

Individuals with disabilities should notify the Superintendent at 630-463-3010 if they have a disability which will require special assistance or services and, if so, what services are required. This notification should occur as far as possible before the school-sponsored function, program, or meeting.

**GENEVA COMMUNITY UNIT
SCHOOL DISTRICT NUMBER 304
BOARD OF EDUCATION
227 North Fourth Street, Geneva, IL 60134
630.463.3000**

**NOTICE & AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, October 28, 2019
7:00 PM**

Coultrap Educational Services Center, 227 North Fourth Street, Geneva, IL

- 1. REGULAR MEETING CALL TO ORDER (Policy 2:220)**
 1. 1. Roll Call
 1. 2. Welcome
 1. 3. Pledge
 1. 4. Reminder to Sign Attendance Record
- 2. APPROVAL OF MINUTES (Policy 2:220)**
 2. 1. Regular Session, October 15, 2019
 2. 2. Executive Session, October 15, 2019
- 3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**
 3. 1. Tradition of Excellence Award: Geneva Students (Policy 6:330)
Boys & Girls Golf
 3. 2. Emergent Bilinguals in Geneva 304
- 4. LEGISLATIVE UPDATES**
- 5. SUPERINTENDENT'S REPORT (Policy 3:40)**
- 6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS**
 6. 1. Policy Updates: Second Reading – Updated and Reviewed (Policy 2:240)
 6. 1. 1. Policy 4:30, Revenue and Investments – Updated
 6. 1. 2. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – Updated
 6. 1. 3. Policy 5:20, Workplace Harassment Prohibited – Updated
 6. 1. 4. Policy 5:30, Hiring Process and Criteria – Updated
 6. 1. 5. Policy 5:35, Compliance with the Fair Labor Standards Act – Reviewed

PUBLIC COMMENTS - The meeting agenda includes an opportunity for comments from the audience. **Visitors wishing to address the Board need to complete the form contained in the Welcome to Our Meeting brochure and present it to the Recording Secretary or the Presiding Officer before the meeting is called to order.** It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's Recording Secretary. Visitors addressing the Board need to come to the podium, use the microphone, and state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recordings for the purpose of excluding any public comment regarding an individual student or a personnel issue. **No interviews should be conducted in the meeting room while the Board is in session. If members of the press/audience want to conduct an interview, they should wait until the conclusion of the meeting, or go out in the hallway or to another room.**

Individuals with disabilities should notify the Superintendent at 630-463-3010 if they have a disability which will require special assistance or services and, if so, what services are required. This notification should occur as far as possible before the school-sponsored function, program, or meeting.

6. 1. 6. Policy 5:40, Communicable and Chronic Infectious Disease – Updated
6. 1. 7. Policy 5:50, Drug- and Alcohol-Free Workplace; Tobacco Prohibition – Reviewed
6. 1. 8. Policy 5:60, Reimbursement Expenses – Updated
6. 1. 9. Policy 5:70, Religious Holidays – Updated
6. 1. 10. Policy 5:80, Court Duty – Updated
6. 1. 11. Policy 5:90, Abused and Neglected Child Reporting – Updated
6. 1. 12. Policy 5:100, Staff Development Program – Updated
6. 1. 13. Policy 5:110, Recognition for Service – Updated
6. 1. 14. Policy 5:120, Employee Ethics; Conduct; and Conflict of Interest – Reviewed
6. 1. 15. Policy 5:125, Personal Technology and Social Media; Usage and Conduct – Updated
6. 1. 16. Policy 5:130, Responsibilities Concerning Internal Information – Reviewed
6. 1. 17. Policy 5:140, Solicitations By or From Staff – Reviewed
6. 1. 18. Policy 5:150, Personnel Records – Updated
6. 1. 19. Policy 5:170, Copyright – Reviewed
6. 1. 20. Policy 5:172, Resignation Acceptance – Reviewed
6. 1. 21. Policy 5:180, Temporary Illness or Temporary Incapacity – Reviewed
6. 1. 22. Policy 5:185, Family and Medical Leave – Updated
6. 1. 23. Policy 5:190, Teacher Qualifications – Updated
6. 1. 24. Policy 5:200, Terms and Conditions of Employment and Dismissal – Updated
6. 1. 25. Policy 5:210, Resignations – Reviewed
6. 1. 26. Policy 5:220, Substitute Teachers – Updated
6. 1. 27. Policy 5:230, Maintaining Student Discipline – Updated
6. 1. 28. Policy 5:240, Suspension – Updated
6. 1. 29. Policy 5:250, Leaves of Absence – Updated
6. 1. 30. Policy 5:260, Student Teachers – Updated
6. 1. 31. Policy 5:270, Employment At-Will, Compensation, and Assignment – Updated
6. 1. 32. Policy 5:280, Duties and Qualifications – Reviewed
6. 1. 33. Policy 5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers – Reviewed
6. 1. 34. Policy 5:290, Employment Termination and Suspensions – Updated

PUBLIC COMMENTS - The meeting agenda includes an opportunity for comments from the audience. **Visitors wishing to address the Board need to complete the form contained in the Welcome to Our Meeting brochure and present it to the Recording Secretary or the Presiding Officer before the meeting is called to order.** It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's Recording Secretary. Visitors addressing the Board need to come to the podium, use the microphone, and state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recordings for the purpose of excluding any public comment regarding an individual student or a personnel issue. **No interviews should be conducted in the meeting room while the Board is in session. If members of the press/audience want to conduct an interview, they should wait until the conclusion of the meeting, or go out in the hallway or to another room.**

Individuals with disabilities should notify the Superintendent at 630-463-3010 if they have a disability which will require special assistance or services and, if so, what services are required. This notification should occur as far as possible before the school-sponsored function, program, or meeting.

6. 1. 35. Policy 5:300, Schedules and Employment Year – Updated
6. 1. 36. Policy 5:320, Evaluation – Updated
6. 1. 37. Policy 5:330, Sick Days, Vacation, Holidays, and Leaves – Reviewed
6. 1. 38. Policy 7:50, School Admissions and Student Transfers To and From Non-District Schools – Updated
6. 1. 39. Policy 8:30, Visitors to and Conduct on School Property – Updated
6. 2. IASB Legislative Resolutions

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

7. 1. GHS Proposal for New & Modified Courses for 2020-2021

8. INFORMATION

8. 1. Board Meeting/Presentation Schedule
8. 2. FOIA Requests (Policy 2:250)
8. 3. Suspension Report

9. CONSENT AGENDA (Bylaw 0166.1)

9. 1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)
9. 2. Accounts Payable (Policy 4:50)
9. 3. Monthly Financials (Policy 4:40, 4:55)
9. 4. Gifts, Grants, Bequests (Policy 8:80): \$37,650, Williamsburg PTO, for supplies, events, committees, Outdoor Education, assemblies

10. PUBLIC COMMENTS

Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the *Welcome to Our Meeting* brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

PUBLIC COMMENTS - The meeting agenda includes an opportunity for comments from the audience. **Visitors wishing to address the Board need to complete the form contained in the *Welcome to Our Meeting* brochure and present it to the Recording Secretary or the Presiding Officer before the meeting is called to order.** It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's Recording Secretary. Visitors addressing the Board need to come to the podium, use the microphone, and state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recordings for the purpose of excluding any public comment regarding an individual student or a personnel issue. **No interviews should be conducted in the meeting room while the Board is in session. If members of the press/audience want to conduct an interview, they should wait until the conclusion of the meeting, or go out in the hallway or to another room.**

Individuals with disabilities should notify the Superintendent at 630-463-3010 if they have a disability which will require special assistance or services and, if so, what services are required. This notification should occur as far as possible before the school-sponsored function, program, or meeting.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO STUDENT DISCIPLINARY CASES [5 ILCS 120/2(c)(9)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. [5 ILCS 120/2(c)(11)](Policy 2:220)

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14. 1. Disciplinary Action – Student A

15. ADJOURNMENT

PUBLIC COMMENTS - The meeting agenda includes an opportunity for comments from the audience. **Visitors wishing to address the Board need to complete the form contained in the Welcome to Our Meeting brochure and present it to the Recording Secretary or the Presiding Officer before the meeting is called to order.** It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's Recording Secretary. Visitors addressing the Board need to come to the podium, use the microphone, and state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recordings for the purpose of excluding any public comment regarding an individual student or a personnel issue. **No interviews should be conducted in the meeting room while the Board is in session. If members of the press/audience want to conduct an interview, they should wait until the conclusion of the meeting, or go out in the hallway or to another room.**