

# Regular School Board Meeting

Monday, January 6, 2025 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE

## 3. MISSION AND VISION STATEMENTS

## 4. STRATEGIC PLAN REVIEW

## 5. APPROVAL OF AGENDA

## 6. OPEN FORUM

## 7. LE SUEUR-HENDERSON SCHOOL DISTRICT RECOGNIZES

### 7.1. Donations & Grants Received

## 8. REPORTS

### 8.1. Committee Reports

8.1.1. Finance **Presenter:** Director Matt Hathaway

8.1.2. Negotiations **Presenter:** Director Brigid Tuck

8.1.3. SW Metro **Presenter:** Director Steve Cross

8.1.4. Human Resource **Presenter:** Director Kelsey Schwartz

8.1.5. Policy **Presenter:** Director Gretchen Rehm

8.1.6. Buildings & Grounds **Presenter:** Director Matt Hathaway

8.1.7. Community Ed Council **Presenter:** Director Brigid Tuck

### 8.2. Student Report

### 8.3. Superintendent Report

#### 8.3.1. M/HS Principal Report

#### 8.3.2. M/HS Principal Report

## 9. CONSENT AGENDA

### 9.1. Approval of District Office Consent Items

9.1.1. Minutes of Special School Board Meeting held on 12/9/24

### 9.2. Approval of Business Office Consent Items

### 9.3. Approval of Personnel Consent Items

9.3.1. Hirings

9.3.1.1. One Act Play Co-Directors - Kyle O'Brien  
& Steven LaJeunesse

9.3.1.2. Night Custodian - Kristi Strom

9.3.1.3. Building Supervisor - Jared Vinkemeier

9.3.1.4. Building Supervisor - Tim Youngren

9.3.1.5. Preschool Teacher - Emi Wagner

9.3.1.6. Long-term sub PE - Rene Moriarty

9.3.1.7. Paraprofessional - Vicki Loewe

9.3.2. Resignations

9.3.3. Requests

9.3.4. Retirements

10. **PURCHASES ABOVE \$5,000**

11. **OLD BUSINESS**

12. **NEW BUSINESS**

12.1. 2025-26 Band/Choir Trip - Branson,  
Missouri

13. **BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

14. **NEXT MEETING INFORMATION**

14.1. Schedule of Upcoming Meetings

15. **ADJOURN**

## **RESOLUTION TO ACCEPT GRANTS AND DONATIONS TO THE LE SUEUR-HENDERSON SCHOOL DISTRICT**

**WHEREAS**, the Le Sueur-Henderson School District Board encourages the support of the district's educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

**WHEREAS**, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

**WHEREAS**, the grants and donations listed below have been reviewed and approved by the administration of the Le Sueur-Henderson School District;

**THEREFORE, BE IT RESOLVED**, by the School Board of Independent School District No. 2397, to accept the following grants and donations for the purposes intended:

- James & Elaine Tohal - \$1,000 to establish a counselors emergency fund,
- K & R Graphics - \$140 for window film on district office door and elementary office door,
- K & R Graphics - \$650 for window film on elementary front entrance door.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed:

\_\_\_\_\_  
School Board Chair, Brigid Tuck

Attest:

\_\_\_\_\_  
School Board Clerk, Kelsey Schwartz



# Le Sueur-Henderson Middle/High School

## Independent School District 2397

### School Board Report January 2025

- Congratulations to Norah Renstrom and Kendrah Westphal who have accepted the position of Student Representative to the School Board.
- Teen Mental Health Training is scheduled to begin on January 27th for all 9th-grade students. This will be held once a week during Ms. Lerud's American History class.
- The following high school programs have been state-approved for the next five years as Career and Technical Education programs. These programs are funded by the Perkins Grant.
  - Business
  - Health
  - Trade & Industry
  - Agriculture
  - Family and Consumer Science
  - Work-Based Learning
- We are collaborating with the South Central Service Cooperative to improve the Work-Based Learning program. The cooperative is supplying us with a licensed Work-Based Learning Coordinator to develop and implement student internships with community-based businesses. This is a great opportunity for our students to apply the pathways of our Career and Technical Education (CTE) programs.
- Graduation planning is underway. The senior graduation committee has been meeting often to ensure a successful senior year for all students. Seniors have requested Graduation be held in the HS Gym.
- The District Crisis Team is finalizing the new crisis manual and working on annexes including procedures for specific emergency situations and threat assessment.
- GIANT Support attendance in December was down compared to last year (46% 2024 vs. 69% 2023)
- Jeremy Goltz was crowned Cookie Eating Champion for the 2nd year in a row.
- The ALL IN team will be implementing a Student mentoring program. The team will present the information to teachers and students in the first part of January.
- The Big Ideas Mobile Learning Lab will be onsite on Monday, January 13th from 8-12 pm. It includes 4 different stations (WoodEd Carpentry Table, Augmented Miller Welding, CAT excavation, and industrial coating (paint). Select students will be participating.
- The end of the first semester is January 17th.
- Blood Drive hosted by TARGET will be on Jan 23.
- Middle School Career Day will be held on Feb 7th. We are still looking for presenters. If you know anyone who may be interested in presenting to students about their career field contact Melissa Hollnagel.

BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS  
MINUTES OF SPECIAL SCHOOL BOARD MEETING  
MS/HS MEDIA CENTER  
December 9, 2024

Item 1.0      **Call to Order:** The special meeting of the Le Sueur-Henderson Board of Education was called to order at 5:30 PM. Board members in attendance were Steve Cross, Matt Hathaway, Brigid Tuck, Jenny Burns, Marie Walker

Members Absent: Kelsey Schwartz, Gretchen Rehm

Also in attendance: Superintendent Jim Wagner, Admin. Assist., Rachel Scheffler, Henderson Independent, Rachel Miller.

Item 2.0      **Pledge of Allegiance:**

Item 3.0      **Approval of Agenda:** Motion by Cross, second by Hathaway, carried 4-0, to approve the meeting agenda moving item 6 after the closed session.

Item 4.0      **Consent Agenda:** Motion by Tuck second by Cross, carried 4-0, to approve the following consent items:

Item 4.1 District Office Consent Items:

Item 4.1.1 Minutes of Tnt/Special School Board meeting held on 12.2.24

Item 4.2 Personnel Consent Items:

Item 4.2.1 Hirings

Item 4.2.1.1 Interim Business Manager - Ky Battern

Item 4.2.2 Resignations

Item 4.2.2.1 Speech-Language Pathologist - Angela Kruse

Item 4.2.2.2 Business Manager - Jennifer Vrklan

Item 5.0      **Purchases above \$5000**

Item 5.1 Motion by Tuck, second by Burns, carried 5-0, to approve laptops for GED Testing Lab.

Item 7.0      **Closed Session**

Item 7.1 Motion by Cross, second by Hathaway, carried 5-0, to enter into closed session at 5:33 PM as permitted by Minn. Stat. § 13D.03; 13D.05, subd. 3 Property Discussion and Minn. Stat. § 135D.05, Subd. 3(a) Superintendent mid-year evaluation.

Item 8.0      **Open Session**

Item 16.1 Motion by Burns, second by Hathaway, carried 5-0, to re-open Special School Board meeting at 6:34 PM.

Item 6.0      **New Business**

Item 6.1 Motion by Tuck, second by Hathaway, carried 5-0 , to approve Park Amendment.

Item 6.2 Motion by Burns, second by Walker, carried 5-0, to approve 2025-26 District Calendar.

Item 9.0      **Adjourn:** Motion by Hathaway, second by Cross, carried, to adjourn the meeting at 6:44 PM.

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Board Clerk

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Board Chair

Approved on: January 6, 2025





# Employment Recommendation

## Le Sueur - Henderson School District

**Position:** Night Custodian

**Recommended Candidate:** Kristi Strom

**Recommended by:** Todd Vrklan **Date:** 12/12/2024

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

N/A

Reference checks completed:

Yes

Years of experience (Step Placement):

5

<input type="checkbox"/>	<b>NEW</b>	
<input checked="" type="checkbox"/>	<b>EXISTING</b>	<b>REPLACING:</b>

**Additional Information:**

**Alex moving to part time and filling the full time position. 37.5hrs per week**

**Approval of administrator:** Todd Vrklan **12/12/2024**

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



## Employment Recommendation Le Sueur - Henderson School District

**Position: Building Supervisor**

**Recommended Candidate: Jared Vinkemeier**

**Recommended by: Nathan Warden                      Start/ Hire Date: 01/06/2025**

To be completed by an administrator:

Candidate has current & appropriate certification:	x
Reference checks completed:	x
Years of experience granted:	
Step Placement:	1
Highest degree currently held:	
Lane Placement:	
Credits beyond highest degree granted:	
Hourly/ Salary Rate	18.00

x	New Position	
	Existing Position	Replacing:

**Additional Information:**

- Part-time position - will work weekends for open gym and facility rentals

Approval of Principal:	Nathan Warden	12-10-24
	Electronic Signature	Date

Approval of Superintendent:
Electronic Signature
Date



## Employment Recommendation Le Sueur - Henderson School District

**Position: Building Supervisor**

**Recommended Candidate: Tim Youngren**

**Recommended by: Nathan Warden                      Start/ Hire Date: 01/06/2025**

To be completed by an administrator:

Candidate has current & appropriate certification:	x
Reference checks completed:	x
Years of experience granted:	
Step Placement:	1
Highest degree currently held:	
Lane Placement:	
Credits beyond highest degree granted:	
Hourly/ Salary Rate	18.00

x	New Position	
	Existing Position	Replacing:

**Additional Information:**

- Part-time position - will work weekends for open gym and facility rentals

Approval of Principal:                      Nathan Warden                      12-10-24

Electronic Signature                      Date

Approval of Superintendent:

Electronic Signature                      Date



## Employment Recommendation Le Sueur - Henderson School District

**Position: Preschool Teacher**

**Recommended Candidate: Emi Wagner**

**Recommended by: Nathan Warden                      Start/ Hire Date: 01/03/2025**

To be completed by an administrator:

Candidate has current & appropriate certification:	x
Reference checks completed:	x
Years of experience granted:	
Step Placement:	1
Highest degree currently held:	
Lane Placement:	
Credits beyond highest degree granted:	
Hourly/ Salary Rate	Per teacher contract

<input type="checkbox"/>	New Position
<input checked="" type="checkbox"/>	Existing Position                      Replacing: Lacey York

**Additional Information:**

- Part-time position - Emi will work in our all day Mon. Wed. Friday preschool class.

Approval of Principal:	Nathan Warden	12-10-24
	Electronic Signature	Date

Approval of Superintendent:
Electronic Signature                      Date

Share with District Office ( Jim, Rachel, Jennifer ) & Technology (Bruce) via Google Drive



## Employment Recommendation Le Sueur - Henderson School District

**Position:** Middle/High School Teacher Long-term sub PE

**Recommended Candidate:** Rene Moriarty

**Recommended by:** Cindy Schmidt **Date:** 1/2/25

To be completed by administrator:

Candidate has current & appropriate certification:	Yes
Reference checks completed:	Yes
Years of experience granted:	18
Step Placement:	18
Highest degree currently held:	MA
Lane Placement:	MA
Credits beyond highest degree granted:	0
Hourly/ Salary Rate	70,316

<input type="checkbox"/>	New Position	
<input checked="" type="checkbox"/>	Existing Position	Replacing: Josh Prah

**Additional Information:** Long-term Sub Jan. 8-Feb. 13, 2025 (\$9,606.01)

Approval of Principal: *Cynthia Schmidt* **1/2/25**

Electronic Signature Date

Approval of Superintendent:

Electronic Signature Date

**Share with District Office (Jim, Rachel, Todd, Ky) & Technology (Bruce) via Google Drive**



## Employment Recommendation Le Sueur - Henderson School District

**Position:** Preschool Paraprofessional

**Recommended Candidate:** Vicki Loewe

**Recommended by:** Nathan Warden

**Date:** Jan 6, 2025

To be completed by administrator:

Candidate has current & appropriate certification:

yes

Reference checks completed:

yes

Years of experience granted:

yes

Step Placement:

NA

Highest degree currently held:

2 year degree  
(associates)

Hourly Pay:

\$15.50

Credits beyond highest degree granted:

NA

New Position

Existing Position

Replacing:

**Additional Information:**

- Vicki will help in several preschool classrooms on Mondays, Wednesdays and Fridays

Approval of Principal: Nathan Warden

*Nathan Warden*

Date 01/06/25

Approval of Superintendent:

Electronic Signature

Date

**LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHEDULED MEETINGS/ACTIVITIES**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>TIME</b>	<b>LOCATION</b>
12/16/2024	<del>Optional Work Session</del>	6:30 PM	MS/HS Media Center
January 6, 2025	HR Committee Meeting	2:00 PM	District Office
January 6, 2025	Organizational Meeting	6:30 PM	MS/HS Media Center
January 6, 2025	Regular Board Meeting	Following	MS/HS Media Center
January 16, 2025	<i>Minnesota School Boards Assoc.</i>	All Day	<i>Minneapolis Convention Center</i>
January 17, 2025	<i>Leadership Conference</i>		
	<a href="https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp">https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp</a>		