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**GENEVA COMMUNITY UNIT
SCHOOL DISTRICT NUMBER 304
BOARD OF EDUCATION
227 North Fourth Street, Geneva, IL 60134
630.463.3000**

**NOTICE & AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, September 26, 2019
7:00 PM**

Coultrap Educational Services Center, 227 North Fourth Street, Geneva, IL

- 1. REGULAR MEETING CALL TO ORDER (Policy 2:220)**
 1. 1. Roll Call
 1. 2. Welcome
 1. 3. Pledge
 1. 4. Reminder to Sign Attendance Record
- 2. APPROVAL OF MINUTES (Policy 2:220)**
 2. 1. Regular Session, August 12, 2019
 2. 2. Executive Session, August 12, 2019
- 3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**
- 4. LEGISLATIVE UPDATES**
- 5. SUPERINTENDENT'S REPORT (Policy 3:40)**
- 6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS**
 6. 1. Policy Updates: Second Reading (Policy 2:240)
 6. 1. 1. Policy 2:110, Qualifications, Term and Duties of Board Officers – Updated
 6. 1. 2. Policy 2:120, Board Member Development –Reviewed
 6. 1. 3. Policy 2:140, Communications To and From the Board – Updated
 6. 1. 4. Policy 2:230, Public Participation at School Board Meetings and Petitions to the Board – Board Review
 6. 1. 5. Policy 2:240, Board Policy Development – Reviewed
 6. 1. 6. Policy 3:50, Administrative Personnel Other Than the Superintendent – Updated
 6. 1. 7. Policy 3:60, Administrative Responsibility of the Building Principal – Updated

PUBLIC COMMENTS - The meeting agenda includes an opportunity for comments from the audience. **Visitors wishing to address the Board need to complete the form contained in the Welcome to Our Meeting brochure and present it to the Recording Secretary or the Presiding Officer before the meeting is called to order.** It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's Recording Secretary. Visitors addressing the Board need to come to the podium, use the microphone, and state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recordings for the purpose of excluding any public comment regarding an individual student or a personnel issue. **No interviews should be conducted in the meeting room while the Board is in session. If members of the press/audience want to conduct an interview, they should wait until the conclusion of the meeting, or go out in the hallway or to another room.**

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- 6. 1. 8. Policy 4:10, Fiscal and Business Management – Updated
- 6. 1. 9. Policy 4:15, Identity Protection – Reviewed
- 6. 1. 10. Policy 4:20, Fund Balances – Updated
- 6. 1. 11. Policy 4:40, Incurring Debt – Updated
- 6. 1. 12. Policy 4:50, Insufficient Fund Checks and Debt Recovery – Reviewed
- 6. 1. 13. Policy 4:60, Purchases and Contracts – Reviewed
- 6. 1. 14. Policy 4:70, Resource Conservation – Reviewed
- 6. 1. 15. Policy 4:90, Activity Funds – Reviewed
- 6. 1. 16. Policy 5:35, Compliance with the Fair Labor Standards Act – Reviewed
- 6. 1. 17. Policy 5:40, Communicable and Chronic Infectious Disease – Updated
- 6. 1. 18. Policy 5:130, Responsibilities Concerning Internal Information – Reviewed
- 6. 1. 19. Policy 5:170, Copyright –Reviewed
- 6. 1. 20. Policy 5:180, Temporary Illness or Temporary Incapacity – Updated
- 6. 1. 21. Policy 6:40, Curriculum Development – Updated
- 6. 1. 22. Policy 6:110, Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program – Reviewed
- 6. 1. 23. Policy 6:340, Student Testing and Assessment Program – Updated
- 6. 1. 24. Policy 7:170, Vandalism – Reviewed
- 6. 1. 25. Policy 7:270, Administering Medicines to Students – Updated
- 6. 2. Resolution for Reduction in Force: Kindergarten Assistant (Policy 5:290)

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

8. INFORMATION

- 8. 1. Board Meeting/Presentation Schedule
- 8. 2. FOIA Requests (Policy 2:250)

9. CONSENT AGENDA (Bylaw 0166.1)

- 9. 1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)
- 9. 2. Accounts Payable (Policy 4:50)
- 9. 3. Gifts, Grants, Bequests: \$3,300, Fabyan PTO, for school related activities & supplies (Policy 8:80)
- 9. 4. Gifts, Grants, Bequests: \$26,550, Harrison Street PTO, for school related activities & supplies (Policy 8:80)

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9. 5. Approval for Adoption of 457 Plan

10. **PUBLIC COMMENTS**

Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

11. **BOARD MEMBER COMMENTS AND REPORTS**

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board
None

12. **NOTICES / ANNOUNCEMENTS**

13. **EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. [5 ILCS 120/2(c)(11)](Policy 2:220)**

14. **POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

- 14. 1. Administrator Retirement Plan
- 14. 2. Superintendent's Contract Update

15. **ADJOURNMENT**

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