

Special School Board Meeting

Tuesday, February 20, 2024 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

4.1. Approval of District Office Consent Items

4.1.1. Minutes of Regular School Board Meeting

2.5.24

4.2. Approval of Personnel Consent Items

4.2.1. Hirings

4.2.1.1. Golf Coach - Josh Prah

4.2.1.2. Baseball Coach - Joe Bushway

4.2.1.3. Paraprofessional - Christina Devine

4.2.1.4. Softball Coach - Jacob Hageman

5. NEW BUSINESS

5.1. Hilltop Property Zoning

6. Closed Session

6.1. Approve to enter a closed meeting as permitted for labor negotiations strategy pursuant to MN Statute Section 13D.03 to discuss negotiations with LSHEA.

7. Open Session

7.1. Approve reopening the regular school board meeting.

8. ADJOURN

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS
MINUTES OF REGULAR SCHOOL BOARD MEETING
MS/HS MEDIA CENTER / ZOOM
February 05,2024

Item 1.0 **Call to Order:** The regular meeting of the Le Sueur-Henderson Board of Education was called to order at 6:30 PM. The board members attending were Jenny Burns, Kelsey Schwartz, Brigid Tuck, Marie Walker, Gretchen Rehm. Student Reps., Koreyann Straub, Sophia Kues.

Members Absent: Steve Cross, Matt Hathaway

Also in attendance: Superintendent Jim Wagner; Rachel Miller (Henderson Independent), Admin. Assist. Rachel Scheffler, LSHEA.

Item 2.0 **Pledge of Allegiance:** Pledge recited

Item 3.0 **Mission and Vision Statements**

Item 4.0 **Strategic Plan Review**

Item 5.0 **Approval of Agenda:** Motion by Rehm, second by Schwartz , carried 5-0, to approve the meeting agenda.

Item 6.0 **Open Forum:** LSHEA rep, Christa Luna

Item 7.0 **Le Sueur-Henderson School District Recognizes**

Item 7.1 A resolution was presented to accept grants and donations to the Le Sueur - Henderson Public School District. Said resolution is attached hereto and made a part of these minutes. Motion made by Board Member Burns and upon being seconded by Board Member Schwartz, said the resolution was duly adopted by the following roll call vote, carried 5-0.

Rehm: yes

Burns: yes

Tuck: yes

Schwartz: yes

Walker: yes

Item 7.2 Students of the Month

Item 8.0 **Reports:**

Item 8.1 Committee Reports

Item 8.1.1 Finance

- Item 8.1.2 Negotiations
- Item 8.1.3 SW Metro
- Item 8.1.4 Human Resources
- Item 8.1.5 Policy
- Item 8.1.6 Buildings & Grounds
- Item 8.1.7 Community Ed Council
- Item 8.2 Student Report
- Item 8.3 Superintendent Report

Item 9.0 **Consent Agenda:** Motion by Schwartz, second by Walker, carried 5-0 to approve the following consent items:

Item 9.1 District Office Consent Items:

Item 9.1.1 Minutes of Special Meeting meeting held on 1.16.24.

Item 9.2 Business Office Consent Items:

Item 9.2.1 Treasurer's Report - February 2023

Item 9.2.1.1 Receipt Listing

Item 9.2.1.2 Bills and Claims

Item 9.2.1.3 Student Activity Summary

Item 9.2.2 Treasurer's Report - March 2023

Item 9.2.2.1 Receipt Listing

Item 9.2.2.2 Bills and Claims

Item 9.2.2.3 Student Activity Summary

Item 9.2.3 Treasurer's Report - April 2023

Item 9.2.3.1 Receipt Listing

Item 9.2.3.2 Bills and Claims

Item 9.2.3.3 Student Activity Summary

Item 9.3 Personnel Consent Items:

Item 9.3.1 Hirings

Item 9.3.1.1 Band Teacher - Hiedi Lambrecht

Item 9.3.1.2 Food Service - Elisabeth Peterson

Item 9.3.1.3 Interim AD - Dave Swanberg

Item 9.3.2 Resignations

Item 9.3.2.1 MS Softball Coach- Elizabeth Risacher

Item 9.3.2.2 Paraprofessional - Kari Schmidt

Item 9.3.2.3 Baseball Coach - Corey Carlen

Item 9.3.3 Requests

Item 9.3.4 Retirements

Item 10.0 **Purchases Above \$5,000**

Item 11.0 **Old Business**

Item 12.0 **New Business**

Item 12.1 Motion by Tuck, second by Rehm, carried 5-0 , to approve the

2023-25 Custodial Master Agreement.

Item 13.0 **Board Member Communications/Ideas Exchange:**

Item 14.0 **Next Meeting Information**

Item 14.1 Schedule of Upcoming Meetings

Item 15.0 **Adjourn:** Motion by Burns, second by Schwartz , carried 5-0, to adjourn the meeting at 6:57 PM.

Board Clerk

Board Chair

Approved on: *February 20th, 2024*



Employment Recommendation Le Sueur - Henderson School District

Position: MS Golf Coach

Recommended Candidate: Josh Prah

Recommended by: Eric Lewis

Hire Date: 02/07/2024

To be completed by administrator:

Candidate has current & appropriate certification:

X

Reference checks completed:

X

Years of experience granted:

0

Step Placement:

1

Highest degree currently held:

NA

Lane Placement:

NA

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

Per Contract

New Position

Existing Position

Replacing:

Additional Information:

•

Approval of Principal:

Eric F. Lewis

02/07/2024

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: 8th Grade Baseball

Recommended Candidate: Joe Bushway

Recommended by: Eric Lewis	Hire Date: 02/08/2024

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:	X
Years of experience granted:	0
Step Placement:	1
Highest degree currently held:	NA
Lane Placement:	NA
Credits beyond highest degree granted:	NA
Hourly/ Salary Rate	Per Contract

	New Position	Replacing:
X	Existing Position	

Additional Information:

- Joe has been a volunteer assistant with our MS football team, as well as is in charge of our youth wrestling coaching.

Approval of Principal:	<i>Eric F. Lewis</i>	02/08/2024
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Electronic Signature Date

Approval of Superintendent:

Electronic Signature Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: Preschool Paraprofessional

Recommended Candidate: Christina Devine

Recommended by: Nathan Warden

Start/ Hire Date: 2/05/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Yes

Reference checks completed:

Yes

Years of experience granted:

Yes

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

16.78

New Position

Existing Position

Replacing: Kari Schmidt

Additional Information:

- Christina will be in the full day everyday Little Giants preschool school year.

Approval of Principal:

Nathan Warden

2-4-24

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: MS Softball Coach

Recommended Candidate: Jacob Hageman

Recommended by: Eric Lewis

Hire Date: 02/16/2024

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

X

Years of experience granted:

0

Step Placement:

1

Highest degree currently held:

NA

Lane Placement:

NA

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

Per Contract

New Position

Existing Position

Replacing:

Additional Information:

- Jacob is doing a great job as a MS teacher, and has coached a variety sports in the past. He will do a great job with the team..

Approval of Principal:

Eric F. Lewis

02/16/2024

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive

DIVISION/COMBINATION FORM

Division

Payable Year: 2025

Date: 02/09/2024

Combination

****County torrens examiner must approve combining Torrens with Abstract property**

Property Type: Abstract
Torrens

Survey # 2281 Hilltop Addition Plat

Survey or RLS/Plat # _____

Are current year taxes paid in full

Yes No **\$90 Special Assmt**

Are the properties located in Arlington, Gaylord, Green Isle or Winthrop Cities?

Yes No

If yes, has prior approval been obtained?

Yes N/A No

Has Sibley County Zoning approval been obtained?

Yes N/A No

Combinations Only:

Is ownership/title identical?

Yes N/A No

Are the parcels in the same district code?

Yes N/A No

PID: <u>35.0328.000</u>		Owner Name: <u>Independent School District #2397</u>	
Original <input checked="" type="checkbox"/>	New <input type="checkbox"/>		
Legal Description: <u>Lot 4 Block 1 Hilltop Addition</u>			
		Acres: <u>9.59</u>	
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

PID: <u>35.0328.000</u>		Owner Name: <u>Independent School District #2397</u>	
Original <input type="checkbox"/>	New <input checked="" type="checkbox"/>		
Legal Description: <u>Lot 4 Block 1 Hilltop Addition Except Tract A & Except Tract B Survey #2281</u>			
		Acres: <u>3.32</u>	
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

PID: <u>35.0328.050</u>		Owner Name: <u>Independent School District #2397</u>	
Original <input type="checkbox"/>	New <input checked="" type="checkbox"/>		
Legal Description: <u>Tract A Survey #2281</u>			
		Acres: <u>2.11</u>	
<small>(Part of Lot 4 Block 1 Hilltop Addition)</small>			
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

Owners Signature: *[Signature]* Board chair Date: 2/9/2024

Note: If document initiated division, no signature required - use doc # on signature line

Emailed Comb/Div group once completed? Page: 1 of 2

DIVISION/COMBINATION FORM

Division

Payable Year: 2025

Date: 02/09/2024

Combination

PID: <u>35.0328.060</u>		Owner Name: <u>Independent School District #2397</u>	
Original <input type="checkbox"/>	New <input checked="" type="checkbox"/>		
Legal Description: <u>Tract B Survey #2281</u>			
<u>(Part of Lot 4 Block 1 Hilltop Addition)</u>		Acres: <u>4.16</u>	
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

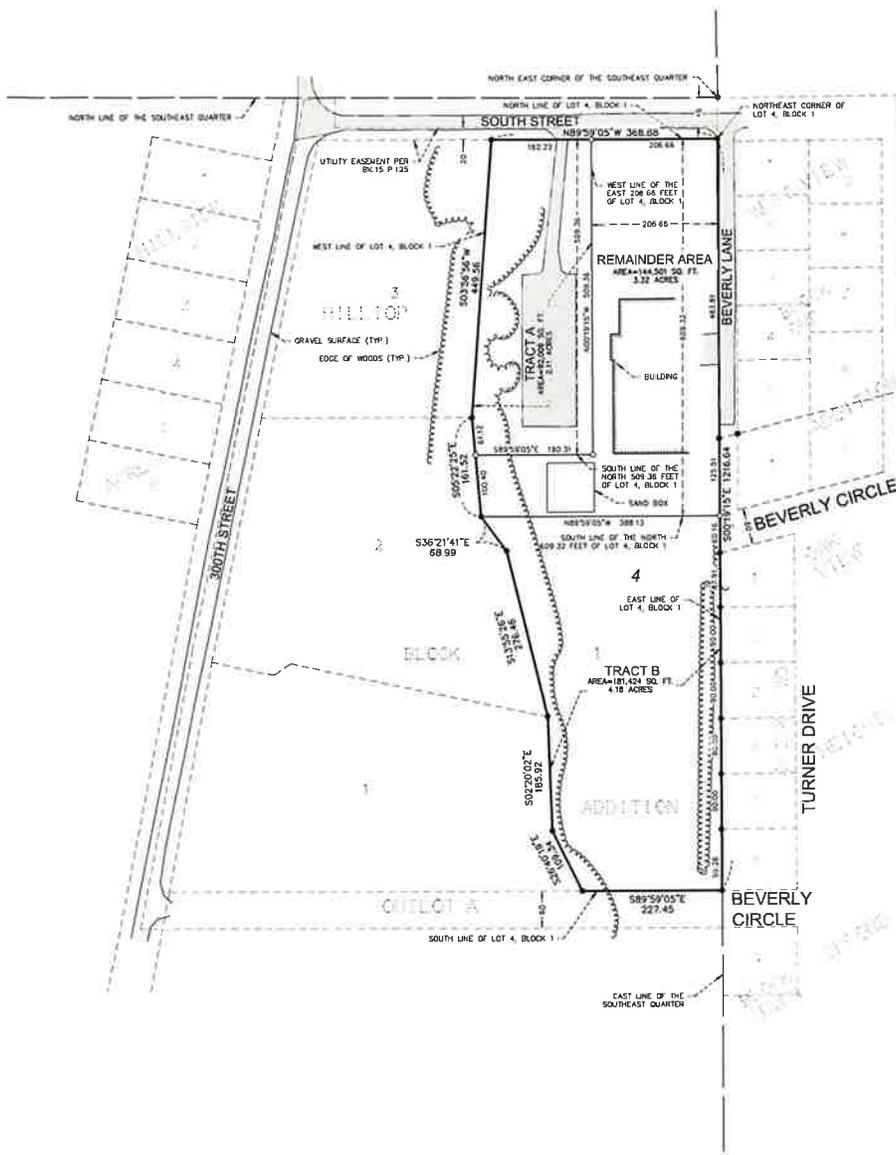
PID: _____		Owner Name: _____	
Original <input type="checkbox"/>	New <input type="checkbox"/>		
Legal Description: _____		Acres: _____	
_____		_____	
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

PID: _____		Owner Name: _____	
Original <input type="checkbox"/>	New <input type="checkbox"/>		
Legal Description: _____		Acres: _____	
_____		_____	
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

PID: _____		Owner Name: _____	
Original <input type="checkbox"/>	New <input type="checkbox"/>		
Legal Description: _____		Acres: _____	
_____		_____	
EMV:	Land:	Buildings:	Total:
\$ _____	\$ _____	\$ _____	\$ _____

CERTIFICATE OF SURVEY

PART OF LOT 4, BLOCK 1, HILLTOP ADDITION,
SECTION 11, TOWNSHIP 112, RANGE 26,
SIBLEY COUNTY, MINNESOTA



PROPOSED LEGAL DESCRIPTION FOR TRACT A

The North 509.36 feet of Lot 4, Block 1, HILLTOP ADDITION according to the recorded plat thereof on file in the Sibley County, Minnesota Recorder's Office, except the East 206.65 feet thereof.
Subject to other easements, reservations or restrictions of record, if any.

PROPOSED LEGAL DESCRIPTION FOR TRACT B

Lot 4, Block 1, HILLTOP ADDITION, according to the recorded plat thereof on file in the Sibley County, Minnesota Recorder's Office, except the North 609.32 feet thereof.
Subject to other easements, reservations or restrictions of record, if any.

SURVEYOR'S NOTES:

TOTAL PROPERTY AREA SURVEYED = 3.59 ACRES.
THE PID FOR THE SUBJECT PROPERTY IS 25.0228.000.
THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT OR OPINION. THERE MAY BE EASEMENTS OR OTHER LIMITING FACTORS NOT SHOWN ON THIS SURVEY WHICH AFFECT THE SUBJECT PROPERTY.
THE UTILITIES SHOWN ON THIS SURVEY ARE ACCORDING TO VISIBLE EVIDENCE ONLY. WIDSETH ASSUMES NO RESPONSIBILITY FOR THE COMPLETENESS AND ACCURACIES OF THE LOCATIONS. FURTHER LOCATIONS AND VERIFICATIONS ARE RECOMMENDED BEFORE ANY CONSTRUCTION OR EXCAVATION.



DATE	BY	PREPARED FOR	REQ. #2287
AUGUST 17, 2025	AS SHOWN		
SCALE	AS SHOWN	I HEREBY CERTIFY THAT THIS SURVEY PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.	
DRAWN BY	ASB		
CHECKED BY	CWC		

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WIDSETH

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