

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA
HILLTOP ELEMENTARY MEDIA CENTER**

May 20, 2013

6:30 PM - Regular School Board Meeting

Page #

1. CALL TO ORDER

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. OPEN FORUM

5. LE SUEUR - HENDERSON SCHOOL DISTRICT RECOGNIZES

Presenter: Bill Floyd

Time: 6:35 PM

6. CONSENT AGENDA

6. 1. District Office Consent Items

6. 2. Business Office Consent Items

6. 3. Personnel Consent Items

7. REPORTS

Time: 6:40 PM

7. 1. Program Reports

We continue with our Program Reports. At this meeting we will have reports from Science, Music and Library Media.

7. 1. 1. Science

Presenter: Kraig Gregor & Laura Weiers

7. 1. 2. Music

Presenter: Lindsay Jacobson

7. 1. 3. Library Media

Presenter: Rita Curtin

7. 2. Committee Reports

7. 2. 1. Finance & Facilities Committee

At the May 14 Finance & Facilities meeting a number of recommendations were made by the committee. The recommendations both the Finance & Facilities Committee and I endorse and recommend approval of are:

- *Replacing the sand truck with a budget limit of \$10,000*
- *Entering into an elevator maintenance agreement with MEI for \$2,400 per year.*
- *Approval of retention of all probationary and tenured teaching staff for the 2013-14 school year.*

- *Restructuring of the custodial/housekeeping assignments for the 2013-14 school year.*
- *Approval of Clifton-Larson-Allen as the District's auditor for the 2012-13 school year.*
- *Approval of \$500,000 as the Fund Balance Goal for the 2013-14 school year.*
- *Approval of funding for the Technology Integrationist position for the 2013-14 school year.*
- *Approval of Version A Food Service prices, as presented at the May 6 Board meeting for the 2013-14 school year.*

Not all of the recommendations require Board action, but are provided here to communicate the Committee's position.

Presenter: Henry Endres

8. OLD BUSINESS

Time: 7:05 PM

8. 1. Consideration to Approve Final Request for Target Field Trip to Duluth, MN, June 19-21, 2013
Sue Hynes-Marquette is requesting final approval of the Target field trip to Duluth June 19 - 21. Approval is recommended.
Presenter: Sue Hynes-Marquette
8. 2. Consideration to Approve Start and Dismissal School Times for the 2013-14 School Year
We have made some minor adjustments to our current starting and dismissal times to create greater efficiency and to better serve our students. I, along with the administrative team, endorse approval of the new times for the 2013-14 school year.
Presenter: Rich Hanson
8. 3. Consideration to Approve the Revised Strategic Directions
During our Work Session on April 22 we made some adjustments to our Strategic Directions. The primary purpose for the adjustments was to adjust or create measurements that more accurately reflect the work we are doing to reach the visions we have set. Approval of the revised Strategic Directions is recommended.
Presenter: Rich Hanson
8. 4. Consideration to Approve the 2013-14 District Strategic Planning Improvement Plans
During our Work Session on April 22 we reviewed our 2012-13 Improvements Plan and reviewed the proposed District Wide Improvement Plan for next year. Following our work session, the Administrative Team met to fine tune the Improvement Plan with some minor adjustments. I recommend the approval of the 2013-14 District Improvement Plan. With approval, the sites will now be able to develop their Improvement Plans.
Presenter: Rich Hanson
8. 5. Board Input on 2013-14 Site Improvement Plans
As sites develop their Improvement Plans, we would like to give the Board the opportunity to share thoughts and ideas to be considered as the site plans are developed.
Presenter: Henry Endres
8. 6. Consideration to Approve Food Service Prices for the 2013-14 School Year
Approval of Version A is recommended by myself and the Finance & Facilities Committee. This plan will provide the lowest price increase and still allow us to run the food service program with a positive cash flow.
Presenter: Rich Hanson
8. 7. Consideration to Approve the 2013-14 Fund Balance Goal of \$500,000
By policy, the Board is required to review and recommend a fund balance goal for the next year. Our Business Manager, the Finance & Facilities Committee and myself all recommend maintaining the goal at \$500,000.
Presenter: Rich Hanson

8. 8. Review of the 2013-14 Improvements Requests

The 2013-14 Budget Improvements List has been shared previously. Throughout the budget development process, adjustments have been made. The current Improvement List is the recommended list from the Administrative Team, the Finance and Facilities Committee, the Business Manager, and myself. We propose review of the list now so public comment can be received at our June 3rd meeting and then consideration for approval.

Presenter: Pat Goggin

8. 8. 1. Consideration to Approve Retention of All Probationary and Tenured Teaching Staff for the 2013-14 School Year

Through our staffing review and evaluation process, it has been proposed to retain all probationary and tenured teaching staff for the 2013-14 school year. Approval is recommended by myself and the Finance and Facilities Committee.

Presenter: Rich Hanson

8. 8. 2. Consideration to Approve the Funding for a Full Time District Technology Integration Specialist

The move to a full time Technology Integration Specialist was actually approved last year at our April 16, 2012 meeting. We were however able to fill the position with a Fellow from Minnesota State University - Mankato. This was the most qualified candidate for the position, and allowed us to provide the position at a cost savings. The Fellow option no longer exists. The Technology Integration Specialist position has proven to be very valuable. To continue the position, funding must be approved at the full time teacher rate. The Finance & Facilities Committee, the Administrative Team and myself all endorse approval of this proposal.

Presenter: Rich Hanson

9. **NEW BUSINESS**

Time: 7:55 PM

9. 1. Consideration to Approve Initial Request for the Women's Choir Twin Cities Trip October 25-26, 2013

Mr. Jacobson will present information about the proposed trip to the Twin Cities. Approval is recommended.

Presenter: Lindsay Jacobson

9. 2. Consideration to Reschedule the Elementary Parent/Teacher Conferences from Tuesday, March 11, 2014 to Thursday, March 13, 2014

Originally, the March 2014 Elementary Parent - Teacher Conferences were scheduled for Tuesday, March 11th. We have since learned that Tuesday, March 11, 2014 is Township Election Day and no public meetings can be held between the hours of 6:00 - 8:00 PM. We are recommending to move the March Elementary Parent - Teacher Conferences to Thursday, March 13, 2014.

Presenter: Rich Hanson

9. 3. Consideration to Approve CliftonLarsonAllen Contract Proposal to Perform Auditing Services for the 2012-13 School Year

The Finance & Facilities Committee as well as the Business Manager and myself have reviewed the proposal from CliftonLarsonAllen to provide auditing services for the 2012-13 school year. All are recommending approval.

Presenter: Rich Hanson

10. **BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

Time: 8:05 PM

11. **NEXT MEETING INFORMATION**

Time: 8:10 PM

11. 1. Schedule of Upcoming Meetings

12. **ADJOURN**

Time: 8:15 PM