

Regular School Board Meeting

Monday, December 1, 2025 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MISSION AND VISION STATEMENTS

4. STRATEGIC PLAN REVIEW

5. APPROVAL OF AGENDA

6. OPEN FORUM

7. LE SUEUR-HENDERSON SCHOOL DISTRICT RECOGNIZES

7.1. Donations & Grants Received

7.2. All Conference Awards - Spring

8. REPORTS

8.1. Committee Reports

8.1.1. Finance **Presenter:** Director Matt Hathaway

8.1.2. Negotiations **Presenter:** Director Brigid Tuck

8.1.3. SW Metro **Presenter:** Director Christa Luna

8.1.4. Human Resource **Presenter:** Director Kelsey Schwartz

8.1.5. Policy **Presenter:** Director Gretchen Rehm

8.1.6. Community Ed Council **Presenter:** Director Kelsey Schwartz

8.2. Student Report

8.3. Superintendent Report

8.3.1. Community Ed. Update

8.3.2. M/HS Update

8.3.3. Elementary Update

8.3.4. Winter Sports Coaches **Presenter:** Paul Theorin

8.3.5. Unified & Adapted Bowling **Presenter:** Paul Theorin & Erika Anderson

9. CONSENT AGENDA

9.1. Approval of District Office Consent Items

9.1.1. Minutes of Special Meeting held on
11.17.25

9.2. Approval of Personnel Consent Items

9.2.1. Hirings

9.2.1.1. Elementary Paraprofessional - Zackery
Thomson

9.2.1.2. Long Term M/HS Science Substitute -
Elizabeth Prah

9.2.2. Resignations

9.2.2.1. Asst. Football Coach - Nathan Kirschner

9.2.2.2. Science Teacher - Marcus Eidahl

9.2.3. Requests

9.2.4. Retirements

10. **PURCHASES ABOVE \$5,000**

11. **OLD BUSINESS**

11.1. Approve second of three readings to
update policy 204.

12. **NEW BUSINESS**

12.1. Approve amendment to purchase agreement
with Le Sueur EDA.

13. **BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

14. **NEXT MEETING INFORMATION**

14.1. Schedule of Upcoming Meetings

15. **ADJOURN**

Le Sueur-Henderson Public Schools

Strategic Plan | 2024-2028

BELIEF STATEMENTS

The Le Sueur-Henderson Public Schools believe:

- That collaboration between the home, the school, and the community has a positive impact on student success;
- That everyone deserves a safe and respectful school environment;
- That all students deserve the opportunity to learn and succeed;
- That diversity enriches the individual, school, and community;
- That educational excellence requires effective leadership, high expectations, teamwork, up-to-date facilities, and the responsible utilization of resources;
- In educating the whole child — academically, socially, physically, and emotionally;
- In continuous improvement and a growth mindset; and
- In an individualized, rigorous, and relevant academic experience.

MISSION STATEMENT

The mission of the Le Sueur-Henderson Public Schools is to:

- Provide a shared commitment to learning that enables every student to contribute and succeed in life.

VISION STATEMENT

- Le Sueur-Henderson Public Schools — where individual dreams and aspirations are born and fostered through student-centered learning.

BRANDING STATEMENT

- Small Towns ... Giant Opportunities ... District of Choice.



FOCUS AREA	GOALS	OBJECTIVES
STUDENT ACHIEVEMENT	<p>1. Le Sueur-Henderson Public Schools will achieve the goals of the World's Best Workforce for all students in the school district.</p> <p>2. LeSueur-Henderson Public Schools will deliver high-quality education to all students in the district.</p> <p>3. Le Sueur-Henderson Public Schools will develop and implement a plan to embed 21st century skills into the district's curriculum.</p>	<p>1.1 Annually evaluate the success in:</p> <ul style="list-style-type: none"> ▪ Kindergarten readiness ▪ Reading at grade level by third grade ▪ Closing the achievement gap ▪ Graduating students who are college and career ready ▪ Ensuring on-time graduation <p>2.1 By fall 2027, develop and implement a guaranteed and viable preK-12 curriculum.</p> <p>2.2 Use the PLC process to identify essential student knowledge and skills.</p> <p>2.3 By Fall 2027, evaluate, and by Fall 2028, recommend a general education intervention model for academic, social, and emotional needs.</p> <p>2.4 By Fall 2027, outperform regional and comparable districts on state tests and college-readiness measures.</p> <p>3.1 By Fall 2029, implement teaching practices that prepare students for college, career, and life.</p> <p>3.2 Implement AVID strategies at the middle and high school levels.</p> <p>3.3 Meet state-mandated graduation requirements.</p>
STUDENT SUPPORT	<p>4. LeSueur-Henderson Public Schools will provide the resources, systematic support, programs, and personnel that give all students equal opportunity for success.</p>	<p>4.1 Continuously evaluate and implement systems to identify student needs and provide appropriate interventions.</p> <p>4.2 Monitor and increase extracurricular participation.</p> <p>4.3 Support students during key transition points, including postsecondary options.</p> <p>4.4 By Fall 2029, provide varied academic pathways for personalized learning plans.</p> <p>4.5 Use tools to identify student career strengths.</p> <p>4.6 Offer electives exploring 21st-century career opportunities and align course registration guides to career pathways.</p>
WORKFORCE	<p>5. LeSueur-Henderson Public Schools will identify, recruit, develop, and retain quality employees for all positions in the school district.</p> <p>6. Le Sueur-Henderson Public Schools will, in partnership with stakeholders and local government, advocate for quality-affordable housing, daycare, education, and employment opportunities for significant others.</p>	<p>5.1 Ensure competitive salary schedules and review them by the end of the strategic plan.</p> <p>5.2 By Fall 2025, establish a mentorship program for first and second-year teachers.</p> <p>5.3 Annually support staff development aligned with the district's mission.</p> <p>5.4 By Fall 2024, develop a marketing plan to increase the number of available paraprofessionals and teacher substitutes.</p> <p>5.5 Between 2024-2028, create and implement a survey to measure employee engagement.</p> <p>6.1 Schedule regular joint meetings with the school board and city councils.</p> <p>6.2 Increase partnerships with local businesses and industries.</p> <p>6.3 Develop more childcare facilities to address community needs.</p>

FOCUS AREA	GOALS	OBJECTIVES
COMMUNICATION: COMMUNITY RELATIONS AND MARKETING	<p>7. Using multiple platforms, the Le Sueur-Henderson Public Schools will effectively share the story of our programs and students with all members of our communities.</p> <p>8. Increase Enrollment through Marketing and Communications.</p>	<p>7.1 Develop and implement a marketing/branding plan to highlight the district's educational programs, achievements, and financial status.</p> <p>7.2 Create annual community-building events for alumni, families, and the broader community.</p> <p>7.3 Maintain a marketing committee to enhance district communication through platforms like TikTok and Instagram, and engage a marketing firm.</p> <p>7.4 Establish and implement consistent intradistrict communication protocols.</p> <p>7.5 Develop a marketing and branding plan with an updated brochure and explore hiring a communication specialist.</p>
FACILITIES	<p>9. Le Sueur-Henderson Public Schools will ensure that the district's facilities and grounds are designed and maintained to attract and retain students and staff in a safe, sustainable, and attractive environment.</p> <p>10. Le Sueur-Henderson Public Schools will develop and implement a long-range facilities and infrastructure master plan in conjunction with Finance Committee to address the current and long-term educational needs of the district.</p>	<p>9.1 By Fall 2024, establish an interior monitored entry point at the MS/HS.</p> <p>9.2 Consult with the Director of Technology quarterly to address future technology needs.</p> <p>9.3 By Fall 2024, update and annually review the district's crisis plan</p> <p>10.1 Annually discuss curricular goals and potential capital investments.</p> <p>10.2 Develop a maintenance plan using the Long-Term Facilities Maintenance (LTFM) budget.</p> <p>10.3 Create a plan for newly purchased property.</p> <p>10.4 Develop a comprehensive facilities plan with short-term and long-term goals.</p>
FINANCE	<p>11. Le Sueur-Henderson Public Schools will grow and preserve the district's financial standing while maintaining programs, services, and facilities efficiently.</p>	<p>11.1 Generate and monitor 1-year, 3-year, and 5-year plans considering enrollment, funding, and expenditures.</p> <p>11.2 Over the next five years, explore a potential bond referendum operating levy.</p> <p>11.3 Provide monthly financial updates to the board.</p> <p>11.4 Establish a long-term facilities maintenance (LTFM) budget.</p> <p>11.5 Maintain a \$1 million fund balance.</p>



**RESOLUTION TO ACCEPT GRANTS AND DONATIONS
TO THE LE SUEUR-HENDERSON SCHOOL DISTRICT**

WHEREAS, the Le Sueur-Henderson School District Board encourages the support of the districts educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of the Le Sueur-Henderson School District;

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 2397, to accept the following grants and donations for the purposes intended:

- Nancy Pleiss Brooks - \$50.00 for Theatre Department
- Henderson Lions Gaming - \$500.00 for Open Gym Expenses

Adopted this _____ day of _____, 20____.

Signed:

School Board Chair, Brigid Tuck

Attest:

School Board Clerk, Kelsey Schwartz



Le Sueur-Henderson Public Schools

Independent School District 2397

100 Kingsway Drive

Le Sueur, MN 56058

Phone: (507) 665-4600 □ www.isd2397.org

Cross-Country:

All-Conference

Norah Renstrom

Bella Bemmels

Nora Doerr

Owen Greisen

Domenek Williams

Honorable Mention

Ellen Renstrom

Hazel Renstrom

Colton Wilson

Vance Vanden Einde

Dalton Wilson

Volleyball:

All-Conference

Ashlyn Fischer

Tori Hutton

Honorable Mention

Elsie Meger

Tennis:

All-Conference

Salle Nesbit

Teagan Graham

Ava Becker

Kiandra Straub

Honorable Mention

Carlin Straub

Football:

All-Conference:

George Doherty

Kaiden Reinhardt

Sam Wagner

Peyton Tellijohn

Jack Fuhrman

Honorable Mention

Jack Miller

Lucas Kahlow

Alex Haas

Community Education Update
Le Sueur–Henderson School Board Meeting
Date: November 25, 2025

Early Childhood

Over the past several weeks, I've had the opportunity to complete formal classroom observations for each of our preschool teachers. I want to share how impressed I am with the quality of instruction and care being provided. Our Early Childhood staff continue to create warm, engaging, and developmentally appropriate learning environments for our youngest learners. Their professionalism and dedication are clearly evident in daily practice.

Upcoming Event – Breakfast with Santa

- **Date/Time:** Saturday, December 13, 2025 | 10:00 a.m. – 12:00 p.m.
- **Location:** (Community Education / Early Childhood space)
- **Cost:** \$15 per family
- **Includes:** Pancakes and sausage, cookie decorating, and a meet-and-greet with Santa

This event is always a highlight for many families and gives us a great opportunity to connect with the community in a fun, welcoming atmosphere.

Preschool Planning for 2026–2027

We have begun early planning for the 2026–2027 school year. A key focus will be determining preschool program options and space needs. Historically, our **all-day, every-day preschool option fills first each year**. To better meet demand, we are considering opening a **second all-day, every-day section** for next year. I will continue to review enrollment trends and staffing needs and will bring forward a recommendation as planning progresses.

Kids Club (School Age Care)

As we continue to see an increase in enrollment of students with special needs, the program has required additional staffing to ensure safe, appropriate supervision and support. To respond responsibly and sustainably, I would like to explore **formally levying for additional dollars through the School Age Care Levy**.

Final levy certification typically occurs toward the end of December. I will work closely with **Ky** to determine what possibilities exist and what timelines and next steps would be needed if we move forward.

General Community Education

Christmas in the Valley Parade

Community Education will be represented in the Christmas in the Valley Parade on Friday, December 5.

- Please watch for our float, which will be pulled by a John Deere tractor. This is a great visibility opportunity and a fun way to celebrate the season with our community.

Statewide Community Education Conference

A couple of weeks ago, Susan Larson (Advisory Council member) and I attended the statewide Community Education Conference in Brooklyn Park. The conference provided valuable professional development and networking, including:

- Updates on changes to Voluntary Pre-Kindergarten (VPK) for this year
 - Keynote sessions on the evolving role of Community Education
 - Breakout learning on workplace problem-solving, staff recruitment and retention, and program development
- We returned with several practical strategies that can be applied to our local programming and staffing efforts.

Program Highlights – Youth and Adult Offerings

Recent after-school youth classes have been well attended and especially popular, including:

- Mini-Pie and Ice Cream Making
- Pizza Toss and Toppings

Adult programming remains strong as fall sessions wrap up. Notable highlights include:

- Sourdough Bread Class reached max capacity last week.
- For those looking for holiday-themed options, the Chocolate Truffles and Creamy Caramels Class will be held on Monday, December 8.

Driver Education Update

Scheduling the classroom portion of Driver Education remains challenging, especially with student involvement in seasonal athletics. Traditionally, classes were held between fall and winter sports, but playoff runs often created conflicts for students.

This year, we shifted to a Saturday morning format over 10 weeks. Student feedback has been very positive, and this schedule significantly reduced conflicts with practices and games. As a result, we plan to offer Saturday classroom Driver Education again next fall.

National Community Education Day

On Thursday, November 13, we celebrated National Community Education Day by inviting all LSH staff and the public to join us for cookies and conversation. It was a simple but meaningful

way to highlight the work of Community Education and build relationships across the district and community.

Adult Education (ABE / GED)

Adult Basic Education continues to be an important resource in our community. Historically, GED enrollment often reflects broader economic trends, and this year we are seeing steady participation and strong outcomes.

GED Progress

- We currently have 12 GED students enrolled.
- Each student has passed at least one GED section, demonstrating consistent progress.
- Three students have successfully passed all sections and earned their GED so far this year.

Upcoming GED Bootcamps

To support students nearing completion, we will offer two “GED Bootcamp” sessions:

- **December 12, 2025**
- **December 19, 2025**

These sessions provide targeted refresher instruction in each GED content area, followed immediately by testing while knowledge is fresh. Last summer’s bootcamp yielded a **90% pass rate**, and we are hopeful for similar strong results this year.



Le Sueur-Henderson Middle/High School

Independent School District 2397

School Board Report

December 1, 2025

November In-Service

Assessment and grading expert and author Tom Schimmer provided professional learning for our elementary, middle, and high school teachers, focusing on effective grading practices and high-quality assessment.

Conferences

Fall Parent-Teacher conference attendance was down compared to last fall.

Turkey BINGO

The MS/HS Student Council held Turkey BINGO on Tuesday before Thanksgiving. Students who won Bingo had a fun celebration, happily “gobbling” and flapping their wings as they made their way to the commons to claim their prizes, which included a variety of food items and even a turkey.

RISE classes

Teachers are offering new enrichment options during RISE — Yoga, Weight Training, Diamond Art, Cards and Carrels, Cribbage, and a Walking Club.

Providing choice-based enrichment is important because it lets students explore interests, build new skills (physical fitness, fine motor and strategic thinking, cooperation), and boosts engagement and attendance. These options also support social-emotional learning, offer constructive outlets for energy, and help create a stronger sense of belonging — all of which contribute to better behavior and academic readiness.

School Board Student Representative

In mid November Norah Renstrom presented the position of Student Representative to the School Board to the Junior class. Multiple students have submitted their applications and interviews will be set up the week of December 8 & 15.



Le Sueur-Henderson Public Schools

Independent School District 2397

LS-H Elementary

100 Kingsway Drive

Le Sueur, MN 56058

Phone: (507) 665-4700 □ www.isd2397.org

November School Board Update – LSH Elementary

I continue to be very excited about the energy, momentum, and innovation happening at the elementary school. Our staff remains incredibly open to trying new ideas, refining their practice, and grounding their instruction in student data. The level of data-informed decision making this year is outstanding, and I am confident these efforts will make a meaningful difference for our students.

We had over **97% attendance at fall conferences**, which speaks volumes about the strong partnerships we have with families. Our staff worked hard to prepare purposeful conversations, and families clearly value the collaboration.

We also received a very generous donation from the **Le Sueur Rotary**, which is funding a brand-new **book vending machine** for the elementary. This machine will be tied directly to our SEL program—students will earn books by demonstrating the traits and skills we teach as part of our SEL curriculum. It's a fun and meaningful way to reinforce positive behavior, celebrate student growth, and promote a love of reading. We are deeply grateful to Rotary for their continued support of our school and our students.

Our **Makerspace** continues to be a highlight of the building. Students are exploring, creating, and problem-solving in ways that are both innovative and joyful. Some truly impressive projects are taking shape. We are also fortunate to have a parent volunteer with deep expertise in 3D printing who has been helping us get that component fully up and running—his support has been invaluable.

We also hosted a very meaningful Veterans Day program this month. A parent who is a veteran joined us and shared in the program, our students proudly led the Pledge of Allegiance and the National Anthem, and a group of students conducted a flag-folding ceremony. It was a powerful opportunity for our students to honor those who have served and to learn more about the significance of Veterans Day.

Finally, the elementary is in the early stages of planning a **Community Give Back Day** for this spring. On this day, our students will be out and about in Le Sueur and Henderson participating in age-appropriate service projects as a way to give back to the communities that support them. As planning continues, we'll share more details, but this promises to be a powerful day of community connection and service learning for our students.

As always, thank you for your continued support of our staff, our programs, and our students. The elementary is a joyful and innovative place to be, and we appreciate your partnership in helping us move forward.

Respectfully submitted,

Darren Kern

Principal, LSH Elementary School

Winter Sports Coaches 2025-2026

Boys Hockey

Head- Chris Miller 952-221-2895
Asst- Charlie Haugen
Asst- Arlo Lehtinen
Asst.- Mitch Goecke
Volunteer Assistant: Danny McCabe

Girls Hockey

Head- Dustin Swensen 952-270-1239
Asst- Dave Swanberg 612-756-2515
Asst.- Lindsay Paschke

Boys BB

Head- Jared Vinkemier
Asst "B"- Eric Lewis
Asst "C"- Nathan Wentzlaff 507-351-0384
MS 8- Trey Winkels
MS 7- Derrick Graff

Fall HS Play/Musical

Director- Jackie Fahey
Assistant Director- Jen Weick
Assistant Director- Elyse Doeden

Spring MS Play/Musical

Jen Weick

One Act Play

Kyle O'Brien
Stephen LaJeunesse

Speech

Head- Tia Lerud

Knowledge Bowl

MS- Jill Baston
HS- LaRae Ludwig

Co-Op Sports:

Gymnastics w/St. Peter

Head: Camille Kurtenbach
Assistant: Brooke Aschenbrenner
Assistant: Lisa Landsom

Girls BB

Head- Sherri Fritz 612-756-3482
Asst/B.- Liz Phahl
Assistant Volunteer: Lauren Berndt
7th/8th- Alex Floersch

Wrestling

Head- Luke Wilson 952-217-7296
Head - Ben Wilson 612-790-7907

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS
MINUTES OF SPECIAL SCHOOL BOARD MEETING
MS/HS MEDIA CENTER/ZOOM
NOVEMBER 17, 2025

Item 1.0 **Call to Order:** The special meeting of the Le Sueur-Henderson Board of Education was called to order at 6:30PM. Board members in attendance were Christa Luna, Brigid Tuck, Kelsey Schwartz, Matt Hathaway, Brooke Wentzlaff (zoom).

Members Absent: Jenny Burns, Gretchen Rehm

Also in attendance: Superintendent, Jim Wagner; Administrative Assistant, Rachel Scheffler; Business Manager, Ky Battern; Henderson Independent, Rachel Miller.

Item 2.0 **Pledge of Allegiance:** pledge recited

Item 3.0 **Approval of Agenda:** Motion by Luna, second by Hathaway, carried 4-0, to approve the meeting agenda.

Item 4.0 **Consent Agenda:** Motion by Schwartz, second by Luna, carried, 4-0 to approve the following consent items:

Item 4.1 **District Office Consent Items:**

Item 4.1.1 Minutes of 11.3.25 School Board Meeting

Item 4.2 **Personnel Consent Items:**

Item 4.2.1 Hirings:

Item 4.2.1.1 Basketball Coach - Derrick Graff

Item 4.2.1.2 Custodian - Anthony Hill

Item 4.2.1.3 Golf Coach - Stephen Ibanez

Item 4.2.2 Resignations:

Item 4.2.2.1 Paraprofessional - Janae Kim

Item 4.2.2.2 Custodian - Alyssa Hoff

Item 4.2.2.3 Football Coach - Jim Wagner

Item 5.0 **New Business**

Item 5.1 Resolution supporting Form B Application to the MSHSL Foundation.
Said Resolution is attached hereto and made a part of these minutes. Motion made by Board Member Schwartz and upon being seconded by Board Member Tuck said resolution was duly adopted by the following roll call vote, carried 4-0.

Hathaway: yes
Schwartz: yes

Tuck: yes
Luna: yes

Item 5.2 Motion by Hathaway, second by Schwartz, carried 4-0, to approve Election Agreement with Le Sueur County.

Item 5.3 Motion by Hathaway, second by Schwartz, carried 4-0, to approve Transportation RFP.

Item 6.0 **Adjourn:** Motion by Luna, second by Tuck, carried, to adjourn the meeting at 6:39 PM.

Board Clerk

Board Chair

Approved on: December 1, 2025



Employment Recommendation Le Sueur - Henderson School District

Position: Special Education Para

Recommended Candidate: Zackery Thomson

Recommended by: Darren Kern Start/ Hire Date: 12/1/2025

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NA
YES
NA
NA
NA
NA
NA
16.00/hr

New Position

Existing Position Replacing: Janae Kim

Additional Information:

Approval of Principal: Darren Kern 11/24/25

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date



Employment Recommendation Le Sueur - Henderson School District

Position: Science Teacher- Long-term Sub

Recommended Candidate: Elizabeth Prah

Recommended by: Cindy Schmidt **Date:** 11/25/25

To be completed by administrator:

Candidate has current & appropriate certification:	yes
Reference checks completed:	Yes
Years of experience granted:	3
Step Placement:	4
Highest degree currently held:	BA
Lane Placement:	BA
Credits beyond highest degree granted:	0
Hourly/ Salary Rate	43,412

<input type="checkbox"/>	New Position	
<input checked="" type="checkbox"/>	Existing Position	Replacing: Marcus Eidahl

Additional Information:
Dates: December 1, 2025- Jan. 16, 2026 or until filled

Approval of Principal:	<i>Cynthia Schmidt</i>	11/25/25
	Electronic Signature	Date

Approval of Superintendent:	
Electronic Signature	Date

Dear Paul Theorin and Members of the Le Sueur-Henderson School Board,

I am writing to formally resign from my position as an assistant football coach at Le Sueur-Henderson. This was not an easy decision, but after careful consideration, I believe it is the right step for me at this time.

I want to express my sincere appreciation for the opportunity to be part of the program. Coaching these student-athletes has been a truly rewarding experience, and I am grateful for the trust and support I've received from the administration, the staff, and the school community.

I will do everything I can to help ensure a smooth transition during this period.

Thank you again for the opportunity to contribute to the program. I wish you, the coaching staff, and the players continued success.

Sincerely,

Nathan Kirschner

Subject: Letter of Resignation

Hi Cindy,

This is my written notice that my last day will be November 26, 2025.

Thanks,

Marcus Eidahl

Adopted: _____

MSBA/MASA Model Policy 204

Orig. 1995

Revised: _____

Rev. 2024

204 SCHOOL BOARD MEETING MINUTES

[NOTE: The provisions of this policy are required by statute.]

I. PURPOSE

The purpose of this policy is to establish procedures relating to the maintenance of records of the school board and the publication of its official proceedings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.

III. MAINTENANCE OF MINUTES AND RECORDS

A. The clerk shall keep and maintain permanent records of the school board, including records of the minutes of school board meetings and other required records of the school board. All votes taken at meetings required to be open to the public pursuant to the Minnesota Open Meeting Law must be recorded in a journal or minutes kept for that purpose. Public records maintained by the school district must be available for inspection by members of the public during the regular business hours of the school district. Minutes of meetings shall be available for inspection at the administrative offices of the school district after they have been prepared. Minutes of a school board meeting shall be approved or modified by the school board at a subsequent meeting, which action shall be reflected in the official proceedings of that subsequent meeting.

B. Recordings of Closed Meetings

1. All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded at the school district's expense. Recordings of closed meetings shall be made separately from the recordings of an open meeting to the extent such meetings are recorded. If a meeting is closed to discuss more than one (1) matter, each matter shall be separately recorded.
2. Recordings of closed meetings shall be preserved by the school district for the following time periods:
 - a. Meetings closed to discuss labor negotiations strategy shall be preserved for two (2) years after the contract is signed.
 - b. Meetings closed to discuss security matters shall be preserved for at least four (4) years.
 - c. Meetings closed to discuss the purchase or sale of property shall be preserved for at least eight (8) years after the date of the meeting.
 - d. All other closed meetings shall be preserved by the school district for at least three (3) years after the date of the meeting.

- e. Following the expiration of the above time periods, recordings of closed meetings shall be maintained as set forth in the school district's Records Retention Schedule.
3. Recordings of closed meetings shall be classified by the school district as protected non-public data that is not accessible by the public or any subject of the data, with the following exceptions:
 - a. Recordings of labor negotiations strategy meetings shall be classified as public data and made available to the public after all labor contracts are signed by the school district for the current budget period.
 - b. Recordings of meetings related to the purchase or sale of property shall be classified as public data and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the school district has abandoned the purchase or sale.
 - c. Recordings of any other closed meetings shall be classified and/or released as required by court order.
4. Recordings of closed meetings shall be maintained separately from recordings of open meetings, to the extent recordings of open meetings are maintained by the school district, with the exception of recordings that have been classified as public data as set forth in Section III.B.3. above. Recordings of closed meetings classified as non-public data also shall be maintained in a secure location, separate from recordings classified as public data.
5. Recordings of closed meetings shall be maintained in a manner to easily identify the data classification of the recording. The recordings shall be identified with at least the following information:
 - a. The date of the closed meeting;
 - b. The basis upon which the meeting was closed (i.e.: labor negotiations strategy, purchase or sale of real property, educational data, etc.); and
 - c. The classification of the data.
6. Recordings of closed meetings related to labor negotiations strategy and the purchase or sale of property shall be maintained and monitored in a manner that reclassifies the recording as public upon the occurrence of an event reclassifying that data as set forth in Section III.B.3. above.

IV. PUBLICATION OF OFFICIAL PROCEEDINGS

- A. The school board shall cause its official proceedings to be published once in the official newspaper of the school district within thirty (30) days of the meeting at which the proceedings occurred; however, if the school board conducts regular meetings not more than once every thirty (30) days, the school board need not publish the minutes until ten (10) days after they have been approved by the school board.

[NOTE: In 2024, the Minnesota legislature enacted two laws regarding publication of school board minutes. Under Chapter 109 (2024), five school districts are authorized to publish their minutes on their websites; this section expires on August 1, 2026.

Under Chapter 115 (2024), the Minnesota legislature enacted the following:

(a) Notwithstanding any law to the contrary, when a qualified newspaper designated by a school district ceases to exist for any reason except consolidation with another newspaper, the school district may publish its proceedings on the school district's website instead of publishing the proceedings in a newspaper. The school district must also request that the same information be posted at each public library located within the school district for the notice's publication period. This section expires August 1, 2026.

(b) If, before August 1, 2026, there is a newspaper located within a school district's boundaries that is qualified to be designated as the school district's official newspaper pursuant to Minnesota Statutes, section 331A.04, then the exemption provided in this section shall not apply, provided that the qualified newspaper's legal rate is not more than ten percent above the rate charged by the school district's previous official newspaper and the qualified newspaper provides some coverage of the activities of the school district that is publishing the notice.

[NOTE: MSBA has not inserted paragraph (a) into this model policy because its application is limited to specific circumstances and for a defined period. School districts that meet the conditions in paragraph (a) may choose to publish on the school district's website.]

- B. The proceedings to be published shall be sufficiently full to fairly set forth the proceedings. They must include the substance of all official actions taken by the school board at any regular or special meeting, and at minimum must include the subject matter of a motion, the persons making and seconding the motion, a listing of how each member present voted on the motion, the character of resolutions offered including a brief description of their subject matter and whether adopted or defeated. The minutes and permanent records of the school board may include more detail than is required to be published with the official proceedings. If the proceedings have not yet been approved by the school board, the proceedings to be published may reflect that fact.
- C. The proceedings to be published may be a summary of the essential elements of the proceedings, and/or of resolutions and other official actions of the school board. Such a summary shall be written in a clear and coherent manner and shall, to the extent possible, avoid the use of technical or legal terms not generally familiar to the public. When a summary is published, the publication shall clearly indicate that the published material is only a summary and that the full text is available for public inspection at the administrative offices of the school district and that a copy of the proceedings, other than attachments to the minutes, is available without cost at the offices of the school district or by means of standard or electronic mail.

Legal References: Minn. Stat. § 13D.01, Subds. 4-6 (Meetings Must be Open to the Public; Exceptions Open Meeting Law)

Minn. Stat. § 123B.09, Subd. 10 (Boards of Independent School Districts)

Minn. Stat. § 123B.14, Subd. 7 (Officers of Independent School Districts)

Minn. Stat. § 331A.01 (Definitions)

Minn. Stat. § 331A.05, Subd. 8 (Form of Public Notices)

Minn. Stat. § 331A.08, Subd. 3 (Computation of Time)

Op. Atty. Gen. 161-a-20, December 17, 1970

Ketterer v. Independent School District No. 1, 248 Minn. 212, 79 N.W.2d 428 (1956)

Cross References: MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)

FIRST AMENDMENT TO PURCHASE AGREEMENT

THIS FIRST AMENDMENT TO PURCHASE AGREEMENT (“Amendment”) by and between the City of Le Sueur Economic Development Authority, a statutory economic development authority pursuant to Minn. Stat. §§ 469.090-469.108, as amended from time to time, 203 South 2nd Street, Le Sueur, MN 56058 (“**Buyer**”), and the Le Sueur-Henderson Public School District, organized as Independent School District 2397 under the laws of the State of Minnesota, 100 Kingsway Drive, Le Sueur, MN 56058 (“**Seller**”), is effective as of the ___ day of _____, 2025 (the “**Amendment Effective Date**”).

WHEREAS, Buyer and Seller entered into that certain Purchase Agreement effective November 4, 2025 (as amended, the “**Agreement**”); and

WHEREAS, Buyer and Seller desire to amend the Agreement as set forth in this Amendment.

NOW THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto further agree as set forth below.

1. **Operation Prior To Closing.** The parties acknowledge and agree that Seller intends to “winterize” structure(s) on the property prior to the Closing Date as defined in the Agreement, and that said winterization will involve the shutting off of utilities to such structure(s), and further that Seller will not be maintaining mechanical systems within such structure(s) during such period of winterization. In consideration of the foregoing, Article 7 of the Agreement shall be removed, and replaced in its entirety by the following:

7. **OPERATION PRIOR TO CLOSING.** During the period from the date of Seller’s acceptance of this Agreement to the Closing Date (the “Executory Period”), Seller shall continue to maintain the exterior of the Property, including mowing, snow removal, and regular security checks, and secure all structures on the Property. Buyer understands and agrees that Seller intends to “winterize” the structure(s) on the property prior to the Closing Date by shutting off utilities to such structure(s) and Seller will not be maintaining mechanical systems within such structures during such period of winterization. Seller shall continue any currently-maintained insurance against loss by fire, windstorm and other hazards, casualties and contingencies, including vandalism and malicious mischief (Buyer understands that Seller may self-insure fire and other property casualties). Seller will not enter into any new leases, or renew any lease terms.

2. **Miscellaneous.** This Amendment shall amend only the provisions of the Agreement contemplated above, and those provisions not amended shall remain in full force and effect. Any capitalized terms not otherwise defined herein shall have their respective meanings set forth in the Agreement, if any. This Amendment may be executed in counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall constitute one instrument.

Buyer: CITY OF LE SUEUR ECONOMIC DEVELOPMENT AUTHORITY

Date: _____

By: _____
Jesse Wenisch, Its President

Date: _____

By: _____
Joe Roby, Its Executive Director

STATE OF MINNESOTA)
) ss.
COUNTY OF LE SUEUR)

The foregoing was acknowledged before me this ____ day of _____, 2025, by Jesse Wenisch, the President and Joe Roby, the Executive Director of the City of Le Sueur Economic Development Authority, a statutory economic development authority pursuant to Minn. Stat. §§ 469.090-469.108, as amended from time to time, on behalf of the Authority.

(stamp)

Notary Public

LE SUEUR-HENDERSON PUBLIC SCHOOLS

SCHEDULED MEETINGS/ACTIVITIES

DATE	DESCRIPTION	TIME	LOCATION
December 1, 2025	TNT/Levy Adopt	6:00 PM	M/HS Media Center
December 1, 2025	Regular School Board Meeting	6:30 PM	M/HS Media Center
December 15, 2025	School Board Work Session	6:30 PM	M/HS Media Center
January 5, 2026	Organizational Meeting	6:30 PM	
January 5, 2026	Regular Meeting	Following	MS/HS Media Center
January 15, 2026	<i>Minnesota School Boards Assoc.</i>		
January 16, 2026	<i>Leadership Conference</i>	<i>All Day</i>	<i>Minneapolis Convention Center</i>
	https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp		