

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
July 13, 2015
7:00 PM
Vicksburg Administration Building**

A G E N D A

I. SUPERINTENDENT'S REPORT

- A. Staffing Update
- B. Legislative Update

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss
 - 1. Budget Progress Report for Month Ending June 30, 2015
 - 2. Bond Project Update
- B. Audience

III. BOARD ACTION REQUIRED

- A. Approval of the Following Minutes
 - 1. Closed Session Minutes
 - a. May 6, 2015 - Special Meeting
 - b. June 1, 2015 Special Meeting
 - 2. Open Session Minutes
 - a. June 8, 2015 Regular Meeting
 - b. June 30, 2015 - Special Meeting
- B. Approval of the General Fund Invoices for the month of June in the amount of \$254,613.53 - ROLL CALL VOTE
 - 1. June 5, 2015 = \$60,231.41
 - 2. June 19, 2015 = \$190,332.12
 - 3. June 19, 2015 = \$4,050.00
- C. Approval of Purchase Card Disbursements for the month of May Totaling \$57,536.68 - ROLL CALL VOTE
- D. Set Time, Place and Dates of Regular Board of Education Meetings for 2015-16
 - 1. Time: 7:00 pm
 - 2. Place: Vicksburg Administration Building (unless otherwise stated)
 - 3. Dates: (see attached)
- E. Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting
- F. Designate Depository of Funds to Employee Bank of Choice

G. Designate Investment Depositories

1. MILAF
2. PNC
3. Fifth Third Bank
4. Educational Community Credit Union
5. Kalamazoo County State Bank
6. Huntington Banks
7. Michigan Commerce Bank
8. Mercantile Bank (formerly Keystone Bank)
9. Michigan CLASS
10. Chemical Bank

H. Designate Authorized Signatures for Checking and Savings

1. General Fund Treasury, General Fund, Building & Site Funds, Debt Retirement Accounts (two signatures - may be facsimiles)
 - a. Board President
 - b. Superintendent
 - c. Asst. Superintendent
 - d. Controller
2. Payroll (one signature - may be facsimile)
 - a. Superintendent
 - b. Board President
 - c. Controller
3. School Service, Trust & Agency, and Dental (one signature - may be facsimile)
 - a. Superintendent
 - b. Asst. Superintendent/Board Treasurer
 - c. Controller
4. Vicksburg High School Athletic Checkbook (One signature)
 - a. High School Principal
 - b. HS Assistant Principal
 - c. Assistant Superintendent
 - d. Controller
5. Vicksburg Middle School Athletic Checkbook (One signature)
 - a. MS Principal
 - b. MS Assistant Principal
 - c. Assistant Superintendent

- d. Controller
- 6. Basic Flex Spending (One signature)
 - a. Assistant Superintendent
 - b. Controller
- 7. Designate Authorized Signatures for Entry to Safe Deposit Box
 - a. Entry to Safe Deposit Box
 - (1) Superintendent
 - (2) Asst. Superintendent/Board Treasurer
 - (3) Exec. Asst. to Supt./General Office Mgr./Board Secretary
 - (4) Controller
 - b. Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases)
 - (1) Asst. Superintendent (\$100,000)
 - (2) Superintendent (\$5,000)
 - (3) Controller (\$100,000)
 - (4) Director of Curriculum and Instruction (\$2,500)
 - (5) Director of Technology Services (\$2,500)
 - (6) High School Principal (\$5,000)
 - (7) High School Asst. Principal (\$2,500)
 - (8) Middle School Principal (\$5,000)
 - (9) Indian Lake Principal (\$2,500)
 - (10) Sunset Lake Principal (\$2,500)
 - (11) Tobey Principal (\$2,500)
 - (12) Maintenance Supervisor (\$2,500)
 - (13) Director of Food Service (\$2,500)
 - (14) Director of Adult/Community Ed (\$2,500)
 - (15) Director of Transportation (\$2,500)
 - (16) Director of Athletics (\$2,500)
 - (17) Director of WAY Program (\$2,500)
- I. Approval of the Following Retainer Service Providers for 2015-16
 - 1. Auditors: BDO USA, LLP
 - 2. Legal: Thrun Law Firm
- J. Approval to Appoint Board Secretary Karen Hill as Election Representative for all Matters Pertaining to Vicksburg Community Schools' Elections
- K. 2nd Reading - Approval to Award Dairy Bid to Prairie Farms at a low bid of \$46,187.20 and Bakery Bid to Aunt Millie's Bakeries at a low bid of \$7,840.00 for the 2015-16

School Year - ROLL CALL VOTE

- L. 2nd Reading Approval of the Following Curriculum Proposals - ROLL CALL VOTE
 - 1. Advanced Placement Human Geography at a First Year Cost of \$7,881.57
 - 2. Project Lead the Way at a First Year Cost of \$55,837.00
- M. Approval to go into Closed Session at the request of the administration to discuss negotiation sessions, which is in accordance with Public Act #267, Section 8(a) of the Open Meetings Act of 1976, as amended - ROLL CALL VOTE