

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA
LSH MIDDLE / HIGH SCHOOL MEDIA CENTER**

January 5, 2015

5:30 PM - Organizational School Board Meeting

Page #

1. CALL TO ORDER

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

Time: 5:31 PM

3. INDUCT NEW BOARD MEMBERS

Presenter: Nikki Kiemele

Time: 5:33 PM

3. 1. Administration of Oath of Office

Presenter: Nikki Kiemele

4. APPROVAL OF AGENDA

Time: 5:35 PM

5. ELECTION OF OFFICERS

Time: 5:36 PM

5. 1. Chair

5. 2. Vice Chair

5. 3. Clerk

5. 4. Treasurer

6. ORGANIZATIONAL ITEMS

Time: 5:46 PM

6. 1. Consideration to Adopt Resolution Declaring Columbus Day, October 12, 2015, a Non-Legal Holiday in the Le Sueur-Henderson School District

This action is required for the Board to conduct business on Columbus Day. On the proposed 2015 calendar, we do have a School Board meeting scheduled on Columbus Day this year. Approval is recommended.

Presenter: Nikki Kiemele

6. 2. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2015
Approval of the 2015 School Board Meetings and Conferences Schedule is recommended.

Highlights of the calendar include:

In an effort to not conflict with concerts, we have adjusted the starting times of Board meetings on the dates we anticipate a concert.

The 2015 calendar has four (4) Regular Board meetings scheduled at Hilltop Elementary School.

Presenter: Nikki Kiemele

6. 3. Consideration to Approve Authorization of Facsimile Signatures

This authorization allows facsimile signatures of the board chair, clerk, and treasurer on all checks as well as graduation diplomas that we issue for 2015. Any new officers will need to sign new cards. Approval is recommended.

Presenter: Nikki Kiemele

6. 4. Consideration to Approve Appointment of School District Legal Counsel

I recommend we continue our relationship with the Anderson, Skubitz & Coryell, PLLC Law firm as well as the firms of Ratwick, Rosack, & Maloney and Kennedy & Graven when a conflict of interest becomes an issue or when a second legal opinion is needed.

Presenter: Nikki Kiemele

6. 5. Consideration to Approve Designation of Official Newspaper

In 2013 we began the practice of designating only one newspaper as our official newspaper. This has resulted in a \$4,000 - \$5,000 savings in publication costs per year. So as to support both of our local newspapers, we alternate designation each year. For 2015, the Henderson Independent is recommended as the official newspaper for the District.

Presenter: Nikki Kiemele

6. 6. Consideration to Establish 2015 School Board Members' Compensation

In 2013 we reconfigured the compensation structure for Board members for the first time since 2004. The restructured compensation amounts remain appropriate. I recommended the Board member compensation rates remain unchanged for 2015.

Presenter: Nikki Kiemele

6. 7. Consideration to Approve Employee Reimbursed Meal Allowance Rates

Meal prices have continued to raise. So as to remain consistent with costs, the recommended 2015 meal reimbursement amounts are: \$10.00 - Breakfast, \$15.00 - Lunch, \$25.00 - Dinner. We anticipate this will be a less than \$200 increase in our costs.

Presenter: Nikki Kiemele

6. 8. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments

The proposed rates are \$5.00 for breakfast, \$10.00 for lunch, and \$15.00 for dinner with a \$30.00 per day limit.

Presenter: Nikki Kiemele

6. 9. Consideration to Approve Mileage Rate

I recommend that we continue our practice of NOT reimbursing mileage for employees from the general fund, unless it is specified in a negotiated contract. A car or van can be requested for travel to approved meetings, workshops, and trainings or individuals who choose to drive on their own to approved meetings, workshops, and trainings can seek reimbursement through itemized tax deductions.

Presenter: Nikki Kiemele

6. 10. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders Processed

I recommend that the Superintendent continues to have this responsibility in coordination with the Accounts Payable Clerk and District Business Manager.

Presenter: Nikki Kiemele

6. 11. Appointment of Board Committee Members and Representatives

Based on the preferences of Board members and consultation between Mr. Hanson and Ms. Kiemele, the listed committee assignments and representatives are appointed.

Presenter: Nikki Kiemele

7. **ADJOURN**

Time: 6:00 PM