

Special School Board Meeting

Monday, June 21, 2021 6:30 PM

Online

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. CONSENT ITEMS

1. Resignation:

1. Park Special Ed Teacher- Lauren Stier

2. Hilltop Special Ed Teacher- Andrea Lunder

3. Custodian Student Worker- Mark Boisjolie

2. Hiring:

1. MS/HS Social Studies Teacher- Christian Lohrenz

2. Assistant Principal Elementary - Jody
Rittmiller

3. Technology Director- James Keltgen

5. PURCHASES ABOVE \$5,000

1. Infinite Campus License Renewal for 2021-22

6. NEW BUSINESS

1. Approve the second facility survey cost/
Building Bond Option

2. Adopt Preliminary 2021-2022 Budget

3. Resolution to approve Long-Term Facilities
Maintenance (LTFM) Ten-Year Plan

4. Approve Worker's Compensation Quote

5. Approve Property, Casualty, Liability & Cyber
Insurance Quote(s)

6. Resolution for 2021-2022 Membership in the
Minnesota State High School League

7. Authorize Superintendent Jim Wagner to act as
the Identified Official with Authority (IOwA) and
San Juanita Flores-Soria (Administrative
Assistant) to act as the IOwA to add and remove
names only for Le Sueur-Henderson School District
2397-01.

8. Approve School Board meetings to be in-person
or Zoom

9. Approve date for the July Regular School Board
meeting

7. **ADJOURN**

June 11th, 2021

To the School Board of the Le Sueur-Henderson School District,

Please accept this formal letter of resignation for my position as the Special Education Teacher at Park Elementary School. I greatly appreciate the 2 years teaching for the District of Le Sueur-Henderson, and for the many relationships and opportunities the experience has provided. I am saddened to leave the place that has guided me in my growth in being the teacher I am today, but I am also excited for the new experience I will have working in the Jordan School District.

Thank you,
Lauren Stier

June 15, 2021

Dear Mrs. Feterl,

Please accept my resignation from my position as a Special Education Teacher at Hilltop Elementary, effective immediately.

I will continue my summer contract as the Summer School-6-12 Special Education Teacher.

I have enjoyed my three years at LeSueuer-Henderson schools and have loved working with the students and staff in the district. I have grown so much since joining the team and I cannot thank you enough. I wish you the best and if I can be of any assistance during the transition please let me know.

Sincerely yours,

Andrea Lunder

6/09/2021

Mr. Vrklan

LeSueur Henderson Public Schools

115 N 5th St, Le Sueur, MN 56058

Dear Mr. Vrklan

Please accept this letter as formal notification of my resignation from Le Sueur Henderson Public Schools. My last day with the company will be 6/23/2021.

Thank you,

mark Boisjolie

Mark Boisjolie



Employment Recommendation Le Sueur - Henderson School District

Position: Middle/High School Social Studies Teacher

Recommended Candidate: Christian Lohrenz

Recommended by: Brian Thorstad

Date: 06/15/21

To be completed by administrator:

Candidate has current & appropriate certification:

No

Reference checks completed:

Yes

Years of experience granted:

0

Step Placement:

1

Highest degree currently held:

Bachelor's

Lane Placement:

BA

Credits beyond highest degree granted:

0

New Position

Existing Position

Replacing: John Garvey

Additional Information:

- Pending Background Check
- Pending Receipt of Teaching License (In Progress With PELSB)
- License application was received by PELSB on 6/2/21

Approval of Principal:

Brian Thorstad

06/15/21

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with via Google Drive - District Office (Ky, Marlene, Juanita) & Technology (Alexis)

DIRECTOR OF TECHNOLOGY CONTRACT

ARTICLE I PURPOSE

This Contract is entered into between Independent School District No. 2397, Le Sueur-Henderson, Minnesota, hereinafter referred to as the School District, and James Keltgen, hereinafter referred to as the Director of Technology, who agrees to perform the duties of the Director of Technology of the School District.

ARTICLE II DURATION, EXPIRATION, TERMINATION DURING THE TERM, MUTUAL CONSENT, AND CONTINGENCY

Section 1. Duration: This Contract is for a term of one year commencing on July 1, 2021 and ending on June 30, 2022. It shall remain in full force and effect unless modified by mutual consent of the School Board and the Director of Technology or unless terminated as provided in this Contract.

Section 2. Expiration: This Contract shall expire at the end of the term specified in Section 1. above. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Director of Technology shall cease, unless a subsequent Contract is entered into by the parties. In the event the parties fail to enter into a subsequent contract, the Director of Technology's employment shall continue on a month-to-month basis until the School Board either enters into a subsequent Contract with the Director of Technology or until the School Board provides sixty (60) calendar days of written notice of the termination of the Director of Technology's employment.

Section 3. Termination During the Term: The Director of Technology's employment may be terminated during the term of this Contract only for cause as defined in M.S. 122A.40, Subd. 9. and Subd. 13., but, except for purposes of describing grounds for discharge, the provisions of M.S. 122A.40 shall not be applicable. If the School Board proposes to terminate the Director of Technology during the term of this Contract for cause as described in M.S. 122A.40, Subd. 9. or Subd. 13., it shall notify the Director of Technology, in writing, of the proposed grounds for termination. The Director of Technology shall be entitled to a hearing before an arbitrator provided the Director of Technology makes such a request, in writing, to the School Board Chair within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding upon the parties, subject to normal judicial review of arbitration decisions as provided by law. The Director of Technology may be suspended with pay pending final determination by the arbitrator. If the Director of Technology fails to request a hearing as provided in this section within the fifteen (15)-day calendar period, he/she shall be deemed to have acquiesced to the School Board's proposed action, and the proposed action shall become final on such date as determined by the School Board, and the Director of Technology shall have no further claim or recourse.

Section 4. Mutual Consent: This Contract may be terminated at any time by mutual consent of the School Board and the Director of Technology.

Section 5. Contingency: If this Contract is a subsequent Contract entered into prior to the completion of an existing Contract, this subsequent Contract is contingent upon the Director of Technology completing the terms of the existing Contract.

ARTICLE III DUTIES

The Director of Technology shall perform all duties incident to the position of Director of Technology and such other duties as may be prescribed by the Superintendent and School Board from time to time. The Director of Technology shall abide by the policies, regulations, rules, and procedures established by the School Board and the Commissioner of the Department of Education and shall abide by all Minnesota laws relating to the operation of the School District. The Director of Technology shall attend School Board and other meetings as directed by the Superintendent.

ARTICLE IV DUTY YEAR AND LEAVES OF ABSENCE

Section 1. Basic Work Year: The Director of Technology's duty year shall be for the entire twelve (12)-month Contract year, and the Director of Technology shall perform duties on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. The Director of Technology shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy.

Section 2. Vacation: The Director of Technology shall earn twenty (20) working days of annual paid vacation each Contract year, or 13.34 hours per month. The Director of Technology may carry up to 10 unused vacation days into next year, with superintendent approval. Upon voluntary termination of employment, the Director of Technology shall be entitled to payment for any unused vacation days earned and accrued pursuant to the provisions of this section; however, if the Director of Technology is involuntarily terminated, he/she shall not be entitled to unused earned and accrued vacation days.

Section 3. Holidays: The Director of Technology shall be entitled to ten (10) paid holidays: 4th of July, Labor Day, Thanksgiving, and Friday after Thanksgiving, Christmas Eve day, Christmas Day, New Year's Eve day, New Year's Day, Good Friday, and Memorial Day.

Section 4. Sick Leave: The Director of Technology shall earn paid sick leave at the rate of 1.25 days per working month and earned sick leave may accumulate to a maximum of one hundred and twenty (120) days. Upon voluntary or involuntary termination of employment, the Director of Technology shall not be entitled to unused earned and accrued sick leave days.

Section 5. Workers' Compensation: Pursuant to M.S. Chapter 176, the Director of Technology injured on the job in the service of the School District and collecting workers' compensation insurance may draw sick leave and receive full salary from the School District, the salary to be reduced by an amount equal to the insurance payments, and only that fraction of the days not covered by insurance will be deducted from accrued sick leave.

Section 6. Emergency and Funeral Leave: The Director of Technology shall be granted bereavement leave for a death within the Director of Technology's immediate family. The time utilized shall be in an amount to be determined after conferring with the Superintendent. Days utilized will not be deducted from the Director of Technology's sick leave. "Immediate family" is defined as the Director of Technology's spouse, child, parent, brother, sister, grandparent, brother-in-law, sister-in-law, mother-in-law, father-in-law, or grandchildren. This particular type of personal leave shall be extended from one to five days as determined and granted by the superintendent or his designated representative for any particular event.

Funeral leave of up to one (1) day per school year shall be granted for funerals of friends and other persons not mentioned in the previous paragraph. Such leave shall be non-accumulative.

Section 8. Jury Service: The Director of Technology who serves on jury duty shall be granted the day or days necessary as stipulated by the court to discharge this responsibility without any salary deduction or loss of basic

leave allowance. The compensation received for jury duty service shall be remitted to the School District.

Section 9. Military Leave: Military leave shall be granted pursuant to applicable law.

Section 10. Insurance Application: A Director of Technology on unpaid leave is eligible to continue to participate in group insurance programs if permitted under the insurance policy provisions. The Director of Technology shall pay the entire premium for such insurance commencing with the beginning of the leave and shall pay to the School District the monthly premium in advance. In the event the Director of Technology is on paid leave from the School District under Section 4. above or supplemented by sick leave pursuant to Section 5. above, the School District will continue insurance contributions as provided in this Contract until sick leave is exhausted. Thereafter, the Director of Technology must pay the entire premium for any insurance retained.

ARTICLE V INSURANCE

Section 1. Health and Hospitalization Insurance: The School District shall provide the Director of Technology and the Director of Technology's dependents with health and hospitalization insurance coverage under the School District's group health and hospitalization insurance plan. The School District shall contribute the sum of \$6,700 annually (\$558.33 per month) for single coverage and \$10,800 annually (\$900 per month) for family coverage toward the premium for such insurance. The balance of the premium shall be paid by the Director of Technology through payroll deduction.

NOTE 2: In the event this Contract will cause or does cause penalties, fees, or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a revised Contract between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District. The amount of any reduction in the School District's contribution toward the Director of Technology's healthcare benefits as a result of addressing the "highly compensated employee" component of the ACA will be placed into another School District provided benefit(s) (i.e., a retirement HRA, salary, etc.) as agreed upon between the parties.

Section 2. Life Insurance: The School District shall provide, at its own expense, term life insurance for the Director of Technology under the School District's group term life insurance plan in the amount of \$50,000, payable to the Director of Technology's named beneficiary(ies).

NOTE 3: According to the Internal Revenue Service rules, the amount of School District premium contribution that pays for life insurance coverage in excess of \$50,000 is considered taxable income, so the School District should be certain that it is reporting that contribution as such, and the Director of Technology needs to know why that amount is being reported.

Section 3. Long-Term Disability Insurance: The School District shall provide, at its own expense, long-term disability insurance for the Director of Technology under the School District's group long-term disability insurance under which full-time employees may be included and which will compensate those persons covered thereby two-thirds (2/3) of the covered person's annual salary, effective after thirty (30) days' disability and payable to age seventy (70) subject to requirements of the insurance carrier.

Section 4. Eligibility: The eligibility of the Director of Technology and the Director of Technology's dependent(s) and beneficiary(ies) for insurance benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this article.

Section 5. Claims Against the School District: The School District's only obligation is to purchase the insurance policies described in this article, and no claim shall be made against the School District as a result of denial of insurance benefits by an insurer if the School District has purchased the policies and paid the premiums described in this article.

ARTICLE VI
OTHER BENEFITS

Section 1. Tax-Sheltered Annuities: The Director of Technology is eligible to participate in a tax-sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code of 1986, M.S. 123B.02, Subd. 15., School District policy, and as otherwise provided by law. The District will match dollar for dollar of employee contribution, up to a maximum District contribution of \$2,000.

Section 3. Conferences and Meetings: The School District shall pay all legally valid expenses and fees for the Director of Technology's attendance at professional conferences and meetings with other educational agencies when such attendance is required, directed, or permitted by the Superintendent and/or the School Board. The Director of Technology shall periodically report to the Superintendent relative to all meetings and conferences attended. The Director of Technology shall file itemized expense statements to be processed and approved as provided by School Board policy and law.

ARTICLE VII
SALARY

The Director of Technology shall be paid an annual salary of \$82,500 for the 2021 - 2022 Contract year. The annual salary may be modified, but shall not be reduced, during the term of this Contract. The salary shall be paid in twenty-four (24) equal installments during the Contract year.

ARTICLE VIII
OTHER PROVISIONS

Section 1. Outside Activities: While the Director of Technology shall devote full time and due diligence to the affairs and the activities of the School District, he/she may also serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if, as solely determined by the Superintendent, such activities do not impede the Director of Technology's ability to perform the duties of the Director of Technology's position. However, the Director of Technology may not engage in other employment, consultant service, or other activity for which a salary, fee, or honorarium is paid without the prior approval of the Superintendent.

Section 2. Indemnification and Provision of Counsel: In the event that an action is brought or a claim is made against the Director of Technology arising out of or in connection with his/her employment and the Director of Technology is acting within the scope of employment or official duties, the School District shall defend and indemnify the Director of Technology to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District in this regard shall be subject to the limitations as provided in M.S. Chapter 466.

Section 3. Dues: The Director of Technology is encouraged to belong to and participate in appropriate professional, educational, economic development, community, and civic organizations when such membership will serve the best interests of the School District. Accordingly, the School District will pay the membership dues for such organizations as are required, directed, or permitted by the Superintendent and/or the School Board. The Director of Technology shall present appropriate statements for approval as provided by law.

Section 4: Daily Rate of Pay: For purposes of this contract, the Director of Technology's daily rate of pay is determined by dividing the total Director of Technology's annual salary by 260 days.

ARTICLE IX
SEVERABILITY

The provisions of this Contract shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this Contract or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
my signature this ____ day of
_____, 20__.

Director of Technology

IN WITNESS WHEREOF, we have subscribed
our signatures this ____ day of
_____, 20__.

School Board Chair

School Board Clerk

Infinite Campus
 NW 6022
 PO Box 1450
 Minneapolis MN 55485-1450
 (651) 631-0000 Ext. 0000

Invoice	ANNUAL033705
Date	5/17/2021
Page	1

Bill To:

Le Sueur-Henderson ISD 2397
 Attn: Accounts Payable
 115 1/2 N 5th St Ste 200
 Le Sueur MN 56058-1820

Ship To:

Le Sueur-Henderson ISD 2397
 Attn: Accounts Payable
 115 1/2 N 5th St Ste 200
 Le Sueur MN 56058-1820

Purchase Order No.		Customer ID	Salesperson ID	Payment Terms		
-		LESUEURH001		Due on July 1st		
Ordered	Shipped	Item Number	Description	Unit Price	Ext. Price	
966	966	0027	License: SIS (7/21-6/22)	\$6.00	\$5,796.00	
966	966	0029	License: Messenger (7/21-6/22)	\$0.90	\$869.40	
966	966	0028	License: Food Service (7/21-6/22)	\$2.00	\$1,932.00	
966	966	0006	Cloud Application Hosting: (7/21-6/22)	\$0.75	\$724.50	
1	1	0086	Campus Passport (7/21-6/22)	\$1,000.00	\$1,000.00	
1.00	1.00	100	Custom Reports Annual Fee: Destiny Extract- Case 593067 (7/21-6/22)	\$30.00	\$30.00	
1.00	1.00	100	Custom Reports Annual Fee: School Pay Extract- Case 1177131 (12/21-6/22)	\$58.33	\$58.33	

If you would like to pay this invoice and future ones by ACH please e-mail accountspayable@infinitecampus.com

Subtotal	\$10,410.23
Tax	\$0.00
Total	\$10,410.23

Le Sueur- Henderson Public Schools

Proposed Budget Presentation for
2021-2022 Fiscal Year



Terminology

- Enrollment

- Average Daily Membership (ADM)

- Definition: The sum for all pupils of the number of days in the district's school year that each pupil is enrolled, divided by the number of days the schools are in session.
 - Often synonymous with 'Enrollment'

- Per Pupil Unit (PPU)

- Definition: Beginning in fiscal year 2015, adjusted pupil units, or adjusted weighted average daily membership, is the primary pupil count used in school-funding formulas. The count is weighted by grade level (.55 for half-day kindergarten, 1.0 for full-day kindergarten and elementary grades, and 1.2 for secondary grades) and "adjusted" to reflect students served. K-6 Students are paid at 1.0 of the gen ed formula.
 - K-5 = 1.0 of formula
 - 7-12 = 1.2 of formula
 - $ADM \times \text{Weighting} = PPU$

- General Education Formula Allowance

- Definition: The dollar amount per pupil unit used to calculate each district's basic general education revenue - the "front end" of the formula. The formula allowance for fiscal year 2021 is \$6,567.



Assumptions

- Enrollment

- 2021-2022 Enrollment Projection = 934.85
- 2020-2021 Enrollment Projection = 937.75

- General Education Formula

- 1% Increase Factored In
- \$6,632.67 for 2021-2022
- \$6,567.00 for 2020-2021

- Salaries & Benefits

- 2% Increase Assumed for Returning Staff

- Estimated Enrollment (ADM's)

Grade	Act 18-19	Act 19-20	Est 20-21	Proposed 21-22
EC	15.98	16.98	18.50	18.50
K	59.72	58.04	55.00	70.00
1	66.94	56.91	50.25	55.11
2	65.48	62.16	52.75	49.14
3	66.08	64.01	60.75	52.66
4	83.08	64.80	63.00	59.44
5	64.75	89.03	63.00	65.24
6	83.41	68.32	98.25	71.25
7	86.58	76.84	68.50	95.03
8	101.48	86.70	77.00	67.10
9	85.76	102.93	84.00	78.37
10	71.88	86.26	96.75	83.76
11	82.78	70.31	79.75	92.86
12	89.85	79.89	70.25	76.39
Total	1,023.77	983.18	937.75	934.85
Δ		(40.59)	(45.43)	(2.90)
%		-3.96%	-4.62%	-0.31%



Fund Balance Projection Using No COVID Relief Federal Funding



**Fund Balance Reconciliation
FY22**

	Projected Balance 7/1/2021	FY22 Budget		Projected Balance 6/30/2022	
		Revenues	Expenditures		
Fund 01 - General Fund					
01 422 Unrestricted Fund Balance	995,630	9,864,164	(10,402,620)	457,174	Unassigned Change (538,456)
01 403 Restricted for Staff Development	-	137,104	(137,104)	-	
01 424 Restricted for Operating Capital	-	202,101	(202,101)	-	
01 428 Restricted for Learning & Development	-	179,894	(179,894)	-	
01 438 Restricted for Gifted & Talented	-	13,436	(13,436)	-	
01 441 Restricted for Basic Skills	-	202,008	(202,008)	-	
01 449 Restricted for Safe Schools	-	37,614	(37,614)	-	
01 460 Nonspendable	13,860	-	-	13,860	
01 401 Nonspendable	108,617	30,000	(30,000)	108,617	
01 462 Assigned Donation Accounts	121,109	68,908	(70,908)	119,109	
01 464 Assigned - Prairie Care Grant	-	-	-	-	
01 467 Restricted for LTFM	368,173	403,529	(330,986)	440,716	
01 472 Restricted for Medical Assistance	-	60,000	(60,000)	-	
Total - General Fund (01)	1,607,389	11,198,758	(11,666,671)	1,139,476	Total General Fund Change (467,913)

Fund Balance Projection Using COVID Relief Federal Funding



Fund Balance Reconciliation FY22

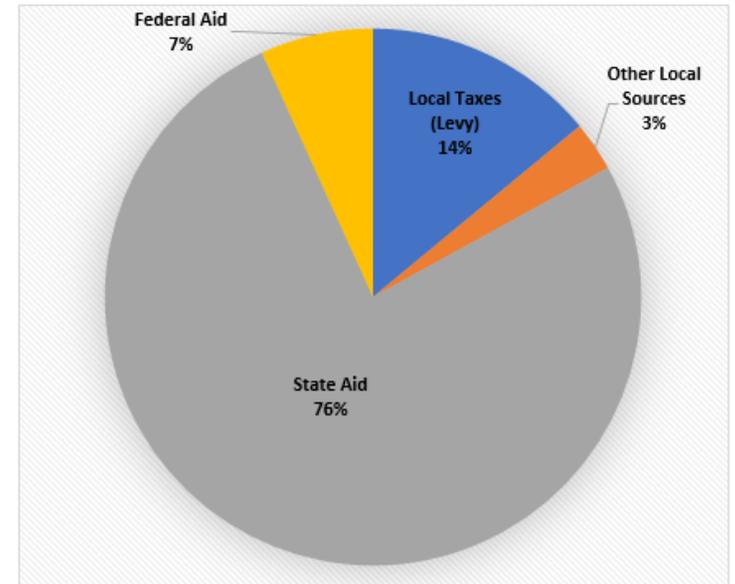
	Projected Balance 7/1/2021	FY22 Budget		Projected Balance 6/30/2022	Unassigned Change
		Revenues	Expenditures		
Fund 01 - General Fund					
01 422 <u>Unrestricted Fund Balance</u>	995,630	10,402,620	(10,402,620)	995,630	-
01 403 Restricted for Staff Development	-	137,104	(137,104)	-	
01 424 Restricted for Operating Capital	-	202,101	(202,101)	-	
01 428 Restricted for Learning & Development	-	179,894	(179,894)	-	
01 438 Restricted for Gifted & Talented	-	13,436	(13,436)	-	
01 441 Restricted for Basic Skills	-	202,008	(202,008)	-	
01 449 Restricted for Safe Schools	-	37,614	(37,614)	-	
01 460 Nonspendable	13,860	-	-	13,860	
01 401 Nonspendable	108,617	30,000	(30,000)	108,617	
01 462 Assigned Donation Accounts	121,109	68,908	(70,908)	119,109	
01 464 Assigned - Prairie Care Grant	-	-	-	-	
01 467 Restricted for LTFM	368,173	403,529	(330,986)	440,716	
01 472 Restricted for Medical Assistance	-	60,000	(60,000)	-	
Total - General Fund (01)	1,607,389	11,737,214	(11,666,671)	1,677,932	Total General Fund Change 70,543

General Fund Revenue Reconciliation

Fund 01			
Revised General Fund Revenue Budget for Fiscal Year 2021		\$	11,855,872
FY22 COVID Funding			
ESSER III Funding	538,456		538,456
FY21 COVID Funding			
Coronavirus Response Funding (CRF)	\$(268,670)		
ESSER I Funding	(95,863)		
GEER I Funding	(18,113)		
COVID County Allocation	(7,500)		
Total Federal			(390,146)
Other Federal Funding			
Coordinated Early Intervening Services (CEIS) Sub Award	(17,411)		
Ideas Part B SPED Sub Award	(15,000)		
Title I Award	15,208		
			(17,203)
State Aid Revenue (Assuming 1% Formula Increase)			
Gen Ed Aid - Levy & Aid Equalization	\$(41,776)		
Declining Revenue Aid	(93,668)		
Special Education Aid	(45,087)		
Basic Skills/Compensatory Aid	(105,728)		
CTE Grant Revenue	(31,080)		
Total State Aid			(317,339)
Levy Revenue			
Local Levy - Levy & Aid Equalization	\$ 82,973		82,973
Local Revenues			
Prairie Care Grant	\$(23,000)		
Grow Your Own (GYO) Grant	(20,000)		
Welter Foundation Grant	(25,000)		
Extra Curricular Fee's & Admissions	40,500		
MA Billing Revenue	18,000		
Misc Other Adjustments	(5,899)		
Total Local Revenues			(15,399)
Proposed General Fund Revenue Budget for Fiscal Year 2022		\$	11,737,214



	Revenues
	2021-2022
Local Taxes (Levy)	\$ 1,644,594
Other Local Sources	352,009
State Aid	8,942,756
Federal Aid	797,855
	<u>\$ 11,737,214</u>



General Fund (Fund 01) Expenditure Reconciliation

Fund 01

Revised General Fund Expenditure Budget for Fiscal Year 2021 \$ 12,053,545

Non-Salaries & Benefit Changes

Payroll Specialist Shared with MVED	(34,000)	
Special Election	18,000	
Superintendent Relocation	4,000	
Audit Fees	3,250	
Fitness Center Equipment	(7,000)	
Tech Budget	(102,000)	
Welter Foundation Grant Purchases	(20,500)	
Transportation	(119,600)	
Prairie Care Grant Supplies	(23,000)	
Other Misc.	(2,246)	
		(283,096)

FY21 COVID Funding Related Additional Purchases (CRF, ESSER, GEER)

CRF & ESSER from FY21	\$ (244,000)	
Elementary Distance Learning Position	(43,900)	
Other Non-Recurring Additional Salaries & Benefits	(8,200)	
Total Non-Salary & Benefit Changes		(296,100)

Salaries & Benefit Changes

Assitant Principal at Hilltop	125,000	
Hilltop Principal	(142,000)	
Technology Director - 260 Day Contract	108,000	
Technology Coordinator - 220 Day Contract	(82,000)	
Technology Paraprofessional	(18,000)	
Sub Costs Increase back to FY20 Levels	44,000	
Extra Curricular Contracts back to FY20 Levels	41,000	
Additional Custodians for Full Year	7,000	
Superintendent	7,900	
Health Insurance Increase	24,500	
Decrease in Unemployment	(45,000)	
Decrease in Work Comp	(23,628)	
Remaining Net Increase in Salaries & Wages	145,550	
Total Salaries & Benefits Changes		192,322

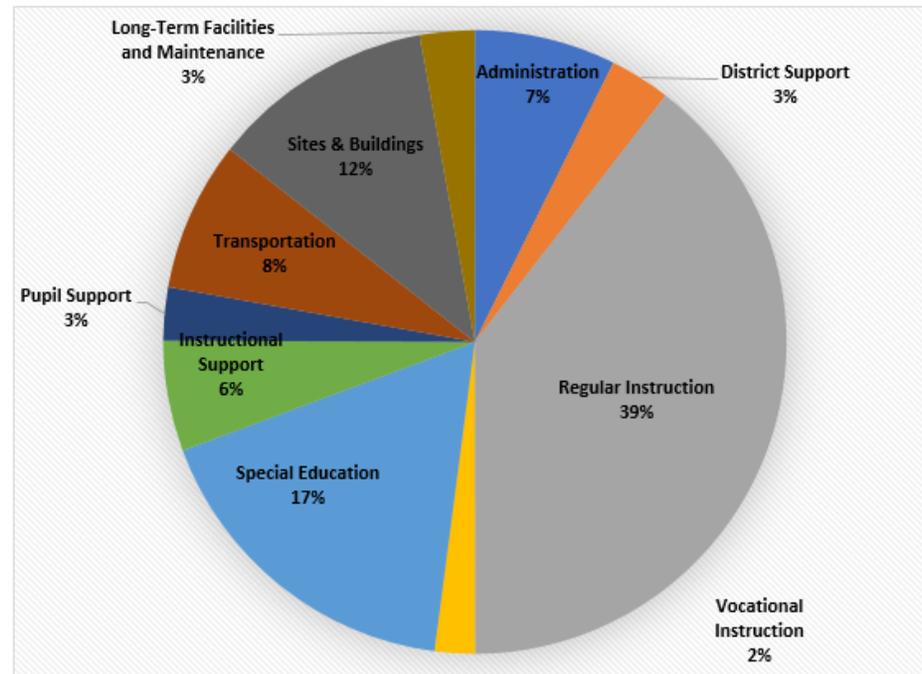
Proposed General Fund Expenditure Budget for Fiscal Year 2022 \$ 11,666,671



General Fund Expenditure Breakdown

	Expenditures		General Program Description
	2021-2022	%	
Administration	856,408	7%	School Board, Superintendent, Principals
District Support	367,861	3%	District Office, Business Support Services
Regular Instruction	4,608,097	39%	Teachers, Paraprofessionals, Activities, Secretaries
Vocational Instruction	243,116	2%	Family & Consumer Sciences, Business, Trade & Industrial Classes
Special Education	2,014,330	17%	Costs Related to Special Education not Including Transportation
Instructional Support	668,662	6%	Technology, Curriculum, Staff Development, Media Services
Pupil Support	321,360	3%	Counselor and Nurse Services
Transportation	907,638	8%	Contracted Transportation
Sites & Buildings	1,348,213	12%	Buildings & Grounds, Capital Facilities, Property Insurance
Long-Term Facilities and Maintenance	330,986	3%	LTFM

11,666,671 100%



Community Education (Fund 04) & Adult Basic Education
Fund Balance Reconciliation:



Le Sueur-Henderson Public Schools

Fund Balance Reconciliation

FY22

	Projected Balance 7/1/2021	FY22 Budget		Projected Balance 6/30/2022
		Revenues	Expenditures	
Fund 04 - Community Education				
04 444 Restricted for School Readiness	679	133,038	(146,724)	(13,007)
04 431 Restricted for Community Education	33,901	326,989	(300,999)	59,891
04 432 Restricted for ECFE	(2,125)	67,111	(66,823)	(1,837)
04 460 Nonspendable	-	-	-	-
04 464 Restricted	7,406	24,059	(22,034)	9,431
Total - Community Education (04)	39,861	551,197	(536,580)	54,478
Fund 04 - Fin 322 - Adult Basic Education Consortium				
04 447 Reserve for Adult Basic Education	88,372	262,576	(217,183)	133,765
Total - Adult Basic Education	88,372	262,576	(217,183)	133,765

Community Education Revenue Reconciliation



Revised Community Education Revenue Budget for Fiscal Year 2021		519,854
FY21 COVID Funding		
Le Sueur County CARES Act Grant	(18,400)	
Total Federal		(18,400)
State Aid Revenue		
Early Childhood Family Education	(5,664)	
School Readiness	715	
Total State Aid		(4,949)
Levy Revenue		
Local Levy Adjustments	6,232	
		6,232
Local Revenues		
Driver's Ed Fees	5,000	
Kids Club Fees	33,000	
ECFE Donations	735	
School Readiness Tuition	8,000	
School Readiness Participation Fees	3,000	
After School Enrichment	(7,000)	
Adult Enrichment Program Fees	4,000	
Other Misc Revenue	1,725	
Total Local Revenues		48,460
Proposed Community Education Revenue Budget for Fiscal Year 2022		<u>551,197</u>

Community Education Expenditure Reconciliation



Fund 04

Revised Community Education Expenditure Budget for Fiscal Year 2021

544,694

Non-Salaries & Benefit Changes

R-Schools Training/Setup in FY21	(3,190)
Kids Club Travel	650
Kids Club Entry Fees	2,000
Kids Club Food	(1,600)
ECFE Reductions	(1,720)
School Readiness Adjustments	880
After School Enrichment Fees for Instructors	3,100
Book Buddies Supplies	400
Other Misc Adjustments	(1,330)
General Consulting Fees	4,000
Coop Brochure Services	5,400

Total Non-Salary & Benefit Changes

8,590

Salaries & Benefit Changes

Kids Club Wages	8,612
Secretary Wage Allocation into ABE	(23,658)
Other Adjustments	(1,658)

Total Salaries & Benefits Changes

(16,704)

Proposed Community Education Expenditure Budget for Fiscal Year 2022

536,580



Food Service (Fund 02) Fund Balance Reconciliation:

Le Sueur-Henderson Public Schools

Fund Balance Reconciliation

FY22

Fund 02 - Food Service

02 460 Nonspendable

02 464 Restricted

Total - Food Service (02)

	Projected Balance 7/1/2021	FY22 Budget		Projected Balance 6/30/2022
		Revenues	Expenditures	
	6,130	-	-	6,130
	115,291	437,989	(432,557)	120,723
	121,421	437,989	(432,557)	126,853



Debt Service (Fund 07) Fund Balance Reconciliation:

Le Sueur-Henderson Public Schools
 Fund Balance Reconciliation
 FY22

	Projected Balance 7/1/2021	FY22 Budget		Projected Balance 6/30/2022
		Revenues	Expenditures	
Fund 07 - Debt Service				
07 464 Restricted	318,394	1,292,524	(1,310,408)	300,510
Total - Debt Service (07)	318,394	1,292,524	(1,310,408)	300,510

Recommendation to Approve the FY22 Proposed Budget As Follows:



	Revenues	Expenditures	Net \$Δ
General Fund	11,737,214	(11,666,671)	70,543
Community Education Fund	551,197	(536,580)	14,617
Adult Basic Education Fund	262,576	(217,183)	45,393
Food Service	437,989	(432,557)	5,432
Debt Service	1,292,524	(1,310,408)	(17,884)

Recommendation to Approve the FY22 Proposed Budget As Follows:



	Revenues	Expenditures	Net \$Δ
General Fund	11,737,214	(11,666,671)	70,543
Community Education Fund	551,197	(536,580)	14,617
Adult Basic Education Fund	262,576	(217,183)	45,393
Food Service	437,989	(432,557)	5,432
Debt Service	1,292,524	(1,310,408)	(17,884)

Example Template (1)**Extract of School Board Meeting Minutes****Independent School District No. 2397**Le Sueur-Henderson **Public Schools****State Of Minnesota**

Pursuant to due call and notice thereof, a School Board meeting of Independent School District No. 2397, State of Minnesota, was held on June 21, 2021 at 6:30 a.m. /p.m., for the purpose in part, of approving the District's Fiscal Year (FY) 23 Long-Term Facility Maintenance Ten-Year Plan as established in Minnesota Statutes, section 123B.595.

School Board Member _____ introduced the following resolution and moved its adoption.

Resolution Adopting Independent School District No. 2397**FY 23 Long-Term Facilities Maintenance Ten-Year Plan**

Be It Resolved that the School Board of Independent School District No. 2397, State of Minnesota, approves the attached FY 23 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against _____.

Whereupon the resolution was declared duly passed and adopted the 21st day of June, 2021.

School Board Clerk Signature

Disclaimer – *This template is optional for school board use and does not constitute legal advice. For legal advice on school board resolutions and long-term facilities maintenance statutes, please consult your school district's attorney.*

	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	<h2 style="margin:0;">Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06</h2>
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Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the

District Info.	Enter Information	District Info.	Enter Information
District Name:	Le Sueur-Henderson Public Schools	Date:	6/21/2021
District Number:	2397-01	Email:	kbattern@isd2397.org
District Contact Name:	Ky Battern, Buisness Manager		
Contact Phone #	507-665-4603		

		Fiscal Year (FY) Ending June 30							
Expenditure Categories		2021 (base year)	2022	2023	2024	2025	2026	2027	2028
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.									
Finance Code	Category (1)								
347	Physical Hazards	\$21,464	\$21,582	\$21,702	\$21,823	\$21,947	\$22,072	\$22,199	\$22,328
349	Other Hazardous Materials	\$11,650	\$4,475	\$7,505	\$4,475	\$7,325	\$7,535	\$4,475	\$4,475
352	Environmental Health and Safety Management	\$15,215	\$14,641	\$14,835	\$15,032	\$15,232	\$15,435	\$15,641	\$15,851
358	Asbestos Removal and Encapsulation	\$3,130	\$3,130	\$3,130	\$3,130	\$3,130	\$3,130	\$3,130	\$3,130
363	Fire Safety	\$39,200	\$39,713	\$40,234	\$40,762	\$41,299	\$41,843	\$42,396	\$42,957
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$90,659	\$83,541	\$87,406	\$85,223	\$88,933	\$90,015	\$87,841	\$88,740
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year									
Finance Code	Category (2)								
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151									
Finance Code	Category (3)								
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility									
Finance Code	Category (4)								
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects									
Finance Code	Category (5)								
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$2,445	\$3,600	\$0	\$0	\$0	\$0	\$0	\$0
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
380	Mechanical Systems	\$74,245	\$87,800	\$55,800	\$55,800	\$55,800	\$55,800	\$55,800	\$55,800
381	Plumbing	\$16,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
382	Professional Services and Salary	\$91,905	\$94,061	\$95,769	\$97,529	\$99,340	\$101,205	\$103,126	\$105,104
383	Roof Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
384	Site Projects	\$55,000	\$132,000	\$132,000	\$132,000	\$132,000	\$132,000	\$132,000	\$132,000
Total Deferred Capital Expense and Maintenance		\$239,595	\$320,461	\$286,569	\$288,329	\$290,140	\$292,005	\$293,926	\$295,904
Total Annual 10-Year Plan Expenditures		\$330,254	\$404,002	\$373,975	\$373,551	\$379,073	\$382,021	\$381,767	\$384,644

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Projects Only		ED - 02478-07	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minneells provided.							
District Info.		Enter Information					
District Name:		Le Sueur-Henderson Public Schools					
District Number:		2397-01					
District Contact Name:		Ky Battern, Buisness Manager					
Contact Phone #		507-665-4603					
Expenditure Categories							
		2029		2030		2031	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.							
Finance Code		Category (1)					
347	Physical Hazards	\$22,459	\$22,592	\$22,726			
349	Other Hazardous Materials	\$4,475	\$4,475	\$4,475			
352	Environmental Health and Safety Management	\$16,063	\$16,278	\$16,497			
358	Asbestos Removal and Encapsulation	\$3,130	\$3,130	\$3,130			
363	Fire Safety	\$43,526	\$44,104	\$44,690			
366	Indoor Air Quality	\$0	\$0	\$0			
		Total Health and Safety Capital Projects					
		\$89,653		\$90,579		\$91,519	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year							
Finance Code		Category (2)					
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0			
363	Fire Safety	\$0	\$0	\$0			
366	Indoor Air Quality	\$0	\$0	\$0			
		Total Health and Safety Capital Projects \$100,000 or More					
		\$0		\$0		\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151							
Finance Code		Category (3)					
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0			
		Total Remodeling for Approved Voluntary Pre-K Projects					
		\$0		\$0		\$0	
Accessibility							
Finance Code		Category (4)					
367	Accessibility	\$0	\$0	\$0			
		Total Accessibility Projects					
		\$0		\$0		\$0	
Deferred Capital Expenditures and Maintenance Projects							
Finance Code		Category (5)					
368	Building Envelope	\$0	\$0	\$0			
369	Building Hardware and Equipment	\$0	\$0	\$0			
370	Electrical	\$0	\$0	\$0			
379	Interior Surfaces	\$0	\$0	\$0			
380	Mechanical Systems	\$55,800	\$55,800	\$55,800			
381	Plumbing	\$3,000	\$3,000	\$3,000			
382	Professional Services and Salary	\$107,141	\$109,238	\$111,398			
383	Roof Systems	\$0	\$0	\$0			
384	Site Projects	\$132,000	\$132,000	\$132,000			
		Total Deferred Capital Expense and Maintenance					
		\$297,941		\$300,038		\$302,198	
		Total Annual 10-Year Plan Expenditures					
		\$387,593		\$390,617		\$393,717	



Fiscal Year (FY) 2023 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

General Information: Minnesota school districts, intermediate school districts, cooperative districts, applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2021. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative:	District Number and Type:	Date Submitted:
----------------------------------	---------------------------	-----------------

Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2023 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2023 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335). ***The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
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**Le Sueur-Henderson Public Schools
Workers Compensation Quote Comparison
July 1, 2021 to June 30,2022 Policy Period**

Coverage			
WORKERS COMPENSATION	SFM	RAS	EMC
Bodily Injury by Accident	\$500,000 - Each Accident	\$500,000 - Each Accident	\$500,000 - Each Accident
Bodily Injury by Disease - Each Employee	\$500,000 - Each Employee	\$500,000 - Each Employee	\$500,000 - Each Employee
Bodily Injury by Disease - Policy Limit	\$500,000	\$500,000	\$500,000
Total Worker's Compensation Quote	\$ 30,192.00	\$ 25,597.00	\$ 26,151.00

Le Sueur-Henderson Public Schools
Property, Casualty, Liability, and Cyber Quote Comparison
July 1, 2021 to June 30, 2022 Policy Period

Coverage			
PROPERTY	EMC	MIST	LIBERTY MUTUAL
Blanket Building & Contents Limit	\$99,707,210	\$82,631,931	\$99,707,210
Coinsurance	100%	Agreed Value	Agreed Value
Valuation / Form	Replacement Cost	Replacement Cost	Replacement Cost
Business Income & Extra Expense	\$2,000,000	\$11,100,000 BI / \$21,070,000 EE	\$1,000,000 BI / \$1,000,000 EE
Deductible	\$5,000	\$5,000	\$5,000 \$25,000 Earth Movement \$25,000 Flood \$25,000 Wind/Hail 24 Hrs Business Interruption
Earthquake	Excluded	\$6,000,000	\$1,000,000
Flood	Excluded	\$6,000,000	\$1,000,000

GENERAL LIABILITY	EMC	MIST	LIBERTY MUTUAL
General Aggregate	\$2,000,000	\$8,000,000	\$2,000,000
Each Occurrence	\$1,000,000	\$4,000,000	\$1,000,000
Medical Expense	\$10,000	\$5,000	\$5,000
Employee Benefits Liability (claims made)	\$1,000,000 Occ. / \$2,000,000 Agg. 07/01/2021 \$10,000 Retention	\$4,000,000 Occ. / \$8,000,000 Agg. 7/1/2009	\$1,000,000 per occurrence \$3,000,000 aggregate 7/1/2011
Law Enforcement Liability (SRO's)	Excluded	\$4,000,000	

EQUIPMENT BREAKDOWN	EMC	MIST	LIBERTY MUTUAL
Limit	Included in Property Limit	\$250,000,000	Included
Business Income & Extra Expense	Included	Included	Included
Deductible	\$5,000	\$2,500	\$5,000

INLAND MARINE	EMC	MIST	LIBERTY MUTUAL
Valuation	Not Quoted	Replacement Cost	
EDP Equipment	Not Quoted	Included	Included in Property Limit
Maintenance Equipment	Not Quoted	Included	
Miscellaneous Articles	Not Quoted	Included	
Deductible		\$5,000	\$500

BUSINESS AUTO	EMC	MIST	LIBERTY MUTUAL
Auto Liability	\$1,000,000 Per Occ.	\$2,000,000 Per Occurrence (Symbol 1)	\$1,000,000 (Symbol 1)
Uninsured / Underinsured Motorists	\$1,000,000	\$2,000,000	\$1,000,000 / \$1,000,000
Comprehensive	\$1,000	\$1,000	\$500
Collision Deductible	\$1,000	\$1,000	\$500
Hired & Non-Owned Liability	Included	Included	Included
Bus Valuation	ACV	Full Replacement Cost for Buses 7 Years old or newer	ACV or Cost to Repair

UMBRELLA	EMC	MIST	LIBERTY MUTUAL
Occurrence Limit	\$1,000,000	Additional Limits Available	\$2,000,000
Aggregate Limit	\$1,000,000		\$2,000,000
Exclusion	Law Enforcement Liability Drones		

CRIME	EMC	MIST	LIBERTY MUTUAL
Employee Theft	\$50,000	\$1,000,000	\$250,000 per Loss
Transfer Fraud	Excluded	\$1,000,000	\$200,000
Theft, Disappearance & Destruction	Excluded	\$1,000,000	\$25,000 Inside \$25,000 Outside
Forgery or Alteration	Excluded	\$1,000,000	\$100,000
Deductible	\$1,000	\$2,500	\$500

SEXUAL MISCONDUCT & MOLESTATION LIABILITY	EMC	MIST	LIBERTY MUTUAL
Each Occurrence	\$1,000,000 Per Occ. / \$2,000,000 Agg. (Shared with Linebacker)	\$4,000,000 Per Occ. / \$8,000,000 Agg.	\$1,000,000 Each Loss / \$1,000,000 Aggregate
Deductible	None	None	\$2,500

POLLUTION LIABILITY	EMC	MIST	LIBERTY MUTUAL
3rd Party Liability	Excluded	\$3,000,000	Recommend Separate coverage as needed
1st Party	Excluded	\$3,000,000	
Deductible	Excluded	\$25,000	

EDUCATORS LEGAL LIABILITY	EMC	MIST	LIBERTY MUTUAL
ELL Limit	\$1,000,000 Each Loss / \$2,000,000 Agg.	\$4,000,000 Per Claim / \$8,000,000 Agg	\$1,000,000 ea Wrongful Act/ \$1,000,000 Aggregate
Form	Claims Made	Claims Made	Claims Made
Deductible	\$1,000	\$10,000	\$5,000
Retroactive Date	7/1/2021	Full Prior Acts	7/1/2011

Premium	\$	72,738.87	\$	68,904.13	\$	76,775.00
Loss Fund Package	\$	-	\$	9,500.00		
Total Property, Casualty, Liability	\$	72,738.87	\$	78,404.13	\$	76,775.00

CYBER LIABILITY/NETWORK SECURITY	EMC	MIST	LIBERTY MUTUAL
Response Expense Limit	\$500,000 Annual Aggregate	\$2,000,000	Recommend separate Data Liability coverage
Legal Review Expense	\$250,000	\$2,000,000	
Forensic IT Review	\$250,000	\$2,000,000	
Public Relations	\$10,000	\$2,000,000	
Regulatory Fines & Penalties	\$250,000	\$2,000,000	
Defense & Liability	\$500,000 Annual Aggregate	\$2,000,000	
Computer Attack Limit	\$500,000 Annual Aggregate	\$2,000,000	
Loss of Business Sublimit	\$250,000	\$2,000,000	
Cyber Extortion	\$25,000	\$2,000,000	
Media Liability	\$500,000 Annual Aggregate	\$2,000,000	
Retroactive Date		Full Prior Acts	
Deductible	\$5,000		

Premium	\$	2,096.00	\$	5,152.00		No Quote Received
Total Property, Casualty, Liability, and Cyber	\$	74,834.87	\$	83,556.13		N/A



2021-2022 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number _____, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District Office Address, City, Zip: _____

School Superintendent's Phone: _____

School Superintendent's Email: _____

This form must be completed and submitted to MSHSL NOT LATER THAN AUGUST 31, 2021

Retain one copy for the school files.

2020-2021 RESOLUTION FOR MEMBERSHIP

This page must be completed once for each school in the district.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2021-2022 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

(Designated School Board Member – please print)

(Designated School Representative – please print)

Email Address

Email Address

208.02 ACTIVITY REPRESENTATIVES

(Boys' Sports – please print)

(Girls' Sports – please print)

(Speech – please print)

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member—please print)

(Student—please print)

(Parent—please print)

(Faculty Member—please print)

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.