

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

SCHOOL BOARD AGENDA

LSH Board Room - 115 1/2 North Fifth Street, Le Sueur MN 56058

January 3, 2017

6:30 PM - Organizational School Board Meeting

Page #

1. INDUCT NEW BOARD MEMBERS

Presenter: Andrea Faches

Time: 6:30 PM

1. 1. Administration of Oath of Office

Presenter: Andrea Faches

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. ELECTION OF OFFICERS

Please note: the attachment for item 6.11 "2017 Board Preferences" may offer support for Board member interest in officer positions and committees.

5. 1. Chair

5. 2. Vice Chair

5. 3. Clerk

5. 4. Treasurer

6. ORGANIZATIONAL ITEMS

6. 1. Consideration to Adopt Resolution Declaring Columbus Day, October 10, 2016, a Non-Legal Holiday in the Le Sueur-Henderson School District

This action is required for the Board to conduct business on Columbus Day. On the proposed 2016 calendar, we do have a School Board meeting scheduled on Columbus Day this year. Approval is recommended.

6. 2. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2017

Approval of the 2017 School Board Meetings and Conferences Schedule is recommended.

A few dates to note:

- *We have moved the July optional meeting from the second monthly meeting to the first. Making July 3, 2017 an Optional Board Meeting. All annual items needing approval would be placed on the July 17, 2017 agenda.*
- *In past practice, the District would not hold a board meeting on the first Monday in August because that is the date of the annual Blue & Gold golf tournament. By opting not to hold the meeting, this allowed Board members the opportunity to participate. For 2017, we do have a meeting scheduled on the first Monday in August.*
- *Our first meeting in September is scheduled for Tuesday, September 5, (Monday, September*

4 is Labor Day) which is also the first day of school. In past practice, we tried to avoid the first day of school, but to stay consistent with holding meetings the first & third week, would cause us to hold a meeting on the first day of school.

6. 3. Consideration to Approve Authorization of Facsimile Signatures

This authorization allows facsimile signatures of the board chair, clerk, and treasurer on all checks as well as graduation diplomas that we issue for 2017. Any new officers will need to sign new cards. Approval is recommended.

6. 4. Consideration to Approve Appointment of School District Legal Counsel

Administration recommends continuation of our relationship with the Anderson, Skubitz & Coryell, PLLC Law firm as well as the firms of Ratwick, Rosack, & Maloney and Kennedy & Graven.

6. 5. Consideration to Approve Designation of Official Newspaper

Past practice is to designate one newspaper as our official newspaper. To support both of our local newspapers, we alternate designation each year. For 2017, the Henderson Independent is recommended as the official newspaper for the District.

6. 6. Consideration to Establish 2017 School Board Members' Compensation

The current attached 2017 Board Member Pay sheet would represent no increases in Board pay for 2017-18.

Board compensation has remained unchanged since 2013. Prior to the change made in 2013, compensation had remained unchanged since 2004. The main change from 2004 to 2013 is that compensation went to an annual stipend instead of a per meeting stipend.

6. 7. Consideration to Approve Employee Reimbursed Meal Allowance Rates

The recommended 2017 meal reimbursement amounts are: \$10.00 - Breakfast, \$15.00 - Lunch, \$25.00 - Dinner. This is the same as 2016.

6. 8. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments

The proposed rates are \$5.00 for breakfast, \$10.00 for lunch, and \$15.00 for dinner with a \$30.00 per day limit. This is the same as 2016.

6. 9. Consideration to Approve Mileage Rate

Administration recommends adjusting the mileage reimbursement for applicable employees (per master agreements) be set at \$0.535/mile, down from \$0.54/mile. This adjustment is based on the standard mileage rate established by the IRS.

6. 10. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders Processed

This is continued practice in coordination with the Accounts Payable Clerk and District Business Manager.

6. 11. Appointment of Board Committee Members and Representatives

Board committee and representative assignments will be discussed and determined at the meeting. We also look to establish one meeting date each for finance, policy and human resources committees.

7. ADJOURN