

Le Sueur-Henderson Public Schools School Board Meeting Agenda

Monday, July 6, 2015 at 6:30 PM
Regular School Board Meeting
LSH MIDDLE / HIGH SCHOOL MEDIA CENTER

1. CALL TO ORDER

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. OPEN FORUM

5. LE SUEUR - HENDERSON SCHOOL DISTRICT RECOGNIZES

6. CONSENT AGENDA

6. 1. District Office Consent Items

6. 1. 1. Minutes of June 15, 2015 Regular School Board Meeting.

6. 2. Business Office Consent Items

6. 2. 1. Health & Safety

6. 2. 1. 1. Consideration to Approve the Health & Safety Management Plans and the District's Health & Safety Policy #005.4 as it Currently Exists

Approval of these plans are required. They meet all of the guidelines and requirements. Approval is recommended.

6. 2. 1. 2. Consideration to Adopt the Fiscal Years 2015-2017 Health & Safety Budget

A Health and Safety budget must be approved. This budget meets all of the requirements and guidelines. Approval is recommended.

6. 2. 2. Consideration to Accept the Assigned Fund Balance of \$70,767.83 for the Activity Accounts under Board Control and Allow the Groups to Carry Over Balances

This is an annual requirement to approve. Approval is recommended.

6. 2. 3. Consideration to Authorize Treasurer to Invest and Transfer Funds within Statutory Limitations for the 2015-16 School Year

This is an annual requirement to approve. Approval is recommended.

6. 2. 3. 1. Consideration to Authorize Superintendent and/or District Business Manager to Act on Behalf of Board to Invest, Transfer and Expend Funds within Board Limitations for the 2015-16 School Year

This is an annual requirement to approve. Approval is

recommended.

6. 2. 3. 2. Consideration to Authorize Superintendent and/or District Business Manager to Act on Behalf of Board to make Electronic Funds Transfers for the 2015-16 School Year

This is an annual requirement to approve. Approval is recommended.

6. 2. 4. Consideration to Authorize the Electronic Transfer of Funds for Health Insurance Purposes via the Wells Fargo Bank Minnesota and for A/P System via Commerce Bank for the 2015-16 School Year

This is an annual requirement to approve. Approval is recommended.

6. 2. 5. Consideration to Authorize School Depositories for the 2015-16 School Year

Official Depository for School Funds - First Farmers and Merchants National Bank of Le Sueur

Official Depository for Group Health Insurance - Wells Fargo Bank Minnesota

Additional Depositories - Cornerstone State Bank, Hometown Bank of Le Sueur, Hometown Bank of Henderson, Minnesota School District Liquid Asset Fund, Associated US Bank Account.

Approval is recommended.

This is an annual requirement to approve. Approval is recommended.

6. 2. 6. Consideration to Set Substitute Teacher Salary for the 2015-16 School Year

\$100 per day for the first 10 days of employment

\$115 for 11-20 days of employment

\$130 on the 21st day of employment and thereafter

Retired ISD 2397 employees compensated at the highest rate (\$130)

At the discretion of administration, any other experienced, proven substitute teacher who subbed 40 or more days in the previous year shall be compensated at the highest rate (\$130)

All compensation is remaining the same as the 2014-15 school year. This is an annual requirement to approve. Approval is recommended.

6. 2. 7. Consideration to Set Substitute Classified/Custodial Salary for the 2015-16 School Year

Substitute classified/custodial pay rate at 90% of base pay.

In the event the substitute would be a former employee, the rate of pay which the former employee was paid may be used, or \$2.00 over the base pay whichever amount is less.

Approval is Recommended.

6. 2. 8. Consideration to Set Co-Curricular Participation and Admission Fees for the 2015-16 School Year

The following fees for the 2015-16 school year are recommended for

approval.

FALL SEASON:

Football	Sr. High = \$140.00	Middle School = \$80.00
Cross Country	Sr. High = \$110.00	Middle School = \$60.00
Volleyball	Sr. High = \$110.00	Middle School = \$60.00
Girls Tennis	Sr. High = \$110.00	Middle School = \$60.00

WINTER SEASON:

Boys Hockey	Varsity/JV= \$260.00 (Family Max does not apply)	
Girls Hockey	Varsity/JV= \$260.00 (Family Max does not apply)	
Wrestling	Sr. High = \$120.00	Middle School = \$70.00
Boys Basketball	Sr. High = \$120.00	Middle School = \$70.00
Girls Basketball	Sr. High = \$120.00	Middle School = \$70.00

SPRING SEASON:

Baseball	Sr. High = \$110.00	Middle School = \$60.00
Softball	Sr. High = \$110.00	Middle School = \$60.00
Boys/Girls Track	Sr. High = \$110.00	Middle School = \$60.00
Boys/Girls Golf	Sr. High = \$110.00	Middle School = \$60.00

Non-Athletic Fees

PLAYS: Fall = \$70.00; One Act = \$60.00
Spring (MS) = \$60.00

KNOWLEDGE BOWL: Middle School = \$60.00 High School = \$70.00

SPEECH: Middle School = \$60.00 High School = \$70.00

INTRAMURAL BASKETBALL = \$30.00 (Includes T-Shirt)

There is a family maximum of \$500 per family. Any student/athlete involved in activities will be allowed to participate in their third activity for FREE. (Pay for the first two and the third activity is FREE.)

FEE WAIVER: District policy allows activity fees to be waived on the basis of undue hardship or family income/family need. The Activities Director will determine eligibility. Students who qualify for "free lunch" will have their fee waived. Students who qualify for "reduced lunch" will pay 1/2 the required fee. Please notify the Activities Director if you qualify for free/reduced lunches. **ACTIVITY PASSES 2015-16** Activity passes may be purchased at the Activities Office at the High School or at the ticket gate before games. The passes may be used for all regular season home events, excluding tournaments and/or playoffs. These passes cannot be used for post-season events.

Admission Prices (MRC Policy for 15-16) Students & Senior Citizens:

\$4.00 Adults: \$6.00

Student Season Pass: \$30

Adult Season Pass: \$75

Sr. Citizens - LSH Taxpayer (60 & Over): Apply to A.D. for Free Pass

Sr. Citizen Non-LSH Taxpayers: (60 & Over) \$30

6. 2. 9. Consideration to Authorize the Advertising for Snow Removal Bids for the 2015-16 School Year

This is an annual requirement to approve. Approval is recommended.

6. 2. 10. Consideration to Authorize Superintendent to Consider and Approve/Disapprove Nonresident Student Tuition Agreements and Enrollment Options Requests on an Individual Basis as received during the 2015-16 School Year

This is an annual requirement to approve. Approval is recommended.

6. 2. 11. Consideration to Renew Membership in Minnesota School Boards Association (MSBA) for the 2015-16 School Year

This is an annual requirement to approve. Approval is recommended.

6. 2. 12. Consideration to accept the GASB 45 Actuarial Report as completed by Hildi, Inc.

As a government entity, ISD #2397, is required to have an actuarial valuation every three years.

This is just another one of those unfunded mandates that we have.

The "Post Employment Benefit Valuation Report" basically tells what our long term costs

are for severance and retirement benefits.

If you look at page 6, you will see that our liability has gone down since 2011, from \$2,531,189 to \$2,239,322.

This is due to our sunset of severance payments and the relatively flat insurance premiums the last couple of years.

These numbers do not show up the normal part of our audit, they DO NOT affect our fund balance

or any of our funds. These numbers will ONLY show up in the government accounting section of the audit, as a long term liability.

The board has to accept this report, so that the auditor can use the numbers in their year end report.

6. 2. 13. Consideration to accept American Capital as the leasing company for technology equipment, middle school gym bleachers and industrial tech lathe.

Approval is recommended.

6. 3. Personnel Consent Items

6. 3. 1. Recommendation to hire Hilltop Elementary special education teacher, Dwight Myers, contingent on confirmation of appropriate teaching license and successful background check.
Approval is recommended.
6. 3. 2. Recommendation to hire Hilltop Elementary title I teacher, Maria-Renee Grigsby.
Approval is recommended.
6. 3. 3. Recommendation to hire Park Elementary title I teacher, Elizabeth Siemers.
Approval is recommended.
6. 3. 4. Recommendation to hire summer school paraprofessional, Marilyn Stutsman.
Approval is recommended.
6. 3. 5. Recommendation to hire fall coaches:
Approval is recommended.
 6. 3. 5. 1. Head volleyball coach, Dave Nixon
 6. 3. 5. 2. Assistant volleyball coach, Becky Straub
 6. 3. 5. 3. Head tennis coach, Linda Seaver
 6. 3. 5. 4. Head football coach, Mike May
6. 3. 6. Recommendation to accept resignation of head boys hockey coach, Dave Swanberg.
Thank you Mr. Swanberg for your coaching services!
6. 3. 7. Recommendation to approve Shea Roehrkasse as head boys hockey coach.
Approval is recommended. Shea is an employee of St. Peter school district and will be paid for his coaching by St. Peter.
6. 3. 8. Recommendation to approve the following 2015-16 employee contracts:
 6. 3. 8. 1. District Business Manager, Matthew Hippen
 6. 3. 8. 2. Administrative Assistant, Jackie Fahey
 6. 3. 8. 3. Accounts Payable/ABE Assistant, Jennifer Vrklan
6. 3. 9. Recommendation to accept resignation of District Technology Integrationist, Justine Schrader.
Approval is recommended. Thank you Ms. Schrader for your service to our District.
6. 3. 10. Recommendation to hire k/1 literacy paraprofessional/door & playground monitor, Jennifer Widmer.
Approval is recommended.
6. 3. 11. Recommendation to accept resignation of MS/HS special education teacher, Susan Ham

Approval is recommended. Thank you Ms. Ham for your service to our District.

6. 3. 12. Recommendation to hire ALC teacher, David Roberts, contingent upon successful background check.

Approval is recommended.

6. 3. 13. Recommendation to hire HS English teacher, Megan Pivec

Approval is recommended.

6. 3. 14. Recommendation to approve a leave of absence for Marilyn Stutsman for the 2015-16 school year.

Ms. Stutsman will be filling our Minnesota Reading Corps literacy tutor position for the 2015-16 school year. This is not a district paid position, thus the need or the leave. Both Mr. Bjorndahl and myself recommend approval of the leave for the 2015-16 school year. Approval is recommended.

7. REPORTS

7. 1. Other Reports

7. 1. 1. 6-15-15 Work Session

7. 2. Committee Reports

7. 2. 1. Human Resources 6-17-15

7. 2. 2. Human Resources 7-6-15

8. OLD BUSINESS

9. NEW BUSINESS

9. 1. Consideration to change November 24, 2015 regular school board meeting to November 23, 2015.

Annual approved meetings has Monday, November 24. The 24th is a Tuesday.

9. 2. Consideration to discontinue holding 30 minute listening sessions prior to school board meetings.

9. 3. Consideration to approve the first reading of Policy 610 - Field Trips

The Policy Committee, Administrative Team and Meet & Confer have all reviewed and approve Policy 610. Board approval for the first reading of Policy 610 is recommended. The Board will only be voting to approve Policy 610. The forms that go along with the policy are procedural and therefore do not require Board action.

9. 4. Consideration to approve the first reading of the listed 500's series policies.

The Policy Committee recommends board approval for the first reading of these policies.

10. BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE

10. 1. MSBA Summer Seminar - Brooklyn Park

August 2 - Early Bird Workshops (Negotiations Potpourri)

August 3 - Summer Seminar

Presenter: Nikki Kiemele

10. 2. July 20 Optional Meeting School Board meeting will not be held.
We will be able to complete all of our needed business at the July 6 meeting, therefore we will not need to hold a meeting on July 20.

Presenter: Nikki Kiemele

10. 3. The District Office is closed July 6-10.

A reminder that the District Office is closed this week (July 6-10).

Presenter: Nikki Kiemele

10. 4. Schedule/catalog of policies and adoption dates

11. NEXT MEETING INFORMATION

11. 1. Schedule of Upcoming Meetings

12. ADJOURN

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.