

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
July 11, 2016
7:00 PM
Vicksburg Administration Building**

A G E N D A

I. SUPERINTENDENT'S REPORT

- A. Staffing Update
- B. Legislative Update

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss
 - 1. Budget Progress Report for Month Ending June 30, 2016
 - 2. Bond Project Update

- B. Audience

III. BOARD ACTION REQUIRED

- A. Approval of the June 13, 2016 Regular Meeting Minutes
- B. Approval of the General Fund Invoices for the month of June in the amount of \$420,803.63 - ROLL CALL VOTE
 - 1. June 3, 2016 = \$194,244.99
 - 2. June 3, 2016 = \$15,305.57
 - 3. June 17, 2016 = \$211,253.07
- C. Approval of Purchase Card Disbursements for the Month of May Totaling \$65,330.31 - ROLL CALL VOTE
- D. Set Time, Place and Dates of Regular Board of Education Meetings for 2016-17
- E. Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting
- F. Designate Depository of Funds to Employee Bank of Choice
- G. Designate Investment Depositories
 - 1. MILAF
 - 2. PNC
 - 3. Fifth Third Bank
 - 4. Educational Community Credit Union
 - 5. Kalamazoo County State Bank
 - 6. Huntington Banks
 - 7. Michigan Commerce Bank
 - 8. Mercantile Bank (formerly Keystone Bank)

9. Michigan CLASS
 10. Chemical Bank
- H. Designate Authorized Signatures for Checking and Savings
1. General Fund Treasury, General Fund, Building & Site Funds, Debt Retirement Accounts (two signatures - may be facsimiles)
 - a. Board President
 - b. Superintendent
 - c. Asst. Superintendent
 - d. Controller
 2. Payroll (one signature - may be facsimile)
 - a. Superintendent
 - b. Board President
 - c. Controller
 3. School Service and Trust & Agency (one signature - may be facsimile)
 - a. Superintendent
 - b. Asst. Superintendent/Board Treasurer
 - c. Controller
 4. Vicksburg High School Athletic Checkbook (One signature)
 - a. High School Principal
 - b. HS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 5. Vicksburg Middle School Athletic Checkbook (One signature)
 - a. MS Principal
 - b. MS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
 6. Basic Flex Spending (One signature)
 - a. Assistant Superintendent
 - b. Controller
 7. Designate Authorized Signatures for Entry to Safe Deposit Box
 - a. Entry to Safe Deposit Box
 - (1) Superintendent
 - (2) Asst. Superintendent/Board Treasurer
 - (3) Exec. Asst. to Supt./General Office Mgr./Board Secretary

- (4) Controller
- b. Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases)
 - (1) Asst. Superintendent (\$100,000)
 - (2) Superintendent (\$5,000)
 - (3) Controller (\$100,000)
 - (4) Director of Curriculum and Instruction (\$5,000)
 - (5) Director of Technology Services (\$2,500)
 - (6) High School Principal (\$5,000)
 - (7) High School Asst. Principal (\$2,500)
 - (8) Middle School Principal (\$5,000)
 - (9) Indian Lake Principal (\$2,500)
 - (10) Sunset Lake Principal (\$2,500)
 - (11) Tobey Principal (\$2,500)
 - (12) Maintenance Supervisor (\$2,500)
 - (13) Director of Food Service (\$2,500)
 - (14) Director of Adult/Community Ed (\$2,500)
 - (15) Director of Transportation (\$2,500)
 - (16) Director of Athletics (\$2,500)
 - (17) Director of On-Line Instruction (\$2,500)
- I. Approval of the Following Retainer Service Providers for 2015-16
 - 1. Auditors: BDO USA, LLP
 - 2. Legal: Thrun Law Firm
- J. Approval to Appoint Board Secretary Karen Hill as Election Representative for all Matters Pertaining to Vicksburg Community Schools' Elections
- K. Approval of the Following Resignations Effective Immediately
 - 1. Lindsey Felts - IL 3rd Grade
 - 2. Emily Kirk - SL Special Ed
- L. 1st Reading Approval of Revisions to the Following Guidelines - ROLL CALL VOTE
 - 1. G5500B - Transportation Positive Discipline Plan
 - 2. G5500C - Elementary Positive Discipline Plan
 - 3. G5500D - Middle School Positive Discipline Plan
 - 4. G5500E - High School Positive Discipline Plan
 - 5. G5500F - Adult Education Positive Discipline Plan
 - 6. G5500G - Athletics Positive Discipline Plan

- M. Approval to Award Contract to Secant Technologies, the Low Bidder for Installation of District-Wide Building Access Controls, in the Amount of \$93,785 - ROLL CALL VOTE
- N. Approval to Enter into Installment Purchase Agreement with Southern Michigan Bank & Trust, Holland Bus Company, and Simmons Ford - ROLL CALL VOTE
- O. 2nd Reading - Approval to Award the 2016-17 Dairy Bid to Prairie Farms for \$44,980 and Bread Bid to Aunt Millie's Bakeries for \$7,950 - ROLL CALL VOTE
- P. Approval to go into Closed Session at the request of the administration to discuss negotiation sessions, which is in accordance with Public Act #267, Section 8(a) of the Open Meetings Act of 1976, as amended - ROLL CALL VOTE