

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

SCHOOL BOARD AGENDA

MS/HS Media Center 901 East Ferry Street, Le Sueur MN 56058

August 20, 2018

6:30 PM - Regular School Board Meeting

Page #

1. CALL TO ORDER

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. OPEN FORUM

5. LE SUEUR - HENDERSON SCHOOL DISTRICT RECOGNIZES

6. REPORTS

6. 1. Other Reports

6. 1. 1. Superintendent Update Exchange

6. 1. 1. 1. Security Update

2018-23 Strategic Plan, Facilities, Goal #8

1. Meeting set for Wednesday, August 22 to discuss installation process with Alph Wireless and Nuessmeier to determine how and when this installation will take place.

2. Fire Marshal passed the new fire alarm system at Park on August 17.

6. 1. 1. 2. Seminars attended August 6-8

Highlights: Mental health, Open door-lens of equity and access, Security, Relationship building with the board (not just budget, buildings, and busses), Great Start cohort (Commissioner Brenda Cassellius), 5 words that support my purpose-Blessed, Grateful, Prepared, Passionate, Joy.

Thank you to Board of Directors for supporting my attendance at these seminars. They bring me opportunities to learn and grow my leadership attributes, they allow me to meet and develop professional relationships with colleagues, they motivate and inspire me both personally and professionally. So, again, thank you for supporting my attendance to MSBA, MDE, and MASA seminars.

6. 1. 1. 3. Strategic Plan

Administration meetings, board agendas, work of committees, can now all support the plan. I feel labeling items, when possible, to how our work and decisions connect to plan is essential.

I plan on getting posters/banners made for our buildings and boardroom.

I personally have it in front of me as I plan my week.

Thank you Board Directors for this road map. It took many hours of work and collaboration with stakeholders and staff to complete this plan. As board members, you may not hear many thank yous, but you need a big Thank You for your dedication and time to accomplish the task of developing this plan. I feel it will take the district to even higher levels of greatness.

6. 1. 1. 4. Board Candidate Forum-City Chamber
October 16 at 6 p.m in the MS/HS auditorium.

6. 1. 1. 5. Other

6. 2. Committee Reports

6. 2. 1. Finance Committee 8.16.18

7. CONSENT AGENDA

7. 1. District Office Consent Items

7. 1. 1. Recommendation to approve the minutes of August 6, 2018 Regular School Board meeting.
Approval is recommended.

7. 1. 2. Recommendation to approve the 2018-19 Handbooks subject to editorial changes.

7. 2. Business Office Consent Items

7. 3. Personnel Consent Items

2018-23 Statagic Plan, Workforce Goal #5

7. 3. 1. Hirings:

Approval is recommended.

7. 3. 1. 1. Assistant Tennis Coach, Mike McNulty

7. 3. 1. 2. 7th Grade Football Coach, Patrick Enerson

7. 3. 1. 3. ECFE/ Little Giants Teacher, Samantha Ely

7. 3. 2. Resignations:

Approval is recommended.

7. 3. 2. 1. C-Squad Girls Basketball Coach, Anne Lewis

8. OLD BUSINESS

8. 1. Student custodial wages

Recommendation: The board committee recommends that the custodial wages remain at \$9.50.

Rationale: We wish all student new hires to be at \$9.50 for all programs. Bringing in transparency, salaries outside the Master Contract should be provided to the superintendent to review resulting in recommendations brought to the board.

8. 2. Recommendation to accept quote from NAC to repair the Condensing Unit Cooling Coils at the MS/HS.

Post-poned item from August 6, 2018

2018-23 Strategic Plan, Facilities, Goal #8

Recommendation:

The finance committee has determined that they approve NAC quote for recommendation to the board.

Rationale: A condensing coil on a MS/HS roof top unit has not been working for 2 years. This coil has impacted air conditioning. Roof contract is with NAC. NAC diagnosed it and is familiar with the system. NAC has the lower quote. NAC will still honor quote.

9. NEW BUSINESS

9. 1. Recommendation to approve the NWEA renewal.

Strategic Plan, Student Achievement, Goal #3

Rationale: The district has utilized this test for years. It complies with MN Statutes for the required norm referenced test. The cost is covered by the curriculum and instruction budget.

9. 2. Recommendation to hold a special board meeting on Monday, November 12 at 6:30pm to canvass the School Board election results.

As part of the election process we must canvass the results. The canvassing period is November 9-16, 2018. At this time we do not have a board meeting scheduled that falls in this timeframe, because of this a special meeting will need to be held. November 12 is recommended to stick to meetings being held on Monday's.

10. BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE

10. 1. Work Sessions Scheduling

Presenter: Erina Prom

10. 2. Board Self-Evaluation

We need to set the work session date to review our self-evaluation.

Presenter: Andrea Faches

10. 3. Board member greeters - 1st day of school

10. 4. Partnership with St. Anne's for Food Service.

St. Anne's principal, Diane Lee is without a Food Service employee and has reached out to the District in hopes of collaborating with us to feed the St. Anne's students. Below is information received from A'Viands , Carmon Bolender after a meeting held with Dr. Johnson, Diane Lee, Ky Battern and A'Viands representatives.

A'Viands recommends that LSH enter into a Vended Meals contract with St. Anne's, to provide them NSLP compliant, prepared lunch meals, on a daily basis. Attached is the MDE approved template for this agreement.

A'Viands suggests that LSH charge St. Anne's \$3.00 per meal. Each meal would include all necessary entrée and side components, required to make an NSLP compliant lunch, and still be tasty and appealing to the students. Each meal would also include a milk.

A'Viands proposes that St. Anne's staff pick up these meals each day, from the LSH high school kitchen. St. Anne's team members would then return to their school, and serve these meals to their students. A'viands staff would train and support the St. Anne's staff in efficient and effective ways to do this lunch service.

A'Viands proposes that St. Anne's order the number of meals they would like served, a week at a time. Meaning that they order for each day of the following week.

A'Viands proposes that A'viands will track and record the number of meals prepared for St. Anne's by day and month, and present this information to LSH, for simple invoices created by LSH and given to St. Anne's.

A'Viands proposes that A'viands will charge LSH, \$2.50 per St. Anne's meal, on an invoice separate from the regular program invoice. The LSH student nutrition program overseen by A'viands, will make all purchases, and staff all labor, necessary for the production of these meals. We propose that A'viands will credit the invoice for the LSH student nutrition program, for each St. Anne's meal delivered, in the following amounts:

- *Food cost per meal, \$1.40*
- *Labor cost per meal, \$0.50*
- *Direct expense and supplies, \$0.20*

There will be no other hidden expenses or fees, or financial risk to the LSH program. A'viands

project the positive contribution to the LSH to be approximately \$5,400 annually, at the St. Anne's projected volume. Any operation efficiencies which improve the cost per meal from the production of St. Anne's meals, realized in the performance of this vended meal agreement, will be to the benefit of LSH

A'Viands proposes that St. Anne's grant permission for their USDA commodities order shipments to be delivered to LSH, for use in reducing the cost of their student nutrition program. A'Viands proposes that LSH credit St. Anne's for the value of commodities received on their behalf.

A'Viands proposes that A'viands staff will assist St. Anne's staff, in the preparation of the annual NSLP application, and in the preparation of their monthly claims submission, and commodity order. St. Anne's staff will need to do the final review, approval, and submission of these items as they occur. LSH may elect to additionally bill St. Anne's for administrative support given to various tasks related to their student nutrition program, such as the processing of St. Anne's students free and reduced lunch applications.

Presenter: Dr. Marlene Johnson

11. NEXT MEETING INFORMATION

11. 1. Schedule of Upcoming Meetings

12. ADJOURN