

**INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA**

**LSH Board Room - 115 1/2 North Fifth Street, Le Sueur MN 56058**

**January 2, 2018**

**6:30 PM - Organizational Board Meeting**

**Page #**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. ELECTION OF OFFICERS**

*Please note: the attachment for item 6.11 "2018 Board Preferences" may offer support for Board member interest in officer positions and committees.*

4. 1. Chair

4. 2. Vice Chair

4. 3. Clerk

4. 4. Treasurer

**5. ORGANIZATIONAL ITEMS**

5. 1. Consideration to Adopt Resolution Declaring Columbus Day, October 8, 2018, a Non-Legal Holiday in the Le Sueur-Henderson School District

*This action is required for the Board to conduct business on Columbus Day. On the proposed 2018 calendar, we do not have a School Board meeting scheduled on Columbus Day this year. Approval is recommended.*

5. 2. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2018  
*Approval of the 2018 School Board Meetings and Conferences Schedule is recommended.*

*A few dates to note:*

- *We have moved the July optional meeting from the second monthly meeting to the first. Making July 2, 2018 an Optional Board Meeting. All annual items needing approval would be placed on the July 16, 2018 agenda.*
- *In past practice, the District would not hold a board meeting on the first Monday in August because that is the date of the annual Blue & Gold golf tournament. By opting not to hold the meeting, this allowed Board members the opportunity to participate. For 2018, we do have a meeting scheduled on the first Monday in August.*
- *Our first meeting in September is scheduled for Tuesday, September 4, (Monday, September 3 is Labor Day) which is also the first day of school. In past practice, we tried to avoid the first day of school, but to stay consistent with holding meetings the first & third week, would cause us to hold a meeting on the first day of school.*

5. 3. Consideration to Approve Authorization of Facsimile Signatures

*This authorization allows facsimile signatures of the board chair, clerk, and treasurer on all checks as well as graduation diplomas that we issue for 2018. Any new officers will need to sign new*

*cards. Approval is recommended.*

5. 4. Consideration to Approve Appointment of School District Legal Counsel  
*Administration recommends continuation of our relationship with the Anderson, Skubitz & Coryell, PLLC Law firm as well as the firms of Kennedy & Graven and Ratwick, Rosack, & Maloney.*  
Presenter: Brian Gersich
5. 5. Consideration to Approve Designation of Official Newspaper  
*Past practice is to designate one newspaper as our official newspaper. To support both of our local newspapers, we alternate designation each year. For 2018, the Le Sueur News Herald is recommended as the official newspaper for the District.*  
Presenter: Brian Gersich
5. 6. Consideration to Establish 2018 School Board Members' Compensation  
*The current attached Board Member compensation chart has remained unchanged since 2013. Prior to the change made in 2013, compensation had remained unchanged since 2004. The main change from 2004 to 2013 is that compensation went to an annual stipend instead of a per meeting stipend. Also attached are area School Board compensations for comparison.*
5. 7. Consideration to Approve Employee Reimbursed Meal Allowance Rates  
*The recommended 2018 meal reimbursement amounts are: \$10.00 - Breakfast, \$15.00 - Lunch, \$25.00 - Dinner. This is the same as 2017.*  
Presenter: Brian Gersich
5. 8. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments  
*The proposed rates are \$5.00 for breakfast, \$10.00 for lunch, and \$15.00 for dinner with a \$30.00 per day limit. This is the same as 2017.*  
Presenter: Brian Gersich
5. 9. Consideration to Approve Mileage Rate  
*Administration recommends adjusting the mileage reimbursement for applicable employees (per master agreements) be set at \$0.545/mile, up from \$0.535/mile. This adjustment is based on the standard mileage rate established by the IRS.*  
Presenter: Brian Gersich
5. 10. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders Processed  
*This is continued practice in coordination with the Accounts Payable Clerk and District Business Manager.*  
Presenter: Brian Gersich
5. 11. Appointment of Board Committee Members and Representatives  
*Board committee and representative assignments will be discussed and determined at the meeting. We also look to establish one meeting date each for finance, policy and human resources committees.*

## 6. **ADJOURN**