201920015	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$183.89
Check Total:							\$183.89
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V152169	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$116.88
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V152169	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$13.44
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V164878	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$187.51
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V164878	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$20.83
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V27530	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$829.37
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V27530	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$3.23
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V282766	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,436.09
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V282766	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$209.91
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V282766	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.52
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V299467	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$760.71
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V344926	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,598.26
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V344926	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,295.00
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V351999	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$543.14
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V498870	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,037.44
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V498870	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$379.68

MID VALLEY SPECIAL EDUCATION COOP

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V554501	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$715.32
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V554501	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$59.61
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V575301	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,412.44
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V602491	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,577.47
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V602491	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$911.10
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V602491	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$130.15
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V663430	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,289.28
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V663430	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,071.84
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V748061	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,022.15
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V84627	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,289.66
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V88639	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$465.64
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V88639	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$21.09
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V88639	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V894077	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$53.03
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V894077	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V894077	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.75
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V959173	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,250.40
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V973413	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$282.19
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V973413	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$12.67
11281	12/13/2019	1110	CUSD #303 EMP HEALTH FUND	V973413	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.23

MID VALLEY SPECIAL EDUCATION COOP

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$74,004.62
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V195850	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$828.67
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V195850	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$3.20
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V26258	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$760.71
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V301141	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$9,289.28
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V301141	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,071.84
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V316887	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$187.36
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V316887	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$20.82
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V34010	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,577.47
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V34010	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$911.10
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V34010	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$130.15
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V343606	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$116.88
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V343606	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$13.44
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V425217	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$465.64
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V425217	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$21.09
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V425217	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.73
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V429655	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,412.44
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V436697	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$6,250.40
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V44953	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$14,598.26
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V44953	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1,295.00
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V451086	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,436.09

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V451086	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$209.91
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V451086	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$5.52
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V562150	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$8,289.66
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V594263	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$282.19
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V594263	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$12.67
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V594263	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$1.23
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V612878	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$543.14
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V635039	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$5,022.15
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V703579	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$715.32
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V703579	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$59.61
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V854689	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,037.44
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V854689	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$379.68
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V993504	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$53.03
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V993504	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.86
11345	12/30/2019	1120	CUSD #303 EMP HEALTH FUND	V993504	17.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.75
Check Total:							\$74,003.73
11304	12/17/2019	1119	CUSD #304	ROOM RENT JAN PYMT	10.0000.1200.325.000.011	FACILITY RENTAL	\$8,625.00
11304	12/17/2019	1119	CUSD #304	ROOM RENT JAN PYMT	10.0000.1200.325.000.014	FACILITY RENTAL	\$1,848.00
11304	12/17/2019	1119	CUSD #304	ROOM RENT JAN PYMT	10.0000.1200.325.000.028	FACILITY RENTAL	\$2,520.00
11304	12/17/2019	1119	CUSD #304	ROOM RENT JAN PYMT	10.0000.1225.325.000.009	FACILITY RENTAL	\$2,508.00
Check Total:							\$15,501.00
11305	12/17/2019	1119	DIDAX	518853	10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$35.99

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11305	12/17/2019	1119	DIDAX	518853	10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$35.99
11305	12/17/2019	1119	DIDAX	518853	10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$35.99
11305	12/17/2019	1119	DIDAX	518853	10.0000.1200.415.000.014	INSTRUCTIONAL SUPPLIES	\$23.99
Check Total:							\$131.96
11306	12/17/2019	1119	DOMARACKI, MARY ANN	REIMB CONF 11/19/19	14.0000.2210.312.007.320	STAFF DEV	\$2.90
11306	12/17/2019	1119	DOMARACKI, MARY ANN	REIMB NOV MILEAGE	10.0000.2110.332.000.110	STAFF TRAVEL	\$78.13
Check Total:							\$81.03
11307	12/17/2019	1119	DRESSLER, ELISA A	REIM READ PROG 12/13	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$33.28
11307	12/17/2019	1119	DRESSLER, ELISA A	REIMB NOV REWARDS	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$33.56
Check Total:							\$66.84
11308	12/17/2019	1119	FIRST SECURITY SYSTEMS	S88902	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$905.00
Check Total:							\$905.00
11309	12/17/2019	1119	FIRST STUDENT	142969	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	142971	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$194.48
11309	12/17/2019	1119	FIRST STUDENT	142972	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	142973	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$274.56
11309	12/17/2019	1119	FIRST STUDENT	142977	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	142978	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$120.12
11309	12/17/2019	1119	FIRST STUDENT	142978	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$120.12
11309	12/17/2019	1119	FIRST STUDENT	142979	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	142980	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$102.96

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11309	12/17/2019	1119	FIRST STUDENT	142981	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$102.96
11309	12/17/2019	1119	FIRST STUDENT	142983	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$194.48
11309	12/17/2019	1119	FIRST STUDENT	143046	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$289.66
11309	12/17/2019	1119	FIRST STUDENT	143047	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$148.72
11309	12/17/2019	1119	FIRST STUDENT	143048	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$175.26
11309	12/17/2019	1119	FIRST STUDENT	143049	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	143051	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$148.72
11309	12/17/2019	1119	FIRST STUDENT	143052	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$133.62
11309	12/17/2019	1119	FIRST STUDENT	143053	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	143054	10.0000.1200.331.000.011	FIELD TRIPS/STUDENT TRAVEL	\$271.36
11309	12/17/2019	1119	FIRST STUDENT	143056	10.0000.1200.331.000.014	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	143057	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$122.18
11309	12/17/2019	1119	FIRST STUDENT	143058	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	143059	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$236.58
11309	12/17/2019	1119	FIRST STUDENT	143061	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$199.06

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
 Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
 Voucher Range: -

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11309	12/17/2019	1119	FIRST STUDENT	143063	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$91.52
11309	12/17/2019	1119	FIRST STUDENT	143066	10.0000.1200.331.000.078	FIELD TRIPS/STUDENT TRAVEL	\$114.40
Check Total:							\$3,772.92
11286	12/13/2019	1118	FOX VALLEY CHRISTIAN CHURCH	51 DECEMBER RENT	10.0000.1200.325.000.079	FACILITY RENTAL	\$400.00
Check Total:							\$400.00
11272	12/05/2019	1109	FOX VALLEY FITNESS	26670	10.0000.1200.415.000.078	INSTRUCTIONAL SUPPLIES	\$300.00
Check Total:							\$300.00
11310	12/17/2019	1119	GATELY, AMY	REIMB FOOD/LUNCH	10.0000.1200.415.000.079	INSTRUCTIONAL SUPPLIES	\$51.70
Check Total:							\$51.70
11311	12/17/2019	1119	GLABINSKI, MICHAEL	REIM IAHPERD CONF	14.0000.2210.312.006.320	STAFF DEV VOC/APE	\$190.00
11311	12/17/2019	1119	GLABINSKI, MICHAEL	REIMB NOV MILEAGE	10.0000.1200.332.000.115	STAFF TRAVEL	\$345.10
Check Total:							\$535.10
11312	12/17/2019	1119	GREGORY, ANGIE	REIMB NOV MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$131.66
Check Total:							\$131.66
11313	12/17/2019	1119	GSF USA, Inc.	IN525972	20.0000.2540.322.000.000	CUSTODIAL SERVICES	\$60.00
Check Total:							\$60.00
11314	12/17/2019	1119	HAMMACK-COTE MANDY	REIM APE MATERIAL	10.0000.1200.415.000.115	INSTRUCTIONAL SUPPLIES	\$65.00
Check Total:							\$65.00
11315	12/17/2019	1119	IASBO	ORDER 963	10.0000.2520.640.000.140	DUES/FEES/MEMBERSHIPS	\$75.00
Check Total:							\$75.00
11316	12/17/2019	1119	ILLINOIS CENTRAL SCHOOL BUS	572-04319	10.0000.1200.331.000.028	FIELD TRIPS/STUDENT TRAVEL	\$1,620.00
Check Total:							\$1,620.00
NCB	12/30/2019	1122	ILLINOIS DEPT OF REVENUE	V381843	10.0487.0000.000.000.000	SIT	\$10,671.76
NCB	12/30/2019	1122	ILLINOIS DEPT OF REVENUE	V381843	14.0487.0000.000.000.000	SIT	\$654.62
NCB	12/30/2019	1122	ILLINOIS DEPT OF REVENUE	V381843	17.0487.0000.000.000.000	SIT	\$17.62
NCB	12/13/2019	1112	ILLINOIS DEPT OF REVENUE	V451789	10.0487.0000.000.000.000	SIT	\$10,962.26
NCB	12/13/2019	1112	ILLINOIS DEPT OF REVENUE	V451789	14.0487.0000.000.000.000	SIT	\$651.08
NCB	12/13/2019	1112	ILLINOIS DEPT OF REVENUE	V451789	17.0487.0000.000.000.000	SIT	\$17.62
Check Total:							\$22,974.96

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11317	12/17/2019	1119	IMAGE 360	I-32986	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$192.75
11317	12/17/2019	1119	IMAGE 360	I-33070	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$17.50
Check Total:							\$210.25
NCB	12/30/2019	1126	IMRF	V186518	10.0485.0000.000.000.000	IMRF	\$11,857.71
NCB	12/30/2019	1126	IMRF	V186518	14.0485.0000.000.000.000	IMRF	\$153.36
NCB	12/30/2019	1126	IMRF	V617351	10.0485.0000.000.000.000	IMRF	\$523.38
NCB	12/30/2019	1126	IMRF	V617351	14.0485.0000.000.000.000	IMRF	\$37.55
NCB	12/13/2019	1116	IMRF	V812481	10.0485.0000.000.000.000	IMRF	\$522.88
NCB	12/13/2019	1116	IMRF	V812481	14.0485.0000.000.000.000	IMRF	\$37.55
NCB	12/13/2019	1116	IMRF	V840754	10.0485.0000.000.000.000	IMRF	\$11,967.35
NCB	12/13/2019	1116	IMRF	V840754	14.0485.0000.000.000.000	IMRF	\$131.11
NCB	12/13/2019	1117	ING	V940416	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00
NCB	12/13/2019	1117	ING	V940416	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00
NCB	12/30/2019	1127	ING	V981172	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$25.00
NCB	12/30/2019	1127	ING	V981172	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$25.00
NCB	12/30/2019	1123	Internal Revenue Service	V144919	10.0482.0000.000.000.000	FICA SS	\$10,213.96
NCB	12/30/2019	1123	Internal Revenue Service	V144919	14.0482.0000.000.000.000	FICA SS	\$112.94
NCB	12/13/2019	1113	Internal Revenue Service	V173092	10.0481.0000.000.000.000	FIT	\$21,557.23
NCB	12/13/2019	1113	Internal Revenue Service	V173092	14.0481.0000.000.000.000	FIT	\$1,228.71
NCB	12/13/2019	1113	Internal Revenue Service	V173092	17.0481.0000.000.000.000	FIT	\$40.23
NCB	12/30/2019	1123	Internal Revenue Service	V381383	10.0483.0000.000.000.000	MEDICARE	\$6,695.70
NCB	12/30/2019	1123	Internal Revenue Service	V381383	14.0483.0000.000.000.000	MEDICARE	\$411.72
NCB	12/30/2019	1123	Internal Revenue Service	V381383	17.0483.0000.000.000.000	MEDICARE	\$10.58
NCB	12/13/2019	1113	Internal Revenue Service	V422324	10.0482.0000.000.000.000	FICA SS	\$10,224.36
NCB	12/13/2019	1113	Internal Revenue Service	V422324	14.0482.0000.000.000.000	FICA SS	\$93.10
NCB	12/30/2019	1123	Internal Revenue Service	V604610	10.0481.0000.000.000.000	FIT	\$20,562.31
NCB	12/30/2019	1123	Internal Revenue Service	V604610	14.0481.0000.000.000.000	FIT	\$1,219.64
NCB	12/30/2019	1123	Internal Revenue Service	V604610	17.0481.0000.000.000.000	FIT	\$40.23

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
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Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	12/13/2019	1113	Internal Revenue Service	V61116	10.0483.0000.000.000.000	MEDICARE	\$6,866.74	
NCB	12/13/2019	1113	Internal Revenue Service	V61116	14.0483.0000.000.000.000	MEDICARE	\$409.50	
NCB	12/13/2019	1113	Internal Revenue Service	V61116	17.0483.0000.000.000.000	MEDICARE	\$10.58	
							Check Total:	\$105,028.42
11318	12/17/2019	1119	JENKINS, SHARON M	REIM NOV MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$118.90	
							Check Total:	\$118.90
11319	12/17/2019	1119	KANELAND C U S D #302	ROOM RENT JAN PYMT	10.0000.1200.325.000.011	FACILITY RENTAL	\$4,524.00	
11319	12/17/2019	1119	KANELAND C U S D #302	ROOM RENT JAN PYMT	10.0000.1200.325.000.014	FACILITY RENTAL	\$5,508.00	
							Check Total:	\$10,032.00
11320	12/17/2019	1119	KELLY, BRENNAN	REIMB NOV MILEAGE	10.0000.1200.332.000.131	STAFF TRAVEL	\$136.30	
							Check Total:	\$136.30
11321	12/17/2019	1119	Klein, Danny	REIM CONF 11/21-22	14.0000.2210.312.006.320	STAFF DEV VOC/APE	\$223.62	
							Check Total:	\$223.62
11322	12/17/2019	1119	KOEFELDA, BRIDGET	REIM NOV MILEAGE	10.0000.1200.332.000.109	STAFF TRAVEL	\$4.76	
							Check Total:	\$4.76
11323	12/17/2019	1119	LOWERY MCDONNELL COMPANY	IN0003215	10.0000.2320.700.000.140	NONCAPITAL EQUIPMENT	\$1,999.00	
							Check Total:	\$1,999.00
11324	12/17/2019	1119	MAXIM HEALTHCARE SERVICES	7010760366	10.0000.1200.314.000.028	CONSULTANTS	\$362.50	
							Check Total:	\$362.50
11325	12/17/2019	1119	MECHANICAL INC.	CHI176410	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$2,060.00	
11325	12/17/2019	1119	MECHANICAL INC.	CHI176479	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$485.00	
							Check Total:	\$2,545.00
11326	12/17/2019	1119	MENDEL, HEATHER M	REIM PHYSICAL	14.0000.1250.310.000.010	PROFESSIONAL SERVICES	\$115.00	
							Check Total:	\$115.00
NCB	12/30/2019	1127	MG TRUST COMPANY	V117537	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00	
NCB	12/13/2019	1117	MG TRUST COMPANY	V21040	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$600.00	
NCB	12/30/2019	1127	MG TRUST COMPANY	V732534	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$197.54	
NCB	12/13/2019	1117	MG TRUST COMPANY	V802480	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$197.54	
							Check Total:	\$1,595.08
11327	12/17/2019	1119	MID VALLEY SPECIAL EDUCATION	REIMB MARKETPLACE	10.0000.1200.415.000.078	INSTRUCTIONAL SUPPLIES	\$75.00	

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$75.00
11282	12/13/2019	1110	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V625880	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$933.86
11282	12/13/2019	1110	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V866872	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,155.08
11282	12/13/2019	1110	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V866872	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$219.52
Check Total:							\$3,308.46
11346	12/30/2019	1120	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V547109	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$2,155.08
11346	12/30/2019	1120	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V547109	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$219.52
11346	12/30/2019	1120	MID VALLEY SPECIAL EDUCATION ASSOCIATION	V86543	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$933.86
Check Total:							\$3,308.46
11328	12/17/2019	1119	MILLS, MELISSA	REIMB CONF 11/13-15	14.0000.2210.312.120.320	STAFF DEV IMP OF INSTRUCTION	\$153.75
11328	12/17/2019	1119	MILLS, MELISSA	REIMB NOV MILEAGE	10.0000.2210.332.000.120	STAFF TRAVEL	\$84.97
Check Total:							\$238.72
11329	12/17/2019	1119	Mittman, Valerie	REIM NOV MILEAGE	10.0000.2150.332.000.113	STAFF TRAVEL	\$118.49
11329	12/17/2019	1119	Mittman, Valerie	REIMB COOK/CRAFTS	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$39.71
Check Total:							\$158.20
NCB	12/30/2019	1125	MVSE - DIRECT DEPOSIT	V218315	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$545.68
NCB	12/13/2019	1111	MVSE - DIRECT DEPOSIT	V236564	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$635.00
NCB	12/30/2019	1121	MVSE - DIRECT DEPOSIT	V342993	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$968.40
NCB	12/30/2019	1121	MVSE - DIRECT DEPOSIT	V342993	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$24.60
NCB	12/13/2019	1115	MVSE - DIRECT DEPOSIT	V409965	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$595.84
NCB	12/30/2019	1121	MVSE - DIRECT DEPOSIT	V418265	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$635.00
NCB	12/13/2019	1111	MVSE - DIRECT DEPOSIT	V597510	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$968.40
NCB	12/13/2019	1111	MVSE - DIRECT DEPOSIT	V597510	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$24.60
NCB	12/30/2019	1121	MVSE - DIRECT DEPOSIT	V632717	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$167,751.33

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	12/30/2019	1121	MVSE - DIRECT DEPOSIT	V632717	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,778.05
NCB	12/30/2019	1121	MVSE - DIRECT DEPOSIT	V632717	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$292.15
NCB	12/13/2019	1111	MVSE - DIRECT DEPOSIT	V640346	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$169,316.11
NCB	12/13/2019	1111	MVSE - DIRECT DEPOSIT	V640346	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$9,654.45
NCB	12/13/2019	1111	MVSE - DIRECT DEPOSIT	V640346	17.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$292.15
Check Total:							\$361,481.76
11283	12/13/2019	1110	NCPERS - IL IMRF	V639908	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$24.00
Check Total:							\$24.00
11347	12/30/2019	1120	NCPERS - IL IMRF	V553101	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$24.00
Check Total:							\$24.00
11273	12/05/2019	1109	NICOR GAS.	10/2-11/21/19 444051	20.0000.2540.465.000.000	NATURAL GAS	\$1,770.92
11273	12/05/2019	1109	NICOR GAS.	10/22-11/22 19359095	20.0000.2540.465.000.078	NATURAL GAS - SHELBY	\$85.19
11273	12/05/2019	1109	NICOR GAS.	10/22-11/22/19 27081	20.0000.2540.465.000.078	NATURAL GAS - SHELBY	\$73.12
Check Total:							\$1,929.23
11330	12/17/2019	1119	OFFICE DEPOT	399232280001	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$32.29
11330	12/17/2019	1119	OFFICE DEPOT	399232280001	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$3.92
11330	12/17/2019	1119	OFFICE DEPOT	399232280001	10.0000.2320.410.000.140	SUPPLIES/MATERIALS	\$5.99
11330	12/17/2019	1119	OFFICE DEPOT	403540805001	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$14.64
11330	12/17/2019	1119	OFFICE DEPOT	406871456001	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$82.99
11330	12/17/2019	1119	OFFICE DEPOT	406871457001	10.0000.2640.410.000.140	SUPPLIES/MATERIALS	\$9.94
Check Total:							\$149.77
11331	12/17/2019	1119	PROSHRED	100140757	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$70.00
Check Total:							\$70.00
11332	12/17/2019	1119	PushCoin	100840917736218	10.0000.2560.315.000.220	FOOD SERVICE	\$14.75
Check Total:							\$14.75
11274	12/05/2019	1109	RICOH USA, INC	34365698	10.0000.2320.325.000.140	COPIER/POSTAGE LEASE	\$624.72
11274	12/05/2019	1109	RICOH USA, INC	34365698	10.0000.2410.325.000.140	COPIER LEASE	\$115.60
Check Total:							\$740.32

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
11275	12/05/2019	1109	RICOH USA, INC 1	5058141584	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$239.00
Check Total:							\$239.00
11287	12/13/2019	1118	RICOH USA, INC 1	5058172949	10.0000.2320.323.000.140	COPIER MAINT	\$309.34
11287	12/13/2019	1118	RICOH USA, INC 1	5058172949	10.0000.2410.323.000.140	COPIER MAINT	\$13.08
11287	12/13/2019	1118	RICOH USA, INC 1	5058172949	14.0000.1250.323.000.010	REPAIR AND MAINTENANCE	\$161.03
Check Total:							\$483.45
11333	12/17/2019	1119	ROBBINS SCHWARTZ NICHOLAS LIFTON TAYLOR	858655,858656,858657	10.0000.2310.318.000.143	LEGAL FEES	\$1,462.50
Check Total:							\$1,462.50
11288	12/13/2019	1118	ROBERT CROWN CENTER FOR HEALTH ED	2020204	10.0000.1200.310.000.078	PROFESSIONAL SERVICES	\$400.00
Check Total:							\$400.00
11334	12/17/2019	1119	ROBERTS, WREN E	REIMB SUPPLIES	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$54.21
Check Total:							\$54.21
11335	12/17/2019	1119	SCANLAN, PAUL	REIMB ORNAMENTS	10.0000.1200.415.000.080	INSTRUCTIONAL SUPPLIES	\$217.00
Check Total:							\$217.00
11336	12/17/2019	1119	School Nurse Supply, Inc	767508	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$156.95
11336	12/17/2019	1119	School Nurse Supply, Inc	767508	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$51.00
11336	12/17/2019	1119	School Nurse Supply, Inc	767508	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$6.75
11336	12/17/2019	1119	School Nurse Supply, Inc	767508	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$49.00
11336	12/17/2019	1119	School Nurse Supply, Inc	767534	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$51.00
11336	12/17/2019	1119	School Nurse Supply, Inc	767534	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$12.95
11336	12/17/2019	1119	School Nurse Supply, Inc	767534	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$5.29
11336	12/17/2019	1119	School Nurse Supply, Inc	767534	10.0000.1200.415.000.028	INSTRUCTIONAL SUPPLIES	\$19.54
Check Total:							\$352.48
11337	12/17/2019	1119	SCHOOL SPECIALITY, INC.	208124353210	10.0000.1200.415.000.011	INSTRUCTIONAL SUPPLIES	\$85.40
Check Total:							\$85.40
NCB	12/30/2019	1127	SECURITY BENEFITS	V635194	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,754.50
NCB	12/30/2019	1127	SECURITY BENEFITS	V635194	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12.50
NCB	12/13/2019	1117	SECURITY BENEFITS	V892640	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$1,754.50

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 12/01/2019 - 12/31/2019

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	12/13/2019	1117	SECURITY BENEFITS	V892640	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$12.50	
							Check Total:	\$3,534.00
11289	12/13/2019	1118	SHAW MEDIA	1119168941	10.0000.2320.360.000.140	PRINTING AND BINDING	\$1,039.00	
							Check Total:	\$1,039.00
11338	12/17/2019	1119	SMITH, YOLANDA	REIMB NOV MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$149.06	
							Check Total:	\$149.06
11339	12/17/2019	1119	STAR AUTISM SUPPORT	22150	10.0000.1200.470.000.011	SOFTWARE	\$604.33	
11339	12/17/2019	1119	STAR AUTISM SUPPORT	22150	10.0000.1200.470.000.011	SOFTWARE	(\$60.43)	
11339	12/17/2019	1119	STAR AUTISM SUPPORT	22150	10.0000.1200.470.000.011	SOFTWARE	\$149.50	
11339	12/17/2019	1119	STAR AUTISM SUPPORT	22150	14.0000.1250.470.000.010	SOFTWARE	\$690.67	
11339	12/17/2019	1119	STAR AUTISM SUPPORT	22150	14.0000.1250.470.000.010	SOFTWARE	(\$69.07)	
11339	12/17/2019	1119	STAR AUTISM SUPPORT	22150	14.0000.1250.470.000.010	SOFTWARE	\$149.50	
							Check Total:	\$1,464.50
11340	12/17/2019	1119	STELLATO, JENNIE	REIMB NOV MILEAGE	10.0000.2139.332.000.130	STAFF TRAVEL	\$150.63	
							Check Total:	\$150.63
11276	12/05/2019	1109	STERICYCLE INC	4008982304	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$30.00	
							Check Total:	\$30.00
11277	12/05/2019	1109	SUNBELT STAFFING	10952569	10.0000.1200.314.000.014	CONSULTANTS	\$2,102.13	
11277	12/05/2019	1109	SUNBELT STAFFING	10952618	10.0000.2130.314.000.111	CONSULTANTS	\$1,860.00	
11277	12/05/2019	1109	SUNBELT STAFFING	10970550	10.0000.2130.314.000.111	CONSULTANTS	\$170.50	
							Check Total:	\$4,132.63
11290	12/13/2019	1118	SUNBELT STAFFING	10989389	10.0000.1200.314.000.014	CONSULTANTS	\$2,117.81	
							Check Total:	\$2,117.81
NCB	12/30/2019	1124	TRS	V254133	10.0484.0000.000.000.000	TRS	\$14,069.35	
NCB	12/30/2019	1124	TRS	V254133	14.0484.0000.000.000.000	TRS	\$1,349.87	
NCB	12/30/2019	1124	TRS	V254133	17.0484.0000.000.000.000	TRS	\$35.66	
NCB	12/30/2019	1124	TRS	V294571	10.0484.0000.000.000.000	TRS	\$560.44	
NCB	12/30/2019	1124	TRS	V433800	10.0484.0000.000.000.000	TRS	\$961.15	
NCB	12/30/2019	1124	TRS	V433800	14.0484.0000.000.000.000	TRS	\$86.99	
NCB	12/30/2019	1124	TRS	V433800	17.0484.0000.000.000.000	TRS	\$2.30	

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	12/13/2019	1114	TRS	V496332	10.0484.0000.000.000.000	TRS	\$133.04
NCB	12/13/2019	1114	TRS	V508133	10.0484.0000.000.000.000	TRS	\$3,575.28
NCB	12/13/2019	1114	TRS	V508133	14.0484.0000.000.000.000	TRS	\$325.94
NCB	12/13/2019	1114	TRS	V508133	17.0484.0000.000.000.000	TRS	\$8.56
NCB	12/13/2019	1114	TRS	V547371	10.0484.0000.000.000.000	TRS	\$995.37
NCB	12/13/2019	1114	TRS	V547371	14.0484.0000.000.000.000	TRS	\$87.52
NCB	12/13/2019	1114	TRS	V547371	17.0484.0000.000.000.000	TRS	\$2.30
NCB	12/13/2019	1114	TRS	V73441	10.0484.0000.000.000.000	TRS	\$560.44
NCB	12/13/2019	1114	TRS	V901792	10.0484.0000.000.000.000	TRS	\$14,604.86
NCB	12/13/2019	1114	TRS	V901792	14.0484.0000.000.000.000	TRS	\$1,358.05
NCB	12/13/2019	1114	TRS	V901792	17.0484.0000.000.000.000	TRS	\$35.66
NCB	12/30/2019	1124	TRS	V969659	10.0484.0000.000.000.000	TRS	\$133.04
NCB	12/30/2019	1124	TRS	V985108	10.0484.0000.000.000.000	TRS	\$3,446.72
NCB	12/30/2019	1124	TRS	V985108	14.0484.0000.000.000.000	TRS	\$323.98
NCB	12/30/2019	1124	TRS	V985108	17.0484.0000.000.000.000	TRS	\$8.56
Check Total:							\$42,665.08
11278	12/05/2019	1109	UNIQUE PRODUCTS	372250	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$68.00
11278	12/05/2019	1109	UNIQUE PRODUCTS	374329	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$238.00
Check Total:							\$306.00
11341	12/17/2019	1119	VALLEY LOCK COMPANY, INC	65670	20.0000.2540.410.000.000	SUPPLIES/MATERIALS	\$25.50
Check Total:							\$25.50
11279	12/05/2019	1109	VERIZON WIRELESS_4469	9842993016	10.0000.2320.341.000.140	TELEPHONE	\$1,480.95
Check Total:							\$1,480.95
11342	12/17/2019	1119	VIA, JAYSON	REIM SUPPLIES	14.0000.1250.415.000.010	INSTRUCTIONAL SUPPLIES	\$191.89
Check Total:							\$191.89
11343	12/17/2019	1119	WALKER, JESLYNN M	REIMB NOV MILEAGE	10.0000.1200.332.000.132	STAFF TRAVEL	\$237.80
Check Total:							\$237.80
11280	12/05/2019	1109	WASTE MANAGEMENT	3960560-2011-0	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$505.09
Check Total:							\$505.09
11291	12/13/2019	1118	WAUBONSEE COMMUNITY COLLEGE	CONTRACT 1162	14.0000.1250.325.000.010	FACILITY/COPIER RENTAL	\$6,840.00
Check Total:							\$6,840.00

MID VALLEY SPECIAL EDUCATION COOP

Disbursement Detail Listing

Bank Name: HARRIS BANK
Bank Account: 3445079

Date Range: 12/01/2019 - 12/31/2019
Voucher Range: -

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2019-2020

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
11344	12/17/2019	1119	WESTBERG, SARAH E	REIM NOV MILEAGE	14.0000.2210.332.000.320	STAFF TRAVEL BEH COACH	\$62.23	
11344	12/17/2019	1119	WESTBERG, SARAH E	REIMB CONF 11/13-15	14.0000.2210.312.121.320	STAFF DEV BEH COACH	\$153.75	
							Check Total:	\$215.98
11292	12/13/2019	1118	WEX BANK	CLOSING 11/30/2019	14.0000.1250.464.000.010	GASOLINE	\$163.41	
							Check Total:	\$163.41
							Bank Total:	\$801,143.63

<u>Fund</u>	<u>Amount</u>
10	\$741,744.57
14	\$47,304.47
17	\$1,090.96
20	\$11,003.63
Fund Totals:	\$801,143.63

End of Report

Disbursements Grand Total: \$801,143.63

3. Approval of Payroll, December, 2019

MID VALLEY SPECIAL EDUCATION COOP

Payroll Journal Totals

Fiscal Year: 2019-2020

Pay Cycle: Pay Period: Start Date: End Date: Pay Date:

Semi-Monthly	11	11/16/2019	11/30/2019	12/13/2019
Semi-Monthly	12	12/01/2019	12/15/2019	12/30/2019

Item	Amount	Match-Amount	Wage Basis	Payee
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Bank Account: 3445079 HARRIS BANK

GROSS PAY:	524,870.49			
OVERTIME:	0.00			
American Funds	322.54	72.54	19,059.82	MG TRUST COMPANY
American Funds - Roth 403b	1,200.00	0.00	2,043.28	MG TRUST COMPANY
Axa Equitable	774.22	95.78	13,249.70	AXA EQUITABLE
BCBS CDHP Employee + Child(ren)	77.20	1,009.08	1,900.16	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse + Child(ren)	452.44	4,372.44	7,162.58	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee	1,116.00	5,718.24	28,870.21	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Child(ren)	2,410.00	10,090.80	38,577.90	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse	0.00	1,521.42	9,578.22	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse + Child(ren)	2,885.00	13,694.32	29,327.27	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee	2,296.80	18,425.44	95,254.22	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Child(ren)	4,205.00	27,581.52	119,849.18	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse	1,613.36	8,430.94	13,636.82	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse + Child(ren)	4,169.00	27,068.44	54,023.58	CUSD #303 EMP HEALTH FUND
Dental Family	4,388.16	914.88	218,500.26	CUSD #303 EMP HEALTH FUND
Dental Single	1,315.86	234.00	135,753.40	CUSD #303 EMP HEALTH FUND
Direct Deposit Net Pay	357,084.24	0.00	0.00	MVSE - DIRECT DEPOSIT
Direct Deposit Other Checking	1,270.00	0.00	21,142.65	MVSE - DIRECT DEPOSIT
Direct Deposit Other Savings	1,986.00	0.00	21,241.57	MVSE - DIRECT DEPOSIT
FED TAX W/H	44,648.35	0.00	476,118.78	Internal Revenue Service
FICA - SOC SEC	10,322.18	10,322.18	166,486.05	Internal Revenue Service
Flex Spending Dependent Care	416.52	0.00	3,575.70	CUSD #303 EMP HEALTH FUND
Flex Spending Medical	1,664.47	0.00	52,145.26	CUSD #303 EMP HEALTH FUND
Health Savings Account	1,141.52	0.00	9,213.46	MVSE - DIRECT DEPOSIT
ILLINOIS STATE TAX W/H	22,974.96	0.00	476,118.78	ILLINOIS DEPT OF REVENUE
IMRF	7,799.63	16,309.90	173,324.98	IMRF
IMRF Additional	1,121.36	0.00	11,213.54	IMRF
Ing	100.00	0.00	5,523.30	ING
Life Insurance	0.00	592.18	472,003.66	CUSD #303 EMP HEALTH FUND
Life Insurance Over \$50K	192.86	0.00	53,582.46	CUSD #303 EMP HEALTH FUND
Long Term Disability	0.00	109.28	53,582.46	CUSD #303 EMP HEALTH FUND
MEDICARE	7,202.41	7,202.41	496,719.16	Internal Revenue Service
MVSEA CERTIFIED UNION DUES	4,749.20	0.00	304,200.32	MID VALLEY SPECIAL EDUCATION ASSOCIATION
MVSEA NON-CERT UNION DUES	1,867.72	0.00	96,371.18	MID VALLEY SPECIAL EDUCATION ASSOCIATION
Security Benefits	3,534.00	0.00	37,883.40	SECURITY BENEFITS
THIS (24 Pays)	4,414.13	3,274.91	355,969.81	TRS
THIS (24 Pays) 100% Board Paid	0.00	266.08	12,318.86	TRS
TRS (24 Pays) 9% Board Paid	0.00	1,120.88	12,454.22	TRS
TRS (24 Pays)	3,494.78	27,958.67	349,482.89	TRS

Item	Amount	Match-Amount	Wage Basis	Payee
TRS Employer (24 Pays)	0.00	2,135.63	368,235.68	TRS
Vision Family	0.00	974.92	274,055.71	CUSD #303 EMP HEALTH FUND
Vision Single	0.00	260.64	124,124.43	CUSD #303 EMP HEALTH FUND
Voluntary Life Insurance	48.00	0.00	12,484.76	NCPERS - IL IMRF
Deductions Total:	503,257.91	189,757.52		
Employee Net:	21,612.58			
Bank Acct Total:	714,628.01			

Grand Total: 714,628.01

End of Report

4. Approval of Financial Report, December, 2019



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874

MEMO TO: Executive Advisory Board

FROM: Nancy Sporer
Director of Business & Human Resources

DATE: January 8, 2020

RE: **MONTHLY FINANCIAL REPORT – December 2019**

Attached for your review is the financial report for the month ending December 31, 2019.

Revenue received to date is 65.18% of the budget compared to 48.91% at this same time period last year. The report shows us trending higher in tuition this year compared to last year which has been very beneficial to our cash flow.

Actual expenditures to date are 31.95% of budget, lower than this same period last year. This is mostly due to sending out less payments to the districts now that the IDEA funds are going directly to the districts and are not flowing through the cooperative.

Current cash balances as of December 31, 2019 are \$4,876,012.

Please feel free to call me at 331-228-4928 should you have questions or concerns.

5. Approval of Classroom Use Agreement - Kaneland
Storage



Mid-Valley Special Education Cooperative

STORAGE USE AGREEMENT

This Storage Use Agreement (“Agreement”) is made and entered into this 1st day of July, 2019, by and between the Board of Education of School District No. 302 (“hereinafter referred to as the ‘District’”) and Mid-Valley Special Education Cooperative, a special education joint agreement (“hereinafter referred to as “Mid-Valley”).

WHEREAS, District has declared that the storage space identified on Exhibit A is unnecessary for school purposes and will not be needed by the District during the proposed term of this Agreement; and

WHEREAS, the District has determined that the proposed use of the storage identified on Exhibit A serves the interest of the community and that it is in the best interest of the District to enter into this Agreement; and

WHEREAS, Mid-Valley has a need for additional storage space.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. **Authority**. This lease is being entered into pursuant to the provisions of the *School Code*. The District hereby represents and warrants that it has full authority to enter into this Agreement and be bound by its terms.
2. **Storage Use**. For the period of July 1, 2019 through June 30, 2020, the District leases to Mid-Valley and Mid-Valley hereby leases from the District storage as per Exhibit A.
3. **Term**. This Agreement shall remain in full force and effect from July 1, 2019 through June 30, 2020.

4. **Responsibilities of the District.**

1. The District shall provide all services and utilities including custodial and maintenance services.
2. The District shall provide assistance in emergencies and guidance on general building policies and procedures.
3. The District shall keep in force at all times during the Agreement general liability broad form insurance, occurrence based insurance including property damage, bodily injury, personal injury, contractual liability and other usual broad form liability endorsements.

5. **Responsibilities of Mid-Valley**

1. Mid-Valley shall pay to the District the sum of \$4,350.00 per year in installments as follows:
One half in January, 2020; One half in June, 2020.
2. Mid-Valley shall maintain Illinois Worker's Compensation and Occupational Disease Act coverage as well as Employer Liability Coverage for all Mid-Valley employees who are utilizing the storage facility.

6. **Indemnification.** To the fullest extent permitted by law, Mid-Valley shall indemnify and hold harmless the District from and against all claims, damages, losses and expenses for personal injury or property damage, including but not limited to attorney's fees (including the expenses of investigation, settlement and/or litigation) arising out of or resulting from Mid-Valley's negligent, reckless or willful misconduct. Mid-Valley's indemnification and hold harmless obligation shall survive the termination of this Agreement. To the fullest extent permitted by law, the District shall indemnify and hold harmless Mid-Valley from and against all claims, damages, losses and expenses for personal injury or property damage, including but not limited to attorney's fees (including the expenses of investigation, settlement and/or litigation) arising out of or resulting from the District's negligent, reckless or willful misconduct. The District's indemnification and hold harmless obligation shall survive the termination of this Agreement.

7. **Notice.** All notices and demands required hereunder shall be in writing and shall be deemed to have been given or made when delivered personally when mailed by registered or certified mail, postage prepaid, return receipt requested addressed as follows:

If to District: Dr. Todd Leden
Superintendent
Kaneland CUSD 302
47W326 Keslinger Road
Maple Park, IL 60151

If to Mid-Valley: Lisa Palase
Executive Director
Mid-Valley Special Education Cooperative
1304 Ronzheimer Avenue
St. Charles, IL 60174

or such other address or addresses that shall be designated in writing from time to time by either party.

8. **Modification.** The terms of this Agreement may be modified only by written mutual agreement by the parties.

IN WITNESS WHEREOF, the parties hereinto have caused this Agreement to be executed by the duly authorized officials as of the date set forth above.

BOARD OF EDUCATION OF KANELAND
SCHOOL DISTRICT 302

THE ADVISORY BOARD OF THE
MID-VALLEY SPECIAL EDUCATION
COOPERATIVE

By: _____
President

By: _____
Chairperson

Approved: _____
Secretary

Attest: _____
Secretary

Date: _____

Date: _____

Mid-Valley Special Education Cooperative

Kaneland CUSD 302 Storage Use Agreement

EXHIBIT A

-Storage Unit @:

1N137 Meredith Road
Maple Park, IL

-Rental FY 19-20

-Annual Rental Rate: \$4,350.00

5. **Information**

1. Student and Staff Enrollment, December, 2019



MID-VALLEY SPECIAL EDUCATION STAFF PROFILE
December 31, 2019

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.10	1:1 Assistants	12.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.60	Teaching Assistants	50.00
Principal	1.00	Instructional Facilitator	1.00	Certified School Nurse	1.00	Job Coaches	5.50
Program Supervisors	2.45	Psychologist	0.60	Registered Nurses	4.00	MJC Assistant	1.00
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	LPN 1:1	1.00	MV Assistants	2.50
		Teachers	31.80	CNA 1:1	1.00	HR-Payroll/PD Assistant	0.80
		Vocational Specialists	4.00	Asst.Tech Specialist	0.50		
		Social Workers	5.40	O & M Vision Specialist	1.00		
		Behavior Coach	1.00				
		Elective Teacher	1.00				
Total	6.45	Total	56.80	Total	13.20	Total	71.80
TOTAL MID-VALLEY STAFF							148.25

December 31, 2018

ADMINISTRATION	FTE	CERTIFIED STAFF	FTE	LICENSED STAFF	FTE	SUPPORT STAFF	FTE
Executive Director	1.00	Adapted PE	2.00	OT	3.10	1:1 Assistants	15.00
Director of Bus/HR	1.00	HI Teachers	4.00	PT	1.60	Vision Assistant 1:1	2.00
Principal	1.00	Instructional Coach	1.00	Certified Nurse - Contracted	0.60	Teaching Assistants	47.00
Program Supervisors	2.90	Psychologist	0.60	Registered Nurses	3.50	Job Coaches	5.10
Dir. of Prof Learning	1.00	Speech Pathologist	6.00	Asst.Tech Specialist	0.50	MJC Assistant	1.00
		Teachers	34.80			MV Assistants	2.50
		Vision Teachers	3.00			HR-Payroll/PD Assistant	0.80
		Vocational Specialists	4.00				
		Social Workers	5.40				
		Behavior Coach	2.00				
		Elective Teacher	1.00				
Total	6.90	Total	63.80	Total	9.30	Total	73.40
TOTAL MID-VALLEY STAFF							153.40

**Mid-Valley Enrollment-Staffing Profile
December 2019**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Asst	DISTRICT	RN
Little Hands & Voices	Fabyan	7				4			2		1					1	2			
New Pathways	Fabyan K-2	5		3			2									1	2	1	D301 1	
New Pathways	Norton Creek 3-5	6				3	3									1	2			
New Pathways	Wasco 2-4	8		2		4	2									1	3			
New Pathways	John Stewart K-3	8			8											1	3			
New Pathways	John Stewart 3-5	8		4	3	1										1	2			
New Pathways	GMS-S 6-8 (Giese)	7		3		3	1									1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	7			1	3	3									1	3			
New Pathways	GHS 9-12	8				3	5									1	3			
New Pathways	CHS 9-12	5		3	2											1	2			
ELS	Blackberry Creek K-2	7		2	2		3									1	3			
ELS	Blackberry Creek 3-5	7		4	1		2									1	1	2	D301 1 D304 1	
ELS	Prairie Knolls 6-8	6	1	4			1									1		2	D301 2	1
ELS	GHS 9-12	6	1	2	1		2									1	3			
ABLE	Mill Creek K-6	8	1		3	1	3									1	1	4	D302 2 D303 1 D304 1	1
ABLE	BHS 9-12	7	1	2	1		3									1	2			1
New Directions	MJC K-2															1	1			
New Directions	MJC K-3	9	1		3	3				1	1					1	2			
New Directions	MJC 4-5	7		1	1	4		1								1	1			
New Directions	MJC 6-7	5			1	2	1							D428 +1		1	1			
New Directions	MJC 7-8	5		1	3	1								D303 -1		1	1			
New Directions (Denslow)	MJC 9-12	12	1		3	4	1			1	2			D303 +1 D301 +1		1	1			
New Directions (Barry)	MJC 9-12	10	1			7	1				1			D101 -2 D303 +1		1	2			
New Directions (Clark)	MJC 9-12	10	1		3	5					1			D101 +1 D302 +2 D303 -1		1	2			1
Safe Schools	MJC 9-12	3			1	1	1							D304 -1		1				
Transition	Shelby	11	3	3	1	1	3							D101 -1		1	2	2	D101 2	
Transition	12+	14	3	2	2	1	6							D304 -1		1.8				
Transition	ECC	14		5	1	7								D303 -1.6		2	2			
Transition	WCC	16	2		7		7									2	2			
Totals		226	16	41	48	58	50	1	2	2	7	0		-1.6	1	31.8	51	12		4

**Mid-Valley Enrollment-Staffing Profile
December 2019**

	RELATED SERVICE	STUDENT	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST
	VI Students	0															
	HI Students	65	12	6	7	19	21							D303 -1		4	
	OT Students	115	7	29	25	24	28			1	1					3.10	
	PT Students	44	4	9	10	5	16									1.6	
	O&M Students	9			2	5	2									1	
Total Students with Related Services		233	23	44	44	53	67	0	0	1	1	0					
	VI Days	0															
	HI Days	320.99	54.17	22.69	20.37	98.77	124.99										
	OT Days	365.5	12	95.5	83.5	61.4	105.7			3.20	4.20						
	PT Days	151.6	17.5	28.6	36.2	10.2	59.1										
	O&M Days	26.83	0		9.95	6.48	10.4										
Total Minutes with Related Services		864.92	83.67	146.79	150.02	176.85	300.19	0.00		3.20	4.20						
	Non-IEP Students																
	VI																
	HI	15	2	2	3	8											

Student Related Services

**Mid-Valley Enrollment-Staffing Profile
December 2018**

PROGRAM	LOCATION	STUDENTS	101	301	302	303	304	25	131	427	428	129	U46	NET CHANGE	REFERRALS	TEACHER	ASSIST	1-1 Assist	DISTRICT	RN
Little Hands & Voices	Fabyan	4				1			1		2					1	1			
New Pathways	Fabyan K-1	5		2			3									1	1	1	D301 1	
New Pathways	Norton Creek 3-5	8				5	3									1	3			
New Pathways	Wasco 1-2	6		2		1	3									1	2			
New Pathways	Wasco 5	7				5	2									1	2	2	D303 1 D304 1	
New Pathways	John Stewart K-3	7		1	6											1	2			
New Pathways	John Stewart 3-5	7		3	2		2									1	2	1	D302 1	
New Pathways	GMS-S 6-8 (Giese)	8		3	1	3	1									1	2	1	D303 1	
New Pathways	GMS-S 6-8 (Asencio)	6		2		1	3									1	2			
New Pathways	GHS 9-12	9		2	2	2	3									1	3			
ELS	Blackberry Creek K-1	5		1	1		3									1	1	1	D304 1	0.5
ELS	Blackberry Creek 2-3	5		1	1		3									1	1	1	D304 1	
ELS	John Stewart 3-5	5		1	1		3									1	1	1	D301 1	
ELS	Prairie Knolls 6-8	4	1	3										D301 -1		1	1	1	D301 1	
ELS	Prairie Knolls 6-8	4		3			1									1	1	1		
ELS	GHS 9-12	5	1		1		3									1	2			
ABLE	Mill Creek K-6	8	2	1	3		2									1	1	3	D302 2 D304 1	1
ABLE	BHS 9-12	6	1	2			3									1	1	1	D101 1	1
New Directions	MJC K-2	7	1		2	2				1	1			D301 -1 D428 -1	D301 +1	1	1			
New Directions	MJC 2-3	4			1	3								D302 +1		1	1			
New Directions	MJC 4-5	4	1		1	1					1					1	1			
New Directions	MJC 4-5	6			2	2	1			1						1	1			
New Directions	MJC 6-7	6	1	1	1	2					1					1	1			
New Directions	MJC 7-8	4			2	2										1	1			
New Directions	MJC 9-10	10		1	3	3	2			1						1	2			
New Directions	MJC 10-12	8	1		1	5					1					1	2			
New Directions	MJC 9-12	6		2		2				1	1					1	1			1
Safe Schools	MJC 9-12	10			2	6	2									1				
Transition	Shelby	10	4	2	1	1	2									1	2	2	D101 1 D302 1	
Transition	12+	16	4		2		10									1.8				
Transition	ECC	19.4		5	1	13.4										2	2			
Transition	WCC	14	3		6		5							D302 -1		2	2			
Vision																	2			
Totals		233.4	20	38	43	60.4	60	0	1	4	7	0		3	3	34.8	48	16		3.5

Student Related Services

2. Administrative Liaison Meeting Minutes,
December 16, 2019

In attendance: Lisa Palese, Kari R, Chris P, Fran E, Anne G, Mike P, Patti P, Tim S, Tanner S, Melissa J

Time: 2:00 PM

Location: Mid-Valley Cooperative

Agenda Item/Facilitator	Notes	Action Step/Person Responsible
Celebrations (Lisa)	<p>Huge shout-out to St. Charles for extending Norton Creek for 1 more year!</p> <p>New Teacher starting at MJC today. Central is starting Best Buddies program. Kudos to Ann for helping in a meeting in Geneva! Kudos to Tanner for helping in a difficult situation IEP team. Kudos to MJC for helping set-up tours for families. Interviews went well on Friday at FoxValley Christian Church, Anne has a great MTSS resource (Peg Dawson). Lots of KUDOS at today's meeting!</p>	
Staffing Needs/Changes (All)	<p>MJC Teacher started TODAY. We will be open to new referrals in January! We do need to spend some time really preparing her for this role by utilizing our Instructional and Behavioral Coaches. We feel she's definitely up for the challenge!</p> <p>Question on CNA on staff for diabetes care, Social Work needs at 303, many LBS1 needs in the future</p>	<p>Do we want to create a sub committee with HR to begin to brainstorm recruiting?</p>
Difficult to Test Clinic (TS)	<p>DTTC Clinic will be at Mid-Valley on March 12th. If you have not sent the referral to your nurses, please do so. I'll send some more information soon.</p>	
ITO/Physical Restraint (Anne)	<p>Update from legal team, questions/feedback from Liaisons -</p> <p>any time you keep a child from leaving a room that is considered an ITO, a reverse-evacuation is also considered a time-out because you have isolated the child from peers and are keeping them from leaving the room. Be sure to complete the form and send it to ISBE within 48 hours - business days. This means that if an ITO happens on Friday, the form should go to the parents on Saturday and to ISBE by Sunday.</p>	
<u>ESY 2020 Forms/Procedures Review (TS)</u>	<p>Any districts hosting their own programs? Update on forms/procedures.</p>	<p>This form is the go to form for ESY</p>
Certified School Nurse Update (TS)	<p>We are interviewing a CSN today and another on Wednesday. They are two high-quality candidates.</p>	
Seven Challenges Update (Lisa)	<p>Anne shared some questions about implementation. The challenging piece for most districts will be the ability to implement the intervention 90 minutes per week. In D303 they have dedicated counselors who support students with drug/alcohol issues and are not at this time planning to train Social Workers. In other districts, they are still deciding exactly which staff members to train. The Seven Challenges program will not certify our outside providers because they are not able to hold them accountable for fidelity of implementation like we can in the school setting.</p>	

In attendance: Lisa Palese, Kari R, Chris P, Fran E, Anne G, Mike P, Patti P, Tim S, Tanner S, Melissa J

Time: 2:00 PM

Location: Mid-Valley Cooperative

Agenda Item/Facilitator	Notes	Action Step/Person Responsible
New Enrollment Procedures (Lisa)	A google spreadsheet will be shared so that student start and end dates will be easy to see. This will be a huge help with providing more accurate tuition bills.	
Infinitec Update (Lisa)	We will now be able to have access to this for PD needs for the rest of the year. Our Professional Learning Team will take the lead on using Infinitec to plan some strands of professional learning for district staff.	
Student Attendance (PP)	We need to have a collaborative conversation on what is being done to support student attendance. Attendance meetings with families from this point forward should be documented in the IEP as these issues could lead to a change in placement or need for additional supports. Districts are having better success with the ROE. At MJC we are seeing an increase in OSS as students are still responding to new expectations. We need to determine... Do we have the right mix of students? Are we accepting students who have needs beyond MJC? Expectation moving forward that MJC staff call parents/guardians if not called in by 10 am. We will also continue to let Liaisons know about absences at the end of each week. ROE may be of assist here too.	
Customized Competing Behavior Pathways / Embrace (MP)	The Competing Behavior Pathways is only available in the document library- it is not an Embrace Document and cannot be due to the layout of the form.	
Future needs: Any areas for planning (PP)	Program locations, District program updates, Shelby etc? D303: Life-skills in January, teacher all set. increase in SWers in the future, may need a Program Supervisor for the future. Liaisons looking at incentives to attract student teachers such as a stipend or offering TAs continued pay, etc. D304: no new programs Wilson is being replaced by SPIRE. D101: No new programs, Kaneland: adding co-teaching model at the elementary level. Central: adding ALOP program.	MidValley Job Fair idea?

In attendance: Lisa Palese, Kari R, Chris P, Fran E, Anne G, Mike P, Patti P, Tim S, Tanner S, Melissa J

Time: 2:00 PM

Location: Mid-Valley Cooperative

Agenda Item/Facilitator	Notes	Action Step/Person Responsible
	SAIL has more complex-students, and does not have the space for the numbers. Tim has started to look for more space. Key things for a new space dedicated bathroom space for just his students, busses able to come and go. One option is another space at Shelby.	Tim- gather information from BEI about the cost of minor renovations to keep SHELBY as an option for our students.
State Assessment Update (MJ)	Melissa has discovered several SIS issues and will send each Liaison a spreadsheet with the details so that they can be corrected.	Liaisons- please pass on to your SIS person.

6. **For Discussion**

1. Draft Calendars 2020-2021

2. Student-Teacher Partnerships

3. Shelby Center

7. **For Action**

1. Approval of Personnel Report, December, 2019

Mid Valley Special Education Cooperative
 Regular Meeting Wednesday, January 8, 2020

SUBJECT: Personnel Report

Classified Staff

A. Classified Staff Resignations, Retirements and/or Terminations for School Year 2019-2020.				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>

B. Classified Staff Recommended for Employment for School Year 2019-2020.				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Salary</i>	<i>Effective Date</i>

C. Classified Staff Transfer in Assignment for School Year 2019-2020.			
<i>Name</i>	<i>From</i>	<i>To</i>	<i>Effective Date</i>

D. Classified Staff Request for Personal or Parental Leave of Absence for School Year 2019-2020.			
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Effective Dates</i>

Licensed Staff

E. Licensed Staff Resignations, Retirements and/or Terminations for School Year 2019-2020.				
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Reason</i>	<i>Effective Date</i>

F. Licensed Certified Staff Request for Personal or Parental Leave of Absence for School Year 2019-2020.			
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Effective Dates</i>
Wollak, Celina	Social Worker – Part Time	New Pathways	01/28/2020-03/05/2020

G. Licensed Certified Staff Recommended for Employment for School Year 2019-2020.			
<i>Name</i>	<i>Position</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>

H. Background Data on Licensed Educators Recommended for Employment for School Year 2019-20	
Name	
License Endorsements	
Education	
Relevant Experience	

RECOMMENDATION: Approval.

2. Approval of Waubensee Community College
Facilities Contract



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director
1304 Ronzheimer Avenue
St. Charles, IL 60174
Phone: 331-228-4873
Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: January 8, 2019

RE: Approval of Waubensee Community College Facilities Contract

Executive Director recommends approval of the Waubensee Community College Facilities Contract to house the S.A.I.L. Program classroom. Mid-Valley Special Education Cooperative (MVSEC) has been partnering with Waubensee Community College (WCC) since Fall, 2009, to host a classroom for the S.A.I.L. Program. Students are exposed to an on-campus experience as well as enrollment in specified courses. Students attend for six (6) hours per day (8:30 AM- 2:30 PM) four (4) days per week for the entirety of the WCC semester calendar (70 days for the Fall, 76 days for the Spring). Below you will find the cost progression over the past 5 years:

	Fall		Spring
2015	\$6030	2016	\$5940
2016	\$6142	2017	\$7507.50
2017	\$5940	2018	\$6480
2018	\$6210	2019	\$6840
2019	\$6300	2020	\$6840

Throughout the years, MVSEC has been notified by WCC administration of the possibility that the college may not have facility space. We have been working as a team to discuss other options for the future, but at this time feel that WCC is an ideal set-up for our SAIL students and look forward to continuing our partnership with the college for as long as possible.

FACILITIES CONTRACT

Waubonsee Community College

Sugar Grove Campus
Route 47 at Waubonsee Drive
Sugar Grove, Illinois 60554-9454
Telephone: (630)466-7900
Fax: (630)466-3594

Aurora Downtown Campus
18 S. River Street
Aurora, IL 60506-4134
Telephone: (630)801-7900
Fax: (630)906-4127

Aurora Fox Valley Campus
2060 Ogden Avenue
Aurora, Illinois 60504-7222
Telephone: (630)585-7900
Fax: (630)585-6344

Plano Campus
1000 Waubonsee Drive
Plano, IL 60545-2013
Telephone: (630)552-7900
Fax: (630)585-6344

Organization: Mid Valley Special Education Cooperative **Contact:** Lisa Palese **Email:** lisa.palese@d303.org

Address: 1304 Ronzheimer Avenue, St. Charles, IL 60174 **Tax Exempt:** Yes # E9950-7994-05 No

Date of Event: 1/6/20-5/22/20 **Day of Week:** M,T,W, & TH **Location Assigned:** WGL 120

Start Time: 8:30 AM **End Time:** 2:30 PM **Estimated Attendance:** 15

Day Phone: 331-228-4873 **Evening Phone:** Same

Will there be admission charge? Yes No **Sale of any item?** Yes No

Nature of Function: S.A.I.L Program (Spring Term 2020)

M-TH (4 days a week) \$15.00 per/hr X 6 hours equals \$90 per day	Rental Fee: \$6,840.00
\$90.00 per day X 76 days= \$6,840.00	Janitorial Service Fee:
	Technical Fee:
WCC closed for Spring Break 3/16/20-3/20/20.	Event Staff Fee:
Hours on noted days are NOT included in total cost.	Other Fee Amount:
TOTAL: \$6,840.00	Total Due: \$6,840.00

I, the undersigned, hereby certify that I am the appointed representative of the organization requesting use of the college facilities. I hereby expressly agree, individually and on behalf of said organization, to indemnify, defend, and forever hold harmless Community College District 516 (Waubonsee Community College), its officers, board members, and employees, individually and collectively, as to any claim or claims which might arise out of the use of the college facilities as herein provided.

I further certify that a copy of the **General Procedures, Terms, and Conditions Governing Use of Waubonsee Community College Facilities** has been received and read and that agreement is made to abide by the terms and conditions thereof (**see next page**).

Signature of Applicant: *Lisa Palese*

Date: 12-13-19 Telephone Day: 331-228-5511 Evening: 630-567-0412

Address: 1304 Ronzheimer Ave. St. Charles, IL 60174

Approved by **Executive Director of Campus Safety and Operations:** _____

_____ is designated as the college representative to respond and coordinate emergency procedures as outlined in Waubonsee Community College guidelines for facilities usage.

Upon receipt of contract, ATTACH PAYMENT of: \$ 6,840.00

Make check payable to **Waubonsee Community College Attention: Bursar Office**
Route 47 at Waubonsee Drive
Sugar Grove, Illinois 60554-9454

All scheduled activities must have a signed contract 5 days prior to activity start date.

3. Approval of Seven Challenges Agreement



Mid-Valley Special Education Cooperative

Lisa Palese, Executive Director

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: January 8, 2019

RE: Approval of The Seven Challenges Contract

The Executive Director requests approval of The Seven Challenges Contract. The Seven Challenges Program is designed to support adolescents who are struggling with substance abuse. What's unique about this program is that it goes beyond substance abuse. Our SEL providers will be trained to use this program to also address co-occurring problems such as anxiety, depression and other issues that affect a student's ability to be successful at school. All 5 member districts will be choosing key members of their teams to participate in the 3-day Initial Training in July of 2020. Each team member will leave equipped to utilize The Seven Challenges Curriculum which consists of step-by-step research based lessons to support students in the school setting. In addition, team leaders will attend a 3-day leader training in order to ensure the fidelity of this exciting program. As a Liaison group, our focus will be on students who are at the initial stages of substance abuse. We will continue to work collaboratively with our community partners to support students who have more significant needs.

The Seven Challenges® LLC Licensing Agreement with Mid-Valley Special Education Cooperative

This Agreement summarizes the licensing, training, monitoring, clinical and financial requirements between The Seven Challenges, LLC (Seven Challenges) and Mid-Valley Special Education Cooperative (Mid-Valley). The initial license fee for the first year is **\$8,900 plus economy travel expenses**, which includes airfare, lodging, parking, ground transportation and meals for one Seven Challenges trainer. The license fee includes the following rights and services:

- The **right to use** the Program with adolescents and young adults served by the Mid-Valley Special Education Cooperative. The Seven Challenges affiliation and logo may be used in written promotions, contracts and other materials.
- The 3-day **Initial Training** will be held **July 28-30, 2020**, at a location provided by Mid-Valley. Initial Training is for the clinicians and other employees who will be using the Program with youth or providing clinical supervision for the counselors. Paraprofessionals who will be involved with implementation, such as support coaches are welcome to participate as well. In order to receive certification, 100% of the Initial Training must be attended. **Mid-Valley agrees to start using the Program immediately after the Initial Training.**
- An **overview presentation** of The Seven Challenges will be provided by the trainer at the time of the Initial Training. Mid-Valley may invite ancillary staff, community professionals, court officials, media, etc. to the hour-long overview so the trainer can explain the program and answer questions.
- **Quarterly Support & Professional Development Calls** between a Seven Challenges trainer and the Leaders will be held. Additionally, immediate support from The Seven Challenges clinical team is always available.

Additional requirements and fees are as follows:

- Mid-Valley will have the clinical supervisors/director attend a 3-day **Leader Training** within 2-4 months of the Initial Training. Leader Training is **\$720 per person** and focuses on teaching advanced Seven Challenges clinical skills and clinical supervision. Leaders are also taught how to train and orient new staff and counselors joining the organization when there is turnover.
- A **2-day site visit** will be facilitated by a Seven Challenges trainer approximately 10 months following the Initial Training. Day one is the first annual **Support/Fidelity Visit** which is designed to provide additional support and to monitor for Program fidelity. The trainer will meet with all the counselors using the Program and with the Leaders. Journal and documentation reviews will be done, and role play work will be done with counselors to demonstrate skills and to provide further professional development training. Day two is the **Advanced**

Training which builds on the competencies and skills taught at Initial Training, with a focus on the journaling techniques and advanced session facilitation skills and strategies. The fee for the Support/Fidelity Visit and Advanced Training is **\$2,500 plus economy travel** for one trainer.

- In subsequent years of Program use, there will be an annual **fidelity fee of \$4,120 plus economy travel**. The fidelity fee covers the license and right to use the Program, ongoing quarterly Support Calls, and the annual Support/Fidelity Visit.
- Published **materials** for youth and counselors need to be purchased and used throughout the training and counseling process. The cost of materials is not included in this agreement.

Schedule of Payments:

- The license fee of \$8,900 will be invoiced following the execution of this agreement and is due by June 15, 2020. The travel will be invoiced for reimbursement immediately after the Initial Training.
- Leader Training – \$720 per person is due at the time of registration.
- First Support/Fidelity Visit and Advanced Training will be invoiced with travel receipts following the Visit. Payment terms are net 30 days from date of invoice.
- The annual fidelity fee will be invoiced each August, beginning in 2021. Travel expenses will be submitted for reimbursement following each year’s Support/Fidelity Visit.

Contact Information

Mid-Valley Special Education Cooperative	The Seven Challenges, LLC
1304 Ronzheimer Ave.	431 S. Brighton Lane
St. Charles, IL 60174	Tucson, AZ 85711
Ph: 331 228 4873 (Lisa Palese)	Ph: 520 405 4559 (Sharon Conner)
Lisa.palese@d303.org	sconner@sevenchallenges.com

The Seven Challenges® LLC and Mid-Valley Special Education Cooperative, as represented by those who have signed below, agree to the terms of this agreement. Emailed copies will be accepted by both parties.

 12-17-19

 Mid-Valley, Lisa Palese, Executive Director, Signature & Date

 Seven Challenges, Sharon Conner, Director of Program Services, Signature & Date

8. **New Business**

9. **Adjournment**