

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION**

July 8, 2013

7:00 PM

Vicksburg Administration Building

A G E N D A

I. SUPERINTENDENT'S REPORT

A. Staffing Update

II. REPORTS AND PUBLIC INQUIRY

A. Financial Report - Steve Goss

1. Budget Progress Report for Month Ending June 30, 2013

B. Audience

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes

1. June 10, 2013 - Regular Meeting Minutes

B. Approval of the General Fund Invoices for the month of June in the amount of \$300,730.80. Detail below. - ROLL CALL VOTE

1. June 7, 2013 = \$151,568.79, \$6,450.00 and \$1,920.00

2. June 10, 2013 = \$5,250.00

3. June 11, 2013 = \$11,484.50

4. June 14, 2013 = \$1,661.43

5. June 20, 2013 = \$1,380.00

6. June 21, 2013 = \$108,858.09 and \$12,157.99

C. Set Time, Place and Dates of Regular Board of Education Meetings for 2013-14

1. Time: 7:00 pm

2. Place: Vicksburg Administration Building (unless otherwise stated)

3. Dates: (see attached)

D. Authorize and Direct Board Secretary to Post the Regular Meeting Schedule of the Board of Education at the Administration Building and Complete Affidavit of Posting

E. Designate Depository of Funds to Employee Bank of Choice

F. Designate Investment Depositories

1. MILAF

2. PNC

3. Fifth Third Bank

4. Educational Community Credit Union

5. Kalamazoo County State Bank
 6. Huntington Banks
 7. Michigan Commerce Bank
 8. Keystone Community Bank
 9. Michigan CLASS
- G. Designate Authorized Signatures for Checking and Savings
1. General Fund Treasury, General Fund, Building & Site Fund, Debt Retirement (two signatures - may be facsimiles)
 - a. Board President
 - b. Superintendent
 - c. Asst. Superintendent
 - d. Controller
 2. Payroll (one signature [Superintendent] - may be facsimile)
 3. School Service, Trust & Agency (one signature - may be facsimile)
 - a. Superintendent
 - b. Asst. Superintendent/Board Treasurer
 - c. Controller
 4. Designate Authorized Signatures for Entry to Safe Deposit and Night Depository
 - a. Entry to Safe Deposit Box
 - (1) Superintendent
 - (2) Asst. Superintendent/Board Treasurer
 - (3) Exec. Asst. to Supt./General Office Mgr./Board Secretary
 - (4) Controller
 - b. Night Depository
 - (1) Superintendent
 - (2) Asst. Superintendent/Board Treasurer
 - (3) Controller
 - c. Purchase Cards (limits listed below with authority granted to Asst. Supt. to temporarily increase limits for specific purchases)
 - (1) Asst. Superintendent (\$100,000)
 - (2) Superintendent (\$5,000)
 - (3) Director of Technology Services (\$2,500)
 - (4) High School Principal (\$5,000)
 - (5) High School Asst. Principal (\$2,500)
 - (6) Middle School Principal (\$5,000)

- (7) Indian Lake Principal (\$2,500)
- (8) Sunset Lake Principal (\$2,500)
- (9) Tobey Principal (\$2,500)
- (10) Director of Facilities and Operations (\$2,500)
- (11) Director of Food Service (\$2,500)
- (12) Director of Adult/Community Ed (\$2,500)
- (13) Director of Transportation (\$2,500)
- (14) Director of Athletics (\$2,500)
- (15) Director of WAY Program (\$2,500)

H. Approval of the Following Retainer Service Providers for 2013-14

- 1. Auditors: BDO USA, LLP
- 2. Legal: Thrun Law Firm

I. Approval to Appoint Board Secretary Karen Hill as Election Representative for all Matters Pertaining to Vicksburg Community Schools' Elections

J. 2nd Reading - Approval to Award Dairy Bid to Prairie Farms at a low bid of \$43,091.70 and Bakery Bid to Aunt Millie's Bakeries at a low bid of \$8,129.00 for the 2013-14 School Year - ROLL CALL VOTE

K. Approval of Retirement Request for Sunset Lake Third Grade Teacher Theresa Voss Effective Immediately

L. Approval of Retirement Request for Tobey Elementary Head Custodian Cathy Richardson Effective July 15, 2013. This was an unexpected late retirement request.

M. Approval of Resignation of Indian Lake Instructional Consultant Brad Geesaman Effective July 8, 2013.

N. Approval to go into Closed Session for the Purpose of Strategy and Negotiations Relating to the Collective Bargaining Agreement in Accordance with Act 267 of the PA of 1976, Section 8(c) of the Open Meetings Act - ROLL CALL VOTE