

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA
LSH MIDDLE / HIGH SCHOOL MEDIA CENTER**

June 17, 2013

6:30 PM - Regular School Board Meeting

Page #

1. CALL TO ORDER

Time: 6:30 PM

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. OPEN FORUM

5. LE SUEUR - HENDERSON SCHOOL DISTRICT RECOGNIZES

Time: 6:34 PM

5. 1. 2013 State Track & Field Meet

Dustin Gill (12) Second Place in the Shot, Third place in the Discus

Alex Haas (10) Seventh Place in the 300 Hurdles

McKayla Stowell (10) Ninth Place in the 200m

Presenter: Bill Floyd

6. CONSENT AGENDA

Time: 6:40 PM

6. 1. District Office Consent Items

6. 2. Business Office Consent Items

6. 2. 1. Consideration to Rescind June 3, 2013 Motion to Approve Bills and Claims in the Amount of \$604,968.49 Subject to Annual Audit

At our last meeting, we inadvertently approved the Bills and Claims without a needed abstention. We need to rescind that action and then make the approval correctly.

6. 2. 2. Consideration to Approve Bills and Claims in the Amount of \$604,968.49 Subject to Annual Audit with the Exception of Check #66596 dated 5/23/13 Payable to Evolution Media & Design in the amount of \$631.90

This is the corrected Bills & Claims that are recommended for approval.

6. 2. 2. 1. Consideration to Approve Check #66596 dated 5/23/13 Payable to Evolution Media & Design in the Amount of \$631.90

The check for Evolution Media & Design is recommended for approval, but requires Board Member Steinborn to abstain from the vote. Separate action from the other consent items should be taken on this item.

6. 2. 3. Consideration to Approve the Treasurer's Report

6. 3. Personnel Consent Items

6. 3. 1. Consideration to Approve Maternity Leave Request under Family Medical Leave Act for Jennifer Vrklan

Ms. Vrklan is requesting maternity leave under the the Family Medical Leave

Act beginning approximately August 19, 2013 and continuing until approximately November 11, 2013. Approval is recommended.

6. 3. 2. Consideration to Accept Lynessa Walter's Resignation as Special Education Paraprofessional
We thank Ms. Walters for her service to the LSH School District and wish her well as she pursues her college education. Approval is recommended.
6. 3. 3. Recommendation to Employ Mike Sindahl as the District Technology Integration Specialist
Mr. Sindahl has been our District Technology Integrationist for the past year as a Minnesota State - Mankato Teaching Fellow. He has done a fine job and we look forward to him being a part of the LSH team permanently. Approval is recommended.
6. 3. 4. Consideration to Approve Termination of Cleo Smith's Paraprofessional Contract due to a Reduction in Special Education Para Needs for 2013-14
Ms. Smith had a limited term contract that expired at the conclusion of the 2012-13 school year. We no longer have the need for the position she held. Approval is recommended.
6. 3. 5. Consideration to Approve Abbey Rothenbuehler as First Grade Teaching Fellow
We are looking forward to having Ms. Rothenbuehler join us this year as a Teaching Fellow. Approval is recommended.
6. 3. 6. Consideration to Approve Joy Wollin as Literacy Tutor for K-3
We are looking forward to Ms. Wollin serving our students as a Literacy Tutor. With this position, Ms. Wollin is now an employee of the Minnesota Reading Corp, this is why she is currently on a Leave of Absence for the School District.

7. REPORTS

Time: 6:45 PM

7. 1. Program Reports

7. 1. 1. Giant PRIDE - Positive Behavior Interventions and Support (PBIS)
We have initiated PBIS into our elementary schools this past year. Ms. Fischer and Mr. Bjorndahl will share the progress we have made and the future plans.
Presenter: Bill Bjorndahl & Christine Fischer

7. 2. Other Reports

7. 2. 1. Meeting with Soccer Parents
We met with a group of parents that are requesting we offer boys and girls soccer as additional extra curricular activities. We will report on the meeting, share some information we gathered, and anticipate a representative from the parent group to share with the Board their desire for us to offer soccer. This is not an action item, but a discussion item that I anticipate will need action at an upcoming Board meeting, either to pursue the request or deny it.
Presenter: Henry Endres & Rich Hanson

7. 2. 2. June 17 Work Session

At our Work Session, each site will provide a review to the 2012-13 school year, take a look toward 2013-14 and share their Site Improvement Plan. A summary will be provided.
Presenter: Henry Endres

7. 3. Committee Reports

7. 3. 1. Human Resources Committee

The Human Resources Committee met on June 5, 2013. Much of the meeting focused on negotiations with the different employee groups. The Committee has recommended the Board move to Closed Session to discuss the negotiations.
Presenter: Henry Endres

7. 3. 2. Finance & Facilities Committee

A number of items were discussed at the June 10, 2013 Finance & Facilities Committee meeting. A summary of the meeting will be provided. Listed below are the actions the committee and administration are recommending.

- *Approval of the proposed 2013-14 bus routes.*
- *Retaining the same vendors for elevator maintenance, fire alarm, testing panel, sprinkler system inspections (No action is required).*
- *Recommend approving the proposed 2013-14 Adopted Budget.*

The other item of interest is the discussion of how to address the maintenance of the west parking lot at Hilltop.

Presenter: Henry Endres

7. 3. 3. Outreach Committee
Presenter: Amber Seaver

7. 3. 4. Policy Committee
The Policy Committee met on June 13. They discussed the BYOD Expectations and Agreement, and recommend approval of the BYOD Expectations and Agreement. They also reviewed the 2013-14 Employee Handbook and recommend approval of the 2013-14 Employee Handbook. Both of these recommendations are supported administratively.

An initial Middle School High School Attendance Policy revision was brought forth to the committee. Initial consensus is supportive of the policy. The committee would like input from the full Board.

Presenter: Lisa Steinborn

8. **OLD BUSINESS**

Time: 7:25 PM

8. 1. Review of Proposed 2013-14 Budget
Mr. Goggin will present our recommended 2013-2014 budget.
Presenter: Pat Goggin
8. 2. Consideration to Approve 2012-13 Final Revised Budget As Presented
As a part of the budgeting process we need to approve the Final Revised Budget for 2012-2013. Approval is recommended.

Presenter: Henry Endres
8. 3. Consideration to Adopt 2013-14 Budget As Presented
The next step of the 2013-2014 budgeting process is to adopt the 2013-2014 budget. Approval is recommended.

Presenter: Henry Endres
8. 4. Consideration to Approve 2013-14 Bus Routes
Approval of the 2013-2014 bus routes is recommended.
Presenter: Henry Endres
8. 5. Consideration to Approve 2013-14 Employee Handbook
Approval of the 2013-14 Employee Handbook is recommended. This will be the culmination of over a year of work to develop our first Employee Handbook.
Presenter: Henry Endres
8. 6. Consideration to Approve Bring Your Own Device (BYOD) Expectations and Agreement
To continue our implementation of a Bring Your Own Device (BYOD) environment at our high school, approval of our Expectation and Agreement Documents is recommended.
Presenter: Henry Endres
8. 7. Consideration to Hold a Closed Meeting to Consider Strategy for Labor Negotiations Conducted Pursuant to Minnesota Statute Sections 179A.01 to 179A.25

In order to update the Board and discuss strategy for labor negotiations, moving to closed session is recommended.

Presenter: Henry Endres

8. 8. Consideration to Reopen Meeting

Presenter: Henry Endres

8. 9. Summary of Closed Meeting

We will summarize our closed session.

Presenter: Henry Endres

9. **NEW BUSINESS**

Time: 8:15 PM

10. **BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

Time: 8:15 PM

11. **NEXT MEETING INFORMATION**

Time: 8:20 PM

11. 1. Schedule of Upcoming Meetings

12. **ADJOURN**

Time: 8:25 PM