

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
July 13, 2020
7:00 PM
Vicksburg High School - PAC**

A G E N D A

I. SUPERINTENDENT'S REPORT

- A. Return to School Roadmap/COVID-19 Update
- B. Staffing Update
- C. Kindergarten Enrollment Update
- D. Legislative Update
- E. Class of 2020 Commencement, Thursday, July 23, 2020

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss
 - 1. Budget Progress Report for Month Ending June 30, 2020
- B. State Aid Borrowing
- C. 2020 Bond Update
 - 1. Bond Closing
 - 2. Bid Award Recommendations
- D. Audience

III. BOARD ACTION REQUIRED

- A. Approval of the following Board Meeting Minutes
 - 1. June 8, 2020 Regular Board Meeting Minutes
 - 2. June 16, 2020 Special Board Meeting Minutes
- B. Approval of the General Fund Invoices for the month of June in the amount of \$306,343.86 - ROLL CALL VOTE
 - 1. June 1-30, 2020 (checks) - \$240,522.02
 - 2. June 1-30, 2020 (wire transfers) - \$65,821.84
- C. Approval of Purchase Card Disbursements for the Month of May Totaling \$20,445.00 - ROLL CALL VOTE
- D. Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting
- E. Designate Depository of Funds to Employee Bank of Choice
- F. Designate Investment Depositories
 - 1. MILAF
 - 2. PNC

3. Fifth Third Bank
 4. Arbor Credit Union
 5. Kalamazoo County State Bank
 6. Huntington Banks
 7. Mercantile Bank (formerly Keystone Bank)
 8. Michigan CLASS
 9. Chemical Bank
- G. Designate Authorized Signatures for Checking and Savings
1. General Fund Treasury, General Fund, Building & Site Funds, Debt Retirement Accounts (two signatures - may be facsimiles)
 - a. Board President
 - b. Superintendent
 - c. Asst. Superintendent
 - d. Controller
 2. Payroll (one signature - may be facsimile)
 - a. Superintendent
 - b. Board President
 - c. Controller
 3. School Service and Trust & Agency (one signature - may be facsimile)
 - a. Superintendent
 - b. Asst. Superintendent/Board Treasurer
 - c. Controller
 4. Vicksburg High School Athletic Checkbook (One signature)
 - a. High School Principal
 - b. HS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 5. Vicksburg Middle School Athletic Checkbook (One signature)
 - a. MS Principal
 - b. MS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 6. Basic Flex Spending (One signature)
 - a. Assistant Superintendent
 - b. Controller

c. Superintendent

7. Designate Authorized Signatures for Entry to Safe Deposit Box

a. Entry to Safe Deposit Box

- (1) Superintendent
- (2) Asst. Superintendent/Board Treasurer
- (3) Exec. Asst. to Supt./General Office Mgr./Board Secretary
- (4) Controller

b. Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases)

- (1) Asst. Superintendent (\$100,000)
- (2) Superintendent (\$5,000)
- (3) Controller (\$100,000)
- (4) Director of Curriculum and Instruction (\$5,000)
- (5) Director of Technology Services (\$2,500)
- (6) High School Principal (\$5,000)
- (7) High School Asst. Principal (\$5,000)
- (8) Middle School Principal (\$5,000)
- (9) Indian Lake Principal (\$2,500)
- (10) Sunset Lake Principal (\$2,500)
- (11) Tobey Principal (\$2,500)
- (12) Maintenance Supervisor (\$2,500)
- (13) Director of Food Service (\$2,500)
- (14) Director of Community Ed (\$2,500)
- (15) Director of Transportation (\$2,500)
- (16) Director of Athletics (\$2,500)
- (17) VPHS Principal (\$2,500)

H. Approval of the Following Retainer Service Providers for 2020-21

1. Auditors: Plante Moran
2. Legal: Thrun Law Firm

I. Approval of State Aid Operating Notes Resolution - ROLL CALL VOTE

J. Approval of the following bids for projects totaling \$298,616; to be funded with proceeds from the 2020 Building & Site Bonds - ROLL CALL VOTE

1. Flooring removal and abatement - Abatement Demolition Services, \$8,682
2. Acoustical ceilings - Fowler Interiors, \$29,862
3. Resilient floor coverings - Johnson Commercial Interiors, \$84,450

4. Interior painting - West Michigan Painting, \$5,310
 5. Interior lighting - Kalamazoo Electric, Inc. \$18,022
 6. Tennis court resurfacing and repairs - Goddard Coatings and Sport Surfaces, \$112,995
 7. Stadium fencing and concrete repairs - Fence and Garden, Inc., \$39,295
- K. 2nd Reading - Approval to Award the 2020-21 Dairy Bid to Country Fresh for \$46,590 - ROLL CALL VOTE
- L. 2nd Reading - Approval to Award the 2020-21 Bakery Bid to Aunt Millie's for \$6,470 - ROLL CALL VOTE
- M. 2nd Reading Approval of the Following Policy Revisions - ROLL CALL VOTE
1. PO 2210 - Curriculum Development
 2. PO 5335 - Student Chronic Illness
 3. PO 8600 - Transportation
- N. Approval of Reinstatement of Student 19-20A on a Behavior Contract
- O. Approval of FMLA Request for Ravenna Kahler, VMS/VHS Band Teacher for twelve weeks ending beginning approximately August 31, 2020 and ending approximately November 17, 2020.