

**MISSION STATEMENT • DISTRICT 96**

**The mission of the Riverside Public Schools is to provide for each student a challenging education which promotes academic excellence, encourages creativity, develops critical thinking, and fosters respect for self, community, and the environment.**

RIVERSIDE PUBLIC SCHOOLS  
3340 S. HARLEM AVE.  
RIVERSIDE, ILLINOIS

HAUSER JUNIOR HIGH SCHOOL  
Wednesday, November 20, 2019, 7:00 PM

**AGENDA**

**REGULAR BUSINESS MEETING**

- A. Call to Order and Roll Call. 6:30 p.m.
- B. Enter into Closed Session for the purpose of discussing:  
•**The** purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- C. Return to Open Session. 7:00 p.m.
- D. Public Comment/Response.
- E. Changes/Additions to the Agenda.  
This item allows Board Members to add or modify the agenda at the beginning of the meeting. The Board President will need consensus to modify the agenda.
- F. Superintendent's Report:
1. Student Achievement Awards.
  2. School Board Appreciation.
  3. Best Buddies Recognition.
  4. Follow-up from Community Forum re: Hollywood School Addition and Update on HCA Lease.
- G. Approval of Consent Agenda.  
Utilization of a Consent Agenda should not limit the Board's ability to make District issues as transparent as possible. You have the right as an individual Board Member to request any item under the Consent Agenda to be moved from the Consent Agenda and placed under business for discussion and action. If you want to have a no-vote or abstention recorded on any item, this would be reason for removal of an item off the Consent Agenda.  
•**I move that the Board of Education approve the Consent Agenda as presented.**
1. Minutes of the Previous Meetings.  
•**I move the minutes of the previous Board Meetings to be approved as presented.**
    - a. Minutes of the First Closed Session October 16, 2019.
    - b. Minutes of the Regular Business Meeting October 16, 2019.
    - c. Minutes of the Second Closed Session October 16, 2019.
    - d. Minutes of the Special Meeting October 30, 2019.

*Public comments are subject to the following provisions: Identify oneself by name and address and be brief. Ordinarily, comments shall be limited to 3 minutes. The Board President may shorten or lengthen an individual's opportunity to speak. If a number of individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.*

- e. Minutes of the First Closed Session November 6, 2019.
  - f. Minutes of the Special Meeting & Committee of the Whole Meeting November 6, 2019.
  - g. Minutes of the Second Closed Session November 6, 2019.
2. Personnel Report.
    - **I move the Board of Education approve the Personnel Report as presented.**
  3. Payables Pre-List as of October 31, 2019.
    - **I move the Board of Education approve the Payables Pre-List as presented.**
  4. Payables Pre-List as of November 20, 2019.
    - **I move the Board of Education approve the Payables Pre-List as presented.**
- H. Riverside Education Council.
- I. Board Member Comments.
  - J. Committee Reports.
    1. Personnel Committee - Mr. Marhoul/Mr. Muirheid.
    2. Finance Committee - Mr. Miller.
    3. Education Committee - Ms. Klyber.
    4. Facilities Committee - Mr. Marhoul.
    5. Policy Committee - Mr. Barsotti.
  - K. Old Business.
    1. Approval of M.O.U. for DLA Architects for Playground Work - **Action Item.**  
**I move the Board of Education approve the revised Memorandum of Understanding for DLA Architects for Playground work as presented.**
    2. Approval of M.O.U. with Riverside Education Council re: Insurance Deductibles - **Action Item.**  
**I move the Board of Education approve the Memorandum of Understanding with the Riverside Education Council regarding Insurance Deductibles as presented.**
    3. Resolution to Transfer Funds from the Operating and Maintenance fund to the Capital Projects Fund - **Action item.**  
**I move the Board of Education approve the Resolution to transfer \$2,000,000 from the Operations and Maintenance Fund to the Capital Projects Fund as presented.**
    4. Update on Riverside IGA-Security Camera Relay - **Possible Action Item.**  
**I move the Board of Education terminate the Security Camera Relay Intergovernmental Agreement with the Village of Riverside.**
    5. D96 Tax Year 2019 Levy - Updated.
  - L. New Business/Discussion.
    1. IASB PRESS PLUS 102 Update Memo - First Reading.
      - a. Policy 2:20 Powers and Duties of the Board of Education: Indemnification.
      - b. Policy 2:70 Vacancies on the Board of Education - Filling Vacancies.
      - c. 2:270-E Exhibit - Checklist for Filling Board Vacancy by Appointment.
      - d. Policy 2:100 Board Member Conflict of Interest.
      - e. Policy 2:105 Ethics and Gift Ban.  
 QUESTION: Would the Board like to authorize the Board President or the superintendent to appoint the outside investigator when a complaint of sexual harassment is made against a member of the Board by another Board member or elected official?  
 \_\_\_The Board President (default)  
 \_\_\_The Superintendent (this will also affect policy 2:110 - be sure the same answer is entered for both policies)
    - f. Policy 2:110 Qualifications, Term, and Duties of Board Officers.

QUESTION: Would the Board like to authorize the Board President or superintendent to appoint the outside investigator when a complaint of sexual harassment is made against a member of the Board by another Board member or elected official?

Board President (default)

The Superintendent (this will also affect policy 2:105 - be sure the same answer is entered for both policies)

- g. Policy 2:200 Types of Board of Education Meetings.
- h. Policy 2:220 Board of Education Meeting Procedure.
  - i. 2:220-E2 Exhibit - Motion to Adjourn to Closed Meeting.
  - j. 2:220-E6 Exhibit - Log of Closed Session Minutes.
- k. Policy 2:260 Uniform Grievance Procedure.
  - l. 3:40-Exhibit - Checklist for the Superintendent Contract Negotiation Process.
- m. Policy 4:15 Identity Protection.
- n. Policy 4:30 Revenue and Investments.
- o. Policy 4:60 Purchases and Contracts.
- p. Policy 5:120 Employee Ethics; Conduct; and Conflict of Interest.
- q. Policy 5:200 Terms and Conditions of Employment and Dismissal.
- r. Policy 5:220 Substitute Teachers.
- s. Policy 5:250 Leaves of Absence.
- t. Policy 5:290 Employment Termination and Suspensions.
- u. Policy 5:330 Sick Days, Vacation, Holidays, and Leaves.
- v. Policy 6:20 School Year Calendar and Day.
- w. Policy 6:60 Curriculum Content.

QUESTION: A school district may offer a course on hunting safety as part of its curriculum during the school day (105 ILCS 5/27-23.13 (final citation pending), added by P.A. 101-152.) No grade levels are specified in the statute. Does the board want to offer a course on hunting safety as part of its curriculum?

No (default)

Yes, Insert in grade(s) [insert grade level(s)], a course on hunting safety will be offered during the school day. 5/27-23.13 (final citation pending) will be added to the Legal References. What grade level(s) should be inserted?

- x. Policy 6:150 Home and Hospital Instruction.
- y. Policy 7:20 Harassment of Students Prohibited.
- z. Policy 4:80 Accounting and Audits.
- aa. Policy 4:150 Facility Management and Building Programs.
- bb. Policy 5:10 Equal Employment Opportunity and Minority Recruitment.
- cc. Policy 5:20 Workplace Harassment Prohibited.
- dd. 5:20-E Resolution to Prohibit Sexual Harassment.
- ee. Policy 5:30 Hiring Process and Criteria.

QUESTION: A school board that wishes to preserve the exceptions in 820 ILCS 112/10(b-10)(1) and (2), added by P.A. 101-177, should consult its board attorney. **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10 (b-10)(1) and (2). added by P.A. 101-177, may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), added by P.A. 101-177. Has the Board

adopted the exceptions into this policy, adding to #5 the following: "unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer."?

No (default)

Yes The Board has consulted its board attorney and has adopted the exceptions into the policy. Add to #5 the following: "unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer."

ff. Policy 5:90 Abused and Neglected Child Reporting.

gg. Policy 5:100 Staff Development Program.

hh. Policy 7:150 Agency and Police Interviews.

ii. Policy 7:270 Administering Medicines to Students.

QUESTION: Optional. 105 ILCS 145/27 , added by P.A. 101-428, permits a district to maintain a supply of undesignated glucagon in any secure location that is immediately accessible to a school nurse or delegated care aide. A school board must ensure that it does not adopt this section into policy unless it is prepared to implement it. Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated glucagon, and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities. The superintendent is given broad authority to implement this section; however, several preliminary steps should occur with the assistance of the board attorney. They include, but are not limited to: (1) investigating the feasibility of obtaining a prescription for a supply of undesignated glucagon in the name of the district or one of its schools, and (2) outlining the advantages and disadvantages of implementing this plan based upon each district's individual resources and circumstances, and student population's needs. Has the Board adopted the School District Supply of Undesignated Glucagon subsection?

Yes (default)

No (IASB will delete the School District Supply of Undesignated Glucagon subsection and its Void Policy language)

jj. Policy 5:50 Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco and Cannabis Prohibition.

QUESTION #1: An employee is on call when the employer schedules him or her with at least 24 hours' notice to be on standby or otherwise responsible for performing employment-related tasks either at the employer's location or another previously-designated location. Consult the board attorney regarding how the board wants to treat employees who may be considered on call, e.g., superintendents, principals, coaches, and/or maintenance workers, etc. Has the board adopted the phrase "or being on call" into this policy?

Yes (default)

No (IASB will remove "or being on call")

QUESTION #2: Optional. Including the statutory example that includes the term vape pen provides notice that vaping products are also prohibited through the term e-cigarette. Choose from the following options:

Include the default sentence (default)

Replace "includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or 'device" with "shall have the meaning provided in the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act, 720 ILCS 675/1(a-9)"

kk. Policy 8:30 Visitors to and Conduct on School Property.

Question 1: For ease of administration, this text is broader than 105 ILCS 5/24-24, requiring a hearing for both *school events and meetings*. See Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill.App3d 344 (4th Dist. 2000) (board was authorized to ban parent from attending all school events and extracurricular activities by 105 ILCS 5/24-24; the ban was based on the parent's exposing a toy gun and a pocketknife at a board meeting). The court in Nuding did not specifically answer whether a board meeting qualified as a *school event* under 105 ILCS 5/24-4, but upheld the board's right to enforce conduct rules at its meetings under 105 ILCS 5/10-20.5.

Consult the board attorney before narrowing the text, especially if the board has put the current text into practice and now plans to narrow it. This issue involves a balancing of the Board's interest in the orderly transaction of its public business and the efficiency of its meetings against an individual's: (a) statutory rights attend meetings and/or comment to and ask questions of the board (105 ILCS 5/10-16 and 5 ILCS 120/2.06(g)) and (b) constitutional freedoms and rights of speech, the press, assembly, and to petition the government (U.S. Constitution, First Amendment and Ill. Constitution, Art I, §§ 1, 2, 4, and 5).

Does the board want to narrow the policy text to mirror 105 ILCS 5/24-24?

No (default)

Yes ("or meetings" will be removed from the subheading and the first sentence of the subsection)

## II. **New Policy:** 4:190 Targeted School Violence Prevention Program.

### M. Public Comment/Response.

### N. Future Meeting Dates.

1. December 2, 2019 - Special Meeting, 6:00 p.m. - 9:00 p.m. in the Hauser Learning Resource Center.
2. December 4, 2019 - Committee of the Whole, 7:00 p.m. Ames Elementary School.
3. December 18, 2019 - Regular Business Meeting, 7:00 p.m. in the Hauser Learning Resource Center **(The Board will enter into Closed Session at 6:30 p.m., if necessary, and return to Open Session at 7:00 p.m.)**.

### O. Information Items.

These items are usually items that the Board appropriately makes public but generally, there is no comments made on these items. However, the Board should always feel free to ask questions or comment on any information items listed.

1. District 96 Absence Report.
2. District 96 Student Enrollment Report.
3. District 96 Substitute Usage Report.
4. FOIA Requests.
5. FOIA Response.
6. Financial Statements.
7. District 96 Credit Card Statement.
8. Budget Progress Statement.
9. Legal Bills.
10. Architect Bills.
11. WT Group Survey Services.
12. DLA/Architect Updates.

P. Enter Into Closed Session (If needed).

- The** purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

Q. Return to Open Session.

R. Adjournment.

## **Welcome to a District 96 Board Meeting**

### **What is the District 96 Board of Education?**

The Board of Education is the governing body of District 96. It consists of 7 district residents elected to serve the community. Each member volunteers for a four-year term.

### **What does the Board do?**

The Board of Education sets district policy, approves educational goals, authorizes district expenditures and hires the Superintendent.

Only the Board, acting as a whole and in its official capacity, is vested with the authority to make decisions on behalf of the district. Individual board members can only offer their personal opinions on issues and cannot, as individuals, make binding decisions on behalf of the Board.

### **What happens at a Regular Board Meeting?**

Regular Meetings are typically held on the 3rd Wednesday of every month (except July) at 6:30 p.m. Please visit the District's website ([www.district96.org](http://www.district96.org)) for a list of meeting dates and times.

Generally, at a Regular Meeting, the Superintendent and district staff update the Board about such topics as district finances, facilities and educational goals and initiatives. The Superintendent may also recommend that the Board take specific action on items it discusses. Typically, a Board vote on any item does not occur at the same meeting that the item is first discussed.

A Board vote on policies, programs and expenditures can only occur in an open session (in public). At some meetings, however, the Board may adjourn into closed session (apart from the public). Closed sessions are allowed by law due to the sensitive nature of some discussion topics. Board of Education Policy 2:200 itemizes a list of permissible closed session topics.

In order to maintain transparency and openness in our meetings, all of our discussions need to take place in public. We conduct our meetings in accordance to policy 2:220 (Board of Education Meeting Procedure). There is an opportunity for public comment during every Board meeting. The Board uses this time to listen to community questions and concerns, but may not respond immediately to individual requests and cannot take formal action on non-agenda items. Comments pertaining to individual students or staff are not permitted.

### **How to contact the Board?**

You may send an email to [boardofed@district96.org](mailto:boardofed@district96.org) and your message will be forwarded to all members. You can also call individual members at the numbers listed in the district calendar.

### **For more information:**

Please visit <http://www.district96.org/school-board/> and <http://www.district96.org/school-board/board-policy-manual/>