

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION**

July 9, 2018

7:00 PM

Vicksburg Administration Building

A G E N D A

I. SUPERINTENDENT'S REPORT

- A. Staffing Update
- B. Kindergarten Enrollment Update
- C. Legislative Update

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss
 - 1. Budget Progress Report for Month Ending June 30, 2018
 - 2. Bond Project Update
- B. Audience

III. BOARD ACTION REQUIRED

- A. Approval of the following Board Meeting Minutes
 - 1. June 5, 2018 Special Board Meeting Minutes
 - 2. June 11, 2018 Regular Board Meeting Minutes
- B. Approval of the General Fund Invoices for the month of June in the amount of \$502,515.32 - ROLL CALL VOTE
 - 1. June 1, 2018 - \$138,656.96
 - 2. June 15, 2018 - \$265,096.52
 - 3. June 29, 2018 - \$98,521.84
 - 4. June 29, 2018 - \$240.00
- C. Approval of Purchase Card Disbursements for the Month of May Totaling \$68,704.87 - ROLL CALL VOTE
- D. Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting
- E. Designate Depository of Funds to Employee Bank of Choice
- F. Designate Investment Depositories
 - 1. MILAF
 - 2. PNC
 - 3. Fifth Third Bank
 - 4. Arbor Credit Union
 - 5. Kalamazoo County State Bank

6. Huntington Banks
 7. Mercantile Bank (formerly Keystone Bank)
 8. Michigan CLASS
 9. Chemical Bank
- G. Designate Authorized Signatures for Checking and Savings
1. General Fund Treasury, General Fund, Building & Site Funds, Debt Retirement Accounts (two signatures - may be facsimiles)
 - a. Board President
 - b. Superintendent
 - c. Asst. Superintendent
 - d. Controller
 2. Payroll (one signature - may be facsimile)
 - a. Superintendent
 - b. Board President
 - c. Controller
 3. School Service and Trust & Agency (one signature - may be facsimile)
 - a. Superintendent
 - b. Asst. Superintendent/Board Treasurer
 - c. Controller
 4. Vicksburg High School Athletic Checkbook (One signature)
 - a. High School Principal
 - b. HS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 5. Vicksburg Middle School Athletic Checkbook (One signature)
 - a. MS Principal
 - b. MS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 6. Basic Flex Spending (One signature)
 - a. Assistant Superintendent
 - b. Controller
 - c. Superintendent
 7. Designate Authorized Signatures for Entry to Safe Deposit Box
 - a. Entry to Safe Deposit Box

- (1) Superintendent
- (2) Asst. Superintendent/Board Treasurer
- (3) Exec. Asst. to Supt./General Office Mgr./Board Secretary
- (4) Controller
- b. Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases)
 - (1) Asst. Superintendent (\$100,000)
 - (2) Superintendent (\$5,000)
 - (3) Controller (\$100,000)
 - (4) Director of Curriculum and Instruction (\$5,000)
 - (5) Director of Technology Services (\$2,500)
 - (6) High School Principal (\$5,000)
 - (7) High School Asst. Principal (\$5,000)
 - (8) Middle School Principal (\$5,000)
 - (9) Indian Lake Principal (\$2,500)
 - (10) Sunset Lake Principal (\$2,500)
 - (11) Tobey Principal (\$2,500)
 - (12) Maintenance Supervisor (\$2,500)
 - (13) Director of Food Service (\$2,500)
 - (14) Director of Community Ed (\$2,500)
 - (15) Director of Transportation (\$2,500)
 - (16) Director of Athletics (\$2,500)
 - (17) VPHS Principal (\$2,500)

H. Approval of the Following Retainer Service Providers for 2018-19

- 1. Auditors: Plante Moran
- 2. Legal: Thrun Law Firm

I. Approval to enter contract with Secant Technologies for the installation of additional security cameras, including related materials, labor, cabling, and software, based on a low bid of \$27,119.

J. 2nd Reading - Approval to Award the 2018-19 Dairy Bid to Prairie Farms for \$55,030 and Bread Bid to Aunt Millie's Bakeries for \$6,505 - ROLL CALL VOTE

K. 2nd Reading Approval of the Following Policy Revisions - ROLL CALL VOTE

- 1. P0140 - Membership (section 0143.1 Public Expression of Board Members)
- 2. P1421 - Criminal History Record Check (Administrative Staff)
- 3. P3121 - Criminal History Record Check (Professional Staff)
- 4. P4121 - Criminal History Record Check (Support Staff)

- L. Approval of FMLA Request for Kayci Whitmore, SL Kindergarten Teacher to begin approximately September 11, 2018 and ending approximately December 4, 2018.
- M. Approval to accept the resignation of Krista Wilson, Indian Lake Teacher, effective June 13, 2018.
- N. Approval of the following Administrator Contract upon Results of State and Federal and Unprofessional Conduct Checks.
 - 1. Matthew Hawkins - Vicksburg High School Assistant Principal
- O. Approval to go into Closed Session at the request of the administration to discuss negotiation sessions, which is in accordance with Public Act #267, Section 8(a) of the Open Meetings Act of 1976, as amended - ROLL CALL VOTE
- P. Approval of the following collective bargaining agreements - ROLL CALL VOTE
 - 1. Vicksburg Education Association (Financial Opener)
 - 2. Vicksburg Parapro Association Contract 2019-2021
 - 3. Vicksburg Education Support Personnel Association Contract 2019-2021