

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

SCHOOL BOARD AGENDA

MS/HS Media Center 901 East Ferry Street, Le Sueur MN 56058

August 6, 2018

6:30 PM - Regular School Board Meeting

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1. CALL TO ORDER

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. OPEN FORUM

5. LE SUEUR - HENDERSON SCHOOL DISTRICT RECOGNIZES

6. REPORTS

6. 1. Other Reports

6. 2. Committee Reports

7. CONSENT AGENDA

7. 1. District Office Consent Items

7. 1. 1. Recommendation to approve the minutes of July 16, 2018 Regular School Board meeting.
Approval is recommended.

7. 1. 2. Recommendation to approve the 2018-19 Handbooks subject to editorial changes.
Many school districts have employee and student handbooks. These types of handbooks serve notice on employees, students, and parents of their rights and responsibilities, which are often the subject of litigation. Language in a handbook which is inconsistent with school board policy will cause difficulties in the event of litigation. A court or arbitrator may determine that the language in the handbook overrides school board policy because the handbook was provided directly to employees and/or students and parents. School boards and administrators must be aware of the contents of these handbooks to ensure consistency between the handbooks and school board policy. Therefore, it is recommended that such handbooks be presented to and adopted by the school board to avoid pitfalls related to illegal, disparate, or inconsistent procedures in the school district. For example, in a 2015 unpublished case, the Court of Appeals overturned a student expulsion in part because the language in the student handbook did not accurately reflect the language in the school district's policy. The court opined the policy thus had not been adequately communicated to the student.

7. 1. 3. Recommendation to approve spending up to \$7,000 for the Middle School/High School Security Door Project

Recommendation: I recommend that the board approve spending up to \$7,000 for the system so that when our quotes are complete we can move forward.

Rationale: The two companies we are working with have not provided apples to apples

prices. We are working with the two companies to get them apples to apples -if possible- in order to get the system we are needing/desiring. This would allow us to have a video buzzing entry at front and Sr. door.

7.2. Business Office Consent Items

7.2.1. Consideration to approve Purchase orders above \$5,000 recommended by Dr. Johnson
Per Policy 797 - Purchasing, Article 3 Payments, Section D. "individual purchases of more than five thousand dollars (\$5,000) require prior school board approval." Approval is recommended.

7.2.2. Recommendation to declare ISD 2397 listed books as obsolete.

7.3. Personnel Consent Items:

7.3.1. Hirings:

Approval is recommended.

7.3.1.1. 7th Grade Volleyball Coach, Melissa Hollnagel

7.3.1.2. MS/HS Special Education Teacher, Elizabeth Denn

7.3.1.3. C Squad Football Coach, Stanley Legg

7.3.1.4. MS/HS Principal, Nathaniel Boyer

7.3.1.5. 8th Grade Volleyball Coach, Monroe Julius

7.3.2. Resignations:

Approval is recommended.

7.3.2.1. Little Giants Preschool Teacher, Catherine Goettl

7.3.2.2. Paraprofessional, Jan Weber

7.3.2.3. Paraprofessional, Ruth Schwartz

8. OLD BUSINESS

8.1. Recommendation to approve the Strategic Plan

Recommendation: I recommend that the board approves the Strategic Plan.

Rationale: This was a collaborative process that developed a plan that will assist LS-H to move forward to higher levels of greatness by focusing on our strengths, addressing challenges, and creating opportunities for high levels of success.

9. NEW BUSINESS

9.1. Recommendation to approve the quote from Javen's to replace the Boiler Steam Valves at Park and the MS/HS.

9.2. Recommendation to accept quote from NAC to repair the Condensing Unit Cooling Coils at the MS/HS.

9.3. Recommendation to accept quote from NAC to repair the Park Media Center Compressor.

Recommendation: I recommend that the board approve the quote from NAC to repair the Park Media Center compressor.

Rationale: The repair purchase was based on two quotations and the lower bid was Park Media Center.

9.4. Resolution to clarify the bargaining unit status and continuing contract of rights of individuals who hold Tier 3 or 4 licenses but who choose to apply for Tier 1 or 2 licenses in order to teach out of field.

Recommendation: I recommend that the board approve the resolution.

Rationale: Rules and regulations are still being developed by PELSB (Professional Educator Licensing and Standards Board). This agreement is intended to clarify the bargaining unit status and continuing contract rights of the individual who holds a Tier 4 licensure but has chosen to apply

for a Tier 1 licensure in order to teach out of field while the rules and regulations are being developed.

9. 5. Master Agreement (Principal) Change Agreement

Recommendation: I recommend that the board approve the letter.

Rationale: The Master Agreement contains actual names of administration instead of positions. As the names change, the new names need to replace the old names. This letter will allow us to do these changes when needed.

9. 6. Recommendation to approve the Life and AD&D Insurance Renewal

9. 7. Recommendation to increase student custodial employees to \$11.25/hour.

Current student custodian wages are set at the minimum wage of \$9.50 per hour. In the past, many of these students perform substitute/fill in custodian duties that were then paid at 90% of the base custodian wage which equaled \$11.25 per hour for the FY18 school year. Based on the newest custodian contract and board action the rate for a substitute custodian will increase to \$12.60 for FY19. The determination of whether to pay the student worker at the student rate or sub rate is difficult as many of the duties performed by a student worker would be that of a sub custodian.

It would be our recommendation to move the student custodian hourly wage from \$9.50 per hour to \$11.25 per hour and to exclude them from eligibility in receiving the \$12.60 per hour as per the custodian agreement while they are considered students of our district. The rate of \$11.25 per hour is also the same wage that student workers make while working at Kids Club within Community Ed and would then eliminate a discrepancy between student workers.

10. BOARD MEMBER/SUPERINTENDENT COMMUNICATIONS / IDEAS EXCHANGE

10. 1. District Welcome Back Breakfast

The Welcome Back Breakfast is August 27th at 7:30 a.m. at the MS/HS. We hope that you can attend.

10. 2. Board Member Meet & Greet - 1st Day of School

The first day of school is September 4. We would like to have board directors at each building's front door to welcome students back to LS-H.

10. 3. Q & A Session for interested School Board candidates.

Some districts hold a coffee/juice/ breakfast (or some type of forum) where the superintendent and a couple board members offer community members an opportunity to come and ask questions regarding school board work. This may assist in their decision making process if they are thinking about running to serve on the school board. Is this something we would like to offer our LH-S community members?

10. 4. Security Update

10. 5. Picture of Board Directors and Superintendent

A picture of the board directors and new superintendent will be taken to update the LS-H District Website.

11. NEXT MEETING INFORMATION

11. 1. Schedule of Upcoming Meetings

I would like an opportunity to work with the board in regard to superintendent and board goals and roles for our work together. This is a positive step that would assist us in building a working relationship that assists us in moving forward with our mission, vision, and strategic plan.

12. ADJOURN