

# Organizational School Board Meeting

Tuesday, January 2, 2024 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

## 1. **INDUCT NEW BOARD MEMBERS**

1.1. Administration of Oath of Office

## 2. **CALL TO ORDER**

## 3. **PLEDGE OF ALLEGIANCE**

## 4. **APPROVAL OF AGENDA**

## 5. **NEW BUSINESS**

### 5.1. **ELECTION OF OFFICERS**

5.1.1. Chair

5.1.2. Vice Chair

5.1.3. Clerk

5.1.4. Treasurer

### 5.2. **ORGANIZATIONAL ITEMS**

5.2.1. Consideration to Adopt Resolution  
Declaring Columbus Day, October 14, 2024, a Non-  
legal Holiday in the Le Sueur- Henderson School  
District.

5.2.2. Consideration to Set Dates, Times and  
Locations for Regular School Board Meetings for  
2024

5.2.3. Consideration to Approve Authorization of  
Facsimile Signatures.

5.2.4. Consideration to Approve Appointment of  
School District Legal Counsel.

5.2.5. Consideration to Approve Designation of  
Official Newspaper.

5.2.6. Consideration to Establish 2024 School  
Board Members' Compensation.

5.2.7. Consideration to Approve Employee  
Reimbursed Meal Allowance Rates.

5.2.8. Consideration to Approve Reimbursable  
Meal Allowance Rate for Participating Students  
and Coaches/Advisors for Minnesota State High  
School League (MSHSL) State Tournaments.

5.2.9. Consideration to Approve Mileage Rate.

5.2.10. Consideration to Approve Authorizing  
Superintendent have Final Approval of all  
Purchase Orders processed in accordance to Policy  
797- Purchasing.

5.2.11. Consideration to accept Resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore.

5.2.12. Appointment of Board Committee Members, Representatives and Committee Chairs.

5.2.12.1. Finance Committee Members and Chair-

5.2.12.2. Human Resources Committee and Chair-

5.2.12.3. Policy Committee Members and Chair-

5.2.12.4. Negotiations Committee Members and Chair-

5.2.12.5. Activity Advisory (1)-

5.2.12.6. Community Education Council Member (1)-

5.2.12.7. District Staff Development Team (1)-

5.2.12.8. Building & Grounds (2 plus 1 Chair)-

5.2.12.9. Insurance (1)-

5.2.12.10. SW Metro Board Member (1)-

5.2.12.11. MN State High School League Liasion (1)-

5.2.12.12. Professional Growth Committee (1)-

5.2.12.13. World's Best Workforce (1)-

5.2.12.14. Meet and Confer-

6. **ADJOURN**

**RESOLUTION TO DECLARE COLUMBUS DAY A NON-LEGAL HOLIDAY  
IN THE LE SUEUR-HENDERSON PUBLIC SCHOOL DISTRICT**

WHEREAS, pursuant to Minnesota Statute 645.44, Sub.5, the Le Sueur-Henderson Public School District declares Columbus Day in October to be a non-legal holiday in the Le Sueur-Henderson Public School District.

BE IT RESOLVED, by the School Board of Independent School District 2397, to declare this holiday a non-legal holiday.

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Board Clerk

Dated: January 2, 2023

**2024 DRAFT (1 Business Meetings/Month)**  
**Le Sueur - Henderson Public Schools**  
**School Board Meetings & Conferences Schedule**

Description of Meeting	Day	Date	Time	Meeting Location
Organizational Meeting	Mon	1/2/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	1/2/2024	Following	
Minnesota School Boards Assoc.	Thurs	1/11/2024	All Day	Minneapolis Convention Center
Leadership Conference	Fri	1/12/2024		
School Board Work Session	Tues	1/16/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	2/5/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Tues	2/20/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	3/4/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	3/18/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	4/2/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	4/15/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	5/6/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	5/20/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	6/3/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	6/17/2024	6:30 PM	MS/HS Media Center
Optional Regular Board Meeting	Mon	7/1/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	7/15/2024	6:30 PM	MS/HS Media Center
Minnesota School Boards Assoc. 2024 Summer Seminar	TBD	TBD	All Day	Marriott Minneapolis Northwest, Brooklyn Park, MN
Regular Board Meeting	Mon	8/5/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	8/19/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Tues	9/3/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	9/16/2024	6:30 PM	MS/HS Media Center
Reg Mtg/Levy Certification	Mon	9/16/2024	6:30 PM	
Regular Board Meeting	Mon	10/7/2024	6:30 PM	MS/HS Media Center
School Board Work Session	Mon	10/21/2024	6:30 PM	MS/HS Media Center
Regular Board Meeting	Mon	11/4/2024	6:30 PM	MS/HS Media Center
MREA Annual Conference	Sun		TBD	TBD
	Mon			
	Tues			
School Board Work Session	Mon	11/18/2024	6:30 PM	MS/HS Media Center
TNT/Levy Adpt	Mon	12/2/2024	6:00 PM	MS/HS Media Center
Regular Board Meeting	Mon	12/2/2024	Following	
Optional Work Session	Mon	12/16/2024	6:30 PM	MS/HS Media Center
Organizational Meeting	Mon	1/6/2025	6:30 PM	MS/HS Media Center
Regular Meeting	Mon	1/6/2025	Following	

If a meeting is cancelled due to emergency or weather, the meeting will be scheduled for the next business day for the same time and meeting place as originally planned.

## 2024 BOARD MEMBER MEETING COMPENSATION

Director – Annual Stipend	\$1,750
Chairperson – Annual Stipend	\$500
Vice-Chairperson – Annual Stipend	\$125
Treasurer – Annual Stipend	\$250
Clerk – Annual Stipend	\$250
Special Meeting Compensation (per meeting)	\$40
In/Out of District Meeting Compensation per day	\$110
In/Out of District Meeting Compensation per ½ day	\$55
Negotiations Committee Member – Stipend	\$250

- Board members shall receive the annual stipend for all regularly scheduled board and committee meetings during the year regardless of attendance. Board members in attendance of all special board meetings during the year shall receive the meeting compensation listed.
- Mileage and meal compensation shall be as established by the school board at its annual organizational meeting.
- In/Out of District compensation to board members are available only when compensation is not provided by any other agency or governmental body.

I, \_\_\_\_\_ would like to receive my board stipend:

- Annually on the payroll closest to Dec 15<sup>th</sup>
- Semi-Annually – ½ in June and ½ in December
- Bi-Monthly – paid in 24 equal installments through the year
- I do not wish to be paid at this time, I will donate my stipend to the school district.

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS  
THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment, or,

WHEREAS, this reduction in expenditure or decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2397, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following

voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

## BOARD COMMITTEE ASSIGNMENTS LE SUEUR - HENDERSON SCHOOL DISTRICT

BOARD COMMITTEES	2023 COMMITTEE MEMBERS		
FINANCE COMMITTEE	Matt (C)	Jenny	Steve
HUMAN RESOURCES COMMITTEE	Kelsey (C)	Brigid	Gretchen
POLICY COMMITTEE	Gretchen (C)	Steve	
NEGOTIATIONS COMMITTEE	Brigid (C)	Jenny	Marie (12.18.23)
<b>BOARD REPRESENTATIVES</b>	<i>Schedule</i>		
COMMUNITY EDUCATION COUNCIL MEMBER		Brigid	
DISTRICT WELLNESS			
PLC COMMITTEE		Matt	Gretchen
INSURANCE	1 per year	Kelsey	
SW METRO BOARD MEMBER	1 per month	Steve	
MN STATE HIGH SCHOOL LEAGUE LIASON		Matt	Kelsey
WORLD'S BEST WORKFORCE		Gretchen	
MEET AND CONFER		Gretchen	
<b>2023 BOARD OFFICERS</b>			
BOARD CHAIR	Brigid Tuck		
VICE CHAIR	Matt Hathaway		
CLERK	Kelsey Schwartz		
TREASURER	Steve Cross		