

# Regular School Board Meeting

Monday, March 11, 2024 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE

## 3. MISSION AND VISION STATEMENTS

## 4. STRATEGIC PLAN REVIEW

## 5. APPROVAL OF AGENDA

## 6. OPEN FORUM

## 7. LE SUEUR-HENDERSON SCHOOL DISTRICT RECOGNIZES

7.1. Donations & Grants Received

7.2. Students of the Month

## 8. REPORTS

### 8.1. Committee Reports

8.1.1. Finance **Presenter:** Director Matt Hathaway

8.1.2. Negotiations **Presenter:** Director Brigid Tuck

8.1.3. SW Metro **Presenter:** Director Steve Cross

8.1.4. Human Resource **Presenter:** Director Kelsey Schwartz

8.1.5. Policy **Presenter:** Director Gretchen Rehm

8.1.6. Facility Steering **Presenter:** Director Matt Hathaway

8.1.7. Community Ed Council **Presenter:** Director Brigid Tuck

### 8.2. Student Report

### 8.3. Superintendent Report

#### 8.3.1. Enrollment Report

8.3.2. TOSA Presentation **Presenter:** LaRae Ludwig

#### 8.3.3. 24-25 District Calendar

## 9. CONSENT AGENDA

### 9.1. Approval of District Office Consent Items

9.1.1. Minutes of Special Meeting 2.20.24

9.2. Approval of Business Office Consent Items

9.2.1. Treasurer's Report-May 2023

9.2.1.1. Receipts for May 2023 in the amount of \$3,562,813.43 subject to annual audit

9.2.1.2. Bills and claims for May 2023 in the amount of \$1,565,790.34 subject to annual audit

9.2.1.3. Student Activity Summary-May 2023

9.2.2. Treasurer's Report-June 2023

9.2.2.1. Receipts for June 2023 in the amount of \$1,227,434.55 subject to annual audit

9.2.2.2. Bills and claims for June 2023 in the amount of \$995,596.47 subject to annual audit

9.2.2.3. Student Activity Summary-June 2023

9.3. Approval of Personnel Consent Items

9.3.1. Hirings

9.3.1.1. Adapted Bowling Paraprofessional - Lezlie Amela

9.3.1.2. Adapted Bowling Paraprofessional - Bobbie Schleeve

9.3.1.3. Adapted Bowling Paraprofessional - Julie Jones

9.3.1.4. Adapted Bowling Paraprofessional - Jennifer Hovick

9.3.1.5. Paraprofessional - Molly Braun

9.3.1.6. Custodian - Alexander Siepka

9.3.1.7. Baseball Coach - Joe Skelly

9.3.2. Resignations

9.3.2.1. Custodian - Nick Meneguzzo

9.3.3. Requests

9.3.4. Retirements

9.3.4.1. First Grade Teacher - Kathy Leary

10. **PURCHASES ABOVE \$5,000**

11. **OLD BUSINESS**

12. **NEW BUSINESS**

12.1. Consideration to approve the first of three readings to adopt policies 527, 534, and 623.

12.2. Consideration to approve the first and final readings to update policies 101,103, 104,

201, 202, 203.5, 204, 205, 206, 207, 208, 209,  
210, 211, 212

12.3. Consideration to approve putting vacant Hilltop properties on the market with the Cara Bishop Team.

12.4. Consideration of resolution relating to the termination and nonrenewal of the teaching contract of a probationary teacher, Teide Erickson.

12.5. Consideration of resolution relating to the termination and nonrenewal of the teaching contract of a probationary teacher, Benjamin Johnson.

12.6. Recommendation to approve the 2024-25 District Calendar

12.7. Consideration to approve resolution relating to the transfer of land from ISD 2397 to the City of Henderson.

13. **BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

14. **NEXT MEETING INFORMATION**

14.1. Schedule of Upcoming Meetings

15. **ADJOURN**

**RESOLUTION TO ACCEPT GRANTS AND DONATIONS  
TO THE LE SUEUR-HENDERSON SCHOOL DISTRICT**

**WHEREAS**, the Le Sueur-Henderson School District Board encourages the support of the district's educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

**WHEREAS**, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

**WHEREAS**, the grants and donations listed below have been reviewed and approved by the administration of the Le Sueur-Henderson School District;

**THEREFORE, BE IT RESOLVED**, by the School Board of Independent School District No. 2397, to accept the following grants and donations for the purposes intended:

- Blue & Gold Booster Club - \$1,500 for softball pitching machine,
- Maureen's Readers - \$500 for Julia Cook author visit,
- Le Sueur Rotary Legacy Fund - \$1,100.59 for staff CPR/First Aid/AED certification training,
- Blue & Gold Booster Club - \$6,000 for Dr. Dish basketball machines,
- United Fund of Le Sueur - \$500 for Julia Cook author visit,
- Blue & Gold Booster Club - \$1,500 for baseball pitching machine,
- Le Sueur Knights of Columbus - \$1,000 for Dr. Dish basketball machines,
- Anonymous Donor - \$5,000 to give all elementary students one free book from the Scholastic Book Fair.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed:

Attest:

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
School Board Clerk



# Le Sueur-Henderson Public Schools

## February Students of the Month

| Elementary    |       | MS/HS           |       |
|---------------|-------|-----------------|-------|
| Student Name  | Grade | Student Name    | Grade |
| Teddy Kalis   | K     | Elena Thelemann | 6     |
| Braylon Graff | 1     | Olivia Miller   | 7     |
| Willow Fahey  | 2     | Evelyn Haemig   | 8     |
| Mylee Conrad  | 3     | Colton Wilson   | 9     |
| Tucker Vrklan | 4     | Anita Depuydt   | 10    |
| Violet Rapacz | 5     | Brody Berndt    | 11    |
|               |       | Calvin Reiter   | 12    |



# Le Sueur-Henderson Public Schools 2024-2025 Calendar - Draft



**ELEMENTARY** 665-4700  
**MIDDLE/HIGH SCHOOL** 665-5800  
**HILLTOP ALP** 665-5900  
**ZIEBARTH** 665-4626  
**DISTRICT OFFICE** 665-4600  
[www.isd2397.org](http://www.isd2397.org)

*The Board of Education  
reserves the right to change or  
modify the calendar.*

| JANUARY 2025 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

**1** NO SCHOOL-Winter Break  
**10** 2-Hour Early Out  
**17** End of 2<sup>nd</sup> Qtr./Semester 1  
**20** Workday

Jan. Student Days K-12: 21  
 Jan. Teacher Contract Days: 22

Total Student Days K-12: 98  
 Total Teacher Contract Days: 108

**1** required staff flex Workday 1<sup>st</sup> -16<sup>th</sup>  
**14-15** New Teacher Inservice  
**19-21** Inservice/1 Workday  
**22** Open House K-12 (7:30 AM-7:30 PM)  
 contract time  
**23** K-12 Open House (Half-Day)  
**26** First Day of School K-12  
**30** NO SCHOOL

Aug. Student Days K-12: 4  
 Aug. Teacher Contract Days: 11

Total Student Days K-12: 4  
 Total Teacher Contract Days: 11

| AUGUST 2024 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |
| 11          | 12 | 13 | 14 | 15 | 16 | 17 |
| 18          | 19 | 20 | 21 | 22 | 23 | 24 |
| 25          | 26 | 27 | 28 | 29 | 30 | 31 |

| FEBRUARY 2025 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 |    |

**6** K-5 P/T Conferences (Eve)  
**7** 2-Hour Early Out  
**13** K-12 P/T Conferences (Eve)  
**14** Inservice Day  
**17** NO SCHOOL- Presidents' Day

Feb. Student Days K-12: 18  
 Feb. Teacher Contract Days: 19

Total Student Days K-12: 116  
 Total Teacher Contract Days: 127

**2** NO SCHOOL  
**13** 2-Hour Early Out

Sept. Student Days K-12: 20  
 Sept. Teacher Contract Days: 20

Total Student Days K-12: 24  
 Total Teacher Contract Days: 31

| SEPTEMBER 2024 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
| 1              | 2  | 3  | 4  | 5  | 6  | 7  |
| 8              | 9  | 10 | 11 | 12 | 13 | 14 |
| 15             | 16 | 17 | 18 | 19 | 20 | 21 |
| 22             | 23 | 24 | 25 | 26 | 27 | 28 |
| 29             | 30 |    |    |    |    |    |

| MARCH 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         | 31 |    |    |    |    |    |

**5** Giant Support- MSHS  
**14** 2-Hour Early Out  
**21** Third Qtr. Ends

Mar. Student Days K-12: 21  
 Mar. Teacher Contract Days: 21

Total Student Days K-12: 137  
 Total Teacher Contract Days: 148

**9** Giant Support- MSHS  
**11** 2-Hour Early Out  
**17-18** NO SCHOOL - MEA  
**31** First Qtr. Ends

Oct. Student Days K-12: 21  
 Oct. Teacher Contract Days: 21

Total Student Days K-12: 45  
 Total Teacher Contract Days: 52

| OCTOBER 2024 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| APRIL 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 |    |    |    |

**11** 2-Hour Early Out  
**18-21** NO SCHOOL-Spring Break

Apr. Student Days K-12: 20  
 Apr. Teacher Contract Days: 20

Total Student Days K-12: 157  
 Total Teacher Contract Days: 168

**1** Workday  
**7** K-5 P/T Conf. (Eve)  
**8** 2 Hour Early Out  
**14** P/T Conf. K-12  
**27** Inservice Day  
**28-29** NO SCHOOL-Thanksgiving Break

Nov. Student Days K-12: 17  
 Nov. Teacher Contract Days: 19

Total Student Days K-12: 62  
 Total Teacher Contract Days: 71

| NOVEMBER 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| MAY 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 |

**7** Giant Support- MSHS  
**9** 2-Hour Early Out  
**16** Seniors last day  
**21** Graduation  
**22** Early Out 11:30 DISMISSAL  
 Workday (half day)  
 Students Last Day of School  
 End of 4<sup>th</sup> Qtr./Semester 2  
**23** Workday (half day)

May Student Days K-12: 16  
 May Teacher Contract Days: 17

Total Student Days K-12: 173  
 Total Teacher Contract Days: 185

**13** 2-Hour Early Out  
**18** Giant Support- MSHS  
**23-31** NO SCHOOL-Winter Break

Dec. Student Days K-12: 15  
 Dec. Teacher Contract Days: 15

Total Student Days K-12: 77  
 Total Teacher Contract Days: 86

| DECEMBER 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 | 31 |    |    |    |    |

**Snow Make-up Days:**  
**Day #1- February 17<sup>th</sup>**  
**Day #2- April 21<sup>st</sup>**

# Le Sueur-Henderson Public Schools

## 2024-2025 Calendar - Draft

|  | Elem | MS          | HS          |
|--|------|-------------|-------------|
| Total Student Days   | 173  | 173         | 173         |
| Total Teacher Contract Days  | 185  | 185         | 185         |
| Staff Days   | 9    | 9           | 9           |
| 2-Hour Early Outs  | 10   | 10          | 10          |
| Conference Days and Open House   |      |             |             |
| <b>Building administrators will pick the four (4) evening events teachers must attend.</b> |      |             |             |
| Evening Conferences  | 4    | 2           | 2           |
| Open Houses  | 1    | 1           | 1           |
| Giant Support  | 0    | 4 (2 Hours) | 4 (2 Hours) |

Emergency Closing Make Up Days (if needed)

Snow Make Up Days:

Day #1- February 17<sup>th</sup>

Day #2- April 21<sup>st</sup>

Notes:

- K-5 has Conferences Nov. 7<sup>th</sup> and MS/HS has Giant Support Oct. 9<sup>th</sup> and Dec. 18<sup>th</sup> in lieu of that Conf. Night
- K-5 has Conferences Feb. 6<sup>th</sup> and MS/HS has Giant Support Mar. 5<sup>th</sup> and May 7<sup>th</sup> in lieu of that Conf. Night

BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS  
MINUTES OF SPECIAL SCHOOL BOARD MEETING  
MS/HS MEDIA CENTER  
February 20th, 2024

Item 1.0     **Call to Order:** The special meeting of the Le Sueur-Henderson Board of Education was called to order at 6:31 PM. Board members in attendance were Steve Cross, Jenny Burns, Kelsey Schwartz, Brigid Tuck, Matt Hathaway, Gretchen Rehm.

Members Absent: Marie Walker

Also in attendance: Superintendent Jim Wagner; Administrative Assistant, Rachel Scheffler.

Item 2.0     **Pledge of Allegiance:** Pledge was recited

Item 3.0     **Approval of Agenda:** Motion by Burns, second by Schwartz , carried 5-0, to approve the meeting agenda.

Item 4.0     **Consent Agenda:** Motion by Cross, second by Rehm , carried 5-0, to approve the meeting agenda.

Item 4.1 District Office Consent Items:

Item 4.1.1 Minutes of Regular Meeting 2.5.24

Item 4.2 Personnel Consent Items:

Item 4.2.1 Hirings:

Item 4.2.1.1 Golf Coach - Josh Prah

Item 4.2.1.2 Baseball Coach - Joe Bushway

Item 4.2.1.3 Paraprofessional - Christina Devine

Item 4.2.1.4 Softball Coach - Jacob Hageman

*Matt Hathaway joined at 6:34 pm*

Item 5.0     **New Business**

Item 5.1 Motion by Rehm, second by Schwartz , carried 6-0, to approve Hilltop zoning.

Item 6.0     **Closed Session**

Item 6.1 Motion by Schwartz, second by Rehm, carried 6-0 , to enter into closed session at 6:40 PM as permitted for labor negotiations strategy pursuant to MN Statute

Section 13D.03 to discuss negotiations with LSHEA.

Item 7.0      **Open Session**

Item 7.1 Motion by Schwartz, second by Cross, carried, 6-0, to re-open Special School Board meeting at 8:09 PM .

Item 8.0      **Adjourn:** Motion by Cross, second by Burns, carried 6-0, to adjourn the meeting at 8:11 PM.

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Board Clerk

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Board Chair

Approved on: *March 11th, 2024*

# Treasurer's Report

The general account receipts and disbursements have been reviewed for the month of May, 2023, and I recommend approval.

3 Receipts from general account were pulled for further review and were found to have complete and accurate documentation.

3 Disbursements from general account were pulled for further review and were found to have complete and accurate documentation.

The MSDLAF account receipts and disbursements have been reviewed for the month of May, 2023, and I recommend approval.

1 Receipts from MSDLAF account were pulled for further review and were found to have complete and accurate documentation.

1 Disbursements from MSDLAF were pulled for further review and were found to have complete and accurate documentation.

I have reviewed all manual journal entries for the month of May, 2023.

I have reviewed the bank reconciliation completed by Region V for all district accounts for the month of May, 2023.

Junia A. Binn  
School Board Director

2/9/2024  
Date

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type | Grp | Code | Customer                       | Status            | Amount     |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|----------|-----|------|--------------------------------|-------------------|------------|
| 418931                        | R2311L | 2397 | 42806      | Credit          | MSDL | K0001168 | 05/04/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 25,867.87  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>25,867.87</b>  |            |
| 418932                        | R2310L | 2397 | 42807      | Credit          | MSDL | M0000487 | 05/11/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 37,669.17  |
|                               | R2310L | 2397 | 42808      | Credit          | MSDL | M0000028 | 05/11/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 13,458.50  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>51,127.67</b>  |            |
| 418933                        | R2310L | 2397 | 42809      | Credit          | MSDL |          | 05/15/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 519,370.61 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>519,370.61</b> |            |
| 418934                        | R2311L | 2397 | 42810      | Credit          | MSDL | O0000022 | 05/18/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 5,950.81   |
|                               | R2311L | 2397 | 42811      | Credit          | MSDL | O0000167 | 05/18/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 355,739.22 |
|                               | R2311L | 2397 | 42812      | Credit          | MSDL | O0000177 | 05/18/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 68,500.00  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>430,190.03</b> |            |
| 418935                        | R2311L | 2397 | 42813      | Credit          | MSDL |          | 05/30/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 424,663.83 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>424,663.83</b> |            |
| 418936                        | R2311L | 2397 | 42814      | Credit          | MSDL | 96096    | 05/24/23 | Wire     | 1   | 1013 | SCOTT COUNTY                   | Applied           | 10,491.22  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>10,491.22</b>  |            |
| 418937                        | R2311L | 2397 | 42815      | Credit          | MSDL |          | 05/31/23 | Wire     | 1   | 1001 | MSDLAF                         | Applied           | 10,940.69  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>10,940.69</b>  |            |
| 418938                        | R2311S | 2397 | 42816      | Credit          | FFM  |          | 05/05/23 | Cash     | 1   | 2247 | ELEM STUDENT COUNCIL           | Applied           | 473.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>473.00</b>     |            |
| 418939                        | R2311H | 2397 | 42817      | Credit          | FFM  | 3249     | 05/05/23 | Check    | 1   | 1940 | MARTENS, KEITH                 | Applied           | 1,500.00   |
|                               | R2311H | 2397 | 42818      | Credit          | FFM  | 11426    | 05/05/23 | Check    | 1   | 2327 | THE BAR & GRILL                | Applied           | 50.00      |
|                               | R2311H | 2397 | 42819      | Credit          | FFM  | 022197   | 05/05/23 | Check    | 1   | 2272 | WISE FURNITURE                 | Applied           | 50.00      |
|                               | R2311H | 2397 | 42820      | Credit          | FFM  | 8450     | 05/05/23 | Check    | 1   | 1367 | ZION UNITED CHURCH OF CHRIST   | Applied           | 954.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>2,554.00</b>   |            |
| 418940                        | R2311H | 2397 | 42821      | Credit          | FFM  | 8023     | 05/05/23 | Check    | 1   | 2164 | HEINZ, JOAN                    | Applied           | 76.76      |
|                               | R2311H | 2397 | 42822      | Credit          | FFM  | 1122     | 05/05/23 | Check    | 1   | 2311 | MN RIVER HS HOCKEY BOOSTERS    | Applied           | 2,088.61   |
|                               | R2311H | 2397 | 42823      | Credit          | FFM  | 1121     | 05/05/23 | Check    | 1   | 2311 | MN RIVER HS HOCKEY BOOSTERS    | Applied           | 1,018.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                                | <b>3,183.37</b>   |            |
| 418941                        | R2311H | 2397 | 42824      | Credit          | FFM  | 3061250  | 05/05/23 | Check    | 1   | 2191 | RIDGEVIEW LE SUEUR MEDICAL CTR | Applied           | 250.00     |
|                               | R2311H | 2397 | 42825      | Credit          | FFM  | 1538     | 05/05/23 | Check    | 1   | 2093 | GIANTS VOLLEYBALL CLUB         | Applied           | 278.00     |
|                               | R2311H | 2397 | 42826      | Credit          | FFM  | 3061     | 05/05/23 | Check    | 1   | 2299 | THE NOTEABLES                  | Applied           | 283.00     |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type | Grp | Code | Customer                     | Status              | Amount       |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|----------|-----|------|------------------------------|---------------------|--------------|
| 418941                        | R2311H | 2397 | 42827      | Credit          | FFM  |          | 05/05/23 | Check    | 1   | 1915 | COMMUNITY EDUCATION          | Applied             | 479.00       |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>1,290.00</b>     |              |
| 418942                        | R2311H | 2397 | 42828      | Credit          | FFM  |          | 05/22/23 | Check    | 1   | 2127 | ELEMENTARY MEMORY BOOK       | Applied             | 144.00       |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>144.00</b>       |              |
| 418943                        | R2311H | 2397 | 42829      | Credit          | FFM  | 1376     | 05/22/23 | Check    | 1   | 1072 | P.T.O.                       | Applied             | 364.00       |
|                               | R2311H | 2397 | 42830      | Credit          | FFM  | 5005     | 05/22/23 | Check    | 1   | 1291 | DOLLARS FOR SCHOLARS         | Applied             | 48.96        |
|                               | R2311H | 2397 | 42831      | Credit          | FFM  | 11787    | 05/22/23 | Check    | 1   | 1035 | HS IND TECH                  | Applied             | 144.91       |
|                               | R2311H | 2397 | 42832      | Credit          | FFM  | 4803312  | 05/22/23 | Check    | 1   | 1082 | GEN MILLS BOX TOPS           | Applied             | 22.60        |
|                               | R2311H | 2397 | 42833      | Credit          | FFM  | 4786616  | 05/22/23 | Check    | 1   | 1082 | GEN MILLS BOX TOPS           | Applied             | 21.90        |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>602.37</b>       |              |
| 418944                        | R2311H | 2397 | 42834      | Credit          | FFM  | 27216    | 05/22/23 | Check    | 1   | 1828 | ISD 2905 TCU                 | Applied             | 540.00       |
|                               | R2311H | 2397 | 42835      | Credit          | FFM  | 4782     | 05/22/23 | Check    | 1   | 1358 | CHURCH OF ST ANNE            | Applied             | 249.00       |
|                               | R2311H | 2397 | 42836      | Credit          | FFM  | 25980    | 05/22/23 | Check    | 1   | 1115 | MN NEW COUNTRY SCHOOL        | Applied             | 1,433.00     |
|                               | R2311H | 2397 | 42837      | Credit          | FFM  | 6046     | 05/22/23 | Check    | 1   | 1324 | YOUTH OPPORTUNITIES          | Applied             | 70.00        |
|                               | R2311H | 2397 | 42838      | Credit          | FFM  |          | 05/22/23 | Check    | 1   | 1915 | COMMUNITY EDUCATION          | Applied             | 169.00       |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>2,461.00</b>     |              |
| 418945                        | R2311H | 2397 | 42839      | Credit          | FFM  |          | 05/22/23 | Cash     | 1   | 1915 | COMMUNITY EDUCATION          | Applied             | 60.00        |
|                               | R2311H | 2397 | 42840      | Credit          | FFM  |          | 05/22/23 | Check    | 1   | 1915 | COMMUNITY EDUCATION          | Applied             | 544.00       |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>604.00</b>       |              |
| 418946                        | R2311H | 2397 | 42841      | Credit          | FFM  | 73773    | 05/30/23 | Check    | 1   | 1223 | LE SUEUR COUNTY              | Applied             | 1,584,856.74 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>1,584,856.74</b> |              |
| 418947                        | R2311H | 2397 | 42842      | Credit          | FFM  | 208151   | 05/30/23 | Check    | 1   | 1045 | NICOLLET COUNTY              | Applied             | 25,000.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |          |     |      |                              | <b>25,000.00</b>    |              |
| 418948                        | R2311S | 2397 | 42843      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 1361 | BLUE & GOLD BOOSTER CLUB     | Applied             | 1,200.00     |
|                               | R2311S | 2397 | 42844      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 1087 | LE SUEUR KNIGHTS OF COLUMBUS | Applied             | 250.00       |
|                               | R2311S | 2397 | 42845      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 2328 | MN FFA ASSOCIATION           | Applied             | 160.00       |
|                               | R2311S | 2397 | 42846      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 1027 | HS YEARBOOK                  | Applied             | 1,160.00     |
|                               | R2311S | 2397 | 42847      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 1027 | HS YEARBOOK                  | Applied             | 40.00        |
|                               | R2311S | 2397 | 42848      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 2124 | LSH SOFTBALL ASSOCIATION     | Applied             | 3,000.00     |
|                               | R2311S | 2397 | 42849      | Credit          | FFM  |          | 05/30/23 | Cash     | 1   | 1033 | HS DRAMA                     | Applied             | 178.00       |
|                               | R2311S | 2397 | 42850      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 1028 | HS JR CLASS                  | Applied             | 2,223.00     |
|                               | R2311S | 2397 | 42851      | Credit          | FFM  |          | 05/30/23 | Check    | 1   | 1028 | HS JR CLASS                  | Applied             | 1,024.00     |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer           | Status           | Amount   |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|--------------------|------------------|----------|
| 418948                        | R2311S | 2397 | 42852      | Credit          | FFM  |          | 05/30/23 | Check       | 1   | 1028 | HS JR CLASS        | Applied          | 1,416.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>10,651.00</b> |          |
| 418949                        | R2311H | 2397 | 42853      | Credit          | FFM  |          | 05/30/23 | Check       | 1   | 1146 | HS PARKING PERMITS | Applied          | 2,543.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>2,543.00</b>  |          |
| 418950                        | R2311H | 2397 | 42854      | Credit          | FFM  |          | 05/30/23 | Cash        | 1   | 1088 | HS SOFTBALL        | Applied          | 1,116.00 |
|                               | R2311H | 2397 | 42855      | Credit          | FFM  |          | 05/30/23 | Cash        | 1   | 1088 | HS SOFTBALL        | Applied          | 1,250.00 |
|                               | R2311H | 2397 | 42856      | Credit          | FFM  |          | 05/30/23 | Cash        | 1   | 1023 | HS BASEBALL        | Applied          | 600.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>2,966.00</b>  |          |
| 419003                        | R2311H | 2397 | 42949      | Credit          | FFM  |          | 05/04/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | 110.00   |
|                               | R2311H | 2397 | 42950      | Debit           | FFM  |          | 05/04/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | (4.29)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>105.71</b>    |          |
| 419004                        | R2311H | 2397 | 42951      | Credit          | FFM  |          | 05/08/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | 110.00   |
|                               | R2311H | 2397 | 42952      | Debit           | FFM  |          | 05/08/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | (4.29)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>105.71</b>    |          |
| 419005                        | R2311H | 2397 | 42953      | Credit          | FFM  |          | 05/12/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | 70.00    |
|                               | R2311H | 2397 | 42954      | Debit           | FFM  |          | 05/12/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | (2.73)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>67.27</b>     |          |
| 419006                        | R2311H | 2397 | 42955      | Credit          | FFM  |          | 05/22/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | 110.00   |
|                               | R2311H | 2397 | 42956      | Debit           | FFM  |          | 05/22/23 | Credit Card | 1   | 2252 | SCHOOLPAY          | Applied          | (4.29)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>105.71</b>    |          |
| 419007                        | R2311H | 2397 | 42957      | Credit          | FFM  |          | 05/31/23 | Wire        | 1   | 1110 | FFM                | Applied          | 95.43    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>95.43</b>     |          |
| 419008                        | R2311H | 2397 | 42958      | Credit          | FFM  |          | 05/01/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY      | Applied          | 89.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>89.00</b>     |          |
| 419009                        | R2311H | 2397 | 42959      | Credit          | FFM  |          | 05/01/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY      | Applied          | 89.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>89.00</b>     |          |
| 419010                        | R2311H | 2397 | 42960      | Credit          | FFM  |          | 05/01/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY      | Applied          | 4,299.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>4,299.00</b>  |          |
| 419011                        | R2311H | 2397 | 42961      | Credit          | FFM  |          | 05/02/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY      | Applied          | 19.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                    | <b>19.00</b>     |          |
| 419012                        | R2311H | 2397 | 42962      | Credit          | FFM  |          | 05/03/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY      | Applied          | 178.00   |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer      | Status          | Amount   |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|---------------|-----------------|----------|
| 419012                        | R2311H | 2397 | 42963      | Credit          | FFM  |          | 05/03/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 110.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>288.00</b>   |          |
| 419013                        | R2311H | 2397 | 42964      | Credit          | FFM  |          | 05/04/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 25.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>25.00</b>    |          |
| 419014                        | R2311H | 2397 | 42965      | Credit          | FFM  |          | 05/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 89.00    |
|                               | R2311H | 2397 | 42966      | Debit           | FFM  |          | 05/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | (25.00)  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>64.00</b>    |          |
| 419015                        | R2311H | 2397 | 42967      | Credit          | FFM  |          | 05/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 178.00   |
|                               | R2311H | 2397 | 42968      | Credit          | FFM  |          | 05/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 7,681.50 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>7,859.50</b> |          |
| 419016                        | R2311H | 2397 | 42969      | Credit          | FFM  |          | 05/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 385.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>385.00</b>   |          |
| 419017                        | R2311H | 2397 | 42970      | Credit          | FFM  |          | 05/09/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 178.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>178.00</b>   |          |
| 419018                        | R2311H | 2397 | 42971      | Credit          | FFM  |          | 05/10/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 474.00   |
|                               | R2311H | 2397 | 42972      | Credit          | FFM  |          | 05/10/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 10.00    |
|                               | R2311H | 2397 | 42973      | Debit           | FFM  |          | 05/10/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | (80.00)  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>404.00</b>   |          |
| 419019                        | R2311H | 2397 | 42974      | Credit          | FFM  |          | 05/11/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 178.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>178.00</b>   |          |
| 419020                        | R2311H | 2397 | 42975      | Credit          | FFM  |          | 05/12/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 385.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>385.00</b>   |          |
| 419021                        | R2311H | 2397 | 42976      | Credit          | FFM  |          | 05/15/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 140.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>140.00</b>   |          |
| 419022                        | R2311H | 2397 | 42977      | Credit          | FFM  |          | 05/15/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 267.00   |
|                               | R2311H | 2397 | 42978      | Credit          | FFM  |          | 05/15/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 4,585.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>4,852.00</b> |          |
| 419023                        | R2311H | 2397 | 42979      | Credit          | FFM  |          | 05/15/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 226.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>226.00</b>   |          |
| 419024                        | R2311H | 2397 | 42980      | Credit          | FFM  |          | 05/17/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 385.00   |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer      | Status          | Amount   |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|---------------|-----------------|----------|
| 419024                        | R2311H | 2397 | 42981      | Credit          | FFM  |          | 05/17/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 331.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>716.00</b>   |          |
| 419025                        | R2311H | 2397 | 42982      | Credit          | FFM  |          | 05/18/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 628.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>628.00</b>   |          |
| 419026                        | R2311H | 2397 | 42983      | Credit          | FFM  |          | 05/19/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 405.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>405.00</b>   |          |
| 419027                        | R2311H | 2397 | 42984      | Credit          | FFM  |          | 05/22/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 409.00   |
|                               | R2311H | 2397 | 42985      | Credit          | FFM  |          | 05/22/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 77.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>486.00</b>   |          |
| 419028                        | R2311H | 2397 | 42986      | Credit          | FFM  |          | 05/22/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 208.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>208.00</b>   |          |
| 419029                        | R2311H | 2397 | 42987      | Credit          | FFM  |          | 05/22/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 4,744.50 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>4,744.50</b> |          |
| 419030                        | R2311H | 2397 | 42988      | Credit          | FFM  |          | 05/23/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 298.00   |
|                               | R2311H | 2397 | 42989      | Credit          | FFM  |          | 05/23/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 87.50    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>385.50</b>   |          |
| 419031                        | R2311H | 2397 | 42990      | Credit          | FFM  |          | 05/24/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 307.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>307.00</b>   |          |
| 419032                        | R2311H | 2397 | 42991      | Credit          | FFM  |          | 05/25/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 385.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>385.00</b>   |          |
| 419033                        | R2311H | 2397 | 42992      | Credit          | FFM  |          | 05/26/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 268.00   |
|                               | R2311H | 2397 | 42993      | Credit          | FFM  |          | 05/26/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 30.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>298.00</b>   |          |
| 419034                        | R2311H | 2397 | 42994      | Credit          | FFM  |          | 05/30/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 385.00   |
|                               | R2311H | 2397 | 42995      | Credit          | FFM  |          | 05/30/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 35.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>420.00</b>   |          |
| 419035                        | R2311H | 2397 | 42996      | Credit          | FFM  |          | 05/30/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 2,114.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>2,114.00</b> |          |
| 419036                        | R2311H | 2397 | 42997      | Credit          | FFM  |          | 05/31/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied         | 100.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>100.00</b>   |          |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer                       | Status              | Amount     |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|--------------------------------|---------------------|------------|
| 419037                        | R2311H | 2397 | 42998      | Credit          | FFM  |          | 05/31/23 | ommerce Bal | 1   | 2265 | rSCHOOL TODAY                  | Applied             | 70.00      |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>70.00</b>        |            |
| 419038                        | R2311H | 2397 | 42999      | Credit          | FFM  | 17821    | 05/26/23 | Wire        | 1   | 1037 | SIBLEY COUNTY                  | Applied             | 272,624.26 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>272,624.26</b>   |            |
| 419069                        | R2311B | 2397 | 43053      | Credit          | BOND |          | 05/31/23 | Wire        | 1   | 2308 | PERSHING ADVISOR SOLUTIONS LLC | Applied             | 132,906.48 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>132,906.48</b>   |            |
| 419092                        | R2311H | 2397 | 43093      | Credit          | FFM  |          | 05/31/23 | Wire        | 1   | 2312 | LSH FOOD SERVICE               | Applied             | 16,548.14  |
|                               | R2311H | 2397 | 43094      | Debit           | FFM  |          | 05/31/23 | Wire        | 1   | 2312 | LSH FOOD SERVICE               | Applied             | (473.18)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>16,074.96</b>    |            |
| Report Total:                 |        |      |            |                 |      |          |          |             |     |      |                                | <b>3,562,813.43</b> |            |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                           | Tax Class | Print | Recon | Void | Pay/Void   |             | Amount     |
|------|--------|--------|----------|----------|----------|-------|----------------------------------|-----------|-------|-------|------|------------|-------------|------------|
|      |        |        |          |          |          |       |                                  |           |       |       |      | Date       |             |            |
| BOND | P2311B | 85097  |          | Wire     | 1        | 8652  | PERSHING ADVISOR SOLUTIONS LLC   |           | No    | Yes   | No   | 05/09/2023 |             | 5,712.08   |
|      |        |        |          |          |          |       |                                  |           |       |       |      |            | Bank Total: | \$5,712.08 |
| FFM  | P2311C | 84829  |          | CB       | 1        | 15420 | PAAPE COMPANIES INC              |           | No    | Yes   | No   | 05/12/2023 |             | 2,504.41   |
| FFM  | P2310T | 84833  |          | Check    | 1        | 7988  | MN PEIP                          |           | Yes   | No    | Yes  | 05/12/2023 |             | 0.00       |
| FFM  | P2311F | 84836  |          | Wire     | 1        | 1324  | INTERNAL REVENUE SERVICE         |           | No    | Yes   | No   | 05/15/2023 |             | 66,298.77  |
| FFM  | P2311F | 84837  |          | Wire     | 1        | 12832 | MN DEPT OF REVENUE               |           | No    | Yes   | No   | 05/15/2023 |             | 10,403.12  |
| FFM  | P2311F | 84838  |          | Wire     | 1        | 1065  | MN CHILD SUPPORT PAYMENT CTR     |           | No    | Yes   | No   | 05/15/2023 |             | 624.75     |
| FFM  | P2311F | 84839  |          | Wire     | 1        | 13146 | MN TEACHERS RETIREMENT ASSOC     |           | No    | Yes   | No   | 05/15/2023 |             | 36,295.41  |
| FFM  | P2311F | 84840  |          | Wire     | 1        | 16487 | PUBLIC EMPLOYEES RETIREMENT ASS  |           | No    | Yes   | No   | 05/15/2023 |             | 11,560.42  |
| FFM  | P2311F | 84841  |          | Wire     | 1        | 8553  | WEX HEALTH INC                   |           | No    | Yes   | No   | 05/15/2023 |             | 6,055.04   |
| FFM  | P2311F | 84842  |          | Wire     | 1        | 6573  | P1 EDUCATORS BENEFIT CONSULTANTS |           | No    | Yes   | No   | 05/15/2023 |             | 7,264.61   |
| FFM  | P2311F | 84843  |          | Wire     | 1        | 10850 | LE SUEUR HENDERSON ED ASSOC      |           | No    | Yes   | No   | 05/15/2023 |             | 3,060.03   |
| FFM  | P2311T | 85014  |          | Wire     | 1        | 1324  | INTERNAL REVENUE SERVICE         |           | No    | Yes   | No   | 05/30/2023 |             | 61,984.04  |
| FFM  | P2311T | 85015  |          | Wire     | 1        | 12832 | MN DEPT OF REVENUE               |           | No    | Yes   | No   | 05/30/2023 |             | 10,141.06  |
| FFM  | P2311T | 85016  |          | Wire     | 1        | 1065  | MN CHILD SUPPORT PAYMENT CTR     |           | No    | Yes   | No   | 05/30/2023 |             | 624.75     |
| FFM  | P2311T | 85017  |          | Wire     | 1        | 16487 | PUBLIC EMPLOYEES RETIREMENT ASS  |           | No    | Yes   | No   | 05/30/2023 |             | 10,232.29  |
| FFM  | P2311T | 85018  |          | Wire     | 1        | 13146 | MN TEACHERS RETIREMENT ASSOC     |           | No    | Yes   | No   | 05/30/2023 |             | 34,107.50  |
| FFM  | P2311T | 85019  |          | Wire     | 1        | 6573  | P1 EDUCATORS BENEFIT CONSULTANTS |           | No    | Yes   | No   | 05/30/2023 |             | 7,264.61   |
| FFM  | P2311T | 85020  |          | Wire     | 1        | 10850 | LE SUEUR HENDERSON ED ASSOC      |           | No    | Yes   | No   | 05/30/2023 |             | 3,060.03   |
| FFM  | P2311T | 85021  |          | Wire     | 1        | 8553  | WEX HEALTH INC                   |           | No    | Yes   | No   | 05/30/2023 |             | 6,080.04   |
| FFM  | P2311T | 85221  |          | Wire     | 1        | 5305  | DELTA DENTAL OF MINNESOTA        |           | No    | Yes   | No   | 05/30/2023 |             | 3,563.01   |
| FFM  | P2311G | 85257  |          | Wire     | 1        | 8295  | PINEAPPLE PAYMENTS               |           | No    | Yes   | No   | 05/03/2023 |             | 925.05     |
| FFM  | P2311G | 85258  |          | Wire     | 1        | 8295  | PINEAPPLE PAYMENTS               |           | No    | Yes   | No   | 05/03/2023 |             | 52.20      |
| FFM  | P2311F | 85259  |          | Wire     | 1        | 8553  | WEX HEALTH INC                   |           | No    | Yes   | No   | 05/15/2023 |             | 774.12     |
| FFM  | P2311G | 85260  |          | Wire     | 1        | 8553  | WEX HEALTH INC                   |           | No    | Yes   | No   | 05/25/2023 |             | 186.75     |
| FFM  | P2311G | 85261  |          | Wire     | 1        | 2347  | FIRST FARMERS & MERCHANTS        |           | No    | Yes   | No   | 05/15/2023 |             | 15.00      |
| FFM  | P2311G | 85262  |          | Wire     | 1        | 2347  | FIRST FARMERS & MERCHANTS        |           | No    | Yes   | No   | 05/24/2023 |             | 15.00      |
| FFM  | P2311G | 85263  |          | Wire     | 1        | 2347  | FIRST FARMERS & MERCHANTS        |           | No    | Yes   | No   | 05/31/2023 |             | 21.95      |
| FFM  | P2312G | 85271  |          | Wire     | 1        | 14843 | XCEL ENERGY                      |           | No    | Yes   | No   | 05/18/2023 |             | 2,315.51   |
| FFM  | P2311G | 85272  |          | Wire     | 1        | 08470 | R2 WEX BANK                      |           | No    | Yes   | No   | 05/19/2023 |             | 84.63      |
| FFM  | P2311G | 85273  |          | Wire     | 1        | 8309  | METRONET                         |           | No    | Yes   | No   | 05/19/2023 |             | 3,820.28   |
| FFM  | P2311G | 85274  |          | Wire     | 1        | 10660 | R1 CITY OF LE SUEUR              |           | No    | Yes   | No   | 05/26/2023 |             | 26,066.65  |
| FFM  | P2311S | 84724  | 83214    | Check    | 1        | 8478  | EDGEWOOD FARM                    |           | Yes   | Yes   | No   | 05/01/2023 |             | 300.00     |
| FFM  | P2311G | 84726  | 83215    | Check    | 1        | 4065  | HENTGES, HENRY                   |           | Yes   | Yes   | No   | 05/01/2023 |             | 95.00      |
| FFM  | P2311G | 84725  | 83216    | Check    | 1        | 2620  | KOESTER, TROY                    |           | Yes   | Yes   | No   | 05/01/2023 |             | 95.00      |
| FFM  | P2311G | 84727  | 83217    | Check    | 1        | 8523  | O'NEILL, SEAN                    |           | Yes   | Yes   | No   | 05/01/2023 |             | 95.00      |
| FFM  | P2311G | 84749  | 83218    | Check    | 1        | 40324 | HAMANN, RONALD                   |           | Yes   | Yes   | No   | 05/02/2023 |             | 165.00     |
| FFM  | P2311G | 84751  | 83219    | Check    | 1        | 7802  | IVERSON, GEOFF                   |           | Yes   | No    | No   | 05/02/2023 |             | 95.00      |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor                        | Tax Class           | Print | Recon | Pay/Void |            | Amount    |
|------|--------|--------|----------|----------|----------|-----|-------------------------------|---------------------|-------|-------|----------|------------|-----------|
|      |        |        |          |          |          |     |                               |                     |       |       | Void     | Date       |           |
| FFM  | P2311G | 84750  | 83220    | Check    | 1 7405   |     | JACOBSON, BRYCE               |                     | Yes   | Yes   | No       | 05/02/2023 | 95.00     |
| FFM  | P2311G | 84748  | 83221    | Check    | 1 1342   |     | KORBA, JERRY                  |                     | Yes   | Yes   | No       | 05/02/2023 | 165.00    |
| FFM  | P2311G | 84752  | 83222    | Check    | 1 8674   |     | PREHN, DAN                    |                     | Yes   | Yes   | No       | 05/02/2023 | 95.00     |
| FFM  | P2311G | 84779  | 83223    | Check    | 1 6122   | R1  | ACT                           |                     | Yes   | Yes   | No       | 05/03/2023 | 2,405.00  |
| FFM  | P2311G | 84754  | 83224    | Check    | 1 03581  |     | BENDER'S TRUE VALUE           |                     | Yes   | Yes   | No       | 05/03/2023 | 5.99      |
| FFM  | P2311G | 84753  | 83225    | Check    | 1 01936  |     | BOEHNE CONSTRUCTION LLC       |                     | Yes   | Yes   | No       | 05/03/2023 | 280.00    |
| FFM  | P2311G | 84758  | 83226    | Check    | 1 10700  | R2  | CITY OF LE SUEUR              |                     | Yes   | Yes   | No       | 05/03/2023 | 40.00     |
| FFM  | P2311G | 84759  | 83227    | Check    | 1 1071   |     | CITY OF ST PETER              |                     | Yes   | Yes   | No       | 05/03/2023 | 30.00     |
| FFM  | P2311G | 84782  | 83228    | Check    | 1 8252   |     | EDUCERE LLC                   |                     | Yes   | Yes   | No       | 05/03/2023 | 199.50    |
| FFM  | P2311G | 84777  | 83229    | Check    | 1 5937   |     | FIRENET SYSTEMS INC           |                     | Yes   | Yes   | No       | 05/03/2023 | 542.51    |
| FFM  | P2311G | 84755  | 83230    | Check    | 1 08117  |     | HENDERSON INDEPENDENT         |                     | Yes   | Yes   | No       | 05/03/2023 | 276.00    |
| FFM  | P2311G | 84775  | 83231    | Check    | 1 5093   | R1  | HOBART                        |                     | Yes   | Yes   | No       | 05/03/2023 | 2,813.33  |
| FFM  | P2311G | 84780  | 83232    | Check    | 1 7410   |     | HOUSE OF PRINT                |                     | Yes   | Yes   | No       | 05/03/2023 | 1,196.64  |
| FFM  | P2311G | 84761  | 83233    | Check    | 1 1286   |     | INTERMEDIATE DISTRICT 287     |                     | Yes   | Yes   | No       | 05/03/2023 | 1,706.60  |
| FFM  | P2311G | 84773  | 83234    | Check    | 1 4890   |     | JAVENS MECHANICAL CONTRACTING |                     | Yes   | Yes   | No       | 05/03/2023 | 390.00    |
| FFM  | P2311G | 84771  | 83235    | Check    | 1 4480   |     | JONES SCHOOL SUPPLY           |                     | Yes   | Yes   | No       | 05/03/2023 | 135.00    |
| FFM  | P2311G | 84756  | 83236    | Check    | 1 09741  |     | JOSTENS INC                   |                     | Yes   | Yes   | No       | 05/03/2023 | 84.76     |
| FFM  | P2311G | 84785  | 83237    | Check    | 1 8656   |     | LANGE, ABIGAIL                | Ind/Sole Proprietor | Yes   | Yes   | No       | 05/03/2023 | 150.00    |
| FFM  | P2311G | 84757  | 83238    | Check    | 1 10085  |     | LANO EQUIPMENT OF NORWOOD     |                     | Yes   | Yes   | No       | 05/03/2023 | 310.00    |
| FFM  | P2311G | 84767  | 83239    | Check    | 1 1794   |     | LEWIS, ERIC                   |                     | Yes   | Yes   | No       | 05/03/2023 | 17.00     |
| FFM  | P2311G | 84762  | 83240    | Check    | 1 1288   |     | MCEA                          |                     | Yes   | Yes   | No       | 05/03/2023 | 73.00     |
| FFM  | P2311G | 84774  | 83241    | Check    | 1 5089   |     | MILLERS REFRIGERATION         |                     | Yes   | Yes   | No       | 05/03/2023 | 294.33    |
| FFM  | P2311G | 84760  | 83242    | Check    | 1 1108   |     | MN SAFETY COUNCIL             |                     | Yes   | Yes   | No       | 05/03/2023 | 46.00     |
| FFM  | P2311G | 84772  | 83243    | Check    | 1 4793   | R1  | MN STATE UNIVERSITY, MANKATO  |                     | Yes   | Yes   | No       | 05/03/2023 | 450.00    |
| FFM  | P2311G | 84763  | 83244    | Check    | 1 13152  |     | MN VALLEY EDUCATION DISTRICT  |                     | Yes   | Yes   | No       | 05/03/2023 | 81,660.00 |
| FFM  | P2311G | 84778  | 83245    | Check    | 1 6017   |     | NORTHFIELD LINES INC          |                     | Yes   | Yes   | No       | 05/03/2023 | 1,004.87  |
| FFM  | P2311G | 84784  | 83246    | Check    | 1 8585   |     | NOVAK, JANICE                 |                     | Yes   | Yes   | No       | 05/03/2023 | 80.00     |
| FFM  | P2311G | 84765  | 83247    | Check    | 1 14990  |     | NUESSMEIER ELECTRIC INC       |                     | Yes   | Yes   | No       | 05/03/2023 | 1,405.38  |
| FFM  | P2311G | 84781  | 83248    | Check    | 1 7607   |     | ON SITE SANITATION-MANKATO    |                     | Yes   | Yes   | No       | 05/03/2023 | 209.93    |
| FFM  | P2311G | 84764  | 83249    | Check    | 1 1375   |     | PERMA BOUND BOOKS             |                     | Yes   | Yes   | No       | 05/03/2023 | 2,653.93  |
| FFM  | P2311G | 84776  | 83250    | Check    | 1 5422   | R1  | RIVER BEND BUSINESS PRODUCTS  |                     | Yes   | Yes   | No       | 05/03/2023 | 1,512.99  |
| FFM  | P2311G | 84769  | 83251    | Check    | 1 3285   |     | ROBY, JOE                     |                     | Yes   | Yes   | No       | 05/03/2023 | 80.00     |
| FFM  | P2311G | 84768  | 83252    | Check    | 1 18980  |     | SOUTH CENTRAL SERVICE COOP    |                     | Yes   | Yes   | No       | 05/03/2023 | 75.00     |
| FFM  | P2311G | 84783  | 83253    | Check    | 1 8547   |     | TENNIS WAREHOUSE              |                     | Yes   | Yes   | No       | 05/03/2023 | 349.55    |
| FFM  | P2311G | 84770  | 83254    | Check    | 1 3908   |     | TISCHENDORF, MIKE             |                     | Yes   | Yes   | No       | 05/03/2023 | 450.00    |
| FFM  | P2311G | 84766  | 83255    | Check    | 1 1643   |     | TOPPERS & TRAILERS PLUS       |                     | Yes   | Yes   | No       | 05/03/2023 | 12.50     |
| FFM  | P2311G | 84792  | 83256    | Check    | 1 6573   | P1  | EDUCATORS BENEFIT CONSULTANTS |                     | Yes   | Yes   | No       | 05/03/2023 | 128.34    |
| FFM  | P2311S | 84789  | 83257    | Check    | 1 8428   |     | BRENKE, AUDRA                 |                     | Yes   | Yes   | No       | 05/03/2023 | 29.97     |
| FFM  | P2311S | 84787  | 83258    | Check    | 1 4183   |     | EVOLUTION MEDIA & DESIGN      |                     | Yes   | Yes   | No       | 05/03/2023 | 1,026.93  |

# Le Sueur-Henderson Schools Payment Reg by Bank and Check

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|------|--------|--------|----------|----------|----------|-----|----------------------------------|-----------|-------|-------|----------|------------|------------|
|      |        |        |          |          |          |     |                                  |           |       |       | Void     | Date       |            |
| FFM  | P2311S | 84786  | 83259    | Check    | 1 08860  |     | ISD 508 ST PETER                 |           | Yes   | Yes   | No       | 05/03/2023 | 222.00     |
| FFM  | P2311S | 84788  | 83260    | Check    | 1 8427   |     | STARLIGHT SOUNDS DJ              |           | Yes   | Yes   | No       | 05/03/2023 | 600.00     |
| FFM  | P2311B | 84791  | 83261    | Check    | 1 8465   |     | ATS&R                            |           | Yes   | Yes   | No       | 05/03/2023 | 122,658.25 |
| FFM  | P2311B | 84790  | 83262    | Check    | 1 2113   |     | BOLTON & MENK INC                |           | Yes   | Yes   | No       | 05/03/2023 | 1,647.50   |
| FFM  | P2311G | 84801  | 83263    | Check    | 1 8672   |     | AVANT ASSESSMENT LLC             |           | Yes   | Yes   | No       | 05/04/2023 | 39.80      |
| FFM  | P2311G | 84800  | 83264    | Check    | 1 8574   |     | CONTINENTAL ATHLETIC SUPPLY      |           | Yes   | Yes   | No       | 05/04/2023 | 550.46     |
| FFM  | P2311G | 84795  | 83265    | Check    | 1 27267  |     | HYNES, SUSAN                     |           | Yes   | Yes   | No       | 05/04/2023 | 80.73      |
| FFM  | P2311G | 84799  | 83266    | Check    | 1 7802   |     | IVERSON, GEOFF                   |           | Yes   | No    | No       | 05/04/2023 | 95.00      |
| FFM  | P2311G | 84798  | 83267    | Check    | 1 7405   |     | JACOBSON, BRYCE                  |           | Yes   | Yes   | No       | 05/04/2023 | 190.00     |
| FFM  | P2311G | 84797  | 83268    | Check    | 1 4501   |     | K & R GRAPHICS                   |           | Yes   | Yes   | No       | 05/04/2023 | 100.00     |
| FFM  | P2311G | 84793  | 83269    | Check    | 1 12039  |     | MENARDS                          |           | Yes   | Yes   | No       | 05/04/2023 | 1,517.25   |
| FFM  | P2311G | 84796  | 83270    | Check    | 1 2728   |     | NELSON PRINTING                  |           | Yes   | Yes   | No       | 05/04/2023 | 517.50     |
| FFM  | P2311G | 84794  | 83271    | Check    | 1 1968   |     | PALMER, RACHEL                   |           | Yes   | Yes   | No       | 05/04/2023 | 165.00     |
| FFM  | P2311G | 84802  | 83272    | Check    | 1 8673   |     | PRIOR LAKE / SAVAGE RENTAL CENTE |           | Yes   | Yes   | No       | 05/04/2023 | 155.52     |
| FFM  | P2311G | 84803  | 83273    | Check    | 1 8676   |     | PROPIO LANGUAGE SERVICES         |           | Yes   | Yes   | No       | 05/04/2023 | 19.55      |
| FFM  | P2311G | 84804  | 83274    | Check    | 1 8677   |     | RUNING, KELLY                    |           | Yes   | Yes   | No       | 05/04/2023 | 165.00     |
| FFM  | P2311S | 84805  | 83275    | Check    | 1 1414   |     | BRUNS, RICK                      |           | Yes   | Yes   | No       | 05/04/2023 | 218.92     |
| FFM  | P2311S | 84809  | 83276    | Check    | 1 8305   |     | GATEWAY MUSIC FESTIVALS & TOURS  |           | Yes   | Yes   | No       | 05/04/2023 | 411.00     |
| FFM  | P2311S | 84806  | 83277    | Check    | 1 27267  |     | HYNES, SUSAN                     |           | Yes   | Yes   | No       | 05/04/2023 | 508.75     |
| FFM  | P2311S | 84807  | 83278    | Check    | 1 7432   |     | WYHE'S CHOICE FUNDRAISING        |           | Yes   | Yes   | No       | 05/04/2023 | 3,098.00   |
| FFM  | P2311S | 84808  | 83279    | Check    | 1 7432   |     | WYHE'S CHOICE FUNDRAISING        |           | Yes   | Yes   | No       | 05/04/2023 | 843.00     |
| FFM  | P2311G | 84810  | 83280    | Check    | 1 4063   | R1  | LSH AFTER PROM                   |           | Yes   | Yes   | No       | 05/05/2023 | 2,000.00   |
| FFM  | P2310T | 84830  | 83281    | Check    | 1 5306   |     | AMERITAS                         |           | Yes   | Yes   | No       | 05/12/2023 | 485.12     |
| FFM  | P2310T | 84835  | 83282    | Check    | 1 12756  | R2  | MADISON NATIONAL LIFE INS CO     |           | Yes   | Yes   | No       | 05/12/2023 | 2,645.51   |
| FFM  | P2310T | 84834  | 83283    | Check    | 1 7988   |     | MN PEIP                          |           | Yes   | Yes   | No       | 05/12/2023 | 88,577.68  |
| FFM  | P2310T | 84831  | 83284    | Check    | 1 13147  |     | MN TEAMSTERS NO 320              |           | Yes   | Yes   | No       | 05/12/2023 | 690.00     |
| FFM  | P2310T | 84832  | 83285    | Check    | 1 18080  |     | SCHOOL SERVICE EMPLOYEES         |           | Yes   | Yes   | No       | 05/12/2023 | 556.20     |
| FFM  | P2311G | 84853  | 83286    | Check    | 1 8669   |     | BIX PRODUCE CO                   |           | Yes   | Yes   | No       | 05/15/2023 | 2,312.33   |
| FFM  | P2311G | 84844  | 83287    | Check    | 1 08112  |     | CITY OF HENDERSON                |           | Yes   | Yes   | No       | 05/15/2023 | 254.96     |
| FFM  | P2311G | 84847  | 83288    | Check    | 1 4183   |     | EVOLUTION MEDIA & DESIGN         |           | Yes   | Yes   | No       | 05/15/2023 | 53.60      |
| FFM  | P2311G | 84846  | 83289    | Check    | 1 3086   |     | JETTER CLEAN INC                 |           | Yes   | Yes   | No       | 05/15/2023 | 400.00     |
| FFM  | P2311G | 84848  | 83290    | Check    | 1 5259   |     | PALMER BUS SERVICE               |           | Yes   | Yes   | No       | 05/15/2023 | 2,889.12   |
| FFM  | P2311G | 84852  | 83291    | Check    | 1 8667   |     | PAN-O-GOLD BAKING CO             |           | Yes   | Yes   | No       | 05/15/2023 | 343.89     |
| FFM  | P2311G | 84854  | 83292    | Check    | 1 8670   |     | PERFORMANCE FOODSERVICE          |           | Yes   | Yes   | No       | 05/15/2023 | 1,363.56   |
| FFM  | P2311G | 84851  | 83293    | Check    | 1 8666   |     | PRAIRIE FARMS                    |           | Yes   | Yes   | No       | 05/15/2023 | 2,091.23   |
| FFM  | P2311G | 84850  | 83294    | Check    | 1 8337   |     | STRAWBRIDGE STUDIOS INC          |           | Yes   | Yes   | No       | 05/15/2023 | 468.00     |
| FFM  | P2311G | 84855  | 83295    | Check    | 1 8671   |     | SYSCO WESTERN MN                 |           | Yes   | Yes   | No       | 05/15/2023 | 11,700.49  |
| FFM  | P2311G | 84845  | 83296    | Check    | 1 20680  |     | UNITED FARMERS COOPERATIVE       |           | Yes   | Yes   | No       | 05/15/2023 | 261.26     |
| FFM  | P2311G | 84849  | 83297    | Check    | 1 5997   |     | VERIZON WIRELESS                 |           | Yes   | Yes   | No       | 05/15/2023 | 440.55     |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

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|------|--------|--------|----------|----------|----------|-------|----------------------------------|---------------------|-------|-------|------|------------|--|-----------|
|      |        |        |          |          |          |       |                                  |                     |       |       |      | Date       |  |           |
| FFM  | P2311G | 84857  | 83298    | Check    | 1        | 4065  | HENTGES, HENRY                   |                     | Yes   | Yes   | No   | 05/16/2023 |  | 95.00     |
| FFM  | P2311G | 84856  | 83299    | Check    | 1        | 2620  | KOESTER, TROY                    |                     | Yes   | Yes   | No   | 05/16/2023 |  | 95.00     |
| FFM  | P2311G | 84858  | 83300    | Check    | 1        | 5235  | PERKINSON, PAT                   |                     | Yes   | Yes   | No   | 05/16/2023 |  | 165.00    |
| FFM  | P2311G | 84859  | 83301    | Check    | 1        | 8476  | PLONSKI, ALEX                    |                     | Yes   | Yes   | No   | 05/16/2023 |  | 165.00    |
| FFM  | P2311G | 84860  | 83302    | Check    | 1        | 3053  | PIZZA RANCH INC.                 |                     | Yes   | Yes   | No   | 05/18/2023 |  | 178.34    |
| FFM  | P2311S | 84861  | 83303    | Check    | 1        | 8660  | MINNTEX                          |                     | Yes   | Yes   | No   | 05/18/2023 |  | 2,147.00  |
| FFM  | P2311G | 84879  | 83304    | Check    | 1        | 7673  | R1 A'VIANDS LLC                  |                     | Yes   | Yes   | No   | 05/19/2023 |  | 59,966.39 |
| FFM  | P2311G | 84880  | 83305    | Check    | 1        | 4183  | EVOLUTION MEDIA & DESIGN         |                     | Yes   | Yes   | No   | 05/19/2023 |  | 1,592.28  |
| FFM  | P2311G | 84884  | 83306    | Check    | 1        | 8678  | GRUNDHOFER, MARK                 |                     | Yes   | Yes   | Yes  | 05/19/2023 |  | 0.00      |
| FFM  | P2311G | 84878  | 83307    | Check    | 1        | 07700 | H.A.V.E.                         |                     | Yes   | Yes   | No   | 05/19/2023 |  | 704.00    |
| FFM  | P2311G | 84881  | 83308    | Check    | 1        | 4793  | R6 MN STATE UNIVERSITY, MANKATO  |                     | Yes   | Yes   | No   | 05/19/2023 |  | 7,295.88  |
| FFM  | P2311G | 84873  | 83309    | Check    | 1        | 21290 | RADERMACHER'S                    |                     | Yes   | Yes   | No   | 05/19/2023 |  | 1,214.69  |
| FFM  | P2311G | 84874  | 83310    | Check    | 1        | 7313  | SHOEMAKER, COURTNEY              |                     | Yes   | Yes   | No   | 05/19/2023 |  | 89.53     |
| FFM  | P2311G | 84877  | 83311    | Check    | 1        | 8341  | SMYKALSKI, KAYLEE                |                     | Yes   | Yes   | No   | 05/19/2023 |  | 416.25    |
| FFM  | P2311G | 84876  | 83312    | Check    | 1        | 8459  | SMYKALSKI, MELANIE               |                     | Yes   | Yes   | No   | 05/19/2023 |  | 82.50     |
| FFM  | P2311G | 84875  | 83313    | Check    | 1        | 18980 | SOUTH CENTRAL SERVICE COOP       |                     | Yes   | Yes   | No   | 05/19/2023 |  | 4,176.22  |
| FFM  | P2311G | 84882  | 83314    | Check    | 1        | 8300  | TATE, PAUL                       | Ind/Sole Proprietor | Yes   | Yes   | Yes  | 05/19/2023 |  | 0.00      |
| FFM  | P2311G | 84883  | 83315    | Check    | 1        | 7415  | WORM, MARK                       |                     | Yes   | Yes   | Yes  | 05/19/2023 |  | 0.00      |
| FFM  | P2311G | 84926  | 83316    | Check    | 1        | 8669  | BIX PRODUCE CO                   |                     | Yes   | Yes   | No   | 05/22/2023 |  | 1,560.18  |
| FFM  | P2311G | 84910  | 83317    | Check    | 1        | 4801  | R1 CENTERPOINT ENERGY            |                     | Yes   | Yes   | No   | 05/22/2023 |  | 12,162.36 |
| FFM  | P2311G | 84911  | 83318    | Check    | 1        | 4801  | R1 CENTERPOINT ENERGY            |                     | Yes   | Yes   | No   | 05/22/2023 |  | 142.20    |
| FFM  | P2311G | 84908  | 83319    | Check    | 1        | 21090 | CENTURYLINK                      |                     | Yes   | Yes   | No   | 05/22/2023 |  | 70.00     |
| FFM  | P2311G | 84903  | 83320    | Check    | 1        | 03582 | COLE PAPERS INC                  |                     | Yes   | Yes   | No   | 05/22/2023 |  | 176.73    |
| FFM  | P2311G | 84921  | 83321    | Check    | 1        | 7722  | CONSTRUCTION & TREE SERVICES LL  |                     | Yes   | Yes   | No   | 05/22/2023 |  | 346.00    |
| FFM  | P2311G | 84922  | 83322    | Check    | 1        | 8019  | EMERGENCY MEDICAL TRAINING INST  |                     | Yes   | Yes   | No   | 05/22/2023 |  | 40.00     |
| FFM  | P2311G | 84916  | 83323    | Check    | 1        | 5937  | FIRENET SYSTEMS INC              |                     | Yes   | Yes   | No   | 05/22/2023 |  | 958.34    |
| FFM  | P2311G | 84912  | 83324    | Check    | 1        | 5034  | P1 GILLETTE PEPSI                |                     | Yes   | Yes   | No   | 05/22/2023 |  | 4,353.50  |
| FFM  | P2311G | 84914  | 83325    | Check    | 1        | 5337  | GREEN CARE                       |                     | Yes   | Yes   | No   | 05/22/2023 |  | 565.00    |
| FFM  | P2311G | 84904  | 83326    | Check    | 1        | 08297 | HILLYARD/HUTCHINSON              |                     | Yes   | Yes   | No   | 05/22/2023 |  | 175.00    |
| FFM  | P2311G | 84918  | 83327    | Check    | 1        | 6054  | HIRE IMAGE                       |                     | Yes   | Yes   | No   | 05/22/2023 |  | 1,435.00  |
| FFM  | P2311G | 84907  | 83328    | Check    | 1        | 1642  | ISD 2859 GSL                     |                     | Yes   | Yes   | No   | 05/22/2023 |  | 300.00    |
| FFM  | P2311G | 84913  | 83329    | Check    | 1        | 5089  | MILLERS REFRIGERATION            |                     | Yes   | Yes   | No   | 05/22/2023 |  | 305.17    |
| FFM  | P2311G | 84905  | 83330    | Check    | 1        | 1207  | MINVALCO INC                     |                     | Yes   | Yes   | No   | 05/22/2023 |  | 743.93    |
| FFM  | P2311G | 84909  | 83331    | Check    | 1        | 2405  | MN IRON & METAL                  |                     | Yes   | Yes   | No   | 05/22/2023 |  | 56.00     |
| FFM  | P2311G | 84906  | 83332    | Check    | 1        | 14990 | NUESSMEIER ELECTRIC INC          |                     | Yes   | Yes   | No   | 05/22/2023 |  | 777.05    |
| FFM  | P2311G | 84919  | 83333    | Check    | 1        | 7607  | ON SITE SANITATION-MANKATO       |                     | Yes   | Yes   | No   | 05/22/2023 |  | 322.84    |
| FFM  | P2311G | 84925  | 83334    | Check    | 1        | 8667  | PAN-O-GOLD BAKING CO             |                     | Yes   | Yes   | No   | 05/22/2023 |  | 517.00    |
| FFM  | P2311G | 84927  | 83335    | Check    | 1        | 8670  | PERFORMANCE FOODSERVICE          |                     | Yes   | Yes   | No   | 05/22/2023 |  | 1,374.24  |
| FFM  | P2311G | 84923  | 83336    | Check    | 1        | 8340  | R1 PIONEER MANUFACTURING COMPANY |                     | Yes   | Yes   | No   | 05/22/2023 |  | 261.75    |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

|      |        |        |          |          |          |       |                                   |                     |       |       | Pay/Void |            |           |
|------|--------|--------|----------|----------|----------|-------|-----------------------------------|---------------------|-------|-------|----------|------------|-----------|
| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                            | Tax Class           | Print | Recon | Void     | Date       | Amount    |
| FFM  | P2311G | 84924  | 83337    | Check    | 1        | 8666  | PRAIRIE FARMS                     |                     | Yes   | Yes   | No       | 05/22/2023 | 2,113.34  |
| FFM  | P2311G | 84915  | 83338    | Check    | 1        | 5422  | R1 RIVER BEND BUSINESS PRODUCTS   |                     | Yes   | Yes   | No       | 05/22/2023 | 452.49    |
| FFM  | P2311G | 84920  | 83339    | Check    | 1        | 7639  | SOUTHWEST METRO INTERMEDIATE      |                     | Yes   | Yes   | No       | 05/22/2023 | 3,784.55  |
| FFM  | P2311G | 84928  | 83340    | Check    | 1        | 8671  | SYSCO WESTERN MN                  |                     | Yes   | Yes   | No       | 05/22/2023 | 17,360.70 |
| FFM  | P2311G | 84917  | 83341    | Check    | 1        | 5997  | VERIZON WIRELESS                  |                     | Yes   | Yes   | No       | 05/22/2023 | 400.10    |
| FFM  | P2311G | 84929  | 83342    | Check    | 1        | 8596  | BLUUM OF MINNESOTA                | Ind/Sole Proprietor | Yes   | Yes   | No       | 05/23/2023 | 866.25    |
| FFM  | P2311S | 84932  | 83343    | Check    | 1        | 2553  | EAGLE BLUFF ENVIRONMENTAL LEARI   |                     | Yes   | Yes   | No       | 05/23/2023 | 1,124.89  |
| FFM  | P2311S | 84933  | 83344    | Check    | 1        | 26604 | FROEHLICH, SHANNON                |                     | Yes   | Yes   | No       | 05/23/2023 | 112.78    |
| FFM  | P2311S | 84931  | 83345    | Check    | 1        | 1720  | NEY NATURE CENTER                 |                     | Yes   | Yes   | No       | 05/23/2023 | 120.00    |
| FFM  | P2311S | 84930  | 83346    | Check    | 1        | 1038  | US ENGRAVERS                      |                     | Yes   | Yes   | No       | 05/23/2023 | 35.94     |
| FFM  | P2311G | 84935  | 83347    | Check    | 1        | 7673  | R1 A'VIANDS LLC                   |                     | Yes   | Yes   | No       | 05/30/2023 | 84,056.97 |
| FFM  | P2311G | 84934  | 83348    | Check    | 1        | 8334  | SUPERIOR TRANSPORTATION SERVIC    |                     | Yes   | Yes   | No       | 05/30/2023 | 56,891.78 |
| FFM  | P2311G | 84938  | 83349    | Check    | 1        | 10700 | CITY OF LE SUEUR                  |                     | Yes   | Yes   | No       | 05/30/2023 | 350.00    |
| FFM  | P2311G | 84940  | 83350    | Check    | 1        | 4043  | COMPUTER TECHNOLOGY SOLUTIONS     |                     | Yes   | Yes   | No       | 05/30/2023 | 281.00    |
| FFM  | P2311G | 84942  | 83351    | Check    | 1        | 5337  | GREEN CARE                        |                     | Yes   | Yes   | No       | 05/30/2023 | 839.50    |
| FFM  | P2311G | 84941  | 83352    | Check    | 1        | 5093  | R1 HOBART                         |                     | Yes   | Yes   | No       | 05/30/2023 | 632.46    |
| FFM  | P2311G | 84936  | 83353    | Check    | 1        | 09741 | JOSTENS INC                       |                     | Yes   | Yes   | No       | 05/30/2023 | 515.31    |
| FFM  | P2311G | 84944  | 83354    | Check    | 1        | 7571  | KENNEDY & GRAVEN, CHARTERED       |                     | Yes   | Yes   | No       | 05/30/2023 | 1,833.00  |
| FFM  | P2311G | 84937  | 83355    | Check    | 1        | 10085 | LANO EQUIPMENT OF NORWOOD         |                     | Yes   | Yes   | No       | 05/30/2023 | 600.58    |
| FFM  | P2311G | 84947  | 83356    | Check    | 1        | 8452  | R1 MINNESOTA COMFORT SOLUTIONS    | Ind/Sole Proprietor | Yes   | Yes   | No       | 05/30/2023 | 3,215.00  |
| FFM  | P2311G | 84939  | 83357    | Check    | 1        | 14990 | NUESSMEIER ELECTRIC INC           |                     | Yes   | Yes   | No       | 05/30/2023 | 202.63    |
| FFM  | P2311G | 84943  | 83358    | Check    | 1        | 5422  | R1 RIVER BEND BUSINESS PRODUCTS   |                     | Yes   | Yes   | No       | 05/30/2023 | 65.00     |
| FFM  | P2311G | 84946  | 83359    | Check    | 1        | 8078  | SIWEK LUMBER & MILLWORK           |                     | Yes   | Yes   | No       | 05/30/2023 | 43.03     |
| FFM  | P2311G | 84945  | 83360    | Check    | 1        | 7639  | SOUTHWEST METRO INTERMEDIATE      |                     | Yes   | Yes   | No       | 05/30/2023 | 210.60    |
| FFM  | P2311G | 84949  | 83361    | Check    | 1        | 4276  | FIXSEN, MOLLY                     |                     | Yes   | Yes   | No       | 05/30/2023 | 62.70     |
| FFM  | P2311G | 84948  | 83362    | Check    | 1        | 17559 | SAM'S CLUB DIRECT                 |                     | Yes   | Yes   | No       | 05/30/2023 | 1,632.27  |
| FFM  | P2311G | 84973  | 83363    | Check    | 1        | 8473  | ANNIS, AARON                      |                     | Yes   | Yes   | No       | 05/31/2023 | 85.00     |
| FFM  | P2311G | 84968  | 83364    | Check    | 1        | 7792  | DEAN, KIRSTEN                     |                     | Yes   | Yes   | No       | 05/31/2023 | 990.00    |
| FFM  | P2311G | 84965  | 83365    | Check    | 1        | 5700  | R1 FERGUSON ENTERPRISES #1657     |                     | Yes   | Yes   | No       | 05/31/2023 | 121.55    |
| FFM  | P2311G | 84967  | 83366    | Check    | 1        | 7453  | FLATIN, ERICA                     |                     | Yes   | Yes   | No       | 05/31/2023 | 28.37     |
| FFM  | P2311G | 84975  | 83367    | Check    | 1        | 8573  | FRITZ, OLIVIA                     |                     | Yes   | Yes   | No       | 05/31/2023 | 150.00    |
| FFM  | P2311G | 84963  | 83368    | Check    | 1        | 5095  | GUSTAVUS ADOLPHUS COLLEGE         |                     | Yes   | Yes   | No       | 05/31/2023 | 350.00    |
| FFM  | P2311G | 84971  | 83369    | Check    | 1        | 8366  | HEIFORT, MICHAEL                  |                     | Yes   | Yes   | No       | 05/31/2023 | 165.00    |
| FFM  | P2311G | 84970  | 83370    | Check    | 1        | 8312  | HERD, KEITH                       |                     | Yes   | Yes   | No       | 05/31/2023 | 95.00     |
| FFM  | P2311G | 84950  | 83371    | Check    | 1        | 08956 | ISD 108 NYA                       |                     | Yes   | Yes   | No       | 05/31/2023 | 125.00    |
| FFM  | P2311G | 84977  | 83372    | Check    | 1        | 8631  | ISD 206 ALEXANDRIA SCHOOL DISTRIC |                     | Yes   | Yes   | No       | 05/31/2023 | 35.00     |
| FFM  | P2311G | 84951  | 83373    | Check    | 1        | 08959 | ISD 2310 SIBLEY EAST              |                     | Yes   | Yes   | No       | 05/31/2023 | 150.00    |
| FFM  | P2311G | 84969  | 83374    | Check    | 1        | 7802  | IVERSON, GEOFF                    |                     | Yes   | No    | No       | 05/31/2023 | 190.00    |
| FFM  | P2311G | 84966  | 83375    | Check    | 1        | 7212  | KIDCREATE STUDIO                  |                     | Yes   | Yes   | No       | 05/31/2023 | 200.00    |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

|             |        |        |          |          |          |       |                                 |                     |       |       |      |                | Pay/Void   |
|-------------|--------|--------|----------|----------|----------|-------|---------------------------------|---------------------|-------|-------|------|----------------|------------|
| Bank        | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                          | Tax Class           | Print | Recon | Void | Date           | Amount     |
| FFM         | P2311G | 84960  | 83376    | Check    | 1        | 2620  | KOESTER, TROY                   |                     | Yes   | Yes   | No   | 05/31/2023     | 190.00     |
| FFM         | P2311G | 84961  | 83377    | Check    | 1        | 4249  | KROEHLER, ROBERT                |                     | Yes   | Yes   | No   | 05/31/2023     | 100.00     |
| FFM         | P2311G | 84952  | 83378    | Check    | 1        | 10819 | LE SUEUR COUNTRY CLUB           |                     | Yes   | Yes   | No   | 05/31/2023     | 1,525.00   |
| FFM         | P2311G | 84972  | 83379    | Check    | 1        | 8452  | MINNESOTA COMFORT SOLUTIONS     | Ind/Sole Proprietor | Yes   | Yes   | No   | 05/31/2023     | 2,415.00   |
| FFM         | P2311G | 84959  | 83380    | Check    | 1        | 2405  | MN IRON & METAL                 |                     | Yes   | Yes   | No   | 05/31/2023     | 706.80     |
| FFM         | P2311G | 84954  | 83381    | Check    | 1        | 13010 | MN RIVER CONFERENCE             |                     | Yes   | Yes   | No   | 05/31/2023     | 276.00     |
| FFM         | P2311G | 84953  | 83382    | Check    | 1        | 1108  | MN SAFETY COUNCIL               |                     | Yes   | Yes   | No   | 05/31/2023     | 92.00      |
| FFM         | P2311G | 84962  | 83383    | Check    | 1        | 4793  | MN STATE UNIV MANKATO           |                     | Yes   | Yes   | No   | 05/31/2023     | 400.00     |
| FFM         | P2311G | 84955  | 83384    | Check    | 1        | 13826 | MUSIC MART                      |                     | Yes   | Yes   | No   | 05/31/2023     | 120.46     |
| FFM         | P2311G | 84956  | 83385    | Check    | 1        | 13855 | NAPA AUTO PARTS OF LE SUEUR     |                     | Yes   | Yes   | No   | 05/31/2023     | 323.89     |
| FFM         | P2311G | 84958  | 83386    | Check    | 1        | 1720  | NEY NATURE CENTER               |                     | Yes   | Yes   | No   | 05/31/2023     | 80.00      |
| FFM         | P2311G | 84976  | 83387    | Check    | 1        | 8585  | NOVAK, JANICE                   |                     | Yes   | Yes   | No   | 05/31/2023     | 20.00      |
| FFM         | P2311G | 84964  | 83388    | Check    | 1        | 5499  | PRAIRIE FIRE CHILDREN'S THEATRE |                     | Yes   | No    | No   | 05/31/2023     | 50.00      |
| FFM         | P2311G | 84974  | 83389    | Check    | 1        | 8508  | SCHWARZ, MIA                    |                     | Yes   | Yes   | No   | 05/31/2023     | 25.00      |
| FFM         | P2311G | 84957  | 83390    | Check    | 1        | 1540  | SUEL PRINTING COMPANY           |                     | Yes   | Yes   | No   | 05/31/2023     | 122.20     |
| FFM         | P2311G | 84978  | 83391    | Check    | 1        | 8675  | VANDEN EINDE, JAMISON           |                     | Yes   | Yes   | No   | 05/31/2023     | 70.00      |
| FFM         | P2311B | 84983  | 83392    | Check    | 1        | 8465  | ATS&R                           |                     | Yes   | Yes   | No   | 05/31/2023     | 413,942.09 |
| FFM         | P2311B | 84981  | 83393    | Check    | 1        | 2113  | BOLTON & MENK INC               |                     | Yes   | Yes   | No   | 05/31/2023     | 6,653.50   |
| FFM         | P2311B | 84979  | 83394    | Check    | 1        | 10700 | CITY OF LE SUEUR                |                     | Yes   | Yes   | No   | 05/31/2023     | 136,700.00 |
| FFM         | P2311B | 84982  | 83395    | Check    | 1        | 7722  | CONSTRUCTION & TREE SERVICES LL |                     | Yes   | Yes   | No   | 05/31/2023     | 5,400.00   |
| FFM         | P2311B | 84980  | 83396    | Check    | 1        | 14990 | NUESSMEIER ELECTRIC INC         |                     | Yes   | Yes   | No   | 05/31/2023     | 262.50     |
| FFM         | P2311B | 84984  | 83397    | Check    | 1        | 8662  | VIKING ELECTRIC                 |                     | Yes   | Yes   | No   | 05/31/2023     | 19,764.29  |
| Bank Total: |        |        |          |          |          |       |                                 |                     |       |       |      | \$1,544,814.70 |            |
| MSDL        | P2311M | 85330  |          | PC       | 1        | 08656 | HY-VEE FOODS                    |                     | No    | Yes   | No   | 05/03/2023     | 11.97      |
| MSDL        | P2311M | 85331  |          | PC       | 1        | 12039 | MENARDS                         |                     | No    | Yes   | No   | 05/03/2023     | 772.18     |
| MSDL        | P2311M | 85332  |          | PC       | 1        | 13000 | MN STATE HIGH SCHOOL LEAGUE     | C Corporation       | No    | Yes   | No   | 05/03/2023     | 176.08     |
| MSDL        | P2311M | 85333  |          | PC       | 1        | 1406  | MINNESOTA ZOO                   |                     | No    | Yes   | No   | 05/03/2023     | 662.00     |
| MSDL        | P2311M | 85334  |          | PC       | 1        | 14920 | NORTHWEST GAS                   |                     | No    | Yes   | No   | 05/03/2023     | 3,433.61   |
| MSDL        | P2311M | 85335  |          | PC       | 1        | 17559 | SAM'S CLUB DIRECT               |                     | No    | Yes   | No   | 05/03/2023     | 729.75     |
| MSDL        | P2311M | 85336  |          | PC       | 1        | 2819  | AMAZON.COM                      |                     | No    | Yes   | No   | 05/03/2023     | 4,867.09   |
| MSDL        | P2311M | 85337  |          | PC       | 1        | 4913  | LJP ENTERPRISES TRUCKING LLC    |                     | No    | Yes   | No   | 05/03/2023     | 1,641.95   |
| MSDL        | P2311M | 85338  |          | PC       | 1        | 4990  | P-CARD                          |                     | No    | Yes   | No   | 05/03/2023     | 501.04     |
| MSDL        | P2311M | 85339  |          | PC       | 1        | 5943  | WALMART                         |                     | No    | Yes   | No   | 05/03/2023     | 173.69     |
| MSDL        | P2311M | 85340  |          | PC       | 1        | 6150  | VISTAPRINT.COM                  |                     | No    | Yes   | No   | 05/03/2023     | 234.71     |
| MSDL        | P2311M | 85341  |          | PC       | 1        | 7995  | MN MASONIC HERITAGE CENTER      |                     | No    | Yes   | No   | 05/03/2023     | 931.00     |
| MSDL        | P2311M | 85342  |          | PC       | 1        | 8216  | ZOOM VIDEO COMMUNICATIONS INC   |                     | No    | Yes   | No   | 05/03/2023     | 15.99      |
| MSDL        | P2311M | 85343  |          | PC       | 1        | 8369  | COSTCO                          |                     | No    | Yes   | No   | 05/03/2023     | 256.50     |

# Le Sueur-Henderson Schools

## Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd  | Vendor                    | Tax Class | Pay/Void |               |      | Amount     |                |
|------|--------|--------|----------|----------|----------|------|---------------------------|-----------|----------|---------------|------|------------|----------------|
|      |        |        |          |          |          |      |                           |           | Print    | Recon         | Void |            | Date           |
| MSDL | P2311M | 85344  |          | PC       | 1        | 8709 | NATIONAL FFA ORGANIZATION |           | No       | Yes           | No   | 05/03/2023 | 856.00         |
|      |        |        |          |          |          |      |                           |           |          | Bank Total:   |      |            | \$15,263.56    |
|      |        |        |          |          |          |      |                           |           |          | Report Total: |      |            | \$1,565,790.34 |

Le Sueur-Henderson ISD 2397  
 Student Activity Summary  
 May 2023

| Account Code | Account Description  | Beginning Balance | Receipts     | Disbursements  | Transfers | Ending Balance |
|--------------|----------------------|-------------------|--------------|----------------|-----------|----------------|
| 939          | HS BASEBALL          | \$ 1,322.65       | \$ 3,000.00  | \$ (218.92)    | \$ -      | \$ 4,103.73    |
| 947          | HS SPEECH            | \$ 309.03         | \$ -         | \$ -           | \$ -      | \$ 309.03      |
| 949          | HS YEARBOOK          | \$ 5,915.41       | \$ 1,200.00  | \$ -           | \$ -      | \$ 7,115.41    |
| 951          | HS BAND              | \$ 13,713.66      | \$ -         | \$ (843.00)    | \$ -      | \$ 12,870.66   |
| 952          | HS SOFTBALL          | \$ 9.31           | \$ -         | \$ -           | \$ -      | \$ 9.31        |
| 956          | 6TH GR FIELD TRIPS   | \$ 573.26         | \$ -         | \$ -           | \$ -      | \$ 573.26      |
| 961          | HS CHOIR             | \$ 21,624.26      | \$ -         | \$ (3,731.00)  | \$ -      | \$ 17,893.26   |
| 972          | HS SKI CLUB          | \$ 1,153.25       | \$ -         | \$ -           | \$ -      | \$ 1,153.25    |
| 973          | HS SPANISH CLUB      | \$ 6,346.14       | \$ -         | \$ -           | \$ -      | \$ 6,346.14    |
| 974          | MS STUDENT COUNCIL   | \$ 709.84         | \$ -         | \$ -           | \$ -      | \$ 709.84      |
| 975          | HS STUDENT COUNCIL   | \$ 1,568.61       | \$ -         | \$ (328.94)    | \$ -      | \$ 1,239.67    |
| 984          | ELEM STUDENT COUNCIL | \$ 12,649.11      | \$ 473.00    | \$ (1,650.70)  | \$ -      | \$ 11,471.41   |
| 986          | HS DRAMA             | \$ 617.45         | \$ 178.00    | \$ -           | \$ -      | \$ 795.45      |
| 987          | HS ONE ACT PLAY      | \$ 615.00         | \$ -         | \$ -           | \$ -      | \$ 615.00      |
| 989          | HS FFA               | \$ 3,780.86       | \$ 1,610.00  | \$ (2,353.50)  | \$ -      | \$ 3,037.36    |
| 991          | CLASS OF 2022        | \$ 3,452.54       | \$ -         | \$ -           | \$ -      | \$ 3,452.54    |
| 992          | CLASS OF 2023        | \$ 5,479.92       | \$ -         | \$ (1,109.35)  | \$ -      | \$ 4,370.57    |
| 996          | CLASS OF 2024        | \$ 2,120.94       | \$ 4,663.00  | \$ (1,521.53)  | \$ -      | \$ 5,262.41    |
|              | TOTALS               | \$ 81,961.24      | \$ 11,124.00 | \$ (11,756.94) | \$ -      | \$ 81,328.30   |

# Treasurer's Report

The general account receipts and disbursements have been reviewed for the month of June, 20 23, and I recommend approval.

8 Receipts from general account were pulled for further review and were found to have complete and accurate documentation.

4 Disbursements from general account were pulled for further review and were found to have complete and accurate documentation.

The MSDLAF account receipts and disbursements have been reviewed for the month of June, 20 23, and I recommend approval.

1 Receipts from MSDLAF account were pulled for further review and were found to have complete and accurate documentation.

2 Disbursements from MSDLAF were pulled for further review and were found to have complete and accurate documentation.

I have reviewed all manual journal entries for the month of June, 20 23.

I have reviewed the bank reconciliation completed by Region V for all district accounts for the month of June, 20 23.

[Signature]  
School Board Director

2/16/2024  
Date

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit                       |        |      | Receipt    |        |      |          |          |          |     |      |                                | Status          | Amount   |
|-------------------------------|--------|------|------------|--------|------|----------|----------|----------|-----|------|--------------------------------|-----------------|----------|
| Ctrl No                       | Batch  | Co   | Receipt No | Type   | Bank | Check No | Date     | Pmt Type | Grp | Code | Customer                       |                 |          |
| 418951                        | R2312H | 2397 | 42857      | Credit | FFM  |          | 06/05/23 | Cash     | 1   | 2312 | LSH FOOD SERVICE               | Applied         | 34.70    |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>34.70</b>    |          |
| 418952                        | R2312H | 2397 | 42858      | Credit | FFM  |          | 06/05/23 | Cash     | 1   | 1106 | PARK LIBRARY                   | Applied         | 35.00    |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>35.00</b>    |          |
| 418953                        | R2312S | 2397 | 42859      | Credit | FFM  |          | 06/05/23 | Cash     | 1   | 2247 | ELEM STUDENT COUNCIL           | Applied         | 33.17    |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>33.17</b>    |          |
| 418954                        | R2312H | 2397 | 42860      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1023 | HS BASEBALL                    | Applied         | 903.00   |
|                               | R2312H | 2397 | 42861      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1023 | HS BASEBALL                    | Applied         | 1,076.00 |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>1,979.00</b> |          |
| 418955                        | R2312H | 2397 | 42862      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1181 | HS LIBRARY                     | Applied         | 31.79    |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>31.79</b>    |          |
| 418956                        | R2312H | 2397 | 42863      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1080 | HS TARGET                      | Applied         | 42.00    |
|                               | R2312S | 2397 | 42864      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1031 | MS STUDENT COUNCIL             | Applied         | 102.00   |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>144.00</b>   |          |
| 418957                        | R2312H | 2397 | 42865      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1043 | HS AD DONATIONS                | Applied         | 172.00   |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>172.00</b>   |          |
| 418958                        | R2312H | 2397 | 42866      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1927 | HS EXTRA CURRICULAR ACTIVITIES | Applied         | 1,200.00 |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>1,200.00</b> |          |
| 418959                        | R2312H | 2397 | 42867      | Credit | FFM  |          | 06/20/23 | Cash     | 1   | 1793 | HS CONCESSIONS                 | Applied         | 9,193.07 |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>9,193.07</b> |          |
| 418960                        | R2312H | 2397 | 42868      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1089 | HS TRACK                       | Applied         | 280.00   |
|                               | R2312H | 2397 | 42869      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1088 | HS SOFTBALL                    | Applied         | 290.00   |
|                               | R2312H | 2397 | 42870      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1023 | HS BASEBALL                    | Applied         | 110.00   |
|                               | R2312H | 2397 | 42871      | Credit | FFM  | 67792    | 06/20/23 | Check    | 1   | 1325 | ISD 716 BELLE PLAINE           | Applied         | 100.00   |
|                               | R2312H | 2397 | 42872      | Credit | FFM  | 041492   | 06/20/23 | Check    | 1   | 1758 | ISD 108                        | Applied         | 150.00   |
|                               | R2312H | 2397 | 42873      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1146 | HS PARKING PERMITS             | Applied         | 35.00    |
|                               | R2312H | 2397 | 42874      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1224 | HS AP EXAMS                    | Applied         | 90.00    |
|                               | R2312H | 2397 | 42875      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1858 | TECHNOLOGY FEES                | Applied         | 30.00    |
|                               | R2312H | 2397 | 42876      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1858 | TECHNOLOGY FEES                | Applied         | 100.00   |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>1,185.00</b> |          |
| 418961                        | R2312H | 2397 | 42877      | Credit | FFM  |          | 06/20/23 | Check    | 1   | 1123 | MS BOX TOPS                    | Applied         | 5,693.00 |
| <b>Deposit Control Total:</b> |        |      |            |        |      |          |          |          |     |      |                                | <b>5,693.00</b> |          |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No  | Date     | Pmt Type | Grp | Code | Customer                       | Status           | Amount    |
|-------------------------------|--------|------|------------|-----------------|------|-----------|----------|----------|-----|------|--------------------------------|------------------|-----------|
| 418962                        | R2312H | 2397 | 42878      | Credit          | FFM  | 3868      | 06/23/23 | Check    | 1   | 1466 | LE SUEUR ROTARY CLUB           | Applied          | 5,367.68  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>5,367.68</b>  |           |
| 418963                        |        | 2397 | 42879      | Adj             | FFM  | 2605      | 06/26/23 | Check    | 1   | 1925 | UNITED FUND OF LE SUEUR        | Applied          | 0.00      |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>0.00</b>      |           |
| 418964                        | R2312H | 2397 | 42880      | Credit          | FFM  | 006007433 | 06/26/23 | Check    | 1   | 1462 | PEPSI                          | Applied          | 0.00      |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>0.00</b>      |           |
| 418965                        | R2312H | 2397 | 42881      | Credit          | FFM  |           | 06/23/23 | Cash     | 1   | 1043 | HS AD DONATIONS                | Applied          | 140.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>140.00</b>    |           |
| 418966                        | R2312H | 2397 | 42882      | Credit          | FFM  |           | 06/23/23 | Cash     | 1   | 1003 | ZIEBARTH LEARNING CENTER       | Applied          | 387.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>387.00</b>    |           |
| 418967                        | R2312H | 2397 | 42883      | Credit          | FFM  |           | 06/23/23 | Cash     | 1   | 1088 | HS SOFTBALL                    | Applied          | 543.51    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>543.51</b>    |           |
| 418968                        | R2312H | 2397 | 42884      | Credit          | FFM  | 131063060 | 06/23/23 | Check    | 1   | 1386 | ISD 88                         | Applied          | 100.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>100.00</b>    |           |
| 418969                        | R2312H | 2397 | 42885      | Credit          | FFM  | 4113      | 06/23/23 | Check    | 1   | 1419 | LE SUEUR LIONS                 | Applied          | 200.00    |
|                               | R2312H | 2397 | 42886      | Credit          | FFM  | 2645      | 06/23/23 | Check    | 1   | 1925 | UNITED FUND OF LE SUEUR        | Applied          | 500.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>700.00</b>    |           |
| 418970                        | R2312H | 2397 | 42887      | Credit          | FFM  | 167555    | 06/23/23 | Check    | 1   | 2288 | RODENBURG LLP                  | Applied          | 15.00     |
|                               | R2312H | 2397 | 42888      | Credit          | FFM  | 076738    | 06/23/23 | Check    | 1   | 1130 | SOUTH CENTRAL SERVICE COOP     | Applied          | 602.06    |
|                               | R2312H | 2397 | 42889      | Credit          | FFM  | 79126     | 06/23/23 | Check    | 1   | 1937 | NORTHERN METAL RECYCLING       | Applied          | 53.10     |
|                               | R2312H | 2397 | 42890      | Credit          | FFM  | 79199     | 06/23/23 | Check    | 1   | 1937 | NORTHERN METAL RECYCLING       | Applied          | 113.40    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>783.56</b>    |           |
| 418971                        | R2312H | 2397 | 42891      | Credit          | FFM  | 208201    | 06/23/23 | Check    | 1   | 1045 | NICOLLET COUNTY                | Applied          | 25,000.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>25,000.00</b> |           |
| 418972                        | R2312H | 2397 | 42892      | Credit          | FFM  | 3442      | 06/23/23 | Check    | 1   | 1014 | MSHSL REGION 2A                | Applied          | 505.00    |
|                               | R2312H | 2397 | 42893      | Credit          | FFM  | 3443      | 06/23/23 | Check    | 1   | 1014 | MSHSL REGION 2A                | Applied          | 505.00    |
|                               | R2312H | 2397 | 42894      | Credit          | FFM  | 3444      | 06/23/23 | Check    | 1   | 1014 | MSHSL REGION 2A                | Applied          | 505.00    |
|                               | R2312H | 2397 | 42895      | Credit          | FFM  | 3473      | 06/23/23 | Check    | 1   | 1014 | MSHSL REGION 2A                | Applied          | 505.00    |
|                               | R2312H | 2397 | 42896      | Credit          | FFM  | 3474      | 06/23/23 | Check    | 1   | 1014 | MSHSL REGION 2A                | Applied          | 465.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>2,485.00</b>  |           |
| 418973                        | R2312H | 2397 | 42897      | Credit          | FFM  | 083563    | 06/23/23 | Check    | 1   | 2329 | RESOURCE TRAINING AND SOLUTION | Applied          | 280.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                                | <b>280.00</b>    |           |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer                     | Status            | Amount     |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|------------------------------|-------------------|------------|
| 418974                        | R2312H | 2397 | 42898      | Credit          | FFM  |          | 06/23/23 | Cash        | 1   | 1915 | COMMUNITY EDUCATION          | Applied           | 25.00      |
|                               | R2312H | 2397 | 42899      | Credit          | FFM  |          | 06/23/23 | Check       | 1   | 1718 | KIDS CLUB                    | Applied           | 545.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>570.00</b>     |            |
| 418975                        | R2312H | 2397 | 42900      | Credit          | FFM  |          | 06/23/23 | Check       | 1   | 1915 | COMMUNITY EDUCATION          | Applied           | 1,010.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>1,010.00</b>   |            |
| 418976                        | R2312H | 2397 | 42901      | Credit          | FFM  |          | 06/30/23 | Check       | 1   | 2127 | ELEMENTARY MEMORY BOOK       | Applied           | 47.00      |
|                               | R2312H | 2397 | 42902      | Credit          | FFM  | 3884     | 06/30/23 | Check       | 1   | 1466 | LE SUEUR ROTARY CLUB         | Applied           | 3,736.70   |
|                               | R2312H | 2397 | 42903      | Credit          | FFM  | 5142     | 06/30/23 | Check       | 1   | 1087 | LE SUEUR KNIGHTS OF COLUMBUS | Applied           | 1,150.00   |
|                               | R2312H | 2397 | 42904      | Credit          | FFM  | 3883     | 06/30/23 | Check       | 1   | 1466 | LE SUEUR ROTARY CLUB         | Applied           | 400.00     |
|                               | R2312H | 2397 | 42905      | Credit          | FFM  | 300734   | 06/30/23 | Check       | 1   | 1942 | SECOND HARVEST HEARTLAND     | Applied           | 700.00     |
|                               | R2312H | 2397 | 42906      | Credit          | FFM  | 149006   | 06/30/23 | Check       | 1   | 2261 | ISD 656                      | Applied           | 11,965.00  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>17,998.70</b>  |            |
| 419039                        | R2312H | 2397 | 43000      | Credit          | FFM  | 17933    | 06/02/23 | Wire        | 1   | 1037 | SIBLEY COUNTY                | Applied           | 272,624.26 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>272,624.26</b> |            |
| 419040                        | R2312H | 2397 | 43001      | Credit          | FFM  | 17948    | 06/16/23 | Wire        | 1   | 1037 | SIBLEY COUNTY                | Applied           | 112,935.49 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>112,935.49</b> |            |
| 419041                        | R2312H | 2397 | 43002      | Credit          | FFM  |          | 06/01/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 741.00     |
|                               | R2312H | 2397 | 43003      | Debit           | FFM  |          | 06/01/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | (70.00)    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>671.00</b>     |            |
| 419042                        | R2312H | 2397 | 43004      | Credit          | FFM  |          | 06/02/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 505.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>505.00</b>     |            |
| 419043                        | R2312H | 2397 | 43005      | Credit          | FFM  |          | 06/05/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 1,349.00   |
|                               | R2312H | 2397 | 43006      | Credit          | FFM  |          | 06/05/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 372.50     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>1,721.50</b>   |            |
| 419044                        | R2312H | 2397 | 43007      | Credit          | FFM  |          | 06/05/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 563.00     |
|                               | R2312H | 2397 | 43008      | Credit          | FFM  |          | 06/05/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 8,785.00   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>9,348.00</b>   |            |
| 419045                        | R2312H | 2397 | 43009      | Credit          | FFM  |          | 06/05/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 415.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>415.00</b>     |            |
| 419046                        | R2312H | 2397 | 43010      | Credit          | FFM  |          | 06/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | 239.00     |
|                               | R2312H | 2397 | 43011      | Debit           | FFM  |          | 06/08/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                | Applied           | (238.00)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                              | <b>1.00</b>       |            |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer      | Status           | Amount    |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|---------------|------------------|-----------|
| 419047                        | R2312H | 2397 | 43012      | Credit          | FFM  |          | 06/09/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 90.00     |
|                               | R2312H | 2397 | 43013      | Credit          | FFM  |          | 06/09/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 35.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>125.00</b>    |           |
| 419048                        | R2312H | 2397 | 43014      | Credit          | FFM  |          | 06/12/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 70.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>70.00</b>     |           |
| 419049                        | R2312H | 2397 | 43015      | Credit          | FFM  |          | 06/12/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 13,295.00 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>13,295.00</b> |           |
| 419050                        | R2312H | 2397 | 43016      | Credit          | FFM  |          | 06/14/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 89.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>89.00</b>     |           |
| 419051                        | R2312H | 2397 | 43017      | Credit          | FFM  |          | 06/15/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 89.00     |
|                               | R2312H | 2397 | 43018      | Debit           | FFM  |          | 06/15/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | (35.00)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>54.00</b>     |           |
| 419052                        | R2312H | 2397 | 43019      | Credit          | FFM  |          | 06/20/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 178.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>178.00</b>    |           |
| 419053                        | R2312H | 2397 | 43020      | Credit          | FFM  |          | 06/20/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 5,880.00  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>5,880.00</b>  |           |
| 419054                        | R2312H | 2397 | 43021      | Debit           | FFM  |          | 06/20/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | (110.00)  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>(110.00)</b>  |           |
| 419055                        | R2312H | 2397 | 43022      | Credit          | FFM  |          | 06/22/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 7,245.00  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>7,245.00</b>  |           |
| 419056                        | R2312H | 2397 | 43023      | Credit          | FFM  |          | 06/23/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 195.00    |
|                               | R2312H | 2397 | 43024      | Credit          | FFM  |          | 06/23/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 370.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>565.00</b>    |           |
| 419057                        | R2312H | 2397 | 43025      | Credit          | FFM  |          | 06/26/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 40.00     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>40.00</b>     |           |
| 419058                        | R2312H | 2397 | 43026      | Credit          | FFM  |          | 06/26/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 12,095.00 |
|                               | R2312H | 2397 | 43027      | Credit          | FFM  |          | 06/26/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 200.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>12,295.00</b> |           |
| 419059                        | R2312H | 2397 | 43028      | Credit          | FFM  |          | 06/28/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 350.00    |
|                               | R2312H | 2397 | 43029      | Credit          | FFM  |          | 06/28/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY | Applied          | 100.00    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |               | <b>450.00</b>    |           |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No | Date     | Pmt Type    | Grp | Code | Customer                       | Status            | Amount     |
|-------------------------------|--------|------|------------|-----------------|------|----------|----------|-------------|-----|------|--------------------------------|-------------------|------------|
| 419060                        | R2312H | 2397 | 43030      | Credit          | FFM  |          | 06/30/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                  | Applied           | 105.00     |
|                               | R2312H | 2397 | 43031      | Credit          | FFM  |          | 06/30/23 | Credit Card | 1   | 2265 | rSCHOOL TODAY                  | Applied           | 70.00      |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>175.00</b>     |            |
| 419061                        | R2312H | 2397 | 43032      | Credit          | FFM  |          | 06/23/23 | Wire        | 1   | 1868 | COMMERCE BANK                  | Applied           | 15.53      |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>15.53</b>      |            |
| 419062                        | R2312H | 2397 | 43033      | Credit          | FFM  |          | 06/30/23 | Wire        | 1   | 1110 | FFM                            | Applied           | 267.93     |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>267.93</b>     |            |
| 419063                        | R2312H | 2397 | 43034      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2242 | Savoie, Travis & Kayla Naranjo | Applied           | 0.00       |
|                               | R2312H | 2397 | 43035      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2229 | Weldon, Tim & Kelly Ristow     | Applied           | 0.00       |
|                               | R2312H | 2397 | 43036      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2199 | Goetze, Keith                  | Applied           | 0.00       |
|                               | R2312H | 2397 | 43037      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2205 | Holthaus, Perry                | Applied           | 0.00       |
|                               | R2312H | 2397 | 43038      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2222 | Quast, Melissa                 | Applied           | 0.00       |
|                               | R2312H | 2397 | 43039      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2222 | Quast, Melissa                 | Applied           | 0.00       |
|                               | R2312H | 2397 | 43040      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 2   | 2195 | Dieball, John & Jenny          | Applied           | 0.00       |
|                               | R2312H | 2397 | 43041      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 1   | 1424 | CITY OF HENDERSON              | Applied           | 0.00       |
|                               | R2312H | 2397 | 43042      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 1   | 2146 | LE SUEUR-HENDERSON TRAP TEAM   | Applied           | 0.00       |
|                               | R2312H | 2397 | 43043      | Credit          | FFM  | BAD DEBT | 06/30/23 | Check       | 1   | 1067 | CITY OF LE SUEUR               | Applied           | 0.00       |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>0.00</b>       |            |
| 419070                        | R2312B | 2397 | 43054      | Credit          | BOND |          | 06/30/23 | Wire        | 1   | 2308 | PERSHING ADVISOR SOLUTIONS LLC | Applied           | 179,539.61 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>179,539.61</b> |            |
| 419071                        | R2312L | 2397 | 43055      | Credit          | MSDL | 96336    | 06/05/23 | Wire        | 1   | 1013 | SCOTT COUNTY                   | Applied           | 10,491.21  |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>10,491.21</b>  |            |
| 419072                        | R2312L | 2397 | 43056      | Credit          | MSDL |          | 06/07/23 | Wire        | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 1,111.58   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>1,111.58</b>   |            |
| 419073                        | R2312L | 2397 | 43057      | Credit          | MSDL | S0001633 | 06/08/23 | Wire        | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 4,718.75   |
|                               | R2312L | 2397 | 43058      | Credit          | MSDL | S0001634 | 06/08/23 | Wire        | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 4,718.75   |
|                               | R2312L | 2397 | 43059      | Credit          | MSDL | S0001637 | 06/08/23 | Wire        | 1   | 1315 | MN DEPT OF EDUCATION           | Applied           | 4,468.75   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>13,906.25</b>  |            |
| 419074                        | R2312L | 2397 | 43060      | Credit          | MSDL |          | 06/20/23 | Wire        | 1   | 1012 | IDEAS                          | Applied           | 436,994.02 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>436,994.02</b> |            |
| 419075                        | R2312L | 2397 | 43061      | Credit          | MSDL | 96705    | 06/20/23 | Wire        | 1   | 1013 | SCOTT COUNTY                   | Applied           | 1,288.25   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |          |          |             |     |      |                                | <b>1,288.25</b>   |            |

## Le Sueur-Henderson Schools Receipt Listing Report

| Deposit<br>Ctrl No            | Batch  | Co   | Receipt No | Receipt<br>Type | Bank | Check No  | Date     | Pmt Type | Grp | Code | Customer                    | Status              | Amount    |
|-------------------------------|--------|------|------------|-----------------|------|-----------|----------|----------|-----|------|-----------------------------|---------------------|-----------|
| 419076                        | R2312L | 2397 | 43062      | Credit          | MSDL |           | 06/29/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION        | Applied             | 28,640.07 |
|                               | R2312L | 2397 | 43063      | Credit          | MSDL |           | 06/29/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION        | Applied             | 27,454.98 |
|                               | R2312L | 2397 | 43064      | Credit          | MSDL |           | 06/29/23 | Wire     | 1   | 1315 | MN DEPT OF EDUCATION        | Applied             | 808.67    |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                             | <b>56,903.72</b>    |           |
| 419077                        | R2312L | 2397 | 43065      | Credit          | MSDL |           | 06/30/23 | Wire     | 1   | 1001 | MSDLAF                      | Applied             | 12,945.21 |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                             | <b>12,945.21</b>    |           |
| 419093                        | R2312H | 2397 | 43095      | Credit          | FFM  |           | 06/30/23 | Wire     | 1   | 2312 | LSH FOOD SERVICE            | Applied             | 344.33    |
|                               | R2312H | 2397 | 43096      | Debit           | FFM  |           | 06/30/23 | Wire     | 1   | 2312 | LSH FOOD SERVICE            | Applied             | (11.52)   |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                             | <b>332.81</b>       |           |
| 419103                        | R2312H | 2397 | 43116      | Credit          | FFM  | WRITE OFF | 06/30/23 | Cash     | 1   | 2123 | LE SUEUR COUNTY SOCIAL SVCS | Applied             | 0.00      |
| <b>Deposit Control Total:</b> |        |      |            |                 |      |           |          |          |     |      |                             | <b>0.00</b>         |           |
| Report Total:                 |        |      |            |                 |      |           |          |          |     |      |                             | <b>1,227,434.55</b> |           |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

|             |        |        |          |          |          |       |                                   |               |       |       | Pay/Void |            |           |
|-------------|--------|--------|----------|----------|----------|-------|-----------------------------------|---------------|-------|-------|----------|------------|-----------|
| Bank        | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                            | Tax Class     | Print | Recon | Void     | Date       | Amount    |
| BOND        | P2312B | 85722  |          | Wire     | 1 8652   |       | PERSHING ADVISOR SOLUTIONS LLC    |               | No    | Yes   | No       | 06/09/2023 | 5,894.54  |
| Bank Total: |        |        |          |          |          |       |                                   |               |       |       |          | \$5,894.54 |           |
| FFM         | P2312C | 85077  |          | CB       | 1 4480   |       | JONES SCHOOL SUPPLY               |               | No    | Yes   | No       | 06/16/2023 | 259.67    |
| FFM         | P2312F | 85081  |          | Wire     | 1 1324   |       | INTERNAL REVENUE SERVICE          |               | No    | Yes   | No       | 06/15/2023 | 68,226.03 |
| FFM         | P2312F | 85082  |          | Wire     | 1 12832  |       | MN DEPT OF REVENUE                |               | No    | Yes   | No       | 06/15/2023 | 10,733.14 |
| FFM         | P2312F | 85083  |          | Wire     | 1 1065   |       | MN CHILD SUPPORT PAYMENT CTR      |               | No    | Yes   | No       | 06/15/2023 | 485.13    |
| FFM         | P2312F | 85084  |          | Wire     | 1 13146  |       | MN TEACHERS RETIREMENT ASSOC      |               | No    | Yes   | No       | 06/15/2023 | 36,164.20 |
| FFM         | P2312F | 85085  |          | Wire     | 1 16487  |       | PUBLIC EMPLOYEES RETIREMENT ASSOC |               | No    | Yes   | No       | 06/15/2023 | 10,249.48 |
| FFM         | P2312F | 85086  |          | Wire     | 1 6573   | P1    | EDUCATORS BENEFIT CONSULTANTS     |               | No    | Yes   | No       | 06/15/2023 | 7,419.61  |
| FFM         | P2312F | 85087  |          | Wire     | 1 10850  |       | LE SUEUR HENDERSON ED ASSOC       |               | No    | Yes   | No       | 06/15/2023 | 3,060.03  |
| FFM         | P2312F | 85088  |          | Wire     | 1 8553   |       | WEX HEALTH INC                    |               | No    | Yes   | No       | 06/15/2023 | 6,055.04  |
| FFM         | P2312T | 85208  |          | Wire     | 1 6573   | P1    | EDUCATORS BENEFIT CONSULTANTS     |               | No    | Yes   | No       | 06/30/2023 | 7,105.45  |
| FFM         | P2312T | 85209  |          | Wire     | 1 1324   |       | INTERNAL REVENUE SERVICE          |               | No    | Yes   | No       | 06/30/2023 | 65,287.63 |
| FFM         | P2312T | 85210  |          | Wire     | 1 12832  |       | MN DEPT OF REVENUE                |               | No    | Yes   | No       | 06/30/2023 | 10,928.14 |
| FFM         | P2312T | 85211  |          | Wire     | 1 13146  |       | MN TEACHERS RETIREMENT ASSOC      |               | No    | Yes   | No       | 06/30/2023 | 34,385.13 |
| FFM         | P2312T | 85212  |          | Wire     | 1 16487  |       | PUBLIC EMPLOYEES RETIREMENT ASSOC |               | No    | Yes   | No       | 06/30/2023 | 8,938.77  |
| FFM         | P2312T | 85213  |          | Wire     | 1 10850  |       | LE SUEUR HENDERSON ED ASSOC       |               | No    | Yes   | No       | 06/30/2023 | 3,057.05  |
| FFM         | P2312T | 85214  |          | Wire     | 1 1065   |       | MN CHILD SUPPORT PAYMENT CTR      |               | No    | Yes   | No       | 06/30/2023 | 428.50    |
| FFM         | P2312T | 85215  |          | Wire     | 1 8553   |       | WEX HEALTH INC                    |               | No    | Yes   | No       | 06/30/2023 | 6,054.96  |
| FFM         | P2312T | 85222  |          | Wire     | 1 5305   |       | DELTA DENTAL OF MINNESOTA         |               | No    | Yes   | No       | 06/30/2023 | 3,563.01  |
| FFM         | P2312G | 85264  |          | Wire     | 1 8295   |       | PINEAPPLE PAYMENTS                |               | No    | Yes   | No       | 06/05/2023 | 805.91    |
| FFM         | P2312G | 85265  |          | Wire     | 1 8295   |       | PINEAPPLE PAYMENTS                |               | No    | Yes   | No       | 06/05/2023 | 52.70     |
| FFM         | P2312G | 85266  |          | Wire     | 1 8553   |       | WEX HEALTH INC                    |               | No    | Yes   | No       | 06/26/2023 | 186.75    |
| FFM         | P2312G | 85267  |          | Wire     | 1 2347   |       | FIRST FARMERS & MERCHANTS         |               | No    | Yes   | No       | 06/30/2023 | 21.95     |
| FFM         | P2312G | 85275  |          | Wire     | 1 14843  |       | XCEL ENERGY                       |               | No    | Yes   | No       | 06/16/2023 | 2,467.11  |
| FFM         | P2312G | 85276  |          | Wire     | 1 8309   |       | METRONET                          |               | No    | Yes   | No       | 06/19/2023 | 3,820.28  |
| FFM         | P2312G | 85277  |          | Wire     | 1 08470  | R3    | WRIGHT EXPRESS FLEET-HOLIDAY      |               | No    | Yes   | No       | 06/21/2023 | 88.73     |
| FFM         | P2312G | 85278  |          | Wire     | 1 8277   | R2    | QUADIENT FINANCE USA INC          | C Corporation | No    | Yes   | No       | 06/21/2023 | 250.00    |
| FFM         | P2312G | 85279  |          | Wire     | 1 08470  | R3    | WRIGHT EXPRESS FLEET-HOLIDAY      |               | No    | Yes   | No       | 06/23/2023 | 149.31    |
| FFM         | P2312G | 85280  |          | Wire     | 1 10660  | R1    | CITY OF LE SUEUR                  |               | No    | Yes   | No       | 06/26/2023 | 28,381.68 |
| FFM         | P2312G | 85676  |          | Wire     | 1 20954  |       | USPS                              |               | No    | Yes   | No       | 06/06/2023 | 114.32    |
| FFM         | P2306G | 83900  | 82679    | Check    | 1 06600  | SS    | SCHOOL SPECIALTY LLC              |               | Yes   | Yes   | Yes      | 06/08/2023 | (33.60)   |
| FFM         | P2312G | 85006  | 83398    | Check    | 1 7971   |       | CITY OF NORTH MANKATO             |               | Yes   | Yes   | No       | 06/05/2023 | 100.00    |
| FFM         | P2312G | 85007  | 83399    | Check    | 1 27267  |       | HYNES, SUSAN                      |               | Yes   | Yes   | No       | 06/05/2023 | 300.00    |
| FFM         | P2312G | 85008  | 83400    | Check    | 1 2768   |       | LE SUEUR-WASECA PUBLIC HEALTH S   |               | Yes   | Yes   | No       | 06/05/2023 | 660.00    |
| FFM         | P2312G | 85009  | 83401    | Check    | 1 2768   |       | LE SUEUR-WASECA PUBLIC HEALTH S   |               | Yes   | Yes   | No       | 06/05/2023 | 660.00    |
| FFM         | P2312G | 85010  | 83402    | Check    | 1 1794   |       | LEWIS, ERIC                       |               | Yes   | Yes   | No       | 06/05/2023 | 1,080.00  |
| FFM         | P2312G | 85011  | 83403    | Check    | 1 13000  | 2A-DS | REGION 2A, MSHSL                  | C Corporation | Yes   | Yes   | No       | 06/05/2023 | 1,116.00  |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                           | Tax Class     | Print | Recon | Void | Pay/Void   |  | Amount    |
|------|--------|--------|----------|----------|----------|-------|----------------------------------|---------------|-------|-------|------|------------|--|-----------|
|      |        |        |          |          |          |       |                                  |               |       |       |      | Date       |  |           |
| FFM  | P2312G | 85012  | 83404    | Check    | 1        | 13000 | 2A-DS REGION 2A, MSHSL           | C Corporation | Yes   | Yes   | No   | 06/05/2023 |  | 1,250.00  |
| FFM  | P2312G | 85013  | 83405    | Check    | 1        | 13000 | 2A-DS REGION 2A, MSHSL           | C Corporation | Yes   | Yes   | No   | 06/05/2023 |  | 600.00    |
| FFM  | P2311T | 85022  | 83406    | Check    | 1        | 5306  | AMERITAS                         |               | Yes   | Yes   | No   | 06/06/2023 |  | 485.12    |
| FFM  | P2311T | 85027  | 83407    | Check    | 1        | 12756 | R2 MADISON NATIONAL LIFE INS CO  |               | Yes   | Yes   | No   | 06/06/2023 |  | 2,629.51  |
| FFM  | P2311T | 85025  | 83408    | Check    | 1        | 7988  | MN PEIP                          |               | Yes   | Yes   | No   | 06/06/2023 |  | 86,806.62 |
| FFM  | P2311T | 85024  | 83409    | Check    | 1        | 13147 | MN TEAMSTERS NO 320              |               | Yes   | Yes   | No   | 06/06/2023 |  | 690.00    |
| FFM  | P2311T | 85023  | 83410    | Check    | 1        | 8383  | RODENBURG LAW FIRM               |               | Yes   | Yes   | No   | 06/06/2023 |  | 1,436.86  |
| FFM  | P2311T | 85026  | 83411    | Check    | 1        | 18080 | SCHOOL SERVICE EMPLOYEES         |               | Yes   | Yes   | No   | 06/06/2023 |  | 556.16    |
| FFM  | P2312G | 85061  | 83412    | Check    | 1        | 8688  | AUGSBURG UNIVERSITY              |               | Yes   | Yes   | No   | 06/08/2023 |  | 875.00    |
| FFM  | P2312G | 85028  | 83413    | Check    | 1        | 03581 | BENDER'S TRUE VALUE              |               | Yes   | Yes   | No   | 06/08/2023 |  | 221.97    |
| FFM  | P2312G | 85059  | 83414    | Check    | 1        | 8669  | BIX PRODUCE CO                   |               | Yes   | Yes   | No   | 06/08/2023 |  | 987.81    |
| FFM  | P2312G | 85031  | 83415    | Check    | 1        | 08112 | CITY OF HENDERSON                |               | Yes   | Yes   | No   | 06/08/2023 |  | 219.41    |
| FFM  | P2312G | 85033  | 83416    | Check    | 1        | 1071  | CITY OF ST PETER                 |               | Yes   | Yes   | No   | 06/08/2023 |  | 34.00     |
| FFM  | P2312G | 85029  | 83417    | Check    | 1        | 03582 | COLE PAPERS INC                  |               | Yes   | Yes   | No   | 06/08/2023 |  | 4,717.44  |
| FFM  | P2312G | 85035  | 83418    | Check    | 1        | 1621  | COLLEGE BOARD                    |               | Yes   | Yes   | No   | 06/08/2023 |  | 3,976.00  |
| FFM  | P2312G | 85054  | 83419    | Check    | 1        | 7722  | CONSTRUCTION & TREE SERVICES LL  |               | Yes   | Yes   | No   | 06/08/2023 |  | 734.00    |
| FFM  | P2312G | 85050  | 83420    | Check    | 1        | 6573  | P1 EDUCATORS BENEFIT CONSULTANTS |               | Yes   | Yes   | No   | 06/08/2023 |  | 128.34    |
| FFM  | P2312G | 85048  | 83421    | Check    | 1        | 5700  | R1 FERGUSON ENTERPRISES #1657    |               | Yes   | Yes   | No   | 06/08/2023 |  | 147.40    |
| FFM  | P2312G | 85055  | 83422    | Check    | 1        | 8502  | G&K EVENT RENTALS                |               | Yes   | Yes   | No   | 06/08/2023 |  | 60.00     |
| FFM  | P2312G | 85046  | 83423    | Check    | 1        | 5337  | GREEN CARE                       |               | Yes   | Yes   | No   | 06/08/2023 |  | 80.00     |
| FFM  | P2312G | 85049  | 83424    | Check    | 1        | 6054  | HIRE IMAGE                       |               | Yes   | Yes   | No   | 06/08/2023 |  | 337.00    |
| FFM  | P2312G | 85040  | 83425    | Check    | 1        | 3277  | R2 INNOVATIVE OFFICE SOLUTIONS   |               | Yes   | Yes   | No   | 06/08/2023 |  | 93.18     |
| FFM  | P2312G | 85038  | 83426    | Check    | 1        | 2349  | ISD 717 JORDAN                   |               | Yes   | Yes   | No   | 06/08/2023 |  | 200.00    |
| FFM  | P2312G | 85039  | 83427    | Check    | 1        | 2409  | R1 J. W. PEPPER & SON INC.       |               | Yes   | Yes   | No   | 06/08/2023 |  | 61.49     |
| FFM  | P2312G | 85032  | 83428    | Check    | 1        | 09741 | JOSTENS INC                      |               | Yes   | Yes   | No   | 06/08/2023 |  | 2,541.85  |
| FFM  | P2312G | 85042  | 83429    | Check    | 1        | 4501  | K & R GRAPHICS                   |               | Yes   | Yes   | No   | 06/08/2023 |  | 526.19    |
| FFM  | P2312G | 85053  | 83430    | Check    | 1        | 7571  | KENNEDY & GRAVEN, CHARTERED      |               | Yes   | Yes   | No   | 06/08/2023 |  | 1,128.00  |
| FFM  | P2312G | 85043  | 83431    | Check    | 1        | 5089  | MILLERS REFRIGERATION            |               | Yes   | Yes   | No   | 06/08/2023 |  | 145.50    |
| FFM  | P2312G | 85034  | 83432    | Check    | 1        | 13152 | MN VALLEY EDUCATION DISTRICT     |               | Yes   | Yes   | No   | 06/08/2023 |  | 40,830.00 |
| FFM  | P2312G | 85056  | 83433    | Check    | 1        | 8585  | NOVAK, JANICE                    |               | Yes   | Yes   | No   | 06/08/2023 |  | 20.00     |
| FFM  | P2312G | 85041  | 83434    | Check    | 1        | 3581  | ORTHOPAEDIC & FRACTURE CLINIC    |               | Yes   | Yes   | No   | 06/08/2023 |  | 133.82    |
| FFM  | P2312G | 85044  | 83435    | Check    | 1        | 5259  | PALMER BUS SERVICE               |               | Yes   | Yes   | No   | 06/08/2023 |  | 5,055.96  |
| FFM  | P2312G | 85058  | 83436    | Check    | 1        | 8667  | PAN-O-GOLD BAKING CO             |               | Yes   | Yes   | No   | 06/08/2023 |  | 159.63    |
| FFM  | P2312G | 85057  | 83437    | Check    | 1        | 8666  | PRAIRIE FARMS                    |               | Yes   | Yes   | No   | 06/08/2023 |  | 1,310.61  |
| FFM  | P2312G | 85047  | 83438    | Check    | 1        | 5422  | R1 RIVER BEND BUSINESS PRODUCTS  |               | Yes   | Yes   | No   | 06/08/2023 |  | 1,387.27  |
| FFM  | P2312G | 85052  | 83439    | Check    | 1        | 7536  | SOUTHERN MINNESOTA INSPECTION    |               | Yes   | Yes   | No   | 06/08/2023 |  | 2,300.20  |
| FFM  | P2312G | 85060  | 83440    | Check    | 1        | 8671  | SYSCO WESTERN MN                 |               | Yes   | Yes   | No   | 06/08/2023 |  | 4,037.23  |
| FFM  | P2312G | 85036  | 83441    | Check    | 1        | 1643  | TOPPERS & TRAILERS PLUS          |               | Yes   | Yes   | No   | 06/08/2023 |  | 587.50    |
| FFM  | P2312G | 85051  | 83442    | Check    | 1        | 7280  | TRI COUNTY WATER CONDITIONING    |               | Yes   | Yes   | No   | 06/08/2023 |  | 2,723.50  |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                          | Tax Class           | Print | Recon | Void | Pay/Void   | Amount    |
|------|--------|--------|----------|----------|----------|-------|---------------------------------|---------------------|-------|-------|------|------------|-----------|
|      |        |        |          |          |          |       |                                 |                     |       |       |      | Date       |           |
| FFM  | P2312G | 85045  | 83443    | Check    | 1 5288   |       | VIDEO SERVICES INC              |                     | Yes   | Yes   | No   | 06/08/2023 | 868.00    |
| FFM  | P2312G | 85037  | 83444    | Check    | 1 2150   |       | VRKLAN, TODD                    |                     | Yes   | Yes   | No   | 06/08/2023 | 159.94    |
| FFM  | P2312G | 85030  | 83445    | Check    | 1 06146  |       | WOLF MOTORS                     |                     | Yes   | Yes   | No   | 06/08/2023 | 245.03    |
| FFM  | P2312G | 85062  | 83446    | Check    | 1 06600  | SS    | SCHOOL SPECIALTY LLC            |                     | Yes   | Yes   | No   | 06/08/2023 | 33.60     |
| FFM  | P2312G | 85075  | 83447    | Check    | 1 8669   |       | BIX PRODUCE CO                  |                     | Yes   | Yes   | No   | 06/16/2023 | 246.19    |
| FFM  | P2312G | 85069  | 83448    | Check    | 1 4801   | R1    | CENTERPOINT ENERGY              |                     | Yes   | Yes   | No   | 06/16/2023 | 28.35     |
| FFM  | P2312G | 85066  | 83449    | Check    | 1 4043   |       | COMPUTER TECHNOLOGY SOLUTIONS   |                     | Yes   | Yes   | No   | 06/16/2023 | 2,181.00  |
| FFM  | P2312G | 85063  | 83450    | Check    | 1 08117  |       | HENDERSON INDEPENDENT           |                     | Yes   | Yes   | No   | 06/16/2023 | 80.00     |
| FFM  | P2312G | 85064  | 83451    | Check    | 1 08117  |       | HENDERSON INDEPENDENT           |                     | Yes   | Yes   | No   | 06/16/2023 | 278.88    |
| FFM  | P2312G | 85067  | 83452    | Check    | 1 4793   | R1    | MN STATE UNIVERSITY, MANKATO    |                     | Yes   | Yes   | No   | 06/16/2023 | 3,300.00  |
| FFM  | P2312G | 85068  | 83453    | Check    | 1 4793   | R1    | MN STATE UNIVERSITY, MANKATO    |                     | Yes   | No    | No   | 06/16/2023 | 1,608.15  |
| FFM  | P2312G | 85074  | 83454    | Check    | 1 8667   |       | PAN-O-GOLD BAKING CO            |                     | Yes   | Yes   | No   | 06/16/2023 | 48.44     |
| FFM  | P2312G | 85073  | 83455    | Check    | 1 8666   |       | PRAIRIE FARMS                   |                     | Yes   | Yes   | No   | 06/16/2023 | 748.84    |
| FFM  | P2312G | 85070  | 83456    | Check    | 1 5422   | R1    | RIVER BEND BUSINESS PRODUCTS    |                     | Yes   | Yes   | No   | 06/16/2023 | 412.21    |
| FFM  | P2312G | 85076  | 83457    | Check    | 1 8671   |       | SYSCO WESTERN MN                |                     | Yes   | Yes   | No   | 06/16/2023 | 3,013.10  |
| FFM  | P2312G | 85065  | 83458    | Check    | 1 20680  |       | UNITED FARMERS COOPERATIVE      |                     | Yes   | Yes   | No   | 06/16/2023 | 551.42    |
| FFM  | P2312G | 85071  | 83459    | Check    | 1 5997   |       | VERIZON WIRELESS                |                     | Yes   | Yes   | No   | 06/16/2023 | 435.58    |
| FFM  | P2312G | 85072  | 83460    | Check    | 1 5997   |       | VERIZON WIRELESS                |                     | Yes   | Yes   | No   | 06/16/2023 | 677.65    |
| FFM  | P2312G | 85078  | 83461    | Check    | 1 6652   |       | WILD THINGS ZOO ATTRACTIONS     | Ind/Sole Proprietor | Yes   | Yes   | No   | 06/20/2023 | 300.00    |
| FFM  | P2312G | 85079  | 83462    | Check    | 1 13000  | 2A-DS | REGION 2A, MSHSL                | C Corporation       | Yes   | Yes   | No   | 06/21/2023 | 903.00    |
| FFM  | P2312G | 85080  | 83463    | Check    | 1 13000  | 2A-DS | REGION 2A, MSHSL                | C Corporation       | Yes   | Yes   | No   | 06/21/2023 | 1,076.00  |
| FFM  | P2312S | 85092  | 83464    | Check    | 1 8428   |       | BRENKE, AUDRA                   |                     | Yes   | Yes   | No   | 06/15/2023 | 12.92     |
| FFM  | P2312S | 85089  | 83465    | Check    | 1 1414   |       | BRUNS, RICK                     |                     | Yes   | Yes   | No   | 06/15/2023 | 145.94    |
| FFM  | P2312S | 85090  | 83466    | Check    | 1 1414   |       | BRUNS, RICK                     |                     | Yes   | Yes   | No   | 06/15/2023 | 179.85    |
| FFM  | P2312S | 85091  | 83467    | Check    | 1 8305   |       | GATEWAY MUSIC FESTIVALS & TOURS |                     | Yes   | Yes   | No   | 06/15/2023 | 108.00    |
| FFM  | P2312G | 85098  | 83468    | Check    | 1 8334   |       | SUPERIOR TRANSPORTATION SERVIC  |                     | Yes   | Yes   | No   | 06/22/2023 | 64,248.09 |
| FFM  | P2312G | 85104  | 83469    | Check    | 1 4801   | R1    | CENTERPOINT ENERGY              |                     | Yes   | Yes   | No   | 06/22/2023 | 1,747.25  |
| FFM  | P2312G | 85102  | 83470    | Check    | 1 21090  |       | CENTURYLINK                     |                     | Yes   | Yes   | No   | 06/22/2023 | 70.00     |
| FFM  | P2312G | 85099  | 83471    | Check    | 1 03582  |       | COLE PAPERS INC                 |                     | Yes   | Yes   | No   | 06/22/2023 | 1,398.15  |
| FFM  | P2312G | 85106  | 83472    | Check    | 1 6125   |       | GOETTL, CATHERINE               |                     | Yes   | Yes   | No   | 06/22/2023 | 195.29    |
| FFM  | P2312G | 85105  | 83473    | Check    | 1 5422   | R1    | RIVER BEND BUSINESS PRODUCTS    |                     | Yes   | Yes   | No   | 06/22/2023 | 116.82    |
| FFM  | P2312G | 85101  | 83474    | Check    | 1 18980  |       | SOUTH CENTRAL SERVICE COOP      |                     | Yes   | Yes   | No   | 06/22/2023 | 3,083.36  |
| FFM  | P2312G | 85100  | 83475    | Check    | 1 11020  |       | TRUSTWORTHY HARDWARE OF LE SL   |                     | Yes   | Yes   | No   | 06/22/2023 | 896.75    |
| FFM  | P2312G | 85103  | 83476    | Check    | 1 2150   |       | VRKLAN, TODD                    |                     | Yes   | Yes   | No   | 06/22/2023 | 83.98     |
| FFM  | P2312G | 85107  | 83477    | Check    | 1 6639   |       | WILLAERT, PAT                   |                     | Yes   | Yes   | No   | 06/22/2023 | 44.80     |
| FFM  | P2312G | 85123  | 83478    | Check    | 1 8473   |       | ANNIS, AARON                    |                     | Yes   | Yes   | No   | 06/23/2023 | 115.00    |
| FFM  | P2312G | 85130  | 83479    | Check    | 1 8685   |       | BANKEN, ERIC                    |                     | Yes   | Yes   | No   | 06/23/2023 | 75.00     |
| FFM  | P2312G | 85122  | 83480    | Check    | 1 8372   |       | BERNDT, ZACH                    |                     | Yes   | Yes   | No   | 06/23/2023 | 40.00     |
| FFM  | P2312G | 85129  | 83481    | Check    | 1 8684   |       | CASPERSON, TROY                 |                     | Yes   | Yes   | No   | 06/23/2023 | 125.00    |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor                        | Tax Class | Print | Recon | Pay/Void |            | Amount     |
|------|--------|--------|----------|----------|----------|-----|-------------------------------|-----------|-------|-------|----------|------------|------------|
|      |        |        |          |          |          |     |                               |           |       |       | Void     | Date       |            |
| FFM  | P2312G | 85115  | 83482    | Check    | 1 5555   |     | ERICKSEN, SHAWN               |           | Yes   | Yes   | No       | 06/23/2023 | 115.00     |
| FFM  | P2312G | 85120  | 83483    | Check    | 1 7974   |     | FEENEY, DYLAN                 |           | Yes   | Yes   | No       | 06/23/2023 | 120.00     |
| FFM  | P2312G | 85113  | 83484    | Check    | 1 4071   |     | FRITZ, CRAIG                  |           | Yes   | Yes   | No       | 06/23/2023 | 80.00      |
| FFM  | P2312G | 85125  | 83485    | Check    | 1 8573   |     | FRITZ, OLIVIA                 |           | Yes   | Yes   | No       | 06/23/2023 | 80.00      |
| FFM  | P2312G | 85128  | 83486    | Check    | 1 8683   |     | GOTHAM, STEVE                 |           | Yes   | Yes   | No       | 06/23/2023 | 165.00     |
| FFM  | P2312G | 85121  | 83487    | Check    | 1 8312   |     | HERD, KEITH                   |           | Yes   | Yes   | No       | 06/23/2023 | 95.00      |
| FFM  | P2312G | 85112  | 83488    | Check    | 1 3609   |     | HUSE, BRAD                    |           | Yes   | Yes   | No       | 06/23/2023 | 115.00     |
| FFM  | P2312G | 85108  | 83489    | Check    | 1 08820  | EAD | ISD 77-MANKATO EAST HS        |           | Yes   | No    | No       | 06/23/2023 | 150.00     |
| FFM  | P2312G | 85110  | 83490    | Check    | 1 2620   |     | KOESTER, TROY                 |           | Yes   | Yes   | No       | 06/23/2023 | 95.00      |
| FFM  | P2312G | 85116  | 83491    | Check    | 1 6132   |     | MASBERG, JOHN                 |           | Yes   | Yes   | No       | 06/23/2023 | 115.00     |
| FFM  | P2312G | 85117  | 83492    | Check    | 1 6584   |     | MAUS, DENICE                  |           | Yes   | Yes   | No       | 06/23/2023 | 80.00      |
| FFM  | P2312G | 85127  | 83493    | Check    | 1 8682   |     | MELIUS, DANA                  |           | Yes   | Yes   | No       | 06/23/2023 | 70.00      |
| FFM  | P2312G | 85126  | 83494    | Check    | 1 8661   |     | MURRY, RICH                   |           | Yes   | Yes   | No       | 06/23/2023 | 115.00     |
| FFM  | P2312G | 85124  | 83495    | Check    | 1 8523   |     | O'NEILL, SEAN                 |           | Yes   | Yes   | No       | 06/23/2023 | 115.00     |
| FFM  | P2312G | 85114  | 83496    | Check    | 1 5395   |     | PEKARNA, MARTIN               |           | Yes   | Yes   | No       | 06/23/2023 | 85.00      |
| FFM  | P2312G | 85109  | 83497    | Check    | 1 1855   | R6  | SCHOLASTIC                    |           | Yes   | Yes   | No       | 06/23/2023 | 4,000.00   |
| FFM  | P2312G | 85119  | 83498    | Check    | 1 7972   |     | SPARROW, MIKE                 |           | Yes   | Yes   | No       | 06/23/2023 | 80.00      |
| FFM  | P2312G | 85111  | 83499    | Check    | 1 29886  |     | SULLIVAN, MARTY               |           | Yes   | Yes   | No       | 06/23/2023 | 80.00      |
| FFM  | P2312G | 85131  | 83500    | Check    | 1 8686   |     | VELDHUISEN, ROSE              |           | Yes   | Yes   | No       | 06/23/2023 | 75.00      |
| FFM  | P2312G | 85118  | 83501    | Check    | 1 6937   |     | WILBRIGHT, LAYNE              |           | Yes   | Yes   | No       | 06/23/2023 | 80.00      |
| FFM  | P2312B | 85134  | 83502    | Check    | 1 8465   |     | ATS&R                         |           | Yes   | Yes   | No       | 06/28/2023 | 33,413.22  |
| FFM  | P2312B | 85132  | 83503    | Check    | 1 2113   |     | BOLTON & MENK INC             |           | Yes   | Yes   | No       | 06/28/2023 | 1,916.00   |
| FFM  | P2312B | 85135  | 83504    | Check    | 1 8588   | R1  | BRAUN INTERTEC CORPORATION    |           | Yes   | Yes   | No       | 06/28/2023 | 3,002.00   |
| FFM  | P2312B | 85137  | 83505    | Check    | 1 8697   |     | COSNEY CORPORATION            |           | Yes   | Yes   | No       | 06/28/2023 | 6,080.00   |
| FFM  | P2312B | 85139  | 83506    | Check    | 1 8699   |     | KRAUS-ANDERSON CONSTRUCTION C |           | Yes   | Yes   | No       | 06/28/2023 | 157,079.83 |
| FFM  | P2312B | 85138  | 83507    | Check    | 1 8698   |     | S.M. HENTGES & SONS INC       |           | Yes   | Yes   | No       | 06/28/2023 | 85,500.00  |
| FFM  | P2312B | 85133  | 83508    | Check    | 1 5324   | R1  | THE CENTRE STAGE MFG CO       |           | Yes   | Yes   | No       | 06/28/2023 | 7,125.00   |
| FFM  | P2312B | 85136  | 83509    | Check    | 1 8662   | R1  | VIKING ELECTRIC               |           | Yes   | Yes   | No       | 06/28/2023 | 5,109.04   |
| FFM  | P2312G | 85140  | 83510    | Check    | 1 00520  |     | ALPHA WIRELESS COMMUNICATIONS |           | Yes   | Yes   | No       | 06/28/2023 | 861.27     |
| FFM  | P2312G | 85165  | 83511    | Check    | 1 8693   |     | BORG, DWAYNE                  |           | Yes   | Yes   | No       | 06/28/2023 | 115.00     |
| FFM  | P2312G | 85164  | 83512    | Check    | 1 8692   |     | CACKA, LORI                   |           | Yes   | Yes   | No       | 06/28/2023 | 115.00     |
| FFM  | P2312G | 85155  | 83513    | Check    | 1 6740   |     | CARLSON, BARB                 |           | Yes   | Yes   | No       | 06/28/2023 | 120.00     |
| FFM  | P2312G | 85158  | 83514    | Check    | 1 7790   |     | CASTOR, CARYN                 |           | Yes   | Yes   | No       | 06/28/2023 | 317.85     |
| FFM  | P2312G | 85141  | 83515    | Check    | 1 03582  |     | COLE PAPERS INC               |           | Yes   | Yes   | No       | 06/28/2023 | 5,312.91   |
| FFM  | P2312G | 85150  | 83516    | Check    | 1 5256   |     | CRAWFORD DOOR SALES           |           | Yes   | Yes   | No       | 06/28/2023 | 17,835.00  |
| FFM  | P2312G | 85156  | 83517    | Check    | 1 7643   |     | FARGO PUBLIC SCHOOL DISTRICT  |           | Yes   | Yes   | No       | 06/28/2023 | 405.00     |
| FFM  | P2312G | 85153  | 83518    | Check    | 1 5937   |     | FIRENET SYSTEMS INC           |           | Yes   | Yes   | No       | 06/28/2023 | 3,919.00   |
| FFM  | P2312G | 85142  | 83519    | Check    | 1 06359  | R2  | FOLLETT CONTENT SOLUTIONS LLC |           | Yes   | Yes   | No       | 06/28/2023 | 3,475.10   |
| FFM  | P2312G | 85154  | 83520    | Check    | 1 5967   |     | FRISCHMON, ALEXIS             |           | Yes   | Yes   | No       | 06/28/2023 | 250.00     |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

|      |        |        |          |          |          |       |                                 |           |       |       | Pay/Void    |            |              |
|------|--------|--------|----------|----------|----------|-------|---------------------------------|-----------|-------|-------|-------------|------------|--------------|
| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd   | Vendor                          | Tax Class | Print | Recon | Void        | Date       | Amount       |
| FFM  | P2312G | 85151  | 83521    | Check    | 1        | 5337  | GREEN CARE                      |           | Yes   | Yes   | No          | 06/28/2023 | 1,807.80     |
| FFM  | P2312G | 85159  | 83522    | Check    | 1        | 7802  | IVERSON, GEOFF                  |           | Yes   | No    | No          | 06/28/2023 | 95.00        |
| FFM  | P2312G | 85149  | 83523    | Check    | 1        | 4480  | JONES SCHOOL SUPPLY             |           | Yes   | Yes   | No          | 06/28/2023 | 112.86       |
| FFM  | P2312G | 85152  | 83524    | Check    | 1        | 5512  | R1 KENDELL DOORS & HARDWARE INC |           | Yes   | Yes   | No          | 06/28/2023 | 27,726.00    |
| FFM  | P2312G | 85144  | 83525    | Check    | 1        | 17020 | R2 MATHESON TRI-GAS INC         |           | Yes   | Yes   | No          | 06/28/2023 | 122.31       |
| FFM  | P2312G | 85163  | 83526    | Check    | 1        | 8689  | R1 MISSION FILTRATION           |           | Yes   | Yes   | No          | 06/28/2023 | 2,732.47     |
| FFM  | P2312G | 85161  | 83527    | Check    | 1        | 8535  | MN YOUTH READING AWARDS         |           | Yes   | Yes   | No          | 06/28/2023 | 15.00        |
| FFM  | P2312G | 85147  | 83528    | Check    | 1        | 29057 | POWELL, RHONDA                  |           | Yes   | Yes   | No          | 06/28/2023 | 42.97        |
| FFM  | P2312G | 85148  | 83529    | Check    | 1        | 4443  | ROISUM, DENNIS                  |           | Yes   | Yes   | No          | 06/28/2023 | 115.00       |
| FFM  | P2312G | 85145  | 83530    | Check    | 1        | 17559 | SAM'S CLUB DIRECT               |           | Yes   | Yes   | No          | 06/28/2023 | 661.98       |
| FFM  | P2312G | 85146  | 83531    | Check    | 1        | 1855  | R6 SCHOLASTIC                   |           | Yes   | Yes   | No          | 06/28/2023 | 105.38       |
| FFM  | P2312G | 85167  | 83532    | Check    | 1        | 8696  | SIOUX FALLS SCHOOL DISTRICT     |           | Yes   | Yes   | No          | 06/28/2023 | 574.42       |
| FFM  | P2312G | 85157  | 83533    | Check    | 1        | 7789  | P1 SUMMIT COMPANIES             |           | Yes   | Yes   | No          | 06/28/2023 | 1,024.25     |
| FFM  | P2312G | 85143  | 83534    | Check    | 1        | 11020 | TRUSTWORTHY HARDWARE OF LE SL   |           | Yes   | Yes   | No          | 06/28/2023 | 40.98        |
| FFM  | P2312G | 85162  | 83535    | Check    | 1        | 8662  | R1 VIKING ELECTRIC              |           | Yes   | Yes   | No          | 06/28/2023 | 251.00       |
| FFM  | P2312G | 85160  | 83536    | Check    | 1        | 8530  | WAYZATA RESULTS INC             |           | Yes   | Yes   | No          | 06/28/2023 | 998.25       |
| FFM  | P2312G | 85166  | 83537    | Check    | 1        | 8694  | WHITE, ANTHONY                  |           | Yes   | Yes   | No          | 06/28/2023 | 115.00       |
| FFM  | P2312G | 85175  | 83538    | Check    | 1        | 8669  | BIX PRODUCE CO                  |           | Yes   | Yes   | No          | 06/30/2023 | 819.67       |
| FFM  | P2312G | 85172  | 83539    | Check    | 1        | 8637  | BULLDOG YOUTH HOCKEY            |           | Yes   | No    | No          | 06/30/2023 | 279.00       |
| FFM  | P2312G | 85168  | 83540    | Check    | 1        | 4183  | EVOLUTION MEDIA & DESIGN        |           | Yes   | Yes   | No          | 06/30/2023 | 469.11       |
| FFM  | P2312G | 85171  | 83541    | Check    | 1        | 8506  | IMAGINE LEARNING                |           | Yes   | Yes   | No          | 06/30/2023 | 7,150.00     |
| FFM  | P2312G | 85169  | 83542    | Check    | 1        | 7571  | KENNEDY & GRAVEN, CHARTERED     |           | Yes   | Yes   | No          | 06/30/2023 | 305.50       |
| FFM  | P2312G | 85174  | 83543    | Check    | 1        | 8667  | PAN-O-GOLD BAKING CO            |           | Yes   | Yes   | No          | 06/30/2023 | 137.14       |
| FFM  | P2312G | 85173  | 83544    | Check    | 1        | 8666  | PRAIRIE FARMS                   |           | Yes   | Yes   | No          | 06/30/2023 | 375.09       |
| FFM  | P2312G | 85170  | 83545    | Check    | 1        | 7639  | SOUTHWEST METRO INTERMEDIATE    |           | Yes   | Yes   | No          | 06/30/2023 | 210.60       |
| FFM  | P2312G | 85176  | 83546    | Check    | 1        | 8671  | SYSCO WESTERN MN                |           | Yes   | Yes   | No          | 06/30/2023 | 2,540.65     |
|      |        |        |          |          |          |       |                                 |           |       |       | Bank Total: |            | \$969,406.91 |
| MSDL | P2312M | 85452  |          | PC       | 1        | 08470 | HOLIDAY                         |           | No    | Yes   | No          | 06/06/2023 | 139.98       |
| MSDL | P2312M | 85453  |          | PC       | 1        | 11876 | THE MASTER TEACHER              |           | No    | Yes   | No          | 06/06/2023 | 440.70       |
| MSDL | P2312M | 85454  |          | PC       | 1        | 14920 | NORTHWEST GAS                   |           | No    | Yes   | No          | 06/06/2023 | 2,456.32     |
| MSDL | P2312M | 85455  |          | PC       | 1        | 17559 | MKTO SAM'S CLUB                 |           | No    | Yes   | No          | 06/06/2023 | 3,403.39     |
| MSDL | P2312M | 85456  |          | PC       | 1        | 19852 | PO1 TARGET STORE                |           | No    | Yes   | No          | 06/06/2023 | 155.27       |
| MSDL | P2312M | 85457  |          | PC       | 1        | 21092 | VALLEYFAIR                      |           | No    | Yes   | No          | 06/06/2023 | 5,512.00     |
| MSDL | P2312M | 85458  |          | PC       | 1        | 2819  | AMAZON.COM                      |           | No    | Yes   | No          | 06/06/2023 | 1,616.29     |
| MSDL | P2312M | 85459  |          | PC       | 1        | 3053  | PIZZA RANCH INC.                |           | No    | Yes   | No          | 06/06/2023 | 117.14       |
| MSDL | P2312M | 85460  |          | PC       | 1        | 3174  | R1 DISCOUNT SCHOOL SUPPLY       |           | No    | Yes   | No          | 06/06/2023 | 121.42       |
| MSDL | P2312M | 85461  |          | PC       | 1        | 4913  | LJP ENTERPRISES TRUCKING LLC    |           | No    | Yes   | No          | 06/06/2023 | 1,694.60     |
| MSDL | P2312M | 85462  |          | PC       | 1        | 4990  | P-CARD                          |           | No    | Yes   | No          | 06/06/2023 | 872.44       |

## Le Sueur-Henderson Schools Payment Reg by Bank and Check

| Bank | Batch  | Pmt No | Check No | Pay Type | Grp Code | Rcd  | Vendor                        | Tax Class | Pay/Void |       |      |            | Amount   |
|------|--------|--------|----------|----------|----------|------|-------------------------------|-----------|----------|-------|------|------------|----------|
|      |        |        |          |          |          |      |                               |           | Print    | Recon | Void | Date       |          |
| MSDL | P2312M | 85463  |          | PC       | 1        | 5943 | WALMART                       |           | No       | Yes   | No   | 06/06/2023 | 1,074.58 |
| MSDL | P2312M | 85464  |          | PC       | 1        | 7292 | HOME DEPOT                    |           | No       | Yes   | No   | 06/06/2023 | 1,187.00 |
| MSDL | P2312M | 85465  |          | PC       | 1        | 8216 | ZOOM VIDEO COMMUNICATIONS INC |           | No       | Yes   | No   | 06/06/2023 | 15.99    |
| MSDL | P2312M | 85466  |          | PC       | 1        | 8234 | AED SUPERSTORE                |           | No       | Yes   | No   | 06/06/2023 | 900.00   |
| MSDL | P2312M | 85467  |          | PC       | 1        | 8302 | PARTY CITY                    |           | No       | Yes   | No   | 06/06/2023 | 18.80    |
| MSDL | P2312M | 85468  |          | PC       | 1        | 8369 | COSTCO                        |           | No       | Yes   | No   | 06/06/2023 | 172.95   |
| MSDL | P2312M | 85469  |          | PC       | 1        | 8482 | SCHUETTE'S                    |           | No       | Yes   | No   | 06/06/2023 | 189.65   |
| MSDL | P2312M | 85470  |          | PC       | 1        | 8709 | NATIONAL FFA ORGANIZATION     |           | No       | Yes   | No   | 06/06/2023 | 206.50   |

Bank Total: \$20,295.02

Report Total: \$995,596.47

Le Sueur-Henderson ISD 2397  
 Student Activity Summary  
 June 2023

| Account Code | Account Description  | Beginning Balance | Receipts  | Disbursements | Transfers | Ending Balance |
|--------------|----------------------|-------------------|-----------|---------------|-----------|----------------|
| 939          | HS BASEBALL          | \$ 4,103.73       | \$ -      | \$ (325.79)   | \$ -      | \$ 3,777.94    |
| 947          | HS SPEECH            | \$ 309.03         | \$ -      | \$ -          | \$ -      | \$ 309.03      |
| 949          | HS YEARBOOK          | \$ 7,115.41       | \$ -      | \$ 62.50      | \$ -      | \$ 7,177.91    |
| 951          | HS BAND              | \$ 12,870.66      | \$ -      | \$ -          | \$ -      | \$ 12,870.66   |
| 952          | HS SOFTBALL          | \$ 9.31           | \$ -      | \$ -          | \$ -      | \$ 9.31        |
| 956          | 6TH GR FIELD TRIPS   | \$ 573.26         | \$ -      | \$ -          | \$ -      | \$ 573.26      |
| 961          | HS CHOIR             | \$ 17,893.26      | \$ 118.00 | \$ (108.00)   | \$ -      | \$ 17,903.26   |
| 972          | HS SKI CLUB          | \$ 1,153.25       | \$ -      | \$ (5.29)     | \$ -      | \$ 1,147.96    |
| 973          | HS SPANISH CLUB      | \$ 6,346.14       | \$ -      | \$ -          | \$ -      | \$ 6,346.14    |
| 974          | MS STUDENT COUNCIL   | \$ 709.84         | \$ 102.00 | \$ -          | \$ -      | \$ 811.84      |
| 975          | HS STUDENT COUNCIL   | \$ 1,239.67       | \$ -      | \$ -          | \$ -      | \$ 1,239.67    |
| 984          | ELEM STUDENT COUNCIL | \$ 11,471.41      | \$ 33.17  | \$ (348.92)   | \$ -      | \$ 11,155.66   |
| 986          | HS DRAMA             | \$ 795.45         | \$ -      | \$ -          | \$ -      | \$ 795.45      |
| 987          | HS ONE ACT PLAY      | \$ 615.00         | \$ -      | \$ -          | \$ -      | \$ 615.00      |
| 989          | HS FFA               | \$ 3,037.36       | \$ -      | \$ -          | \$ -      | \$ 3,037.36    |
| 991          | CLASS OF 2022        | \$ 3,452.54       | \$ -      | \$ -          | \$ -      | \$ 3,452.54    |
| 992          | CLASS OF 2023        | \$ 4,370.57       | \$ -      | \$ (1,643.00) | \$ -      | \$ 2,727.57    |
| 996          | CLASS OF 2024        | \$ 5,262.41       | \$ -      | \$ (1,559.92) | \$ -      | \$ 3,702.49    |
|              | TOTALS               | \$ 81,328.30      | \$ 253.17 | \$ (3,928.42) | \$ -      | \$ 77,653.05   |



## Coach/Advisor Recommendation Le Sueur - Henderson School District

Position: Adapted Bowling Para

Recommended Candidate: Lezlie Amela

Recommended by: Eric Lewis

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

X

Reference checks completed:

X

Years of experience (Step Placement):

|   |          |
|---|----------|
| X | NEW      |
|   | EXISTING |

**Additional Information:** Lezlie works on our SPED department currently and has had experience in the past. She will do a great job.

Approval of Activities Director:

*Eric F. Lewis*

*2/23/2024*

Electronic Signature

Date



## Coach/Advisor Recommendation Le Sueur - Henderson School District

Position: Adapted Bowling Para

Recommended Candidate: **Bobbie Schleeve**

Recommended by: Eric Lewis

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

X

Reference checks completed:

X

Years of experience (Step Placement):

|   |          |
|---|----------|
| X | NEW      |
|   | EXISTING |

**Additional Information:** Bobbie works on our SPED department currently and has had experience in the past. She will do a great job.

Approval of Activities Director:

*Eric F. Lewis*

*2/23/2024*

Electronic Signature

Date



## Coach/Advisor Recommendation Le Sueur - Henderson School District

Position: Adapted Bowling Para

Recommended Candidate: Julie Jones

Recommended by: Eric Lewis

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

X

Reference checks completed:

X

Years of experience (Step Placement):

|   |          |
|---|----------|
| X | NEW      |
|   | EXISTING |

**Additional Information:** Julie works in our SPED department currently and has had experience in the past. She will do a great job.

Approval of Activities Director:

*Eric F. Lewis*

*2/23/2024*

Electronic Signature

Date



## Coach/Advisor Recommendation Le Sueur - Henderson School District

Position: Adapted Bowling Para

Recommended Candidate: Jennifer Hovick

Recommended by: Eric Lewis

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

X

Reference checks completed:

X

Years of experience (Step Placement):

|   |          |
|---|----------|
| X | NEW      |
|   | EXISTING |

**Additional Information:** Jen has been working with kids in her PE classroom for over 30 years. She will be a great fit for this program.

Approval of Activities Director:

*Eric F. Lewis*

*2/23/2024*

Electronic Signature

Date



## Employment Recommendation Le Sueur - Henderson School District

**Position: Preschool Paraprofessional**

**Recommended Candidate: Molly Braun**

**Recommended by: Nathan Warden                      Start/ Hire Date: 2/26/2024**

To be completed by an administrator:

Candidate has current & appropriate certification:  
 Reference checks completed:  
 Years of experience granted:  
 Step Placement:  
 Highest degree currently held:  
 Lane Placement:  
 Credits beyond highest degree granted:  
 Hourly/ Salary Rate

|       |
|-------|
| Yes   |
| Yes   |
| Yes   |
|       |
|       |
|       |
|       |
| 15.00 |

|                                     |                   |                         |
|-------------------------------------|-------------------|-------------------------|
| <input type="checkbox"/>            | New Position      |                         |
| <input checked="" type="checkbox"/> | Existing Position | Replacing: Chris Devine |

**Additional Information:**

- Molly Braun will work Mon. - Fri 10:00 a.m. -1:00 p.m.

Approval of Principal:                      Nathan Warden                      2-27-24

Electronic Signature                      Date

Approval of Superintendent:

Electronic Signature                      Date



# Employment Recommendation

## Le Sueur - Henderson School District

**Position:** Night Custodian

**Recommended Candidate:** Alexander Siepka

**Recommended by:** Todd Vrklan **Date:** 2/29/2024

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

N/A

Reference checks completed:

Yes

Years of experience (Step Placement):

3

|                                     |
|-------------------------------------|
| <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> |

**NEW**

**EXISTING**

**REPLACING: Nicolas Meneguzzo**

**Additional Information:**  
**Pending background check and Board Approval**

**Approval of administrator:** Todd Vrklan **2/29/2024**

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



Nick

I am formally putting  
in my two week notice.  
I have found another  
position that is a bit  
closer to home and I  
think is better for me.  
I will work my last two  
weeks and my last day  
can be any day from the  
~~21st~~ to 24th. If you need  
21st me to take any weekend  
shifts before then just  
let me know. Thanks for  
listening.

Nick Meneguazzo  
Custodian

Jim Wagner  
Park Elementary School  
Le Sueur, MN

Kathy Leary  
1<sup>st</sup> Grade Teacher

March 8, 2024

Dear Mr. Wagner,

It's with mixed emotions that I share my plans to retire at the end of the 2023/2024 school year. I have loved working as a teacher the last 20+ years for District 2397 and I'm honored to end my career here.

I want to thank you for your support, Jim, during my time at Park Elementary School. I will always think back fondly on my time as an educator.

Please let me know what steps I need to take to formally begin the retirement process. I appreciate your guidance in handling the paperwork as soon as possible.

Thank you again for your support and thoughtful guidance of Park Elementary.

Sincerely,

  
Kathy Leary

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 527

Orig. 1998

Revised: \_\_\_\_\_

Rev. 202202

## **527 STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS, AND SEARCHES**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools, and to protect the health, safety, and welfare of students and school personnel.

### **II. GENERAL STATEMENT OF POLICY**

The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. The position of the school district is that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety, and welfare of students and school personnel. This policy applies to all students in the school district.

### **III. DEFINITIONS**

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent, or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm, or destruction of evidence), and the age of the student.
- D. "School district location" means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

#### IV. STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus[es] during the school day only if there is an emergency and permission has been granted to the student by (designated school official) to use a motor vehicle. Students are permitted to use motor vehicles in school district locations outside of the school day only on the high school campus[es].

***[Note: This portion of the policy may need to be modified depending upon the designation of the high school campus as open or closed. For example, the school district may choose to adopt language for an open campus in the second sentence such as "Students may use motor vehicles on the high school campus[es] during the school day only during the student's designated lunch period or if there is an emergency and permission has been granted to the student by (designated school official) to use a motor vehicle during the school day."*]**

#### V. STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Students will not park vehicles in driveways, on private property, or in **[other designated areas, e.g., parking lots designated for use only by staff or by the general public]**.
- B. When there are unauthorized vehicles parked on school district property, school officials may:
  - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
  - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

#### VI. PATROLS, INSPECTIONS, AND SEARCHES

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

##### A. Patrols and Inspections

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

##### B. Search of Interior of Student Motor Vehicle

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches, and/or Seizures

A violation of this policy occurs when students store or carry contraband in motor vehicles in a school district location or interfere with patrols, inspections, searches, and/or seizures as provided by this policy.

D. Seizure of Contraband

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

## VII. DIRECTIVES AND GUIDELINES

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

***[Note: Some school districts may choose to allow students to park their cars in school district locations, such as designated student parking lots, by permit only. Such a permit system can be used to assist in the dissemination and enforcement of the motor vehicle policy. For example, school districts instituting a permit system can advise students who apply for a permit that the motor vehicle policy exists and that their motor vehicles are subject to inspection and search by school officials. An acknowledgment form, such as the sample attached to this policy, can then be utilized to document the notice given and the student's receipt of the policy.]***

***[Note: If a school district institutes a permit system and intends to charge students a fee for parking permits, the procedures in Minnesota Statutes section, Stat. § 123B.38 must be followed before the fees are implemented.]***

## VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

**Legal References:** U. S. Const., amend. IV  
Minn. Const., art. I, §10  
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School

Districts)

[Minn. Stat. § 123B.38 \(Hearing\)](#)

*New Jersey v. T.L.O.*, 469 U.S. 325, ~~105 S.Ct. 733, 83 L.Ed.2d 720~~ (1985)

**Cross References:**

MSBA/MASA Model Policy 417 (Chemical Use and Abuse)

MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)

MSBA/MASA Model Policy 501 (School Weapons Policy)

MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 534

Orig. 2017

Revised: \_\_\_\_\_

Rev. 2023

## 534 SCHOOL MEALS POLICY

***[Note: In 2021, the Minnesota legislature amended Minnesota Statutes, section 124D.111, ~~that now states to require~~ that Minnesota school districts that participate in the national school lunch program ~~must~~ adopt a school meals policy. In 2023, the Minnesota legislature amended the statute to create the free school meals program].***

***[Note: This MSBA/MASA model policy is drafted to be consistent for all grade levels. However, local school districts may vary the meal charge policy for elementary, middle, and high schools.]***

***[Note: School districts must follow appropriate debt collection practices when attempting to recover unpaid a la carte items or second meal charges.]***

### I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for a la carte items or second school meals as well as to maintain the financial integrity of the school nutrition program.

### II. PAYMENT OF MEALS

***[Note: Payment systems and procedures will likely vary from school district to school district. The school district should select one of the following options and delete the remaining options.]***

A. [OPTION 1: All a la carte items or second meal purchases are to be prepaid before meal service begins. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.).] A student who does not have sufficient funds will not be allowed to charge ~~meals or~~ a la carte items or a second meal until additional money is deposited in the student's account.]

[OPTION 2: Students have use of a meal account. When the balance reaches zero, a student may charge no more than \$[insert amount] or [insert number of meals] to this account]. When an account reaches this limit, a student shall not be allowed to charge ~~further second~~ meals or a la carte items until the negative account balance is paid. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.).]

[OPTION 3: Insert a school district-specific process for payment of a la carte items or second meals.]

If the school district participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate via the Community Eligibility Provision must participate in the free school meals program.

B. A school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.

C. Each school that participates in the free school meals program must:

(1) participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and

(2) provide to all students at no cost up to two federally reimbursable meals per school day, with a maximum of one free breakfast and one free lunch.

~~If the school district receives school lunch aid under Minnesota Statutes section 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.~~

~~C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.~~

~~D. A student who has been determined to be eligible for free and reduced-price lunch always must be served a reimbursable meal even if the student has an outstanding debt.~~

~~D. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.~~

~~E. When a student has a negative account balance, the student will not be allowed to charge a snack item.~~

~~E. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.~~

### **III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION**

A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.

B. Families will be notified of an outstanding negative balance once the negative balance reaches \$*[insert amount]* or *[insert number of meals]*. Families will be notified by *[insert the method used to notify families (e.g., automated calling system, email, letters sent home)]*.

- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing nonreimbursable meals; or affixing stickers, stamps, or pins.

#### **IV. UNPAID MEAL CHARGES**

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free or reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$*[insert amount]*, not paid prior to *[enter time period (e.g., end of the month, end of the semester, end of the school year)]*, will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes, section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

#### **V. COMMUNICATION OF POLICY**

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
  - 1. all households at or before the start of each school year;
  - 2. students and families who transfer into the school district, at the time of enrollment; and
  - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district's website, or the website of the organization where the meal is served, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district's school meals policy.

**Legal References:** Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 124D.111 (School Meals Policies; Lunch Aid; Food Service Accounting)  
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)  
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)  
7 C.F.R. § 220.8 (School Breakfast Program Regulations)  
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)  
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)  
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

**Cross References:** None

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 623

Orig. 1999

Revised: \_\_\_\_\_

Rev. 201922

## **623 MANDATORY SUMMER SCHOOL INSTRUCTION**

### **I. PURPOSE**

The purpose of this policy is to establish program parameters and student attendance guidelines and requirements for the school district relating to the provision of mandatory summer school educational services.

### **II. GENERAL STATEMENT OF POLICY**

Summer school educational services and instruction shall be directed toward the fulfillment of the goals and objectives of the educational program and graduation standards of the school district.

### **III. PROCEDURES**

A. The school district shall offer summer school instruction providing opportunities for:

***[Note: The following are for illustrative purposes. Summer school instructional offerings are a policy decision to be determined by the local school board.]***

- 1. Remedial instruction at the \_\_\_\_\_ level(s);**
- 2. Make-up and review courses at the \_\_\_\_\_ level(s);**
- 3. Special education instruction and services related to mandatory summer school instruction consistent with applicable state and federal authority for all qualified disabled children where appropriate to their educational needs;**
- 4. Reading intervention programs or instruction for students who are at risk of not learning to read before the end of second grade; and**
- 5. Other mandatory summer school programs as determined by the school district.**

B. All services of the summer school program will be free to residents of the school district whose need for a summer program has been identified by teachers or the school principal and who are required to attend pursuant to established school district criteria and the provisions of this policy.

C. The summer school curriculum will be established in line with the needs of students and in accordance with rules of the [Minnesota](#) Department of Education. Remedial, make-up, and review courses shall provide opportunities for students to qualify for promotion and/or credit in areas and subjects where previous work has not met promotion/credit standards. It shall further be designed to assist students who have not passed one or more basic requirements tests and who are in need of remediation services relating to the school district's graduation standards or who have been identified as at risk of not

learning to read before the end of second grade.

- D. Summer school provides the opportunity for students to improve basic skills, further their academic progress, and/or accelerate in designated academic areas. The intent of the school district is to ensure that courses taught during the summer session are of the same level of instructional breadth and difficulty as provided during the regular school year.

#### **IV. MANDATORY SUMMER SCHOOL INSTRUCTION**

***[Note: The Compulsory Instruction Law at ~~Minn. Stat. §Minnesota Statutes section 120A.22, subdivision Subd. 5,~~ specifically authorizes school districts to require children subject to compulsory instruction to attend summer school. Each school district that wishes to implement mandatory summer school instruction must establish the criteria and standards for determining which students will be required to receive such instruction. These criteria should be developed and determined by the school board in consultation with appropriate educational professionals. The final criteria and standards should be provided with specificity in this section. These criteria are within the discretion of the school board and may be tailored to a school district's particular needs and resources. They may be aimed at certain grade levels, academic areas and programs, or at students in need of remediation services relating to the school district's graduation standards and basic requirements testing.]***

***[Also, pursuant to ~~Minn. Stat. §Minnesota Statutes section 120B.12, as of the 2011-2012 school year,~~ school districts must identify, before the end of kindergarten, grade 1, and grade 2, students who are not reading at grade level before the end of the current school year. Such students must be screened for characteristics of dyslexia. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. School districts must also monitor the progress and provide reading instruction appropriate to the specific needs of English learners. School districts must use a locally adopted, developmentally appropriate, and culturally responsive assessment. School districts are required to provide reading intervention methods for such students, which may include requiring student attendance in summer school.]***

#### ***[Alternative]***

The school board will direct the administration to identify and develop specific criteria and standards for determining which students must receive summer school instruction. These will be provided to the school board for review and approval on no less than an annual basis. Following school board approval, the criteria and standards for mandatory summer school instruction will be included in this policy as Attachment A and incorporated herein by reference.

#### **V. TRANSPORTATION SERVICES**

- A. The school district shall make available transportation services for all students required to receive instruction in the school district's summer school program in accordance with ~~Minn. Stat. §Minnesota Statutes section 120A.22, subdivision Subd. 5(b).~~ The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.
- B. The school board shall retain sole discretion, control, and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation,

control and discipline of school children, and any other matter relating to the provision of transportation services.

## **VI. SCHOOL BOARD REVIEW**

The superintendent or designated representative shall report at least annually to the school board regarding the status and utilization of programs under this policy. All summer school programs will be subject to annual review and approval by the school board.

**Legal References:** Minn. Stat. § 120A.20 (Admission to Public School)  
Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)  
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09 (Boards of Independent School Districts)  
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)  
Minn. Stat. § 125A.50 (Alternative Delivery of Specialized Instructional Services)  
Minn. Rules ~~Chapter Part~~ 3501 (Graduation Standards)

**Cross References:** MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 605 (Alternative Programs)  
MSBA/MASA Model Policy 707 (Transportation of Public School Students)

2. **MINNESOTA LAW REQUIRES** that early in any relationship, real estate brokers or salespersons discuss with  
3. consumers what type of agency representation or relationship they desire.<sup>(1)</sup> The available options are listed below. This  
4. is **not** a contract. **This is an agency disclosure form only. If you desire representation you must enter into a**  
5. **written contract, according to state law** (a listing contract or a buyer/tenant representation contract). Until such time  
6. as you choose to enter into a written contract for representation, you will be treated as a customer and will not receive  
7. any representation from the broker or salesperson. The broker or salesperson will be acting as a Facilitator (see  
8. paragraph IV on page two (2)), unless the broker or salesperson is representing another party, as described below.

9. **ACKNOWLEDGMENT: I/We acknowledge that I/we have been presented with the below-described options.**  
10. **I/We understand that until I/we have signed a representation contract, I/we am/are not represented by the**  
11. **broker/salesperson. I/We understand that written consent is required for a dual agency relationship.**

12. **THIS IS A DISCLOSURE ONLY, NOT A CONTRACT FOR REPRESENTATION.**

13. \_\_\_\_\_  
(Signature) (Date) (Signature) (Date)

14. I. **Seller's/Landlord's Broker:** A broker who lists a property, or a salesperson who is licensed to the listing broker,  
15. represents the Seller/Landlord and acts on behalf of the Seller/Landlord. A Seller's/Landlord's broker owes to  
16. the Seller/Landlord the fiduciary duties described on page two (2).<sup>(2)</sup> The broker must also disclose to the Buyer  
17. material facts as defined in MN Statute 82.68, Subd. 3, of which the broker is aware that could adversely and  
18. significantly affect the Buyer's use or enjoyment of the property. (MN Statute 82.68, Subd. 3 does not apply to  
19. rental/lease transactions.) If a broker or salesperson working with a Buyer/Tenant as a customer is representing the  
20. Seller/Landlord, he or she must act in the Seller's/Landlord's best interest and must tell the Seller/Landlord any  
21. information disclosed to him or her, except confidential information acquired in a facilitator relationship (see paragraph  
22. IV on page two (2)). In that case, the Buyer/Tenant will not be represented and will not receive advice and counsel  
23. from the broker or salesperson.

24. II. **Buyer's/Tenant's Broker:** A Buyer/Tenant may enter into an agreement for the broker or salesperson to represent  
25. and act on behalf of the Buyer/Tenant. The broker may represent the Buyer/Tenant only, and not the Seller/Landlord,  
26. even if he or she is being paid in whole or in part by the Seller/Landlord. A Buyer's/Tenant's broker owes to the  
27. Buyer/Tenant the fiduciary duties described on page two (2).<sup>(2)</sup> The broker must disclose to the Buyer material facts  
28. as defined in MN Statute 82.68, Subd. 3, of which the broker is aware that could adversely and significantly affect  
29. the Buyer's use or enjoyment of the property. (MN Statute 82.68, Subd. 3 does not apply to rental/lease transactions.)  
30. If a broker or salesperson working with a Seller/Landlord as a customer is representing the Buyer/Tenant, he or  
31. she must act in the Buyer's/Tenant's best interest and must tell the Buyer/Tenant any information disclosed to him  
32. or her, except confidential information acquired in a facilitator relationship (see paragraph IV on page two (2)). In  
33. that case, the Seller/Landlord will not be represented and will not receive advice and counsel from the broker or  
34. salesperson.

35. III. **Dual Agency - Broker Representing both Seller/Landlord and Buyer/Tenant:** Dual agency occurs when one  
36. broker or salesperson represents both parties to a transaction, or when two salespersons licensed to the same  
37. broker each represent a party to the transaction. Dual agency requires the informed consent of all parties, and  
38. means that the broker and salesperson owe the same duties to the Seller/Landlord and the Buyer/Tenant. This  
39. role limits the level of representation the broker and salesperson can provide, and prohibits them from acting  
40. exclusively for either party. In a dual agency, confidential information about price, terms and motivation for pursuing  
41. a transaction will be kept confidential unless one party instructs the broker or salesperson in writing to disclose  
42. specific information about him or her. Other information will be shared. Dual agents may not advocate for one party  
43. to the detriment of the other.<sup>(3)</sup>

44. Within the limitations described above, dual agents owe to both Seller/Landlord and Buyer/Tenant the fiduciary  
45. duties described below.<sup>(2)</sup> Dual agents must disclose to Buyers material facts as defined in MN Statute 82.68, Subd.  
46. 3, of which the broker is aware that could adversely and significantly affect the Buyer's use or enjoyment of the  
47. property. (MN Statute 82.68, Subd. 3 does not apply to rental/lease transactions.)



## AGENCY RELATIONSHIPS IN REAL ESTATE TRANSACTIONS

48. Page 2

49. IV. **Facilitator:** A broker or salesperson who performs services for a Buyer/Tenant, a Seller/Landlord or both but  
50. does not represent either in a fiduciary capacity as a Buyer's/Tenant's Broker, Seller's/Landlord's Broker or Dual  
51. Agent. **THE FACILITATOR BROKER OR SALESPERSON DOES NOT OWE ANY PARTY ANY OF THE FIDUCIARY**  
52. **DUTIES LISTED BELOW, EXCEPT CONFIDENTIALITY, UNLESS THOSE DUTIES ARE INCLUDED IN A**  
53. **WRITTEN FACILITATOR SERVICES AGREEMENT.** The facilitator broker or salesperson owes the duty of  
54. confidentiality to the party but owes no other duty to the party except those duties required by law or contained in  
55. a written facilitator services agreement, if any. In the event a facilitator broker or salesperson working with a Buyer/  
56. Tenant shows a property listed by the facilitator broker or salesperson, then the facilitator broker or salesperson  
57. must act as a Seller's/Landlord's Broker (see paragraph I on page one (1)). In the event a facilitator broker or  
58. salesperson, working with a Seller/Landlord, accepts a showing of the property by a Buyer/Tenant being represented  
59. by the facilitator broker or salesperson, then the facilitator broker or salesperson must act as a Buyer's/Tenant's  
60. Broker (see paragraph II on page one (1)).

---

61. (1) This disclosure is required by law in any transaction involving property occupied or intended to be occupied by  
62. one to four families as their residence.

63. (2) The fiduciary duties mentioned above are listed below and have the following meanings:

64. Loyalty - broker/salesperson will act only in client(s)' best interest.

65. Obedience - broker/salesperson will carry out all client(s)' lawful instructions.

66. Disclosure - broker/salesperson will disclose to client(s) all material facts of which broker/salesperson has knowledge  
67. which might reasonably affect the client(s)' use and enjoyment of the property.

68. Confidentiality - broker/salesperson will keep client(s)' confidences unless required by law to disclose specific  
69. information (such as disclosure of material facts to Buyers).

70. Reasonable Care - broker/salesperson will use reasonable care in performing duties as an agent.

71. Accounting - broker/salesperson will account to client(s) for all client(s)' money and property received as agent.

72. (3) If Seller(s)/Landlord(s) elect(s) not to agree to a dual agency relationship, Seller(s)/Landlord(s) may give up the  
73. opportunity to sell/lease the property to Buyer(s)/Tenant(s) represented by the broker/salesperson. If Buyer(s)/  
74. Tenant(s) elect(s) not to agree to a dual agency relationship, Buyer(s)/Tenant(s) may give up the opportunity to  
75. purchase/lease properties listed by the broker.

---

76. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender  
77. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be  
78. obtained by contacting the local law enforcement offices in the community where the property is located,  
79. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections Web site at  
80. [www.corr.state.mn.us](http://www.corr.state.mn.us).

MN:AGCYDISC-2 (8/19)





**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

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1. Date February 26th, 2024

2. Page 1 of \_\_\_\_\_ pages

3. **DEFINITIONS:** This Contract involves the property located at xxx North Lot South Street,

4. City of Henderson,

5. County of Sibley, State of Minnesota, Zip Code 56044,

6. legally described as \_\_\_\_\_ (“Property”).

7. Seller is Independent School District 2397 (“Seller”).  
(e.g., individual(s), estate, trust, corporation, etc.)

8. Broker is True Real Estate (“Broker”).  
(Real Estate Company Name)

9. This Contract starts on March 18<sup>th</sup> 4th 2024, and ends at 11:59 p.m. on

10. March 4th 2025. This Contract terminates upon successful closing of the Property(ies) specified

11. in this Contract or expiration or cancellation of this Contract, whichever occurs first.

12. This Contract may only be canceled by written mutual agreement of the parties.

13. **PRICE:** Seller offers the Property for sale for the price of \$ ~~75,000.00~~ 80,000, upon the following

14. terms: Cash, Conventional.

15. **LISTING:** Seller gives Broker the exclusive right to sell the Property. In exchange, Broker agrees to list and market  
16. the Property for sale. Broker may place a “For Sale” sign and a lock box with keys on the Property, unless prohibited by  
17. governing authority. Seller understands this Contract DOES NOT give Broker authority to rent or manage the Property.  
18. Seller understands Broker may be a member of a Multiple Listing Service (“MLS”), and if Broker is a member of the  
19. MLS, and where available, Broker may give information to the MLS concerning the Property. Broker may place  
20. information on the Internet concerning the Property, including sold information (except as limited in the following MLS  
21. Data Feed Options section). Upon final acceptance of a purchase agreement, Seller allows Broker to withdraw the  
22. Property from the market. If Broker sells the Property, Broker may notify the MLS and member REALTORS® of the  
23. price and terms of the sale. Seller acknowledges that neither Broker, the MLS, the Minnesota Association of  
24. REALTORS®, nor any other broker is insuring Seller or occupant against theft, loss, or vandalism.

25. **MLS DATA FEED OPTIONS:**

26. **EXPLANATIONS AND DEFINITIONS:**

27. **“IDX site”** means a web site operated by a broker participating in the MLS on which the broker can advertise the  
28. listings of other brokers in MLS, subject to certain MLS rules. The consumer visiting an IDX site is not required to  
29. register on the site or to have a brokerage relationship with the broker displaying listings on the site.

30. **“Virtual office web site” (“VOW”)** means a web site operated by a broker participating in the MLS that delivers  
31. brokerage services to consumers over the world wide web. Visitors to a VOW are required to register on the site (with  
32. their name and a real e-mail address) and enter a brokerage relationship with the broker operating the VOW. The  
33. broker operating the VOW can then show the visiting customer/client nearly all of the information available to the  
34. broker in MLS. The seller(s) of a listing has the right to opt out of certain kinds of data display under the MLS’s VOW  
35. policy. The MLS imposes various other rules and restrictions on VOWs.

36. For each of the following options, the MLS system automatically defaults to “Yes.” Seller’s instructions pertaining to  
37. the Internet display of the MLS input data for the Property are as follows:



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

39. Property located at xxx North Lot South Street Henderson 56044

40. **Option 1. Listing display on the Internet.** If Seller selects "No," this listing will not be included in MLS data feeds  
 41. to Internet web sites that display property listing data, whether intended for advertising the Property or  
 42. providing online brokerage services (e.g., VOWs). Brokers participating in MLS can still disclose the listing  
 43. to customers/clients via other means, including e-mail, fax, mail, hand delivery, and orally.  
 44. Shall the Property listing be displayed on the Internet, including sold information?  Yes  No  
 45. Seller understands and acknowledges that if Seller has selected "No" for Option 1, consumers who  
 46. conduct searches for listings on the Internet will not see information about the Property in response to  
 47. their searches.

48. **If "No" was selected at Option 1, skip Options 2-4. If "Yes" was selected for Option 1, continue to Option 2.**

49. **Option 2. Listing address (house and unit numbers and street name) display on the Internet.** If Seller selects  
 50. "No," the address of the Property will be hidden on web sites receiving data feeds from MLS that result  
 51. in Internet listing display, whether intended for advertising the Property or providing online brokerage  
 52. services (e.g., VOWs). Brokers participating in MLS can still disclose the address to customers/clients  
 53. via other means, including e-mail, fax, mail, hand delivery, and orally.  
 54. Shall the listing address (house and unit numbers and street name) be displayed  
 55. on the Internet?  Yes  No

56. **Option 3. An automated valuation of the Property listing or a link to an automated valuation of it may be**  
 57. **displayed adjacent to the listing.** Some VOWs or IDX sites may provide an automated valuation model  
 58. ("AVM") function/service. An AVM uses statistical calculations to estimate the value of a property based  
 59. upon data from public records, MLS, and other sources, and incorporating certain assumptions. The  
 60. accuracy of AVMs has sometimes been criticized because they do not take into consideration all relevant  
 61. factors in valuing a property. Seller, by selecting "No," may prohibit display of an automated valuation of  
 62. his or her listing adjacent to the listing.  
 63. Shall an automatic valuation of the Property listing or a link to an automated  
 64. valuation be displayed adjacent to the listing?  Yes  No

65. **Option 4. Comments or reviews of the Property by persons other than the displaying broker may be displayed**  
 66. **with or attached as a link to the listing data of the Property.** Some VOWs or IDX sites may provide  
 67. functionality that permits the customers/clients using the VOW or IDX site to enter comments or reviews  
 68. with the listing or by hyperlink to such comments or reviews. Note that the broker displaying the listing  
 69. on his or her VOW or IDX site may add commentary representing his or her professional judgment regarding  
 70. the listing's value, etc.  
 71. Shall comments or reviews of the Property by persons other than the displaying  
 72. broker be displayed with or attached as a link to the listing data of the Property?  Yes  No

73. **LISTED FOR LEASE:** The Property  IS  IS NOT currently listed for lease. If IS, the listing broker is  
 74. \_\_\_\_\_ . If IS NOT, Seller  MAY  MAY NOT list the Property for lease during the  
 75. terms of this Contract with another broker.  
------(Check one.)-----

76. Nothing in this Contract shall prohibit Broker and Seller from entering into a listing agreement for the lease of this  
 77. Property upon terms acceptable to both parties.



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

79. Property located at xxx North Lot South Street Henderson 56044

80. **SELLER'S OBLIGATION:** Seller shall notify Broker of relevant information important to the sale of the Property.  
81. Seller shall cooperate with Broker in selling the Property. Seller shall promptly inform Broker about all inquiries Seller  
82. receives about the Property. Seller agrees to provide and pay for any inspections and reports required by any  
83. governmental authority. Seller agrees to provide unit owners' association documents, if required. Seller shall remain  
84. responsible for security, maintenance, utilities, and insurance during the term of this Contract, and for safekeeping,  
85. securing and/or concealing any valuable personal property. Seller shall surrender any abstract of title and a copy of any  
86. owner's title insurance policy for this Property, if in Seller's possession or control, to buyer or buyer's designated title  
87. service provider. Seller shall take all actions necessary to convey marketable title by the date of closing as agreed to in  
88. a purchase agreement. Seller shall sign all documents necessary to transfer to buyer marketable title to the Property.  
89. Seller has the full legal right to sell the Property.

90. Access to the Property: To facilitate the showing and sale of the Property, Seller authorizes Broker to:

- 91. 1. access the Property;
- 92. 2. authorize other brokers and their salespersons, inspectors, appraisers, contractors, and other industry
- 93. professionals to access the Property at reasonable times and upon reasonable notice; and
- 94. 3. duplicate keys to facilitate convenient and efficient showings of the Property.

95. Authorizing access means giving Broker permission to allow the above-referenced persons to enter the Property, with  
96. or without a licensed salesperson present, disclosing to the other person any security codes necessary to enter the  
97. Property, and lending a key to the other person to enter the Property, directly or through a lockbox. Seller agrees to  
98. commit no act which might tend to obstruct Broker's performance here. If the Property is occupied by someone other  
99. than Seller, Seller shall comply with Minnesota law and any applicable lease provisions of an existing lease and provide  
100. tenant with proper notice in advance of any Property showing. Seller understands the prospective buyers and others  
101. authorized to access the Property may record the Property by photograph, video, or other medium while accessing  
102. the Property.

103. **RECORDING ON THE PROPERTY:** Seller understands that MN Statute 626A.02 specifically prohibits the interception  
104. of oral communications without the consent of at least one of the two parties to the communication. Seller should seek  
105. appropriate legal advice regarding compliance with this statute if Seller intends to utilize technology that may intercept  
106. oral communications between persons other than Seller.

107. **SELLER CONTENT LICENSE:** In the event Seller provides content, including, but not limited to, any photos or videos  
108. of the Property ("Seller Content") to Broker, Seller grants to Broker a nonexclusive, perpetual, world-wide, transferable,  
109. royalty free license to sub-license (including through multiple tiers), reproduce, distribute, display, perform, and create  
110. derivative works of the Seller Content. Seller represents and warrants that Seller has authority to provide Seller Content  
111. and Seller Content does not violate any restrictions regarding use including any third-party intellectual property rights  
112. or laws. Seller agrees to execute any further documents that are necessary to effect this license.

113. **NOTICE: THE COMPENSATION FOR THE SALE, LEASE, RENTAL, OR MANAGEMENT OF REAL PROPERTY**  
114. **SHALL BE DETERMINED BETWEEN EACH INDIVIDUAL BROKER AND THE BROKER'S CLIENT.**

115. **BROKER'S COMPENSATION:**

116. Seller agrees to pay Broker a retainer fee of \$ 0.00 at the commencement of this  
117. Contract, which fee should be kept by Broker whether or not Seller sells the Property. The retainer fee will apply  
118. toward satisfaction of any obligation to compensate Broker.

119. Seller shall pay Broker, as Broker's compensation, 6 percent (%) of the selling price or  
120. \$ 0.00, whichever is greater, if Seller sells or agrees to sell the Property during  
121. the term of this Contract.

122. Other: \_\_\_\_\_

123. \_\_\_\_\_



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

125. Property located at xxx North Lot South Street Henderson 56044

126. In addition, if before this Contract expires Broker presents a buyer who is willing and able to buy the Property at the  
127. price and terms required in this Contract, but Seller refuses to sell, Seller shall still pay Broker the same compensation.  
128. Seller agrees to pay Broker's compensation whether Broker, Seller, or anyone sells the Property. Seller hereby permits  
129. Broker to share part of Broker's compensation with other real estate brokers, including brokers representing only the  
130. buyer. Seller agrees to pay Broker's compensation in full upon the happening of any of the following events:

- 131. 1. the closing of the sale;
- 132. 2. Seller's refusal to close the sale; or
- 133. 3. Seller's refusal to sell at the price and terms specified above.

134. If, within 180 days (*not to exceed six (6) months*) after the expiration of this Contract, Seller sells or agrees to sell  
135. the Property to anyone who:

- 136. 1. during this Contract made inquiry of Seller about the Property and Seller did not tell Broker about the inquiry;
- 137. or
- 138. 2. during this Contract made an affirmative showing of interest in the Property by responding to an advertisement,
- 139. or by contacting Broker or the licensee involved, or was physically shown the Property by Broker and whose
- 140. name and address is on a written list Broker gives to Seller within 72 hours after the expiration of this Contract;
- 141. then Seller shall still pay Broker the compensation noted here, even if Seller sells the Property without Broker's
- 142. assistance. Seller understands that Seller does not have to pay Broker's compensation if Seller signs another valid
- 143. listing contract or facilitator services agreement for this Property after the expiration or cancellation of this Contract,
- 144. under which Seller is obligated to compensate another licensed real estate broker.

145. To secure the payment of Broker's compensation, Seller hereby assigns to Broker the gross proceeds from the sale  
146. of the Property in an amount equal to the compensation due to Broker under this Contract.

147. **COMPENSATION DISCLOSURE:** Broker  **SHALL**  **SHALL NOT** offer compensation to cooperating brokers.  
-----*(Check one.)*-----

148. If **SHALL**, the compensation to cooperating brokers shall be as follows:

- 149.  2.7 % of the gross sales price or \$ \_\_\_\_\_, whichever is greater, to cooperating  
150. brokers representing buyer.
- 151.  1 % of the gross sales price or \$ \_\_\_\_\_, whichever is greater, to cooperating  
152. brokers assisting buyer.
- 153.  Other:  
154. **True Real Estate charges a \$425.00 Broker Administration Fee at all successful closings.**

**155. CLOSING SERVICES:**

156. **NOTICE:** THE REAL ESTATE BROKER, LICENSEE REPRESENTING SELLER, OR REAL ESTATE  
157. CLOSING AGENT HAS NOT EXPRESSED AND, UNDER APPLICABLE STATE LAW, MAY NOT EXPRESS  
158. OPINIONS REGARDING THE LEGAL EFFECT OF THE CLOSING DOCUMENTS OR OF THE CLOSING  
159. ITSELF.

160. After a purchase agreement for the Property is signed, arrangements must be made to close the transaction. Seller  
161. understands that no one can require Seller to use a particular person in connection with a real estate closing and that  
162. Seller may arrange for a qualified closing agent or Seller's attorney to conduct the closing.

163. Seller's choice for closing services: *(Check one.)*

- 164.  Seller directs Broker to arrange for a qualified closing agent to conduct the closing.
- 165.  Seller shall arrange for a qualified closing agent or Seller's attorney to conduct the closing.

166. \_\_\_\_\_  
(Seller's Initials) (Seller's Initials)



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

168. Property located at xxx North Lot South Street Henderson 56044

169. **ADDITIONAL COSTS:** Seller acknowledges that Seller may be required to pay certain closing costs, which may  
170. effectively reduce the proceeds from the sale.

171. Seller understands that mortgage financing services are usually paid for by buyer; however, certain insured government  
172. loans may require Seller to pay a portion of the fees for the mortgage loan. Seller understands that Seller shall not  
173. be required to pay the financing fees on any mortgage without giving Seller's written consent.

174. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"):** Section 1445 of the Internal Revenue Code  
175. provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must  
176. withhold tax from the transferor ("Seller") if the transferor ("Seller") is a foreign person, provided there are no applicable  
177. exceptions from FIRPTA withholding.

178. Seller represents and warrants that Seller  IS  IS NOT a foreign person (i.e., a non-resident alien individual,  
-----*(Check one.)*-----  
179. foreign corporation, foreign partnership, foreign trust, or foreign estate) for purposes of income taxation.

180. Due to the complexity and potential risks of failing to comply with FIRPTA, Seller should **seek appropriate legal and**  
181. **tax advice regarding FIRPTA compliance, as Broker will be unable to confirm whether Seller is a foreign person**  
182. **or whether the withholding requirements of FIRPTA apply.**

183. **WARRANTY:** There are warranty programs available for some properties which warrant the performance of certain  
184. components of a property, which warranty programs Seller may wish to investigate prior to the sale of the Property.

185. **AGENCY REPRESENTATION:** If a buyer represented by Broker wishes to buy the Seller's Property, a dual  
186. agency will be created. This means that Broker will represent both the Seller and the buyer, and owe the same  
187. duties to the buyer that Broker owes to the Seller. This conflict of interest will prohibit Broker from advocating exclusively  
188. on the Seller's behalf. Dual agency will limit the level of representation Broker can provide. If a dual agency should arise,  
189. the Seller will need to agree that confidential information about price, terms, and motivation will still be kept  
190. confidential unless the Seller instructs Broker in writing to disclose specific information about the Seller. All other  
191. information will be shared. Broker cannot act as a dual agent unless both the Seller and the buyer agree to it. By  
192. agreeing to a possible dual agency, the Seller will be giving up the right to exclusive representation in an in-house  
193. transaction. However, if the Seller should decide not to agree to a possible dual agency, and the Seller wants Broker  
194. to represent the Seller, the Seller may give up the opportunity to sell the Property to buyers represented by Broker.

195. Seller's Instructions to Broker:

196. Having read and understood this information about dual agency, Seller now instructs Broker as follows:

197.  Seller will agree to a dual agency representation and will consider offers made by buyers represented by  
198. Broker.

199.  Seller will not agree to a dual agency representation and will not consider offers made by buyers represented  
200. by Broker.

201. Real Estate Company Name: True Real Estate

202.  Seller: \_\_\_\_\_

203. By:  02/26/24 Seller: \_\_\_\_\_  
(Licensee)

204. Date: \_\_\_\_\_



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

205. Page 6

206. Property located at xxx North Lot South Street Henderson 56044

207. **OTHER POTENTIAL SELLERS:** Seller understands that Broker may list other properties during the term of this  
208. Contract. Seller consents to Broker representing or assisting such other potential sellers before, during, and after the  
209. expiration of this Contract.

210. **PREVIOUS AGENCY RELATIONSHIPS:** Broker, or licensee representing Seller, may have had a previous agency  
211. relationship with a potential buyer of Seller's Property. Seller acknowledges that Seller's Broker, or licensee representing  
212. Seller, is legally required to keep information regarding the ultimate price and terms the buyer would accept and the  
213. motivation for buying confidential, if known.

214. **TERMINATION OF FIDUCIARY DUTIES:** Broker's fiduciary duties, except the duty of confidentiality, terminate upon  
215. the successful closing of the Property(ies) specified in this Contract or expiration or cancellation of this Contract,  
216. whichever occurs first.

217. **INDEMNIFICATION:** Broker will rely on the accuracy of the information Seller provides to Broker. Seller agrees  
218. to indemnify and hold harmless Broker from and against any and all claims, liability, damage, or loss arising from any  
219. misrepresentation, misstatement, omission of fact, or breach of a promise by Seller. Seller agrees to indemnify and hold  
220. harmless Broker from any and all claims or liability related to damage or loss to the Property or its contents, or any  
221. injury to persons in connection with the marketing of the Property. Indemnification by Seller shall not apply if the  
222. damage, loss, or injury is the result of the gross negligence or willful misconduct of the Broker.

223. **FAIR HOUSING NOTICE:** Seller understands that Seller shall not refuse to sell or discriminate in the terms, conditions,  
224. or privileges of sale, to any person due to his/her race, color, creed, religion, national origin, sex, marital status, status  
225. with regard to public assistance, handicap (whether physical or mental), sexual orientation, or family status. Seller  
226. understands further that local ordinances may include other protected classes.

227. **ADDITIONAL NOTICES AND TERMS:** As of this date Seller has not received notices from any municipality,  
228. government agency, or unit owners' association about the Property that Seller has not informed Broker about in writing.  
229. Seller agrees to promptly inform Broker, in writing, of any notices of such type that Seller receives during the term of  
230. this Contract.

231. This shall serve as Seller's written notice granting Broker permission to obtain mortgage information (e.g., mortgage  
232. balance, interest rate, payoff, and/or assumption figures) regarding any existing financing on the Property. A copy of  
233. this document shall be as valid as the original.

234. **ENTIRE AGREEMENT:** This Contract and all addenda and amendments signed by the parties shall constitute the  
235. entire agreement between Seller and Broker. Any other written or oral communication between Seller and Broker,  
236. including, but not limited to, e-mails, text messages, or other electronic communications are not part of this Contract.  
237. This Contract can be modified or canceled only in writing signed by Seller and Broker or by operation of law. All  
238. monetary sums are deemed to be United States currency for purposes of this Contract.

239. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to this  
240. transaction constitute valid, binding signatures.

241. **CONSENT FOR COMMUNICATION:** Seller authorizes Broker and its representatives to contact Seller by mail, phone,  
242. fax, e-mail, text message or other means of communication during the term of this Contract and anytime thereafter.

MN:LC:ERS-6 (8/20)



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

243. Page 7

244. Property located at xxx North Lot South Street Henderson 56044

245. **OTHER:**

246.

247.

248. **BROKER**

**SELLER**

249. **ACCEPTED BY:** True Real Estate  
(Real Estate Company Name)

**ACCEPTED BY:** \_\_\_\_\_  
(Seller's Signature)

250. **By:** \_\_\_\_\_  
(Licensee's Signature)

ISD 2397, Brigid Tuck, School Board Chair  
(Seller's Printed Name)

251. Cara Bishop  
(Licensee's Printed Name)

\_\_\_\_\_  
(Date)

252. \_\_\_\_\_  
(Date)

M  
(Marital Status)

253. 405 Main Street  
(Address)

30535 261st Avenue  
(Address)

254. Henderson MN 56044  
(City/State/Zip)

Le Sueur, MN 56058  
(City/State/Zip)

255. 612-756-3539  
(Phone)

952-686-3194  
(Phone)

256. cara@truerealestateMN.com  
(E-Mail Address)

btuck@isd2397.org  
(E-Mail Address)

257.

**SELLER**

258.

**ACCEPTED BY:** \_\_\_\_\_  
(Seller's Signature)

259.

ISD 2397, Kelsey Schwartz, School Board Clerk  
(Seller's Printed Name)

260.

\_\_\_\_\_  
(Date)

261.

M  
(Marital Status)

262.

26242 295th Avenue  
(Address)

263.

Le Sueur, MN 56058  
(City/State/Zip)

264.

507-475-0739  
(Phone)

265.

kschwartz@isd2397.org  
(E-Mail Address)

266.

**THIS IS A LEGALLY BINDING CONTRACT BETWEEN SELLER AND BROKER.  
IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**

267.



# WIRE FRAUD ALERT



Internet fraud — the use of Internet services or software with Internet access to defraud victims — is on the rise in real estate transactions.

**THESE SOPHISTICATED CRIMINALS COULD:**

- **HACK INTO YOUR E-MAIL ACCOUNT** or the e-mail of others involved in your real estate transaction and may direct you to wire money to the hacker’s account.
- **SEND FRAUDULENT E-MAILS** that appear to be from your real estate licensee, lender, or closing agent.
- **CALL YOU** claiming they have revised wiring instructions.

## **Buyers/Tenants and Sellers/Owners are advised to:**

- (1) Never wire funds without confirming the wiring instructions directly with the intended recipient.
- (2) Verify that the contact information for the wire transfer recipient is legitimate by calling a known phone number for the broker or closing agent. Do not rely on the information given to you in an e-mail communication.
- (3) Never send personal information through unsecured/unencrypted e-mail.

## **If you suspect wire fraud in your transaction:**

- (1) Immediately notify your bank, closing agent, and real estate licensee.
- (2) File a complaint online at the Internet Crime Complaint Center (IC3) at <http://www.ic3.gov>.

The undersigned acknowledge receipt of this wire fraud alert and understand the importance of taking proactive measures to avoid being a victim of wire fraud in a real estate transaction.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

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DISCLOSURE STATEMENT:
VACANT LAND

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- 1. Date
2. Page 1 of pages: RECORDS AND
3. REPORTS, IF ANY, ARE ATTACHED AND MADE
4. A PART OF THIS DISCLOSURE

5. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

6. NOTICE: This Disclosure Statement satisfies the disclosure requirements of MN Statutes 513.52 through 513.60.
7. Under Minnesota law, Sellers of residential property, with limited exceptions listed on page nine (9), are obligated to
8. disclose to prospective Buyers all material facts of which Seller is aware that could adversely and significantly affect
9. an ordinary buyer's use or enjoyment of the property or any intended use of the property of which Seller is aware.
10. MN Statute 513.58 requires Seller to notify Buyer in writing as soon as reasonably possible, but in any event before
11. closing, if Seller learns that Seller's disclosure was inaccurate. Seller is obligated to continue to notify Buyer, in writing,
12. of any facts disclosed herein (new or changed) of which Seller is aware that could adversely and significantly affect the
13. Buyer's use or enjoyment of the property or any intended use of the property that occur up to the time of closing.
14. Seller has disclosure alternatives allowed by MN Statutes. See Disclosure Statement: Seller's Disclosure Alternatives
15. form for further information regarding disclosure alternatives. This disclosure is not a warranty or a guarantee of any
16. kind by Seller or licensee(s) representing or assisting any party in the transaction.

17. For purposes of the seller disclosure requirements of MN Statutes 513.52 through 513.60:
18. "Residential real property" or "residential real estate" means property occupied as, or intended to be occupied as, a
19. single-family residence, including a unit in a common interest community as defined in MN Statute 515B.1-103, clause
20. (10), regardless of whether the unit is in a common interest community not subject to Chapter 515B.

21. The seller disclosure requirements of MN Statutes 513.52 through 513.60 apply to the transfer of any interest in
22. residential real estate, whether by sale, exchange, deed, contract for deed, lease with an option to purchase, or any
23. other option.

24. INSTRUCTIONS TO BUYER: Buyers are encouraged to thoroughly inspect the Property personally or have it inspected
25. by a third party, and to inquire about any specific areas of concern. NOTE: If Seller answers "No" to any of the
26. questions listed below, it does not necessarily mean that it does not exist on the Property, did not occur, or does not
27. apply. "No" may mean that Seller is unaware.

28. INSTRUCTIONS TO SELLER: (1) Complete this form yourself. (2) Consult prior disclosure statement(s) and/or
29. inspection report(s) when completing this form. (3) Describe conditions affecting the Property to the best of your
30. knowledge. (4) Attach additional pages with your signature if additional space is required. (5) Answer all questions.
31. (6) If any items do not apply, write "NA" (not applicable).

32. Property location or identification (Address/Section/Township/Range)

33. PID #, Legal Description

34. City or Township of, County of

35. State of Minnesota, Zip Code ("Property").

36. A. GENERAL INFORMATION: The following questions are to be answered to the best of Seller's knowledge.

37. (1) What date did you acquire the land?

38. (2) Type of title evidence: Abstract Registered (Torrens) Unknown

39. Location of Abstract:

40. Is there an existing Owner's Title Insurance Policy? Yes No

41. (3) Are you in possession of prior vacant land disclosure statement(s)? Yes No

42. (If "Yes," please attach if in your possession.) Yes No





DISCLOSURE STATEMENT:  
VACANT LAND

43. Page 2

44. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

45. Property located at \_\_\_\_\_
46. (4) Are there any current or past Phase I, Phase II, or Phase III Environmental Site  
47. Assessment(s)? (If "Yes," please attach if in your possession.)  Yes  No
48. (5) Access (where/type): \_\_\_\_\_  
49. Is access (legal and physical) other than by direct frontage on a public road?  Yes  No
50. (6) Has the Property been surveyed?  Yes  No  
51. Year surveyed: \_\_\_\_\_  
52. What company/person performed the survey? \_\_\_\_\_  
53. Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_
54. (7) Is this platted land?  Yes  No  
55. If "Yes,"  
56. has the plat been recorded?  Yes  No  
57. do you have a certificate of survey in your possession?  Yes  No  
58. If "Yes," who completed the survey? \_\_\_\_\_ When? \_\_\_\_\_
59. (8) Are there any property markers on the Property?  Yes  No  
60. If "Yes," give details: \_\_\_\_\_  
61. \_\_\_\_\_
62. (9) Is the Property located on a public or private road?  Public  Private  Public: no maintenance  
63. (10) Are there any private or non-dedicated roadways that you are responsible for?  Yes  No
64. (11) Are there any rivers, lakes, ponds, creeks, streams, or springs running  
65. through the Property or along a boundary line?  Yes  No
66. (12) **Flood Insurance:** All properties in the State of Minnesota have been assigned a flood zone designation.  
67. Some flood zones may require flood insurance.  
68. (a) Do you know which zone the Property is located in?  Yes  No  
69. If "Yes," which zone? \_\_\_\_\_  
70. (b) Have you ever had a flood insurance policy?  Yes  No  
71. If "Yes," is the policy in force?  Yes  No  
72. If "Yes," what is the annual premium? \$ \_\_\_\_\_  
73. If "Yes," who is the insurance carrier? \_\_\_\_\_
74. (c) Have you ever had a claim with a flood insurance carrier or FEMA?  Yes  No  
75. If "Yes," please explain: \_\_\_\_\_  
76. \_\_\_\_\_
77. **NOTE:** Whether or not Seller currently carries flood insurance, it may be required in the future. Flood  
78. insurance premiums are increasing, and in some cases will rise by a substantial amount over the premiums  
79. previously charged for flood insurance for the Property. As a result, Buyer should not rely on the premiums  
80. paid for flood insurance on this Property previously as an indication of the premiums that will apply after  
81. Buyer completes their purchase.



**DISCLOSURE STATEMENT:  
VACANT LAND**

82. Page 3

83. **THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.**

84. Property located at \_\_\_\_\_

85. (13) Is the Property located in a drainage district, County or Judicial Drainage System?  Yes  No

86. (14) Is the Property drain tiled?  Yes  No

87. (15) Is there a private drainage system on the Property?  Yes  No

88. (16) Is the Property located within a government designated disaster evacuation zone  
89. (e.g., nuclear facility, hazardous chemical facility, hazardous waste facility)?  Yes  No

90. (17) Are there encroachments?  Yes  No

91. (18) Please provide clarification or further explanation for all applicable "Yes" responses in Section A:

92. \_\_\_\_\_

93. \_\_\_\_\_

94. **B. GENERAL CONDITION:** The following questions are to be answered to the best of Seller's knowledge.

95. (1) Are there any structures, improvements, or emblements (e.g., crops) included  
96. in the sale?  Yes  No

97. If "Yes," list all items: \_\_\_\_\_

98. \_\_\_\_\_

99. (2) Are there any abandoned or junk motor vehicles, equipment of any kind, or debris  
100. included in the sale?  Yes  No

101. If "Yes," list all items: \_\_\_\_\_

102. \_\_\_\_\_

103. (3) Are there any drainage issues, flooding, or conditions conducive to flooding?  Yes  No

104. (4) Has there been any damage by wind, fire, flood, hail, or other cause(s)?  Yes  No

105. If "Yes," give details of what happened and when: \_\_\_\_\_

106. \_\_\_\_\_

107. (5) Were there any previous structures on the Property?  Yes  No

108. (6) Are there any settling, erosion, or soil movement problems on or affecting  
109. the Property?  Yes  No

110. (7) Are there any gravel pits, caves, sink holes, or mineshafts on or affecting  
111. the Property?  Yes  No

112. (8) For any questions in Section B answered "Yes," please explain: \_\_\_\_\_

113. \_\_\_\_\_

114. \_\_\_\_\_

115. **C. USE RESTRICTIONS:** The following questions are to be answered to the best of Seller's knowledge.

116. (1) Do any of the following types of covenants, conditions, reservations of rights or use, or restrictions affect  
117. the use or future resale of the Property?

118. (a) Are there easements, other than utility or drainage easements?  Yes  No

119. (b) Are there any public or private use paths or roadway rights of way/  
120. easement(s)?  Yes  No

121. (c) Are there any ongoing financial maintenance or other obligations related to  
122. the Property that the buyer will be responsible for?  Yes  No



DISCLOSURE STATEMENT:  
VACANT LAND

124. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

125. Property located at \_\_\_\_\_
126. (d) Are there any communication, power, wind, pipeline (utility or drainage),  
127. or other utility rights of way/easement(s)?  Yes  No
128. (e) Are there any railroad or other transportation rights of way/easement(s)?  Yes  No
129. (f) Is there subdivision or other recorded covenants, conditions, or restrictions?  Yes  No
130. (g) Are there association requirements or restrictions?  Yes  No
131. (h) Is there a right of first refusal to purchase?  Yes  No
132. (i) Is the Property within the boundaries of a Native American reservation?  Yes  No
133. (j) Are there any Department of Natural Resources restrictions?  Yes  No
134. (k) Is the Property located in a watershed district?  Yes  No
135. (l) Is the Property enrolled in any federal, state, or local governmental programs  
136. (e.g., conservation programs, CREP, CRP, EQIP, Green Acres, Managed Forest Land,  
137. RIM, riparian buffers, Rural Preserve, SFIA, WRP/RIM-WRP, etc.)?  Yes  No
138. (m) Are there any USDA Wetland Determinations?  Yes  No
139. (n) Are there any USDA Highly Erodible Land Determinations?  Yes  No
140. (o) Are there any conservation practices installed (e.g., terracing, waterways,  
141. control structures)?  Yes  No
142. (p) Are there any federal or state listed species?  Plants  Animals  Yes  No
143. (q) Are there any third parties which have an interest in the mineral rights?  Yes  No
144. (r) Is there any forfeiture or transfer of rights (e.g., mineral, timber,  
145. development, etc.)  Yes  No
146. (s) Are there any historical registry restrictions?  Yes  No
147. (t) If any of the questions in Section C(1) are answered "Yes," please provide written copies of these  
148. covenants, conditions, reservations, or restrictions if in your possession: \_\_\_\_\_  
149. \_\_\_\_\_  
150. \_\_\_\_\_
151. (2) Have you ever received notice from any person or authority as to any breach of any of these covenants,  
152. conditions, reservations, or restrictions?  Yes  No
153. If "Yes," please explain: \_\_\_\_\_  
154. \_\_\_\_\_  
155. \_\_\_\_\_
156. (3) Is the Property currently rented?  Yes  No
157. If "Yes," is there a written lease?  Yes  No
158. If "Yes," please provide a copy of the lease if in your possession or provide information:
159. Lease start date: \_\_\_\_\_
160. Lease end date: \_\_\_\_\_
161. Number of acres leased: \_\_\_\_\_
162. Price/acre: \_\_\_\_\_
163. Terms of lease: \_\_\_\_\_
164. Renter's name: \_\_\_\_\_ Phone number: \_\_\_\_\_
165. May the renter be contacted for information on the Property?  Yes  No



DISCLOSURE STATEMENT:  
VACANT LAND

166. Page 5

167. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

168. Property located at \_\_\_\_\_
169. (4) Is woodland leased for recreational purposes?  Yes  No
170. (5) Has a timber cruise been completed on woodland?  Yes  No
171. (6) Has timber been harvested in the past 25 years?  Yes  No
172. If "Yes," what species was harvested? \_\_\_\_\_
173. Was harvest monitored by a registered forester?  Yes  No
174. (7) Are there plans for a new road, expansion of an existing road, airport, trail,  
175. affect by railroad, or other improvement that may affect this Property?  Yes  No
176. If "Yes," please explain: \_\_\_\_\_
177. \_\_\_\_\_
178. \_\_\_\_\_
179. (8) Are there any zoning violations, nonconforming uses, or unusual restrictions on the  
180. Property that would affect future construction or remodeling?  Yes  No
181. **D. UTILITIES:** The following questions are to be answered to the best of Seller's knowledge.
182. (1) Have any percolation tests been performed?  Yes  No
183. When? \_\_\_\_\_ By whom? \_\_\_\_\_
184. Attach copies of results, if in your possession.
185. (2) Subsurface Sewage Treatment System Disclosure: (A subsurface sewage treatment system disclosure is  
186. required by MN Statute 115.55.) (Check appropriate box.)
187. Seller  **DOES**  **DOES NOT** know of a subsurface sewage treatment system on or serving the above-described  
------(Check one.)-----
188. real Property. (If answer is **DOES**, and the system does not require a state permit, see *Disclosure Statement:*  
189. *Subsurface Sewage Treatment System.*)
190.  There is an abandoned subsurface sewage treatment system on the above-described real Property.  
191. (See *Disclosure Statement: Subsurface Sewage Treatment System.*)
192. (3) Private Well Disclosure: (A well disclosure and Certificate are required by MN Statute 1031.235.)  
193. (Check appropriate box(es).)
194.  Seller does not know of any wells on the above-described real Property.
195.  There are one or more wells located on the above-described real Property.  
196. (See *Disclosure Statement: Well.*)
197.  This Property is in a Special Well Construction Area.
198.  There are wells serving the above-described Property that are not located on the Property.
199. (a) How many properties or residences does the shared well serve? \_\_\_\_\_
200. (b) Is there a maintenance agreement for the shared well?  Yes  No
201. If "Yes," what is the annual maintenance fee? \$ \_\_\_\_\_

MN:DS:VL-5 (8/23)



DISCLOSURE STATEMENT:  
VACANT LAND

202. Page 6

203. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

204. Property located at \_\_\_\_\_

205. (4) Are any of the following presently existing within the Property:
- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 206. (a) connection to public water?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 207. (b) connection to public sewer?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 208. (c) connection to private water system off-property?         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 209. (d) connection to electric utility?                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 210. (e) connection to pipelines (natural gas, petroleum, other)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 211. (f) connection to communication, power, or utility lines?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 212. (g) connection to telephone?                                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 213. (h) connection to fiber optic?                               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 214. (i) connection to cable?                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

215. **E. ENVIRONMENTAL CONCERNS:** The following questions are to be answered to the best of Seller's knowledge.

216. (1) Are there any buried storage tanks or buried debris or waste on the Property?  Yes  No

217. If "Yes," give details: \_\_\_\_\_

218. \_\_\_\_\_

219. (2) Are there any hazardous or toxic substances or wastes in, on, or affecting the Property?  Yes  No

220. If "Yes," give details: \_\_\_\_\_

221. \_\_\_\_\_

222. (3) Have any soil tests been performed?  Yes  No

223. When? \_\_\_\_\_ By whom? \_\_\_\_\_

224. Attach copies of results if in your possession.

225. (4) Are there any soil problems?  Yes  No

226. If "Yes," give details: \_\_\_\_\_

227. \_\_\_\_\_

228. (5) Are there any dead or diseased trees?  Yes  No

229. If "Yes," give details: \_\_\_\_\_

230. (6) Are there any insect/animal/pest infestations?  Yes  No

231. If "Yes," give details: \_\_\_\_\_

232. \_\_\_\_\_

233. (7) Are there any animal burial pits?  Yes  No

234. If "Yes," give details: \_\_\_\_\_

235. (8) Are there any unused wells or other potential environmental hazards (e.g., fuel or chemical storage tanks, contaminated soil or water) on the land?  Yes  No

236. If "Yes," give details: \_\_\_\_\_

237. \_\_\_\_\_

238. (9) Did the land at one time abut or was located in close proximity to a gas station, refuse disposal site, toxic substance storage site, junk yard, or other pollution situation?  Yes  No

239. If "Yes," give details: \_\_\_\_\_

240. \_\_\_\_\_

241. \_\_\_\_\_

242. \_\_\_\_\_

243. \_\_\_\_\_



DISCLOSURE STATEMENT:  
VACANT LAND

245. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

- 246. Property located at \_\_\_\_\_
247. (10) Is the Property located in or near an agricultural zone? [ ] Yes [ ] No
248. If "Yes," the Property may be subjected to normal and accepted agricultural practices and operations
249. including, but not limited to, noise; dust; day and nighttime operation of farm machinery; the raising and
250. keeping of livestock; and the storage and application of manure, fertilizers, soil amendments, herbicides
251. and pesticides associated with normal agricultural operations.
252. (11) Are there any landfills or waste disposal sites within two (2) miles of the Property? [ ] Yes [ ] No
253. If "Yes," give details: \_\_\_\_\_
254. \_\_\_\_\_
255. (12) Is there any government sponsored clean-up of the Property? [ ] Yes [ ] No
256. If "Yes," give details: \_\_\_\_\_
257. \_\_\_\_\_
258. (13) Are there currently, or have previously been, any orders issued on the Property by any governmental authority
259. ordering the remediation of a public health nuisance on the Property? [ ] Yes [ ] No
260. If "Yes," Seller certifies that all orders [ ] HAVE [ ] HAVE NOT been vacated.
------(Check one.)-----
261. (14) Other: \_\_\_\_\_
262. \_\_\_\_\_

263. F. RADON DISCLOSURE: (The following Seller disclosure satisfies MN Statute 144.496.)

264. RADON WARNING STATEMENT: The Minnesota Department of Health strongly recommends that ALL
265. homebuyers have an indoor radon test performed prior to purchase or taking occupancy, and recommends
266. having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can
267. easily be reduced by a qualified, certified, or licensed, if applicable, radon mitigator.

268. Every buyer of any interest in residential real property is notified that the property may present exposure to
269. dangerous levels of indoor radon gas that may place occupants at risk of developing radon-induced lung cancer.
270. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading
271. cause overall. The seller of any interest in residential real property is required to provide the buyer with any
272. information on radon test results of the dwelling.

273. RADON IN REAL ESTATE: By signing this Statement, Buyer hereby acknowledges receipt of the Minnesota
274. Department of Health's publication entitled Radon in Real Estate Transactions, which is attached hereto and
275. can be found at www.health.state.mn.us/communities/environment/air/radon/radonre.html.

276. A seller who fails to disclose the information required under MN Statute 144.496, and is aware of material facts
277. pertaining to radon concentrations in the Property, is liable to the Buyer. A buyer who is injured by a violation of MN
278. Statute 144.496 may bring a civil action and recover damages and receive other equitable relief as determined by
279. the court. Any such action must be commenced within two years after the date on which the buyer closed the
280. purchase or transfer of the real Property.

281. SELLER'S REPRESENTATIONS: The following are representations made by Seller to the extent of Seller's actual
282. knowledge.

- 283. (a) Radon test(s) [ ] HAVE [ ] HAVE NOT occurred on the Property.
------(Check one.)-----
284. (b) Describe any known radon concentrations, mitigation, or remediation. NOTE: Seller shall attach the most
285. current records and reports pertaining to radon concentration within the dwelling:
286. \_\_\_\_\_
287. \_\_\_\_\_





DISCLOSURE STATEMENT:  
VACANT LAND

288. Page 8

289. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

290. Property located at \_\_\_\_\_  
291. (c) There  IS  IS NOT a radon mitigation system currently installed on the Property.  
------(Check one.)-----  
292. If "IS," Seller shall disclose, if known, information regarding the radon mitigation system, including system  
293. description and documentation.

294. \_\_\_\_\_  
295. \_\_\_\_\_  
296. **EXCEPTIONS:** See Section O for exceptions to this disclosure requirement.

297. **G. CHRONIC WASTING DISEASE IN CERVIDAE:** (The following Seller disclosure satisfies MN Statute 35.155, Subd. 11(d).)  
298. Has Chronic Wasting Disease been detected on the Property?  YES  NO  
299. If Yes, see *Disclosure Statement: Chronic Wasting Disease*. ------(Check one.)-----

300. **H. PREFERENTIAL PROPERTY TAX TREATMENT:** Is the Property subject to any preferential  
301. property tax status or any other credits affecting the Property (e.g., Exclusive Ag Covenant,  
302. Green Acres, Managed Forest Land, Non-Profit Status, Rural Preserve, SFIA, etc.)?  Yes  No  
303. If "Yes," would these terminate upon the sale of the Property?  Yes  No  
304. Explain: \_\_\_\_\_

305. **I. FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"):** Section 1445 of the Internal Revenue Code  
306. provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must  
307. withhold tax if the transferor ("Seller") is a foreign person and no exceptions from FIRPTA withholding apply.  
308. Seller represents that Seller  IS  IS NOT a foreign person (i.e., a non-resident alien individual, foreign corporation,  
------(Check one.)-----  
309. foreign partnership, foreign trust, or foreign estate) for purposes of income taxation. This representation shall  
310. survive the closing of any transaction involving the Property described herein.

311. **NOTE:** If the above answer is "IS," Buyer may be subject to income tax withholding in connection with the  
312. transaction (unless the transaction is covered by an applicable exception to FIRPTA withholding). In  
313. non-exempt transactions, Buyer may be liable for the tax if Buyer fails to withhold.  
314. If the above answer is "IS NOT," Buyer may wish to obtain specific documentation from Seller ensuring  
315. Buyer is exempt from the withholding requirements as prescribed under Section 1445 of the Internal  
316. Revenue Code.

317. Due to the complexity and potential risks of failing to comply with FIRPTA, including Buyer's responsibility  
318. for withholding the applicable tax, Buyer and Seller should **seek appropriate legal and tax advice regarding**  
319. **FIRPTA compliance, as the respective licensees representing or assisting either party will be unable to**  
320. **assure either party whether the transaction is exempt from the FIRPTA withholding requirements.**

321. **J. METHAMPHETAMINE PRODUCTION DISCLOSURE:**  
322. (A methamphetamine production disclosure is required by MN Statute 152.0275, Subd. 2 (m).)  
323.  Seller is not aware of any methamphetamine production that has occurred on the Property.  
324.  Seller is aware that methamphetamine production has occurred on the Property.  
325. (See *Disclosure Statement: Methamphetamine Production*.)

326. **K. NOTICE REGARDING AIRPORT ZONING REGULATIONS:** The Property may be in or near an airport safety zone  
327. with zoning regulations adopted by the governing body that may affect the Property. Such zoning regulations are  
328. filed with the county recorder in each county where the zoned area is located. If you would like to determine if  
329. such zoning regulations affect the Property, you should contact the county recorder where the zoned area is  
330. located.

331. **L. CEMETERY ACT:** MN Statute 307.08 prohibits any damage or illegal molestation of human remains, burials,  
332. or cemeteries. A person who intentionally, willfully and knowingly destroys, mutilates, injures, disturbs or removes  
333. human skeletal remains or human burial grounds is guilty of a felony.  
334. Are you aware of any human remains, burials, or cemeteries located on the Property?  Yes  No  
335. If "Yes," please explain: \_\_\_\_\_

336. All unidentified human remains or burials found outside of platted, recorded, or identified cemeteries and in  
337. contexts which indicate antiquity greater than 50 years shall be dealt with according to the provisions of MN  
338. Statute 307.08, Subd. 7.



**DISCLOSURE STATEMENT:  
VACANT LAND**

339. Page 9

340. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

341. Property located at \_\_\_\_\_.
342. **M. NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender registry and persons registered with the predatory offender registry under MN Statute 243.166 may be obtained by contacting the local law enforcement offices in the community where the land is located or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web site at [www.corr.state.mn.us](http://www.corr.state.mn.us).
- 343.
- 344.
- 345.
- 346.
347. **N. NOTICES/OTHER DEFECTS/MATERIAL FACTS:** The following questions are to be answered to the best of Seller's knowledge.
- 348.
349. **Notices:** Seller  HAS  HAS NOT received a notice regarding **any** proposed improvement project from **any** assessing authorities, the costs of which project may be assessed against the Property. If "HAS," please attach and/or explain: \_\_\_\_\_
350. \_\_\_\_\_
351. \_\_\_\_\_
- 352.
353. **Other Defects/Material Facts:** Are there any other material facts that could adversely and significantly affect an ordinary buyer's use or enjoyment of the Property or any intended use of the Property?  Yes  No
- 354.
355. If "Yes," explain: \_\_\_\_\_
356. \_\_\_\_\_
357. **O. MN STATUTES 513.52 THROUGH 513.60:**
358. **Exceptions:** The seller disclosure requirements of MN Statutes 513.52 through 513.60 **DO NOT** apply to
359. (1) real property that is not residential real property;
360. (2) a gratuitous transfer;
361. (3) a transfer pursuant to a court order;
362. (4) a transfer to a government or governmental agency;
363. (5) a transfer by foreclosure or deed in lieu of foreclosure;
364. (6) a transfer to heirs or devisees of a decedent;
365. (7) a transfer from a co-tenant to one or more other co-tenants;
366. (8) a transfer made to a spouse, parent, grandparent, child, or grandchild of Seller;
367. (9) a transfer between spouses resulting from a decree of marriage dissolution or from a property agreement incidental to that decree;
- 368.
369. (10) a transfer of newly constructed residential property that has not been inhabited;
370. (11) an option to purchase a unit in a common interest community, until exercised;
371. (12) a transfer to a person who controls or is controlled by the grantor as those terms are defined with respect to a declarant under section 515B.1-103, clause (2);
- 372.
373. (13) a transfer to a tenant who is in possession of the residential real property; or
374. (14) a transfer of special declarant rights under section 515B.3-104.
375. **MN STATUTES 144.496: RADON AWARENESS ACT**
376. The seller disclosure requirements of MN Statute 144.496 DO NOT apply to (1)-(9) and (11)-(14) above. Sellers of newly constructed residential property must comply with the disclosure requirements of MN Statute 144.496.
- 377.
378. **Waiver:** The written disclosure required under sections 513.52 to 513.60 may be waived if Seller and the prospective Buyer agree in writing. Waiver of the disclosure required under sections 513.52 to 513.60 does not waive, limit, or abridge any obligation for seller disclosure created by any other law.
- 379.
- 380.
381. **No Duty to Disclose**
382. A. There is no duty to disclose the fact that the Property
383. (1) is or was occupied by an owner or occupant who is or was suspected to be infected with Human Immunodeficiency Virus or diagnosed with Acquired Immunodeficiency Syndrome;
384. (2) was the site of a suicide, accidental death, natural death, or perceived paranormal activity; or
385. (3) is located in a neighborhood containing any adult family home, community-based residential facility, or nursing home.
- 386.
- 387.



DISCLOSURE STATEMENT:  
VACANT LAND

389. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

390. Property located at \_\_\_\_\_.

391. B. **Predatory Offenders.** There is no duty to disclose information regarding an offender who is required to  
392. register under MN Statute 243.166 or about whom notification is made under that section, if Seller, in a  
393. timely manner, provides a written notice that information about the predatory offender registry and  
394. persons registered with the registry may be obtained by contacting the local law enforcement agency  
395. where the property is located or the Department of Corrections.

396. C. The provisions in paragraphs A and B do not create a duty to disclose any facts described in paragraphs  
397. A and B for property that is not residential property.

398. D. **Inspections.**  
399. (1) Except as provided in paragraph (2), Seller is not required to disclose information relating to the real  
400. Property if a written report that discloses the information has been prepared by a qualified third party  
401. and provided to the prospective buyer. For purposes of this paragraph, "qualified third party" means  
402. a federal, state, or local governmental agency, or any person whom Seller or prospective buyer reasonably  
403. believes has the expertise necessary to meet the industry standards of practice for the type of  
404. inspection or investigation that has been conducted by the third party in order to prepare the written  
405. report.

406. (2) Seller shall disclose to the prospective buyer material facts known by Seller that contradict any  
407. information included in a written report under paragraph (1) if a copy of the report is provided to Seller.

408. P. **ADDITIONAL COMMENTS:**

409. \_\_\_\_\_  
410. \_\_\_\_\_  
411. \_\_\_\_\_

412. Q. **SELLER'S STATEMENT:** *(To be signed at time of listing.)*

413. Seller(s) hereby states the facts as stated above are true and accurate and authorizes any licensee(s)  
414. representing or assisting any party(ies) in this transaction to provide a copy of this Disclosure Statement to  
415. any person or entity in connection with any actual or anticipated sale of the Property. A seller may provide this  
416. Disclosure Statement to a real estate licensee representing or assisting a prospective buyer. The Disclosure  
417. Statement provided to the real estate licensee representing or assisting a prospective buyer is considered to have  
418. been provided to the prospective buyer. If this Disclosure Statement is provided to the real estate licensee  
419. representing or assisting the prospective buyer, the real estate licensee must provide a copy to the prospective  
420. buyer.

421. **Seller is obligated to continue to notify Buyer in writing of any facts that differ from the facts disclosed**  
422. **here (new or changed) of which Seller is aware that could adversely and significantly affect the Buyer's**  
423. **use or enjoyment of the Property or any intended use of the Property that occur up to the time of closing.**  
424. To disclose new or changed facts, please use the *Amendment to Disclosure Statement* form.

425. \_\_\_\_\_  
(Seller) (Date) (Seller) (Date)

426. R. **BUYER'S ACKNOWLEDGEMENT:** *(To be signed at time of purchase agreement.)*

427. I/We, the Buyer(s) of the Property, acknowledge receipt of this *Disclosure Statement: Vacant Land* and agree  
428. that no representations regarding facts have been made other than those made above. This Disclosure Statement  
429. is not a warranty or guarantee of any kind by Seller or licensee representing or assisting any party in the  
430. transaction and is not a substitute for any inspections or warranties the party(ies) may wish to obtain.

431. The information disclosed is given to the best of Seller's knowledge.

432. \_\_\_\_\_  
(Buyer) (Date) (Buyer) (Date)

433. **LISTING BROKER AND LICENSEES MAKE NO REPRESENTATIONS HERE AND ARE**  
434. **NOT RESPONSIBLE FOR ANY CONDITIONS EXISTING ON THE PROPERTY.**







# Radon in Real Estate Transactions

All Minnesota homes can have dangerous levels of radon gas. Radon is a colorless and odorless gas that comes from the soil. The gas can accumulate in the home. When inhaled, its radioactive particles can damage the lungs. Long-term exposure to radon can lead to lung cancer. About 21,000 lung cancer deaths each year in the United States are caused by radon.

The only way to know how much radon gas has entered the home is to conduct a radon test. MDH estimates 2 in 5 homes exceed the 4.0 pCi/L (picocuries per liter) action level. Whether a home is old or new, any home can have high levels of radon.

The purpose of this publication is to educate and inform potential home buyers of the risks of radon exposure, and how to test for and reduce radon as part of real estate transactions.

## Disclosure Requirements

Effective January 1, 2014, the Minnesota Radon Awareness Act requires specific disclosure and education be provided to potential home buyers during residential real estate transactions in Minnesota.

**Before signing a purchase agreement to sell or transfer residential real property**, the seller shall provide this publication and shall disclose in writing to the buyer:

- 1. whether a radon test or tests have occurred on the property**
- 2. the most current records and reports pertaining to radon concentrations within the dwelling**
- 3. a description of any radon levels, mitigation, or remediation**
- 4. information on the radon mitigation system, if a system was installed**
- 5. a radon warning statement**

## Radon Facts

**How dangerous is radon?** Radon is the number one cause of lung cancer in nonsmokers, and the second leading cause overall. Your risk for lung cancer increases with higher levels of radon, prolonged exposure, and whether or not you are a current smoker or former smoker.

**Where is your greatest exposure to radon?** For most Minnesotans, your greatest exposure is at home where radon can concentrate indoors.

**What is the recommended action based on my results?** If the average radon in the home is at or above 4.0 pCi/L, the home's radon level should be reduced. Also, consider mitigating if radon levels are between 2.0 pCi/L and 3.9 pCi/L. Any amount of radon, even below the recommended action level, carries some risk. A home's radon levels may change in the future, so test every 2–5 years, or sooner if there is major remodeling or changes to the foundation, heating, cooling, or ventilation.

## Radon Warning Statement

“The Minnesota Department of Health strongly recommends that ALL home buyers have an indoor radon test performed prior to purchase or taking occupancy, and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified, or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.”



## Radon Testing

Any test lasting less than three months requires **closed-house conditions**. Closed-house conditions include keeping all windows and doors closed, except for normal entry and exit, and temperature set to 65 – 80 °F. For a full list of closed-house conditions please visit [mn.gov/radon/notice](http://mn.gov/radon/notice).

**Before testing:** Begin closed-house conditions at least 12 hours before the start of the radon test.

**During testing:** Maintain closed-house conditions during the entire duration of the short-term test. Operate home heating or cooling systems normally during the test.

**Where should the test be conducted?** Any radon test conducted for a real estate transaction needs to be placed in the lowest livable area of the home suitable for occupancy. This is typically in the basement, whether finished or unfinished. If other foundations are present, such as a crawl space or slab on grade, also test the rooms above these foundations.

### Place the test kit:

- 20 inches to 6 feet above the floor
- 3 feet from exterior doors and windows
- 1 foot from exterior walls
- away from heat sources and drafts caused by vents and fans
- not in enclosed areas or areas of high heat/humidity

### How are radon tests conducted in real estate transactions?

There are special protocols for radon testing in real estate transactions. Because these tests are time-sensitive there are two testing options. For both tests, test for a minimum of 2 days.

#### Continuous Radon Monitor (CRM)

MDH recommends CRMs in real estate testing. CRMs are calibrated, provide more data, and may detect tampering. The average of the results are used to make a decision to mitigate.

#### Simultaneous Short-Term Testing

Two short-term test kits are placed side by side, 4" – 8" apart. The results of the two tests are averaged and used to make a decision to mitigate.

## Radon Mitigation

When elevated levels of radon are found, they can be easily reduced by a licensed professional.

**Radon mitigation** is the process or system used to reduce radon concentrations in the breathing zones of occupied buildings. The goal of a radon mitigation system is to reduce the indoor radon levels to below the action level. This is done by drawing soil gas from under the house and venting it above the roof. A quality mitigation system is often able to reduce the annual average radon level to below 2.0 pCi/L. The cost of a radon mitigation system averages \$1,500 to \$3,000.

**After a radon mitigation system is installed** perform an independent short-term test to ensure the reduction system is effective. Operate the radon system during the entire test. This short-term test will confirm low levels in the home. Be sure to retest the house every two years to confirm continued radon reduction.

**All radon testing and mitigation should be conducted by licensed radon professionals.** Radon service providers, such as home inspectors, must be licensed. A list of these licensed radon professionals can be found at MDH's radon web site. MDH conducts free inspections, upon request, of recently installed radon mitigation systems, to check that they meet requirements.

### More Radon Information

[www.mn.gov/radon](http://www.mn.gov/radon)

### MDH Indoor Air Unit

PO Box 64975  
St Paul, MN 55164-0975

### Contact Information

651-201-4601  
800-798-9050  
[health.indoorair@state.mn.us](mailto:health.indoorair@state.mn.us)

Last Updated 4/2023



2. **MINNESOTA LAW REQUIRES** that early in any relationship, real estate brokers or salespersons discuss with  
3. consumers what type of agency representation or relationship they desire.<sup>(1)</sup> The available options are listed below. This  
4. is **not** a contract. **This is an agency disclosure form only. If you desire representation you must enter into a**  
5. **written contract, according to state law** (a listing contract or a buyer/tenant representation contract). Until such time  
6. as you choose to enter into a written contract for representation, you will be treated as a customer and will not receive  
7. any representation from the broker or salesperson. The broker or salesperson will be acting as a Facilitator (see  
8. paragraph IV on page two (2)), unless the broker or salesperson is representing another party, as described below.

9. **ACKNOWLEDGMENT: I/We acknowledge that I/we have been presented with the below-described options.**  
10. **I/We understand that until I/we have signed a representation contract, I/we am/are not represented by the**  
11. **broker/salesperson. I/We understand that written consent is required for a dual agency relationship.**

12. **THIS IS A DISCLOSURE ONLY, NOT A CONTRACT FOR REPRESENTATION.**

13. \_\_\_\_\_  
(Signature) (Date) (Signature) (Date)

14. I. **Seller's/Landlord's Broker:** A broker who lists a property, or a salesperson who is licensed to the listing broker,  
15. represents the Seller/Landlord and acts on behalf of the Seller/Landlord. A Seller's/Landlord's broker owes to  
16. the Seller/Landlord the fiduciary duties described on page two (2).<sup>(2)</sup> The broker must also disclose to the Buyer  
17. material facts as defined in MN Statute 82.68, Subd. 3, of which the broker is aware that could adversely and  
18. significantly affect the Buyer's use or enjoyment of the property. (MN Statute 82.68, Subd. 3 does not apply to  
19. rental/lease transactions.) If a broker or salesperson working with a Buyer/Tenant as a customer is representing the  
20. Seller/Landlord, he or she must act in the Seller's/Landlord's best interest and must tell the Seller/Landlord any  
21. information disclosed to him or her, except confidential information acquired in a facilitator relationship (see paragraph  
22. IV on page two (2)). In that case, the Buyer/Tenant will not be represented and will not receive advice and counsel  
23. from the broker or salesperson.

24. II. **Buyer's/Tenant's Broker:** A Buyer/Tenant may enter into an agreement for the broker or salesperson to represent  
25. and act on behalf of the Buyer/Tenant. The broker may represent the Buyer/Tenant only, and not the Seller/Landlord,  
26. even if he or she is being paid in whole or in part by the Seller/Landlord. A Buyer's/Tenant's broker owes to the  
27. Buyer/Tenant the fiduciary duties described on page two (2).<sup>(2)</sup> The broker must disclose to the Buyer material facts  
28. as defined in MN Statute 82.68, Subd. 3, of which the broker is aware that could adversely and significantly affect  
29. the Buyer's use or enjoyment of the property. (MN Statute 82.68, Subd. 3 does not apply to rental/lease transactions.)  
30. If a broker or salesperson working with a Seller/Landlord as a customer is representing the Buyer/Tenant, he or  
31. she must act in the Buyer's/Tenant's best interest and must tell the Buyer/Tenant any information disclosed to him  
32. or her, except confidential information acquired in a facilitator relationship (see paragraph IV on page two (2)). In  
33. that case, the Seller/Landlord will not be represented and will not receive advice and counsel from the broker or  
34. salesperson.

35. III. **Dual Agency - Broker Representing both Seller/Landlord and Buyer/Tenant:** Dual agency occurs when one  
36. broker or salesperson represents both parties to a transaction, or when two salespersons licensed to the same  
37. broker each represent a party to the transaction. Dual agency requires the informed consent of all parties, and  
38. means that the broker and salesperson owe the same duties to the Seller/Landlord and the Buyer/Tenant. This  
39. role limits the level of representation the broker and salesperson can provide, and prohibits them from acting  
40. exclusively for either party. In a dual agency, confidential information about price, terms and motivation for pursuing  
41. a transaction will be kept confidential unless one party instructs the broker or salesperson in writing to disclose  
42. specific information about him or her. Other information will be shared. Dual agents may not advocate for one party  
43. to the detriment of the other.<sup>(3)</sup>

44. Within the limitations described above, dual agents owe to both Seller/Landlord and Buyer/Tenant the fiduciary  
45. duties described below.<sup>(2)</sup> Dual agents must disclose to Buyers material facts as defined in MN Statute 82.68, Subd.  
46. 3, of which the broker is aware that could adversely and significantly affect the Buyer's use or enjoyment of the  
47. property. (MN Statute 82.68, Subd. 3 does not apply to rental/lease transactions.)



## AGENCY RELATIONSHIPS IN REAL ESTATE TRANSACTIONS

48. Page 2

49. IV. **Facilitator:** A broker or salesperson who performs services for a Buyer/Tenant, a Seller/Landlord or both but  
50. does not represent either in a fiduciary capacity as a Buyer's/Tenant's Broker, Seller's/Landlord's Broker or Dual  
51. Agent. **THE FACILITATOR BROKER OR SALESPERSON DOES NOT OWE ANY PARTY ANY OF THE FIDUCIARY**  
52. **DUTIES LISTED BELOW, EXCEPT CONFIDENTIALITY, UNLESS THOSE DUTIES ARE INCLUDED IN A**  
53. **WRITTEN FACILITATOR SERVICES AGREEMENT.** The facilitator broker or salesperson owes the duty of  
54. confidentiality to the party but owes no other duty to the party except those duties required by law or contained in  
55. a written facilitator services agreement, if any. In the event a facilitator broker or salesperson working with a Buyer/  
56. Tenant shows a property listed by the facilitator broker or salesperson, then the facilitator broker or salesperson  
57. must act as a Seller's/Landlord's Broker (see paragraph I on page one (1)). In the event a facilitator broker or  
58. salesperson, working with a Seller/Landlord, accepts a showing of the property by a Buyer/Tenant being represented  
59. by the facilitator broker or salesperson, then the facilitator broker or salesperson must act as a Buyer's/Tenant's  
60. Broker (see paragraph II on page one (1)).

- 
61. (1) This disclosure is required by law in any transaction involving property occupied or intended to be occupied by  
62. one to four families as their residence.
63. (2) The fiduciary duties mentioned above are listed below and have the following meanings:
64. Loyalty - broker/salesperson will act only in client(s)' best interest.  
65. Obedience - broker/salesperson will carry out all client(s)' lawful instructions.  
66. Disclosure - broker/salesperson will disclose to client(s) all material facts of which broker/salesperson has knowledge  
67. which might reasonably affect the client(s)' use and enjoyment of the property.  
68. Confidentiality - broker/salesperson will keep client(s)' confidences unless required by law to disclose specific  
69. information (such as disclosure of material facts to Buyers).  
70. Reasonable Care - broker/salesperson will use reasonable care in performing duties as an agent.  
71. Accounting - broker/salesperson will account to client(s) for all client(s)' money and property received as agent.
72. (3) If Seller(s)/Landlord(s) elect(s) not to agree to a dual agency relationship, Seller(s)/Landlord(s) may give up the  
73. opportunity to sell/lease the property to Buyer(s)/Tenant(s) represented by the broker/salesperson. If Buyer(s)/  
74. Tenant(s) elect(s) not to agree to a dual agency relationship, Buyer(s)/Tenant(s) may give up the opportunity to  
75. purchase/lease properties listed by the broker.

---

76. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender  
77. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be  
78. obtained by contacting the local law enforcement offices in the community where the property is located,  
79. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections Web site at  
80. [www.corr.state.mn.us](http://www.corr.state.mn.us).

MN:AGCYDISC-2 (8/19)





**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

This form approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form. © 2020 Minnesota Association of REALTORS®

1. Date February 26th, 2024

2. Page 1 of \_\_\_\_\_ pages

3. **DEFINITIONS:** This Contract involves the property located at ~~xxx~~ South Lot South Street,

4. City of Henderson,

5. County of Sibley, State of Minnesota, Zip Code 56044,

6. legally described as \_\_\_\_\_ (“Property”).

7. Seller is Independent School District 2397 (“Seller”).  
(e.g., individual(s), estate, trust, corporation, etc.)

8. Broker is True Real Estate (“Broker”).  
(Real Estate Company Name)

9. This Contract starts on March 18<sup>th</sup> 2024, and ends at 11:59 p.m. on

10. March 4th 2025. This Contract terminates upon successful closing of the Property(ies) specified

11. in this Contract or expiration or cancellation of this Contract, whichever occurs first.

12. This Contract may only be canceled by written mutual agreement of the parties.

13. **PRICE:** Seller offers the Property for sale for the price of \$ ~~99,000.00~~ 110,000, upon the following

14. terms: Cash, Conventional.

15. **LISTING:** Seller gives Broker the exclusive right to sell the Property. In exchange, Broker agrees to list and market  
16. the Property for sale. Broker may place a “For Sale” sign and a lock box with keys on the Property, unless prohibited by  
17. governing authority. Seller understands this Contract DOES NOT give Broker authority to rent or manage the Property.  
18. Seller understands Broker may be a member of a Multiple Listing Service (“MLS”), and if Broker is a member of the  
19. MLS, and where available, Broker may give information to the MLS concerning the Property. Broker may place  
20. information on the Internet concerning the Property, including sold information (except as limited in the following MLS  
21. Data Feed Options section). Upon final acceptance of a purchase agreement, Seller allows Broker to withdraw the  
22. Property from the market. If Broker sells the Property, Broker may notify the MLS and member REALTORS® of the  
23. price and terms of the sale. Seller acknowledges that neither Broker, the MLS, the Minnesota Association of  
24. REALTORS®, nor any other broker is insuring Seller or occupant against theft, loss, or vandalism.

25. **MLS DATA FEED OPTIONS:**

26. **EXPLANATIONS AND DEFINITIONS:**

27. **“IDX site”** means a web site operated by a broker participating in the MLS on which the broker can advertise the  
28. listings of other brokers in MLS, subject to certain MLS rules. The consumer visiting an IDX site is not required to  
29. register on the site or to have a brokerage relationship with the broker displaying listings on the site.

30. **“Virtual office web site” (“VOW”)** means a web site operated by a broker participating in the MLS that delivers  
31. brokerage services to consumers over the world wide web. Visitors to a VOW are required to register on the site (with  
32. their name and a real e-mail address) and enter a brokerage relationship with the broker operating the VOW. The  
33. broker operating the VOW can then show the visiting customer/client nearly all of the information available to the  
34. broker in MLS. The seller(s) of a listing has the right to opt out of certain kinds of data display under the MLS’s VOW  
35. policy. The MLS imposes various other rules and restrictions on VOWs.

36. For each of the following options, the MLS system automatically defaults to “Yes.” Seller’s instructions pertaining to  
37. the Internet display of the MLS input data for the Property are as follows:



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

39. Property located at xxx South Lot South Street Henderson 56044

40. **Option 1. Listing display on the Internet.** If Seller selects "No," this listing will not be included in MLS data feeds  
 41. to Internet web sites that display property listing data, whether intended for advertising the Property or  
 42. providing online brokerage services (e.g., VOWs). Brokers participating in MLS can still disclose the listing  
 43. to customers/clients via other means, including e-mail, fax, mail, hand delivery, and orally.  
 44. Shall the Property listing be displayed on the Internet, including sold information?  Yes  No  
 45. Seller understands and acknowledges that if Seller has selected "No" for Option 1, consumers who  
 46. conduct searches for listings on the Internet will not see information about the Property in response to  
 47. their searches.

48. **If "No" was selected at Option 1, skip Options 2-4. If "Yes" was selected for Option 1, continue to Option 2.**

49. **Option 2. Listing address (house and unit numbers and street name) display on the Internet.** If Seller selects  
 50. "No," the address of the Property will be hidden on web sites receiving data feeds from MLS that result  
 51. in Internet listing display, whether intended for advertising the Property or providing online brokerage  
 52. services (e.g., VOWs). Brokers participating in MLS can still disclose the address to customers/clients  
 53. via other means, including e-mail, fax, mail, hand delivery, and orally.  
 54. Shall the listing address (house and unit numbers and street name) be displayed  
 55. on the Internet?  Yes  No

56. **Option 3. An automated valuation of the Property listing or a link to an automated valuation of it may be**  
 57. **displayed adjacent to the listing.** Some VOWs or IDX sites may provide an automated valuation model  
 58. ("AVM") function/service. An AVM uses statistical calculations to estimate the value of a property based  
 59. upon data from public records, MLS, and other sources, and incorporating certain assumptions. The  
 60. accuracy of AVMs has sometimes been criticized because they do not take into consideration all relevant  
 61. factors in valuing a property. Seller, by selecting "No," may prohibit display of an automated valuation of  
 62. his or her listing adjacent to the listing.  
 63. Shall an automatic valuation of the Property listing or a link to an automated  
 64. valuation be displayed adjacent to the listing?  Yes  No

65. **Option 4. Comments or reviews of the Property by persons other than the displaying broker may be displayed**  
 66. **with or attached as a link to the listing data of the Property.** Some VOWs or IDX sites may provide  
 67. functionality that permits the customers/clients using the VOW or IDX site to enter comments or reviews  
 68. with the listing or by hyperlink to such comments or reviews. Note that the broker displaying the listing  
 69. on his or her VOW or IDX site may add commentary representing his or her professional judgment regarding  
 70. the listing's value, etc.  
 71. Shall comments or reviews of the Property by persons other than the displaying  
 72. broker be displayed with or attached as a link to the listing data of the Property?  Yes  No

73. **LISTED FOR LEASE:** The Property  IS  IS NOT currently listed for lease. If IS, the listing broker is  
 74. \_\_\_\_\_ . If IS NOT, Seller  MAY  MAY NOT list the Property for lease during the  
 75. terms of this Contract with another broker.  
------(Check one.)-----  
------(Check one.)-----

76. Nothing in this Contract shall prohibit Broker and Seller from entering into a listing agreement for the lease of this  
 77. Property upon terms acceptable to both parties.





**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

79. Property located at xxx South Lot South Street Henderson 56044

80. **SELLER'S OBLIGATION:** Seller shall notify Broker of relevant information important to the sale of the Property.  
81. Seller shall cooperate with Broker in selling the Property. Seller shall promptly inform Broker about all inquiries Seller  
82. receives about the Property. Seller agrees to provide and pay for any inspections and reports required by any  
83. governmental authority. Seller agrees to provide unit owners' association documents; if required. Seller shall remain  
84. responsible for security, maintenance, utilities, and insurance during the term of this Contract, and for safekeeping,  
85. securing and/or concealing any valuable personal property. Seller shall surrender any abstract of title and a copy of any  
86. owner's title insurance policy for this Property, if in Seller's possession or control, to buyer or buyer's designated title  
87. service provider. Seller shall take all actions necessary to convey marketable title by the date of closing as agreed to in  
88. a purchase agreement. Seller shall sign all documents necessary to transfer to buyer marketable title to the Property.  
89. Seller has the full legal right to sell the Property.

90. Access to the Property: To facilitate the showing and sale of the Property, Seller authorizes Broker to:

- 91. 1. access the Property;
- 92. 2. authorize other brokers and their salespersons, inspectors, appraisers, contractors, and other industry
- 93. professionals to access the Property at reasonable times and upon reasonable notice; and
- 94. 3. duplicate keys to facilitate convenient and efficient showings of the Property.

95. Authorizing access means giving Broker permission to allow the above-referenced persons to enter the Property, with  
96. or without a licensed salesperson present, disclosing to the other person any security codes necessary to enter the  
97. Property, and lending a key to the other person to enter the Property, directly or through a lockbox. Seller agrees to  
98. commit no act which might tend to obstruct Broker's performance here. If the Property is occupied by someone other  
99. than Seller, Seller shall comply with Minnesota law and any applicable lease provisions of an existing lease and provide  
100. tenant with proper notice in advance of any Property showing. Seller understands the prospective buyers and others  
101. authorized to access the Property may record the Property by photograph, video, or other medium while accessing  
102. the Property.

103. **RECORDING ON THE PROPERTY:** Seller understands that MN Statute 626A.02 specifically prohibits the interception  
104. of oral communications without the consent of at least one of the two parties to the communication. Seller should seek  
105. appropriate legal advice regarding compliance with this statute if Seller intends to utilize technology that may intercept  
106. oral communications between persons other than Seller.

107. **SELLER CONTENT LICENSE:** In the event Seller provides content, including, but not limited to, any photos or videos  
108. of the Property ("Seller Content") to Broker, Seller grants to Broker a nonexclusive, perpetual, world-wide, transferable,  
109. royalty free license to sub-license (including through multiple tiers), reproduce, distribute, display, perform, and create  
110. derivative works of the Seller Content. Seller represents and warrants that Seller has authority to provide Seller Content  
111. and Seller Content does not violate any restrictions regarding use including any third-party intellectual property rights  
112. or laws. Seller agrees to execute any further documents that are necessary to effect this license.

113. **NOTICE: THE COMPENSATION FOR THE SALE, LEASE, RENTAL, OR MANAGEMENT OF REAL PROPERTY**  
114. **SHALL BE DETERMINED BETWEEN EACH INDIVIDUAL BROKER AND THE BROKER'S CLIENT.**

115. **BROKER'S COMPENSATION:**

116. Seller agrees to pay Broker a retainer fee of \$ 0.00 at the commencement of this  
117. Contract, which fee should be kept by Broker whether or not Seller sells the Property. The retainer fee will apply  
118. toward satisfaction of any obligation to compensate Broker.

119. Seller shall pay Broker, as Broker's compensation, 6 percent (%) of the selling price or  
120. \$ 0.00, whichever is greater, if Seller sells or agrees to sell the Property during  
121. the term of this Contract.

122. Other: \_\_\_\_\_

123. \_\_\_\_\_



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

125. Property located at xxx South Lot South Street Henderson 56044

126. In addition, if before this Contract expires Broker presents a buyer who is willing and able to buy the Property at the  
 127. price and terms required in this Contract, but Seller refuses to sell, Seller shall still pay Broker the same compensation.  
 128. Seller agrees to pay Broker's compensation whether Broker, Seller, or anyone sells the Property. Seller hereby permits  
 129. Broker to share part of Broker's compensation with other real estate brokers, including brokers representing only the  
 130. buyer. Seller agrees to pay Broker's compensation in full upon the happening of any of the following events:

- 131. 1. the closing of the sale;
- 132. 2. Seller's refusal to close the sale; or
- 133. 3. Seller's refusal to sell at the price and terms specified above.

134. If, within 180 days (*not to exceed six (6) months*) after the expiration of this Contract, Seller sells or agrees to sell  
 135. the Property to anyone who:

- 136. 1. during this Contract made inquiry of Seller about the Property and Seller did not tell Broker about the inquiry;
- 137. or
- 138. 2. during this Contract made an affirmative showing of interest in the Property by responding to an advertisement,
- 139. or by contacting Broker or the licensee involved, or was physically shown the Property by Broker and whose
- 140. name and address is on a written list Broker gives to Seller within 72 hours after the expiration of this Contract;
- 141. then Seller shall still pay Broker the compensation noted here, even if Seller sells the Property without Broker's
- 142. assistance. Seller understands that Seller does not have to pay Broker's compensation if Seller signs another valid
- 143. listing contract or facilitator services agreement for this Property after the expiration or cancellation of this Contract,
- 144. under which Seller is obligated to compensate another licensed real estate broker.

145. To secure the payment of Broker's compensation, Seller hereby assigns to Broker the gross proceeds from the sale  
 146. of the Property in an amount equal to the compensation due to Broker under this Contract.

147. **COMPENSATION DISCLOSURE:** Broker  **SHALL**  **SHALL NOT** offer compensation to cooperating brokers.  
 -----*(Check one.)*-----

148. If **SHALL**, the compensation to cooperating brokers shall be as follows:

- 149.  2.7 % of the gross sales price or \$ \_\_\_\_\_, whichever is greater, to cooperating
- 150. brokers representing buyer.
- 151.  1 % of the gross sales price or \$ \_\_\_\_\_, whichever is greater, to cooperating
- 152. brokers assisting buyer.
- 153.  Other:  
**True Real Estate charges a \$425.00 Broker Administration Fee at all successful closings.**
- 154.

**155. CLOSING SERVICES:**

156. **NOTICE:** THE REAL ESTATE BROKER, LICENSEE REPRESENTING SELLER, OR REAL ESTATE  
 157. CLOSING AGENT HAS NOT EXPRESSED AND, UNDER APPLICABLE STATE LAW, MAY NOT EXPRESS  
 158. OPINIONS REGARDING THE LEGAL EFFECT OF THE CLOSING DOCUMENTS OR OF THE CLOSING  
 159. ITSELF.

160. After a purchase agreement for the Property is signed, arrangements must be made to close the transaction. Seller  
 161. understands that no one can require Seller to use a particular person in connection with a real estate closing and that  
 162. Seller may arrange for a qualified closing agent or Seller's attorney to conduct the closing.

163. Seller's choice for closing services: (*Check one.*)

- 164.  Seller directs Broker to arrange for a qualified closing agent to conduct the closing.
- 165.  Seller shall arrange for a qualified closing agent or Seller's attorney to conduct the closing.

166. \_\_\_\_\_ (Seller's Initials)      \_\_\_\_\_ (Seller's Initials)



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

167. Page 5

168. Property located at xxx South Lot South Street Henderson 56044

169. **ADDITIONAL COSTS:** Seller acknowledges that Seller may be required to pay certain closing costs, which may  
170. effectively reduce the proceeds from the sale.

171. Seller understands that mortgage financing services are usually paid for by buyer; however, certain insured government  
172. loans may require Seller to pay a portion of the fees for the mortgage loan. Seller understands that Seller shall not  
173. be required to pay the financing fees on any mortgage without giving Seller's written consent.

174. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"):** Section 1445 of the Internal Revenue Code  
175. provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must  
176. withhold tax from the transferor ("Seller") if the transferor ("Seller") is a foreign person, provided there are no applicable  
177. exceptions from FIRPTA withholding.

178. Seller represents and warrants that Seller  IS  IS NOT a foreign person (i.e., a non-resident alien individual,  
-----*(Check one.)*-----  
179. foreign corporation, foreign partnership, foreign trust, or foreign estate) for purposes of income taxation.

180. Due to the complexity and potential risks of failing to comply with FIRPTA, Seller should **seek appropriate legal and**  
181. **tax advice regarding FIRPTA compliance, as Broker will be unable to confirm whether Seller is a foreign person**  
182. **or whether the withholding requirements of FIRPTA apply.**

183. **WARRANTY:** There are warranty programs available for some properties which warrant the performance of certain  
184. components of a property, which warranty programs Seller may wish to investigate prior to the sale of the Property.

185. **AGENCY REPRESENTATION:** If a buyer represented by Broker wishes to buy the Seller's Property, a dual  
186. agency will be created. This means that Broker will represent both the Seller and the buyer, and owe the same  
187. duties to the buyer that Broker owes to the Seller. This conflict of interest will prohibit Broker from advocating exclusively  
188. on the Seller's behalf. Dual agency will limit the level of representation Broker can provide. If a dual agency should arise,  
189. the Seller will need to agree that confidential information about price, terms, and motivation will still be kept  
190. confidential unless the Seller instructs Broker in writing to disclose specific information about the Seller. All other  
191. information will be shared. Broker cannot act as a dual agent unless both the Seller and the buyer agree to it. By  
192. agreeing to a possible dual agency, the Seller will be giving up the right to exclusive representation in an in-house  
193. transaction. However, if the Seller should decide not to agree to a possible dual agency, and the Seller wants Broker  
194. to represent the Seller, the Seller may give up the opportunity to sell the Property to buyers represented by Broker.

195. Seller's Instructions to Broker:

196. Having read and understood this information about dual agency, Seller now instructs Broker as follows:

197.  Seller will agree to a dual agency representation and will consider offers made by buyers represented by  
198. Broker.

199.  Seller will not agree to a dual agency representation and will not consider offers made by buyers represented  
200. by Broker.

201. Real Estate Company Name: True Real Estate

202.  Seller: \_\_\_\_\_

203. By: Cara Bishop Seller: \_\_\_\_\_  
(Licensee)

204. Date: \_\_\_\_\_



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

205. Page 6

206. Property located at xxx South Lot South Street Henderson 56044

207. **OTHER POTENTIAL SELLERS:** Seller understands that Broker may list other properties during the term of this  
208. Contract. Seller consents to Broker representing or assisting such other potential sellers before, during, and after the  
209. expiration of this Contract.

210. **PREVIOUS AGENCY RELATIONSHIPS:** Broker, or licensee representing Seller, may have had a previous agency  
211. relationship with a potential buyer of Seller's Property. Seller acknowledges that Seller's Broker, or licensee representing  
212. Seller, is legally required to keep information regarding the ultimate price and terms the buyer would accept and the  
213. motivation for buying confidential, if known.

214. **TERMINATION OF FIDUCIARY DUTIES:** Broker's fiduciary duties, except the duty of confidentiality, terminate upon  
215. the successful closing of the Property(ies) specified in this Contract or expiration or cancellation of this Contract,  
216. whichever occurs first.

217. **INDEMNIFICATION:** Broker will rely on the accuracy of the information Seller provides to Broker. Seller agrees  
218. to indemnify and hold harmless Broker from and against any and all claims, liability, damage, or loss arising from any  
219. misrepresentation, misstatement, omission of fact, or breach of a promise by Seller. Seller agrees to indemnify and hold  
220. harmless Broker from any and all claims or liability related to damage or loss to the Property or its contents, or any  
221. injury to persons in connection with the marketing of the Property. Indemnification by Seller shall not apply if the  
222. damage, loss, or injury is the result of the gross negligence or willful misconduct of the Broker.

223. **FAIR HOUSING NOTICE:** Seller understands that Seller shall not refuse to sell or discriminate in the terms, conditions,  
224. or privileges of sale, to any person due to his/her race, color, creed, religion, national origin, sex, marital status, status  
225. with regard to public assistance, handicap (whether physical or mental), sexual orientation, or family status. Seller  
226. understands further that local ordinances may include other protected classes.

227. **ADDITIONAL NOTICES AND TERMS:** As of this date Seller has not received notices from any municipality,  
228. government agency, or unit owners' association about the Property that Seller has not informed Broker about in writing.  
229. Seller agrees to promptly inform Broker, in writing, of any notices of such type that Seller receives during the term of  
230. this Contract.

231. This shall serve as Seller's written notice granting Broker permission to obtain mortgage information (e.g., mortgage  
232. balance, interest rate, payoff, and/or assumption figures) regarding any existing financing on the Property. A copy of  
233. this document shall be as valid as the original.

234. **ENTIRE AGREEMENT;** This Contract and all addenda and amendments signed by the parties shall constitute the  
235. entire agreement between Seller and Broker. Any other written or oral communication between Seller and Broker,  
236. including, but not limited to, e-mails, text messages, or other electronic communications are not part of this Contract.  
237. This Contract can be modified or canceled only in writing signed by Seller and Broker or by operation of law. All  
238. monetary sums are deemed to be United States currency for purposes of this Contract.

239. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to this  
240. transaction constitute valid, binding signatures.

241. **CONSENT FOR COMMUNICATION:** Seller authorizes Broker and its representatives to contact Seller by mail, phone,  
242. fax, e-mail, text message or other means of communication during the term of this Contract and anytime thereafter.

MN:LC:ERS-6 (8/20)



**LISTING CONTRACT:  
EXCLUSIVE RIGHT TO SELL**

243. Page 7

244. Property located at xxx South Lot South Street Henderson 56044

245. **OTHER:**

246.

247.

248. **BROKER**

249. **ACCEPTED BY:** True Real Estate  
(Real Estate Company Name)

250. **By:** \_\_\_\_\_  
(Licensee's Signature)

251. Cara Bishop  
(Licensee's Printed Name)

252. \_\_\_\_\_  
(Date)

253. 405 Main Street  
(Address)

254. Henderson MN 56044  
(City/State/Zip)

255. 612-756-3539  
(Phone)

256. cara@truerealestateMN.com  
(E-Mail Address)

257.

258.

259.

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264.

265.

266.

267.

**SELLER**

**ACCEPTED BY:** \_\_\_\_\_  
(Seller's Signature)

ISD 2397, Brigid Tuck, School Board Chair  
(Seller's Printed Name)

\_\_\_\_\_  
(Date)

M  
(Marital Status)

30535 261st Avenue  
(Address)

Le Sueur, MN 56058  
(City/State/Zip)

952-686-3194  
(Phone)

btuck@isd2397.org  
(E-Mail Address)

**SELLER**

**ACCEPTED BY:** \_\_\_\_\_  
(Seller's Signature)

ISD 2397, Kelsey Schwartz, School Board Clerk  
(Seller's Printed Name)

\_\_\_\_\_  
(Date)

M  
(Marital Status)

26242 295th Avenue  
(Address)

Le Sueur, MN 56058  
(City/State/Zip)

507-475-0739  
(Phone)

kschwartz@isd2397.org  
(E-Mail Address)

**THIS IS A LEGALLY BINDING CONTRACT BETWEEN SELLER AND BROKER.  
IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**



# WIRE FRAUD ALERT



Internet fraud — the use of Internet services or software with Internet access to defraud victims — is on the rise in real estate transactions.

**THESE SOPHISTICATED CRIMINALS COULD:**

- **HACK INTO YOUR E-MAIL ACCOUNT** or the e-mail of others involved in your real estate transaction and may direct you to wire money to the hacker’s account.
- **SEND FRAUDULENT E-MAILS** that appear to be from your real estate licensee, lender, or closing agent.
- **CALL YOU** claiming they have revised wiring instructions.

## Buyers/Tenants and Sellers/Owners are advised to:

- (1) Never wire funds without confirming the wiring instructions directly with the intended recipient.
- (2) Verify that the contact information for the wire transfer recipient is legitimate by calling a known phone number for the broker or closing agent. Do not rely on the information given to you in an e-mail communication.
- (3) Never send personal information through unsecured/unencrypted e-mail.

## If you suspect wire fraud in your transaction:

- (1) Immediately notify your bank, closing agent, and real estate licensee.
- (2) File a complaint online at the Internet Crime Complaint Center (IC3) at <http://www.ic3.gov>.

The undersigned acknowledge receipt of this wire fraud alert and understand the importance of taking proactive measures to avoid being a victim of wire fraud in a real estate transaction.

x

(Signature)

(Date)

(Signature)

(Date)

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**DISCLOSURE STATEMENT:  
VACANT LAND**

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1. Date \_\_\_\_\_
2. Page 1 of \_\_\_\_\_ pages: RECORDS AND
3. REPORTS, IF ANY, ARE ATTACHED AND MADE
4. A PART OF THIS DISCLOSURE

**5. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.**

6. **NOTICE:** This Disclosure Statement satisfies the disclosure requirements of MN Statutes 513.52 through 513.60.

7. Under Minnesota law, Sellers of residential property, with limited exceptions listed on page nine (9), are obligated to

8. disclose to prospective Buyers all material facts of which Seller is aware that could adversely and significantly affect

9. an ordinary buyer's use or enjoyment of the property or any intended use of the property of which Seller is aware.

10. MN Statute 513.58 requires Seller to notify Buyer in writing as soon as reasonably possible, but in any event before

11. closing, if Seller learns that Seller's disclosure was inaccurate. Seller is obligated to continue to notify Buyer, in writing,

12. of any facts disclosed herein (new or changed) of which Seller is aware that could adversely and significantly affect the

13. Buyer's use or enjoyment of the property or any intended use of the property that occur up to the time of closing.

14. Seller has disclosure alternatives allowed by MN Statutes. See *Disclosure Statement: Seller's Disclosure Alternatives*

15. form for further information regarding disclosure alternatives. This disclosure is not a warranty or a guarantee of any

16. kind by Seller or licensee(s) representing or assisting any party in the transaction.

17. For purposes of the seller disclosure requirements of MN Statutes 513.52 through 513.60:

18. "Residential real property" or "residential real estate" means property occupied as, or *intended to be occupied as*, a

19. single-family residence, including a unit in a common interest community as defined in MN Statute 515B.1-103, clause

20. (10), regardless of whether the unit is in a common interest community not subject to Chapter 515B.

21. The seller disclosure requirements of MN Statutes 513.52 through 513.60 apply to the transfer of any interest in

22. residential real estate, whether by sale, exchange, deed, contract for deed, lease with an option to purchase, or any

23. other option.

24. **INSTRUCTIONS TO BUYER:** Buyers are encouraged to thoroughly inspect the Property personally or have it inspected

25. by a third party, and to inquire about any specific areas of concern. **NOTE:** If Seller answers "No" to any of the

26. questions listed below, it does not necessarily mean that it does not exist on the Property, did not occur, or does not

27. apply. "No" may mean that Seller is unaware.

28. **INSTRUCTIONS TO SELLER:** (1) Complete this form yourself. (2) Consult prior disclosure statement(s) and/or

29. inspection report(s) when completing this form. (3) Describe conditions affecting the Property to the best of your

30. knowledge. (4) Attach additional pages with your signature if additional space is required. (5) Answer all questions.

31. (6) If any items do not apply, write "NA" (not applicable).

32. Property location or identification \_\_\_\_\_,  
(Address/Section/Township/Range)

33. PID # \_\_\_\_\_, Legal Description \_\_\_\_\_

34. City or Township of \_\_\_\_\_, County of \_\_\_\_\_

35. State of Minnesota, Zip Code \_\_\_\_\_ ("Property").

36. **A. GENERAL INFORMATION:** The following questions are to be answered to the best of Seller's knowledge.

37. (1) What date did you acquire the land? \_\_\_\_\_

38. (2) Type of title evidence:  Abstract  Registered (Torrens)  Unknown

39. Location of Abstract: \_\_\_\_\_

40. Is there an existing Owner's Title Insurance Policy?  Yes  No

41. (3) Are you in possession of prior vacant land disclosure statement(s)?

42. (If "Yes," please attach if in your possession.)  Yes  No



DISCLOSURE STATEMENT:  
VACANT LAND

44. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

45. Property located at \_\_\_\_\_
46. (4) Are there any current or past Phase I, Phase II, or Phase III Environmental Site  
47. Assessment(s)? (If "Yes," please attach if in your possession.)  Yes  No
48. (5) Access (where/type): \_\_\_\_\_  
49. Is access (legal and physical) other than by direct frontage on a public road?  Yes  No
50. (6) Has the Property been surveyed?  Yes  No  
51. Year surveyed: \_\_\_\_\_  
52. What company/person performed the survey? \_\_\_\_\_  
53. Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_
54. (7) Is this platted land?  Yes  No  
55. If "Yes,"  
56. has the plat been recorded?  Yes  No  
57. do you have a certificate of survey in your possession?  Yes  No  
58. If "Yes," who completed the survey? \_\_\_\_\_ When? \_\_\_\_\_
59. (8) Are there any property markers on the Property?  Yes  No  
60. If "Yes," give details: \_\_\_\_\_  
61. \_\_\_\_\_
62. (9) Is the Property located on a public or private road?  Public  Private  Public: no maintenance  
63. (10) Are there any private or non-dedicated roadways that you are responsible for?  Yes  No
64. (11) Are there any rivers, lakes, ponds, creeks, streams, or springs running  
65. through the Property or along a boundary line?  Yes  No
66. (12) **Flood Insurance:** All properties in the State of Minnesota have been assigned a flood zone designation.  
67. Some flood zones may require flood insurance.  
68. (a) Do you know which zone the Property is located in?  Yes  No  
69. If "Yes," which zone? \_\_\_\_\_  
70. (b) Have you ever had a flood insurance policy?  Yes  No  
71. If "Yes," is the policy in force?  Yes  No  
72. If "Yes," what is the annual premium? \$ \_\_\_\_\_  
73. If "Yes," who is the insurance carrier? \_\_\_\_\_
74. (c) Have you ever had a claim with a flood insurance carrier or FEMA?  Yes  No  
75. If "Yes," please explain: \_\_\_\_\_  
76. \_\_\_\_\_
77. **NOTE:** Whether or not Seller currently carries flood insurance, it may be required in the future. Flood  
78. insurance premiums are increasing, and in some cases will rise by a substantial amount over the premiums  
79. previously charged for flood insurance for the Property. As a result, Buyer should not rely on the premiums  
80. paid for flood insurance on this Property previously as an indication of the premiums that will apply after  
81. Buyer completes their purchase.



**DISCLOSURE STATEMENT:  
VACANT LAND**

82. Page 3

**83. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.**

84. Property located at \_\_\_\_\_

85. (13) Is the Property located in a drainage district, County or Judicial Drainage System?  Yes  No

86. (14) Is the Property drain tiled?  Yes  No

87. (15) Is there a private drainage system on the Property?  Yes  No

88. (16) Is the Property located within a government designated disaster evacuation zone  
89. (e.g., nuclear facility, hazardous chemical facility, hazardous waste facility)?  Yes  No

90. (17) Are there encroachments?  Yes  No

91. (18) Please provide clarification or further explanation for all applicable "Yes" responses in Section A:

92. \_\_\_\_\_  
93. \_\_\_\_\_

**94. B. GENERAL CONDITION:** The following questions are to be answered to the best of Seller's knowledge.

95. (1) Are there any structures, improvements, or emblements (e.g., crops) included  
96. in the sale?  Yes  No

97. If "Yes," list all items: \_\_\_\_\_  
98. \_\_\_\_\_

99. (2) Are there any abandoned or junk motor vehicles, equipment of any kind, or debris  
100. included in the sale?  Yes  No

101. If "Yes," list all items: \_\_\_\_\_  
102. \_\_\_\_\_

103. (3) Are there any drainage issues, flooding, or conditions conducive to flooding?  Yes  No

104. (4) Has there been any damage by wind, fire, flood, hail, or other cause(s)?  Yes  No

105. If "Yes," give details of what happened and when: \_\_\_\_\_  
106. \_\_\_\_\_

107. (5) Were there any previous structures on the Property?  Yes  No

108. (6) Are there any settling, erosion, or soil movement problems on or affecting  
109. the Property?  Yes  No

110. (7) Are there any gravel pits, caves, sink holes, or mineshafts on or affecting  
111. the Property?  Yes  No

112. (8) For any questions in Section B answered "Yes," please explain: \_\_\_\_\_  
113. \_\_\_\_\_

114. \_\_\_\_\_

**115. C. USE RESTRICTIONS:** The following questions are to be answered to the best of Seller's knowledge.

116. (1) Do any of the following types of covenants, conditions, reservations of rights or use, or restrictions affect  
117. the use or future resale of the Property?

118. (a) Are there easements, other than utility or drainage easements?  Yes  No

119. (b) Are there any public or private use paths or roadway rights of way/  
120. easement(s)?  Yes  No

121. (c) Are there any ongoing financial maintenance or other obligations related to  
122. the Property that the buyer will be responsible for?  Yes  No





DISCLOSURE STATEMENT:  
VACANT LAND

124. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

125. Property located at \_\_\_\_\_
126. (d) Are there any communication, power, wind, pipeline (utility or drainage),  
127. or other utility rights of way/easement(s)?  Yes  No
128. (e) Are there any railroad or other transportation rights of way/easement(s)?  Yes  No
129. (f) Is there subdivision or other recorded covenants, conditions, or restrictions?  Yes  No
130. (g) Are there association requirements or restrictions?  Yes  No
131. (h) Is there a right of first refusal to purchase?  Yes  No
132. (i) Is the Property within the boundaries of a Native American reservation?  Yes  No
133. (j) Are there any Department of Natural Resources restrictions?  Yes  No
134. (k) Is the Property located in a watershed district?  Yes  No
135. (l) Is the Property enrolled in any federal, state, or local governmental programs  
136. (e.g., conservation programs, CREP, CRP, EQIP, Green Acres, Managed Forest Land,  
137. RIM, riparian buffers, Rural Preserve, SFIA, WRP/RIM-WRP, etc.)?  Yes  No
138. (m) Are there any USDA Wetland Determinations?  Yes  No
139. (n) Are there any USDA Highly Erodible Land Determinations?  Yes  No
140. (o) Are there any conservation practices installed (e.g., terracing, waterways,  
141. control structures)?  Yes  No
142. (p) Are there any federal or state listed species?  Plants  Animals  Yes  No
143. (q) Are there any third parties which have an interest in the mineral rights?  Yes  No
144. (r) Is there any forfeiture or transfer of rights (e.g., mineral, timber,  
145. development, etc.)  Yes  No
146. (s) Are there any historical registry restrictions?  Yes  No
147. (t) If any of the questions in Section C(1) are answered "Yes," please provide written copies of these  
148. covenants, conditions, reservations, or restrictions if in your possession: \_\_\_\_\_  
149. \_\_\_\_\_  
150. \_\_\_\_\_
151. (2) Have you ever received notice from any person or authority as to any breach of any of these covenants,  
152. conditions, reservations, or restrictions?  Yes  No
153. If "Yes," please explain: \_\_\_\_\_  
154. \_\_\_\_\_  
155. \_\_\_\_\_
156. (3) Is the Property currently rented?  Yes  No
157. If "Yes," is there a written lease?  Yes  No
158. If "Yes," please provide a copy of the lease if in your possession or provide information:
159. Lease start date: \_\_\_\_\_
160. Lease end date: \_\_\_\_\_
161. Number of acres leased: \_\_\_\_\_
162. Price/acre: \_\_\_\_\_
163. Terms of lease: \_\_\_\_\_
164. Renter's name: \_\_\_\_\_ Phone number: \_\_\_\_\_
165. May the renter be contacted for information on the Property?  Yes  No





DISCLOSURE STATEMENT:  
VACANT LAND

167. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

168. Property located at \_\_\_\_\_
169. (4) Is woodland leased for recreational purposes?  Yes  No
170. (5) Has a timber cruise been completed on woodland?  Yes  No
171. (6) Has timber been harvested in the past 25 years?  Yes  No
172. If "Yes," what species was harvested? \_\_\_\_\_
173. Was harvest monitored by a registered forester?  Yes  No
174. (7) Are there plans for a new road, expansion of an existing road, airport, trail,  
175. affect by railroad, or other improvement that may affect this Property?  Yes  No
176. If "Yes," please explain: \_\_\_\_\_
177. \_\_\_\_\_
178. \_\_\_\_\_
179. (8) Are there any zoning violations, nonconforming uses, or unusual restrictions on the  
180. Property that would affect future construction or remodeling?  Yes  No
181. **D. UTILITIES:** The following questions are to be answered to the best of Seller's knowledge.
182. (1) Have any percolation tests been performed?  Yes  No
183. When? \_\_\_\_\_ By whom? \_\_\_\_\_
184. Attach copies of results, if in your possession.
185. (2) Subsurface Sewage Treatment System Disclosure: (A subsurface sewage treatment system disclosure is  
186. required by MN Statute 115.55.) (Check appropriate box.)
187. Seller  **DOES**  **DOES NOT** know of a subsurface sewage treatment system on or serving the above-described  
------(Check one.)-----  
188. real Property. (If answer is **DOES**, and the system does not require a state permit, see *Disclosure Statement:*  
189. *Subsurface Sewage Treatment System*.)
190.  There is an abandoned subsurface sewage treatment system on the above-described real Property.  
191. (See *Disclosure Statement: Subsurface Sewage Treatment System*.)
192. (3) Private Well Disclosure: (A well disclosure and Certificate are required by MN Statute 1031.235.)  
193. (Check appropriate box(es).)
194.  Seller does not know of any wells on the above-described real Property.
195.  There are one or more wells located on the above-described real Property.  
196. (See *Disclosure Statement: Well*.)
197.  This Property is in a Special Well Construction Area.
198.  There are wells serving the above-described Property that are not located on the Property.
199. (a) How many properties or residences does the shared well serve? \_\_\_\_\_
200. (b) Is there a maintenance agreement for the shared well?  Yes  No
201. If "Yes," what is the annual maintenance fee? \$ \_\_\_\_\_



DISCLOSURE STATEMENT:  
VACANT LAND

203. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

204. Property located at \_\_\_\_\_

205. (4) Are any of the following presently existing within the Property:
- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 206. (a) connection to public water?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 207. (b) connection to public sewer?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 208. (c) connection to private water system off-property?         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 209. (d) connection to electric utility?                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 210. (e) connection to pipelines (natural gas, petroleum, other)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 211. (f) connection to communication, power, or utility lines?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 212. (g) connection to telephone?                                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 213. (h) connection to fiber optic?                               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 214. (i) connection to cable?                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

215. **E. ENVIRONMENTAL CONCERNS:** The following questions are to be answered to the best of Seller's knowledge.

216. (1) Are there any buried storage tanks or buried debris or waste on the Property?  Yes  No

217. If "Yes," give details: \_\_\_\_\_

218. \_\_\_\_\_

219. (2) Are there any hazardous or toxic substances or wastes in, on, or affecting the Property?  Yes  No

220. If "Yes," give details: \_\_\_\_\_

221. \_\_\_\_\_

222. (3) Have any soil tests been performed?  Yes  No

223. When? \_\_\_\_\_ By whom? \_\_\_\_\_

224. Attach copies of results if in your possession.

225. (4) Are there any soil problems?  Yes  No

226. If "Yes," give details: \_\_\_\_\_

227. \_\_\_\_\_

228. (5) Are there any dead or diseased trees?  Yes  No

229. If "Yes," give details: \_\_\_\_\_

230. (6) Are there any insect/animal/pest infestations?  Yes  No

231. If "Yes," give details: \_\_\_\_\_

232. \_\_\_\_\_

233. (7) Are there any animal burial pits?  Yes  No

234. If "Yes," give details: \_\_\_\_\_

235. (8) Are there any unused wells or other potential environmental hazards (e.g., fuel or chemical storage tanks, contaminated soil or water) on the land?  Yes  No

236. If "Yes," give details: \_\_\_\_\_

237. \_\_\_\_\_

238. (9) Did the land at one time abut or was located in close proximity to a gas station, refuse disposal site, toxic substance storage site, junk yard, or other pollution situation?  Yes  No

239. If "Yes," give details: \_\_\_\_\_

240. \_\_\_\_\_



DISCLOSURE STATEMENT:  
VACANT LAND

245. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

246. Property located at \_\_\_\_\_

247. (10) Is the Property located in or near an agricultural zone?  Yes  No

248. If "Yes," the Property may be subjected to normal and accepted agricultural practices and operations  
249. including, but not limited to, noise; dust; day and nighttime operation of farm machinery; the raising and  
250. keeping of livestock; and the storage and application of manure, fertilizers, soil amendments, herbicides  
251. and pesticides associated with normal agricultural operations.

252. (11) Are there any landfills or waste disposal sites within two (2) miles of the Property?  Yes  No

253. If "Yes," give details: \_\_\_\_\_

254. \_\_\_\_\_

255. (12) Is there any government sponsored clean-up of the Property?  Yes  No

256. If "Yes," give details: \_\_\_\_\_

257. \_\_\_\_\_

258. (13) Are there currently, or have previously been, any orders issued on the Property by any governmental authority  
259. ordering the remediation of a public health nuisance on the Property?  Yes  No

260. If "Yes," Seller certifies that all orders  HAVE  HAVE NOT been vacated.  
------(Check one.)-----

261. (14) Other: \_\_\_\_\_

262. \_\_\_\_\_

263. F. RADON DISCLOSURE: (The following Seller disclosure satisfies MN Statute 144.496.)

264. RADON WARNING STATEMENT: The Minnesota Department of Health strongly recommends that ALL  
265. homebuyers have an indoor radon test performed prior to purchase or taking occupancy, and recommends  
266. having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can  
267. easily be reduced by a qualified, certified, or licensed, if applicable, radon mitigator.

268. Every buyer of any interest in residential real property is notified that the property may present exposure to  
269. dangerous levels of indoor radon gas that may place occupants at risk of developing radon-induced lung cancer.  
270. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading  
271. cause overall. The seller of any interest in residential real property is required to provide the buyer with any  
272. information on radon test results of the dwelling.

273. RADON IN REAL ESTATE: By signing this Statement, Buyer hereby acknowledges receipt of the Minnesota  
274. Department of Health's publication entitled **Radon in Real Estate Transactions**, which is attached hereto and  
275. can be found at [www.health.state.mn.us/communities/environment/air/radon/radonre.html](http://www.health.state.mn.us/communities/environment/air/radon/radonre.html).

276. A seller who fails to disclose the information required under MN Statute 144.496, and is aware of material facts  
277. pertaining to radon concentrations in the Property, is liable to the Buyer. A buyer who is injured by a violation of MN  
278. Statute 144.496 may bring a civil action and recover damages and receive other equitable relief as determined by  
279. the court. Any such action must be commenced within two years after the date on which the buyer closed the  
280. purchase or transfer of the real Property.

281. SELLER'S REPRESENTATIONS: The following are representations made by Seller to the extent of Seller's actual  
282. knowledge.

283. (a) Radon test(s)  HAVE  HAVE NOT occurred on the Property.  
------(Check one.)-----

284. (b) Describe any known radon concentrations, mitigation, or remediation. **NOTE: Seller shall attach the most**  
285. **current records and reports pertaining to radon concentration within the dwelling:**

286. \_\_\_\_\_

287. \_\_\_\_\_



DISCLOSURE STATEMENT:  
VACANT LAND

289. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

290. Property located at \_\_\_\_\_

291. (c) There  IS  IS NOT a radon mitigation system currently installed on the Property.  
------(Check one.)-----

292. If "IS," Seller shall disclose, if known, information regarding the radon mitigation system, including system  
293. description and documentation.

294. \_\_\_\_\_  
295. \_\_\_\_\_

296. EXCEPTIONS: See Section O for exceptions to this disclosure requirement.

297. G. CHRONIC WASTING DISEASE IN CERVIDAE: (The following Seller disclosure satisfies MN Statute 35.155, Subd. 11(d))

298. Has Chronic Wasting Disease been detected on the Property?  YES  NO  
299. If Yes, see Disclosure Statement: Chronic Wasting Disease. ------(Check one.)-----

300. H. PREFERENTIAL PROPERTY TAX TREATMENT: Is the Property subject to any preferential  
301. property tax status or any other credits affecting the Property (e.g., Exclusive Ag Covenant,  
302. Green Acres, Managed Forest Land, Non-Profit Status, Rural Preserve, SFIA, etc.)?  Yes  No

303. If "Yes," would these terminate upon the sale of the Property?  Yes  No

304. Explain: \_\_\_\_\_

305. I. FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"): Section 1445 of the Internal Revenue Code  
306. provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must  
307. withhold tax if the transferor ("Seller") is a foreign person and no exceptions from FIRPTA withholding apply.

308. Seller represents that Seller  IS  IS NOT a foreign person (i.e., a non-resident alien individual, foreign corporation,  
------(Check one.)-----  
309. foreign partnership, foreign trust, or foreign estate) for purposes of income taxation. This representation shall  
310. survive the closing of any transaction involving the Property described herein.

311. NOTE: If the above answer is "IS," Buyer may be subject to income tax withholding in connection with the  
312. transaction (unless the transaction is covered by an applicable exception to FIRPTA withholding). In  
313. non-exempt transactions, Buyer may be liable for the tax if Buyer fails to withhold.

314. If the above answer is "IS NOT," Buyer may wish to obtain specific documentation from Seller ensuring  
315. Buyer is exempt from the withholding requirements as prescribed under Section 1445 of the Internal  
316. Revenue Code.

317. Due to the complexity and potential risks of failing to comply with FIRPTA, including Buyer's responsibility  
318. for withholding the applicable tax, Buyer and Seller should seek appropriate legal and tax advice regarding  
319. FIRPTA compliance, as the respective licensees representing or assisting either party will be unable to  
320. assure either party whether the transaction is exempt from the FIRPTA withholding requirements.

321. J. METHAMPHETAMINE PRODUCTION DISCLOSURE:  
322. (A methamphetamine production disclosure is required by MN Statute 152.0275, Subd. 2 (m).)

323.  Seller is not aware of any methamphetamine production that has occurred on the Property.  
324.  Seller is aware that methamphetamine production has occurred on the Property.  
325. (See Disclosure Statement: Methamphetamine Production.)

326. K. NOTICE REGARDING AIRPORT ZONING REGULATIONS: The Property may be in or near an airport safety zone  
327. with zoning regulations adopted by the governing body that may affect the Property. Such zoning regulations are  
328. filed with the county recorder in each county where the zoned area is located. If you would like to determine if  
329. such zoning regulations affect the Property, you should contact the county recorder where the zoned area is  
330. located.

331. L. CEMETERY ACT: MN Statute 307.08 prohibits any damage or illegal molestation of human remains, burials,  
332. or cemeteries. A person who intentionally, willfully and knowingly destroys, mutilates, injures, disturbs or removes  
333. human skeletal remains or human burial grounds is guilty of a felony.

334. Are you aware of any human remains, burials, or cemeteries located on the Property?  Yes  No

335. If "Yes," please explain: \_\_\_\_\_  
336. All unidentified human remains or burials found outside of platted, recorded, or identified cemeteries and in  
337. contexts which indicate antiquity greater than 50 years shall be dealt with according to the provisions of MN  
338. Statute 307.08, Subd. 7.





**DISCLOSURE STATEMENT:  
VACANT LAND**

340. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

341. Property located at \_\_\_\_\_.
342. **M. NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender registry and persons registered with the predatory offender registry under MN Statute 243.166 may be obtained by contacting the local law enforcement offices in the community where the land is located or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web site at [www.corr.state.mn.us](http://www.corr.state.mn.us).
- 343.
- 344.
- 345.
- 346.
347. **N. NOTICES/OTHER DEFECTS/MATERIAL FACTS:** The following questions are to be answered to the best of Seller's knowledge.
- 348.
349. **Notices:** Seller  **HAS**  **HAS NOT** received a notice regarding **any** proposed improvement project from **any** \_\_\_\_\_  
-----*(Check one.)*-----
350. assessing authorities, the costs of which project may be assessed against the Property. If "HAS," please attach
351. and/or explain: \_\_\_\_\_
352. \_\_\_\_\_
353. **Other Defects/Material Facts:** Are there any other material facts that could adversely and significantly affect an ordinary buyer's use or enjoyment of the Property or any intended use of the Property?  Yes  No
- 354.
355. If "Yes," explain: \_\_\_\_\_
356. \_\_\_\_\_
357. **O. MN STATUTES 513.52 THROUGH 513.60:**
358. **Exceptions:** The seller disclosure requirements of MN Statutes 513.52 through 513.60 **DO NOT** apply to
359. (1) real property that is not residential real property;
360. (2) a gratuitous transfer;
361. (3) a transfer pursuant to a court order;
362. (4) a transfer to a government or governmental agency;
363. (5) a transfer by foreclosure or deed in lieu of foreclosure;
364. (6) a transfer to heirs or devisees of a decedent;
365. (7) a transfer from a co-tenant to one or more other co-tenants;
366. (8) a transfer made to a spouse, parent, grandparent, child, or grandchild of Seller;
367. (9) a transfer between spouses resulting from a decree of marriage dissolution or from a property agreement incidental to that decree;
- 368.
369. (10) a transfer of newly constructed residential property that has not been inhabited;
370. (11) an option to purchase a unit in a common interest community, until exercised;
371. (12) a transfer to a person who controls or is controlled by the grantor as those terms are defined with respect to a declarant under section 515B.1-103, clause (2);
- 372.
373. (13) a transfer to a tenant who is in possession of the residential real property; or
374. (14) a transfer of special declarant rights under section 515B.3-104.
375. **MN STATUTES 144.496: RADON AWARENESS ACT**
376. The seller disclosure requirements of MN Statute 144.496 DO NOT apply to (1)-(9) and (11)-(14) above. Sellers of newly constructed residential property must comply with the disclosure requirements of MN Statute 144.496.
- 377.
378. **Waiver:** The written disclosure required under sections 513.52 to 513.60 may be waived if Seller and the prospective Buyer agree in writing. Waiver of the disclosure required under sections 513.52 to 513.60 does not waive, limit, or abridge any obligation for seller disclosure created by any other law.
- 379.
- 380.
381. **No Duty to Disclose**
382. A. There is no duty to disclose the fact that the Property
383. (1) is or was occupied by an owner or occupant who is or was suspected to be infected with Human Immunodeficiency Virus or diagnosed with Acquired Immunodeficiency Syndrome;
384. (2) was the site of a suicide, accidental death, natural death, or perceived paranormal activity; or
385. (3) is located in a neighborhood containing any adult family home, community-based residential facility, or nursing home.
- 386.
- 387.



DISCLOSURE STATEMENT:  
VACANT LAND

389. THE INFORMATION DISCLOSED IS GIVEN TO THE BEST OF SELLER'S KNOWLEDGE.

390. Property located at \_\_\_\_\_

391. B. **Predatory Offenders.** There is no duty to disclose information regarding an offender who is required to  
392. register under MN Statute 243.166 or about whom notification is made under that section, if Seller, in a  
393. timely manner, provides a written notice that information about the predatory offender registry and  
394. persons registered with the registry may be obtained by contacting the local law enforcement agency  
395. where the property is located or the Department of Corrections.

396. C. The provisions in paragraphs A and B do not create a duty to disclose any facts described in paragraphs  
397. A and B for property that is not residential property.

398. D. **Inspections.**  
399. (1) Except as provided in paragraph (2), Seller is not required to disclose information relating to the real  
400. Property if a written report that discloses the information has been prepared by a qualified third party  
401. and provided to the prospective buyer. For purposes of this paragraph, "qualified third party" means  
402. a federal, state, or local governmental agency, or any person whom Seller or prospective buyer reasonably  
403. believes has the expertise necessary to meet the industry standards of practice for the type of  
404. inspection or investigation that has been conducted by the third party in order to prepare the written  
405. report.

406. (2) Seller shall disclose to the prospective buyer material facts known by Seller that contradict any  
407. information included in a written report under paragraph (1) if a copy of the report is provided to Seller.

408. P. **ADDITIONAL COMMENTS:**

409. \_\_\_\_\_  
410. \_\_\_\_\_  
411. \_\_\_\_\_

412. Q. **SELLER'S STATEMENT:** *(To be signed at time of listing.)*

413. Seller(s) hereby states the facts as stated above are true and accurate and authorizes any licensee(s)  
414. representing or assisting any party(ies) in this transaction to provide a copy of this Disclosure Statement to  
415. any person or entity in connection with any actual or anticipated sale of the Property. A seller may provide this  
416. Disclosure Statement to a real estate licensee representing or assisting a prospective buyer. The Disclosure  
417. Statement provided to the real estate licensee representing or assisting a prospective buyer is considered to have  
418. been provided to the prospective buyer. If this Disclosure Statement is provided to the real estate licensee  
419. representing or assisting the prospective buyer, the real estate licensee must provide a copy to the prospective  
420. buyer.

421. **Seller is obligated to continue to notify Buyer in writing of any facts that differ from the facts disclosed**  
422. **here (new or changed) of which Seller is aware that could adversely and significantly affect the Buyer's**  
423. **use or enjoyment of the Property or any intended use of the Property that occur up to the time of closing.**  
424. To disclose new or changed facts, please use the *Amendment to Disclosure Statement* form.

425. \_\_\_\_\_ (Seller) \_\_\_\_\_ (Date) \_\_\_\_\_ (Seller) \_\_\_\_\_ (Date)

426. R. **BUYER'S ACKNOWLEDGEMENT:** *(To be signed at time of purchase agreement.)*

427. I/We, the Buyer(s) of the Property, acknowledge receipt of this *Disclosure Statement: Vacant Land* and agree  
428. that no representations regarding facts have been made other than those made above. This Disclosure Statement  
429. is not a warranty or guarantee of any kind by Seller or licensee representing or assisting any party in the  
430. transaction and is not a substitute for any inspections or warranties the party(ies) may wish to obtain.

431. The information disclosed is given to the best of Seller's knowledge.

432. \_\_\_\_\_ (Buyer) \_\_\_\_\_ (Date) \_\_\_\_\_ (Buyer) \_\_\_\_\_ (Date)

433. **LISTING BROKER AND LICENSEES MAKE NO REPRESENTATIONS HERE AND ARE**  
434. **NOT RESPONSIBLE FOR ANY CONDITIONS EXISTING ON THE PROPERTY.**







# Radon in Real Estate Transactions

All Minnesota homes can have dangerous levels of radon gas. Radon is a colorless and odorless gas that comes from the soil. The gas can accumulate in the home. When inhaled, its radioactive particles can damage the lungs. Long-term exposure to radon can lead to lung cancer. About 21,000 lung cancer deaths each year in the United States are caused by radon.

The only way to know how much radon gas has entered the home is to conduct a radon test. MDH estimates 2 in 5 homes exceed the 4.0 pCi/L (picocuries per liter) action level. Whether a home is old or new, any home can have high levels of radon.

The purpose of this publication is to educate and inform potential home buyers of the risks of radon exposure, and how to test for and reduce radon as part of real estate transactions.

## Disclosure Requirements

Effective January 1, 2014, the Minnesota Radon Awareness Act requires specific disclosure and education be provided to potential home buyers during residential real estate transactions in Minnesota.

**Before signing a purchase agreement to sell or transfer residential real property**, the seller shall provide this publication and shall disclose in writing to the buyer:

1. **whether a radon test or tests have occurred on the property**
2. **the most current records and reports pertaining to radon concentrations within the dwelling**
3. **a description of any radon levels, mitigation, or remediation**
4. **information on the radon mitigation system, if a system was installed**
5. **a radon warning statement**

## Radon Facts

**How dangerous is radon?** Radon is the number one cause of lung cancer in nonsmokers, and the second leading cause overall. Your risk for lung cancer increases with higher levels of radon, prolonged exposure, and whether or not you are a current smoker or former smoker.

**Where is your greatest exposure to radon?** For most Minnesotans, your greatest exposure is at home where radon can concentrate indoors.

**What is the recommended action based on my results?** If the average radon in the home is at or above 4.0 pCi/L, the home's radon level should be reduced. Also, consider mitigating if radon levels are between 2.0 pCi/L and 3.9 pCi/L. Any amount of radon, even below the recommended action level, carries some risk. A home's radon levels may change in the future, so test every 2–5 years, or sooner if there is major remodeling or changes to the foundation, heating, cooling, or ventilation.

## Radon Warning Statement

"The Minnesota Department of Health strongly recommends that ALL home buyers have an indoor radon test performed prior to purchase or taking occupancy, and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified, or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling."



## Radon Testing

Any test lasting less than three months requires **closed-house conditions**. Closed-house conditions include keeping all windows and doors closed, except for normal entry and exit, and temperature set to 65 – 80 °F. For a full list of closed-house conditions please visit [mn.gov/radon/notice](http://mn.gov/radon/notice).

**Before testing:** Begin closed-house conditions at least 12 hours before the start of the radon test.

**During testing:** Maintain closed-house conditions during the entire duration of the short-term test. Operate home heating or cooling systems normally during the test.

**Where should the test be conducted?** Any radon test conducted for a real estate transaction needs to be placed in the lowest livable area of the home suitable for occupancy. This is typically in the basement, whether finished or unfinished. If other foundations are present, such as a crawl space or slab on grade, also test the rooms above these foundations.

### Place the test kit:

- 20 inches to 6 feet above the floor
- 3 feet from exterior doors and windows
- 1 foot from exterior walls
- away from heat sources and drafts caused by vents and fans
- not in enclosed areas or areas of high heat/humidity

### How are radon tests conducted in real estate transactions?

There are special protocols for radon testing in real estate transactions. Because these tests are time-sensitive there are two testing options. For both tests, test for a minimum of 2 days.

#### Continuous Radon Monitor (CRM)

MDH recommends CRMs in real estate testing. CRMs are calibrated, provide more data, and may detect tampering. The average of the results are used to make a decision to mitigate.

#### Simultaneous Short-Term Testing

Two short-term test kits are placed side by side, 4" – 8" apart. The results of the two tests are averaged and used to make a decision to mitigate.

## Radon Mitigation

When elevated levels of radon are found, they can be easily reduced by a licensed professional.

**Radon mitigation** is the process or system used to reduce radon concentrations in the breathing zones of occupied buildings. The goal of a radon mitigation system is to reduce the indoor radon levels to below the action level. This is done by drawing soil gas from under the house and venting it above the roof. A quality mitigation system is often able to reduce the annual average radon level to below 2.0 pCi/L. The cost of a radon mitigation system averages \$1,500 to \$3,000.

**After a radon mitigation system is installed** perform an independent short-term test to ensure the reduction system is effective. Operate the radon system during the entire test. This short-term test will confirm low levels in the home. Be sure to retest the house every two years to confirm continued radon reduction.

**All radon testing and mitigation should be conducted by licensed radon professionals.** Radon service providers, such as home inspectors, must be licensed. A list of these licensed radon professionals can be found at MDH's radon web site. MDH conducts free inspections, upon request, of recently installed radon mitigation systems, to check that they meet requirements.

### More Radon Information

[www.mn.gov/radon](http://www.mn.gov/radon)

### MDH Indoor Air Unit

PO Box 64975

St Paul, MN 55164-0975

### Contact Information

651-201-4601

800-798-9050

[health.indoorair@state.mn.us](mailto:health.indoorair@state.mn.us)

Last Updated 4/2023



Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF  
Teide Erickson,  
Probationary Teacher**

WHEREAS, Teide Erickson is a Probationary Teacher in Independent School District No. 2397,

BE IT RESOLVED, by the School Board of Independent School District No. 2397, that pursuant to Minnesota Statute 122A.40, Subdivision 5, and Article XIX of the current Master Agreement between the School District and the exclusive representative, that the teaching contract of Teide Erickson, a Probationary Teacher in Independent School District No. 2397, is hereby terminated at the close of the current 2023-2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Address)

\_\_\_\_\_

Dear (Name):

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2397 held on March 11, 2024, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-2025 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your contract. However, such a request should be received within ten days after the receipt of this notice.

Sincerely,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2397

\_\_\_\_\_  
Kelsey Schwartz  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Board member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
Kelsey Schwartz, Clerk  
Board of Education, ISD 2397  
Dated: March 11, 2024



Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF  
Benjamin Johnson,  
Probationary Teacher**

WHEREAS, Benjamin Johnson is a Probationary Teacher in Independent School District No. 2397.

BE IT RESOLVED, by the School Board of Independent School District No. 2397, that pursuant to Minnesota Statute 122A.40, Subdivision 5, and Article XIX of the current Master Agreement between the School District and the exclusive representative, that the teaching contract of Benjamin Johnson, a Probationary Teacher in Independent School District No. 2397, is hereby terminated at the close of the current 2023-2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of his contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Address)

\_\_\_\_\_

Dear (Name):

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2397 held on March 11, 2024, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2024-2025 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your contract. However, such a request should be received within ten days after the receipt of this notice.

Sincerely,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2397

\_\_\_\_\_  
Kelsey Schwartz  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Board member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
Kelsey Schwartz, Clerk  
Board of Education, ISD 2397  
Dated: March 11, 2024

# Le Sueur-Henderson Public Schools 2024-2025 Calendar - Draft



**ELEMENTARY** 665-4700  
**MIDDLE/HIGH SCHOOL** 665-5800  
**HILLTOP ALP** 665-5900  
**ZIEBARTH** 665-4626  
**DISTRICT OFFICE** 665-4600  
[www.isd2397.org](http://www.isd2397.org)

*The Board of Education  
reserves the right to change or  
modify the calendar.*

| JANUARY 2025 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

- 1 NO SCHOOL-Winter Break
- 10 2-Hour Early Out
- 17 End of 2<sup>nd</sup> Qtr./Semester 1
- 20 Workday

Jan. Student Days K-12: 21  
 Jan. Teacher Contract Days: 22

Total Student Days K-12: 98  
 Total Teacher Contract Days: 108

- 14-15 New Teacher Inservice
- 19-21 Inservice/Workday
- 22 Open House K-12 (7:30 AM-7:30 PM) contract time
- 23 K-12 Open House (Half-Day)
- 26 First Day of School K-12
- 30 NO SCHOOL

2 required staff flex days 1<sup>st</sup> -16<sup>th</sup>

Aug. Student Days K-12: 4  
 Aug. Teacher Contract Days: 11

Total Student Days K-12: 4  
 Total Teacher Contract Days: 11

| AUGUST 2024 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |
| 11          | 12 | 13 | 14 | 15 | 16 | 17 |
| 18          | 19 | 20 | 21 | 22 | 23 | 24 |
| 25          | 26 | 27 | 28 | 29 | 30 | 31 |

| FEBRUARY 2025 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 |    |

- 6 K-5 P/T Conferences (Eve)
- 7 2-Hour Early Out
- 13 K-12 P/T Conferences (Eve)
- 14 Inservice Day
- 17 NO SCHOOL- Presidents' Day

Feb. Student Days K-12: 18  
 Feb. Teacher Contract Days: 19

Total Student Days K-12: 116  
 Total Teacher Contract Days: 127

- 2 NO SCHOOL
- 13 2-Hour Early Out

Sept. Student Days K-12: 20  
 Sept. Teacher Contract Days: 20

Total Student Days K-12: 24  
 Total Teacher Contract Days: 31

| SEPTEMBER 2024 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
| 1              | 2  | 3  | 4  | 5  | 6  | 7  |
| 8              | 9  | 10 | 11 | 12 | 13 | 14 |
| 15             | 16 | 17 | 18 | 19 | 20 | 21 |
| 22             | 23 | 24 | 25 | 26 | 27 | 28 |
| 29             | 30 |    |    |    |    |    |

| MARCH 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         | 31 |    |    |    |    |    |

- 5 Giant Support- MSHS
- 14 2-Hour Early Out
- 21 Third Qtr. Ends

Mar. Student Days K-12: 21  
 Mar. Teacher Contract Days: 21

Total Student Days K-12: 137  
 Total Teacher Contract Days: 148

- 9 Giant Support- MSHS
- 11 2-Hour Early Out
- 17-18 NO SCHOOL - MEA
- 31 First Qtr. Ends

Oct. Student Days K-12: 21  
 Oct. Teacher Contract Days: 21

Total Student Days K-12: 45  
 Total Teacher Contract Days: 52

| OCTOBER 2024 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| APRIL 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 |    |    |    |

- 11 2-Hour Early Out
- 18-21 NO SCHOOL-Spring Break

Apr. Student Days K-12: 20  
 Apr. Teacher Contract Days: 20

Total Student Days K-12: 157  
 Total Teacher Contract Days: 168

- 1 Workday
- 7 K-5 P/T Conf. (Eve)
- 8 2 Hour Early Out
- 14 P/T Conf. K-12
- 27 Inservice Day
- 28-29 NO SCHOOL-Thanksgiving Break

Nov. Student Days K-12: 17  
 Nov. Teacher Contract Days: 19

Total Student Days K-12: 62  
 Total Teacher Contract Days: 71

| NOVEMBER 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| MAY 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 |

- 7 Giant Support- MSHS
- 9 2-Hour Early Out
- 16 Seniors last day
- 21 Graduation
- 22 Early Out 11:30 DISMISSAL Students Last Day of School End of 4<sup>th</sup> Qtr./Semester 2
- 23 Workday (half day)

May Student Days K-12: 16  
 May Teacher Contract Days: 17

Total Student Days K-12: 173  
 Total Teacher Contract Days: 185

- 13 2-Hour Early Out
- 18 Giant Support- MSHS
- 23-31 NO SCHOOL-Winter Break

Dec. Student Days K-12: 15  
 Dec. Teacher Contract Days: 15

Total Student Days K-12: 77  
 Total Teacher Contract Days: 86

| DECEMBER 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 | 31 |    |    |    |    |

**Snow Make-up Days:**  
**Day #1- February 17<sup>th</sup>**  
**Day #2- April 21<sup>st</sup>**

# Le Sueur-Henderson Public Schools

## 2024-2025 Calendar - Draft

|  | Elem | MS          | HS          |
|--|------|-------------|-------------|
| Total Student Days   | 173  | 173         | 173         |
| Total Teacher Contract Days  | 185  | 185         | 185         |
| Staff Days   | 9    | 9           | 9           |
| 2-Hour Early Outs  | 10   | 10          | 10          |
| Conference Days and Open House   |      |             |             |
| <b>Building administrators will pick the four (4) evening events teachers must attend.</b> |      |             |             |
| Evening Conferences  | 4    | 2           | 2           |
| Open Houses  | 1    | 1           | 1           |
| Giant Support  | 0    | 4 (2 Hours) | 4 (2 Hours) |

Emergency Closing Make Up Days (if needed)

Snow Make Up Days:

Day #1- February 17<sup>th</sup>

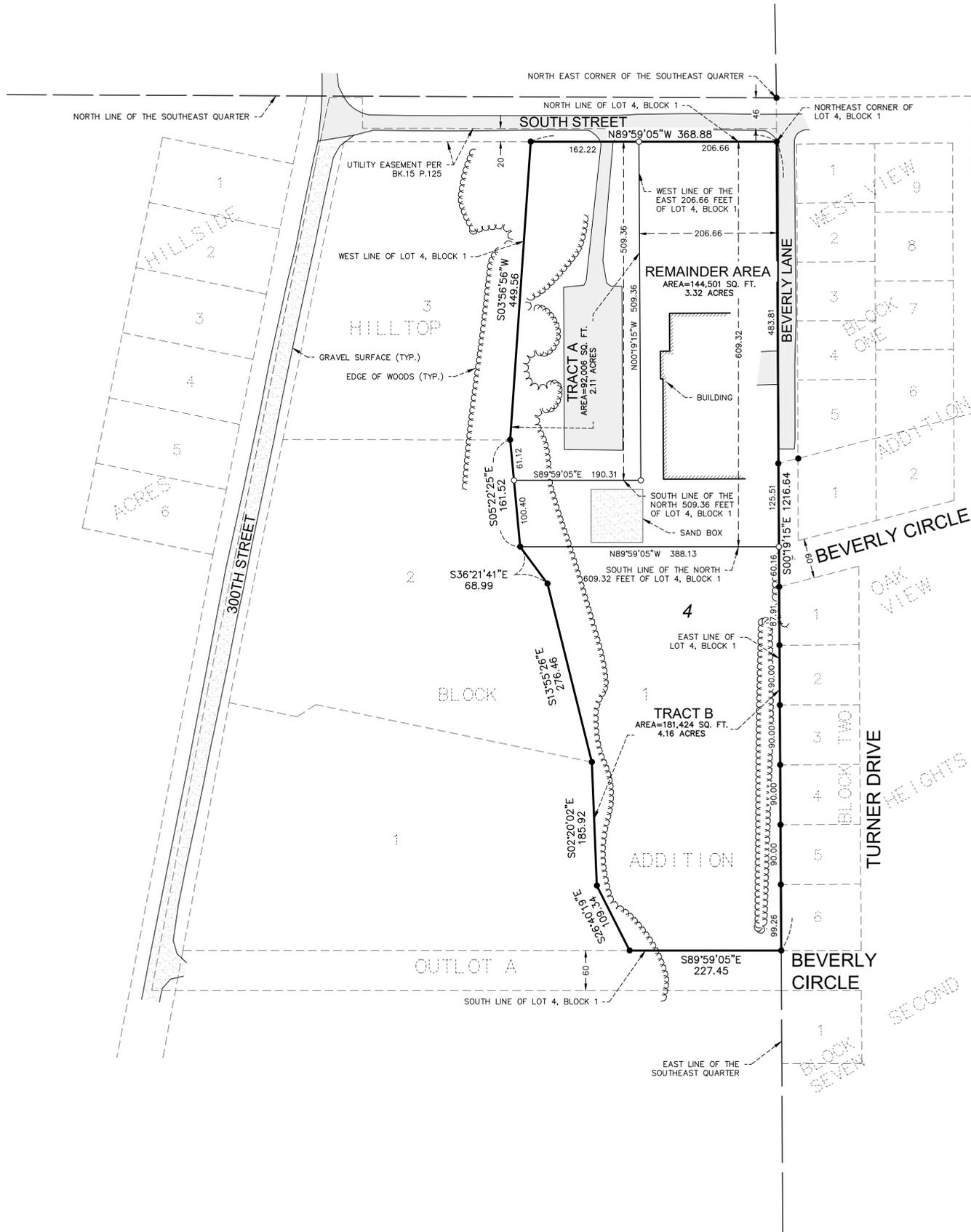
Day #2- April 21<sup>st</sup>

Notes:

- K-5 has Conferences Nov. 7<sup>th</sup> and MS/HS has Giant Support Oct. 9<sup>th</sup> and Dec. 18<sup>th</sup> in lieu of that Conf. Night
- K-5 has Conferences Feb. 6<sup>th</sup> and MS/HS has Giant Support Mar. 5<sup>th</sup> and May 7<sup>th</sup> in lieu of that Conf. Night

# CERTIFICATE OF SURVEY

PART OF LOT 4, BLOCK 1, HILLTOP ADDITION,  
SECTION 11, TOWNSHIP 112, RANGE 26,  
SIBLEY COUNTY, MINNESOTA



**PROPOSED LEGAL DESCRIPTION FOR TRACT A**

The North 509.36 feet of Lot 4, Block 1, HLLTOP ADDITION, according to the recorded plat thereof on file in the Sibley County, Minnesota Recorder's Office, except the East 206.66 feet thereof.

Subject to other easements, reservations or restrictions of record, if any.

**PROPOSED LEGAL DESCRIPTION FOR TRACT B**

Lot 4, Block 1, HLLTOP ADDITION, according to the recorded plat thereof on file in the Sibley County, Minnesota Recorder's Office, except the North 609.32 feet thereof.

Subject to other easements, reservations or restrictions of record, if any.

**SURVEYOR'S NOTES:**

TOTAL PROPERTY AREA SURVEYED = 9.59 ACRES.

THE PID FOR THE SUBJECT PROPERTY IS 35.0328.000.

THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT OR OPINION. THERE MAY BE EASEMENTS OR OTHER LIMITING FACTORS NOT SHOWN ON THIS SURVEY WHICH AFFECT THE SUBJECT PROPERTY.

THE UTILITIES SHOWN ON THIS SURVEY ARE ACCORDING TO VISIBLE EVIDENCE ONLY. WIDSETH ASSUMES NO RESPONSIBILITY FOR THE COMPLETENESS AND ACCURACIES OF THE LOCATIONS. FURTHER LOCATIONS AND VERIFICATIONS ARE RECOMMENDED BEFORE ANY CONSTRUCTION OR EXCAVATION.



SCALE (IN FEET)  
ORIENTATION OF THIS BEARING SYSTEM IS  
BASED SIBLEY COUNTY COORDINATE  
DATABASE NAD 83

- = DENOTES FOUND IRON MONUMENT
- = DENOTES 1/2 INCH DIAMETER BY 18 INCH LONG IRON PIPE MONUMENT SET AND MARKED RLS # 41643
- ▨ = DENOTES BITUMINOUS SURFACE
- ▩ = DENOTES GRAVEL SURFACE

|              |                 |       |  |             |  |     |  |   |                                 |
|--------------|-----------------|-------|--|-------------|--|-----|--|---|---------------------------------|
| DATE:        | AUGUST 17, 2023 | DATE: |  | AMENDMENTS: |  | BY: |  | PREPARED FOR:   | ISD, #2397                      |
| SCALE:       | AS SHOWN        |       |  |             |  |     |  | I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA |                                 |
| DRAWN BY:    | ABS             |       |  |             |  |     |  |   |                                 |
| CHECKED BY:  | CMC             |       |  |             |  |     |  | CHAD M CONNER   | DATE: 12/18/2023 LIC. NO. 41643 |
| FILE NUMBER: | 2023-10961      |       |  |             |  |     |  |   |                                 |

# PURCHASE AGREEMENT

1. Date: March 11, 2024
2. Parties:  
  
Seller: Independent School District #2397  
  
Buyer: City of Henderson
3. Subject Property:  
  
Legal Desc. Parcel Identification No. 35.0328.000, actual legal to govern  
  
The North 509.36 feet of Lot 4, Block 1, Hilltop Addition, according to the recorded plat thereof on file in the Sibley County, Minnesota, Recorder's office, except the East 206.66 feet thereof.  
  
Subject to other easements, reservations, or restrictions of record, if any.  
  
Address To be determined
4. Purchase Price: \$1
5. Closing Date: On or before June 1, 2024
6. Deed: At closing, Seller shall deliver a properly executed Warranty Deed, conveying good and marketable title.
7. Examination of Title: Within a reasonable amount of time after acceptance of this Purchase Agreement, Seller shall furnish Buyer, at Buyer's cost, a title commitment for insurance from a title company of seller's choice, certified to date to include proper searches covering bankruptcies, judgments, tax liens and property taxes. Buyer shall have ten business days after receipt of the commitment in which to have Buyer's lawyer examine title to the property and provide Seller with any written Title Objections at Buyer's own expense. Buyer shall be deemed to have waived any Title Objections not made within the ten day period, except that this shall not operate as a waiver of Seller's covenant to deliver a statutory Warranty Deed. If Buyer obtains title insurance, Buyer is not waiving the right to obtain a good and marketable title of record from the Seller.
8. Seller and Buyer agree to pro-rate real estate taxes for 2023 to the date of closing. Neither Seller nor Seller's agent makes any representation or warranty whatsoever concerning the amount of real estate taxes which shall be assessed against the property subsequent to the date of purchase.  
  
(a) BUYER SHALL ASSUME ON DATE OF CLOSING all installments of special assessments levied as of the date of this agreement.  
  
(b) BUYER SHALL ASSUME any special assessments pending as of the date of this Purchase Agreement for improvements ordered by an assessing authority. Seller states that Seller has not received any notice of hearing for any public improvement for which the premises may be specially assessed. BUYER SHALL ASSUME any pending assessments issued after the date of this agreement.
9. Title Corrections and Remedies: Sellers shall have 30 days from receipt of Buyer's Title Objections or until the date of closing, whichever is later, to make title marketable. If Notice is given but the appropriate period expires without the title being made marketable, either party may cancel this Purchase Agreement by Notice to other party pursuant to Minn. Stat. Sec. 559.217, Subd. 3 and neither party shall be liable for

damages hereunder to the other, and the earnest money shall be refunded to Buyer; or Buyer may elect to take title subject to some or all of the Title Objections.

10. Other Terms:

- a. Buyer shall pay all closing costs include but not limited to state deed tax, deed preparation fees, resolution preparation fees, its attorney fees, recording fees, and any other closing costs.
- b. Seller shall pay no closing costs save and except its attorney's fees.
- c. Buyer is purchasing the property, which consists solely of vacant land, as-is without any warranties or representations whatsoever.
- d. Both parties agree to be bound to the terms of this Purchase Agreement. Should either breach this Agreement, the breaching party shall be liable to the other for any and all costs, Attorney's Fees, and any incidental and consequential damage amounts allowed at law.

(Intentionally left blank)

I agree to purchase the property for the price and under the terms and conditions set forth above.

CITY OF HENDERSON

Seller: \_\_\_\_\_  
By: Keith Swenson (date)  
Its: Mayor

Seller: \_\_\_\_\_  
By: Lon Berberich (date)  
Its: City Administrator

I agree to sell the property for the price and under the terms and conditions set forth above.

Independent School District #2397

Buyer: \_\_\_\_\_  
By: Brigid Tuck-Chair (date)  
Its: President

Buyer: \_\_\_\_\_  
By: Kelsey Schwartz (date)  
Its: Clerk

LE SUEUR HENDERSON INDEPENDENT SCHOOL DISTRICT #2397

**A RESOLUTION AUTHORIZING THE CONVEYANCE OF REAL ESTATE**

Whereas, the Le-Sueur Henderson Independent School District #2397, hereinafter “District,” owns real estate located in the City of Henderson, Sibley County, Minnesota, identified as Parcel Identification No. 35.0328.000, legally described as:

The North 509.36 feet of Lot 4, Block 1, Hilltop Addition, according to the recorded plat thereof on file in the Sibley County, Minnesota, Recorder’s office, except the East 206.66 feet thereof. Subject to other easements, reservations, or restrictions of record, if any, hereinafter “real estate,” and

NOW THEREFORE, be it resolved by the District that the above-described real estate shall be, for the sum of \$1.00, conveyed to the City of Henderson via warranty deed. The costs associated with recording the deed shall be paid by the City along with all other closing costs. No closing costs shall be paid by the District. The School Board Chair and Clerk shall be authorized to sign any and all necessary documents to effectuate the transfer of the real estate herein.

Upon motion made, duly seconded, the same was passed by the Board.

Dated this \_\_\_\_\_ day of March, 2024.

**LE SUEUR – HENDERSON INDEPENDENT SCHOOL DISTRICT #2397**

\_\_\_\_\_  
By: Brigid Tuck  
Its: Chair

\_\_\_\_\_  
By: Kelsey Schwartz  
Its: Clerk

**INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

# SCHEDULED MEETINGS/ACTIVITIES

| <i><b>DATE</b></i> | <i><b>DESCRIPTION</b></i>   | <i><b>TIME</b></i> | <i><b>LOCATION</b></i> |
|--------------------|---|--------------------|------------------------|
| 3/4/2024           | Regular Board Meeting- <b>rescheduled</b>   | 6:30 PM            | MS/HS Media Center     |
| 3/11/2024          | Policy Committee Meeting  | 6:00 PM            | MS/HS Media Center     |
| 3/11/2024          | Regular Board Meeting   | 6:30 PM            | MS/HS Media Center     |
| 3/12/2024          | Negotiations Committee Meeting - LSHEA  | 3:30 PM            | MS/HS Media Center     |
| 3/13/2024          | Finance Committee Meeting   | 11:00 AM           | District Office        |
| 3/18/2024          | School Board Work Session   | 6:30 PM            | MS/HS Media Center     |
| 4/2/2024           | Regular Board Meeting   | 6:30 PM            | MS/HS Media Center     |
| 4/15/2024          | School Board Work Session   | 6:30 PM            | MS/HS Media Center     |
| 5/6/2024           | Regular Board Meeting   | 6:30 PM            | MS/HS Media Center     |
| 5/20/2024          | School Board Work Session   | 6:30 PM            | MS/HS Media Center     |
|                    |   |                    |                        |
|                    | <a href="https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp">https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp</a> |                    |                        |