

Organizational School Board Meeting

Monday, January 6, 2025 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

1. **INDUCT NEW BOARD MEMBERS**

1.1. Administration of Oath of Office

2. **CALL TO ORDER**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **NEW BUSINESS**

5.1. **ELECTION OF OFFICERS**

5.1.1. Chair

5.1.2. Vice Chair

5.1.3. Clerk

5.1.4. Treasurer

5.2. **ORGANIZATIONAL ITEMS**

5.2.1. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2025

5.2.2. Consideration to Approve Authorization of Facsimile Signatures.

5.2.3. Consideration to Approve Appointment of School District Legal Counsel.

5.2.4. Consideration to Approve Designation of Official Newspaper.

5.2.5. Consideration to Establish 2025 School Board Members' Compensation.

5.2.6. Consideration to Approve Employee Reimbursed Meal Allowance Rates.

5.2.7. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments.

5.2.8. Consideration to Approve Mileage Rate.

5.2.9. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders processed in accordance to Policy 797- Purchasing.

5.2.10. Consideration to accept a Resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefor.

5.2.11. Appointment of Board Committee Members,
Representatives and Committee Chairs.

5.2.11.1. Finance Committee Members and Chair-

5.2.11.2. Human Resources Committee and Chair-

5.2.11.3. Policy Committee Members and Chair-

5.2.11.4. Negotiations Committee Members and Chair-

5.2.11.5. Activity Advisory (1)-

5.2.11.6. Community Education Council Member (1)-

5.2.11.7. District Staff Development Team (1)-

5.2.11.8. Building & Grounds (2 plus 1 Chair)-

5.2.11.9. Insurance (1)-

5.2.11.10. SW Metro Board Member (1)-

5.2.11.11. MN State High School League Liasion (1)-

5.2.11.12. Professional Growth Committee (1)-

5.2.11.13. World's Best Workforce (1)-

5.2.11.14. Meet and Confer-

6. **ADJOURN**

2025 DRAFT (1 Business Meetings/Month)
Le Sueur - Henderson Public Schools
School Board Meetings & Conferences Schedule

Description of Meeting	Day	Date	Time	Meeting Location
Organizational Meeting	Mon	1/6/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	1/6/2025	Following	
Minnesota School Boards Assoc.	Thurs	1/16/2025	All Day	Minneapolis Convention Center
Leadership Conference	Fri	1/17/2025		
School Board Work Session	Tues	1/21/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	2/3/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Tues	2/18/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	3/3/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	3/17/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	4/7/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	4/21/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	5/5/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	5/19/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	6/9/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	6/23/2025	6:30 PM	MS/HS Media Center
Optional Regular Board Meeting	Mon	7/7/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	7/21/2025	6:30 PM	MS/HS Media Center
Minnesota School Boards Assoc. 2025 Summer Seminar	TBD	TBD	All Day	Marriott Minneapolis Northwest, Brooklyn Park, MN
Regular Board Meeting	Mon	8/4/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	8/18/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	9/8/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	9/22/2025	6:30 PM	MS/HS Media Center
Reg Mtg/Levy Certification	Mon	9/22/2025	6:30 PM	
Regular Board Meeting	Mon	10/6/2025	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	10/20/2025	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	11/3/2025	6:30 PM	MS/HS Media Center
MREA Annual Conference	Sun		TBD	TBD
	Mon			
	Tues			
School Board Work Session	Mon	11/17/2025	6:30 PM	MS/HS Media Center
TNT/Levy Adpt	Mon	12/8/2025	6:00 PM	MS/HS Media Center
Regular Board Meeting	Mon	12/8/2025	Following	
Optional Work Session	Mon	12/22/2025	6:30 PM	MS/HS Media Center
Organizational Meeting	Mon	1/5/2026	6:30 PM	MS/HS Media Center
Regular Meeting	Mon	1/5/2026	Following	

If a meeting is cancelled due to emergency or weather, the meeting will be scheduled for the next business day for the same time and meeting place as originally planned.

2025 BOARD MEMBER MEETING COMPENSATION

Director – Annual Stipend	\$1,750
Chairperson – Annual Stipend	\$500
Vice-Chairperson – Annual Stipend	\$125
Treasurer – Annual Stipend	\$250
Clerk – Annual Stipend	\$250
Special Meeting Compensation (per meeting)	\$40
In/Out of District Meeting Compensation per day	\$110
In/Out of District Meeting Compensation per ½ day	\$55
Negotiations Committee Member – Stipend	\$250

- Board members shall receive the annual stipend for all regularly scheduled board and committee meetings during the year regardless of attendance. Board members in attendance of all special board meetings during the year shall receive the meeting compensation listed.
- Mileage and meal compensation shall be as established by the school board at its annual organizational meeting.
- In/Out of District compensation to board members are available only when compensation is not provided by any other agency or governmental body.

I, _____ would like to receive my board stipend:

- Annually on the payroll closest to Dec 15th
- Semi-Annually – ½ in June and ½ in December
- Bi-Monthly – paid in 24 equal installments through the year
- I do not wish to be paid at this time, I will donate my stipend to the school district.

Board Member _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment, or,

WHEREAS, this reduction in expenditure or decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2397, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following

voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

BOARD COMMITTEE ASSIGNMENTS LE SUEUR - HENDERSON SCHOOL DISTRICT

BOARD COMMITTEES	2024 COMMITTEE MEMBERS			
FINANCE COMMITTEE	Matt Hathaway (C)	Jenny Burns	Steve Cross	
HUMAN RESOURCES COMMITTEE	Kelsey Schwartz (C)	Brigid Tuck	Gretchen Rehm	
POLICY COMMITTEE	Gretchen Rehm (C)	Kelsey Schwartz	Marie Walker	
NEGOTIATIONS COMMITTEE	Brigid Tuck (C)	Jenny Burns	Marie Walker	
BOARD REPRESENTATIVES	<i>Schedule</i>			
COMMUNITY EDUCATION COUNCIL MEMBER		Brigid Tuck		
DISTRICT STAFF DEVELOPMENT		Jenny Burns		
ACTIVITIES ADVISORY		Kelsey Schwartz		
INSURANCE	1 per year	Kelsey Schwartz		
SW METRO BOARD MEMBER	1 per month	Steve Cross		
MN STATE HIGH SCHOOL LEAGUE LIASON		Kelsey Schwartz	Matt Hathaway	
WORLD'S BEST WORKFORCE		Gretchen Rehm		
BUILDINGS & GROUNDS		Matt Hathaway	Steve Cross	Gretchen Rehm
PROFESSIONAL GROWTH COMMITTEE		Brigid Tuck		
MEET AND CONFER		Rotation		
2024 BOARD OFFICERS				
BOARD CHAIR	Brigid Tuck			
VICE CHAIR	Matt Hathaway			
CLERK	Kelsey Schwartz			
TREASURER	Jenny Burns			