

**INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA  
LSH MIDDLE / HIGH SCHOOL MEDIA CENTER**

**January 6, 2014**

**6:30 PM - Organizational School Board Meeting**

**Page #**

**1. CALL TO ORDER**

Time: 6:30 PM

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. ELECTION OF OFFICERS**

4. 1. Chair

4. 2. Vice Chair

4. 3. Clerk

4. 4. Treasurer

**5. ORGANIZATIONAL ITEMS**

Time: 6:40 PM

5. 1. Consideration to Adopt Resolution Declaring Columbus Day, October 14, 2014, a Non-Legal Holiday in the Le Sueur-Henderson School District

*We do not have a meeting scheduled on Columbus Day this year. However, in the event we do need to schedule a meeting, approval of this declaration will allow us to do so. Approval is recommended.*

Presenter: Henry Endres

5. 2. Set Dates, Times and Locations for Regular School Board Meetings

*Approval of the 2014 School Board Meetings and Conferences Schedule is recommended.*

*Highlights of the calendar include:*

*In an effort to not conflict with concerts, we have adjusted the starting times of Board meetings on the dates we anticipate a concert.*

*The 2014 calendar has four (4) Regular Board meetings scheduled to be held at Hilltop Elementary School.*

*We will continue the practice of holding a short business meeting so as to allow for more time to dedicate to our Work Sessions at our second meeting of the month.*

Presenter: Henry Endres

5. 3. Authorization of Facsimile Signatures

*This authorization allows facsimile signatures of the board chair, clerk, and treasurer on all checks as well as graduation diplomas that we issue for 2014. Individuals will need to sign if different from previous year. Approval is recommended.*

Presenter: Henry Endres

5. 4. Appointment of Board Committee Members and Representatives

*Based on the preferences of Board members and consultation between Henry and myself, the listed*

*committee assignments and representatives are recommended.*

Presenter: Henry Endres

5. 5. Appointment of School District Legal Counsel

*I recommend we continue our relationship with the Anderson & Skubitz Law firm as well as the firms of Ratwick, Rosack, & Maloney and Kennedy & Graven when a conflict of interest becomes an issue or when a second legal opinion is needed.*

Presenter: Henry Endres

5. 6. Designation of Official Newspaper

*In 2013 we began the practice of designating only one newspaper as our official newspaper. This has resulted in a \$4,000 - \$5,000 savings in publication costs over the past year. So as to support both of our local newspapers, we alternate designation each year. For 2014, the Le Sueur - News Herald is recommended as the official newspaper for the District.*

Presenter: Henry Endres

5. 7. Consideration to Establish 2014 School Board Members' Compensation

*In 2013 we reconfigured the compensation structure for Board members. This had not been done since 2004. With the recent restructuring, the compensation amounts remain appropriate. I recommended the Board member compensation rates remain the same for 2014.*

Presenter: Henry Endres

5. 8. Setting of Employee Reimbursed Meal Allowance Rates

*I am recommending we maintain the 2013 rates for 2014 of \$5.00 for breakfast, \$10.00 for lunch and \$15.00 for dinner (\$30.00 limit per day).*

Presenter: Henry Endres

5. 9. Setting of Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments

*Since these occurrences are relatively few and since they are an "extra" to the regular season, I recommend that we use the same reimbursement rates as we do for employees. Proposed rates are \$5.00 for breakfast, \$10.00 for lunch, and \$15.00 for dinner with a \$30.00 per day limit.*

Presenter: Henry Endres

5. 10. Approval of Mileage Rate

*I recommend that we continue our practice of NOT reimbursing mileage for employees in the general fund, unless it is specified in a negotiated contract. A car or van can be approved for travel to approved meetings, workshops, and trainings or individuals who choose to drive on their own to approved meetings, workshops, and trainings can seek reimbursement through itemized tax deductions.*

Presenter: Henry Endres

5. 11. Authorize Superintendent to Final Approve all Purchase Orders Processed

*I recommend that the Superintendent continues to have this responsibility in coordination with the Accounts Payable Clerk and District Business Manager.*

Presenter: Henry Endres

6. **ADJOURN**

Time: 7:00 PM