

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION**

**July 8, 2019**

**7:00 PM**

**Vicksburg Administration Building**

**A G E N D A**

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**I. SUPERINTENDENT'S REPORT**

- A. Recognitions
  - 1. VCS Athletic Boosters Report - Josh Baird
- B. Staffing Update
- C. Kindergarten Enrollment Update
- D. Legislative Update
- E. VCS Home School Partnership Agreement

**II. REPORTS AND PUBLIC INQUIRY**

- A. Financial Report - Steve Goss
  - 1. Budget Progress Report for Month Ending June 30, 2019
- B. State Aid Borrowing
- C. 2019-20 Meal Price Proposal: Food Service Director Sarah Dyer recommends increasing the school lunch price to \$2.75 and breakfast price to \$1.35
- D. Sunset Lake Elementary Floor Bid Award
- E. Audience

**III. BOARD ACTION REQUIRED**

- A. Approval of the following Board Meeting Minutes
  - 1. June 10, 2019 Regular Board Meeting Minutes
- B. Approval of the General Fund Invoices for the month of June in the amount of \$686,339.32 - ROLL CALL VOTE
  - 1. June 1-30, 2019 (checks) - \$334,576.52
  - 2. June 1-30, 2019 (wire transfers) - \$351,762.80
- C. Approval of Purchase Card Disbursements for the Month of May Totaling \$149,218.50 - ROLL CALL VOTE
- D. Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting
- E. Designate Depository of Funds to Employee Bank of Choice
- F. Designate Investment Depositories
  - 1. MILAF
  - 2. PNC

3. Fifth Third Bank
  4. Arbor Credit Union
  5. Kalamazoo County State Bank
  6. Huntington Banks
  7. Mercantile Bank (formerly Keystone Bank)
  8. Michigan CLASS
  9. Chemical Bank
- G. Designate Authorized Signatures for Checking and Savings
1. General Fund Treasury, General Fund, Building & Site Funds, Debt Retirement Accounts (two signatures - may be facsimiles)
    - a. Board President
    - b. Superintendent
    - c. Asst. Superintendent
    - d. Controller
  2. Payroll (one signature - may be facsimile)
    - a. Superintendent
    - b. Board President
    - c. Controller
  3. School Service and Trust & Agency (one signature - may be facsimile)
    - a. Superintendent
    - b. Asst. Superintendent/Board Treasurer
    - c. Controller
  4. Vicksburg High School Athletic Checkbook (One signature)
    - a. High School Principal
    - b. HS Assistant Principal
    - c. Assistant Superintendent
    - d. Controller
  5. Vicksburg Middle School Athletic Checkbook (One signature)
    - a. MS Principal
    - b. MS Assistant Principal
    - c. Assistant Superintendent
    - d. Controller
  6. Basic Flex Spending (One signature)
    - a. Assistant Superintendent
    - b. Controller

- c. Superintendent
- 7. Designate Authorized Signatures for Entry to Safe Deposit Box
  - a. Entry to Safe Deposit Box
    - (1) Superintendent
    - (2) Asst. Superintendent/Board Treasurer
    - (3) Exec. Asst. to Supt./General Office Mgr./Board Secretary
    - (4) Controller
  - b. Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases)
    - (1) Asst. Superintendent (\$100,000)
    - (2) Superintendent (\$5,000)
    - (3) Controller (\$100,000)
    - (4) Director of Curriculum and Instruction (\$5,000)
    - (5) Director of Technology Services (\$2,500)
    - (6) High School Principal (\$5,000)
    - (7) High School Asst. Principal (\$5,000)
    - (8) Middle School Principal (\$5,000)
    - (9) Indian Lake Principal (\$2,500)
    - (10) Sunset Lake Principal (\$2,500)
    - (11) Tobey Principal (\$2,500)
    - (12) Maintenance Supervisor (\$2,500)
    - (13) Director of Food Service (\$2,500)
    - (14) Director of Community Ed (\$2,500)
    - (15) Director of Transportation (\$2,500)
    - (16) Director of Athletics (\$2,500)
    - (17) VPHS Principal (\$2,500)
- H. Approval of the Following Retainer Service Providers for 2019-20
  - 1. Auditors: Plante Moran
  - 2. Legal: Thrun Law Firm
- I. Approval of homeschool partnership agreement with Lighthouse Virtual Connections, LLC effective September 1, 2018 through June 30, 2019 - ROLL CALL VOTE
- J. Approval of State Aid Operating Notes Resolution
- K. 2nd Reading - Approval to Award the 2019-20 Dairy Bid to Country Fresh for \$47,508.60 - ROLL CALL VOTE
- L. 1st Reading Approval of the Following Policy Revisions - ROLL CALL VOTE
  - 1. PO2271 - Postsecondary (dual) Enrollment Option Program

2. PO2700 - P.A. 25 Annual Report
  3. PO3120 - Employment of Professional Staff
  4. PO3120.04 - Employment of Substitutes
  5. PO0166 - Agenda
- M. 2nd Reading Approval of the Following Policy Revisions - ROLL CALL VOTE
1. PO2260 - Non Discrimination and Access to Equal Educational Opportunity
  2. PO2261 - Title I Services
  3. PO2261.01 - Parent and Family Member Participation in Title I Programs
- N. Approval to accept the following teacher resignations effective June 13, 2019
1. Justin Lehman - Sunset Lake Kindergarten Teacher
  2. Audrey Fleet - Indian Lake 1st Grade Teacher
  3. Sarahann Prince - Indian lake Instructional Consultant
- O. Approval of Reinstatement of Student 2018-19A on a Behavior Contract
- P. Approval of the following bids related to Sunset Lake Elementary flooring replacements, to be funded with proceeds from the 2018 Building & Site Bond - ROLL CALL VOTE
1. Flooring removal and abatement – Abatement & Demolition Services - \$266,511
  2. Installation of tile – Central Tile & Terrazzo - \$174,783