

**INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA**

**MS/HS Media Center 901 East Ferry Street, Le Sueur MN 56058**

**July 16, 2018**

**6:30 PM - Regular School Board Meeting**

**Page #**

**1. CALL TO ORDER**

Time: 6:30 PM

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. OPEN FORUM**

**5. LE SUEUR - HENDERSON SCHOOL DISTRICT RECOGNIZES**

5. 1. Donations & Grants Received

*Approval is recommended*

**6. REPORTS**

6. 1. Other Reports

6. 2. Committee Reports

**7. CONSENT AGENDA**

7. 1. District Office Consent Items

7. 1. 1. Recommendation to approve the minutes of June 18, 2018 Regular School Board meeting.  
*Approval is recommended.*

7. 2. Business Office Consent Items

7. 2. 1. Consideration to Authorize Superintendent to Consider and Approve/Disapprove Nonresident Student Tuition Agreements and Enrollment Options Requests on an Individual Basis as received during the 2018-19 School Year  
*This is an annual requirement to approve. Approval is recommended.*

7. 2. 2. Consideration to Authorize Treasurer to Invest and Transfer Funds within Statutory Limitations for the 2018-19 School Year  
*This is an annual requirement to approve. Approval is recommended.*

7. 2. 2. 1. Consideration to Authorize Superintendent and/or District Business Manager to Act on Behalf of Board to Invest, Transfer and Expend Funds within Board Limitations for the 2018-19 School Year  
*This is an annual requirement to approve. Approval is recommended.*

7. 2. 2. 2. Consideration to Authorize Superintendent and/or District Business Manager to Act on Behalf of Board to make Electronic Funds Transfers for the 2018-19 School Year  
*This is an annual requirement to approve. Approval is recommended.*

7. 2. 3. Consideration to Authorize the Electronic Transfer of Funds for Health Insurance Purposes via the Wells Fargo Bank Minnesota and for A/P System via Commerce Bank for the 2018-19 School Year

*This is an annual requirement to approve. Approval is recommended.*

7. 2. 4. Consideration to Authorize School Depositories for the 2018-19 School Year  
*Official Depository for School Funds - First Farmers and Merchants National Bank of Le Sueur*  
*Official Depository for Group Health Insurance - Wells Fargo Bank Minnesota*  
*Additional Depositories - Cornerstone State Bank, Hometown Bank of Le Sueur, Hometown Bank of Henderson, Minnesota School District Liquid Asset Fund, Associated US Bank Account.*

*This is an annual requirement to approve. Approval is recommended.*

7. 2. 5. Consideration to Set Substitute Teacher Salary for the 2018-19 School Year  
*\$100 per day for the first 10 days of employment*  
*\$115 for 11-20 days of employment*  
*\$130 on the 21st day of employment and thereafter*  
*Retired ISD 2397 employees compensated at the highest rate (\$130)*  
*At the discretion of administration, any other experienced, proven substitute teacher who subbed 40 or more days in the previous year shall be compensated at the highest rate (\$130)*

*All compensation is remaining the same as the 2017-18 school year. This is an annual requirement to approve. Approval is recommended.*

7. 2. 6. Consideration to Set Substitute Classified/Custodial Salary for the 2018-19 School Year  
*Substitute classified/custodial pay rate at 90% of base pay.*  
*In the event the substitute would be a former employee, the rate of pay which the former employee was paid may be used, or \$2.00 over the base pay whichever amount is less.*

*Approval is Recommended.*

7. 2. 7. Consideration to Set Co-Curricular Participation and Admission Fees for the 2018-19 School Year  
*The following fees for the 2018-19 school year are recommended for approval.*

**FALL SEASON:**

Football	Sr. High = \$140.00	Middle School = \$90.00
Cross Country	Sr. High = \$110.00	Middle School = \$70.00
Volleyball	Sr. High = \$110.00	Middle School = \$70.00
Girls Tennis	Sr. High = \$110.00	Middle School = \$70.00
Girls Swimming/Diving	Varsity/JV = \$120.00	

**WINTER SEASON:**

Boys Hockey	Varsity/JV= \$260.00	
Girls Hockey	Varsity/JV= \$260.00	
Wrestling	Sr. High = \$120.00	Middle School = \$80.00
Boys Basketball	Sr. High = \$120.00	Middle School = \$80.00
Girls Basketball	Sr. High = \$120.00	Middle School = \$80.00
Girls Dance	Varsity/JV = \$120.00	

**SPRING SEASON:**

Baseball	Sr. High = \$110.00	Middle School = \$70.00
Softball	Sr. High = \$110.00	Middle School = \$70.00
Boys/Girls Track	Sr. High = \$110.00	Middle School = \$70.00
Boys/Girls Golf	Sr. High = \$110.00	Middle School = \$70.00

**Non-Athletic Fees**

PLAYS:	Fall = \$70.00;	One Act = \$60.00	Spring (MS)
	= \$60.00		
KNOWLEDGE BOWL:	Middle School = \$60.00	High School = \$70.00	

*SPEECH: Middle School = \$60.00 High School = \$70.00  
INTRAMURAL BASKETBALL = \$30.00  
There is a family maximum of \$500 per family.*

***FEE WAIVER:*** District policy allows activity fees to be waived on the basis of undue hardship or family income/family need. The Activities Director will determine eligibility. Students who qualify for “free lunch” will have their fee waived. Students who qualify for “reduced lunch” will pay 1/2 the required fee. Please notify the Activities Director if you qualify for free/reduced lunches. **ACTIVITY PASSES 2018-19** Activity passes may be purchased at the Activities Office at the High School or at the ticket gate before games. The passes may be used for all regular season home events, excluding tournaments and/or playoffs. These passes cannot be used for post-season events.

**Admission Prices (MRC Policy for 18-19) Students & Senior Citizens:** \$4.00 Adults: \$6.00  
Student Season Pass: \$30  
Adult Season Pass: \$75  
Sr. Citizens - LSH Taxpayer (60 & Over): Apply to A.D. for Free Pass  
Sr. Citizen Non-LSH Taxpayers: (60 & Over) \$30

7. 2. 8. Consideration to Authorize the Advertising for Snow Removal Bids for the 2018-19 & 2019-20 School Years  
*This is an annual requirement to approve. Approval is recommended.*
  7. 2. 9. Consideration to Renew Membership in Minnesota School Boards Association (MSBA) for the 2018-19 School Year  
*This is an annual requirement to approve. Approval is recommended.*
  7. 2. 10. Consideration to approve the April & May Treasurer's Reports  
*Approval is recommended.*
  7. 2. 11. Consideration to approve Purchase orders above \$5,000 recommended by Dr. Johnson  
*Per Policy 797 - Purchasing, Article 3 Payments, Section D. "individual purchases of more than five thousand dollars (\$5,000) require prior school board approval." Approval is recommended.*
    7. 2. 11. 1. Purchase Order for Apple Computer
    7. 2. 11. 2. Purchase Order for IXL Learning
    7. 2. 11. 3. Purchase Order for 7 Mindsets Academy LLC
    7. 2. 11. 4. Purchase Order for MN School Boards Association
    7. 2. 11. 5. Purchase Orders for CDW
    7. 2. 11. 6. Purchase Order for US Bank
  7. 2. 12. Consideration to approve April bills & claims in the amount of \$712,250.10 with the exception of check #75479 dated 4/24/2018 in the amount of \$322.88 payable to Andrea Faches.
  7. 2. 13. Consideration to approve May bills & claims in the amount of \$794,606.34 with the exception of check #75615 dated 5/18/2018 in the amount of \$40.00 payable to Erina Prom; checks #75528 dated 5/1/2018 in the amount of \$200.00, #75577 dated 5/9/2018 in the amount of \$120.00, check #75624 dated 5/18/2018 in the amount of \$320.00 and check #75680 dated 5/29 in the amount of \$35.00 all payable to KaSondra Wiederich.
7. 3. Personnel Consent Items:
7. 3. 1. Hirings:  
*Approval is recommended.*
    7. 3. 1. 1. ESY Special Education Teacher, Molly Schultz

- 7. 3. 1. 2. MS/HS Grade 6 Reading Teacher, Anne Lewis
- 7. 3. 1. 3. High School Chemistry & Physical Science Teacher, Michael Foss
- 7. 3. 1. 4. ECFE Coordinator, Catherine Goettl
- 7. 3. 1. 5. Special Education Position .5 Teacher, Karen Stockwell (revised)
- 7. 3. 1. 6. Director of Technology, Mike McNulty
- 7. 3. 1. 7. .5 Special Education Teacher, Mary Kelly
- 7. 3. 2. Resignations:
  - Approval is recommended.*
  - 7. 3. 2. 1. 8th grade boys basketball coach, Eric Lewis
  - 7. 3. 2. 2. MS/HS Principal, Nicole Adams
    - Approval recommended.*
  - 7. 3. 2. 3. Custodian, Anthony Monnens

## 8. OLD BUSINESS

## 9. NEW BUSINESS

- 9. 1. Consideration to approve individual Kids' Club Employee Contracts
  - 9. 1. 1. Kids' Club Coordinator, Melissa Goettl
  - 9. 1. 2. Kids' Club Assistant, Jesseca Steinborn
  - 9. 1. 3. Kids' Club Assistant, Vickilyn Brancamp
- 9. 2. Recommendation to authorize Dr. Marlene Johnson to act as the Identified Official with Authority (IOwA) and Jackie Fahey to act as the IOwA to add and remove names only for Le Sueur-Henderson School District 2397-01.  
*The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). Approval is recommended.*
- 9. 3. Resolution of Retroactive re-approval of MIST Resolution Agreement  
*Approval is recommended.*
- 9. 4. Consideration to accept resolution for 2018-19 Membership in the Minnesota State High School League.  
*This is an annual item required for continued membership in the Minnesota State High School League. Approval is recommended.*
- 9. 5. Dr. Johnson Membership Dues for Civic Organizations  
*Per Dr. Johnson's contract, Article X, Section 3 Dues: The Superintendent is encourage to belong to and participate in appropriate professional, education, economic development, community, and civic organizations when such membership will serve the best interests of the School District. Accordingly, the School District will pay the membership dues for such organizations as are required, directed or permitted by the School Board. The Superintendent shall present appropriate statements for approval as provided by law.*
- 9. 6. Consideration to approve check #75479 dated 4/24/2018 in the amount of \$322.88 payable to Andrea Faches.  
*Board member Faches will abstain from voting. Approval is recommended.*
- 9. 7. Consideration to approve check #75615 dated 5/18/2018 in the amount of \$40.00 payable to Erina Prom.  
*Board member Prom will abstain from voting. Approval is recommended.*
- 9. 8. Consideration to approve checks #75528 dated 5/1/2018 in the amount of \$200.00, #75577 dated 5/9/2018 in the amount of \$120.00, check #75624 dated 5/18/2018 in the amount of \$320.00 and check #75680 dated 5/29 in the amount of \$35.00 all payable to KaSondra Wiederich.

*Board member Wiederich will abstain from voting. Approval is recommended.*

**10. BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

10. 1. General School Board Elections

*We will have 4 open seats for 4 year terms on the School Board. Filing dates are July 31 - August 14, 2018 Filing will close at 5:00 PM on August 14. Candidates must file in the District Office, filing fee is \$2.00.*

10. 2. Discussion of School Board meeting location

*As of now, our board meetings are scheduled to be held in the MS/HS media center through August. The original plan was to return to the District Office board room starting in September. After trying out the space at the MS/HS, would you like to still return to the District Office in September, or explore the option of continuing to hold meetings at the MS/HS?*

10. 3. Dr. Johnson Entry Plan

**11. NEXT MEETING INFORMATION**

11. 1. Schedule of Upcoming Meetings

**12. ADJOURN**