Eaton RESA Board of Education Agenda
Regular Board Meeting
September 16, 2026, at 6:00 PM
Board Room
1790 East Packard Highway
Charlotte, Michigan 48813

I. **REGULAR BUSINESS**

A. **Call to Order**

1) Pledge of Allegiance

2) Roll Call

Rushford, Roberts, Gonzales, Temsey, and DuFort

B. **Approval of Agenda**

C. **Presentations**

Behavior/Mental Health Services - Dr. Melea Belton Director of Behavior/Mental Health Services

D. **Audience Participation**

E. **Action Items**

1) Consent Agenda

a. PREVIOUS Regular Board Meeting Minutes

b. Personnel Report 6

c. Board Bills and Disbursement Report 7

F. **Board Member Reports & Requests**

G. **Correspondence**

1) Upcoming Events

1. **Eaton RESA Regular Board Meeting, October 14, 2026, at 6:00 p.m., Eaton RESA**

H. **Adjournment**

II. **GSRP Family Handbook** **23**

Jennifer McCaffrey, Director of Early Childhood, is requesting that the Board approve the 2026-2027 GSRP Family Handbook.

III. **Center for Disease Control (CDC) Award Notice** **25**

Kim Thalison, Director of School Wellness & Prevention Services, requests the approval to accept the Notice of Award from the Center for Disease Control (CDC). This funding opportunity provides district-level support for adolescent health education, health-centered projects, and Whole Child system supports for school districts in the tri-county area. The grant is in year 3 of 5 in the amount of $360,000

IV. **SAMHSA Notice of Funding Award** **32**

Kim Thalison, Director of School Wellness & Prevention Services, requests the approval to accept the Notice of Award from the Substance Abuse and Mental Health Services Administration (SAMHSA). This funding

opportunity provides training support for Youth Mental Health First Aid and other
related training in Clinton, Eaton, and Ingham Counties. The FY 25 award is in the
amount of $125,000.

V. **Early Childhood Expansion** **42**
Jennifer McCaffrey, Director of Early Childhood, requests an additional part time ECS coach. The EC team has continued to expand GSRP classrooms in the county. Based on this work, an additional part time ECS coach would help ensure teaching teams
have the feedback and follow up to improve quality practices.

VI. **Early Childhood Expansion** **44**
Jennifer McCaffrey, Director of Early Childhood, requests approval to accept the grant from ECIC and MiLEAP. The Early Childhood Department applied for a grant from ECIC and MiLEAP to oversee a regional version of the Family Resource Center/Great Start to Quality.
This initiative supports quality improvement in child care settings.The approval
of the grant will require (3)1.0 FTE coaching staff members and a 1.0 FTE coordinator to be hired by ERESA as the fiduciary.

VII. **E-Therapy Intermediate contract to provide School Psychologist Services for the 2026-27 School Year** **46**
Kelly Hager, Assistant Superintendent for Special Education requests to execute the agreement to contract with E-Therapy Intermediate for 0.5 FTE School Psychologist to fill a vacancy.

VIII. **Michigan Department of Education (MDE) Contract**
Kim Thalison, Director of School Wellness and Prevention Services, is requesting the authorization of the subcontract to The Michigan Department
of Education. The subcontract includes services to support the administration of the
Profiles and/or Youth Risk Behavior Survey to priority school districts as required by the
Center for Disease Control Improving Adolescent Health and Wellbeing Through
School-Based Surveillance and the What Works in Schools Program grant.

IX. **Michigan State University, Office of K-12 Outreach Contract** **68**
Kim Thalison, Director of School Wellness and Prevention Services, is requesting the authorization of the subcontract to Michigan State University, Office of K-12 Outreach. The subcontract includes program evaluation services as
required by the Centers for Disease Control Improving Adolescent Health and Wellbeing
Through School-Based Surveillance and the What Works in Schools Program grant.

X. **2026-27 CTRTEC Program Agreement with Davenport University** **77**
Vlad Lebedintsev, Assistant Superintendent for Career & Technical Education, is requesting that the Board authorize the Superintendent to execute an agreement

with Davenport University for Capital Region Technical Early College (CRTEC) programs
XI. **Michigan Primary Care Association (MPCA) Contract Renewal** **89**
Kim Thalison, Director of School Wellness & Prevention Services, requests the authorization for a service agreement with MPCA in the amount of $105,000 to support implementation of the Michigan Model for Health curriculum in schools (pre-k through 12th grades) throughout Clinton, Eaton, and Ingham Counties.
XII. **Mi-APPP Contract Renewal** **102**
Kim Thalison, Director of School Wellness & Prevention Services, Requests authorization for continuation funding of the Mi-APPP grant, which provides case management support to young parents in the greater Lansing Area to achieve goals around health, financial security, adult relationships, and education. The funded contract amount is $117,000.
XIII. **Department of Health and Human Services Grand Ledge Child and Adolescent Health Center Contract** **139**
Kim Thalison, Director of School Wellness & Prevention Services, is requesting the authorization of the contract with the Michigan Department of Health and Human Services for the implementation costs associated with the Grand Ledge School-Based Health Center in the amount of $275,000.
XIV. **Department of Health and Human Services East Lansing Child and Adolescent Health Center Contract** **148**
Kim Thalison, Director of School Wellness & Prevention Services, is requesting the authorization of the contract with the Michigan Department of Health and Human Services for the implementation costs associated with the East Lansing School-Based Health Center in the amount of $275,000.
XV. **University of Michigan Health Sparrow Eaton Hospital Subcontract - Grand Ledge Health Center:** **152**
Kim Thalison, Director of School Wellness & Prevention Services, is requesting execution of the continuation contract to University of Michigan Health Sparrow Eaton Hospital for the implementation of health care services for the School-Based Health Clinic located in Grand Ledge High School in the amount of $141,144.
XVI. **University of Michigan Health Sparrow Eaton Hospital Subcontract - East Lansing Health Center** **156**
Kim Thalison, Director of School Wellness & Prevention Services, is requesting execution of the continuation contract to University of Michigan Health Sparrow Eaton Hospital for the implementation of health care services for the School-Based Health Clinic located in East Lansing High School in the amount of $260,444.

XVII. **National Conference Addressing Poverty** **157**

2. **Kim Thalison, Director of School Wellness & Prevention, is requesting board approval for Richada Brown, the Regional McKinney-Vento Coordinator, to attend the National Conference Addressing Poverty in Wichita, KS on October 11-13, 2026. Conference expenses are approved through grant funds.**

XVIII. **National Conference Addressing Poverty** **176**

Sean Williams, Superintendent, is requesting board approval for Melea Belton to attend and present at the National Conference Addressing Poverty in Wichita, KS on October 11-13, 2026. Since 2023, Eaton RESA's Behavior/Mental Health and School Wellness & Prevention departments have delivered nearly a dozen workshops based on the nationally recognized Bridges Out of Poverty framework, adapting the content to the needs of districts and families throughout our service area. Dr. Belton has been invited to present at the national conference on the often-overlooked impact that supporting marginalized populations experiencing economic hardship can have on the mental well-being of frontline staff.

XIX. **National Association for Education of Homeless Children and Youth** **178**

3. **Kim Thalison, Director of School Wellness & Prevention, is requesting board approval for Richada Brown, the Regional McKinney-Vento Coordinator, to attend the National Association for Education of Homeless Children and Youth Conference in Nashville, TN, October 31-November 3rd. Conference expenses are approved through grant funds.**

XX. **International Certification and Reciprocity Consortium Stakeholders Meeting** **197**

4. **Kim Thalison, Director of School Wellness & Prevention, is requesting board approval for her to attend the International Certification and Reciprocity Consortium Stakeholders Meeting in Biloxi, MS. Kim is the vice-chairperson for the Michigan Certification Board for Addiction Professionals (MCBAP) and has been invited to attend due to her leadership on the Board. All expenses will be reimbursed by MCBAP**

XXI. **Washington Leadership Training Institute for SkillsUSA** **205**

Ben Bever, CPC Principal/Director is requesting board approval for Reid Casey to attend as advisor and chaperone for two CPC State Skills Leadership students. The two students are part of SkillsUSA- state board and will be attending the Washington Leadership Training Institute for SkillsUSA.

XXII. **SkillsUSA Washington Leadership Training Institute** **220**

5. **Ben Bever, CPC Principal/Director, is requesting that the Board of Education approve and permit Elliott Bouck & Micah Galliver to attend the SkillsUSA Washington Leadership Training Institute. Elliott and Micah serve as state officers on the SkillsUSA- Michigan Board**

XXIII. **EPLP Out of State Travel to Carlisle, PA** **230**

6. **Nate Leale, Deputy Superintendent, is requesting approval for out-of-state travel to Carlisle and Gettysburg, Pennsylvania, October 7-9, 2026, to participate in the Regional Leadership Forum as part of Michigan State**

University's Education Policy Leadership Program (EPLP). The experience includes experiential leadership learning at the Gettysburg Battlefield and strategic leadership programming at the U.S. Army War College in Carlisle, with a focus on leadership, decision-making, and strategic thinking. Travel and lodging expenses are not expected to exceed $2,000.

It is the policy of Eaton Regional Education Service Agency not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Superintendent, 1790 East Packard Highway, Charlotte, MI 48813, 517.543.5500.

Eaton RESA Personnel Report for September 16, 2026

It is recommended that

HIRES	
Name	**Brad Case**
Title	Career Development Coordinator
FTE	1.0
Department	CTE
Type of Contract	EIEA
New/Replace	Replace
Prior Incumbent	Lorin Stewart
Supervisor	Vlad Lebedintsev
Schedule	Teacher/RSS/MA+30/Step 18
Wage	$91,629
Effective	8/24/2026
Name	**Brandy DeBarr**
Title	Paraprofessional
FTE	Part-time
Department	Instructional Services
Type of Contract	ESPA
New/Replace	Replace
Prior Incumbent	Vacancy
Supervisor	Jennifer McCaffrey
Schedule	Paraprofessional/Step 5
Wage	$18.10
Effective	8/17/2026
Name	**Bryce Dickinson**
Title	Paraprofessional
FTE	1.0
Department	Special Education
Type of Contract	ESPA
New/Replace	Replace
Prior Incumbent	Victoria Dickinson
Supervisor	Liz Hicks
Schedule	Paraprofessional/Step 1
Wage	$16.03
Effective	8/26/2026

JOB CHANGES	
Name	**Patricia McCauley**
Title	Paraprofessional
Location	Maple Valley
FTE	Part-time
Department	Instructional Services
Type of Contract	ESPA
Supervisor	Jennifer McCaffrey
Effective	8/25/2026
Note	Transferred back to GSRP from Food Service Director position

DEPARTURES	
Name	**Victoria Dickinson**
Title	Paraprofessional
FTE	1.0
Department	Special Education
Type of Contract	ESPA
Supervisor	Liz Hicks
Effective	8/11/2026
Note	Resignation
Name	**Olivia Peck**
Title	Paraprofessional
FTE	Part-time
Department	Instructional Services
Type of Contract	ESPA
Supervisor	Jennifer McCaffrey
Effective	8/28/2026
Note	Resignation
Name	**Jaedyn Viane**
Title	Paraprofessional
FTE	Part-time
Department	CTE
Type of Contract	ESPA
Supervisor	Ben Bever
Effective	8/21/2026
Note	Resignation

Eaton Regional Education Service Agency
Monthly Disbursements Report
For Period Ending August 31, 2026

Accounts Payable Disbursements (See attached register):			
Payroll Withholdings, Employer Liabilities & Electronic Withdrawal		$	1,378,421.04
Check Distributions		$	291,307.17
ACH transactions		$	1,457,791.33
Total Electronic and Check Distributions		**$**	**3,127,519.54**
Payroll Disbursements:			
Net Pay	8/7/2026	$	366,660.11
Net Pay	8/21/2026	$	374,099.66
Total Net Pay		**$**	**740,759.77**
Total Funds Disbursed This Month		**$**	**3,868,279.31**

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
REGULAR CHECKS									
309834	08/05/26	13860	EATON CO TREASURER		G	10-111-0000-000-000-0000	City of Eaton Rapids 2026 JBOR	4.52	
					X	20-111-0000-000-000-0000	City of Eaton Rapids 2026 JBOR	90.86	
					V	60-111-0000-000-000-0000	City of Eaton Rapids 2026 JBOR	22.64	118.02
309835	08/05/26	46477	LANSING SCHOOL DISTRICT		G	11-411-8510-020-000-3310	ADULT ED 107 LANSING - Final R	332.67	332.67
309836	08/05/26	13816	DENNIS WILCOX		G	11-261-4112-000-000-0000	Repaired cuts in roof/replaced	410.00	410.00
309837	08/05/26	13341	AT&T U-VERSE		V	61-284-3490-000-000-0000	August Services - CTE	219.00	219.00
309838	08/05/26	07560	CITY OF CHARLOTTE		G	11-261-3830-000-000-0000	Water/Sewer - 05/01 - 07/31	478.89	478.89
309839	08/05/26	09260	CONSUMERS ENERGY		G	11-261-5511-000-000-0000	August - SOUTHRIDGE NATURAL GA	139.65	
					G	11-261-5521-000-000-0000	August - SOUTHRIDGE ELECTRIC #	1,312.54	
					G	11-261-5521-000-000-0000	August - SOUTHRIDGE ELECTRIC #	69.87	1,522.06
309840	08/05/26	16311	COUSINEAU, JENNIFER	22296 C	G	11-221-5994-000-919-9304	7/28/26 - Yoga Class	100.00	100.00
309841	08/05/26	13960	EATON RAPIDS PUBLIC SCHOOLS	22355 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
309842	08/05/26	46477	LANSING SCHOOL DISTRICT	22353 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
309843	08/05/26	14148	MICHIGAN STATE DISBURSEMENT		G	12-451-0027-000-000-0000	ID#91354672 - Corson	185.06	185.06
309844	08/05/26	16298	SPIDER LAKE RETREAT		X	21-221-3220-000-080-0000	Nov 10-12 Early On Biannual Co	3,150.00	3,150.00
309845	08/05/26	16291	THE ZONES OF REGULATION INC	22321 C	X	21-122-3450-002-120-0000	Digital Curriculum Subscriptio	144.00	144.00
309846	08/05/26	15337	UNITED WAY OF SOUTH CENTRAL	22376 C	V	61-212-3190-000-000-0000	Eaton CAN School Liaison 2026-	25,000.00	25,000.00
309847	08/05/26	13956	WAVERLY COMMUNITY SCHOOLS	22351 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
309848	08/05/26	14679	WILLIAMSTON COMMUNITY	22358 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
309849	08/12/26	13960	EATON RAPIDS PUBLIC SCHOOLS		G	11-411-8510-000-000-3430	GSRP Mar - June	196,794.94	
					G	11-411-8510-000-343-3432	GSRP Start Up	3,233.34	200,028.28
309850	08/12/26	15104	REPUBLIC SERVICES, INC.		G	11-261-3840-000-000-0000	July Waste - Packard	403.59	
					G	11-261-3841-000-000-0000	July Waste - Southridge	167.02	570.61
309851	08/12/26	16105	COMMUNITY MAGAZINE GROUP	22444 P	G	11-283-3190-000-000-0000	Digital Printing Services - Ju	550.00	550.00
309852	08/12/26	13381	EATON RAPIDS, CITY OF		G	11-261-3832-000-000-0000	UNION ST WATER/SEWER 6/15-7/15	1,495.28	1,495.28
309853	08/12/26	13906	FIDELITY SECURITY LIFE		G	12-451-0012-000-000-0000	August - EYE MED-VISION INSURA	2,356.04	2,356.04
309854	08/12/26	15658	FUTURE OF LEARNING COUNCIL	22342 C	G	11-232-3220-000-000-0000	July 26-29 FLC ISD Conf - Reg	2,000.00	2,000.00
309855	08/12/26	16317	LANSING SANITARY SUPPLY INC		G	11-261-5992-002-000-0000	Floor finish - 5gallon	296.96	296.96
309856	08/12/26	46514	STATE OF MICHIGAN		G	11-257-3190-000-000-0000	July Transportation	224.00	224.00
309857	08/12/26	16330	ON TARGET LIVING, LLC	22409 C	G	11-283-3190-000-000-0000	Keynote speaker for Opening Da	4,500.00	4,500.00
309858	08/12/26	16325	OOMA, INC.		G	11-261-3410-000-000-0000	August Services	114.88	114.88
309859	08/12/26	00697	WASTE MANAGEMENT OF		G	11-261-3842-000-000-0000	August - Waste Services	537.78	537.78
309860	08/19/26	13860	EATON CO TREASURER		G	10-111-0000-000-000-0000	JBOR BROOKFIELD TWP - GEN	17.59	
					G	10-111-0000-000-000-0000	JBOR KALAMO TWP - GEN	19.00	
					G	10-111-0000-000-000-0000	JBOR Eaton Rapids	28.75	
					G	10-111-0000-000-000-0000	JBOR ROXAND TWP - GEN	13.83	
					G	10-111-0000-000-000-0000	JBOR ONEIDA TWP - GEN	52.62	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	10-111-0000-000-000-0000	JBOR BENTON TWP - GEN	7.39	
					G	11-259-7610-000-000-0000	JBOR BROOKFIELD TWP - GEN	33.56	
					X	20-111-0000-000-000-0000	JBOR KALAMO TWP - SPED	382.49	
					X	20-111-0000-000-000-0000	JBOR ONEIDA TWP - SPED	1,059.21	
					X	20-111-0000-000-000-0000	JBOR ROXAND TWP - SPED	278.39	
					X	20-111-0000-000-000-0000	JBOR Eaton Rapids	578.69	
					X	20-111-0000-000-000-0000	JBOR BROOKFIELD TWP - SPED	354.04	
					X	20-111-0000-000-000-0000	JBOR BENTON TWP - SPED	148.73	
					X	21-259-7610-000-000-0000	JBOR BROOKFIELD TWP - SPED	591.77	
					V	60-111-0000-000-000-0000	JBOR KALAMO TWP - VOC	95.30	
					V	60-111-0000-000-000-0000	JBOR ONEIDA TWP - VOC	263.91	
					V	60-111-0000-000-000-0000	JBOR Eaton Rapids	144.19	
					V	60-111-0000-000-000-0000	JBOR ROXAND TWP - VOC	69.36	
					V	60-111-0000-000-000-0000	JBOR BROOKFIELD TWP - VOC	88.22	
					V	60-111-0000-000-000-0000	JBOR BENTON TWP - VOC	37.06	
					V	61-259-7610-000-000-0000	JBOR BROOKFIELD TWP - VOC	168.14	4,432.24
309861	08/19/26	15602	LAUTZ E FLIPS, LLC		X	21-261-4210-000-000-0000	May - July Water/Sewer	91.47	91.47
309862	08/19/26	09260	CONSUMERS ENERGY		G	11-261-5512-000-000-0000	August - UNION ST NATURAL GAS	123.59	123.59
309863	08/19/26	12944	AMERICAN OFFICE SOLUTIONS -		G	11-252-4220-000-000-0000	August Services - Lease	2,901.24	2,901.24
309864	08/19/26	13860	EATON CO TREASURER		G	11-259-7610-000-000-0000	TR - 2024-25 Tax Delta Townshi	24.58	
					G	11-259-7610-000-000-0000	TR - 2025 Windsor Twp - Gen	1.65	
					X	21-259-7610-000-000-0000	TR - 2024-25 Tax Delta Townshi	494.34	
					X	21-259-7610-000-000-0000	TR - 2025 Windsor Twp - SPED	33.21	
					V	61-259-7610-000-000-0000	TR - 2025 Windsor Twp - Voc	8.28	
					V	61-259-7610-000-000-0000	TR - 2024-25 Tax Delta Townshi	123.16	685.22
309865	08/19/26	13986	NICHOLAS M THOMPSON		G	11-261-4110-000-000-0000	July Services - Packard	1,300.00	
					G	11-261-4111-000-000-0000	July Services - Southridge	955.00	2,255.00
309866	08/19/26	14148	MICHIGAN STATE DISBURSEMENT		G	12-451-0027-000-000-0000	ID#913654672 - Corson	185.06	185.06
309867	08/19/26	15075	DALTON, AMY	22467 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309868	08/19/26	15385	BJOREM SPEECH PUBLICATIONS	22452 C	X	21-215-5990-000-032-0000	Boxes of Sound Cards	108.95	108.95
309869	08/19/26	16295	HALSELL, KRISTIN	22277 C	G	11-261-5990-060-000-5220	YAC#2 - Horrocks-Popcorn Reimb	51.93	51.93
309870	08/19/26	16317	LANSING SANITARY SUPPLY INC		G	11-261-5992-002-000-0000	I-Shine Floor Finish	311.84	311.84
309871	08/19/26	16329	GLOBAL EQUIPMENT COMPANY	22405 C	X	21-122-6420-002-120-0000	Teacher Desks/Shipping	1,931.95	1,931.95
309872	08/19/26	16336	HARRY, VANESSA	22455 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309873	08/19/26	16338	GREGORY, KATHERINE	22456 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309874	08/19/26	16340	HERINGTON, HAYLEY	22457 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309875	08/19/26	16341	FOSTER, KYLIE	22458 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309876	08/19/26	16343	LARSON, CONNIE	22459 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
309877	08/19/26	16344	TOMLMSON, TERRA	22460 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309878	08/19/26	16345	BELL, LAURA	22461 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309879	08/19/26	16346	GUETTLER, ANALIESE M	22462 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309880	08/19/26	16349	YANG, JINHUA	22463 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309881	08/19/26	16350	FAGGILN-REED, TERESA LYNN	22464 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309882	08/19/26	16351	ARSENICOS, NICHOLAS	22465 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309883	08/19/26	16352	DIAZ, JUAN	22466 C	G	11-221-3190-000-000-3291	3P Workshop Stipend 8/5-8/6	250.00	250.00
309884	08/19/26	16353	GESHER HUMAN SERVICES	22453 C	G	11-212-3221-000-000-2890	FCD Training	1,350.00	1,350.00
309885	08/19/26	16358	HESSE, ZAC		G	11-283-3142-000-000-0000	MSP - Fingerprinting Reimb	53.55	53.55
309886	08/26/26	13341	AT&T U-VERSE		X	21-261-3410-000-000-0000	August Services - SPED	187.72	187.72
309887	08/26/26	16364	BULLSEYE PEST SOLUTIONS, LLC		G	11-261-4111-000-000-0000	8/19/2026 - Services - Southri	200.00	200.00
309888	08/26/26	14285	CHARLOTTE MINI STORAGE, LLC.	22147 P	X	21-261-4210-000-000-0000	September Rent	1,000.00	1,000.00
309889	08/26/26	09260	CONSUMERS ENERGY		G	11-261-5510-000-000-0000	August - Packard Gas	172.97	
					G	11-261-5520-000-000-0000	August - Packard Electric	4,941.46	
					X	21-261-5510-000-000-0000	August - MV Gas	21.00	
					X	21-261-5520-000-000-0000	August - MV Electric	57.79	5,193.22
309890	08/26/26	13198	ENABLING DEVICES		X	22-402-2000-000-000-0000	Out of Warranty Repair - 4 Com	118.00	118.00
309891	08/26/26	15832	BERNADETTE FERGUSON		V	62-402-1000-000-000-0000	6/2026 CPR Class	700.00	700.00
309892	08/26/26	15602	LAUTZ E FLIPS, LLC	22314 P	X	21-261-4210-000-000-0000	August - Consumers	63.52	63.52
309893	08/26/26	16275	LITTLE DANDELION PRESS LLC	22484 C	X	21-218-5990-000-065-0000	Paperback Books	168.57	168.57
309894	08/26/26	44351	MASB	22498 C	G	11-231-3220-000-000-0000	Oct 16 Board of Ed Conf - Reg	300.00	300.00
309895	08/26/26	15912	PROLITERACY WORLDWIDE	22476 C	G	11-131-5990-000-000-6750	News for You - Subscription -	223.44	
				22476 C	G	11-132-5990-000-000-6750	News for You - Subscription -	223.44	446.88
309896	08/26/26	15870	SAGINAW ROAD INVESTMENT LLC	22517 C	G	11-283-3190-000-000-0000	Opening Day	17,567.10	
				22517 C	X	21-241-5993-000-000-0000	Movie theme package	2,022.75	19,589.85
991689	08/07/26	46259	HEALTHEQUITY INC		G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	250.00	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	436.43	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	287.75	974.18
991690	08/12/26	28660	MPSERS		G	12-451-1000-000-000-0000	EE/Member Defined Benefit	21,740.22	
					G	12-451-1001-000-000-0000	ER Defined Bene Contrib H299	138,150.99	
					G	12-451-1010-000-000-0000	H553-561 TDP	50.00	159,941.21
991691	08/12/26	28663	MPSERS DC		G	12-451-1005-000-000-0000	H538 EE Defined Contribution	21,557.50	
					G	12-451-1006-000-000-0000	H539 ER Defined Contribution	7,831.20	
					G	12-451-1007-000-000-0000	H543 EE Personal Hlth Fund	4,663.34	
					G	12-451-1008-000-000-0000	H544 ER Personal Hlth Fund	4,663.34	38,715.38
991692	08/12/26	46259	HEALTHEQUITY INC		G	12-451-0041-000-000-0000	EMPLOYEE HSA CONTRIBUTION	8,096.43	8,096.43
991693	08/12/26	46409	STATE OF MICHIGAN - TREASURER		G	12-451-0004-000-000-0000	STATE WITHHOLDING - 08/07/2026	19,574.95	19,574.95
991694	08/12/26	96133	UNITED STATES TREASURY		G	12-451-0002-000-000-0000	FEDERAL WITHHOLDING	41,204.02	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	32,987.24	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	32,987.24	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	7,714.78	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	7,714.78	122,608.06
991695	08/20/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	290.67	
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	177.90	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	771.46	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	602.12	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	677.38	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	771.46	
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	602.12	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	677.38	
					G	11-212-3111-000-000-2890	107a C/S CAREER NAVIGATOR	1,499.65	
					G	11-212-3190-000-000-2890	107a C/S ENROLLMENT COORD	2,060.52	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	2,483.72	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,604.76	
					X	21-122-3110-001-130-0000	SCI ERESA SUB TEACHERS	237.20	
					X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	474.40	
					X	21-219-3190-000-000-9145	GECKO/TRANSITION CONTRACTED	6,725.06	19,655.80
991696	08/20/26	13536	EDUSTAFF, LLC		X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	237.20	237.20
991697	08/24/26	90436	PNC BANK - BUSINESS CARD	22429 C	G	11-131-5110-000-000-3310	GEDPrintHub - Test Taker 6th E	45.50	
				22429 C	G	11-132-5990-000-000-3310	GEDPrintHub - Test Taker 6th E	45.51	
				22434 C	G	11-221-3210-000-000-7864	Lansing Center - Parking	3.00	
					G	11-221-3220-000-000-0000	Credit - Reading League - Taxe	(2.50)	
				22441 C	G	11-221-3220-000-000-2250	Staybridge/Hampton - July 14 C	305.09	
				22418 C	G	11-221-3220-000-000-2250	7/22 CPI Conf-7/14 First Aid C	5,484.88	
				22434 C	G	11-221-3220-000-000-6952	Eventbrite - Aug 3rd Conf - Re	100.00	
				22432 C	G	11-221-3220-000-923-9304	Aug 17-20 Prevention Conf - Re	70.00	
				22433 C	G	11-221-3220-000-933-9304	July 22 Tobacco Free Conf - Re	100.00	
				22481 C	G	11-221-5990-000-000-0000	Amazon - Math Tasks (Book)	46.59	
				22415 C	G	11-221-5990-000-000-7674	Amazon eGift Cards for MM	350.00	
				22431 C	G	11-221-5990-000-000-7674	Basecamp - Monthly Payment	30.00	
				22483 C	G	11-221-5993-000-000-0000	Carrabbas - ER Meeting 7/1/26	84.00	
				22483 C	G	11-226-3220-000-000-0000	Sept 23-25 MASA Conf - Reg	600.00	
				22386 C	G	11-226-3220-000-000-3430	HWC - HWC Behavior Mgmt System	400.00	
				22429 C	G	11-226-3430-000-000-3310	USPS - Media Mail	53.64	
				22437 C	G	11-226-3450-000-000-3310	Sign up Genius - July 2026-Jul	539.89	
				22387 C	G	11-226-5910-000-000-3430	Walmart - Deskpad/Lysol Wipes	36.36	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				22438 C	G	11-227-5110-000-000-3310	Pearson - GED Retake Vouchers	100.00	
				22382 C	G	11-232-3450-000-000-0000	Zoom/OpenAI - Monthly Payments	110.00	
				22383 C	G	11-252-7412-000-000-0000	Authorize.net - Monthly Paymen	30.20	
				22415 C	G	11-257-3430-000-000-0000	USPS - Postage	11.00	
					G	11-261-3220-000-000-0000	Credit - Crystal Mountain - C	(375.50)	
				22408 C	G	11-261-3220-000-000-0000	Oct 4-6 MSBO Facilitator Conf	769.66	
				22473 C	G	11-261-3410-000-000-0000	Verizon Business - Payment	326.28	
				22473 C	G	11-261-3450-000-000-0000	DocHub - Site License/Late fee	565.71	
				22408 C	G	11-261-5710-000-000-0000	Candy Ford - Oil Change	113.25	
				22408 C	G	11-261-5990-000-000-0000	Walmart/Ace - Rollers/Dimmer/D	474.26	
				22408 C	G	11-261-5991-000-000-0000	Walmart - Southridge Water Fil	33.86	
				22408 C	G	11-261-5992-002-000-0000	Walmart/Ace - Tape/Disc/Wiring	119.18	
				22407 C	G	11-261-5992-002-000-0000	Ace/Menards - Counter/Carpet t	624.95	
					G	11-261-5992-002-000-0000	Menards - Counter Returned	(96.67)	
				22408 C	G	11-261-7410-000-000-0000	MSBO - Memeber Dues	150.00	
				22384 C	G	11-266-7410-000-000-0000	MASPA Membership Dues 2026-27	140.00	
				22429 C	G	11-282-3510-000-000-3310	Meta - Facebook Ads	632.00	
				22473 C	G	11-284-3450-000-000-0000	Zoom Workplace Pro - 7/11/26-7	4,937.50	
				22438 C	G	12-199-0000-000-000-0000	Amazon - Personal Use Error	9.51	
				22389 C	X	21-215-5990-000-032-0000	Cariebert.com - Silly Sounds B	36.78	
				22473 C	X	21-218-5990-000-067-0000	Apple - Snaptype LLC License	399.92	
					X	21-219-5990-000-000-9142	Credit - Amazon - Returned Sta	(102.20)	
				22413 C	X	21-219-5990-000-000-9142	Everyday Speech - Subscription	499.99	
				22378 C	X	21-226-5990-000-080-0000	Firefly - Splashy Support Pack	120.00	
				22390 C	X	21-226-7410-000-082-0000	MAASE Dues/Fees	308.97	
				22402 C	X	21-226-7910-000-082-0000	MDE Educator Lic - 6	270.00	
				22378 C	X	21-261-3430-000-000-0000	USPS - Book of Stamps	16.40	
					X	21-283-3220-000-000-0000	Credit - Holiday Inn	(22.68)	
				22391 C	X	21-283-3220-000-000-0000	Nov 11-13 Case Conf - Reg/AA -	964.40	
				22390 C	X	21-283-3220-000-000-0000	MAASE Registration	549.00	
				22385 C	C	41-459-6410-000-000-2200	Menards - 3 drawer storage car	451.10	
				22449 C	V	61-127-3450-000-000-0000	SignUp Genius	29.99	
				22447 C	V	61-127-5110-000-000-9519	Home Depot - TwinGrip Pliers	739.20	
				22447 C	V	61-127-5110-000-000-9525	GloveSaver.com - Nitrile Glove	354.50	
				22448 C	V	61-226-3220-000-000-0000	July 13-15 MI ACTE Conf - Lodg	595.37	
				22448 C	V	61-226-5910-000-000-0000	Mahoney - Briefcase	32.38	
				22448 C	V	61-226-7410-000-000-0000	ACTE - Membership Renewal	100.00	
				22441 C	H	91-296-7920-000-000-4315	Lowes - Paneling for Mi Model	53.28	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				22434 C	H	91-296-7920-000-000-4315	Takitos/KimThai - Meetings	28.04	22,391.59
991698	08/24/26	46259	HEALTHEQUITY INC		G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	288.46	
					G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	250.00	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	64.44	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	300.94	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	1,033.45	1,937.29
991699	08/24/26	14239	WEST MICHIGAN HEALTH		G	12-451-0013-000-000-0000	FY27 August - WMHIP PREMIUMS-E	174,576.19	
					G	12-451-2001-000-000-0000	FY27 August - WMHIP COPAYS	40,990.96	215,567.15
991700	08/25/26	15244	CITY OF EAST LANSING		G	12-451-0045-000-000-0000	EAST LANSING CITY TAX - 08/07/	162.08	
					G	12-451-0045-000-000-0000	EAST LANSING CITY TAX - 08/21/	168.23	330.31
991701	08/25/26	28660	MPSERS		G	12-451-1000-000-000-0000	EE/Member Defined Benefit	22,941.55	
					G	12-451-1001-000-000-0000	ER Defined Bene Contrib H299	140,983.61	
					G	12-451-1010-000-000-0000	H553-561 TDP	50.00	163,975.16
991702	08/25/26	28663	MPSERS DC		G	12-451-1005-000-000-0000	H538 EE Defined Contribution	19,853.50	
					G	12-451-1006-000-000-0000	H539 ER Defined Contribution	7,922.78	
					G	12-451-1007-000-000-0000	H543 EE Personal Hlth Fund	4,775.10	
					G	12-451-1008-000-000-0000	H544 ER Personal Hlth Fund	4,775.10	37,326.48
991703	08/25/26	44843	LANSING CITY TREASURER		G	12-451-0036-000-000-0000	LANSING CITY TAX - 08/07/2026	425.04	
					G	12-451-0036-000-000-0000	LANSING CITY TAX - 08/21/2026	427.99	853.03
991704	08/25/26	46259	HEALTHEQUITY INC		G	12-451-0041-000-000-0000	EMPLOYEE HSA CONTRIBUTION	8,096.43	8,096.43
991705	08/25/26	46409	STATE OF MICHIGAN - TREASURER		G	12-451-0004-000-000-0000	STATE WITHHOLDING - 08/24/2026	19,926.71	19,926.71
991706	08/25/26	46618	MPSERS 147C		G	12-451-1040-000-000-0000	ORS 147C UAAL LIABILITY	194,444.98	194,444.98
991707	08/25/26	96133	UNITED STATES TREASURY		G	12-451-0002-000-000-0000	FEDERAL WITHHOLDING	41,570.83	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	33,483.36	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	33,483.36	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	7,830.86	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	7,830.86	124,199.27
991708	08/31/26	14239	WEST MICHIGAN HEALTH		G	12-451-0013-000-000-0000	FY27 August - WMHIP PREMIUMS-E	162,157.08	
					G	12-451-2001-000-000-0000	FY27 August - WMHIP COPAYS	39,448.62	201,605.70
							Sub Total:	**$1,654,490.64**	
ACH CHECKS									
A16410	08/05/26	14486	ASAP PRINTING	22404 P	G	11-211-5990-000-000-9074	Business Cards - HD	34.80	
				22404 C	G	11-211-5990-000-000-9074	TRUANCY SUPL EVEN	0.00	
				22404 C	G	11-221-5990-000-923-9304	MSHN EATON SUPL EVEN	0.00	
				22404 P	G	11-221-5990-000-923-9304	Business Cards - LH	34.80	
				22404 C	G	11-261-5990-000-000-0000	Business Cards - MT	34.80	104.40
A16411	08/05/26	93871	CAPITAL AREA COMMUNITY		G	11-445-4210-000-000-3430	GSRP Apr - June	13,168.02	13,168.02
A16412	08/05/26	15951	CAPITAL AREA MICHIGAN WORKS!	22346 C	G	11-261-4210-000-000-3310	CAMW! Rent - 4th Qtr	6,006.44	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				22346 C	G	11-261-4210-000-000-6710	CAMW! Rent - 4th Qtr	250.26	6,256.70
A16413	08/05/26	15689	GET 'EM AND GO PLUS MORE LLC	22365 C	X	21-271-3310-000-000-9142	06/30 Transportation Services	968.17	
				22331 C	X	21-271-3310-000-000-9142	06/25/2026 Transportation Svs	1,383.79	2,351.96
A16414	08/05/26	15550	JACKSON, TAYLOR		X	21-219-3210-000-075-0000	Jan - March Mileage	249.25	249.25
A16415	08/05/26	14878	PRESENCELEARNING, INC	22344 C	X	21-216-3130-000-041-0000	BMH Hours	20,280.00	20,280.00
A16416	08/05/26	13889	A.D.N. ADMINISTRATORS - CLAIMS		G	12-451-0009-000-000-0000	August Replenish	13,307.61	13,307.61
A16417	08/05/26	91734	LIGHTNING LITHO INC.	22368 C	X	21-226-5910-000-082-0000	Procedural Safeguards 2026-27	2,626.92	2,626.92
A16418	08/05/26	14848	AMAZON CAPITAL SERVICES, INC	22311 C	G	11-211-5990-000-000-9074	Desk Organizer/Storage Bins&Cu	8.96	
				22360 C	G	11-211-5990-000-000-9074	Self adhesive folders/File Fol	69.12	
				22311 C	G	11-221-5910-000-000-6952	Desk Organizer/Storage Bins&Cu	8.97	
				22311 C	G	11-221-5910-000-000-6974	Desk Organizer/Storage Bins&Cu	8.96	
				22311 C	G	11-221-5910-000-000-7674	Desk Organizer/Storage Bins&Cu	8.97	
				22311 C	G	11-221-5910-000-000-7864	Desk Organizer/Storage Bins&Cu	8.96	
				22311 C	G	11-221-5910-000-000-9014	Desk Organizer/Storage Bins&Cu	8.96	
				22347 C	G	11-221-5990-000-000-0000	Hanging paper fans/sign	16.88	
				22319 C	G	11-221-5990-000-000-2722	Sticky Easel Pads/Flip chart m	1,432.68	
				22311 C	G	11-221-5990-000-919-9304	Desk Organizer/Storage Bins&Cu	8.96	
				22311 C	G	11-221-5990-000-923-9304	Desk Organizer/Storage Bins&Cu	8.96	
				22311 C	G	11-221-5990-000-933-9304	Desk Organizer/Storage Bins&Cu	8.96	
					G	11-252-7410-000-000-0000	Prime annual membership	779.00	
				22312 C	G	11-261-5990-060-000-5220	YAC#2 Garden Hoses	83.28	
				22339 C	G	11-261-5990-060-000-5220	YAC2 Storage Shelves w/wheels	119.00	
					G	11-261-5990-060-000-5220	YAC2 Credit - Garden Hose	(22.79)	
				22295 C	G	11-261-5991-060-000-5220	YAC#2 Storage Cabinets - 2	243.02	
					G	11-261-5992-002-000-0000	HVAC Return Air Grille - Union	134.38	
				22313 C	X	21-122-5990-002-120-0000	Pens/Sticky Notes/Power Bank/D	101.37	
				22366 C	X	21-226-5910-000-000-0000	Folding Desk	64.99	
				22317 C	V	61-127-5110-000-000-9515	Notebook/Shifter/Safety glasse	504.64	
				22334 C	V	61-127-5110-000-000-9525	EMS Blood Pressure Set	63.80	
				22335 C	V	61-127-5110-000-000-9525	Disposable Face Mask - 500	39.99	
				22335 C	V	61-212-5910-000-000-0000	File Folders/Command Strips	90.00	
				22360 C	H	91-296-7920-000-000-4315	Push Pins/Bulletin Board/Bee D	116.78	3,916.80
A16419	08/05/26	02360	BARRY EATON DIST HEALTH DEPT	22338 C	G	11-221-3190-000-923-9304	ECSAAG - July	1,527.91	1,527.91
A16420	08/05/26	01194	SCP WQS LOWER HOLDCO, LLC	22136 P	G	11-261-4220-000-000-0000	Cooler Rent - August	76.00	
				22136 P	G	11-261-4220-000-000-0000	Water Treatment Rental Sale	10.00	
				22136 P	G	11-261-5990-000-000-0000	Water Delivery	52.75	138.75
A16421	08/05/26	15892	CHAMBERLAIN, ADYSON		G	11-221-3210-000-919-9304	July Mileage	127.68	127.68
A16422	08/05/26	07360	CHARLOTTE PUBLIC SCHOOL	22357 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A16423	08/05/26	15521	CHG MEDICAL STAFFING INC	22150 P	X	21-215-3130-000-032-0000	R.Hooey - 7/18-7/25/2026	1,440.00	1,440.00
A16424	08/05/26	15671	CUSACK, RANDY		X	21-226-3210-000-082-0000	July Mileage	119.24	119.24
A16425	08/05/26	14456	DEWITT PUBLIC SCHOOLS	22354 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
A16426	08/05/26	14106	ELITE AUDITING AND CONSULTING,	21975 P	G	11-285-3190-000-000-0000	August Services	7,083.33	7,083.33
A16427	08/05/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	7,305.26	
					G	12-451-0015-000-000-0000	TSA 403B BOE PD	2,818.12	
					G	12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00	
					G	12-451-0015-000-000-0000	457	700.00	11,947.38
A16428	08/05/26	15689	GET 'EM AND GO PLUS MORE LLC	22395 C	X	21-271-3310-000-000-9142	7/15/2026 Transportation Svs	1,272.25	
				22396 C	X	21-271-3310-000-000-9142	7/16/2026 Transportation Svs	1,269.94	
				22397 C	X	21-271-3310-000-000-9142	7/17/2026 Transportation Svs	275.30	
				22398 C	X	21-271-3310-000-000-9142	7/21/2026 Transportation Svs	1,269.94	
				22361 C	X	21-271-3310-000-000-9142	7/2 Transportation Services	945.10	
				22362 C	X	21-271-3310-000-000-9142	7/7 Transportation Services	1,271.98	
				22363 C	X	21-271-3310-000-000-9142	7/8 Transportation Services	1,271.98	
				22392 C	X	21-271-3310-000-000-9142	7/1/2026 Transportation Svs	1,060.10	
				22393 C	X	21-271-3310-000-000-9142	7/9/2026 Transportation Svs	1,271.98	
				22394 C	X	21-271-3310-000-000-9142	7/14/2026 Transportation Svs	719.34	
				22399 C	X	21-271-3310-000-000-9142	7/22/2026 Transportation Svs	1,272.25	
				22400 C	X	21-271-3310-000-000-9142	7/23/2026 Transportation Svs	1,144.80	13,044.96
A16429	08/05/26	14408	GREAT LAKES GRAPHICS, INC.	22381 C	G	11-232-5910-000-000-0000	Info Guide for Opening Day	162.80	162.80
A16430	08/05/26	19060	GRAND LEDGE PUBLIC SCHOOLS	22356 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
A16431	08/05/26	16195	HAYES, HUNTER		G	11-261-5990-000-000-0000	Respirator/Filter/Gloves - Rei	57.98	57.98
A16432	08/05/26	16297	HERC RENTALS INC		G	11-261-4110-000-000-0000	Floor Scrubber Rental/Pads - P	161.39	
					G	11-261-4112-000-000-0000	Floor Scrubber Rental/Pads - U	161.39	322.78
A16433	08/05/26	14299	HOLT PUBLIC SCHOOLS	22352 C	G	11-221-8220-000-000-7674	FY26 YRBS Stipend	1,000.00	1,000.00
A16434	08/05/26	14743	HUBBERT, LAURIE ANN		X	21-218-3210-000-065-0000	July Mileage	57.30	57.30
A16435	08/05/26	15843	EMICS, INC		G	11-252-3450-000-000-0000	Informed K12 full district lic	11,550.00	
					G	11-283-3450-000-000-0000	Informed K12 full district lic	11,550.00	23,100.00
A16436	08/05/26	13476	JASKOWSKI, LISA		X	21-212-3210-000-080-0000	July Mileage	111.57	111.57
A16437	08/05/26	15548	MCMASTER-CARR SUPPLY	22316 C	V	61-127-5110-000-000-9515	Safety Glasses	235.61	235.61
A16438	08/05/26	15587	MIDA, SARAH		X	21-219-3190-000-000-9142	July Stipends	3,425.00	
					X	21-219-3191-000-000-9140	July Stipends - GECKO	3,415.00	6,840.00
A16439	08/05/26	15859	MOLETTE, SHIANN		X	21-212-3210-000-080-0000	July Mileage	12.31	12.31
A16440	08/05/26	13646	MYERS PLUMBING & HEATING INC.	22247 C	G	11-261-4111-000-000-0000	Southridge - Replace Compresso	5,460.00	5,460.00
A16441	08/05/26	94398	PEARSON	22326 C	X	21-214-5990-000-021-0000	KTEA-3 Record Forms/S&H	223.23	
				22325 C	X	21-214-5990-000-021-0000	ABAS-3 Parent Form	142.00	
				22325 C	X	21-215-5990-000-032-0000	GFTA-3SB&LA/CELF3&5	371.57	736.80

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A16442	08/05/26	15703	PROMER, MARLENE		X	21-212-3210-000-080-0000	July Mileage	245.40	245.40
A16443	08/05/26	14620	RIVERSIDE ASSESSMENTS	22367 C	X	21-214-5990-000-021-0000	WJ V Subtest Subscription	1,573.00	1,573.00
A16444	08/05/26	13018	SIMON, BRITTANY		X	21-212-3210-000-080-0000	July Mileage	244.50	244.50
A16445	08/05/26	16318	AMERICAN INSTITUTE FOR	22359 C	V	61-127-5210-000-000-9513	Insurance/Financial Planning T	4,347.91	4,347.91
A16446	08/05/26	14115	WILLIAMS, SEAN M		G	11-232-3220-000-000-0000	July 26-29 FLC ISD Summer Inst	132.24	132.24
A16447	08/12/26	13733	BELTON, MELEA T.		G	11-212-3210-000-000-2250	Jan - May Mileage	628.36	628.36
A16448	08/12/26	15521	CHG MEDICAL STAFFING INC	22426 C	X	21-215-3130-000-032-0000	R.Hooey - 06/21-06/27/2026	855.00	855.00
A16449	08/12/26	13740	CLARK HILL PLC	22416 C	G	11-231-3170-000-000-0000	Services thru 6/30/2026	173.00	173.00
A16450	08/12/26	90023	DEAN TRANSPORTATION, INC.	22424 C	X	21-271-3310-001-000-0000	June Transportation - Field Tr	1,829.56	1,829.56
A16451	08/12/26	13369	INSIGHT SCHOOL OF MICHIGAN	22414 C	G	11-361-8220-000-000-6352	MV Clothing - JV/MB	174.41	
				22414 C	G	11-361-8221-000-000-6352	MV Hygiene - JV	49.58	223.99
A16452	08/12/26	23160	JOHNSON CONTROLS INC		G	11-261-4112-000-000-0000	June - Service Call - Fire Ala	1,460.87	1,460.87
A16453	08/12/26	16010	MONTAG FORWARD SOLUTIONS	22435 C	H	91-296-7920-000-000-4315	Prevention Ethics Registation	113.60	113.60
A16454	08/12/26	14848	AMAZON CAPITAL SERVICES, INC	22323 P	G	11-131-5110-000-000-3310	GED Tests/Calculators/Folders	8,259.97	
				22323 C	G	11-131-5110-000-000-3310	GED Test Prep/Folders/Notebook	1,105.89	
				22323 C	G	11-131-5990-000-000-6750	GED Test Prep/Folders/Notebook	121.04	
				22323 P	G	11-131-5990-000-000-6750	GED Tests/Calculators/Folders	198.36	
				22323 P	G	11-132-5990-000-000-3310	GED Tests/Calculators/Folders	8,259.98	
				22323 C	G	11-132-5990-000-000-3310	GED Test Prep/Folders/Notebook	1,105.88	
				22323 C	G	11-132-5990-000-000-6750	GED Test Prep/Folders/Notebook	121.04	
				22323 P	G	11-132-5990-000-000-6750	GED Tests/Calculators/Folders	198.36	
				22370 C	G	11-221-5910-000-000-7674	Storage Totes/Highlighters	86.99	
				22370 C	G	11-221-5910-000-000-7864	Storage Totes	78.00	
				22417 C	G	11-221-5910-000-000-7864	Pencil Boxes	2.53	
				22417 C	G	11-221-5990-000-919-9304	Pencil Boxes	2.52	
				22417 C	G	11-221-5990-000-923-9304	Pencil Boxes	2.53	
				22417 C	G	11-221-5990-000-933-9304	Pencil Boxes	2.52	
				22349 C	G	11-221-5990-000-933-9304	Brushes/Paperbags/Watercolor p	115.35	
				22340 C	G	11-221-5990-000-933-9304	Tablecloth w/elastic	36.99	
				22323 C	G	11-226-5910-000-000-3310	Paper organizer	17.99	
				22323 C	G	11-249-5990-000-000-3310	Velvet Hangers	31.54	
					G	11-252-5910-000-000-0000	Electric Stapler/White Board M	42.37	
				22323 C	G	11-261-6420-000-000-0000	Plant Stand/Bookshelf	83.98	
				22410 C	X	21-214-5990-000-021-0000	Mechanical Pencils/Planner	49.33	
				22379 C	X	21-226-5990-000-080-0000	Photo albums/Tape/Wall Charger	56.35	
				22372 C	X	21-241-7910-001-000-0000	Projector Screen	89.99	
				22306 P	V	61-127-5110-000-000-9519	Wood Cased #2 Pencils - 200 Pa	15.99	
				22306 C	V	61-127-5110-000-000-9519	Pocket Notebooks/3Ring Binders	317.81	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				22417 C	H	91-296-7920-000-000-4315	Lazy Susan Organizer	76.56	20,479.86
A16455	08/12/26	16033	BEVER, BENJAMIN		V	61-241-3220-000-000-0000	Aug 2-4 MI CTE Summer Conf - M	247.46	247.46
A16456	08/12/26	15951	CAPITAL AREA MICHIGAN WORKS!	22345 C	G	11-391-3410-000-933-7770	CAMW! Phone - 3rd Qtr	88.01	
				22345 C	G	11-391-3490-000-933-7770	CAMW! Internet - 3rd Qtr	8.69	
				22345 C	G	11-391-3610-000-933-7770	CAMW! Printing - 3rd Qtr	0.43	
				22345 C	G	11-391-5110-000-933-7770	CAMW! Supplies - 3rd Qtr	12.96	110.09
A16457	08/12/26	15236	CHAMBERS, CHELSEA MARIE		G	11-221-3220-000-000-0000	Aug 6-7 Build Future Conf - Pa	31.20	31.20
A16458	08/12/26	15521	CHG MEDICAL STAFFING INC	22150 P	X	21-215-3130-000-032-0000	R.Hooey - 7/26-8/1/2026	1,192.50	1,192.50
A16459	08/12/26	46233	CLEAR RATE COMMUNICATIONS,		G	11-261-3410-000-000-0000	August Services	359.38	359.38
A16460	08/12/26	13859	D & D MAINTENANCE SUPPLY, INC		G	11-261-5990-000-000-0000	Packard - Roll Towel/Bathroom	216.34	
					G	11-261-5992-002-000-0000	Union St - Just for Carpet/Rol	221.14	437.48
A16461	08/12/26	94460	HASSEL FREE FUELS		G	11-261-5710-000-000-0000	S/C PACK TRUCK FUEL/OIL/WASH	42.18	42.18
A16462	08/12/26	15456	FARMER, MAKENZI		X	21-215-3210-000-035-0000	July Mileage	53.73	53.73
A16463	08/12/26	16172	FOOTSTEPS2BRILLIANCE, INC		G	11-221-3450-000-000-0000	Birth - 5yo Licenses - FY26/27	8,928.46	
					G	12-192-0000-000-000-0000	Birth - 5yo Licenses - FY27/28	17,859.54	26,788.00
A16464	08/12/26	16118	HICKS, LUCAS		G	11-221-3210-000-923-9304	July Mileage	37.24	37.24
A16465	08/12/26	13817	STEVEN KOLONICH		G	11-261-4112-000-000-0000	Union St - 7/30 & 8/6 Mowing S	340.00	340.00
A16466	08/12/26	12771	STATE OF MICHIGAN	22425 C	X	21-212-3190-000-000-0000	School Based Services 7/1/26-9	1,594.31	1,594.31
A16467	08/12/26	00301	NEOLA INC	22423 C	G	11-231-3150-000-000-0000	Digital Maintenance 8/1/26-7/3	795.00	795.00
A16468	08/12/26	94398	PEARSON	22380 C	X	21-215-5990-000-080-0000	DAYC-2 Comm Records/Shipping	177.13	177.13
A16469	08/12/26	39160	STAPLES INC		G	11-252-5910-000-000-0000	Laser white labels	35.01	35.01
A16470	08/12/26	40545	ROSE PEST SOLUTIONS	22139 P	G	11-261-4110-000-000-0000	07/22/2026 Services	91.00	
				22140 P	G	11-261-4112-000-000-0000	7/24/26 - Services	147.00	238.00
A16471	08/12/26	45860	THRUN, MAATSCH, AND	22422 C	G	11-231-3170-000-000-0000	Services through 7/23/2026	105.00	105.00
A16472	08/12/26	15690	TRUSTMARK VOLUNTARY BENEFIT		G	12-451-0060-000-000-0000	LTC ER PREMIUM	2,677.77	
					G	12-451-0060-000-000-0000	LTC ER PREMIUM	2,527.77	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM	1,217.23	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM	1,207.23	7,630.00
A16473	08/12/26	13895	WEST MICHIGAN OFFICE	22377 C	X	21-122-6420-002-120-0000	Office Chairs - 3 - Union St	1,526.00	1,526.00
A16474	08/12/26	46314	ZAYO NETWORK SERVICES, LLC	22168 P	G	11-284-3490-000-000-0000	August Services	10,798.00	10,798.00
A16475	08/19/26	00065	CDW LLC	22302 C	G	11-284-3190-000-000-0000	Google Voice - May	856.05	
				22469 C	G	11-284-3190-000-000-0000	Google Voice - June	861.89	1,717.94
A16476	08/19/26	13369	INSIGHT SCHOOL OF MICHIGAN	FY26	G	11-411-8510-000-000-6014	Title I RAG - June	19,498.90	19,498.90
A16477	08/19/26	15393	MILLS, ANITA		V	61-212-3210-000-000-0000	May Mileage	143.19	143.19
A16478	08/19/26	16019	STUMP, BROOKE		X	21-215-7410-000-032-0000	ASHA Dues Reimb	115.00	115.00
A16479	08/19/26	16283	ETS DIGITAL LLC	22489 C	G	11-227-5111-000-000-3310	HiSet Exam/Test Center/State -	316.00	316.00
A16480	08/19/26	90023	DEAN TRANSPORTATION, INC.	20239 P	X	21-271-3310-030-000-0000	June SY Bus & Driver - CPS	9,471.78	
				20239 P	X	21-271-3310-030-000-0000	June SY Attendant - CPS	1,784.32	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20239 P	X	21-271-3310-050-000-0000	June SY Bus & Driver - ERPS	17,197.22	
				20239 P	X	21-271-3310-050-000-0000	June SY Attendant - ERPS	2,676.48	
				20239 P	X	21-271-3310-060-000-0000	June SY Bus & Driver - GLPS	10,140.38	
				20239 P	X	21-271-3310-060-000-0000	June SY Attendant - GLPS	3,457.12	
				20239 P	X	21-271-3310-065-000-0000	June SY Attendant - MVPS	669.12	
				20239 P	X	21-271-3310-065-000-0000	June SY Bus & Driver - MVPS	12,197.81	
				20239 P	X	21-271-3310-090-000-0000	June SY Bus & Driver - PPS	13,866.97	
				20239 P	X	21-271-3310-090-000-0000	June SY Attendant - PPS	2,230.40	73,691.60
A16481	08/19/26	01194	SCP WQS LOWER HOLDCO, LLC	22136 P	G	11-261-5990-000-000-0000	Water Delivery	56.25	56.25
A16482	08/19/26	04242	EATRAN	22427 P	X	21-271-3310-001-000-0000	24 Blue Tokens/40 Yellow Token	792.00	792.00
A16483	08/19/26	11550	DELAU FIRE SERVICES, INC		G	11-261-4112-000-000-0000	Service Call - Reset fire alar	230.00	230.00
A16484	08/19/26	12978	HAGER, KELLY		X	21-283-3220-000-000-0000	Aug 9-12 MAASE Summer Conf - M	1,458.07	1,458.07
A16485	08/19/26	13160	WPS	22388 C	X	21-214-5990-000-021-0000	MIGDAS-2 - Manual/Questionnair	510.50	
				22388 C	X	21-215-5990-000-032-0000	CASL-2 Comp Form	97.00	607.50
A16486	08/19/26	13858	ACCUSHRED, LLC	22135 P	G	11-261-3840-000-000-0000	August Services - Packard/Sout	192.95	192.95
A16487	08/19/26	13859	D & D MAINTENANCE SUPPLY, INC		G	11-261-5992-002-000-0000	Roll Towel/Tissue/Liners/Glove	532.40	532.40
A16488	08/19/26	14253	OSBORN, BRIDGET KAY		G	11-226-3220-000-000-3430	Aug 3-4 Early Math Conf - Park	15.00	15.00
A16489	08/19/26	14408	GREAT LAKES GRAPHICS, INC.	22445 C	V	61-127-5110-000-000-0000	Mobile Lab	160.80	
				22446 C	V	61-127-5110-000-000-0000	Mobile Lab	16.15	176.95
A16490	08/19/26	14440	MICHIGAN ORGANIZATION		G	11-221-3190-000-000-7674	Service Fees per PO 20948 (clo	279.50	279.50
A16491	08/19/26	14486	ASAP PRINTING	22479 C	X	21-226-7910-000-082-0000	Business Cards - RC/AL/EP/AB	139.20	139.20
A16492	08/19/26	14848	AMAZON CAPITAL SERVICES, INC	22421 C	G	11-131-5110-000-000-3310	Postcards	44.50	
				22421 C	G	11-131-5110-000-000-3310	AE ABE TEACHING SUPPLIES/CURRI	0.00	
				22421 C	G	11-132-5990-000-000-3310	Postcards	29.97	
				22421 P	G	11-132-5990-000-000-3310	Postcards	14.54	
				22421 C	G	11-212-5990-000-000-2890	AE 107a GUIDANCE STAFF SUPPLY	0.00	
				22421 C	G	11-212-5990-000-000-2890	Standing Desk	395.98	
					G	11-252-5910-000-000-0000	S/C BUS OFF OFFICE SUPPLIES	6.83	
					G	11-252-5910-000-000-0000	Binder Clips	8.48	
					G	11-252-5910-000-000-0000	Envelopes	17.68	
					G	11-261-5990-000-000-0000	Lysol Wipes	29.94	
				22468 C	G	11-284-5990-000-000-0000	Apple USB-c Charging cable/bri	449.70	
				22419 C	X	21-122-5110-001-130-0000	Binding Combs	23.48	
				22406 C	X	21-122-5110-002-120-0000	Hole punch/Binders/Laminate/Ma	307.22	
				22419 C	X	21-122-5990-001-130-0000	Bar Stool w/wheels	123.30	
				22442 C	X	21-122-6420-001-120-0000	36" Adj Classroom Table	427.30	
				22440 C	X	21-213-5990-000-011-0000	PlayDoh/Paper/Smocks/Donut Gam	59.27	
				22420 C	X	21-214-5990-000-021-0000	Manilla Folders/Stickers/Label	81.13	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				22373 C	X	21-218-5990-000-000-0000	Printer Paper/Barcode labels/P	164.43	
				22443 C	X	21-241-7910-001-000-0000	School Signs/Capybara Costume	42.48	
				22419 C	X	21-241-7910-001-000-0000	Brochure Holder	43.98	
				22369 C	V	61-127-5110-000-000-9525	Alcohol Prep Pads	317.43	
				22369 C	V	61-212-5910-000-000-0000	White Noise Machine	59.98	2,647.62
A16493	08/19/26	15138	ROUSH, VICKI LYNN		G	11-221-3220-000-000-2250	7/14-7/15 Psych First Aid Conf	148.96	148.96
A16494	08/19/26	15233	BLUUM USA INC	22472 C	C	41-284-6420-000-000-2200	Lenovo Chromebooks - 18	6,210.00	6,210.00
A16495	08/19/26	15390	BROWN, JESSICA		X	21-218-3210-000-064-0000	July Mileage	74.10	74.10
A16496	08/19/26	15474	LEBEDINTSEV, VLADISLAV		V	61-226-3220-000-000-0000	July 13-15 ACTE Retreat - Mile	148.96	148.96
A16497	08/19/26	15521	CHG MEDICAL STAFFING INC	22150 P	X	21-215-3130-000-032-0000	R.Hooey - 08/02-08/08/2026	720.00	720.00
A16498	08/19/26	15588	BAKER, AMBER		X	21-283-3220-000-000-0000	Aug 10-12 MAASE Conf - Mileage	266.00	266.00
A16499	08/19/26	15921	ACEREADER, INC.	22475 C	G	11-131-3450-000-000-3310	AceReader - 50 transferable se	1,500.00	1,500.00
A16500	08/19/26	16170	FURLONG, MICHAEL		G	11-221-3220-000-000-2250	7/14-15 Psych First Aid Conf -	133.76	133.76
A16501	08/19/26	16184	LOWERY CORPORATION	22137 P	G	11-252-4220-000-000-0000	August Services	150.00	150.00
A16502	08/19/26	16186	SAVI SOLUTIONS PBC	22186 P	G	11-283-3190-000-000-0000	FY27 SLFP - August	900.00	900.00
A16503	08/19/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	7,479.86	
					G	12-451-0015-000-000-0000	TSA 403B BOE PD	3,767.02	
					G	12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00	
					G	12-451-0015-000-000-0000	457	700.00	
					G	12-451-0015-000-000-0000	457 ROTH	241.85	13,312.73
A16504	08/19/26	46007	RELEVANT ACADEMY OF EATON		G	12-141-1000-000-000-0000	State Aid	73,150.53	
					G	12-141-3000-000-000-0000	ERESA Fee	(1,948.81)	71,201.72
A16505	08/19/26	90023	DEAN TRANSPORTATION, INC.		X	21-122-3111-001-140-0000	July ParaPro - Eaton Resa	927.84	
				22234 P	X	21-271-3310-030-000-0000	July Bus & Driver - Charlotte	10,625.22	
				22234 P	X	21-271-3310-030-000-0000	July Attendant - CPS	1,260.32	
				22234 P	X	21-271-3310-050-000-0000	July Attendant - ERPS	1,855.68	
				22234 P	X	21-271-3310-050-000-0000	July Bus & Driver - ER	16,989.00	
				22234 P	X	21-271-3310-060-000-0000	July Attendant - GLPS	7,190.76	
				22234 P	X	21-271-3310-060-000-0000	July Bus & Driver - GL	25,961.86	
				22234 P	X	21-271-3310-065-000-0000	July Bus & Driver - MVPS	6,325.67	
				22234 P	X	21-271-3310-065-000-0000	July Attendant - MVPS	1,414.95	
				22234 P	X	21-271-3310-090-000-0000	July Attendant - PPS	1,546.40	
				22234 P	X	21-271-3310-090-000-0000	July Bus & Driver - PPS	9,430.12	83,527.82
A16506	08/20/26	91627	CELICO PARTNERSHIP		G	11-261-3410-000-000-0000	Aug - *S/C TELEPHONE EXPENSE	1,424.91	
					G	11-261-3490-000-000-0000	Aug - GE Broadband Wireless	72.02	1,496.93
A16507	08/26/26	16066	A.D.N ADMINISTRATORS - ADMIN		G	12-451-0009-000-000-0000	August - A.D.N. ADMIN-DENTAL P	1,684.50	1,684.50
A16508	08/26/26	13573	ADAMS OUTDOOR ADVERTISING	22507 C	G	11-282-3510-000-000-0000	B8407 - 8/10-9/6/2026 HUB46694	2,900.00	
				22508 C	G	11-282-3510-000-000-0000	R521 8/10-9/6/2026 HUB46694129	1,650.00	4,550.00

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A16509	08/26/26	00543	AIS CONSTRUCTION EQUIPMENT	22526 P	V	61-127-3110-000-000-9516	August Billing	30,625.00	30,625.00
A16510	08/26/26	14848	AMAZON CAPITAL SERVICES, INC	22482 C	G	11-221-5910-000-000-0000	Cardstock/Binder Clips	106.16	
				22493 C	G	11-221-5910-000-000-7673	Art storage rack	62.44	
				22494 C	G	11-221-5910-000-000-7673	Highlighters	8.55	
				22482 C	G	11-221-5990-000-000-0000	Plastic Knives/Stir Sticks	29.24	
					G	11-221-5990-000-000-7674	Grief Guide/Floor Tape/Ring Bi	214.50	
				22494 C	G	11-221-5990-000-919-9304	Lapel Pins/Bracelets/Bins	89.00	
				22494 C	G	11-221-5990-000-923-9304	Lapel Pins/Bracelets/Bins	51.00	
				22494 C	G	11-221-5990-000-933-9304	Lapel Pins/Bracelets/Bins	89.01	
				22482 C	G	11-221-5993-000-000-0000	Coffee Creamer	66.81	
				22494 C	G	11-226-5910-000-000-6352	Storage Bins	78.00	
				22482 C	G	11-226-5990-000-000-0000	Leading Equity Based MTSS	24.24	
					G	11-252-5910-000-000-0000	Calculator/Bandages	21.06	
				22403 P	G	11-261-5990-060-000-5220	YAC#2 ELHC Viinyl/Scrapbook	53.68	
				22403 C	G	11-261-5990-060-000-5220	YAC#2 Cardstock/Scissors/Tape/	800.81	
					G	11-331-5990-000-000-6352	Storage Containers - 4	312.00	
				22514 C	X	21-122-5990-002-120-0000	Walkie Talkies	132.98	
				22487 C	X	21-216-5990-000-041-0000	Art Trays/Pouches/Storage Cart	99.95	
				22486 C	X	21-216-5990-000-041-0000	Stapler/File folders/Desk org/	210.26	
				22450 C	X	21-226-5990-000-080-0000	Gel Pens/Planner	11.98	2,461.67
A16511	08/26/26	14542	AMY'S CATERING LLC	22505 C	G	11-221-5993-000-000-0000	Event Meal - 08/11/2026	435.00	435.00
A16512	08/26/26	16090	BRIDGECARE TECHNOLOGIES, INC		G	12-402-1000-000-000-0000	Dec - Jun Services	30,000.00	30,000.00
A16513	08/26/26	16116	BROWN, ASHLEYJO		G	11-282-5990-000-000-3430	Walmart - Back to School Event	99.47	99.47
A16514	08/26/26	13740	CLARK HILL PLC	22497 C	G	11-231-3170-000-000-0000	Services through 7/31/2026	1,400.00	1,400.00
A16515	08/26/26	15671	CUSACK, RANDY		X	21-283-3220-000-000-0000	Aug 10-12 MAASE Conf - Mileage	316.00	316.00
A16516	08/26/26	94460	HASSEL FREE FUELS		G	11-261-5710-000-000-0000	S/C PACK TRUCK FUEL/OIL/WASH	45.74	45.74
A16517	08/26/26	90023	DEAN TRANSPORTATION, INC.		X	21-122-3111-001-140-0000	August ParaPro - Eaton Resa	1,002.12	
				22234 P	X	21-271-3310-030-000-0000	August Bus & Driver - CPS	1,676.12	
				22234 P	X	21-271-3310-030-000-0000	August Attendant - CPS	630.16	
				22234 P	X	21-271-3310-050-000-0000	August Attendant - ERPS	927.84	
				22234 P	X	21-271-3310-050-000-0000	August Bus & Driver - ERPS	4,107.31	
				22234 P	X	21-271-3310-060-000-0000	August Attendant - GLPS	1,623.72	
				22234 P	X	21-271-3310-060-000-0000	August Bus & Driver - GLPS	6,299.20	
				22234 P	X	21-271-3310-065-000-0000	August Bus & Driver - MVPS	3,216.55	
				22234 P	X	21-271-3310-065-000-0000	August Attendant - MVPS	707.48	
				22234 P	X	21-271-3310-090-000-0000	August Attendant - PPS	773.20	
				22234 P	X	21-271-3310-090-000-0000	August Bus & Driver - PPS	4,911.87	25,875.57
A16518	08/26/26	11550	DELAU FIRE SERVICES, INC		G	11-261-4110-000-000-0000	Packard - Annual inspection fi	106.50	

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-261-4111-000-000-0000	Southridge - Annual inspection	117.00	
					G	11-261-4112-000-000-0000	Union St - Annual inspection f	192.00	415.50
A16519	08/26/26	16283	ETS DIGITAL LLC	22488 C	G	11-227-5111-000-000-3310	HiSet Testing - July	120.00	120.00
A16520	08/26/26	14408	GREAT LAKES GRAPHICS, INC.	22490 C	G	11-221-3220-500-000-3430	Behavior Booklet	47.23	
				22490 C	G	11-221-3220-530-000-3430	Behavior Booklet	188.95	
				22490 C	G	11-221-3220-560-000-3430	Behavior Booklet	283.42	
				22490 C	G	11-221-3220-565-000-3430	Behavior Booklet	141.70	
				22490 C	G	11-221-3221-000-000-3430	Behavior Booklet	661.30	
					G	12-402-1000-000-000-0000	GLHC Postcards/Envelopes	137.14	1,459.74
A16521	08/26/26	19060	GRAND LEDGE PUBLIC SCHOOLS		X	22-402-2000-000-000-0000	Final IDEA F/T + 3% Handling F	718,270.69	718,270.69
A16522	08/26/26	16183	HICKS, ELIZABETH		X	21-283-3220-000-000-0000	Aug 9-12 MAASE Conf - Mileage/	350.59	350.59
A16523	08/26/26	16118	HICKS, LUCAS		G	11-221-3210-000-923-9304	August Mileage	34.35	
					G	11-221-3220-000-923-9304	SAPST Conf - Hotel Valet	17.00	51.35
A16524	08/26/26	13589	HOLMES, CHRISTINA		G	11-221-3210-000-000-9014	Aug Mileage	27.97	27.97
A16525	08/26/26	14299	HOLT PUBLIC SCHOOLS		G	12-402-1000-000-000-0000	Sub Reimb - SF/SM	355.80	
				22491 C	G	12-402-1000-000-000-0000	03//13/2026 YMHFA Stipends	1,435.13	1,790.93
A16526	08/26/26	22260	INGHAM INTERMEDIATE SCHOOL		G	12-402-1000-000-000-0000	4th Qtr Communications	19,208.47	
					V	62-402-1000-000-000-0000	4th Qtr Communications	3,693.25	22,901.72
A16527	08/26/26	14314	KIPFER, RACHEL ELIZABETH		G	11-221-3220-560-000-3430	Mouse Count Book - Reimb	6.49	6.49
A16528	08/26/26	13817	STEVEN KOLONICH		G	11-261-4112-000-000-0000	Union St - 8/12-8/20/2026	1,530.00	1,530.00
A16529	08/26/26	14484	MADISON NATIONAL LIFE		G	12-451-0022-000-000-0000	September - MADISON NAT'L LIFE	7,891.96	7,891.96
A16530	08/26/26	16026	MCBRIDE, MEGHAN		G	11-226-3210-000-000-5224	August Mileage	20.82	
					G	11-226-3210-000-000-5228	August Mileage	37.39	58.21
A16531	08/26/26	15323	MCCLINTOCK, ALYSON		G	11-221-3210-000-000-7673	August Mileage	147.44	147.44
A16532	08/26/26	12684	MEA FINANCIAL SERVICES, INC.		G	12-451-2500-000-000-0000	September Premiums	136.48	136.48
A16533	08/26/26	14305	MOSS AUDIO INC.	22341 C	B	41-284-6410-000-000-1100	Partial Invoice - Materials	22,877.08	22,877.08
A16534	08/26/26	94398	PEARSON	22451 C	X	21-215-5990-000-032-0000	CELF-5 Record Forms	126.90	126.90
A16535	08/26/26	14859	PLANSOURCE BENEFITS		G	12-451-0023-000-000-0000	AFLAC - August	1,747.98	1,747.98
A16536	08/26/26	00352	POTTER PARK ZOOLOGICAL	22518 P	V	61-127-3110-000-000-9502	1st 50% 2026-27 Agreement	58,300.00	58,300.00
A16537	08/26/26	16306	PRIHODA, EILEEN		X	21-283-3220-000-000-0000	Aug 9-12 MAASE Conf - Mileage/	266.65	266.65
A16538	08/26/26	15998	QTURN LLC		G	12-402-1000-000-000-0000	YRBS Grant Work - May - July	6,745.27	
					G	12-402-1000-000-000-0000	YRBS Grant Work - May - July	10,108.93	16,854.20
A16539	08/26/26	45658	SCHOOL OUTFITTERS	22273 P	C	41-459-6410-000-000-2200	Activity Tables - 4	7,903.79	
				22273 C	C	41-459-6410-000-000-2200	Poly Shell Chairs - 96	5,969.44	13,873.23
A16540	08/26/26	16019	STUMP, BROOKE		X	21-215-5990-000-032-0000	Folders/Pencil Holder/Puppet/H	112.51	112.51
A16541	08/26/26	12630	THALISON, KIMBERLY		G	11-221-3210-000-923-9304	July Mileage	38.76	
					G	11-221-3210-000-933-9304	July Mileage	38.76	77.52
A16542	08/26/26	13160	WPS	22478 C	X	21-215-5990-000-032-0000	CASL-2 Comp Forms	106.70	106.70

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
							Sub Total:	**$1,473,028.90**	
							Register Total:	**$3,127,519.54**	

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Early Childhood Handbook

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

☐	Presentation
☐	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
☒	Action/Approval *(new positions/FTE increases for existing positions are action items)*
☐	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

The GSRP Family Handbook is presented for approval for 2026-27, a few small modifications requested by MiLeap were made. The majority of the content remained the same.

b) **Cost:**
c) **Timeframe/term of agreement:**
d) **List Supporting materials/attachments, if any:**

V. RECOMMENDATION: *(Place an X in the box you select)*

X	
	Approve
	Authorize the
	Superintendent to execute
	agreement Approve the
	increase of FTE:
	Award a bid
	Other:

VI. RECOMMENDED BY: Jennifer McCaffrey Director of Early Childhood

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 5 NU87DP000019-03-00
FAIN# NU87DP000019
Federal Award Date: 08/04/2026

Recipient Information

1. Recipient Name
EATON REGIONAL EDUCATION SERVICE AGENCY
1790 Packard Hwy
Charlotte, MI 48813-9717

2. Congressional District of Recipient
07

3. Payment System Identifier (ID)
1381712860A1

4. Employer Identification Number (EIN)
381712860

5. Data Universal Numbering System (DUNS)
128684966

6. Recipient's Unique Entity Identifier (UEI)
C112YNTNMG99

7. Project Director or Principal Investigator
Ms. Kimberly A Thalison
Project Director
kthalison@eatonresa.org
517-541-8711

8. Authorized Official
Ms. Rachel Stambaugh
Authorized Organizational Representative
rstambaugh@eatonresa.org
517-541-8915

Federal Agency Information
CDC Office of Financial Resources

9. Awarding Agency Contact Information
Ms. Karen Law
Grants Management Specialist
uep2@cdc.gov
404-498-1360

10.Program Official Contact Information
Loren Faust Thomas
Program Officer
yhv2@cdc.gov
111-111-1111

Federal Award Information

11. Award Number
5 NU87DP000019-03-00

12. Unique Federal Award Identification Number (FAIN)
NU87DP000019

13. Statutory Authority
Public Health Service Act, as amended, Section 301(a) and Section 317K, 42 U.S.C. 241(a); 42 U.S.C. 247b-12

14. Federal Award Project Title
Improving Adolescent Health and Wellbeing Through School-Based Surveillance and the What Works in Schools Program

15. Assistance Listing Number
93.079

16. Assistance Listing Program Title
Cooperative Agreements to Promote Adolescent Health through School-Based HIV/STD Prevention and School-Based Surveillance

17. Award Action Type
Non-Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 08/01/2026 **- End Date** 07/31/2027	
20.	**Total Amount of Federal Funds Obligated by this Action**	$360,000.00
	20a. Direct Cost Amount	$340,716.00
	20b. Indirect Cost Amount	$19,284.00
21.	Authorized Carryover	$0.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$0.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$0.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$360,000.00
26.	**Period of Performance Start Date** 08/01/2024 **- End Date** 07/31/2029	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$1,080,000.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer – Signature
Ms. Robyn Bryant
Grants Management Specialist

30. Remarks

Non-Competing Continuation: Financial Assistance in the amount of $360,000

Recipient Information

Recipient Name
EATON REGIONAL EDUCATION SERVICE AGENCY
1790 Packard Hwy
Charlotte, MI 48813-9717

Congressional District of Recipient
07

Payment Account Number and Type
1381712860A1

Employer Identification Number (EIN) Data
381712860

Universal Numbering System (DUNS)
128684966

Recipient's Unique Entity Identifier (UEI)
C112YNTNMG99

31. Assistance Type
Cooperative Agreement

32. Type of Award
Other

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$110,248.00
b. Fringe Benefits	$66,268.00
c. Total Personnel Costs	$176,516.00
d. Equipment	$0.00
e. Supplies	$12,200.00
f. Travel	$9,400.00
g. Construction	$0.00
h. Other	$75,600.00
i. Contractual	$67,000.00
j. TOTAL DIRECT COSTS	$340,716.00
k. INDIRECT COSTS	$19,284.00
l. TOTAL APPROVED BUDGET	$360,000.00
m. Federal Share	$360,000.00
n. Non-Federal Share	$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
5-921ZCFA	24NU87DP000019	DP	410Q	93.079	$0.00	75-25-0948
5-931ZZGE	24NU87DP000019	DP	410Q	93.079	$0.00	75-25-0950
6-931ZZGE	24NU87DP000019	DP	410Q	93.079	$300,000.00	75-26-0950
6-939ZPAU	24NU87DP000019	DP	410Q	93.079	$60,000.00	75-26-0952

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	$0.00	$0.00	$0.00
Fringe Benefits	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00
Supplies	$0.00	$0.00	$0.00
Contractual	$0.00	$0.00	$0.00
Construction	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00
Total	0.00	0.00	0.00

AWARD ATTACHMENTS

1. Terms and Conditions

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at https://www.cdc.gov/grants/federal-regulations-policies/index.html, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number **CDC-RFA-DP24-0139**, entitled **Improving Adolescent Health and Well-Being Through School-Based Surveillance and the What Works in Schools Program**, and application dated April 1, 2026, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NOA).

Total Approved Funding is included in Summary Federal Award Financial Information on page 1 of the NOA. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

Approved Component/Project Funding: The NOFO provides for the funding of multiple components under this award. For this NOA, the approved funding level for each component is shown below:

NOFO Component	Amount
Component 2: Consortia Support of What Works in Schools and School-based Surveillance (WWIS)	$300,000
Component 2: Consortia Support of What Works in Schools and School-based Surveillance (Surveillance)	$60,000
Total:	$360,000

Financial Assistance Mechanism: Cooperative Agreement

Technical Review: Within 5 days of this Notice of Award's (NOA) issue date, the technical review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NOA with any questions regarding this document or any follow up requirements and timelines set forth therein.

Substantial Involvement by CDC: This is a cooperative agreement, and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. **Recipients will report use, or intended use, of carried over unobligated funds in Section 12 of "Remarks" of the annual Federal Financial Report.** If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent

budget period, or use a combination of these actions.

Program Income: Any program income generated under this grant or cooperative agreement will be used in accordance with the Addition alternative.

Addition Alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

FUNDING RESTRICTIONS AND LIMITATIONS

Notice of Funding Opportunity (NOFO) Restrictions:

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law.
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed, unless the CDC provides written approval to the recipient.
- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
    - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any
    - legislative body
    - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.
- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.
- In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other foreign non-governmental organization that conducts such activities. See Additional Requirement (AR) 35 for applicability (https://www.cdc.gov/grants/additionalrequirements/ar-35.html).
As authorized by 42 USC § 247b-14, funds may be used to purchase fluoridation equipment.

Indirect Costs: Indirect costs are not approved for this award, because an approved Indirect Cost Rate Agreement expired on June 30, 2026. To have indirect costs approved for this grant, attach a current approved indirect cost rate agreement and submit a budget revision amendment to the grants management specialist no later than September 1, 2026.

REPORTING REQUIREMENTS 30

Performance Progress and Monitoring: Performance information collection initiated under

this grant/cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132**, **"Performance Progress and Monitoring Report", Expiration Date 2/28/2029 https://www.cdc.gov/grants/documents/Performance-Progress-and-Monitoring-Report-PPMR.pdf)**. The components of the PPMR are available for download at: https://www.cdc.gov/grants/already-have-grant/Reporting.html

PAYMENT INFORMATION

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified beginning on the bottom of Page 2 of the Notice of Award must be known to draw down funds.

CDC STAFF CONTACTS:

Grants Management Specialist (GMS): The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards.
The GMS contact information is located on page 1, item #9.

Program/Project Officer (PO): The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements, as well as contributing to the effort of the award under cooperative agreements.
The PO contact information is located on page 1, item #10.

Grants Management Officer (GMO): The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards. The GMO is the only official authorized to obligate federal funds and is responsible for signing the NoA, including revisions to the NoA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization.
The GMO contact information is located on page 1, item #29.

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: SAMHSA Notice of Funding Award

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, requests the approval to accept the Notice of Award from the Substance Abuse and Mental Health Services Administration (SAMHSA). This funding opportunity provides training support for Youth Mental Health First Aid and other related training in Clinton, Eaton, and Ingham Counties. The FY 25 award is in the amount of $125,000.*

b) **Cost:**

c) **Timeframe/term of agreement:** September 30, 2026 to September 29, 2027

d) **List Supporting materials/attachments, if any:**

Notice of Funding Award

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement **(Authorize to accept Notice of Funding Award)**
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Kim Thalison, Director of School Wellness & Prevention Services

Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Mental Health Services

Notice of Award
FAIN# H79SM084650
Federal Award Date
07/08/2026

Recipient Information

1. Recipient Name
EATON REGIONAL EDUCATION SERVICE AGENCY
1790 PACKARD HWY
CHARLOTTE, MI 48813

2. Congressional District of Recipient
07

3. Payment System Identifier (ID)
1381712860A1

4. Employer Identification Number (EIN)
381712860

5. Data Universal Numbering System (DUNS)
128684966

6. Recipient's Unique Entity Identifier
C112YNTNMG99

7. Project Director or Principal Investigator
Kimberly Thalison

kthalison@eatonresa.org
517-541-8711

8. Authorized Official
Tina Monroe
tmonroe@eatonresa.org
517-541-8710

Federal Agency Information

9. Awarding Agency Contact Information
Diana Hong
Grants Specialist
Diana.Hong@samhsa.hhs.gov
240-276-2257

10. Program Official Contact Information
Courtney McFadden
Program Official
courtney.mcfadden@samhsa.hhs.gov
(240) 276-1276

Federal Award Information

11. Award Number
5H79SM084650-05

12. Unique Federal Award Identification Number (FAIN)
H79SM084650

13. Statutory Authority
Section 520J of the PHS Act (42 USC 290bb–41) as amended

14. Federal Award Project Title
Eaton Regional Education Service Agency MHAT Grant Application

15. Assistance Listing Number
93.243

16. Assistance Listing Program Title
Substance Abuse and Mental Health Services_Projects of Regional and National Significance

17. Award Action Type
Non-Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information	
19. Budget Period Start Date 09/30/2026 **– End Date** 09/29/2027	
20. Total Amount of Federal Funds Obligated by this Action	$125,000
20a. Direct Cost Amount	$115,741
20b. Indirect Cost Amount	$9,259
21. Authorized Carryover	$0
22. Offset	$0
23. Total Amount of Federal Funds Obligated this budget period	$125,000
24. Total Approved Cost Sharing or Matching, where applicable	$0
25. Total Federal and Non-Federal Approved this Budget Period	$125,000
26. Project Period Start Date 09/30/2022 **– End Date** 09/29/2027	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$625,000

28. Authorized Treatment of Program Income
Additional Costs

29. Grants Management Officer - Signature
Lesley Schrier

30. Remarks

Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.

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Award Number: 5H79SM084650-05
FAIN: H79SM084650
Program Director: Kimberly Thalison

Project Title: Eaton Regional Education Service Agency MHAT Grant Application

Organization Name: EATON REGIONAL EDUCATION SERVICE AGENCY

Authorized Official: Tina Monroe

Authorized Official e-mail address: tmonroe@eatonresa.org

Budget Period: 09/30/2026 – 09/29/2027
Project Period: 09/30/2022 – 09/29/2027

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of $125,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to EATON REGIONAL EDUCATION SERVICE AGENCY in support of the above referenced project. This award is pursuant to the authority of Section 520J of the PHS Act (42 USC 290bb–41) as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Lesley Schrier
Grants Management Officer
Division of Grants Management
lesley.schrier@samhsa.hhs.gov
See additional information below

SECTION I – AWARD DATA – 5H79SM084650-05

Award Calculation (U.S. Dollars)	
Personnel(non-research)	$37,654
Fringe Benefits	$19,272
Travel	$2,785
Supplies	$14,780
Other	$41,250
Direct Cost	$115,741
Indirect Cost	$9,259
Approved Budget	$125,000
Federal Share	$125,000
Cumulative Prior Awards for this Budget Period	$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	$125,000

SUMMARY TOTALS FOR ALL YEARS	
YR	**AMOUNT**
5	$125,000

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.243
EIN:	1381712860A1
Document Number:	22SM84650A
Fiscal Year:	2026

IC	**CAN**	**Amount**
SM	C96J053	$125,000

IC	CAN	2026
SM	C96J053	$125,000

SM Administrative Data:
PCC: MHAT-21 / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79SM084650-05

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79SM084650-05

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

a. The grant program legislation and program regulation cited in this Notice of Award.

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b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
c. 2 CFR 200 and 2 CFR 300 as applicable.
d. The HHS Grants Policy Statement.
e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

SECTION IV – SM SPECIAL TERMS AND CONDITIONS – 5H79SM084650-05

REMARKS

Federal Terms and Conditions for SAMHSA Grant Awards

This document outlines the federal terms and conditions applicable to your Substance Abuse and Mental Health Services Administration (SAMHSA) grant award. Please review these requirements carefully to ensure compliance throughout the life of the award.

Accepting the Award
By drawing funds from the Department of Health and Human Services (HHS) Payment Management System (PMS), the recipient acknowledges acceptance of the award's terms and conditions and agrees to comply with all requirements.

HHS requires recipients to draw down funds within the first 30 days of the period of performance to indicate acceptance of the award. If the recipient fails to draw down funds or provide an acceptable written justification for the delay within this 30-day period, SAMHSA may take action to amend or withdraw the award offer.

Once an award is accepted by the recipient, the contents of this NoA are legally binding unless and until modified by a revised NoA signed by the Grants Management Officer (GMO).

Declining or Negotiating the Award
If the recipient cannot accept the award terms, the recipient's Authorized Organizational Representative (AOR) must notify the GMO in writing before drawing down any funds, and no later than thirty (30) days after receiving this NoA.

Alignment with SAMHSA Mission and Strategic Priorities
The recipient of this award must implement any funds awarded under this NOFO to advance program goals or agency priorities in alignment with the agency priorities at SAMHSA's Strategic Priorities when authorized by the program statute.

Use of Supplies and Services for Harm Reduction Activities
SAMHSA recipients are prohibited from using Federal funds, directly or indirectly, including through cost-sharing, matching funds, or subsequent reimbursement, to support so-called "harm reduction" or "safe consumption" efforts that facilitate illegal drug use.

Grant funds may not be used to purchase, distribute, or support drug paraphernalia as defined by law. This includes, but is not limited to, syringes or needles for illicit drug injection; pipes or supplies for safer smoking kits; fentanyl test strips or any other substance test kits, including xylazine and medetomidine test strips*; distribute any other drug paraphernalia or supplies that promote or facilitate drug use not listed here; purchase or distribute any other drug paraphernalia or supplies that promote or facilitate drug

use not listed as acceptable in the Dear Colleague Letter: Updated Funding Guidance for Grantees on Supplies and Services (April 24, 2026). Funds also may not support overdose hotlines whose primary purpose is to enable drug use by providing real-time virtual or phone-based accompaniment.

These restrictions do not prohibit funding for legally permissible, evidence-based activities, such as the distribution of life-saving overdose prevention and response services, including purchase/distribution of naloxone or nalmefene and/or other infectious disease prevention services.

Failure to comply with the programmatic requirements in these letters: Dear Colleague Letter: Executive Order on Ending Crime and Disorder on America's Streets America's Streets and the Dear Colleague Letter: Updated Funding Guidance for Grantees on Supplies and Services (April 24, 2026) (which provides updated guidance for grantees on the supplies and services previously defined under harm reduction that can be supported with SAMHSA funding), may result in enforcement actions consistent with 2 CFR 200.339 and 2 CFR 200.340 and the terms and conditions of this award.

_____

**This prohibition does not apply to law enforcement, emergency medical services, public health officials, or healthcare professionals using drug testing technologies in the regular course of discharging their professional duties, or as specifically authorized by the program statute.*

Appropriate Use of Funds for Medication-Assisted Treatment (MAT) / Medications for Opioid Use Disorder (MOUD)

As referenced in the Dear Colleague Letter: Updated Guidance on Medication-Assisted Treatment (MAT) and Medications for Opioid Use Disorder (MOUD), SAMHSA funding should be used to provide comprehensive treatment and recovery support services rather than medication-only models for opioid use disorder. Services should include medications, where clinically indicated, in conjunction with psychosocial and other treatment and recovery support services. Funding can also be used to support individualized tapering and discontinuation of medications when clinically indicated.

Upon achieving stability in treatment and building sufficient recovery support, and at least annually, clinicians should engage in a discussion with patients to assess treatment and recovery goals and the continued use of medications. Continuation should be evaluated on an individual basis, taking into consideration progress toward treatment goals, stability in treatment, recovery capital, and patient preference.

When a shared decision to discontinue medication is made, discontinuation should be a gradual process with intensified support and monitoring to guard against resumption of drug use and done in the context of ongoing comprehensive care.

SAMHSA funding should be used to provide training to clinicians and other behavioral health providers on the clinically appropriate use of medications in the treatment of substance use disorders, including options for safe tapering and discontinuation when clinically indicated, and regular, at least annual, reviews for continuing treatment. This training should include strategies to support shared decision-making by ensuring patients are fully informed of the risks and benefits of medication treatment initiation, continuation, and discontinuation. Training must ensure providers educate patients about and facilitate access to comprehensive substance use treatment and recovery support services.

Training should include tools to support the development of individualized comprehensive treatment plans with patients that include consideration of medication treatment duration, and tapering and discontinuation, as clinically indicated based on the patient s individual circumstances, recovery, and preferences.

Failure to comply with the programmatic requirements found in: Dear Colleague Letter: Updated Guidance on Medication-Assisted Treatment (MAT) and Medications for Opioid Use Disorder (MOUD), may result in enforcement actions consistent with 2 CFR 200.339 and 2 CFR 200.340 and the terms and conditions of this award.

Antidiscrimination Compliance Requirement

By applying for or accepting federal funds from HHS, recipients certify compliance with all federal antidiscrimination laws and these requirements and that complying with those laws is a material condition of receiving federal funding streams. Recipients are responsible for ensuring subrecipients, contractors, and partners also comply.

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Civil Rights Compliance Requirement
The Applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964, as amended (codified at 42 USC 2000d et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80); Section 504 of the Rehabilitation Act of 1973, as amended (codified at 29 USC 794), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 84); Title IX of the Education Amendments of 1972, as amended (codified at 20 USC 1681 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 86); The Age Discrimination Act of 1975, as amended (codified at 42 USC 6101 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 91); and Section 1557 of the Patient Protection and Affordable Care Act, as amended (codified at 42 USC 18116), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92).

Title IX Compliance Requirement
By accepting this award, including the obligation, expenditure, or drawdown of award funds, recipient certifies as follows:

- Recipient is compliant with Title IX of the Education Amendments of 1972, as amended, 20 USC 1681 et seq., including the requirements set forth in Presidential Executive Order 14168 titled Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government, and Title VI of the Civil Rights Act of 1964, 42 USC 2000d et seq., and Recipient will remain compliant for the duration of the Agreement.
- The above requirements are conditions of payment that go to the essence of the Agreement and are therefore material terms of the Agreement.
- Payments under the Agreement are predicated on compliance with the above requirements, and therefore Recipient is not eligible for funding under the Agreement or to retain any funding under the Agreement absent compliance with the above requirements.
- Recipient acknowledges that this certification reflects a change in the government's position regarding the materiality of the foregoing requirements and therefore any prior payment of similar claims does not reflect the materiality of the foregoing requirements to this Agreement.
- Recipient acknowledges that a knowing false statement relating to Recipient's compliance with the above requirements and/or eligibility for the Agreement may subject Recipient to liability under the False Claims Act, 31 USC 3729, and/or criminal liability, including under 18 USC 287 and 1001.

Compliance with Court Orders
Any term or condition in this NoA, including those incorporated by reference, that HHS is enjoined by court order from imposing or enforcing shall not apply or be enforced as to any recipient or subrecipient to which that court order applies and while that court order is in effect.

Termination
This award is subject to the termination provisions at 2 CFR 200.340. Pursuant to 2 CFR 200.340, the recipient agrees by accepting this award that continued funding for the award is contingent upon the availability of appropriated funds, recipient satisfactory performance, compliance with the Terms and Conditions of the award, and may also otherwise be terminated, to the extent authorized by law, if the agency determines that the award no longer effectuates program goals or agency priorities.

1. Budget and Funding Overview

Award Approval

- This Notice of Award (NoA) approves the budget submitted on 1/20/2026.

Budget Period Compliance

- Recipients must ensure that funds are spent within the 12-month budget period specified in the Notice of Award (NoA) according to the approved budget.

2. Regulatory Requirements

This award is subject to any applicable provisions of 2 CFR 200 and 2 CFR 300.

3. Key Personnel

Effort Limitations

- Total effort across all funding sources (federal and non-federal) for any individual may not exceed 100% level of effort.

Definition of Key Personnel

- Key Personnel are essential staff or consultants/subrecipients who must be part of the project regardless of whether they receive a salary or compensation from the project.

Designated Key Personnel

- For this program, the following role(s) are designated as Key Personnel:
    - Project Director (PD)
- The identified PD for this program is listed in item #7 Project Director or Principal Investigator on the cover page of the NoA. If the individual identified on the NoA is incorrect, you must submit a post-award amendment for a change in Key Personnel via eRA Commons.

Key Personnel Changes Requiring Approval
Any changes to Key Personnel, including:

- The proposal of new staff in a Key Personnel role, or
- A separation from the project for three months or longer, or
- A reduction in effort of 25% or more

Note: Hiring Key Personnel before receiving formal approval is at the recipient's own risk.

4. Reporting Requirements

All reports must be submitted by the deadlines outlined below. Late submissions may result in additional consequences, including denial of future funding or unilateral project closeout.

A. Federal Financial Report (FFR/SF-425)

- **Due:** Annually, no later than 90 days after the end of each budget period
- **Submission Method:** Via the Payment Management System (PMS)
- **Requirements:**
    - Recipients must request appropriate PMS user access
    - Reports sent by email or uploaded to eRA Commons will not be accepted
    - See Instructions for FFR Submission (must be logged in to PMS to access)

B. Programmatic Progress Report (PPR)

- **Due:** Annually, no later than 90 days after the end of each budget period
- **Submission Method:** Via eRA Commons in Excel format (.xlsx)
- **Content Must Include:**
    - Performance measure data and evaluation results
    - Summary of key accomplishments
    - Description of changes made during the budget period

- Challenges encountered and actions taken to address them

C. Final Reports (for Closeout)

- **Due:** Within 120 days after the project period ends
- **Required Reports:**
  - Final Federal Financial Report (Final FFR/SF-425) via PMS
  - Final Progress Report (FPR) via eRA Commons
  - Tangible Personal Property Report (Final TPPR Report SF-428-B and SF-428-S, as applicable) via eRA Commons
- **Consequences for Failure to Submit Acceptable Final Reports:**
  - Unilateral closeout by SAMHSA
  - Reporting recipient's material failure to comply with the terms and conditions of the Federal award in SAM.gov (Responsibility/Qualification Records)
  - Impact on eligibility for future federal funding or other enforcement actions as appropriate (refer to 2 CFR 200.339)
- **Closeout Liquidation Period:**
  - All obligations must be liquidated no later than 120 days after the project period end date
  - After one hundred twenty (120) days, the PMS account is automatically locked. SAMHSA does not approve payment requests after the one hundred twenty (120) day liquidation of obligations period; late drawdown requests occurring after the 120 days will be denied.
- Additional closeout information and instructions on submitting reports are available at SAMHSA Grant Closeout

5. Government Performance and Results Act (GPRA) Compliance

Data Collection and Performance Measurement

All SAMHSA recipients are required to collect and report evaluation data to ensure the effectiveness and efficiency of its programs under the Government Performance and Results (GPRA) Modernization Act of 2010 (P.L. 111-352). Recipients must comply with the performance goals, milestones, and expected outcomes as reflected in the NOFO and are required to submit data via SAMHSA's Performance Accountability and Reporting System (SPARS).

SAMHSA's performance measurement tools have been updated to comply with Presidential Executive Orders.

6. Financial Management Standards

Recipients must maintain financial systems that:

- Track sources and uses of federal funds
- Compare actual expenditures to approved budgets
- Keep federal funds separate from other funds (no commingling)
- Ensure that all costs charged to awards are:
  - Allowable
  - Allocable
  - Reasonable
  - Necessary
  - Consistently applied in accordance with **2 CFR 200 and 2 CFR 300** as applicable

7. Consequences for Noncompliance

Failure to comply with terms and conditions may result in:

- Withholding of payments

- Disallowance of costs
- Suspension or termination of the award
- Denial of future funding

Remedies for noncompliance are governed by 2 CFR 200.339.

8. Post Award Amendments and Responses

All responses to award terms and post award amendment requests must be submitted in eRA Commons. For instructions, see SAMHSA Post Award Amendments.

9. Standard Terms and Conditions

Recipients must comply with:

- The **HHS Grants Policy Statement** (current version)
- **2 CFR 200** and **2 CFR 300**
- **SAMHSA Standard Terms and Conditions** in effect at the time of award

All prior terms and conditions remain in effect unless formally revised or removed by the Grants Management Officer.

Staff Contacts:

Courtney McFadden, Program Official
Phone: (240) 276-1276 **Email:** courtney.mcfadden@samhsa.hhs.gov

Diana Hong, Grants Specialist
Phone: 240-276-2257 **Email:** Diana.Hong@samhsa.hhs.gov

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BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Early Childhood Expansion

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

☐	Presentation
☐	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
☒	Action/Approval *(new positions/FTE increases for existing positions are action items)*
☐	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

The EC team has continued to expand GSRP classrooms in the county. Based on this work, an additional part time ECS coach would help ensure teaching teams have the feedback and follow up to improve quality practices.

b) **Cost:**
c) **Timeframe/term of agreement:**
d) **List Supporting materials/attachments, if any:**

.5 FTE

V. RECOMMENDATION: ***(****Place an X in the box you select)*

☐ ☐

Approve

☐ Authorize the

Superintendent to execute

☒ agreement Approve the

increase of FTE:

☐ Award a bid

Other:

VI. RECOMMENDED BY: Jennifer McCaffrey Director of Early Childhood

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Early Childhood Expansin

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☐	Presentation
☐	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
☒	Action/Approval *(new positions/FTE increases for existing positions are action items)*
☐	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

The Early Childhood Department applied for a grant from ECIC and MiLeap to oversee a regional version of the Family Resource Center/Great Start to Quality. This initiative supports quality improvement in child care settings.The approval of the grant will require (3)1.0 fte coaching staff members and a 1.0 fte coordinator to be hired by ERESA as the fiduciary.

b) **Cost:**
c) **Timeframe/term of agreement:**
d) **List Supporting materials/attachments, if any:**

The grant if approved will offer $535,000 to cover the cost of staff for this project.

V. RECOMMENDATION: *(Place an X in the box you select)*

☐ Approve

☐ Authorize the Superintendent to execute agreement Approve the increase of FTE:

☐ Award a bid

☐ Other:

VI. RECOMMENDED BY: Jennifer McCaffrey Director of Early Childhood

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: 09-16-2026

II. AGENDA ITEM TITLE: E-Therapy Intermediate contract to provide School Psychologist Services for the 2026-27 School Year.

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Contract with E-Therapy Intermediate for 0.5 FTE School Psychologist to fill a vacancy.

b) **Cost:** Not to exceed 680 hours for a maximum amount of $59,160 for the 2026-2027 school year.

c) **Timeframe/term of agreement:** September 21, 2026 through June 4, 2027.

d) **Supporting materials/attachments, if any:** Contract between E-Therapy Intermediate and Eaton RESA for School Psychologist Services.

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute the agreement
	Approve the increase of FTE:
	Award a bid
	Other:

VI. RECOMMENDED BY: Kelly Hager, Assistant Superintendent for Special Education

AGREEMENT BETWEEN E-THERAPY AND
Eaton Regional Education Service Agency

This SCHOOL STAFFING AGREEMENT (this "Agreement") is effective as of September 21, 2026, by and between Eaton Regional Education Service Agency located at 1790 Packard Hwy, Charlotte, Michigan 48813, United States (the "School") and E-Therapy Intermediate, LLC (the "Provider") (School and Provider also referred to herein individually as "Party" and collectively the "Parties").

WHEREAS, the School provides special education and therapeutic programming, including Center-Based and Inclusion classrooms, occupational, physical, and speech therapy services, along with all other Related Services listed on Exhibit A.

WHEREAS, Provider provides fully credentialed and qualified Special Education Personnel ("Personnel") in various health care settings, including schools and educational systems to support the students and school district educators ("Services").

WHEREAS, School desires to make arrangements for the provision of Services from Provider.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, and for other for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. TERM.

This Agreement shall have an initial term commencing upon September 21, 2026, and expiring on June 4, 2027 unless earlier terminated pursuant to the terms hereof.

2. TERMINATION.

Either Party may terminate this Agreement for default or breach of this Agreement upon thirty (30) days' prior written notice (fifteen (15) days' prior written notice for failure to make payments as required) to the other Party. The notice shall provide sufficient detail of the default or breach. Any unsatisfied obligations arising prior to the termination date shall survive the termination date until satisfied. Within fifteen (15) days after this Agreement is terminated for any reason, any manuals, equipment, and supplies belonging to one of the Parties, but in the possession of the other Party, shall be returned at the cost and expense of the Party in possession.

3. SERVICES.

(a) **Applicable Rules.** Provider's Personnel refers to E-Therapy employee(s) or School-approved subcontractors whom Provider has selected and assigned to perform services for School under this Agreement. Provider's Personnel and Staff shall provide the Services pursuant to the terms and conditions of this Agreement and in accordance with all applicable federal, state, and local laws, rules and regulations, together with all applicable rules and regulations of the

School and School's third-party reimbursement payors. School shall notify Provider and provide written documentation of all applicable rules and regulations of the school and/or its third-party reimbursement payors and any changes thereto.

(b) **Treatment Plan**. Provider's Personnel shall adhere to the scope and limitations set forth in the individual education and/or treatment plan communicated in writing to Provider for each student (except in the case of adverse reaction). Provider agrees to consult with the student's case manager/staffing team in the development of a written plan for each student receiving therapy services from Provider.

(c) **Licensing**. Services shall be performed only by duly licensed Personnel. Additionally, Personnel shall, at all times when providing Services, conform to the applicable policies, practices, procedures, and rules set forth by the standards of practice and codes of ethics set forth by their professional associations.

(d) **Removal of Personnel**. In the event that the School determines that Personnel assigned to school is incapable of performing the duties of the position, commits acts of professional negligence, violates School's express rules and regulations, engages in other professional misconduct, or breaches a professional standard of care, the School shall provide written notice thereof and Provider shall terminate the Personnel's assignment with the School. Provider shall use commercial reasonable efforts to find a replacement for the assignment promptly.

4. SCHOOL TO PROVIDE.

The School shall provide the following:

(a) **Responsibility**. Maintain full administrative and professional responsibility for the treatment and care of all its students receiving Services.

(b) **Management and Supervision**. If Personnel is providing services onsite at a school location, the School shall provide reasonable supervision and management of Personnel with the same degree of care that it would provide the same if the personnel were a School employee.

(c) **Notice**. The School shall immediately notify Provider if the assigned Personnel fails to meet the obligations set forth in this Agreement, breaches a professional standard of care, engages in any professional misconduct, or violates any applicable law, regulation, rule or policy. Additionally, the School shall immediately notify Provider if the School receives any complaints about the assigned Personnel or the services provided from any third party.

(d) **Cancellation of Services**. The following minimal time frames are acceptable without penalty for canceled Services provided by Provider:

(i) If assignment is 4 weeks or less in duration, a 7-days' prior written notice is required to Provider. If assignment is more than 4 weeks in duration, four-week's prior written notice is required to Provider, unless otherwise specified in the "Confirmation of Assignment" notice sent prior to initiation of Services.

5. COMPENSATION.

(a) **Service Logs.** Provider shall timely complete and submit to School all necessary billing forms and service logs in a form reasonably acceptable to the School and its payor sources.

(b) **Invoices.** Provider shall invoice the School for the Personnel provided hereunder at the rates set out on Exhibit A, attached hereto and fully incorporated herein, on or before the 15th day of the month for Services rendered for the preceding month. The invoice shall state:

(i) The name(s) of the Personnel/therapist(s) who provided the Services;

(ii) Each of the Services provided; and

(iii) The dates and number of hours of Services on each date.

(c) **Payment.** School shall pay Provider the full amount of each invoice on or before the date thirty (30) days from the date of Provider's invoice (the "Due Date"). All amounts not paid within 30 days of the Due Date shall bear interest at the rate of eighteen percent (18%) per annum or the maximum allowable under applicable law until paid in full. School must notify the Provider in writing of any dispute of any portion of an invoice within 30 days of receipt of the invoice. Failure to notify Provider within this 30-day period shall be deemed School's confirmation of its obligation under this Agreement to pay Provider in full for the invoice.

(d) **Overtime / Holiday Rate**. Any hours worked over 40 at the School by any Provider employee in one week will be billed at time and one-half (1½). All hours worked on one of the six major holidays (i.e., New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas) will also be billed at time and one-half (1½). Prior to a Related Service Provider working Overtime or on a Holiday, written approval from the School's Assistant Superintendent for Special Education is required.

(e) **Total Guaranteed Hours**. As outlined in the attached Exhibit B, Related Service Providers are guaranteed to work 20 hours per week.

6. RECORDS.

(a) **Individual Student Records**. School and Provider acknowledge and agree that

all of School's individual student records which are used by the Personnel under this Agreement shall be and remain the property of School. Provider and Provider's Personnel shall have the right to use these records for treatment and other proper business purposes that are consistent with the terms below and do not violate patient privacy rights.

i. For the purpose of this "RECORDS" section of the Agreement, the term "Data" includes all Personally Identifiable Information ("PII") and other non-public information. Data includes, but is not limited to, student data, metadata, and user content.
ii. Provider and its agents and employees shall keep all Data related to School's students completely confidential and consistent with the Family Education Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA") and applicable state law.
iii. Provider will not use any Data to advertise or market to students or their parents.
iv. Provider will not change how Data is collected, used, or shared under the terms of the Agreement in any way without advance notice to and consent from the School.
v. Provider will only collect Data necessary to fulfill its duties as outlined in the Agreement.
vi. Provider will limit access to Data to its employees who are determined to have legitimate educational interests.
vii. Provider will use Data only for the purpose of fulfilling its duties and providing services under this Agreement.
viii. Provider will not mine Data for any purposes other than those agreed to by the parties. Provider will not engage in Data mining or scanning of user content for the purpose of advertising or marketing to students or their parents.
ix. The School understands that Provider may rely on one or more subcontractors to perform services under this Agreement. Provider shall share the names of these subcontractors with the School upon request. All subcontractors and successor entities of Provider will be subject to the terms of subsection 6(a) of the Agreement.
x. When Data is no longer needed for the specified purpose, or at the request of the School, Provider will ensure that such Data in its possession and in the possession of any subcontractors, or agents to which the Provider may have transferred Data, is destroyed or transferred to the School under the direction of the School.
xi. Parties agree that all rights, including all intellectual property rights, in the Data shall remain the exclusive property of the School, and Provider has a limited, nonexclusive license solely for the purpose of performing its obligations as outlined in the Agreement. The Agreement does not give Provider any rights, implied or otherwise, to Data, content, or intellectual property, except as expressly stated in the Agreement. This includes the right to sell or trade Data.
xii. Any Data held by the Provider will be made available to the School upon request by the School.
xiii. Provider will store and process Data in accordance with industry standards. This includes appropriate administrative, physical, and

technical safeguards to secure Data from unauthorized access, disclosure, and use. Provider will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. Provider will also have a written incident response plan, to include prompt notification to the School in the event of a security or privacy incident, as well as best practices for responding to a breach of Data. Provider agrees to share its incident response plan upon request.

xiv. Provider will comply with all applicable federal and state privacy regulations, rules, and orders, including but not limited to regulations promulgated under Section 264 of the Health Insurance Portability and Accountability Act (Public Law 104-191 - "HIPAA") as applicable, and as amended by the Health Information Technology for Economic and Clinical Health Act ("HITECH"), as well as the Family Educational Rights and Privacy Act of 1974 ("FERPA").

(b) **Government Inquiry.** Pursuant to Subsection 1395 (X)(V)(1)(A) of Title 42 of United States Code, until the expiration of four (4) years after the termination of this Agreement, Provider shall make available, upon written request of the Secretary of the United States Department of Health and Human Service, or upon request of the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of this Agreement and such books, documents, and records as are necessary to certify the nature and extent of the costs of the Services provided by Provider under this Agreement.

(c) **Subcontractor Records.** Provider further agrees that in the event Provider carries out any of its duties under this Agreement through a subcontract with a value or cost of ten thousand dollars ($10,000.00) or more over a twelve (12) month period with a related organization, such contract shall contain a clause to the effect that, until the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, the related organization shall make available, upon written request to the Secretary of the United States Department of Health and Human Service, or upon request to the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of such subcontract and such books, documents and records of such organization as are necessary to verify the nature and extent of such costs.

(d) **Claim Defense.** Each Party to this Agreement shall make available to the other Party to this Agreement all information in its possession reasonable to the defense of any claim unless prohibited by law. Should School wrongfully deny Provider access to any medical or other records pertaining to or regarding Services provided by or on behalf of Provider. School agrees and stipulates to Provider's acquisition of an injunction imposed by any court with jurisdiction against School, which such injunction would compel School to grant Provider access to such records.

7. TRAINING.

Provider shall advise and participate in the development of the School's safety and training programs to the extent School requests such service, including School's in-service education training program and, with Provider's prior consent, advise or serve upon any committees designated by the School.

8. COMPLIANCE.

(a) **License.** Provider and School shall do nothing which would jeopardize the licensure of the School, Provider, or the Personnel or their respective participation in any third-party reimbursement program.

Compliance. At all times, School and Provider shall comply with all federal, state and local laws, rules and regulations now in effect or later adopted applicable to the School, the Personnel, and the Services provided hereunder.

(b) Nondiscrimination. The Parties to this Agreement, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of race, age, sex, sexual orientation, gender identity or expression, color, religion, national origin, ancestry or physical disability. Breach of this covenant may be regarded as a material breach of the Agreement.

(c) **Screening.** Provider will recruit, screen/interview, select, hire and assign qualified employees to provide services to School under this Agreement. Provider Personnel assigned by Provider to perform services under this Agreement for the School shall, where applicable, be fully certified, licensed, approved and otherwise qualified to perform the functions assigned to and in conformance with the provisions of applicable law under the above applicable laws and statutes.

(d) **Background Checks.** Provider shall notify the School of the name and contact information of each staff member who Provider assigns to regularly and continuously work in any of the School's school buildings. Such Provider employee shall not be assigned to work in any of the School's school buildings until background checks required by this Section have been completed and the Provider's employee is eligible by law to work in the School's schools. If a Provider employee fails to provide such information and documents, or if the Provider is unsatisfied with the criminal history of a Provider employee, then immediately following notification by the School to the Provider of that situation the Provider shall ensure that its staff does not perform any services under this Agreement.

9. INSURANCE.

(a) **Provider Liability Insurance.** Provider shall obtain and maintain professional liability insurance coverage in the minimum amounts of one million dollars ($1,000,000) per occurrence and three million dollars ($3,000,000) aggregate per year, with an insurance carrier or carriers approved and duly authorized to engage in the business of insurance under the laws of the State where the Facility is located, in order to provide adequate liability protection and coverage relating to Provider's performance under this Agreement. Inability to obtain and maintain insurance under this provision shall be, at the School's option, cause for immediate termination by the School

of this Agreement. Upon request, Provider shall provide the School with a certificate of insurance upon request in such form as Provider's insurance carrier may issue without additional charge to Provider.

(b) **School Liability Insurance.** School shall obtain and maintain general and professional liability insurance coverage in the minimum amounts of one million dollars ($1,000,000) per occurrence and three million dollars ($3,000,000) aggregate per year, with an insurance carrier or carriers approved and duly authorized to engage in the business of insurance under the laws of the State where the Facility is located, in order to provide adequate liability protection and coverage relating to the School's performance under this Agreement. Inability to obtain and maintain insurance under this provision shall be, at Provider's option, cause for immediate termination by Provider of this Agreement. Upon request, the School shall provide Provider with a certificate of insurance upon request in such form as the School's insurance carrier may issue without additional charge to the School.

10. INDEMNIFICATION.

Provider agrees to defend, indemnify and hold harmless the School from and against any and all manner of claims, demands, causes of action, liabilities, damages, costs, and expenses (including costs and reasonable attorney's fees) ("Claims") to the extent arising from the negligent performance of Providers, or Provider's employees, agents, or contractors, duties hereunder.

11. REPRESENTATION AND WARRANTIES.

(a) **License.** Provider and School each represent and warrant to the other that each is, together with all of their respective employees, agents, and servants, duly licensed and certified by all applicable local, state, and/or federal agencies to perform the Services and provide all items contemplated herein.

(b) **Confidential Information.** Neither School nor Provider shall, during or after the term of this Agreement, disclose any confidential information of the other to any person, firm, corporation, association, or other entity for any reason or purpose whatsoever, except as required by law or court order.

(c) **Non-Solicitation.** With the exception of the Personnel Buy Out provision set forth in Section 11(d) below, it is agreed by and between the Provider and the School that any Personnel providing services under the terms of this Agreement shall not be allowed to and shall not solicit for or provide private services to students served by the Personnel under this Agreement. Neither party shall solicit or offer employment to any Personnel employed by the other party during the term of this Agreement and for a period of twelve (12) months following its termination.

(d) **Personnel Buyout**: In the event that Client wishes to hire any Personnel

directly, notwithstanding the preceding provisions, the Parties may negotiate an appropriate buyout rate and an agreement regarding same.

12. DAMAGES.

In the event School breaches Section 11 of this Agreement, Provider shall be entitled to, and School hereby agrees to, any direct, actual and provable damages proximately caused by the breach, and, in addition to such other remedies as may be available to Provider for such breach:

(a) **Injunction.** An injunction preventing School, for a period of two (2) years following the termination of this Agreement, from employing, contracting with, or using the services of an employee of Provider who had supplied Services to School under this Agreement; or

(b) **Damages.** A judgment for liquidated damages in the amount of Fifty Thousand Dollars ($50,000.00) for each Personnel or employee employed, contracted with, or used in violation of Section 11 of this Agreement.

13. MISCELLANEOUS.

(a) **Amendment.** No amendment, revocation, change or modification of this Agreement shall be valid unless the same be in writing and signed by the Parties hereto.

(b) **Assignment.** This Agreement may not be assigned by a Party without the express prior written consent of the other Party.

(c) **Authority.** Each Party represents and warrants to the other Party that:

(i) It has the full power and authority to enter into and perform this Agreement; and

(ii) Each Party further acknowledges that it has read this entire Agreement, understands it, and agrees to be bound by it.

(d) **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. This Agreement may be electronically signed and delivered by email, facsimile or similar transmission, and portable document format (PDF) copies of executed counterparts will be effective as a valid and binding agreement between the Parties for all purposes.

(e) **Enforcement Costs.** If any legal action or other proceeding, including arbitration, is brought by Provider or School for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement the prevailing Party shall be entitled to recover reasonable attorney's fees, court costs and other expenses, incurred in that action or proceeding, including all

appeals, in addition to any other relief to which Provider may be entitled.

(f) **Entire Agreement.** This Agreement (together with all attachments hereto) contains a complete statement of all of the terms of this Agreement between the Parties with respect to the matters provided for herein and supersedes any previous agreements and understandings (whether written or oral) between the Parties. All attachments to this Agreement shall be deemed part of this Agreement and incorporated as if fully set forth herein.

(g) **Force Majeure.** In the event Provider is prevented from providing Services pursuant to the terms of this Agreement by unforeseeable forces or events beyond its control, Provider's noncompliance shall be excused for the duration of such force or event.

(h) **Governing Law.** This Agreement shall be governed in accordance with the laws of the State where the School is located.

(i) **Headings.** The headings, titles and subtitles herein are inserted for convenience of reference only and are to be ignored in any construction of the provisions hereof.

(j) **Notices.** All notices and other communications under this Agreement shall be in writing and shall be deemed received when delivered personally or when deposited in the U.S. mail, postage prepaid, sent registered or certified mail, return receipt requested or sent via a nationally recognized and receipted overnight courier service, to the Parties at their respective principal office of record as set forth above or designated in writing from time to time. No notice of a change of address shall be effective until received by the other Party.

(k) **Severability.** If any provision of this Agreement, or the application thereof to any person or circumstance, shall be held to be invalid, illegal or unenforceable in any respect by any court or other entity having the authority to do so, the remainder of this Agreement, or the application of such affected provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall be in no way affected, prejudiced or disturbed, and each provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law.

(l) **Successors.** This Agreement and all the terms and provisions hereof shall be binding upon and shall insure to the benefit of the Parties, and their respective legal representatives, heirs, successors and assigns, except as expressly prohibited herein.

(m) **Waiver.** No failure by a Party to insist upon the strict performance of any covenant, agreement, term or condition of this Agreement, shall constitute a waiver of any such breach of such covenant, agreement, term or condition. Any Party may waive compliance by the other Party with any of the provisions of this Agreement if done so in writing. No waiver of any provision shall be

construed as a waiver of any other provision or any subsequent waiver of the same provision.

(n) **Health Insurance Portability and Accountability Act.** The Parties agree to be bound by the Business Associate Agreement set out in Exhibit B, attached hereto and fully incorporated herein.

IN WITNESS WHEREOF, the Parties have entered into this Agreement on the date written below.

SCHOOL: Eaton Regional Education Service Agency	**PROVIDER:** E-Therapy Intermediate, LLC
Authorized Signer Name:	Authorized Signer Name:
Authorized Signature:	Authorized Signature:
Title:	Title:
Date:	Date:

E-Therapy
An Edustaff Company

Exhibit A

Hourly Bill Rates: Related Service Providers

E-Therapy / Edustaff will partner with Eaton Regional Education Service Agency to recruit and place qualified professionals for the following full-time positions:

.5
Our team will actively source, screen, and present candidates aligned with your district's needs, with the goal of securing strong, reliable support for the upcoming school year.

Effective 2026 - 2027 School Year

Service Name	**Hourly District Bill Rate**
Speech Language Pathologist (virtual / onsite)	$84.00 virtual / $85.00-$95.00 onsite
School Social Worker (virtual / onsite)	$86.00 virtual / $86.00-$96.00 onsite
School Psychologist (virtual / onsite)	$87.00 virtual / $87.00-$97.00 onsite
Occupational Therapy (virtual / onsite)	$84.00 virtual / $85.00-$95.00 onsite

Approved Compensatory Time - Time owed to a student due to delay in beginning services or not receiving services per the student frequency and falling behind as approved by the school. When approved, these sessions will be charged at 100% of the rate for the service.
Extended School Year (ESY) - IEP committee determines whether the child needs services in the summer to minimize regression, thus shortening the time needed to gain back the same level of skill proficiency that existed at the end of the school year. When approved, these sessions will be charged at 100% of the rate for the service.
However, if the School is closed, for example, in observance of a holiday, Provider will not bill for those hours. Provider will only bill for hours worked by Related Service Providers. Therefore, for example, if one of the Related Service Providers calls out sick, Provider will not bill the School for the hours not worked.

ERESA shall pay contractor the total sum of $87.00 per hour with a guarantee of 20 hours a week and not to exceed 20 hours a week with a total of 680 hours from August 24, 2026, to June 4, 2027 or a maximum of $59,160.00 for the Provider Coverage to be performed under this agreement. Contractor shall work with ERESA to establish a schedule for the delivery of prescribed services. However, if the School is closed, for example, in observance of a holiday, Provider will not bill for those hours. Provider will only bill for hours worked by Related Service Providers. Therefore, for example, if one of the Related Service Providers calls out sick, Provider will not bill the School for the hours not worked.

E-Therapy
An Edustaff Company

Exhibit B

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement ("Agreement") is effective as of September 21, 2026, 2026 and is by and between Eaton Regional Education Service Agency ("Covered Entity") and **E-Therapy Intermediate, LLC** ("Business Associate").

RECITALS

Covered Entity and Business Associate are parties to an agreement or arrangement pursuant to which Business Associate performs certain services for Covered Entity.

In connection with the performance of its services, Business Associate may receive from, or create or receive on behalf of Covered Entity health information that is considered PHI (as defined below).

To the extent that such PHI is shared between the parties, this Agreement shall apply and shall set forth the party's obligations with respect to such PHI.

The provisions of this Agreement shall become binding on the parties beginning on the date on which PHI is first shared between the parties and shall terminate in accordance with the terms of this Agreement.

TERMS

1. Definitions

Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the HIPAA Rules (as defined below), the HITECH Standards (as defined below) or any future regulations promulgated, or guidance issued by the Secretary (as defined below) thereunder.

a) Breach. "Breach" shall have the same meaning as the term "breach" at 45 C.F.R. § 164.402.

b) Electronic Health Record. "Electronic Health Record" shall mean an electronic record of health-related information on an Individual (as defined below) that is created, gathered, managed, and consulted by authorized health care clinicians and staff.

c) Electronic PHI. "Electronic PHI" shall have the same meaning as the term "electronic PHI" at 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

d) HIPAA. "HIPAA" shall mean the Health Insurance Portability and Accountability Act of 1996, as amended, and the implementation regulations thereunder, including without limitation the HIPAA Rules (as defined below) and the HITECH Standards (as defined below), and all future regulations promulgated thereunder.

e) HIPAA Rules. "HIPAA Rules" means the Privacy Rule (as defined below) and the Security Rule (as defined below).

f) HITECH Standards. "HITECH Standards" means Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("HITECH"), found at Title XIII of the American Recovery and Reinvestment Act of 2009, and any regulations promulgated thereunder, including all amendments to the HIPAA Rules.

g) Individual. "Individual" shall have the same meaning as the term "individual" at 45 C.F.R. § 160.103, and any amendments thereto, and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502(g).

h) Privacy Rule. "Privacy Rule" means the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164.

i) Protected Health Information. "Protected Health Information" or "PHI" shall have the same meaning as the term "protected health information" at 45 C.F.R. § 160.103, and any amendments thereto, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

j) Required By Law. "Required By Law" shall have the same meaning as the term "required by law" at 45 C.F.R. § 164.103.

k) Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

l) Security Incident. "Security Incident" shall have the same meaning as the term "security incident" at 45 C.F.R. § 164.304.

m) Security Rule. "Security Rule" shall mean the Security Standards for the Protection of Electronic PHI at 45 C.F.R. Parts 160, 162, and 164.

n) Unsecured PHI. "Unsecured PHI" shall have the same meaning as the term "unsecured protected health information" at 45 C.F.R. § 164.402.

2. Relationship of Parties

In the performance of the work, duties and obligations described in this Agreement or under any other agreement between the parties, the parties acknowledge and agree that each party is at all times acting and performing as an independent contractor and at no time shall the relationship between the parties be construed as a partnership, joint venture, employment, principal/agent relationship, or master/servant relationship.

3. Ownership of PHI

Business Associate acknowledges that all right, title and interest in and to any PHI

furnished to Business Associate vests solely and exclusively with Covered Entity or the Individual to whom such PHI relates.

4. Obligations and Activities of Business Associate

a) Business Associate agrees to not use or disclose PHI other than as permitted or required by this Agreement, any underlying agreement between the parties, or as Required by Law.

b) Business Associate will make reasonable efforts, to the extent practicable, to limit requests for and the use and disclosure of PHI to a Limited Data Set (as defined in 45 C.F.R. § 164.514(e)(2)) or, if needed by Business Associate, to the minimum necessary PHI to accomplish the intended purpose of such use, disclosure or request, and as applicable, in accordance with the regulations and guidance issued by the Secretary on what constitutes the minimum necessary for Business Associate to perform its obligations to Covered Entity under this Agreement, any underlying agreement, or as Required By Law.

c) Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of PHI other than as provided for by this Agreement.

d) Business Associate agrees to implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of Electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate shall comply with the applicable requirements of the Security Rule in the same manner such provisions apply to Covered Entity.

e) Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of this Agreement.

f) Business Associate agrees to report to Covered Entity any use or disclosure of PHI not provided for by this Agreement of which it becomes aware. To the extent that Business Associate creates, receives, maintains or transmits Electronic PHI, Business Associate agrees to report as soon as practicable to Covered Entity any Security Incident, as determined by Business Associate, involving PHI of which Business Associate becomes aware. Notwithstanding the foregoing, Business Associate and Covered Entity acknowledge the ongoing existence and occurrence of attempted but unsuccessful Security Incidents that are trivial in nature, such as pings and port scans, and Covered Entity acknowledges and agrees that no additional notification to Covered Entity of such unsuccessful Security Incidents is required. However, to the extent that Business Associate becomes aware of an unusually high number of

such unsuccessful Security Incidents due to the repeated acts of a single party, Business Associate shall notify Covered Entity of these attempts and provide the name, if available, of said party. At the request of Covered Entity, Business Associate shall identify the date of the Security Incident, the scope of the Security Incident, Business Associate's response to the Security Incident, and the identification of the party responsible for causing the Security Incident, if known.

g) Following Business Associate's discovery of a Breach of Unsecured PHI, Business Associate shall notify Covered Entity of the Breach without unreasonable delay, and in no event later than ten (10) calendar days after Business Associate, or any of its employees or agents, discovered the Breach. Such notification shall include, to the extent possible, the identification of each Individual whose Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during the Breach and any other information available to Business Associate about the Breach which is required to be included in the notification of the Breach provided to the Individual in accordance with 45 C.F.R. §164.404(c). A Breach of Unsecured PHI shall be treated as discovered as of the first day on which such Breach is known to Business Associate or should have be known to Business Associate by exercising reasonable diligence.

h) In accordance with 45 C.F.R. §§ 164.308(b)(2) and 164.502(e)(1)(ii), Business Associate agrees to ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of Business Associate agree in writing to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information. Moreover, Business Associate agrees to ensure any such agent or subcontractor agrees to implement reasonable and appropriate safeguards to protect Covered Entity's Electronic PHI.

i) Business Associate shall provide access, at the request of Covered Entity, and in a time and manner mutually acceptable to Business Associate and Covered Entity, to PHI in a Designated Record Set to Covered Entity, or, as directed by Covered Entity, to an Individual or another person properly designated by the Individual, in order to meet the requirements under 45 C.F.R. § 164.524. If Business Associate maintains PHI electronically in a Designated Record Set and if the Individual requests an electronic copy of such information, Business Associate must provide Covered Entity, or the Individual or person properly

designated by the Individual, as directed by Covered Entity, access to the PHI in the electronic form and format requested by the Individual, if it is readily producible in such form and format; or, if not, in a readable electronic form and format as agreed to by Covered Entity and the Individual. Any fee that Business Associate may charge for such electronic copy shall not be greater than Business Associate's labor and supply costs in responding to the request.

j) Business Associate agrees to make any amendment(s) to PHI in its possession contained in a Designated Record Set that Covered Entity directs or agrees to pursuant to 45 C.F.R. § 164.526 at the request of Covered Entity or an Individual, and in a time and manner mutually acceptable to Business Associate and Covered Entity.

k) Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528. As of the compliance date set forth in the regulations promulgated under HITECH or as otherwise determined by the Secretary, in addition to the accounting of disclosure obligations required under 45 C.F.R. § 164.528, Business Associate shall account for all disclosures of PHI made through an Electronic Health Record in accordance with the HITECH Standards and any future regulations promulgated thereunder.

l) Within ten (10) business days (or such other date that Business Associate and Covered Entity may reasonably agree upon) of receiving written notice from Covered Entity that Covered Entity has received a request for an accounting of disclosures of PHI, Business Associate agrees to provide to Covered Entity information collected to permit Covered Entity to make the accounting required in accordance with 45 C.F.R. § 164.528.

m) Business Associate shall make its internal practices, books, and records, including policies and procedures, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of Covered Entity, available to the Secretary for purposes of determining Covered Entity's or Business Associate's compliance with the Privacy Rule.

n) To the extent Business Associate is to carry out Covered Entity's obligations under the Privacy Rule, Business Associate shall comply with the

requirements of the Privacy Rule that apply to Covered Entity in the performance of such delegated obligation.

5. General Use and Disclosure Provisions

Except as otherwise limited in this Agreement:

a) Business Associate reserves the right to **use** PHI for the proper management and administration of Business Associate, to carry out the legal responsibilities of Business Associate, and to provide data aggregation services to Covered Entity.

b) Business Associate may **use or disclose** PHI to perform functions, activities, or services for, or on behalf of, Covered Entity provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

c) Business Associate may **disclose** PHI in its possession for the proper management and administration of Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances from the third party to whom the information is disclosed that such PHI will be held confidentially and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the third party, and the third party notifies Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached.

6. Obligations of Covered Entity

a) Covered Entity shall notify Business Associate in writing of any limitation(s) in its notice of privacy practices, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b) Covered Entity shall notify Business Associate, in writing and in a timely manner, of any change in, or revocation of, permission by an Individual to use or disclose PHI, to the extent that such change may affect Business Associate's permitted or required use or disclosure of PHI.

c) Covered Entity shall notify Business Associate, in writing and in a timely manner, of any restriction to the use and/or disclosure of PHI, which Covered Entity has agreed to in accordance with 45 C.F.R. § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

d) Covered Entity shall have entered into "Business Associate Agreements" with any third parties (e.g., case managers, brokers or third party administrators)

to which Covered Entity directs and authorizes Business Associate to disclose PHI.

7. Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule or the Security Rule if done by Covered Entity.

8. Term and Termination

a) Term. The term of this Agreement shall commence on the Effective Date, and shall terminate when Business Associate ceases providing services to or for Covered Entity that involves creating, receiving, maintaining or transmitting PHI on behalf of Covered Entity.

b) Termination for Cause. Upon Covered Entity's knowledge of a material breach of this Agreement by Business Associate, Covered Entity shall either:

i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate this Agreement if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity; or

ii) Immediately terminate this Agreement if Business Associate has breached a material term of this Agreement and cure is not possible.

Business Associate shall ensure that it maintains the termination rights in this Section in any agreement it enters into with a subcontractor pursuant to Section 4(h) hereof.

c) Effect of Termination.

i) Except as provided in paragraph (ii) of this Section, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall not retain copies of the PHI.

ii) In the event that Business Associate determines that returning or destroying the PHI is not feasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction not feasible. Upon determination that return or destruction

of PHI is not feasible, Business Associate shall extend the protections of this Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction not feasible, for so long as Business Associate maintains such PHI.

9. Miscellaneous

a) Regulatory References. A reference in this Agreement to a section in the Privacy Rule or the Security Rule means the section as in effect or as amended and for which compliance is required.

b) Amendment. No change, amendment, or modification of this Agreement shall be valid unless set forth in writing and agreed to by both parties. Notwithstanding the foregoing, the parties acknowledge that state and federal laws relating to electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to ensure compliance with such developments. The parties specifically agree to take such action as may be necessary from time to time for the parties to comply with the requirements of HIPAA. Covered Entity shall provide written notice to Business Associate to the extent that any final regulation or amendment to final regulations promulgated by the Secretary under HITECH requires an amendment to this Agreement to comply with HIPAA. The parties agree to negotiate an amendment to the Agreement in good faith; however, either party may terminate this Agreement upon ninety (90) days written notice to the other party if the parties are unable to reach an agreement.

c) Survival. The respective rights and obligations of Business Associate under Section 8 of this Agreement shall survive the termination of this Agreement, unless expressly stated otherwise.

d) Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity and Business Associate to comply with HIPAA.

e) Notice. Any notice, report or other communication required under this Agreement shall be in writing and shall be delivered personally, telegraphed, emailed, sent by facsimile transmission, or sent by U.S. mail.

f) Governing Law. The rights, duties and obligations of the parties to this Agreement and the validity, interpretation, performance and legal effect of this Agreement shall be governed and determined by applicable federal law with

respect to the Privacy Rule and the Security Rule and otherwise by the laws of the State where the Facility is located.

g) Counterparts. This Agreement may be executed in one or more original counterparts and will become operative when each party has executed and delivered at least one counterpart. Each original counterpart will be deemed to be an original for all purposes, and all counterparts will together constitute one instrument.

h) Signatures. This Agreement may be signed electronically and delivered by email, facsimile or similar transmission, and an email, facsimile or similar transmission evidencing execution, including PDF copies of executed counterparts, will be effective as a valid and binding agreement between the Parties for all purposes.

IN WITNESS THEREOF, each party has caused this Agreement to be executed by its duly authorized representative.

COVERED ENTITY:	**BUSINESS ASSOCIATE:**
Eaton Regional Education Service Agency	E-Therapy Intermediate, LLC
Authorized Signer Name:	Authorized Signer Name:
Authorized Signature:	Authorized Signature:
Title:	Title:
Date:	Date:

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Michigan State University, Office of K-12 Outreach Contract

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

Purpose and background: *Kim Thalison, Director of School Wellness and Prevention Services, is requesting the authorization of the subcontract to Michigan State University, Office of K-12 Outreach. The subcontract includes program evaluation services as required by the Centers for Disease Control Improving Adolescent Health and Wellbeing Through School-Based Surveillance and the What Works in Schools Program grant.*

a) **Cost:** $32,500

b) **Timeframe/term of agreement:** August 1, 2026 to July 31, 2027

c) **List Supporting materials/attachments, if any:**

Sub-Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Kim Thalison, Director of School Wellness & Prevention Services

PREVENTION SERVICES AGREEMENT

This Prevention Services Agreement ("Agreement") is by and between Eaton Regional Education Service Agency ("RESA") and Michigan State University Office of K-12 Outreach ("K-12 Outreach") ("Contractor"), each a party and collectively the "Parties".

PREAMBLES

A. Sections 11a(MCL 380.11a) and 601A (MCL380.601a) of the Revised School Code, give RESA and Contractor authority to exercise powers appropriate to the performance of any function related to the operations of Contractor and RESA in the interest of public elementary and secondary education.
B. Revised School Code Section 627(4) generally authorizes intermediate school districts to provide and/or contract services on behalf of constituent districts that can be accomplished more cost effectively.
C. The Parties, after careful consideration, have concluded that Contractor can furnish the RESA with specific prevention services on a cost-effective basis.
D. The Contractor is willing to furnish, and the RESA desires to receive such services for the consideration and on the terms and conditions stated in this Agreement.

NOW THEREFORE, in consideration of the mutual promises and benefits contained herein, the Parties agree as follows:

ARTICLE I

DESCRIPTION OF SERVICES

1.1 Scope of Services. Contractor shall provide to RESA the prevention services set forth in Appendix A, including but not limited to the employment and supervision of all staff and required materials necessary to render such services. Appendix A may be amended by agreement of the Parties.
1.2 Services Personnel. The Contractor shall furnish to RESA the names of all primary personnel to be utilized by Contractor in connection with the performance of the Services. Personnel assigned by Contractor to perform Services for the RESA shall be qualified.
1.3 Standard of Services. The Contractor shall assure that the individuals which it assigns to perform Services for the RESA, adhere to professional standards and perform all Services in a manner consistent with generally accepted proficiency and competency for the type and nature of Services rendered. In carrying out its role, the Contractor may rely upon information and/or documents received from RESA.

1.4 Compliance with Requirements. The individuals assigned by the Contractor to perform the prescribed services to the RESA under this Agreement shall make a good faith effort to abide by the requirements specified and applicable to performance of Services under this Agreement as directed by the Centers for Disease Control (CDC). The RESA shall provide the Contractor with all relevant information necessary to provide the Services under this Agreement.

ARTICLE II

RELATIONSHIP OF PARTIES

2.1 Independent Contractor. In the provision of Services, the Contractor shall be regarded at all times as performing Services as an independent contractor of the RESA. Consistent with that status, the Contractor reserves to itself the right to designate the means and methods of accomplishing the objectives and purposes of this Agreement and the RESA shall not exercise (or have right to exercise) control or direction over the means and methods utilized by the Contractor in providing Services.

2.2 Contractor as Employer. The Contractor shall employ personnel assigned to provide Services to the RESA. The Contractor shall be exclusively and solely responsible for compensating, hiring, retaining, evaluating, disciplining, dismissing and otherwise regulating the employment conditions, employment rights, compensation, and other similar matters relative to all individuals whom the Contractor utilizes in connection with providing Services.

2.2.1 The Contractor and RESA shall work together to ensure that Contractor employees are both suitable and meeting RESA needs (See Appendix A).

2.2.2 The RESA retains the right to request alternative Contractor employees be assigned to provide Services to the RESA. The Contractor shall make a good faith effort to honor such requests so long as an alternative employee in the same job role is available.

ARTICLE III

TERM OF AGREEMENT AND EARLY TERMINATION

3.1 Term. This Agreement shall commence on **August 1, 2026** and continue through **July 31, 2027**.

3.2 Renewal. This Agreement can be renewed by written consent of both parties.

3.3 Notice of Non-Renewal. Should either party desire to non-renew this agreement at the end of the term, that party shall give the other party a ninety (90) written day notice prior to the end of the Agreement, or no later than May 1, 2027.

3.4 Breach of Agreement. If either party believes the other is not fulfilling its obligations under this Agreement, such party shall notify the other in writing, citing all alleged breaches. The party alleged to be breaching its contractual obligation shall have thirty (30) days to remedy the cited breach(es). If any cited breach is not remedied within such thirty (30) day period, then the non-breaching party may terminate this Agreement upon thirty (30) days written

notice to the other party. Notwithstanding the foregoing, the parties agree that riots, strikes, or act of God which render it impossible on the part of the Contractor to perform under the terms of this Agreement, shall relieve the Contractor from its obligations of providing service(s) hereunder. In the event of breach of Agreement, fees shall be prorated for the portion of the fiscal year that services were provided. Any amount owed to either Party from the other shall be paid within thirty (30) days of the date of termination of the Agreement.

ARTICLE IV

INVOICE AND PAYMENT

4.1 Compensation and Payment. In consideration of the Services provided to the RESA by the Contractor under this Agreement, the RESA shall pay the Contractor for Services and related expenses as specified in Appendix B.

4.2 Invoice Procedure. The Contractor shall submit to the RESA on a monthly basis, an invoice for all applicable costs. The RESA will provide payment for the invoiced charges within thirty (30) days. The RESA shall process payment on the next scheduled payment date.

ARTICLE V

INDEMNIFICATION AND INSURANCE

5.1 Indemnification. Each of the Parties shall be solely and entirely responsible for its obligations under this Agreement and for the acts and omissions attributable to it, or its officers, employees or agents during the performance of this Agreement. To the extent permitted by law, each Party shall indemnify and hold harmless the other Party from any claims, suits, damages or causes of action, including a defense thereof, arising out of any action or inaction by the other Party, its officers, employees, agents or subcontractors with respect to the Services or this Agreement.

5.2 Insurance Certificates. The Contractor shall, upon request, provide the RESA with certificates evidencing liability and workers compensation insurance coverage.

ARTICLE VI

CONFIDENTIALITY/COPYRIGHT

6.1 Copyright Compliance. The Contractor shall advise the RESA of any and all programs or materials used or recommended for use by the Contractor to achieve Services goals that are subject to any copyright restrictions or requirements.

6.2 Confidentiality. The Contractor shall observe the policies and directives of the RESA and grant funder to preserve the confidentiality of records and information, including student records and student record information, to the extent that the Contractor (its employees and agents) are permitted to access such records or information.

ARTICLE VII

NON-DISCRIMINATION

7.1 Employment Discrimination. The Parties shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, height, weight, marital status or handicap.

7.2 Discrimination as Material Breach. Breach of obligations recited in this Article shall be regarded as a material breach of this Agreement.

ARTICLE VIII

MISCELLANEOUS

8.1 Meetings and Problem Resolution. Should either party to this Agreement have a concern, problem, suggested improvement, or other matter arising out of the implementation of this Agreement, the party may request a meeting to discuss and address the issue. In addition, it is the intention of these persons to hopefully meet not less than once a year to evaluate implementation of the Agreement and related matters.

8.2 Dispute Resolution. In the event that any dispute arises under this Agreement, the parties first agree to submit such dispute to non-binding mediation in an attempt to resolve the dispute. If a mediator cannot be mutually agreed upon, either party may request mediation through the American Arbitration Association. If mediation fails to resolve the dispute, the parties may then agree to binding arbitration; if there is no mutual agreement to utilize binding arbitration, either party may pursue the matter in an appropriate legal form.

8.3 Partial Invalidity. The invalidity or unenforceability of any provision or term of this Agreement will not affect the validity or enforceability of any other provision or term of this Agreement.

8.4 Compliance with laws/regulations. The Contractor and RESA agree to comply with all Federal, State, and local laws/regulations applicable to them in the performance of this Agreement.

8.5 Headings. The headings used in this Agreement are for reference purposes only and shall not be considered to be a substantive part of this Agreement.

8.6 Amendments. None of the terms and provisions of this Agreement or Appendices may be modified or amended in any way except by an instrument in writing executed by authorized representatives of the Contractor and RESA.

8.7 Non-Assignment. Neither Party may assign this Agreement, nor its rights and duties hereunder, not any interest herein without prior written consent from the other Party.

8.8 Entire Agreement. This Agreement constitutes the entire Agreement between the Parties regarding its subject matter and supersedes any prior or contemporaneous understandings or agreements with respect to the Services.

8.9 Execution By Counterpart. This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one and the same Agreement.

ARTICLE IX

AUTHORIZATION

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed on the dates indicated below. This agreement is effective August 1, 2026.

On behalf of MSU Office of K-12 Outreach	On behalf of Eaton Regional Education Service Agency
_____	_____ Dr. Sean Williams, Superintendent
Date: _____	Date: _____

Appendix A

Scope of Services

1.5 Evaluation Services

1.5.1 Evaluation Planning

- Updated Evaluation Plan: A refined evaluation framework aligning qualitative data collection with CDC requirements
- Integrated Data Collection Calendar: A calendar outlining both qualitative (interviews, focus groups) and quantitative (descriptive statistics) data gathering milestones
- Reporting Schedule: A schedule specifying the delivery dates for all evaluation updates and formal reports
- Regular Planning Meetings: Schedule regular planning meetings providing strategic consultation to Eaton RESA and proactive recommendations for project development

1.5.2 Needs Assessment

- Qualtrics Needs Assessment Survey: A digital survey constructed in Qualtrics using the consortium's existing prompts with minimal edits/additions for seamless data collection
- Needs Assessment Findings & Recommendations: A detailed analysis of the survey data outlining findings and priority recommendations

1.5.3 Qualitative Impact Evaluation

- Data Collection Protocols: Structured, semi-structured interview protocols and focus group protocols tailored for program leaders, administrators, and teachers
- Pilot Testing: Conducted pilot interviews to test and refine protocols before full-scale deployment
- Qualitative Facilitation & Coding: Facilitation of semi-structured interviews and focus groups at pre-existing professional learning opportunities (such as SHAC and CoP gatherings), followed by a thematic analysis utilizing two independent coding rounds
- Annual Impact Summary: A written summary featuring detailed narratives and approachable data summaries designed to drive future decision-making

1.5.4 Quantitative Evaluation

- Mid-Year Performance Update: A summary analysis of descriptive data covering program reach and professional learning attendance to support continuous feedback
- End-of-Year Performance Update: A finalized quantitative summary of program reach and professional learning attendance

1.5.6 Annual Evaluation Reporting & Presentation

- Final Annual Report: A visually engaging, non-technical report that integrates qualitative findings with quantitative indicators, utilizing infographics to communicate activities, engagement, outcomes, and implications for practice
- Eaton RESA Leadership Presentation: A formal presentation of key evaluation findings tailored for leadership, district administrators, school boards, or CDC/future grant reviewers

1.5.7 Case Study Completion

- Engage with one school district to complete a Case Study highlighting progress and goals under the What Works in Schools! project

1.5.8 The Contractor and RESA shall work together to set and monitor general service priorities. Through the CDC DASH Agreement, the RESA shall identify and communicate Service priorities to the Contractor. The Contractor shall use these priorities in determining the scope and resources needed to provide Services under this Agreement

1.5.9 Evaluation of Services: The Program Manager at the RESA will supervise the consultant agreement. The RESA will seek input and feedback on the quality level of services being provided by the Contractor. The Contractor is encouraged to proactively provide such feedback at any time. The Contractor will make a good faith effort to address concerns and improve performance if at any time the RESA indicates dissatisfaction with services.

APPENDIX B

FEES

In consideration of the services specified in Appendix A of this Agreement, the RESA will pay Contractor as follows:
Annual Contractual Amount: Not to exceed $32, 500, paid through monthly invoices.

Note: All invoices must be submitted by July 31, 2027.

				$32,500

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: 2026-27 CTRTEC Program Agreement with Davenport University

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

- [ ] Presentation
- [ ] Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
- [X] Action/Approval *(new positions/FTE increases for existing positions are action items)*
- [ ] Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Vlad Lebedintsev, Assistant Superintendent for Career & Technical Education, is requesting that the Board authorize the Superintendent to execute an agreement with Davenport University for Capital Region Technical Early College (CRTEC) programs

b) **Cost:** $233 per credit hour

c) **Timeframe/term of agreement:** July 1, 2026 to June 30, 2027

d) **List Supporting materials/attachments, if any:**

Davenport University CRTEC Agreement

V. RECOMMENDATION: ***(****Place an X in the box you select)*

- [X] Approve
- [ ] Authorize the Superintendent to execute agreement
- [ ] Approve the increase of FTE: Position_____ FTE Increase _____
- [ ] Award a bid
- [ ] Other:

VI. RECOMMENDED BY: Vlad Lebedintsev, Asst. Supt for CTE

EARLY MIDDLE COLLEGE
MEMORANDUM OF UNDERSTANDING
BETWEEN
EATON RESA EARLY COLLEGE
AND
DAVENPORT UNIVERSITY

Article I

This Memorandum of Understanding is made this 1st day of July 2026 and between Davenport University (hereinafter referred to as the University), Eaton RESA (hereinafter referred to as the District), collectively referred to as "the parties." This agreement shall remain in effect for one year and shall expire on June 30, 2027.

The EATON RESA Early College shall offer students a unique high school and college learning experience designed and delivered through a collaborative partnership between the District and the University.

The Early/Middle College (hereinafter referred to as EMC) is a program for high school students to earn college credits by completing coursework at the EATON RESA Early College, on the University campuses and through online learning environments. The goal of the EMC is to support all students, parents, citizens, and the region by providing an innovative and efficient educational program for accelerated learning that reduces the time and expense of education beyond high school.

EATON RESA Early College and the University will maintain the integrity of their separate programs and enter into this agreement as equal partners.

Article II
Agreement on Principles

EATON RESA Early College and the University agree that any student who has earned a high school diploma, earned articulated credit and completed the appropriate EMC program coursework at EATON RESA Early College may apply these credits toward an associate degree program at the University. The University graduation requirements for students who follow this Memorandum of Understanding are as follows:

1. Earn a high school diploma at student's home school in conjunction with EATON RESA Early College.

2. Complete the process to be awarded articulated credit

3. Complete necessary coursework through the University and at EATON RESA Early College.

4. Select a pathway at the University that is consistent with earned articulated credit and course work taken at EATON Early College and the University.
5. Meet the University residency requirements within the selected associate degree program.

Article III
Agreement of Program Articulation

EATON RESA Early College and the University agree that a person who has completed an associate degree through this Memorandum of Understanding may continue onto a bachelor degree program at the University and will not be required to take duplicative coursework, except where minimum grade expectations are not met for sequential classes. The selection of a bachelor degree program at the University will determine the extent of credit applied.

It is further agreed that EATON RESA Early College and the University will continue to cooperate in the development of additional program plans. Such plans will come under this Memorandum of Understanding and will be added to this document upon approval of the Director of Early College at the Eaton Resa and the Provost at the University or their designees.

Article IV
Agreement of Confidentiality and Reporting

The University and the District agree to abide by all state and federal laws as well as the University and the District policies and procedures in respect to confidentiality and student educational records under the Family Educational Rights and Privacy Act (FERPA).

The University shall report in the STARR. The District shall maintain normal reporting requirements to the Michigan Department of Education (e.g. MSDS, CTEIS if applicable, etc.). The District will engage in Michigan Early Middle College Association (MEMCA) data reporting as feasible.

Article V
Agreement on Communication

EATON RESA Early College and the University agree to cooperate by communicating with each other and with common and respective publics concerning the established relationship between courses and programs at EATON RESA Early College and the University. Communication will include the development of various kinds of publications to inform people who might benefit personally from the opportunities provided by an associate degree and/or a bachelor degree program at the University based on completion of coursework leading to an associate degree through this Memorandum of Understanding.

EATON RESA Early College and the University further agree to communicate concerning curriculum changes that affect the associate degree programs and to communicate concerning the development of plans that might lead to further opportunities for programs between the institutions. Responsibility for communication related to this Memorandum of Understanding will be given to the Director of Early College at EATON RESA and the Provost at the University or their designees.

All joint program information, communication, and public relations activities as well as the use of logos, trademarks, crests, coats-of-arms, etc. of each institution by the other institution on promotional material will be done only with prior notice and reasonable opportunity for input and any edition. Each institution reserves the right of refusal of any such use if agreement of use is not reached.

Article VI
Agreement on Financial Responsibilities

Tuition and fees will be paid in accordance with established guidelines. The District will be responsible for arranging payment of tuition and mandatory fees.

The University-approved textbooks, syllabi, supplemental materials, and course outlines shall apply to the courses and all students in the courses when offered under the provisions of this agreement. All associated costs for textbooks and supplemental materials required for classes, as determined by the University and its faculty, will be the responsibility of the student and/or the District.

Article VII
Agreement on Advising

The parties agree to supply adequate counseling and support for the EMC, including academic advising services to students enrolled in the University degree programs. The University agrees to supply professional development opportunities to the District counselor(s) and/or college navigator(s) so that they can provide accurate advising to students. The University also agrees that students who need academic advising beyond the capabilities of the staff provided by the District should use an advisor at the University. The EATON RESA Early College and the University shall provide distinct wrap-around services to ensure the success of each EMC student, including:

a. Guidance and counseling
b. Career and the College readiness curriculum support
c. A designated EMC liaison to answer student questions
d. Behavior and misconduct obligations

Article VIII
Renewal and Termination of Agreement

This MOU may be amended by mutual written agreement of both parties. This MOU will be in force for one (1) year following signing and is renewable annually based on the consent of the signatory parties. The University and the District reserve the right to terminate this MOU upon service of a 60-day written notice to the other party. After notification, a one (1) year period of participation and operation of the programs shall be continued to allow for an orderly transition at the University and the District. Should the expiration of a one (1) year period fall during the academic year, the agreement shall be extended to the end of the current academic year.

MEMORANDUM OF UNDERSTANDING SIGNATORIES

Vlad Lebedintsev
Assistant Superintendent for
Career and Technical Education at Eaton RESA

Anthony Anderson
Interim President
Davenport University

Marcee Theisen
CTE Director-Principle

Gilda Gely, Ph.D.
Executive Vice President for Academics and Provost
Davenport University

EATON RESA Early College Program Details

EMC Agreement
This agreement is effective for the 2026-2027 Academic year. EATON RESA Early College and the University will review this agreement and program details on an annual basis.

Student Enrollment
A minimum of 10 students of the EMC program will be required for in-seat and online+ courses (On Demand and Live Stream). The University will determine the delivery method based on available resources.

Faculty Credentialing
EATON RESA Early College faculty must be credentialed as a University faculty member to be able to teach the University classes.

Student Eligibility Criteria
Students must satisfy all State of Michigan and Michigan Department of Education Dual Enrollment Qualifications. Other eligibility requirements may be required and will be determined by the District, High School Counselor recommendation and/or the University.

- Family Educational Rights and Privacy Act (FERPA) authorization must be submitted.
- Students may also need to meet additional criteria specified by the District.

Determination of College-Level English and College-Level Math Preparation/Placement
All students interested in participating in the EMC program must demonstrate college-level English and college-level math preparedness. Students who do not demonstrate college-level English and college-level math preparedness will not be accepted into the EMC program.

Orientations
Students are expected to attend an orientation in person or online. Students should go to my.davenport.edu and click on My Connections. On the Student Connections page under the Advising Tools - Registration section click on the New Student Orientation option.

Communication
The University faculty and staff will communicate with EMC students via their PantherMail (University student email). Students must frequently check their PantherMail. Students should also send communications to their advisors and faculty via PantherMail. Students may forward their PantherMail to their personal email.

Tuition Rate
EATON RESA Early College will be charged the current University EMC Tuition rate for the respective academic year.

The EMC Tuition rate for the 2026-27 academic year is $223/credit.

Any course or course change request, (i.e. length, meeting day/time, delivery format etc.), which exceeds the University standardized instructional time parameters will incur an additional cost.

Course fees are not included in the tuition rate charges and will need to be covered by the

District.

Future Tuition Rates: Tuition rates are reviewed and updated on an annual basis. Tuition for subsequent years will be announced no later than April 30th prior to the academic year commencing.

Books and Supplemental Materials
The University-approved textbooks, syllabi, supplemental materials, and course outlines, shall apply to the courses and all students in the courses when offered under the provisions of this agreement. All textbooks, supplemental materials, access codes, and course-related fees required for classes, as determined by the University and its faculty, will be the responsibility of the District. A fee for Instructor's mileage may occur when a utilized instructor does not reside in the district or region.

Student Confidentiality and Records
All rules regarding the records of students taking courses for credit under this agreement shall comply with current University policies. To comply with the Family Educational Rights and Privacy Act (FERPA), all students enrolled in the EMC must complete a FERPA waiver from the University to allow the school district and parents/guardians access to students' records.

Transportation
Transportation and any related transportation costs will be the responsibility of the student and/or the District.

Year Long Scheduling
EMC students in years 12 and 13 will be scheduled for University classes for both fall and winter semesters. Year-long scheduling commences each year in February for the following academic year. Students may contact their advisor for changes that may be needed.

Online Course+
The University's online course offerings provide an interactive, technology-based learning environment as another educational option to meet students' unique learning and lifestyle needs. Using Blackboard Learn, students will link with faculty members as well as fellow students in their classroom. Assignments include discussion boards, team projects, papers, journals, and simulations. Using Class.com video conferencing, students create real-time opportunities to work with other students.

Students are expected to meet assignment deadlines established in advance by the instructor.

Online coursework relies heavily on written communication, teamwork, and problem-solving skills.

Minimum computer skills such as the ability to set up a computer file, knowledge of various internet browsers, and the availability of high-speed internet are necessary. In addition, students must have functional skills in email, word processing, and spreadsheet application.

Academic Calendar
Courses for the EMC programs will be delivered according to the University academic calendar. The University classes taken during the 11th, 12th, and 13th years can be taken at a University campus or through the University's online+ program. Courses taught at a University campus or through the University's online+ program will be scheduled according to the campus (days and times) or online+ offerings.

Attendance Policy
Students attending classes at a University campus or online will be required to comply with existing attendance policy requirements. Unexcused or excessive absences may result in administrative withdrawal from a class. Students should refer to the university catalog for details regarding the Attendance Policy for both in-seat and online courses.

Students should notify the University faculty if they are going to be absent from class. This holds true for practicums and internships where students must immediately notify both their preceptor and their instructor.

Student Alerts/Attendance Alerts
The University is committed to connecting students with resources that may assist a student in meeting educational and career goals. The University recognizes that early intervention is critically important to a student's long-term academic success. To that end, University faculty regularly communicate with students and their advisors, including EMC designee(s), regarding academic progress and other concerns related to performance or attendance.

Failing a Class/Tentative Dismissal Status/Appeal & Reinstatement Process
A student who fails a class will be required to work with his/her University advisor and EMC designee to determine the best course of action for the student to continue in the EMC program. The University will notify the EMC when a student fails a course. If the failed course is a prerequisite course, it may affect the student's remaining sequence of courses and the program completion date.

The student/EMC will be responsible for any tuition, books and fees incurred by repetition of a failed class.

University Faculty Illness or Inability to Hold Class
If a University faculty member is unable to hold class, the University **will not** be responsible for providing a substitute teacher. The University faculty member will contact the EMC office and students as soon as an absence becomes necessary. Students will be expected to follow the course syllabus and keep to the proposed schedule of course activity.

Cancellation of Classes held on a University Campus
It is the University's policy that all students and staff must report to campus for their class during its regularly scheduled meeting time, unless they are directed otherwise. Students are expected to check all forms of communication (phone, the University website (www.davenport.edu), PantherMail, Blackboard, and local news stations) for any notices or alerts of canceled courses for any reason.

Cancellation of Classes held on the District Campus
If the high school is closed for the day or a class is canceled, it is the student's responsibility to check all forms of communication (phone, the University website (www.davenport.edu), PantherMail, Blackboard and local news stations) submit any required work for the day, and communicate with their professors on due dates for assignments and for any adjustments that must be made to their syllabus.

Transcripts
After a student completes a University class and the final grade is posted, the University's Registrar's Office will send the student's final grades to the high school office at the end of each academic semester. Some high school classes will count for articulated credit toward University programs. At the completion of each academic semester, the high school counselor will complete the University articulation form and forward it along with the student's official transcripts to the University for college credit to be posted.

Student Life/Residence Halls/Collegiate Athletics
EMC students may live in the residence halls during their 13th year at their own expense; no aid is available (not eligible to complete the FAFSA as they are not high school graduates). EMC students may not participate in University athletics during their 13th year. Many Student Life activities are available to EMC students-check on eligibility for participation and event details with the Center for Learning and Engagement.

University Graduation Requirements
Students must maintain a minimum overall 2.0 cumulative grade point average (GPA) as well as a minimum of 2.3 GPA in their major. Students must also fulfill the credit and residency requirements for their prescribed curriculum. The Michigan Department of Education requires that students earning an associate's degree must complete a minimum of 60 semester hours of instruction, and students completing a bachelor's degree must complete a minimum of 120 semester hours of instruction. The University adheres to this standard and has designed its curricula to satisfy this requirement.

The student must ensure that a Graduation Application form is on file in the Registrar's Office one semester prior to graduation. The form can be located in the Student Connection (Advising Tools/Academic History section: Graduation Application). Students should contact their University advisor for questions or assistance with the form.

Refer to the university catalog or the university website for additional details regarding Graduation Requirements and Application for Graduation.

Additional Agreement Terms

1. The University will provide staff and support services, as necessary, to deliver academic programs for EATON RESA Early College.
2. Instructional needs and staff assignments will be determined by the University Associate Department Chairs.
3. The University offerings at EATON RESA Early College will be consistent with the content and quality of all other University programs, regardless of location.
4. EATON RESA Early College and the University will each designate a liaison to coordinate solutions to issues that arise in the administration of this Agreement and to resolve any concerns or unusual circumstances.

The University will:

1. Employ and compensate faculty teaching University courses for EATON RESA Early College. Courses will be scheduled to run as necessary to fulfill University minute standards. Additional tuition charges will be incurred by EATON RESA Early College for course requests that run beyond the University minute standards.
2. Provide EATON RESA Early College with a list of all registration and calendar activities that affect each semester.
3. Market classes within EATON RESA Early College.
4. Assist EATON RESA Early College to determine the college-ready criteria for appropriate academic placement of students.
5. Assist with recruitment of students while adhering to the University admissions standards and processes.
6. Provide parent and student orientation.
7. Provide the University faculty orientation with EMC concepts and ideals.
8. Adhere to all appropriate criminal background investigations (fingerprinting) of its staff and/or faculty required by EATON RESA Early College.
9. Coordinate resources and efforts related to facility and operational needs.
10. Provide information as needed by EATON RESA Early College administration including, but not limited, to textbooks, class lists, final grades, and invoices/billing statements.
11. Conduct in-service training for designated EATON RESA Early College personnel regarding university forms, procedures, and student policies, as needed.
12. Provide academic advising, online tutoring, and other student services, as deemed appropriate by the University.
13. Provide specifications for appropriate classroom space, network infrastructure, equipment and material storage, utilities, facility maintenance, and custodial services consistent with standards for other University classrooms.
14. Provide invoices in a timely fashion.

EATON RESA Early College will:

1. Assist in developing the calendar of activities/schedule of classes for the EMC program.
2. Provide the University with a list of all calendar activities that affect each semester.
3. Adhere to the University guidelines regarding academic standards.
4. Make every effort to provide the University with a master calendar by June 1, but no later than August 1 before the start of the school year. EATON RESA Early College understands that the University's ability to schedule preferred classes will be diminished if calendars are received after June 1.
5. Assist with the recruitment of students for the EMC program while adhering to the University admissions requirements, including a 2.5 or higher cumulative grade point average. Students in the EMC program must be active and current high school students.
6. Collaborate on the design of program and curricular offerings.
7. Recruit and enroll no less than 10 students unless otherwise agreed upon. The college will determine the maximum number of students per class.
8. Submit student applications no later than August 1st for the Fall semester and November 30th for Winter semester.
9. Abide by all state and federal laws as well as the University's and EATON RESA Early College's policies and procedures in respect to confidentiality and student educational records (FERPA).
10. Assist in promoting the University courses within EATON RESA Early College.
11. Provide appropriate facilities, equipment, and classroom resources to support the academic programs offered at EATON RESA Early College by the University, including:
    a. Adequate heat, light, and classroom equipment.
    b. Classrooms with internet accessibility.
    c. Access to computer labs, as necessary.
    d. Maintenance of equipment and facility.
    e. LCD projectors with DVD/ VCR connectivity and speakers, including cables for lap top connections.
    f. Classroom furniture suitable for adult learners.
    g. Copy machine for minimal faculty use, as needed.
12. Provide adequate information to the University faculty so that instructors can function effectively within the teaching environment. Such information may include location of classroom, fire exits, restroom facilities, student lounge area, parking, the procedure in responding to 'building emergencies," how to open a locked classroom; and local procedures for informing students about cancellation of classes.
13. Coordinate safety and security policies, as needed, and notify the University Administrative Liaison or Campus Police of any criminal activity that takes place on DISTRICT property during the hours the University holds classes.
14. Provide technology support to assist the University faculty and students with any technology problems.
15. EATON RESA Early College facilities will comply with ADA regulations, including a handicap-accessible entrance door.

16. Communicate inclement weather decisions in a timely manner. Lost class time is not

required to be made up due to inclement weather.

17. Process and pay invoices in a timely manner.
18. After course schedules have been approved, the district will make recommendations/requests for schedule changes to the Manager of Dual Enrollment and Early/Middle College Programs. If feasible, any recommendation/requests must be approved by the academic dean's office where the course lies.

Miscellaneous:

1. The University does not control school district space nor will it have administrative staff on site. The University faculty and staff will abide by school operational and safety policies while in the high school facility.
2. Failure to comply with the above-stated timelines may result in the University's inability to offer courses at said high school location in current or future semesters.
3. EMC students must use the University Course Concern Procedure when providing a complaint.

Insurance:

The University shall maintain a general liability insurance policy for University students and faculty. Such insurance shall cover the acts and omissions of the students and/or faculty members while at EATON RESA Early College facility pursuant to this Agreement.

The University and EATON RESA Early College agree that each shall carry appropriate General Liability insurance which shall be subject to each party providing a certificate of insurance to show proof of coverage.

Indemnification and Hold Harmless:

The University shall indemnify and hold harmless EATON RESA Early College from any and all claims brought on behalf of any faculty member, staff, student, employee, agent or other third parties arising out of the act or omission by a faculty member, staff or student of the University while involved in educational activities on the premises of the District.

EATON RESA Early College shall indemnify and hold harmless the University from any and all claims arising out of the act or omission by a faculty member, staff, student, employee, agent or other third parties arising out of the act or omission by a faculty member, staff or student of EATON RESA Early College while the University is involved in educational activities on the premises of the District.

Non-Exclusive:

This agreement shall not prohibit either party from providing educational services to other community agencies.

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** September 16, 2026

II. **AGENDA ITEM TITLE:** Michigan Primary Care Association (MPCA) Contract Renewal

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, requests the authorization for a service agreement with MPCA in the amount of $105,000 to support implementation of the Michigan Model for Health curriculum in schools (pre-k through 12th grades) throughout Clinton, Eaton, and Ingham Counties.*

b) **Cost:** (award amount) $105,000

c) **Timeframe/term of agreement:** October 1, 2026 to September 30, 2027

d) **List Supporting materials/attachments, if any:**

Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. **RECOMMENDED BY:** Kim Thalison, Director of School Wellness & Prevention Services

GRANT AGREEMENT BETWEEN

MICHIGAN PRIMARY CARE ASSOCIATION
7215 Westshire Drive
Lansing, MI 48917
Fed ID#: 38-2294018
Hereinafter referred to as "MPCA"

And

Eaton RESA
1790 E Packard Hwy
Charlotte, MI 48813-9717
Fed I.D. Number: 38-1712860
Hereinafter referred to as the "Contractor"

For

Adolescent & School Health Program (thru MPCA)

Part 1

1. **Period of Agreement:** This agreement shall commence on October 1, 2026 and continue through September 30, 2027. This agreement is in full force and effect for the period specified.

2. **Program Budget and Agreement Amount**

A. Agreement Amount

The total amount of this agreement is **$105000** Michigan Primary Care Association (MPCA) under the terms of this agreement will provide funding not to exceed **$105000**. MPCA will provide quarterly payments no later than January 29, April 30, July 30 and October 29, 2027. Deviations in the quarterly payment may occur and are attributed to fluctuations in Health Plan enrollment. All contractors will receive their entire allocation by the end of the State fiscal year. If a signed contract is not returned to MPCA prior to the first quarterly payment, MPCA will issue a payment within two weeks following the receipt of a signed grant agreement and budget approval from the Department. This grant agreement is designated as a sub recipient relationship.

B. School Health Coordinator

The contractor agrees to employ a School Health Coordinator at a minimum of .25 FTE (if serving two Health Regions, .5 FTE) or equivalent if subcontracting with another agency/organization. The contractor may use funds from this grant or general fund dollars (local match) or a combination of the two in order to meet this minimum requirement.

C. Equipment Purchases and Title

Any contractor equipment purchases supported in whole or in part through this agreement must be listed in the supporting Equipment Inventory Schedule. Equipment means tangible, non-expendable, personal property having useful life of more than one (1) year and an acquisition cost of $5,000 shall vest with the Contractor upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of $5,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title

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D. Deviation Allowance

A deviation allowance modifying an established budget category by $10,000 or 15%, whichever is greater, is permissible without prior written approval of the Department. Any modification or deviations in excess of this provision, including any adjustment to the total amount of this agreement, must be made in writing and executed by all parties to this agreement before the modifications can be implemented. This deviation allowance does not authorize new categories; subcontracts, equipment items or positions not shown in the attached Program Budget Summary and supporting detail schedules.

3. Special Provisions

This agreement is conditionally approved subject to and contingent upon the availability of funds. MPCA will not assume any responsibility or liability for costs incurred by the Contractor prior to the signing of this agreement.

4. Purpose

The purpose of this agreement is to provide funds to local Contractors to enable them to promote comprehensive school health education, with an emphasis on the *Michigan Model for Health*™, through recruitment, training, consultation and collaboration with schools, teachers, and community groups.

This agreement also provides funds to local Contractors to enable them to provide outreach services to Medicaid-eligible children, adolescents and families. The program aims to increase the enrollment of children and adolescents who are eligible for Medicaid coverage, and improve the utilization of Medicaid covered preventive services among this population.

5. Statement of Work

The Contractor agrees to undertake, perform and complete the minimum program and service requirements described in Attachment A, which is part of this agreement through reference, and Attachments D and D2. The Contractor must immediately notify the Department in writing if they are unable to meet any of the requirements outlined in Attachment A (Statement of Work/Work Plan). The Contractor agrees to follow the annual Work Plan that was submitted, approved by, and on file with the Department for implementation in Fiscal Year 26-27. The

Contractor agrees to provide activities in their specified regions. Any significant modifications made to the approved work plan, including staffing changes, must be submitted to the Department for approval within 30 days of the planned modification.

6. Outreach Requirements

The Contractor agrees to undertake, perform and complete Medicaid outreach activities as outlined in MSA 04-13 and described in Attachments A and C, which is part of this agreement through reference.

7. Financial Requirements

The financial requirements shall be followed as described in Part II of this agreement and Attachment B, which is part of this agreement through reference.

8. General Provisions

The Contractor agrees to comply with the General Provisions outlined in Part II, which is part of this agreement through reference.

9. Contractor's Financial Contact for the Agreement:

The person acting for the Contractor on the financial reporting for this agreement is:

Name	Title
Email Address	Telephone No.

10. Special Certification

The individual or officer signing this agreement certifies by his/her signature that he/she is authorized to sign on behalf of the responsible governing board, official, or contractor.

Signature Section:

FOR THE CONTRACTOR:

Name/Position	Title
Signature	Date

FOR MICHIGAN PRIMARY CARE ASSOCIATION:

Name/Position	Title
Signature	Date

Part II
General Provisions

Responsibilities – Contractor

The contractor in accordance with the general purposes and objectives of this agreement will:

Publication Rights

Where activities supported by this agreement produce books, films, or other such copyrightable materials issued by the Contractor, the Contractor may copyright such but shall acknowledge that the Department reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish and use such materials and to authorize others to reproduce and use such materials. This cannot include service recipient information or personal identification data.

Any copyrighted materials or modifications bearing acknowledgment of the Michigan Department Health and Human Services' or the Michigan Department of Education's name must be approved by the Department prior to reproduction and use of such materials.

The Contractor shall give recognition to the Michigan Department of Health and Human Services and Michigan Department of Education in any and all publications, papers, and presentations arising from the program and service contract herein; the Departments will do likewise.

The Contractor must notify the Michigan Department of Health and Human Services and Michigan Department of Education 30 days before applying to register a copyright with the US Copyright Office. The Contractor must submit an annual report for all copyrighted materials developed by the Contractor through activities supported by this agreement and must submit a final invention statement and certification within 90 days of the end of the agreement period.

Budget

Send a complete budget using the Adolescent & School Health (thru MPCA) budget forms and submit to the *Michigan Model for Health*™/Adolescent and School Health Unit at the Michigan Department of Health and Human Services. The Michigan Department of Health and Human Services must approve this

budget before MPCA is authorized to reimburse the Contractor. The Program Budget Summary and Program Budget-Cost Detail are included in Attachment B (MDHHS Attachments B1 & B2). **Indirect is not an allowable expense with this funding.** *A minimum $10,000 local match ($5,000 cash and $5,000 soft) on BASE Adolescent &* School Health funding is required. Indirect Costs may contribute toward the required $10,000 local match, as long as it is clearly designated on the budget pages.

Submit signed grant/contract agreements to:
Kelli Rockwell, Contract and Accounting Specialist
Michigan Primary Care Association
7215 Westshire Drive
Lansing, MI 48917
Krockwell@mpca.net

Submit budgets, and workplans to:
Jessi Shaffer, School Health Education Consultant
Adolescent and School Health Unit
Michigan Department of Health and Human Services
Shafferj3@michigan.gov

C. Program Operation

Provide the necessary administrative, professional, and technical staff for operation of the program.

D. Reporting

Utilize all report forms and reporting formats required by the Department at the effective date of this agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

E. Fiscal Record Maintenance/Retention

Maintain adequate fiscal records and files including source documentation to support all expenditures made under the terms of this agreement, as required. The Contractor must assure that all terms of the agreement will be appropriately adhered to and that records and detailed documentation for the project or program identified in this agreement will be maintained for a period of not less than seven (7) years after the close of the fiscal year or until litigation and audit findings have been resolved.

F. Program Record Maintenance/Retention

Maintain adequate program and fiscal records and files including source documentation to support program activities and all expenditures made under the terms of this agreement, as required. The Contractor must assure that all terms of the agreement will be appropriately adhered to and that records and detailed documentation for the project or program identified in this agreement will be

maintained for a period of not less than three (3) years from the date of termination, the date of submission of the final expenditure report, or until litigation and audit findings have been resolved. *Note: this excludes fiscal reports (see section E).*

G. Authorized Access

Permit upon reasonable notification and at reasonable times, access by authorized representatives of MPCA, the Department, Federal Grantor Agency, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records, files and documentation related to this agreement, to the extent authorized by applicable state or federal law, rule or regulation.

H. Reporting Requirements

Adhere to all reporting requirements as outlined by the Michigan Department of Health and Human Services in Attachments A, D1 and D2. Adolescent & School Health Programs must report quarterly data reports, which are to be submitted via email and follow minimum reporting elements as outlined in Attachments A, D1 and D2.

I. Software Compliance

The contractor must ensure software compliance and compatibility with the Department's data systems for services provided under this agreement including, but not limited to: stored data, databases, and interfaces for the production of work products and reports. All required data under this agreement shall be provided in an accurate and timely manner without interruption, failure or errors due to the inaccuracy of the Contractor's business operations for processing date/time data.

J. Human Subjects

Submit all research involving human subjects, which is conducted in programs sponsored by the Department, or in programs that receive funding from or through the State of Michigan, to the Department's Institutional Review Board for approval prior to the initiation of the research.

K. Confidentiality

Assure that recorded information required to be held confidential by federal or state law, rule or regulation, in connection with the provision of services or other activity under this agreement shall be privileged communication, shall be held confidential, and shall not be divulged without the written consent of either the patient or a person responsible for the patient, except as may be otherwise required by applicable law or regulation. Such information may be disclosed in

summary, statistical, or other form, which does not directly or indirectly identify particular individuals.

Responsibilities of Michigan Primary Care Association

MPCA in accordance with the general purposes and objectives of this agreement will provide the following:

A. Reimbursement

Provide quarterly payments as outlined in 2-A of this agreement and in accordance with the terms and conditions of this agreement based upon appropriate reports, records, and documentation maintained by the Contractor.

B. Report Forms

Provide any financial and reporting forms required by the Medicaid Health Plans or Michigan Departments of Health and Human Services and Education.

Assurances

The following assurances are hereby given to the Department:

A. Compliance with Applicable Laws

The Contractor will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this agreement.

B. Anti-Lobbying Act

The Contractor will comply with the Anti-Lobbying Act, 31 USC 1352 as revised by the Lobbying Disclosure Act of 1995, 2 USC 1601 et seq, and Section 503 of the Departments of Labor, Health and Human Services and Education, and Related Agencies Appropriations Act (Public Law 104-208). Further, the Contractor shall require that the language of this assurance be included in the award documents of all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

C. Non-Discrimination

In the performance of any contract or purchase order resulting herefrom, the contractor agrees not to discriminate against any employee or applicant for employment or service delivery and access, with respect to their hire, tenure, terms, conditions or privileges of employment, programs and services provided or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, sexual orientation, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position or to receive services. The

contractor further agrees that every subcontract entered into for the performance of any contract or purchase order resulting herefrom will contain a provision as herein specified binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2201 et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and any breach thereof may be regarded as a material breach of the contract or purchase order.

D. Health Insurance Portability and Accountability Act

To the extent that this act is pertinent to the services that the Contractor provides under this agreement, the Contractor assures that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA) requirements including the following:

1. The Contractor must not share any protected health data and information provided by MPCA, Medicaid Health Plans or the Department that falls within HIPAA requirements except to a subcontractor as appropriate under this agreement.

2. The Contractor must require the subcontractor not to share any protected health data and information from MPCA, Medicaid Health Plans or the Department that falls under HIPAA requirements in the terms and conditions of this subcontract.

3. The Contractor must only use the protected health data and information for the purposes of this agreement.

4. The Contractor must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Contractor's employees.

The contractor must have a policy and procedure to report to MPCA and the Department unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which the Contractor becomes aware.

Failure to comply with any of these contractual requirements may result in the termination of this agreement in accordance with Part II, Section V. Termination.

In accordance with HIPAA requirements, the Contractor is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information received by the Contractor from MPCA, the Department, or any other source.

E. Federal Requirement: Pro-Children Act

Assurance is hereby given to the Department that the Contractor will comply with Public Law 103-227, also known as the Pro-Children Act of 1994, 20 USC 6081 et seq, which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Woman, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. The Contractor also assures that this language will be included in any sub-awards which contain provisions for children's services.

The Contractor also assures, in addition to compliance with Public Law 103-227, any service or activity funded in whole or in part through this agreement will be delivered in a smoke-free facility or environment. Smoking shall not be permitted anywhere in the facility, or those parts of the facility under the control of the Contractor. If activities or services are delivered in facilities or areas that are not under the control of the Contractor (e.g. a mall, restaurant, or private work site), the activities or services shall be smoke-free.

F. Hatch Political Activity Act and Intergovernmental Personnel Act

The Contractor will comply with the Hatch Political Activity Act, 5 USC 1501-1508, and the Intergovernmental Personnel Act of 1970, as amended by Title VI of the Civil Service Reform Act, Public Law 950454, 42 USC 4728. Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally-assisted programs.

Financial Requirements

A. Reimbursement Method

The contractor will be reimbursed in accordance with the performance reimbursement method as follows:

A reimbursement method by which contractors are reimbursed based upon the understanding that a certain level of performance (measured by work plan deliverables) must be met in order to receive full reimbursement of costs (net of

program income and other earmarked sources) **as long as a minimum $10,000 match ($5,000 hard and $5,000 soft) is met** up to the contracted amount of base state funding. If performance falls short of the work plan deliverables (refer to Attachment A), the maximum allocation may be reduced based on actual performance measurements. Final reports of Actual Work Plan Deliverables must be received no later than 30 days after the end of the agreement, along with the Financial Status Report (FSR).

B. Financial Status/Expenditure Report

Financial Status Reports (FSRs) or expenditure reports shall be prepared and submitted on a quarterly basis to the School Health Education Consultant.

The first FSR submitted should cover the period **of October 1, 2026 to December 31, 2026**. Quarterly FSRs must reflect total actual program expenditures, regardless of the source of funds. The Financial Status Report (FSR) form is for tracking of expenditures, not for reimbursement of expenses. They shall be prepared and submitted on a quarterly basis. Failure to meet financial reporting responsibilities as identified in this agreement may result in withholding future payments.

Quarterly FSRs must reflect total actual program expenditures of state and local match funds. They are due on the following dates:

- **FSR #1: due Fri, Jan 29, 2027** (for report period Oct 1st-Dec 31st).
- **FSR #2: due Fri, Apr 30, 2027** (for report period Jan 1st-Mar 31st).
- **FSR #3: due Fri, Jul 30, 2027** (for report period Apr 1st-Jun 30th).
- **FSR #4: due Fri, Oct 29, 2027** (for report period Jul 1st-Sep 30th).

The Final FSR is due thirty (30) days following the end of the fiscal year or agreement period. It must be clearly marked “Final”. Final FSRs not received by the due date may result in a loss of funding through the potential reduction in subsequent year’s agreement amount.

Please submit your FSRs to:

Jessi Shaffer, School Health Education Consultant
Adolescent and School Health Unit
Michigan Department of Health and Human Services
ShafferJ3@michigan.gov

C. Unobligated Funds

Any unobligated balance of funds held by the Contractor at the end of the agreement period will be returned to MPCA or treated in accordance with instructions provided by the Department.

D. Agreement Termination

This agreement may be terminated by either party providing thirty (30) days written notice to the other party stating the reason(s) for termination and effective date of termination. It may also be terminated with thirty (30) days written notice upon failure of either party to carry out the terms of this agreement.

Final Reporting Upon Termination

Should this agreement be terminated by either party, within thirty (30) days after the termination, the Contractor shall provide MPCA and the Department with all financial, performance and other reports required as a condition of this agreement. MPCA will make payments to the Contractor for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Contractor shall immediately refund to MPCA any funds not authorized for use. Any dispute arising as a result of this agreement shall be resolved in the State of Michigan.

E. Severability

If any provision of this agreement or any provision of any document attached to or incorporated by reference is waived or held to be invalid, such waiver or invalidity shall not affect other provisions of this agreement.

F. Amendments

Any changes to this agreement will be valid only if made in writing and accepted by all parties of this agreement. Any change proposed by the Contractor, which would affect the funding of any project, in whole or in part of the agreement, must be submitted in writing to the Department for approval immediately upon determining the need for such change.

G. Liability

All liability to third parties, loss, or damage as a result of claims, demands, costs or judgments arising out of activities, such as direct service delivery, to be carried out by the Contractor in the performance of this agreement shall be the responsibility of the Contractor, and not the responsibility of Michigan Primary Care Association, the Medicaid Health Plans, or the Michigan Department of Health and Human Services.

H. Subrecipient Monitoring

Per Federal guidelines, subrecipient monitoring will be conducted for this grant. This includes financial risk assessments as well as potential onsite fiscal reviews.

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Mi-APPP Contract Renewal

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, Requests authorization for continuation funding of the Mi-APPP grant, which provides case management support to young parents in the greater Lansing Area to achieve goals around health, financial security, adult relationships, and education. The funded contract amount is $117,000.*

b) **Cost:** (Amount of award) $142,000

c) **Timeframe/term of agreement:** October 1, 2026 to September 30, 2027

d) **List Supporting materials/attachments, if any:**

Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Kim Thalison, Director of School Wellness & Prevention Services

Grant Agreement Between
Michigan Department of Health and Human Services
hereinafter referred to as the "Department"
and
EATON REGIONAL EDUCATION SERVICE AGENCY
DBA: Eaton Regional Education Service Agency
1790 E. Packard Highway
Charlotte MI 48813 9717
Federal I.D.#: 38-1712860, Unique Entity Identifier: C112YNTNMG99
hereinafter referred to as the "Grantee"
for
Michigan Adolescent Pregnancy & Parenting Program Match - 2027
Part 1

1. Period of Agreement:

This Agreement will commence on the date of the Grantee's signature or October 1, 2026, whichever is later, and continue through September 30, 2027. Throughout the Agreement, the date of the Grantee's signature or October 1, 2026, whichever is later, will be referred to as the start date. No activity will be performed and no costs to the state will be incurred prior to the start date of the Agreement. This Agreement is in full force and effect for the period specified.

2. Program Budget and Agreement Amount:

A. Agreement Amount

The total amount of this Agreement is $130,143.00. Under the terms of this Agreement, the Department will provide funding not to exceed $117,000.00. The source of funding provided by the Department can be obtained in the Schedule of Financial Assistance, available on-demand in the EGrAMS electronic grants management system (http://egrams-mi.com/mdhhs).

The Agreement is designated as a:
X Subrecipient relationship (federal funding); or
Recipient (non-federal funding).

The Agreement is designated as:
Research and development project; or
X Not a research and development project.

DRAFT

B. Equipment Purchases and Title

Any Grantee equipment purchases supported in whole or in part through this Agreement must be listed in the supporting Equipment Inventory Schedule which should be attached to the Final Financial Status Report. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of $10,000 or more per unit. Title to items having a unit acquisition cost of less than $10,000 will vest with the Grantee upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of $10,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

C. Deviation Allowance

A deviation allowance modifying an established budget category by $10,000 or 15%, whichever is greater, is permissible without prior written approval of the Department. Any modification or deviations in excess of this provision, including any adjustment to the total amount of this Agreement, must be made in writing and executed by all parties through an amendment to this Agreement before the modifications can be implemented. This deviation allowance does not authorize new categories, subcontracts, equipment items or positions not shown in the attached Program Budget Summary and supporting detail schedules.

3. Purpose:

The focus of the program is to create an integrated system of care, including linkages to support services, for pregnant and parenting adolescents 15-19 years of age, the fathers and families in high need Michigan communities.

4. Statement of Work:

The Grantee agrees to undertake, perform and complete the activities described in Attachment A, which is part of this Agreement.

5. Financial Requirements:

The financial requirements must be followed as described in Part 2 and Attachment B, which are part of this Agreement.

6. Performance/Progress Report Requirements:

The progress reporting methods must be followed as described in Part 2 and Attachment C, which are part of this Agreement.

7. General Provisions:

The Grantee agrees to comply with the General Provisions as described in Part 2 and Attachment C, which are part of this Agreement.

DRAFT

8. Administration of the Agreement:

The person acting for the Department in administering this Agreement (hereinafter referred to as the Contract Manager) is:

Hillary Brandon Project Coordinator (517) 243-5210
brandonh@michigan.gov

Name Title Telephone No. Email Address

9. Grantee's Financial Contact for the Agreement:

The financial contact acting on behalf of the Grantee for this Agreement is:

Rachel Stambaugh Accountant

Name Title

rstambaugh@eatonresa.org (517) 541-8915

E-Mail Address Telephone No.

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10. Special Conditions:

A. This Agreement is valid upon approval and execution by the Department which may be contingent upon approval by the State Administrative Board, and signature by the Grantee.

B. This Agreement is conditionally approved subject to and contingent upon the availability of funds.

C. The funding provided by the Department under this Agreement is in exchange for all of the duties and restrictions placed on the Grantee through this Agreement.

D. Based on the availability of funding, the Department may specify the amount of funding the Grantee may expend during a specific time period within the Agreement Period.

E. The Department will not assume any responsibility or liability for costs incurred by the Grantee prior to the start date of this Agreement.

F. The Grantee is required by MCL 18.1101 *et seq* to receive payments by electronic funds transfer.

11. Special Certification:

The individual or officer signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the responsible governing board, official, or Grantee.

12. Signature Section:

FOR the GRANTEE
Eaton Regional Education Service Agency

Kim Thalison Administrator

_____

Name Title Date

For the Michigan Department of Health and Human Services

Laura Geist 08/27/2026

_____

Laura Geist, Acting Grants Division Director Date
Bureau of Grants and Purchasing

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Part 2
General Provisions

I. Responsibilities - Grantee

The Grantee, in accordance with the general purposes and objectives of this Agreement, must abide by the following:

A. Publication Rights

1. For materials produced in collaboration with both parties, ownership vests in both parties. For materials produced solely by grantee, grantee retains ownership, but provides the Department a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, and use such materials copyrighted by the Grantee and authorizes others to reproduce and use such materials. The copyrighted materials cannot include recipient information or personal identification data.
2. Obtain prior written authorization from the Department's Office of Communications to use the Department's name for any materials copyrighted by the Grantee or modifications prior to reproduction and use of such materials.
3. The state of Michigan may modify the material copyrighted by the Grantee and may combine it with other copyrightable intellectual property to form a derivative work. The state of Michigan will own and hold all copyright and other intellectual property rights in any such derivative work, excluding any rights or interest granted in this Agreement to the Grantee. If the Grantee ceases conducting business for any reason or ceases to support the copyrightable materials developed under this Agreement, the state of Michigan has the right to convert its licenses into transferable licenses to the extent consistent with any applicable obligations the Grantee has.
4. Obtain written authorization prior to publication or presentation, at least 14 days in advance, from the Department's Office of Communications, and give recognition to the Department in any and all publications, papers, and presentations arising from the Agreement activities.
5. Notify the Department's Bureau of Grants and Purchasing 30 days before applying to register a copyright with the U.S. Copyright Office. The Grantee must submit an annual report for all copyrighted materials developed by the Grantee through activities supported by this Agreement and must submit a final invention statement and certification within 60 days of the end of the Agreement period.
6. Not make any media releases related to this Agreement, without prior written authorization from the Department's Office of Communications.

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B. Fees

1. Guarantee that any claims made to the Department under this Agreement will not be financed by any sources other than the Department under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to budget the additional source of funds and reflect the source of funding on the Financial Status Report.
2. Make reasonable efforts to collect 1st and 3rd party fees, where applicable, and report those collections on the Financial Status Report. Any under recoveries of otherwise available fees resulting from failure to bill for eligible activities will be excluded from reimbursable expenditures.

C. Grant Program Operation

1. Provide the necessary administrative, professional, and technical staff for operation of the grant program. The Grantee must obtain and maintain all necessary licenses, permits, or other authorizations necessary for the performance of this Agreement.
2. Use an accounting system that can identify and account for the funds received from each separate grant, regardless of funding source, and assure that grant funds are not commingled with any other funds.

D. Reporting

Utilize all report forms and reporting formats required by the Department at the start date of this Agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

E. Record Maintenance/Retention

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. The Grantee must assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the grant project or grant program identified in this Agreement will be maintained for a period of not less than four (4) years from the date of termination, the date of submission of the final expenditure report, or until litigation and audit findings have been resolved. The retention schedule may be modified if required. This section applies to the Grantee, any parent, affiliate, or subsidiary organization of the Grantee and any subcontractor that performs activities in connection with this Agreement.

F. Authorized Access

1. Permit within 10 calendar days of providing notification and at reasonable times, access by authorized representatives of the Department, federal grantor agency, Inspectors General, Comptroller General of the United States, and State Auditor General, or any of their

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duly authorized representatives, to records, papers, files, documentation, and personnel related to this Agreement, to the extent authorized by applicable state or federal law, rule, or regulation.

2. Acknowledge the rights of access in this section are not limited to the required retention period. The rights of access will last as long as the records are retained.

3. Cooperate and provide reasonable assistance to authorized representatives of the Department when those individuals request access to the Grantee's grant records. This includes requests to obtain records and to provide information regarding those records.

G. Audits

This section only applies to Grantees designated as subrecipients by the Department (see Part 1, Section 2 A.).

1. Required Audit or Audit Exemption Notice

Submit to the Department either a Single Audit, Financial Related Audit or Audit Exemption Notice as described below. A Financial Related Audit is applicable to for-profit Grantees that are designated as subrecipients. If submitting a Single Audit or Financial Related Audit, Grantees must also submit a corrective action plan prepared in accordance with 2 CFR 200.511(c) for any audit findings that impact the Department funded programs, and management letter (if issued) with a corrective action plan.

a. Single Audit

Grantees that are a state, local government, or non-profit organization that expend $1,000,000 or more in federal awards during the Grantee's fiscal year must submit a Single Audit to the Department, regardless of the amount of funding received from the Department. The Single Audit must comply with the requirements of 2 CFR 200 Subpart F. The Single Audit reporting package must include all components described in 2 CFR 200.512 (c).

b. Financial Related Audit

Grantees that are for-profit organizations that expend $1,000,000 or more in federal awards during the Grantee's fiscal year must submit either a financial related audit prepared in accordance with Government Auditing Standards relating to all federal awards, or an audit that meets the requirements contained in 2 CFR 200 Subpart F, if required by the federal awarding agency.

c. Audit Exemption Notice

Grantees exempt from the Single Audit and Financial Related

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Audit requirements (a. and b. above) must submit an Audit Exemption Notice that certifies these exemptions. The template Audit Exemption Notice and further instructions are available at State of Michigan - MDHHS by selecting Inside MDHHS – MDHHS Audit - Audit Reporting.

2. Financial Statement Audit

Grantees exempt from the Single Audit and Financial Related Audit requirements (that are required to submit an Audit Exemption Notice as described above) must submit to the Department a Financial Statement Audit prepared in accordance with generally accepted auditing standards if the audit includes disclosures that may negatively impact the Department funded programs including but not limited to fraud, going concern uncertainties, financial statement misstatements and violations of the Agreement requirements. If submitting a Financial Statement Audit, Grantees must also submit a corrective action plan for any audit findings that impact the Department funded programs.

3. Due Date and Where to Send

The required audit and any other required submissions (i.e., corrective action plan, and management letter with a corrective action plan), and/or Audit Exemption Notice must be submitted to the Department within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the Grantee's fiscal year by e-mail to MDHHS-AuditReports@michigan.gov. Single Audit reports must be submitted simultaneously to the Department and Federal Audit Clearinghouse, in accordance with 2 CFR 200.512(a). The required submissions must be assembled in PDF files and compatible with Adobe Acrobat (read only). The subject line must state the agency name and fiscal year end. The Department reserves the right to request a hard copy of the audit materials if for any reason the electronic submission process is not successful.

4. Penalty

a. Delinquent Single Audit or Financial Related Audit

If the Grantee does not submit the required Single Audit or Financial Related Audit, including any management letter and applicable corrective action plan(s), within nine months after the end of the Grantee's fiscal year, the Department may withhold from any payment from the Department to the Grantee an amount equal to five percent of the audit year's grant funding (not to exceed $200,000) until the required filing is received by the Department. The Department may retain the amount withheld if the Grantee is more than 120 days delinquent in meeting the filing requirements. The Department may terminate

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any current grant agreements if the Grantee is more than 180 days delinquent in meeting the filing requirements.

b. Delinquent Audit Exemption Notice

Failure to submit the Audit Exemption Notice, when required, may result in withholding from any payment from Department to the Grantee an amount equal to one percent of the audit year's grant funding until the Audit Exemption Notice is received.

5. Other Audits

The Department or federal agencies may also conduct or arrange for agreed upon procedures or additional audits to meet their needs.

H. Subrecipient Monitoring

1. When passing federal funds through to a subrecipient (if the Agreement does not prohibit the passing of federal funds through to a subrecipient), the Grantee must:
   a. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information required by 2 CFR 200.332.
   b. Ensure the subrecipient complies with all the requirements of this Agreement.
   c. Evaluate each subrecipient's risk for noncompliance as required by 2 CFR 200.332(b).
   d. Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subawards; that subaward performance goals are achieved; and that all monitoring requirements of 2 CFR 200.332(d) are met including reviewing financial and programmatic reports, following up on corrective actions, and issuing management decisions for audit findings.
   e. Verify that every subrecipient is audited as required by 2 CFR 200 Subpart F.
2. Develop a subrecipient monitoring plan that addresses the above requirements and provides reasonable assurance that the subrecipient administers federal awards in compliance with laws, regulations, and the provisions of this Agreement, and that performance goals are achieved. The subrecipient monitoring plan should include a risk-based assessment to determine the level of oversight and monitoring activities, such as reviewing financial and performance reports, performing site visits, and maintaining regular contact with subrecipients.
3. Establish requirements to ensure compliance for for-profit subrecipients as required by 2 CFR 200.501(h), as applicable.

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4. Ensure that transactions with subrecipients/contractors comply with laws, regulations, and provisions of contracts or grant agreements.

I. Notification of Modifications

Provide notification to the Department within 14 days or sooner if circumstances warrant, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of statement of work, funding, or compliance with operational procedures.

J. Software Compliance

Ensure software compliance and compatibility with the Department's data systems for activities provided under this Agreement, including but not limited to stored data, databases, and interfaces for the production of work products and reports. All required data under this Agreement must be provided in an accurate and timely manner without interruption, failure, or errors due to the inaccuracy of the Grantee's business operations for processing data. All information systems, electronic or hard copy, that contain state or federal data must be protected from unauthorized access. State or federal data includes data and information provided to Grantee or Grantee's Subcontractor by or on behalf of the State or federal government, and all data and information derived therefrom, is the exclusive property of the State or federal government.

K. Human Subjects

Comply with Federal Policy for the Protection of Human Subjects, 45 CFR 46. The Grantee agrees that prior to the initiation of the research, the Grantee will submit Institutional Review Board (IRB) application material for all research involving human subjects, which is conducted in programs sponsored by the Department or in programs which receive funding from or through the state of Michigan, to the Department's IRB for review and approval, or the IRB application and approval materials for acceptance of the review of another IRB. All such research must be approved by a federally assured IRB, but the Department's IRB can only accept the review and approval of another institution's IRB under a formally approved interdepartmental agreement. The manner of the review will be agreed upon between the Department's IRB Chairperson and the Grantee's authorized official.

L. Mandatory Disclosures

1. Disclose to the Department in writing within 14 days, or sooner if circumstances warrant, of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subcontractor, or an officer or director of Grantee or subcontractor that arises during the term of this Agreement including:
   a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement;

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b. A criminal Proceeding;

c. A parole or probation Proceeding;

d. A Proceeding under the Sarbanes-Oxley Act;

e. A civil Proceeding involving:

1. A claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or

2. A governmental or public entity's claim or written allegation of fraud; or

3. Any complaint filed in a legal or administrative proceeding alleging the Grantee or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the term of this Agreement; or

f. A Proceeding involving any license that Grantee is required to possess to perform under this Agreement.

g. Any criminal activity that occurs by an employee, agent, or subcontractor of Grantee while conducting activities pursuant to this Agreement.

2. Notify the Contract Manager, at least 90 calendar days before the effective date, of a change in Grantee's ownership or executive management.

M. Statement of Work Progress Reports

Submit quarterly Statement of Work progress reports to the Department via the http://egrams-mi.com/mdhhs website by the 15th day of the month following the end of the quarter and a final report no later than 15 days following the end of this Agreement.

N. Conflict of Interest and Code of Conduct Standards

1. Be subject to the provisions of MCL 15.321 *et seq*, as amended, MCL Act 15.341 *et seq*, as amended, and 2 CFR 200.318 (c)(1) and (2).

2. Uphold high ethical standards and be prohibited from the following:

a. Holding or acquiring an interest that would conflict with this Agreement;

b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;

c. Attempting to influence or appearing to influence any state employee by the direct or indirect offer of anything of value; or

d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of this Agreement.

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3. Immediately notify the Department of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subcontractor that performs activities in connection with this Agreement.

O. Travel Costs

1. Be reimbursed for travel costs (including mileage, meals, and lodging) budgeted and incurred related to activities provided under this Agreement.
   a. If the Grantee has a documented policy related to travel reimbursement for employees and if the Grantee follows that documented policy, the Department will reimburse the Grantee for travel costs at the Grantee's documented reimbursement rate for employees. Otherwise, the state of Michigan travel reimbursement rate applies.
   b. Federally funded Grantees must comply with Title 2 CRF 200.475.
   c. State of Michigan travel rates may be found at the following website: http://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html.
   d. International travel must be pre-approved by the Department and itemized in the budget.

P. Federal Funding Accountability and Transparency Act (FFATA)

1. Complete and upload the FFATA Executive Compensation report to the EGrAMS agency profile if:
   a. The Grantee's federal revenue was 80% or more of the Grantee's annual gross revenue; AND
   b. Grantee's gross revenue from federal awards was $25,000,000 or more; AND
   c. The public does not have access to the information about executive officers' compensation through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 or Section 6104 of the Internal Revenue Code of 1986.
2. The FFATA Executive Compensation report template can be found in EGrAMS documents.

Q. Insurance Requirements

1. Maintain at least a minimum of the insurances or governmental self-insurances listed below and be responsible for all deductibles. All required insurance or self-insurance must:
   a. Protect the state of Michigan from claims that may arise out of, are alleged to arise out of, or result from Grantee's or a subcontractor's performance;

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b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the state; and

c. Be provided by a company with an A.M. Best rating of “A-” or better and a financial size of VII or self or governmental self-insurance.

2. Insurance Types

a. Commercial General Liability Insurance or Governmental Self-Insurance: Except for Governmental Self-Insurance, policies must be endorsed to add “the state of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents” as additional insureds using endorsement CG 20 10 11 85, or both CG 20 10 12 19 and CG 20 37 12 19.

If the Grantee will interact with children, schools, or the cognitively impaired, the Grantee must maintain appropriate insurance coverage related to sexual abuse and molestation liability.

b. Workers’ Compensation Insurance or Governmental Self-Insurance: Coverage according to applicable laws governing work activities. Policies must include waiver of subrogation, except where waiver is prohibited by law.

c. Employers Liability Insurance or Governmental Self-Insurance.

d. Privacy and Security Liability (Cyber Liability) Insurance: cover information security and privacy liability, privacy notification costs, regulatory defense and penalties, and website media content liability.

3. Require that subcontractors maintain the required insurances contained in this Section.

4. This Section is not intended to be construed in any manner as waiving, restricting, or limiting the liability of the Grantee from any obligations under this Agreement.

5. Grantee must promptly notify the Department of any knowledge regarding an occurrence which the Grantee reasonably believes may result in a claim against the Department. The Grantee must cooperate with the Department regarding such claim.

R. Fiscal Questionnaire

1. Complete and upload the yearly fiscal questionnaire to the EGrAMS agency profile within three months of the start of the Agreement.

2. The fiscal questionnaire template can be found in EGrAMS documents.

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S. Criminal Background Check

1. Conduct or cause to be conducted a search that reveals information similar or substantially similar to information found on an Internet Criminal History Access Tool (ICHAT) check and a national and state sex offender registry check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with clients or has access to client information.

    a. ICHAT: Home Page - ICHAT Menu (michigan.gov)

    b. Michigan Public Sex Offender Registry: http://www.mipsor.state.mi.us

    c. National Sex Offender Registry: http://www.nsopw.gov

2 Conduct or cause to be conducted a Central Registry (CR) check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with children.

    a. Central Registry: https://www.michigan.gov/mdhhs/0,5885,7-339-73971_7119_50648_48330-180331--,00.html

3. Require each new employee, employee, subcontractor, subcontractor employee, or volunteer who, under this Agreement, works directly with clients or who has access to client information to notify the Grantee in writing of criminal convictions (felony or misdemeanor), pending felony charges, or placement on the Central Registry as a perpetrator, at hire or within 10 days of the event after hiring.
4. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with clients or accessing client information related to clients under this Agreement, based on the results of a positive ICHAT response or reported criminal felony conviction or perpetrator identification.
5. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with children under this Agreement, based on the results of a positive CR response or reported perpetrator identification.
6. Require any employee, subcontractor, subcontractor employee, or volunteer who may have access to any databases of information maintained by the federal government that contain confidential or personal information, including but not limited to federal tax information, to have a fingerprint background check performed.

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T. Real Property Acquisitions

1. Real property means land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.
2. Adhere to the following if property acquisition is supported in whole or in part through this Agreement:
   a. The property will be used to support the expansion of the services identified through this Agreement.
   b. The property shall not be conveyed, transferred, or leased, either wholly or partially, whether in fee, by easement, or otherwise, for a period of seven years, unless the Department provides written approval and consent.
   c. These restrictions must be recorded with the Warranty Deed and a copy must be provided to the Department.
   d. The above property acquisition requirements are continuing obligations that survive the termination or expiration of the Agreement.

U. ADA Compliance

The State is required to comply with the Americans with Disabilities Act of 1990 (ADA), including its accessibility standard for websites, applications, content and documents. All grant activities created, provided, or made available by Grantee under this agreement in a digital format, including but not limited to, websites, applications, software, mobile applications, text, images, sounds, videos, controls, animations, links, and documents (including files in the following formats: PDF, word processing, presentation, and spreadsheet) must comply with the accessibility standards provided in the Digital Accessibility Standards, located at https://www.michigan.gov/standards.

II. Responsibilities - Department

The Department, in accordance with the general purposes and objectives of this Agreement, will:

A. Reimbursement

Provide reimbursement in accordance with the terms and conditions of this Agreement based upon appropriate reports, records, and documentation maintained by the Grantee.

B. Report Forms

Provide any report forms and reporting formats required by the Department at the start date of this Agreement and provide to the Grantee any new report forms and reporting formats proposed for issuance thereafter at least 30 days prior to their required usage in order to afford the Grantee an opportunity to review.

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III. Assurances

The Grantee gives the following assurances to the Department:

A. Compliance with Applicable Laws

The Grantee will comply with applicable federal and state laws, guidelines, rules, and regulations in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements, such as 2 CFR 200, covering cost principles, grant/agreement principles, and audits, in carrying out the terms of this Agreement. The Grantee will comply with all applicable requirements in the original grant awarded to the Department if the Grantee is a subgrantee. The Department may determine that the Grantee has not complied with applicable federal or state laws, guidelines, rules, and regulations in carrying out the terms of this Agreement and may then terminate this Agreement under Part 2, Section V.

B. Anti-Lobbying Act

The Grantee will comply with the Anti-Lobbying Act (31 U.S.C. 1352) as revised by the Lobbying Disclosure Act of 1995 (2 U.S.C. 1601 *et seq.*), Federal Acquisition Regulations 52.203.11 and 52.203.12, and Section 503 of the Departments of Labor, Health & Human Services, and Education, and Related Agencies section of the current fiscal year Omnibus Consolidated Appropriations Act. Further, the Grantee must require that the language of this assurance be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients must certify and disclose accordingly.

C. Non-Discrimination

1. The Grantee must comply with the Department's non-discrimination statement: "The Michigan Department of Health and Human Services does not discriminate against any individual or group on the basis of race, national origin, color, sex, disability, religion, age, height, weight, familial status, partisan considerations, or genetic information. Sex-based discrimination includes, but is not limited to, discrimination based on sexual orientation, gender identity, gender expression, sex characteristics, and pregnancy."

2. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting therefrom, will contain a provision requiring non-discrimination in employment, activity delivery and access, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act (MCL 37.2101 *et seq.*) and the Persons with Disabilities Civil Rights Act (MCL 37.1101 *et seq.*), and any breach thereof may be regarded as a material breach of this Agreement.

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3. The Grantee will comply with all federal and state statutes relating to nondiscrimination. These include but are not limited to:
    a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination based on race, color, or national origin;
    b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, 1685-1686), which prohibits discrimination based on sex;
    c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination based on disabilities;
    d. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination based on age;
    e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination based on drug abuse;
    f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination based on alcohol abuse or alcoholism;
    g. Sections 523 and 527 of the Public Health Service Act of 1944 (42 U.S.C. 290dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;
    h. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,
    i. The requirements of any other nondiscrimination statute(s) which may apply to the application.
4. Additionally, assurance is given to the Department that proactive efforts will be made to identify and encourage the participation of minority-owned and women-owned businesses, and businesses owned by persons with disabilities in contract solicitations. The Grantee must include language in all contracts awarded under this Agreement which (1) prohibits discrimination against minority-owned and women-owned businesses and businesses owned by persons with disabilities in subcontracting; and (2) makes discrimination a material breach of contract.

D. Debarment and Suspension

The Grantee will comply with federal regulation 2 CFR 180 and certifies to the best of its knowledge and belief that it, its employees, and its subcontractors:

1. Are presently not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or contractor;

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2. Have not within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) or private transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in section 2;
4. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default; and
5. Have not committed an act of so serious or compelling a nature that it affects the Grantee's present responsibilities.

E. Pro-Children Act

1. The Grantee will comply with the Pro-Children Act of 1994 (P.L. 103-227; 20 U.S.C. 6081, *et seq.*), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by and used routinely or regularly for the provision of health, day care, early childhood development activities, education, or library activities to children under the age of 18, if the activities are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan, or loan guarantee. The law also applies to children's activities that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's activities provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; activity providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Women, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. The Grantee also assures that this language will be included in any subawards which contain provisions for children's activities.
2. The Grantee also assures, in addition to compliance with P.L. 103-227, any activity funded in whole or in part through this Agreement will be delivered in a smoke-free facility or environment. Smoking must not be permitted anywhere in the facility, or those parts of the facility under the

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control of the Grantee. If activities are delivered in facilities or areas that are not under the control of the Grantee (e.g., a mall, restaurant, or private work site), the activities must be smoke-free.

F. Hatch Act and Intergovernmental Personnel Act

The Grantee will comply with the Hatch Act (5 U.S.C. 1501-1508, 5 U.S.C. 7321-7326), and the Intergovernmental Personnel Act of 1970 (P.L. 91-648), as amended by Title VI of the Civil Service Reform Act of 1978 (P.L. 95-454). Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted programs.

G. Employee Whistleblower Protections

The Grantee will comply with 41 U.S.C. 4712 and must insert this clause in all subcontracts.

H. Clean Air Act and Federal Water Pollution Control Act

The Grantee will comply with the Clean Air Act (42 U.S.C. 7401-7671(q)) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1388), as amended.

This Agreement and anyone working on this Agreement will be subject to the Clean Air Act and Federal Water Pollution Control Act and must comply with all applicable standards, orders, or regulations issued pursuant to these Acts. Violations must be reported to the Department.

I. Victims of Trafficking and Violence Protection Act

The Grantee will comply with the Victims of Trafficking and Violence Protection Act of 2000 (P.L. 106-386), as amended.

This Agreement and anyone working on this Agreement will be subject to P.L. 106-386 and must comply with all applicable standards, orders, or regulations issued pursuant to this Act. Violations must be reported to the Department.

J. Procurement of Recovered Materials

The Grantee will comply with section 6002 of the Solid Waste Disposal Act of 1965 (P.L. 89-272), as amended.

This Agreement and anyone working on this Agreement will be subject to section 6002 of P.L. 89-272, as amended, and must comply with all applicable standards, orders, or regulations issued pursuant to this Act. Violations must be reported to the Department.

K. Subcontracts

For any subcontracted activity or product, the Grantee will ensure:

1. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity or delivery of any subcontracted product. Exceptions to this policy may be granted by the Department if the Grantee asks the Department in writing within 30 days of execution of the Agreement.
2. That any executed subcontract to this Agreement must require the

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subcontractor to comply with all applicable terms and conditions of this Agreement. In the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement will prevail.

A conflict between this Agreement and a subcontract, however, will not be deemed to exist where the subcontract:

a. Contains additional non-conflicting provisions not set forth in this Agreement;

b. Restates provisions of this Agreement to afford the Grantee the same or substantially the same rights and privileges as the Department; or

c. Requires the subcontractor to perform duties and/or activities in less time than that afforded the Grantee in this Agreement.

3. That the subcontract does not affect the Grantee's accountability to the Department for the subcontracted activity.

4. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and activities.

5. That the Grantee will submit a copy of the executed subcontract if requested by the Department.

L. Procurement

1. Grantee will ensure that all purchase transactions, whether negotiated or advertised, are conducted openly and competitively in accordance with the principles and requirements of 2 CFR 200.

2. The funds must not be used for the purchase of foreign goods or services, or both, if competitively priced and of comparable quality American goods or services, or both, are available.

3. Preference must be given to goods and services manufactured or provided by Michigan businesses, if they are competitively priced and of comparable quality.

4. Preference must be given to goods and services that are manufactured or provided by Michigan businesses owned and operated by veterans, if they are competitively priced and of comparable quality.

5. Records must be sufficient to document the significant history of all purchases and must be maintained for a minimum of four (4) years after the end of the Agreement period.

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M. Health Insurance Portability and Accountability Act

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is applicable to the Grantee under this Agreement, the Grantee assures that it is in compliance with requirements of HIPAA including the following:

1. The Grantee must not share any protected health information provided by the Department that is covered by HIPAA except as permitted or required by applicable law, or to a subcontractor as appropriate under this Agreement.
2. The Grantee will ensure that any subcontractor will have the same obligations as the Grantee not to share any protected health data and information from the Department that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Grantee must only use the protected health data and information for the purposes of this Agreement.
4. The Grantee must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Grantee's employees.
5. The Grantee must have a policy and procedure to immediately report to the Department any suspected or confirmed unauthorized use or disclosure of protected health information that falls under the HIPAA requirements of which the Grantee becomes aware. The Grantee will work with the Department to mitigate the breach and will provide assurances to the Department of corrective actions to prevent further unauthorized uses or disclosures. The Department may demand specific corrective actions and assurances and the Grantee must provide the same to the Department.
6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part 2, Section V.
7. In accordance with HIPAA requirements, the Grantee is liable for any claim, loss, or damage relating to unauthorized use or disclosure of protected health data and information, including without limitation the Department's costs in responding to a breach received by the Grantee from the Department or any other source.
8. The Grantee will enter into a business associate agreement should the Department determine such an agreement is required under HIPAA.

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N. Website Incorporation

The Department is not bound by any content on Grantee's website or other internet communication platforms or technologies, unless expressly incorporated directly into this Agreement. The Department is not bound by any end user license agreement or terms of use unless specifically incorporated in this Agreement or any other agreement signed by the Department. The Grantee must not refer to the Department on the Grantee's website or other internet communication platforms or technologies without the prior written approval of the Department.

O. Survival

The provisions of this Agreement, including all attachments and addendums, that impose continuing obligations will survive the expiration or termination of this Agreement.

P. Non-Disclosure of Confidential Information

1. The Grantee agrees that it will use confidential information solely for the purpose of this Agreement. The Grantee agrees to hold all confidential information in strict confidence and not to copy, reproduce, sell, transfer, or otherwise dispose of, give, or disclose such confidential information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such confidential information for any purpose whatsoever other than the performance of this Agreement. The Grantee must take all reasonable precautions to safeguard the confidential information. These precautions must be at least as great as the precautions the Grantee takes to protect its own confidential or proprietary information.

2. Meaning of Confidential Information

   Within this Agreement, the term "confidential information" means all information and documentation that:

   a. Has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party;
   b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning;
   c. Should reasonably be recognized as confidential information of the disclosing party;
   d. Is unpublished or not available to the general public; or
   e. Is designated by law as confidential.

3. The term "confidential information" does not include any information or documentation that was:

   a. Subject to disclosure under the Michigan Freedom of

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Information Act (FOIA);

b. Already in the possession of the receiving party without an obligation of confidentiality;

c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights;

d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or

e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through, or on behalf of, the receiving party).

4. The Grantee must notify the Department within one business day after discovering any unauthorized use or disclosure of confidential information. The Grantee will cooperate with the Department in every way possible to regain possession of the confidential information and prevent further unauthorized use or disclosure.

Q. Cap on Salaries

None of the funds awarded to the Grantee through this Agreement will be used to pay, either through a grant or other external mechanism, the salary of an individual at a rate in excess of Executive Level II. The current rates of pay for the Executive Schedule are located on the United States Office of Personnel Management web site, http://www.opm.gov, by navigating to Policy — Pay & Leave — Salaries & Wages. The salary rate limitation does not restrict the salary that a Grantee may pay an individual under its employment; rather, it merely limits the portion of that salary that may be paid with funds from this Agreement.

IV. Financial Requirements

A. Operating Advance

1. Operating Advance Requests

An operating advance may be requested by the Grantee to assist with program operations necessary for achieving the objectives set forth in this Agreement. The amount requested to be advanced must not exceed 16.67% of the total state agreement amount. The operating advance amount requested must be reasonable in relation to factors including but not limited to program requirements, the period of the Agreement, and the financial obligation. To initiate a request, the Grantee must follow these guidelines.

a. The Grantee must ensure all requests for an operating advance are prepared and submitted in accordance with the specific guidelines and procedures as outlined in Part II, Chapter 10, Section 200 of the Financial Management Guide.

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b. The Grantee must address all requests for an operating advance to the Contract Manager, as identified in Part 1, Section 8 of this grant agreement.

c. The request must be submitted in writing on the Grantee's official letterhead and include the following information:

1. Grant program name;
2. Grantee agency name;
3. Grant agreement number;
4. Amount of the advance being requested;
5. A detailed schedule of expenditures covered by the amount of the advance request, including dates that the expenses are expected to be incurred;
6. A justification statement outlining the necessity of an advance payment for the success of the project;
7. The reason an advance payment is needed in lieu of reimbursement of incurred expenses;
8. The Grantee's most recent audited financial statements.

2. Operating Advance Administration

The Department may, at its discretion, disburse an initial operating advance payment equal to the amount approved by the department, constituting no more than 16.67% of the grant state agreement amount after the execution of the grant agreement and approval of the operating advance request. The operating advance payments will be administered as follows:

a. Operating advances will be monitored and adjusted by the Department relative to the Agreement amount.

b. The operating advance must be recorded as an account payable liability to the Department in the Grantee's financial records. The operating advance payable liability must remain in the Grantee's financial records until fully recovered by the Department.

c. Recovery of the operating advance shall be made through deductions from each payment to the grantee during the fiscal year in which the operating advance was issued.

d. The Department reserves the right to accelerate the rate of recovery when, in the sole opinion of the Department, the amount of previous and/or future billings is anticipated to be less than the need to assure full recovery of the operating advance from the current year's award. In such a case,

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payments may be adjusted to recover up to 100% of the outstanding operating advance from a single billing

e. The operating advance must be returned to the Department within 30 days of the end of the Department's fiscal year or end date of this Agreement, whichever is earliest. Subsequent Department agreements may not be executed if an outstanding operational advance has not been repaid.

f. The Department requires an annual confirmation of the outstanding operating advance. At the end of either the Agreement period or Department's fiscal year, whichever is earliest, the Grantee must respond to the Department's request for confirmation of the operating advance. Failure to respond to the confirmation request may result in the Department recovering all or part of an outstanding operating advance.

B. Reimbursement Method

The Grantee will be paid for allowable expenditures incurred by the Grantee, submitted for reimbursement on the Financial Status Reports (FSRs), and approved by the Department. Reimbursement from the Department is based on the understanding that Department funds will be paid up to the total Department allocation as agreed to in the approved budget. Department funds are the first source after the application of fees and earmarked sources unless a specific local match condition exists.

C. Financial Status Report Submission

The Grantee must electronically prepare and submit FSRs to the Department via the EGrAMS website http://egrams-mi.com/mdhhs.

FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. The monthly FSRs must reflect total actual program expenditures, up to the total agreement amount. Adjustments should not be made to reported expenditures to account for any operational advance funding received. Failure to meet financial reporting responsibilities as identified in this Agreement may result in withholding future payments.

The Grantee representative who submits the FSR is certifying to the best of their knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

The instructions for completing the FSR form are available on the EGrAMS website http://egrams-mi.com/mdhhs. Send FSR questions to FSRMDHHS@michigan.gov.

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D. Reimbursement Mechanism

All Grantees must register using the on-line vendor self-service site to receive all state of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits, as mandated by MCL 18.1283a. Vendor registration information is available through the Department of Technology, Management and Budget's web site: https://www.michigan.gov/sigmavss.

E. Final Obligations and Financial Status Reporting Requirements

1. Obligation Report

   The Obligation Report, based on annual guidelines, must be submitted by the due date established by and using the format provided by the Department's Expenditures Operations Division. The Grantee must provide an estimate of unbilled expenditures through the end of the Department's fiscal year. The information on the report will be used to record the Department's year-end accounts payable and receivable for this Agreement.

2. Department Fiscal Year-End Closing

   The Department will notify the Grantee of the date by which FSRs should be submitted to ensure timely payment processing during the Departments fiscal year end closing period.

3. Final FSRs

   Final FSRs are due 30 days following the end of the Agreement period. The final FSR must be clearly marked "Final." Final FSRs not received by the due date may result in the loss of funding requested on the Obligation Report and may result in a potential reduction in a subsequent year's Agreement amount.

F. Recoupment

The Department reserves the right to recoup, reclaim, or otherwise collect any funding disbursed under this agreement that are unspent, misused, or outstanding from the grantee.

1. Unobligated Funds

   Any unobligated balance of funds held by the Grantee at the end of the Agreement period will be returned to the Department within 30 days of the end of the Agreement or treated in accordance with instructions provided by the Department.

2. Misused Funds

   If the Department reasonably determines the funds allocated for an executed grant agreement under this section were misused or their use misrepresented by the grantee, the Department shall not award any additional funds under that executed grant agreement and shall refer the grant for review following internal audit protocols. Funds are considered misused if they are spent in a manner that is not consistent

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with the terms, conditions, or purpose(s) outlined in this agreement. Misuse of funds may also include, but is not limited to, fraudulent or illegal activities.

3. Outstanding Operating Advances

The operating advance must be returned to the Department within 30 days of the end of the Department's fiscal year or the end date of this Agreement, whichever, is earliest. Outstanding operating advances will be treated in accordance with instructions provided by the Department. Subsequent Department agreements may not be executed if an outstanding operational advance has not been repaid.

G. Indirect Costs

The Grantee may use an approved federal or state indirect rate in their budget calculations and financial status reporting. If the Grantee does not have an existing approved federal or state indirect rate, they may use a 15% de minimis rate in accordance with 2 CFR 200 to recover their indirect costs. Subrecipients may elect to use the cost allocation method to account for indirect costs in accordance with § 200.405(d).

V. Agreement Termination

This Agreement may be terminated without further liability or penalty to the Department for any of the following reasons:

A. Upon 30 days written notice, either party may terminate this agreement.

B. Upon mutual agreement of both parties, this agreement may be terminated immediately.

C. If Grantee, official of the Grantee, or owner is convicted of any activity referenced in Part 2, Section III. D Suspension and Debarment, the Department may terminate this agreement immediately.

D. Immediate agreement termination may occur, if the Grantee, as determined by the State, engages in any of the following:

1. Endangers the value, integrity, or security of any facility, data, or personnel; or,
2. Engages in any conduct that may expose the State to liability; or
3. Violates this agreement; or
4. Becomes insolvent, petitions for bankrupt court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor.

VI. Stop Work Order

The Department may suspend any or all activities under this Agreement at any time. The Department will provide the Grantee with a written stop work order detailing the suspension. Grantee must comply with the stop work order upon receipt. The Department will not pay for activities, Grantee's incurred expenses or financial losses, or any additional compensation during a stop work period.

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VII. Final Reporting Upon Termination

Should this Agreement be terminated by either party, within 30 days after the termination, the Grantee must return all State and federal data and provide the Department with all financial, performance, and other reports required as a condition of this Agreement. The Department will make payments to the Grantee for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Grantee must immediately refund to the Department any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

VIII. Severability

If any part of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining parts of the Agreement will continue in full force and effect.

IX. Waiver

Failure by the Department to enforce any provision of this Agreement will not constitute a waiver of the Department's right to enforce any other provision of this Agreement.

X. Amendments

Any changes to this Agreement will be valid only if made in writing and executed by all parties through an amendment to this Agreement. Any change proposed by the Grantee which would affect the Department funding of any project must be submitted in writing to the Department immediately upon determining the need for such change. The Department has sole discretion to approve or deny the amendment request. The Grantee must, upon request of the Department and receipt of a proposed amendment, amend this Agreement.

XI. Liability

The Grantee assumes all liability to third parties, including loss or damage because of claims, demands, costs, or judgments arising out of activities, such as but not limited to direct activity delivery, to be carried out by the Grantee in the performance of this Agreement, under the following conditions:

A. The liability, loss, or damage is caused by, or arises out of, the actions of or failure to act on the part of the Grantee, any of its subcontractors, anyone directly or indirectly employed by the Grantee, or anyone performing activities at the direction of the Grantee under this agreement.

B. Nothing herein will be construed as a waiver of any governmental immunity that has been provided to the Grantee or its employees by statute or court decisions. The Department is not liable for consequential, incidental, indirect, or special damages, regardless of the nature of the action.

C. In the event of data and/or security breaches, the Grantee must:

1. Cooperate with the Department in investigating the occurrence, making

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available all relevant records, logs, files, data reporting, and other materials required to comply with applicable law or as otherwise required by the Department;

2. In the case of unauthorized disclosure or breach of confidential information, at the Department's sole election, with approval and assistance from the Department, notify the affected individuals with compromised Personally Identifiable Information (PII) or Protected Health Information (PHI) as soon as practicable but no later than is required to comply with applicable law and provide third-party credit and identity monitoring services to each of the affected individuals for the period required to comply with applicable law, or, in the absence of any legally required monitoring services, for no less than 24 months following the date of notification to such individuals;
3. Perform or take any other actions required to comply with applicable law as a result of the occurrence, including pay for: any costs associated with the occurrence, any costs incurred by the Department in investigating and resolving the occurrence, and reasonable attorneys fees associated with such investigation, and resolution.

XII. State of Michigan Agreement

This grant agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles. Grantor waives any objections, such as lack of personal jurisdiction or *forum non conveniens*. Grantee must appoint an agent in Michigan to receive service of process.

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A Attachment A - Statement of Work

Objective :	1. Implement AFLP-PYD with fidelity to a minimum of 24 (12 teen mothers and 12 teen fathers) Pregnant and Parenting Youth (PPYPs) in the Lansing area.
Activity :	1-1. Complete the CBA within 60 days of enrollment in case management services for a minimum of 24 AFLP-PYD clients.
Responsible Staff :	ERESA Case Manager
Date Range :	10/01/2026 - 09/30/2027
Expected Outcome :	1. By September 30, 2027, a minimum of 24 PPYP will be enrolled in the AFLP-PYD 2. By September 30 2027 virtual home visits, in person meetings and phone calls will be completed by a minimum of 24 PPYP. 3. By September 30, 2027, the CBA, RedCap, and case notes will be completed..
Measurement :	Case notes Completed CBA, RedCap, data entry Class rosters
Activity :	1.2 Provide incentives to AFLP PYD as they complete AFLP PYD milestones or participate in supplemental activities.
Responsible Staff :	Eaton RESA staff
Date Range :	10/01/2026 - 09/30/2027
Expected Outcome :	By 9/30/27, a minimum of 24 PPYPs will have received incentives including gift cards, bus passes, and tangible items for participating in SUT activities.
Measurement :	Number of case management PPYPs receiving incentives. Case notes. Rosters. Incentive inventory.
Objective :	2. Supplemental Service Activities: six supplemental services will be planned and provided to PPYP case management and supplement service clients on a variety of topics such as financial wellness, career and college readiness, sexual and relationship health, and nurturing parenting.
Activity :	2.1 Eaton RESA staff will partner with community agencies to provide six enrichment activities to a minimum of 24 PPYP and 14 supplemental youth and/or their supportive family members or friends.
Responsible Staff :	Eaton RESA staff
Date Range :	10/01/2026 - 09/30/2027
Expected Outcome :	By 9/30/27 a minimum of four supplemental enrichment activities will be coordinated and conducted by SUT staff and or community partners with a minimum of 14 supplemental youth and/or their supportive family members or friends participating. By 9/30/27 participants in the supplemental service activities will receive incentives.
Measurement :	Class rosters. Social media postings. Incentives inventory. Red Cap data entry of supplemental service clients.
Objective :	3. Sons to A Father Curriculum Project - 10 young fathers will participate in the Son To A Father curriculum
Activity :	3.1 A target of 10 young fathers will participate in 75% of the Son To A Father curriculum.
Responsible Staff :	Eaton RESA Case Managers
Date Range :	10/01/2026 - 09/30/2027

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Expected Outcome :	By 9/30/27, a minimum of 10 young fathers will participate in and/or complete the Son To A Father meetings and curriculum. By 9/30/27, young fathers will receive incentives for participating in curriculum meetings.
Measurement :	RedCap data entry. Case notes. Incentives inventory.
Objective :	4. Stepping Up Together Community Partnerships- SUT will continue to seek collaboration and advisement from key stakeholders on matters of importance to expectant and young parents.
Activity :	4.1 Eaton RESA (SUT) staff will participate in the Youth Workgroup of the Ingham Substance Awareness and Prevention (ISAP) Coalition supporting youth and youth parents in Ingham County.
Responsible Staff :	Eaton RESA staff
Date Range :	10/01/2026 - 09/30/2027
Expected Outcome :	By 9/30/27, Stepping Up Together staff will have participated in a minimum of 10 Youth Work group meetings of ISAP seeking collaboration, reporting on SUT outcomes, and garnering support for coordination of supplemental service activities for PPYP.
Measurement :	Meeting notes.
Objective :	5. Public Awareness Campaign-Eaton RESA staff will continue to provide public awareness of SUT activities and activities provided by community partners relevant to PPYPs on our social media platforms.
Activity :	5.1 Eaton RESA staff will publish a minimum of 3 postings per month on activities and issues relevant to PPYPs on our social media platforms including mental health, physical health, parenting, education, careers and employment, and topics of interest to young fathers and mothers.
Responsible Staff :	Eaton RESA staff
Date Range :	10/01/2026 - 09/30/2027
Expected Outcome :	By 9/30/27, Eaton RESA will have posted a minimum of 3 announcements per month on offerings or issues relevant to PPYPs.
Measurement :	Number of postings, number of shares, number of likes on our SUT platforms.

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B1 Attachment B1 - Program Budget Summary

PROGRAM Michigan Adolescent Pregnancy & Parenting Program Match - 2027			**DATE PREPARED** 8/27/2026	
CONTRACTOR NAME Eaton Regional Education Service Agency			**BUDGET PERIOD** From : 10/1/2026 To : 9/30/2027	
MAILING ADDRESS (Number and Street) 1790 E. Packard Highway			**BUDGET AGREEMENT** ☑ Original ☐ Amendment	**AMENDMENT #** 0
CITY Charlotte	**STATE** MI	**ZIP CODE** 48813-9717	**FEDERAL ID NUMBER** 38-1712860	

	Category	Total	Amount
DIRECT EXPENSES			
Program Expenses			
1	Salary & Wages	74,899.00	74,899.00
2	Fringe Benefits	41,431.00	41,431.00
3	Employee Travel and Training	2,800.00	2,800.00
4	Supplies & Materials	500.00	500.00
5	Subawards – Subrecipient Services	0.00	0.00
6	Contractual - Professional Services	0.00	0.00
7	Communications	0.00	0.00
8	Grantee Rent Costs	0.00	0.00
9	Space Costs	0.00	0.00
10	Capital Expenditures - Equipment & Other	0.00	0.00
11	Client Assistance - Rent	0.00	0.00
12	Client Assistance - All Other	600.00	600.00
13	Other Expense	3,000.00	3,000.00
Total Program Expenses		123,230.00	123,230.00
TOTAL DIRECT EXPENSES		123,230.00	123,230.00
INDIRECT EXPENSES			
Indirect Costs			
1	Indirect Costs	6,913.00	6,913.00
2	Cost Allocation Plan	0.00	0.00
Total Indirect Costs		6,913.00	6,913.00
TOTAL INDIRECT EXPENSES		6,913.00	6,913.00
TOTAL EXPENDITURES		**130,143.00**	**130,143.00**

SOURCE OF FUNDS

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	Category	Total	Amount	Cash	Inkind
1	**Source of Funds**				
	MDHHS State Agreement	117,000.00	117,000.00	0.00	0.00
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00
	Local	13,143.00	0.00	13,143.00	0.00
	Non-MDHHS State Agreements	0.00	0.00	0.00	0.00
	Federal	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	In-Kind	0.00	0.00	0.00	0.00
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00
	Total Source of Funds	130,143.00	117,000.00	13,143.00	0.00
	Totals	130,143.00	117,000.00	13,143.00	0.00

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B2 Attachment B2 - Program Budget - Cost Detail Schedule

	Line Item	Qty	Rate	Units	UOM	Total
DIRECT EXPENSES						
Program Expenses						
1	**Salary & Wages**					
	Coordinator Notes : Charles Weber: .95 FTE Grant Funded	0.9500	61224.000	0.000	FTE	58,163.00
	Administrator Notes : Kim Thalison: Department Director, 3% FTE Grant Funded, 5% In-Kind/Match	0.0800	119758.000	0.000	FTE	9,581.00
	Secretary Notes : M. McBride 5% In Kind/Match	0.0500	44704.000	0.000	FTE	2,235.00
	Specialist Notes : H. Walls. ISAP Coordinator. .10 FTE In Kind	0.1000	49199.000	0.000	FTE	4,920.00
Total for Salary & Wages						74,899.00
2	**Fringe Benefits**					
	All Composite Rate Notes : Fringe benefits for Grant Funded staff	0.0000	67.090	61756.000		41,431.00
3	**Employee Travel and Training**					
	Mileage-.76/ Mile Federal rate @ 526 est. miles	0.0000	0.000	0.000		400.00
	Conference Registration Notes : Local Prevention Conference May 2025 & State SUD Conference Sept 2025	0.0000	0.000	0.000		300.00
	Lodging	0.0000	0.000	0.000		300.00
	Per Diem-2 days @ $57.5/day	0.0000	0.000	0.000		115.00
	Conference Registration Notes : National Conference related to parenting, youth engagement	0.0000	0.000	0.000		500.00
	Air Fare	0.0000	0.000	0.000		500.00

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	Line Item	Qty	Rate	Units	UOM	Total
	Lodging	0.0000	0.000	0.000		600.00
	Shuttle/Cab	0.0000	0.000	0.000		85.00
Total for Employee Travel and Training						2,800.00
4	**Supplies & Materials**					
	Office Supplies	0.0000	0.000	0.000		500.00
5	**Subawards – Subrecipient Services**					
6	**Contractual - Professional Services**					
7	**Communications**					
8	**Grantee Rent Costs**					
9	**Space Costs**					
10	**Capital Expenditures - Equipment & Other**					
11	**Client Assistance - Rent**					
12	**Client Assistance - All Other**					
	Transportation (taxi, rideshare)	0.0000	0.000	0.000		600.00
13	**Other Expense**					
	Incentives	0.0000	0.000	0.000		2,500.00
	Childcare	0.0000	0.000	0.000		500.00
Total for Other Expense						3,000.00
Total Program Expenses						123,230.00
TOTAL DIRECT EXPENSES						123,230.00
INDIRECT EXPENSES						
Indirect Costs						
1	**Indirect Costs**					
	State Approval-6.28% State Approved	0.0000	6.280	110087.000		6,913.00
2	**Cost Allocation Plan**					
Total Indirect Costs						6,913.00
TOTAL INDIRECT EXPENSES						6,913.00
TOTAL EXPENDITURES						**130,143.00**

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B3 Attachment B3 - Equipment Inventory Schedule

Attachment B3 - Equipment Inventory Schedule

C Attachment C - Performance Report Requirements and Program Specific Requirements

Attachment C - Performance/Progress Report Requirements

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BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** September 16, 2026

II. **AGENDA ITEM TITLE:** Department of Health and Human Services Grand Ledge Child and Adolescent Health Center Contract

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, is requesting the authorization of the contract with the Michigan Department of Health and Human Services for the implementation costs associated with the Grand Ledge School-Based Health Center in the amount of $275,000.*

b) **Cost:**

c) **Timeframe/term of agreement:** October 1, 2026 to September 30, 2027

d) **List Supporting materials/attachments, if any:**

Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. **RECOMMENDED BY:** Kim Thalison, Director of School Wellness & Prevention Services

Institution Number:

Contract Number: E20271638-00

Amendment #: 0

Attachment Number:

To the Agreement for the Period of

October 1, 2026 to September 30, 2027

Between the Michigan Department of Health and Human Services

and

Eaton Regional Education Service Agency

for

Grand Ledge High School

1. Reimbursement Method: Actual Cost Reimbursement	**2. Type of Award:** Recipient
3. Project Manager: Taggert Doll	**4. Type of Project:** Not Research & Development

5. Purpose/Justification:
The purpose of this project is to operate a child and adolescent health center in Michigan.

6. Contractor Requirements:
See attached work plan and special provisions for additional agency requirements and performance/progress reporting requirements.

7. Department Requirements:
There are no additional department requirements.

8. Budget and Agreement Amount:
See attached program summary and cost detail budgets.

9. Total Agreement Amount: $360,899.00

DRAFT

1 Work Plan

Objective :	In FY 27, the Grand Ledge Health Center will serve a minimum of 500 youth through primary care and mental health services.
Activity :	Implement all steps necessary between Grand Ledge Schools, UM Sparrow Eaton Health, and Eaton RESA to operationalize the Grand Ledge Health Center.
Responsible Staff :	UM Sparrow Eaton Health, Grand Ledge Admin, Kim Thalison
Date Range :	10/01/2026 - 09/30/2027
Expected Outcome :	The health center will provide physical and mental health services for FY27
Measurement :	There will be 500 unduplicated users of the health center in fiscal year 2027.

DRAFT

2 Program Budget Summary

PROGRAM / PROJECT Child and Adolescent Health Centers - 2027 / Grand Ledge High School			**DATE PREPARED** 8/27/2026
CONTRACTOR NAME Eaton Regional Education Service Agency			**BUDGET PERIOD** From : 10/1/2026 To : 9/30/2027
MAILING ADDRESS (Number and Street) 1790 E. Packard Highway			**BUDGET AGREEMENT** ☑ Original ☐ Amendment **AMENDMENT #** 0
CITY Charlotte	**STATE** MI	**ZIP CODE** 48813-9717	**FEDERAL ID NUMBER** 38-1712860

	Category	Total	Amount
DIRECT EXPENSES			
Program Expenses			
1	Salary & Wages	98,900.00	98,900.00
2	Fringe Benefits	57,635.00	57,635.00
3	Employee Travel and Training	1,600.00	1,600.00
4	Supplies & Materials	2,500.00	2,500.00
5	Subawards – Subrecipient Services	0.00	0.00
6	Contractual - Professional Services	165,144.00	165,144.00
7	Communications	0.00	0.00
8	Grantee Rent Costs	0.00	0.00
9	Space Costs	17,850.00	17,850.00
10	Capital Expenditures - Equipment & Other	0.00	0.00
11	Client Assistance - Rent	0.00	0.00
12	Client Assistance - All Other	0.00	0.00
13	Other Expense	0.00	0.00
Total Program Expenses		343,629.00	343,629.00
TOTAL DIRECT EXPENSES		343,629.00	343,629.00
INDIRECT EXPENSES			
Indirect Costs			
1	Indirect Costs	17,270.00	17,270.00
2	Cost Allocation Plan	0.00	0.00
Total Indirect Costs		17,270.00	17,270.00
TOTAL INDIRECT EXPENSES		17,270.00	17,270.00
TOTAL EXPENDITURES		**360,899.00**	**360,899.00**

SOURCE OF FUNDS

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	Category	Total	Amount	Cash	Inkind
1	**Source of Funds**				
	MDHHS State Agreement	275,000.00	275,000.00	0.00	0.00
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00
	Local	85,899.00	0.00	85,899.00	0.00
	Non-MDHHS State Agreements	0.00	0.00	0.00	0.00
	Federal	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	In-Kind	0.00	0.00	0.00	0.00
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00
	Total Source of Funds	360,899.00	275,000.00	85,899.00	0.00
	Totals	360,899.00	275,000.00	85,899.00	0.00

DRAFT

4 Program Budget - Cost Detail

	Line Item	Qty	Rate	Units	UOM	Total
DIRECT EXPENSES						
Program Expenses						
1	**Salary & Wages**					
	Social Worker Notes : M. Dahlgren. 1.0 FTE Mental Health Social Worker.	1.0000	83089.000	0.000	FTE	83,089.00
	Administrator Notes : Melea Belton, Mental Health Clinical Director, In Kind/Match	0.1000	98230.000	0.000	FTE	9,823.00
	Administrator Notes : Kim Thalison, Project Director, In Kind/Match	0.0500	119758.000	0.000	FTE	5,988.00
Total for Salary & Wages						98,900.00
2	**Fringe Benefits**					
	All Composite Rate Notes : Fringe for M. Dahlgren, 1.0 FTE	0.0000	56.160	83097.000		46,667.00
	All Composite Rate Notes : Fringe rate for In-Kind/Match staff, K. Thalison and M. Belton	0.0000	69.370	15811.000		10,968.00
Total for Fringe Benefits						57,635.00
3	**Employee Travel and Training**					
	Conference Registration	0.0000	0.000	0.000		1,500.00
	Mileage-.75 Federal rate at 133 estimated miles	0.0000	0.000	0.000		100.00
Total for Employee Travel and Training						1,600.00
4	**Supplies & Materials**					
	Student Engagement Supplies	0.0000	0.000	0.000		2,500.00
5	**Subawards – Subrecipient Services**					
6	**Contractual - Professional Services**					
	Subcontracting Agency-UM Sparrow Eaton Health Contact Details : UM Sparrow	0.0000	0.000	0.000		141,144.00

DRAFT

	Line Item	Qty	Rate	Units	UOM	Total
	Eaton Health 321 E Harris Street, Charlotte,MI,48813, Phone : 5175431050					
	Subcontracting Agency-UM Sparrow Eaton Health - Admin Match Notes : Administrative oversight of health clinic. In kind/match Contact Details : UM Sparrow Eaton Health 321 E Harris Street, Charlotte,MI,48813, Phone : 5175431050	0.0000	0.000	0.000		24,000.00
Total for Contractual - Professional Services						165,144.00
7	**Communications**					
8	**Grantee Rent Costs**					
9	**Space Costs**					
	Space costs per Sq ft Notes : In kind space costs from GLPS including custodial services, utilities, and maintenance. 1,785 * $10 per square foot per month.	0.0000	0.000	0.000		17,850.00
10	**Capital Expenditures - Equipment & Other**					
11	**Client Assistance - Rent**					
12	**Client Assistance - All Other**					
13	**Other Expense**					
Total Program Expenses						343,629.00
TOTAL DIRECT EXPENSES						343,629.00
INDIRECT EXPENSES						
Indirect Costs						
1	**Indirect Costs**					
	State Approval-6.28% MDE Approved Rate FY26 Notes : In kind services from Eaton RESA for grant	0.0000	6.280	275000.000		17,270.00

DRAFT

	Line Item	Qty	Rate	Units	UOM	Total
	administration, accounts payable, audit services, etc.					
2	**Cost Allocation Plan**					
Total Indirect Costs						17,270.00
TOTAL INDIRECT EXPENSES						17,270.00
TOTAL EXPENDITURES						**360,899.00**

DRAFT

5 Agreement Special Provisions

Master Agreement Special Provisions

DRAFT

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** September 16, 2026

II. **AGENDA ITEM TITLE:** Department of Health and Human Services East Lansing Child and Adolescent Health Center Contract

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, is requesting the authorization of the contract with the Michigan Department of Health and Human Services for the implementation costs associated with the East Lansing School-Based Health Center in the amount of $275,000.*

b) **Cost:**

c) **Timeframe/term of agreement:** October 1, 2026 to September 30, 2027

d) **List Supporting materials/attachments, if any:**

Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. **RECOMMENDED BY:** Kim Thalison, Director of School Wellness & Prevention Services

SECOND AMENDMENT TO
AGREEMENT FOR CHILD & ADOLESCENT HEALTH CENTER PROGRAM

THIS SECOND AMENDMENT TO AGREEMENT FOR CHILD & ADOLESCENT HEALTH CENTER PROGRAM (this "**Amendment**") is entered into the 1st day of October, 2026, by and between **EATON REGIONAL EDUCATION SERVICE AGENCY**, a Michigan intermediate school district, whose address is 1790 Packard Highway, Charlotte, Michigan 48813 ("**Eaton RESA**"), and **UNIVERSITY OF MICHIGAN HEALTH-SPARROW EATON,** a Michigan nonprofit corporation, whose address is 1200 E. Michigan Avenue, Suite 600, Lansing, Michigan 48912 (the "**Hospital**").

BACKGROUND:

A. Eaton RESA and Hospital entered into that certain Agreement for Child & Adolescent Health Center Program dated October 1, 2024 (the "**Agreement**"), whereby Hospital agreed to provide certain oversight and related medical and administrative services to Eaton RESA for the operation of Eaton RESA's grant-funded Child and Adolescent Health Center at East Lansing High School.

B. Eaton RESA and Hospital desire to enter into this Amendment to modify the Agreement as provided herein.

NOW, THEREFORE, for and in consideration of the mutual covenants, agreements and undertakings herein set forth and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Eaton RESA and Hospital hereby agree as follows:

1. Section 2.A. Term - The term of this Agreement shall be extended through September 30, 2027.

2. The following shall continue - Funds and Fees Sections 5. A. and B.:

A. Funds. The total amount of Funds under the Grant that may be distributed to the Hospital under this Agreement shall not exceed **Two Hundred Sixty Thousand Four Hundred Forty-Four and 00/100 Dollars ($260,444.00)** and apply to the following:

i. Implementation Funds. An amount not to exceed Two Hundred Sixty Thousand Four Hundred Forty-Four and 00/100 Dollars ($260,444.00), may be distributed to the Hospital to cover costs associated with staffing of medical professionals for the Center, operational costs incurred (subject to Grant restrictions), and reimbursement of services rendered that are not paid or covered by insurance, as described in Section 5.B. herein.

B. Payment for Services. The Hospital will collect fees for the services it provides in the Center through the following methods (the "Fees"):

i. Medicare/Medicaid coverage (for eligible pupils);

ii. Pupil's private health care insurance; and

iii. If the payment method under 5.A.i. is inapplicable, the Hospital will collect Fees through direct payment that will be set on a sliding scale as permitted by the Grant and the MDHHS.

iv. If a pupil receives minor consented services in the Center, the pupil may receive those services free of any Fees. The pupil may also receive such services without parental consent. If the Hospital renders such services to any pupil in the Center, it may receive reimbursement in accordance with Section 5.C. herein.

If the Hospital does not receive payment of Fees for the services rendered in the Center, the Hospital will be responsible for the collection of Fees.

3. Ratification. All terms and conditions of the Agreement, as amended hereby, are hereby ratified and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by persons duly empowered to bind the parties to perform their respective obligations hereunder the day and year first above written.

SIGNATURES TO FOLLOW ON THE NEXT PAGE

EATON RESA:

EATON REGIONAL EDUCATION SERVICE AGENCY,
a Michigan intermediate school district

By: _____
Name: Sean Williams, Ph.D.
Title: Superintendent

HOSPITAL:

UNIVERSITY OF MICHIGAN HEALTH-SPARROW EATON,
a Michigan nonprofit corporation

By: _____
Name: Margaret Dimond, Ph.D.
Title: Regional Network President

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** September 16, 2026

II. **AGENDA ITEM TITLE:** University of Michigan Health Sparrow Eaton Hospital Subcontract - Grand Ledge Health Center

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, is requesting execution of the continuation contract to University of Michigan Health Sparrow Eaton Hospital for the implementation of health care services for the School-Based Health Clinic located in Grand Ledge High School in the amount of $141,144.*

b) **Cost:**

c) **Timeframe/term of agreement:** October 1, 2026 to September 30, 2027

d) **List Supporting materials/attachments, if any:**

Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. **RECOMMENDED BY:** Kim Thalison, Director of School Wellness & Prevention Services

THIRD AMENDMENT TO
AGREEMENT FOR CHILD & ADOLESCENT HEALTH CENTER PROGRAM

THIS THIRD AMENDMENT TO AGREEMENT FOR CHILD & ADOLESCENT HEALTH CENTER PROGRAM (this "**Amendment**") is entered into the 1st day of October, 2026, by and between **EATON REGIONAL EDUCATION SERVICE AGENCY**, a Michigan intermediate school district, whose address is 1790 Packard Highway, Charlotte, Michigan 48813 ("**Eaton RESA**"), and **UNIVERSITY OF MICHIGAN HEALTH-SPARROW EATON,** a Michigan nonprofit corporation, whose address is 1200 E. Michigan Avenue, Suite 600, Lansing, Michigan 48912 (the "**Hospital**").

BACKGROUND:

A. Eaton RESA and Hospital entered into that certain Agreement for Child & Adolescent Health Center Program dated October 1, 2024, as amended (the "**Agreement**"), whereby Hospital agreed to provide certain oversight and related medical and administrative services to Eaton RESA for the operation of Eaton RESA's grant-funded Child and Adolescent Health Center at Grand Ledge High School.

B. Eaton RESA and Hospital desire to enter into this Amendment to modify the Agreement as provided herein.

NOW, THEREFORE, for and in consideration of the mutual covenants, agreements and undertakings herein set forth and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Eaton RESA and Hospital hereby agree as follows:

1. Section 2.A. Term - The term of this Agreement shall be extended through September 30, 2027.

2. The following shall replace the Funds and Fees Sections 5. A. and B.:

   A. Funds. The total amount of Funds under the Grant that may be distributed to the Hospital under this Agreement shall not exceed **One Hundred Forty-One Thousand One Hundred Forty-Four and 00/100 Dollars ($141,144.00)** and apply to the following:

      i. Implementation Funds. An amount not to exceed **One Hundred Forty-One Thousand One Hundred Forty-Four and 00/100 Dollars ($141,144.00)**, may be distributed to the Hospital to cover costs associated with staffing of medical professionals for the Center, operational costs incurred (subject to Grant restrictions), and reimbursement of services rendered that are not paid or covered by insurance, as described in Section 5.B. herein.

   B. Payment for Services. The Hospital will collect fees for the services it provides in the Center through the following methods (the "Fees"):

i. **Medicare/Medicaid coverage (for eligible pupils);**

ii. **Pupil's private health care insurance; and**

iii. **If the payment method under 5.A.i. is inapplicable, the Hospital will collect Fees through direct payment that will be set on a sliding scale as permitted by the Grant and the MDHHS.**

iv. **If a pupil receives minor consented services in the Center, the pupil may receive** those services free of any Fees. The pupil may also receive such services without parental consent. If the Hospital renders such services to any pupil in the Center, it may receive reimbursement in accordance with Section 5.C. herein.

If the Hospital does not receive payment of Fees for the services rendered in the Center, the Hospital will be responsible for the collection of Fees.

3. Ratification. All terms and conditions of the Agreement, as amended hereby, are hereby ratified and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by persons duly empowered to bind the parties to perform their respective obligations hereunder the day and year first above written.

SIGNATURES TO FOLLOW ON THE NEXT PAGE

EATON RESA:

EATON REGIONAL EDUCATION SERVICE AGENCY,
a Michigan intermediate school district

By: _____
Name: Sean Williams, Ph.D.
Title: Superintendent

HOSPITAL:

UNIVERSITY OF MICHIGAN HEALTH-SPARROW EATON,
a Michigan nonprofit corporation

By: _____
Name: Margaret Dimond, Ph.D.
Title: Regional Network President

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** September 16, 2026

II. **AGENDA ITEM TITLE:** University of Michigan Health Sparrow Eaton Hospital Subcontract - East Lansing Health Center

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *Kim Thalison, Director of School Wellness & Prevention Services, is requesting execution of the continuation contract to University of Michigan Health Sparrow Eaton Hospital for the implementation of health care services for the School-Based Health Clinic located in East Lansing High School in the amount of $260,444.*

b) **Cost:**

c) **Timeframe/term of agreement:** October 1, 2026 to September 30, 2027

d) **List Supporting materials/attachments, if any:**

Contract

V. RECOMMENDATION: ***(****Place an X in the box you select)*

	Approve
X	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. **RECOMMENDED BY:** Kim Thalison, Director of School Wellness & Prevention Services

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Out of State Travel Request

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

Purpose and background: *Kim Thalison, Director of School Wellness & Prevention, is requesting board approval for Richada Brown, the Regional McKinney-Vento Coordinator, to attend the National Association for Education of Homeless Children and Youth Conference in Nashville, TN, October 31-November 3rd. Conference expenses are approved through grant funds.*

a) **Cost:** $2,809

b) **Timeframe/term of agreement:** October 31, 2026 to November 3, 2026

c) **List Supporting materials/attachments, if any:** Pre-Conference Form

V. RECOMMENDATION: ***(****Place an X in the box you select)*

X	Approve
	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Kim Thalison, Director of School Wellness & Prevention Services

CLICK HERE FOR DIRECTIONS

School Year 26-27

EATON REGIONAL EDUCATION SERVICE AGENCY

Pre-Conference Request Form

To be completed 2 weeks prior to In State travel / 4 weeks prior to Board Meeting if Out Of State

Conference Information

Employee Name Richada Brown Dept: School Wellness & Prevention Services

Conference Date(s) 10/31/26-11/3/26

Conference Title National Associations for Education of Homeless Children and Youth

Conference Location Nashville, TN

Registration

Will pay using P Card Registration Cost: $ 850

Account #: 11-283-3220-000-000-6352

Vendor Name National Associations for Education of Homeless Children and Youth

Vendor Address 302 Decauter St. SE Ste. 102 #120 Atlanta, GA

Is this a Group Registration no

If yes, please provide name(s) of other employees in group

Other Expenses (Items to be reimbursed after conference with supporting documentation)

Enter 0 in the normal commute field if your normal commute is more than the distance to/from the conference ***Miles***

Mileage from departure **(address)** _____

to conference **(address)** _____ _____

Subtract my normal commute (if leaving from home or other non base work location) _____

Equals reimbursable <u>one-way</u> mileage _____

Roundtrip mileage _____

<u>Total estimated mileage</u> for conference timeframe _____ @_____ = $ _____

Other Travel (Air, Train, Bus): Air 600.00

Other (Parking, Shuttle, Taxi, Books, etc…): Parking, ride to and from Nashville airport 120.00

Meals 264.00

Per diem is $55* for meals plus tips up to 20%, daily max. of $66 - See Directions tab regarding pre-approval for *increased per diem for Major Cities.

Lodging Expense (Note: ENSURE hotel has copy of ERESA Tax Exemption Certificate)

Will pay with P Card

# of Nights: 3.00 Daily Rate (include taxes/fees): 325.00 $ 975.00

Acct # 11-283-3220-000-000-6352

Hotel Name Gaylord Opryland Resort and Convention Center

Hotel Address Nashville, TN

EATON
REGIONAL EDUCATION SERVICE AGENCY

Rationale for Attendance

To enhance my understanding and support for families and children experiencing homelessness in our region.

Total Est. Cost: $ 2,809.00

Supervisor Approval for Attendance

Richada Brown 07/13/2026

Employee Signature Date

Additional Required Approval for Out-Of-State/Overnight Travel or Major City Per Diem Increase

I certify that overnight travel was approved by the District Superintendent on _____.

I certify that out-of-state travel was approved by the ERESA BOE on _____.

I certify that per diem for meals may be increased to $_____ due to the location of the conference.

Kim Thalison Sean Williams

Supervisor Signature **Superintendent Signature**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Post-Conference Request Form

(To be completed upon return, even if no reimbursement is requested)

Conference Information

Employee Name _____ Dept: _____

Conference Date(s) _____

Conference Title _____

Conference Location _____

Actual Conference Expense

****Attach all detailed receipts for which you are requesting reimbursement - attach original purchasing card receipts to P-Card statement.****

	Estimated Approval	Actual Expense	ERESA Pre-Paid	ERESA PCARD Charges	Employee Reimbursement
Registration Fee	850.00				
Est. Mileage: _____ Miles @ _____ Actual Mileage: _____					
Other Travel _____	600.00				
Lodging	975.00				
Meals (complete detail below)	264.00				
Other _____ (explain)	120.00				
Total	2,809.00				

Note: All meals must be supported by detailed receipts & names of participants if receipt is for more than one person.

New! As of July 1, 2019, staff are allowed a per diem of $55* for meals plus the costs of tips, which are reimbursable up to 20% for a maximum daily reimbursement of $66.

*** Major Cities per diem increase must have been pre-approved on the pre-conference form prior to travel.**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Employee Paid Meal Detail for Reimbursement

Date	B	L	D	Total
				$
				$
				$
				$
				$
				$
				$
				$

$_____

Submit this form, along with original, itemized receipts and the approved pre-conference form to accounts payable.

_____ _____

Employee Signature **Date** **Supervisor Signature** **Date**

For Reimbursement:
$
$

$_____ TOTAL (Must Match "Employee Reimbursement" Above)

Acct #
Acct #

NAEHCY
National Association for the Education of Homeless Children and Youth

38th Annual NAEHCY Conference (October 31 – November 3, 2026)

109	22	39	26
Days	Hours	Minutes	Seconds



Join educators, advocates, and leaders from across the country for NAEHCY's premier annual conference dedicated to advancing educational access and success for children and youth

experiencing homelessness. For registration inquiries, please email **naehcyregistration@spargoinc.com**; phone support is also available at 866-470-2935 or 571-549-4519 (Mon–Fri, 8:30 AM–5:00 PM ET).

Individual Registration Portal

Register as an Individual Attendee

Group Registration Portal

Register Multiple Attendees

Session Proposals Submission

Submit Your Session Proposal

Keynote Speakers Submission

Review Guidelines and Submit Proposal

Emcee Competition Entry

Submit a Competition Entry

NAEHCY Award Nominations

Submit an NAEHCY Award Nomination

Conference Quick Links

- Conference Home
- Apply as Keynote Speaker →
- Be Our Emcee →
- Registration Portals →
- Nominate – NAEHCY Awards →
- Apply for a Scholarship →
- Sponsor the Conference →
- Register to Exhibit →
- 2026 Conference Schedule →
- Submit a Session Proposal →
- NAEHCY W9 →

What's New This Year

You asked, and we listened. The 2026 NAEHCY Conference introduces new enhancements designed to expand access, increase flexibility, and support meaningful engagement for all participants.

In response to member feedback, NAEHCY is introducing a redesigned **On-Demand Conference Experience** in place of a live virtual option.

This new model allows participants to engage with conference content on their own schedule while maintaining access to the high-quality sessions and speakers that define the NAEHCY experience.

NAEHCY 2026 Conference Pricing

The 2026 NAEHCY Conference offers flexible registration options designed to meet the needs of individuals, teams, and learners at every stage of their professional journey. Whether you plan to

attend the conference in person or engage through on-demand access, there is a pathway for you.

Please Note: A 2% service fee applies to all registration payments, including those made by purchase order and credit card.

Scroll following tabs left to access conference registration categories in mobile view

In-Person Conference Experience

On-Demand Conference Experience

On-Demand Conference Only (No Pre-Conference)

Keynotes & Career On-Demand Bundles

Single Learning Track On-Demand Access

Exhibitor Opportunities at the 2026 NAEHCY Conference

In-Person Conference Experience

Full Conference Registration (Pre-Conference + Conference)
Join us onsite in Nashville for the full NAEHCY conference experience, including pre-conference sessions, keynote presentations, and 70+ breakout sessions designed to deliver an engaging and impactful professional learning experience.

What's Included:

- 2026–2027 NAEHCY Membership
- Access to all **Pre-Conference sessions** (Saturday, October 31, 2026)
- Access to all **Conference education sessions** (Sunday, November 1 – Tuesday, November 3, 2026)
- Eligibility for **NASW CE Credits**
- Certificate of attendance
- Access to the **2026 NAEHCY Mobile App**
- Access to **recorded sessions for on-demand viewing**

Full Conference Pricing (Includes Pre-Conference Sessions):

- $975 – Member | $925 Early Bird (until September 15)
- $1,000 – Nonmember | $950 Early Bird (until September 15)

- $600 – Student

Conference Only (No Pre-Conference Sessions):

- $600 – Student
- $900 – Member | $850 Early Bird (until September 15)
- $975 – Nonmember | $925 Early Bird (until September 15)

Conference Hotel Accommodations

Gaylord Opryland Resort | Nashville, Tennessee

NAEHCY Conference Hotel Block

NAEHCY is excited to host the 2026 Annual Conference at the **Gaylord Opryland Resort & Convention Center**, a premier destination featuring breathtaking indoor gardens,

cascading waterfalls, and a vibrant, all-in-one conference environment designed to inspire connection and learning. This renowned resort offers an immersive experience where attendees can learn, network, and recharge—all in one location. The 2026 NAEHCY Annual Conference host hotel is the Gaylord Opryland Resort & Convention Center, located at **2800 Opryland Drive, Nashville, TN 37214**.



Gaylord Opryland Resort & Convention Center

2026 NAEHCY Conference Call for Proposals Now Open

NAEHCY is excited to announce that the Call for Proposals is now open for the 38th Annual NAEHCY Conference, taking place October 31–November 3, 2026, at the Gaylord Opryland Resort & Convention Center in Nashville, Tennessee. We invite presenters, practitioners, researchers, advocates, and partners to submit proposals that highlight innovative practices, research, cross-system collaboration, and strategies that support children and youth experiencing homelessness.

This year's conference theme, *Pathways With Promise: Centering Students, Strengthening Systems*, reflects our shared commitment to advancing educational access, stability, and opportunity for students experiencing homelessness.

Submit Proposals Here

Who Should Attend?

The NAEHCY Conference brings together a diverse network of professionals and partners, including:

What to Expect?

Participants will engage in a comprehensive learning experience designed to inform, inspire, and equip:

- McKinney-Vento liaisons and state coordinators
- Early childhood education providers and program leaders
- K–12 educators and administrators
- Postsecondary educators and support staff
- Child welfare and juvenile justice professionals
- Housing and community-based service providers
- Researchers, advocates, and policymakers

- **Interactive breakout sessions** across six learning tracks
- **Powerful general sessions** featuring national leaders and voices with lived experience
- **Specialized programming** for early childhood, K–12, and postsecondary systems
- **Opportunities for networking and collaboration** across sectors
- **Tools and resources** to support immediate implementation in your community























Be Part of the Movement

The **38th Annual NAEHCY Conference** is more than a convening. It is a call to action. Together, we will strengthen our collective impact, build pathways with promise, and ensure that every student experiencing homelessness is seen, supported, and successful.

109	22	39	26
Days	Hours	Minutes	Seconds

This Year's Conference Theme

Pathways With Promise: Centering Students, Strengthening Systems reflects NAEHCY's commitment to ensuring that children and youth experiencing homelessness are supported and positioned for success, while celebrating the organization's 38th Annual Conference and its legacy of leadership and impact. Grounded in the work of NAEHCY's members, including liaisons, state coordinators, educators, advocates, and community partners, this theme emphasizes that centering students and strengthening cross-system collaboration creates meaningful pathways where every student can thrive.

Center students

by elevating their voices, experiences, and leadership in shaping programs and policies

Strengthen systems

through cross-system collaboration across education, housing, child welfare, juvenile justice, and community-based organizations

Build pathways

that lead to long-term success, from early childhood through postsecondary education and career readiness

Deliver on promise

by translating policy into practice and ensuring equitable outcomes for all students

Stay in the Know

Sign up to receive updates including *NAEHCYnow*, our monthly newsletter!

Sign Up →

Read past issues of *NAEHCYNow.*

NAEHCY
National Association for the Education of Homeless Children and Youth

Experiencing Homelessness? →

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Membership

Our Team

Contact Us

Address:
302 Decatur Street SE
Suite 102 #120
Atlanta, GA 30312

Email:
info@naehcy.org

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BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 2026

II. AGENDA ITEM TITLE: Travel Request to the 2026 National Conference Addressing Poverty

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

- [ ] Presentation
- [ ] Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
- [x] Action/Approval *(new positions/FTE increases for existing positions are action items)*
- [ ] Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

b)

c) In 2023 together with the School Wellness and Prevention department, the Behavior/Mental Health Department became trainers of the nationally recognized Bridges Out of Poverty framework based on social cognitive conceptualization. Since that time, they have presented iterations of the workshop nearly a dozen times, specifically tailoring and adapting the content to the districts and families within our service area. From the local level to the state level, and due in part to unique mental health perspective that we have taken, Dr. Melea Belton has been asked to present at the 2026 National Conference Addressing Poverty in Wichita Kansas on October 11-13th. Similar to the work done locally, she will be presenting on the often-overlooked impact that working with marginalized populations who are facing with economic hardship can have on the mental wellbeing of our frontline staff.

d) **Cost:** Estimated $1500 – including a reduced conference registration fee.

e) **Timeframe/term of agreement:** NA to _____

f) **List Supporting materials/attachments, if any:**

V. RECOMMENDATION: *(Place an X in the box you select)*

- [ ] Approve
- [ ] Authorize the Superintendent to execute agreement
- [ ] Approve the increase of FTE: Position_____ FTE Increase _____
- [ ] Award a bid

[X] Other: NA

VI. RECOMMENDED BY: Sean Williams, Superintendent

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Out of State Travel Request

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

Purpose and background: *Kim Thalison, Director of School Wellness & Prevention, is requesting board approval for Richada Brown, the Regional McKinney-Vento Coordinator, to attend the National Association for Education of Homeless Children and Youth Conference in Nashville, TN, October 31-November 3rd. Conference expenses are approved through grant funds.*

a) **Cost:** $2,809

b) **Timeframe/term of agreement:** October 31, 2026 to November 3, 2026

c) **List Supporting materials/attachments, if any:** Pre-Conference Form

V. RECOMMENDATION: ***(****Place an X in the box you select)*

X	Approve
	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Kim Thalison, Director of School Wellness & Prevention Services

CLICK HERE FOR DIRECTIONS

School Year 26-27

Pre-Conference Request Form

To be completed 2 weeks prior to In State travel / 4 weeks prior to Board Meeting if Out Of State

Conference Information

Employee Name Richada Brown Dept: School Wellness & Prevention Services

Conference Date(s) 10/31/26-11/3/26

Conference Title National Associations for Education of Homeless Children and Youth

Conference Location Nashville, TN

Registration

Will pay using P Card Registration Cost: $ 850

Account #: 11-283-3220-000-000-6352

Vendor Name National Associations for Education of Homeless Children and Youth

Vendor Address 302 Decauter St. SE Ste. 102 #120 Atlanta, GA

Is this a Group Registration no

If yes, please provide name(s) of other employees in group

Other Expenses (Items to be reimbursed after conference with supporting documentation)

Enter 0 in the normal commute field if your normal commute is more than the distance to/from the conference ***Miles***

Mileage from departure **(address)** _____

to conference **(address)** _____ _____

Subtract my normal commute (if leaving from home or other non base work location) _____

Equals reimbursable <u>one-way</u> mileage _____

Roundtrip mileage _____

<u>Total estimated mileage</u> for conference timeframe _____ @_____ = $ _____

Other Travel (Air, Train, Bus): Air 600.00

Other (Parking, Shuttle, Taxi, Books, etc…): Parking, ride to and from Nashville airport 120.00

Meals 264.00

Per diem is $55* for meals plus tips up to 20%, daily max. of $66 - See Directions tab regarding pre-approval for *increased per diem for Major Cities.

Lodging Expense (Note: ENSURE hotel has copy of ERESA Tax Exemption Certificate)

Will pay with P Card

# of Nights: 3.00 Daily Rate (include taxes/fees): 325.00 $ 975.00

Acct # 11-283-3220-000-000-6352

Hotel Name Gaylord Opryland Resort and Convention Center

Hotel Address Nashville, TN

Rationale for Attendance

To enhance my understanding and support for families and children experiencing homelessness in our region.

Total Est. Cost: $ 2,809.00

Supervisor Approval for Attendance

Richada Brown 07/13/2026

Employee Signature Date

Additional Required Approval for Out-Of-State/Overnight Travel or Major City Per Diem Increase

I certify that overnight travel was approved by the District Superintendent on _____.

I certify that out-of-state travel was approved by the ERESA BOE on _____.

I certify that per diem for meals may be increased to $_____ due to the location of the conference.

Kim Thalison Sean Williams

Supervisor Signature **Superintendent Signature**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Post-Conference Request Form

(To be completed upon return, even if no reimbursement is requested)

Conference Information

Employee Name _____ Dept: _____

Conference Date(s) _____

Conference Title _____

Conference Location _____

Actual Conference Expense

****Attach all detailed receipts for which you are requesting reimbursement - attach original purchasing card receipts to P-Card statement.****

	Estimated Approval	Actual Expense	ERESA Pre-Paid	ERESA PCARD Charges	Employee Reimbursement
Registration Fee	850.00				
Est. Mileage: _____ Miles @ _____ Actual Mileage: _____					
Other Travel _____	600.00				
Lodging	975.00				
Meals (complete detail below)	264.00				
Other _____ (explain)	120.00				
Total	2,809.00				

Note: All meals must be supported by detailed receipts & names of participants if receipt is for more than one person.

New! As of July 1, 2019, staff are allowed a per diem of $55* for meals plus the costs of tips, which are reimbursable up to 20% for a maximum daily reimbursement of $66.

*** Major Cities per diem increase must have been pre-approved on the pre-conference form prior to travel.**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Employee Paid Meal Detail for Reimbursement

Date	B	L	D	Total
				$
				$
				$
				$
				$
				$
				$
				$

$_____

Submit this form, along with original, itemized receipts and the approved pre-conference form to accounts payable.

_____ _____

Employee Signature **Date** **Supervisor Signature** **Date**

For Reimbursement:
$
$

$_____ TOTAL (Must Match "Employee Reimbursement" Above)

Acct #
Acct #

NAEHCY
National Association for the Education of Homeless Children and Youth

38th Annual NAEHCY Conference (October 31 – November 3, 2026)

109	22	39	26
Days	Hours	Minutes	Seconds



Join educators, advocates, and leaders from across the country for NAEHCY's premier annual conference dedicated to advancing educational access and success for children and youth

experiencing homelessness. For registration inquiries, please email **naehcyregistration@spargoinc.com**; phone support is also available at 866-470-2935 or 571-549-4519 (Mon–Fri, 8:30 AM–5:00 PM ET).

Individual Registration Portal

Register as an Individual Attendee

Group Registration Portal

Register Multiple Attendees

Session Proposals Submission

Submit Your Session Proposal

Keynote Speakers Submission

Review Guidelines and Submit Proposal

Emcee Competition Entry

Submit a Competition Entry

NAEHCY Award Nominations

Submit an NAEHCY Award Nomination

Conference Quick Links

- Conference Home
- Apply as Keynote Speaker →
- Be Our Emcee →
- Registration Portals →
- Nominate – NAEHCY Awards →
- Apply for a Scholarship →
- Sponsor the Conference →
- Register to Exhibit →
- 2026 Conference Schedule →
- Submit a Session Proposal →
- NAEHCY W9 →

What's New This Year

You asked, and we listened. The 2026 NAEHCY Conference introduces new enhancements designed to expand access, increase flexibility, and support meaningful engagement for all participants.

In response to member feedback, NAEHCY is introducing a redesigned **On-Demand Conference Experience** in place of a live virtual option.

This new model allows participants to engage with conference content on their own schedule while maintaining access to the high-quality sessions and speakers that define the NAEHCY experience.

NAEHCY 2026 Conference Pricing

The 2026 NAEHCY Conference offers flexible registration options designed to meet the needs of individuals, teams, and learners at every stage of their professional journey. Whether you plan to

attend the conference in person or engage through on-demand access, there is a pathway for you.

Please Note: A 2% service fee applies to all registration payments, including those made by purchase order and credit card.

Scroll following tabs left to access conference registration categories in mobile view

In-Person Conference Experience

On-Demand Conference Experience

On-Demand Conference Only (No Pre-Conference)

Keynotes & Career On-Demand Bundles

Single Learning Track On-Demand Access

Exhibitor Opportunities at the 2026 NAEHCY Conference

In-Person Conference Experience

Full Conference Registration (Pre-Conference + Conference)
Join us onsite in Nashville for the full NAEHCY conference experience, including pre-conference sessions, keynote presentations, and 70+ breakout sessions designed to deliver an engaging and impactful professional learning experience.

What's Included:

- 2026–2027 NAEHCY Membership
- Access to all **Pre-Conference sessions** (Saturday, October 31, 2026)
- Access to all **Conference education sessions** (Sunday, November 1 – Tuesday, November 3, 2026)
- Eligibility for **NASW CE Credits**
- Certificate of attendance
- Access to the **2026 NAEHCY Mobile App**
- Access to **recorded sessions for on-demand viewing**

Full Conference Pricing (Includes Pre-Conference Sessions):

- $975 – Member | $925 Early Bird (until September 15)
- $1,000 – Nonmember | $950 Early Bird (until September 15)

- $600 – Student

Conference Only (No Pre-Conference Sessions):

- $600 – Student
- $900 – Member | $850 Early Bird (until September 15)
- $975 – Nonmember | $925 Early Bird (until September 15)

Conference Hotel Accommodations

Gaylord Opryland Resort | Nashville, Tennessee

NAEHCY Conference Hotel Block

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Read past issues of *NAEHCYNow.*

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National Association for the Education of Homeless Children and Youth

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Contact Us

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Suite 102 #120
Atlanta, GA 30312

Email:
info@naehcy.org

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BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: Out of State Travel Request

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

Purpose and background: *Kim Thalison, Director of School Wellness & Prevention, is requesting board approval for her to attend the International Certification and Reciprocity Consortium Stakeholders Meeting in Biloxi, MS. Kim is the vice-chairperson for the Michigan Certification Board for Addiction Professionals (MCBAP) and has been invited to attend due to her leadership on the Board. All expenses will be reimbursed by MCBAP.*

a) **Cost:** $1,489 (reimbursed by MCBAP)

b) **Timeframe/term of agreement:** October 17, 2026 to October 20, 2026

c) **List Supporting materials/attachments, if any:** Pre-Conference Form

V. RECOMMENDATION: *(Place an X in the box you select)*

X	Approve
	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position_____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Kim Thalison, Director of School Wellness & Prevention Services

CLICK HERE FOR DIRECTIONS

EATON REGIONAL EDUCATION SERVICE AGENCY

School Year 26-27

Pre-Conference Request Form

To be completed 2 weeks prior to In State travel / 4 weeks prior to Board Meeting if Out Of State

Conference Information

Employee Name Kim A Thalison Dept: School Wellness & Prevention Services

Conference Date(s) October 18-20

Conference Title International Certification & Reciprocity Consortium (IC&RC) Annual Stakeholder Meeting

Conference Location Biloxi, MS

Registration

Will Self-Register and Pay in Full Registration Cost: $ 200

Account #: _____

Vendor Name International Certification & Reciprocity Consortium

Vendor Address PO Box 61227, Harrisburg PA, 17106

Is this a Group Registration no

If yes, please provide name(s) of other employees in group

Will be attending with other delegates from Michigan

Other Expenses (Items to be reimbursed after conference with supporting documentation)

Enter 0 in the normal commute field if your normal commute is more than the distance to/from the conference ***Miles***

Mileage from departure **(address)** kthalison@gmail.com

to conference **(address)** _____ _____

Subtract my normal commute (if leaving from home or other non base work location) _____

Equals reimbursable <u>one-way</u> mileage _____

Roundtrip mileage _____

<u>Total estimated mileage</u> for conference timeframe _____ @_____ = $ _____

Other Travel (Air, Train, Bus): Train from New Orleans & One-Way Air Home 500.00

Other (Parking, Shuttle, Taxi, Books, etc…): Shuttle from train to hotel 75.00

Meals 264.00

Per diem is $55* for meals plus tips up to 20%, daily max. of $66 - See Directions tab regarding pre-approval for *increased per diem for Major Cities.

Lodging Expense (Note: ENSURE hotel has copy of ERESA Tax Exemption Certificate)

Will Self-Reserve and Pay in Full

# of Nights: 3.00 Daily Rate (include taxes/fees): 150.00 $ 450.00

Acct # 91.296.7920.000.000.4315

Hotel Name Margaritaville Resort, Biloxi

Hotel Address _____

EATON
REGIONAL EDUCATION SERVICE AGENCY

Rationale for Attendance

As the vice chairperson for the Michigan Certification Board for Addiction Professionals (MCBAP), I was invited to attend the Annual IC & RC stakeholder meeting, a gathering of each state's credentialing organizations as a national leadership opportunity. All expenses will be reimbursed by MCBAP.

*note - I will be attending a conference that ends on Saturday, October 19th, in New Orleans. I will take the train from New Orleans to Biloxi, where Saturday room accommodations have been approved by MCBAP to attend the Sunday networking event.

Total Est. Cost: $ 1,489.00

Supervisor Approval for Attendance

Kim Thalison 08/26/2026

Employee Signature Date

Additional Required Approval for Out-Of-State/Overnight Travel or Major City Per Diem Increase

I certify that overnight travel was approved by the District Superintendent on _____.

I certify that out-of-state travel was approved by the ERESA BOE on _____.

I certify that per diem for meals may be increased to $_____ due to the location of the conference.

_____ _____

Supervisor Signature **Superintendent Signature**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Post-Conference Request Form

(To be completed upon return, even if no reimbursement is requested)

Conference Information

Employee Name _____ Dept: _____

Conference Date(s) _____

Conference Title _____

Conference Location _____

Actual Conference Expense

****Attach all detailed receipts for which you are requesting reimbursement - attach original purchasing card receipts to P-Card statement.****

	Estimated Approval	Actual Expense	ERESA Pre-Paid	ERESA PCARD Charges	Employee Reimbursement
Registration Fee	200.00				
Est. Mileage: _____ Miles @ _____ Actual Mileage: _____					
Other Travel _____	500.00				
Lodging	450.00				
Meals (complete detail below)	264.00				
Other _____ (explain)	75.00				
Total	1,489.00				

Note: All meals must be supported by detailed receipts & names of participants if receipt is for more than one person.

New! As of July 1, 2019, staff are allowed a per diem of $55* for meals plus the costs of tips, which are reimbursable up to 20% for a maximum daily reimbursement of $66.

*** Major Cities per diem increase must have been pre-approved on the pre-conference form prior to travel.**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Employee Paid Meal Detail for Reimbursement

Date	B	L	D	Total
				$
				$
				$
				$
				$
				$
				$
				$

$_____

Submit this form, along with original, itemized receipts and the approved pre-conference form to accounts payable.

_____ _____

Employee Signature **Date** **Supervisor Signature** **Date**

For Reimbursement:
$
$

$_____ TOTAL (Must Match "Employee Reimbursement" Above)

Acct #
Acct #



Hello IC&RC Member Boards,

The countdown is on! We are excited to welcome you to Biloxi, Mississippi, in just three months for the **IC&RC 2026 Annual Stakeholder Meeting**.

Join us for our "Paradise on the Mississippi Coast" themed meeting, where meaningful collaboration meets the charm of the Gulf Coast.

Meeting Details

IC&RC Annual Stakeholder Meeting

October 19-20, 2026

Margaritaville Resort Biloxi

Biloxi, Mississippi

Meet & Greet

Sunday, October 18 202

Join us Sunday afternoon to reconnect with colleagues, meet new stakeholders, and kick off the week before the meeting begins.

Registration is now open!

CLICK HERE TO REGISTER

Make the Most of Your Trip

While you are in Biloxi, consider joining one (or both!) of our optional social events to experience the Mississippi Gulf Coast.

Sunday, October 18 | 5:30 PM

Biloxi Maritime & Seafood Industry Museum Tour

Enjoy a private evening tour of one of Biloxi's most unique attractions for $11 per person.

Monday, October 19 | 6:00 PM

Biloxi Schooner Sunset Cruise

Unwind after the day's sessions with a private 2.5-hour sunset cruise along the Mississippi Gulf Coast for $35 per person.

Space is limited for both excursions, so be on the lookout for when registration is released!



Hotel Accommodations

We have secured a discounted group rate at Margaritaville Resort Biloxi for meeting attendees.

Use group code: **2204** when booking your room to receive the special rate.

CLICK HERE TO BOOK YOUR HOTEL

Please note that a credit card is needed at the time of booking, but will not be immediately charged. Cancellation is 48 hours before the arrival date. Reservations can also be made by contacting Raven at 228-271-6338.

We look forward to seeing you this October for two days of collaboration, networking, and engaging discussions with your peers from across the IC&RC community.

Warm regards,

The IC&RC Team

International Certification & Reciprocity Consortium

P.O. Box 61227 | Harrisburg, PA 17106 | 717.540.4457

www.InternationalCredentialing.org

WASHINGTON LEADERSHIP TRAINING INSTITUTE: SEPT. 26-30

Leaders and Advocates are Born at WLTI

On This Page WLTI September 26-30, 2026 Advocacy Visit Information Call for Voluntee

WLTI
September 26-30, 2026

Held in Washington, D.C., each September,

We value your privacy

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Customize Reject All Accept All

Other WLTI events include tours of D.C.'s famous monuments and museums, panel discussions with government officials, a wreath-laying ceremony at Arlington National Cemetery and more.

However, the highlight of the four-day event is when student delegations conduct in-person visits with their elected officials on Capitol Hill to advocate for SkillsUSA and career and technical education. During those visits, students share the value and benefits of SkillsUSA participation through their own personal experiences. They also deliver passionate appeals for continued career and technical education support. Congressional leaders come away from these special visits inspired by the promise of a new generation, and students leave with a newfound sense of pride, purpose and confidence that their voices both matter ... and make a difference.

VIEW THE CONFERENCE GUIDE

WLTI is a once-in-a-lifetime experience for the hundreds of students who participate each year.

SkillsUSA strives to make our gatherings, events and competitions accessible to everyone. If you require an accommodation for WLTI, please notify us so we can work together. Email: accessibility@skillsusa.org

FLIGHT DISCOUNTS

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Advocacy Visit Information

For SkillsUSA members attending WLTI this year, check out this section for resources on how to make your advocacy visits as effective as possible and to help you follow up afterward.

Before Your Visits

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2025 WLTI participants at the U.S. Capitol.

Call for Volunteers

Help shape the next generation of leaders. We're looking for volunteers to conduct supportive, conversational interviews with students, advisors and state association staff as they complete the final requirement for the prestigious SkillsUSA Statesman Award. No SkillsUSA experience is required — just a willingness to encourage participants as they

We value your privacy

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Photos

Photos from the 2026 Washington Leadership Training Institute will be posted here beginning Sept. 26, 2026.

Future WLTI Dates

- Sept. 18-22, 2027 – Crystal Gateway Marriott, Arlington, Va.

Downloads

- WLTI Conference Guide
- Statesman Award Volunteers Flyer
- 2025 WLTI Photo Album
- Informational Interview
- SkillsUSA Advocacy Site
- WLTI Flyer
- WLTI Flight Discounts
- Legislative Priorities
- Washington, D.C. Tips

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EVENTS

National Leadership & Skills Conference

Washington Leadership Training Institute

SkillsUSA National Signing Day

SkillsUSA Week

SkillsUSA Recruitment

Elevate

SkillsUSA Point

Event Accessibility

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BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16th, 2026

II. AGENDA ITEM TITLE: Mr. Reid Casey to attend Skills USA Washington Leadership Institute

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

- [ ] Presentation
- [ ] Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
- [X] Action/Approval *(new positions/FTE increases for existing positions are action items)*
- [ ] Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Requesting board approval for Reid Casey to attend as advisor and chaperone for two CPC State Skills Leadership students. The two students are part of Skill USA- state board and will be attending the Washington Leadership Training Institute for Skills USA.

b) **Cost:** $2500

c) **Timeframe/term of agreement:** September 26th to October 1st

d) **List Supporting materials/attachments, if any:**

V. RECOMMENDATION: *(Place an X in the box you select)*

- [X] Approve
- [ ] Authorize the Superintendent to execute agreement
- [ ] Approve the increase of FTE: Position_____ FTE Increase _____
- [ ] Award a bid
- [ ] Other:

VI. RECOMMENDED BY: Ben Bever CPC Principal/Director

CLICK HERE FOR DIRECTIONS

EATON REGIONAL EDUCATION SERVICE AGENCY

School Year 26-27

Pre-Conference Request Form

To be completed 2 weeks prior to In State travel / 4 weeks prior to Board Meeting if Out Of State

Conference Information

Employee Name Reid Casey Dept: CTE

Conference Date(s) September 26-30, 2026

Conference Title Washington Leadership Training Institute

Conference Location Washington , D.C.

Registration

Already Registered - Needs to be Paid

Registration Cost: $ 550

Account #: 61-212-3220-000-000-0000

Vendor Name SkillsUSA

Vendor Address 673 Potomac Dr.PMB #89 Leesburg, VA 20176

Is this a Group Registration no

If yes, please provide name(s) of other employees in group

Other Expenses (Items to be reimbursed after conference with supporting documentation)

Enter 0 in the normal commute field if your normal commute is more than the distance to/from the conference

Miles

Mileage from departure **(address)** _____

to conference **(address)** _____ _____

Subtract my normal commute (if leaving from home or other non base work location) _____

Equals reimbursable <u>one-way</u> mileage _____

Roundtrip mileage _____

<u>Total estimated mileage</u> for conference timeframe _____ @_____ = $ _____

Other Travel (Air, Train, Bus): Flight from Detroit to Washington DC 330.00

Other (Parking, Shuttle, Taxi, Books, etc...): Parking at Detroit Airport 90.00

Meals 264.00

Per diem is $55* for meals plus tips up to 20%, daily max. of $66 - See Directions tab regarding pre-approval for *increased per diem for Major Cities.

Lodging Expense (Note: ENSURE hotel has copy of ERESA Tax Exemption Certificate)

Already Reserved - Needs to be Paid, Please Send Check w/ Hotel Confirmation

# of Nights: 4.00 Daily Rate (include taxes/fees): 276.49 $ 1,105.96

Acct # 61-212-3220-000-000-0000

Hotel Name Crystal Gateway Marriott

Hotel Address 1700 Richmond Hwy Arlington, VA 22202

EATON
REGIONAL EDUCATION SERVICE AGENCY

Rationale for Attendance

To accompany two students who are State Officers for SkillsUSA to Washington, DC for a leadership conference.

Total Est. Cost: $ 2,339.96

Supervisor Approval for Attendance

Reid Casey 08/28/2026

Employee Signature Date

Additional Required Approval for Out-Of-State/Overnight Travel or Major City Per Diem Increase

I certify that overnight travel was approved by the District Superintendent on _____.

I certify that out-of-state travel was approved by the ERESA BOE on _____.

I certify that per diem for meals may be increased to $_____ due to the location of the conference.

Benjamin Bever

Supervisor Signature

Superintendent Signature

EATON
REGIONAL EDUCATION SERVICE AGENCY

Post-Conference Request Form

(To be completed upon return, even if no reimbursement is requested)

Conference Information

Employee Name _____ Dept: _____

Conference Date(s) _____

Conference Title _____

Conference Location _____

Actual Conference Expense

****Attach all detailed receipts for which you are requesting reimbursement - attach original purchasing card receipts to P-Card statement.****

	Estimated Approval	Actual Expense	ERESA Pre-Paid	ERESA PCARD Charges	Employee Reimbursement
Registration Fee	550.00				
Est. Mileage: _____ Miles @ _____ Actual Mileage: _____					
Other Travel _____	330.00				
Lodging	1,105.96				
Meals (complete detail below)	264.00				
Other _____ (explain)	90.00				
Total	2,339.96				

Note: All meals must be supported by detailed receipts & names of participants if receipt is for more than one person.

New! As of July 1, 2019, staff are allowed a per diem of $55* for meals plus the costs of tips, which are reimbursable up to 20% for a maximum daily reimbursement of $66.

*** Major Cities per diem increase must have been pre-approved on the pre-conference form prior to travel.**

EATON
REGIONAL EDUCATION SERVICE AGENCY

Employee Paid Meal Detail for Reimbursement

Date	B	L	D	Total
				$
				$
				$
				$
				$
				$
				$
				$

$_____

Submit this form, along with original, itemized receipts and the approved pre-conference form to accounts payable.

_____ _____

Employee Signature Date Supervisor Signature Date

For Reimbursement:
$
$

$_____ TOTAL (Must Match "Employee Reimbursement" Above)

Acct #
Acct #

EATON
REGIONAL EDUCATION SERVICE AGENCY

Reid Casey <rcasey@eatonresa.org>

Estimated Costs - WLTI

1 message

Bradley Ransom <bransom3@emich.edu> Wed, Aug 12, 2026 at 3:23 PM
To: Reid Casey <rcasey@eatonresa.org>, Jenn Grantham <jgrantham@eatonresa.org>, Ben Bever <bbever@eatonresa.org>

Good afternoon!

Apologies for the delay in getting you a better idea of the costs of WLTI.
Below is a more accurate cost breakdown:

1. Hotel: 1,105.94
2. Flight: 330
3. Registration: 550
4. Total: $1885.94

Registration includes all but 3 or 4 meals (which is where the estimated $60 comes from). We cover those for the officers, but not for advisors. It would probably easier if we all eat out at the same places to have SkillsUSA Michigan pay so we could just tack on that estimate to the invoice if you'd like and then we'll just cover everything on the trip. Registration includes Metro cards, so transportation in DC will be covered.

The only other expense to think about is parking at the DTW airport. If you choose to park off airport grounds, it is significantly cheaper ($14/day), but if you park at the airport, I think it is around $22-33/day.

Also, Reid, you may have received an email with information about the hotel. Please note SkillsUSA Michigan is paying that bill. It's just the confirmation.

Cheers,

SkillsUSA MICHIGAN

Bradley Ransom (He/Him)
State Director
SkillsUSA Michigan

Eastern Michigan University
Ypsilanti, MI 48197

Ph: 734-487-3888
https://www.miskillsusa.org/

Meet with me.

Upcoming Travel or Holidays: August 2-7, 11-13

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** September 16th, 2026

II. AGENDA ITEM TITLE: Approval for Skill Michigan Youth Board members to attend conference in Washington DC

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

- [ ] Presentation
- [ ] Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
- [X] Action/Approval *(new positions/FTE increases for existing positions are action items)*
- [ ] Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Ben Bever is requesting that the Board of Education approve and permit Elliott Bouck & Micah Galliver to attend the Skills USA Washington Leadership Training Institute. Elliott and Micah serve as state officers on the Skills USA- Michigan Board.

b) **Cost:** 4500

c) **Timeframe/term of agreement:** September 26, 2026 to October 1, 2026

d) **List Supporting materials/attachments, if any:**

V. RECOMMENDATION: *(Place an X in the box you select)*

- [X] Approve
- [ ] Authorize the Superintendent to execute agreement
- [ ] Approve the increase of FTE: Position _____ FTE Increase _____
- [ ] Award a bid
- [ ] Other: _____

VI. **RECOMMENDED BY:** Ben Bever CPC Principal/Director

WASHINGTON LEADERSHIP TRAINING INSTITUTE: SEPT. 26-30

Leaders and Advocates are Born at WLTI

On This Page WLTI September 26-30, 2026 Advocacy Visit Information Call for Voluntee

WLTI
September 26-30, 2026

Held in Washington, D.C., each September,

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Other WLTI events include tours of D.C.'s famous monuments and museums, panel discussions with government officials, a wreath-laying ceremony at Arlington National Cemetery and more.

However, the highlight of the four-day event is when student delegations conduct in-person visits with their elected officials on Capitol Hill to advocate for SkillsUSA and career and technical education. During those visits, students share the value and benefits of SkillsUSA participation through their own personal experiences. They also deliver passionate appeals for continued career and technical education support. Congressional leaders come away from these special visits inspired by the promise of a new generation, and students leave with a newfound sense of pride, purpose and confidence that their voices both matter ... and make a difference.

VIEW THE CONFERENCE GUIDE

WLTI is a once-in-a-lifetime experience for the hundreds of students who participate each year.

SkillsUSA strives to make our gatherings, events and competitions accessible to everyone. If you require an accommodation for WLTI, please notify us so we can work together. Email: accessibility@skillsusa.org

FLIGHT DISCOUNTS

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Advocacy Visit Information

For SkillsUSA members attending WLTI this year, check out this section for resources on how to make your advocacy visits as effective as possible and to help you follow up afterward.

Before Your Visits

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2025 WLTI participants at the U.S. Capitol.

Call for Volunteers

Help shape the next generation of leaders. We're looking for volunteers to conduct supportive, conversational interviews with students, advisors and state association staff as they complete the final requirement for the prestigious SkillsUSA Statesman Award. No SkillsUSA experience is required — just a willingness to encourage participants as they

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Photos

Photos from the 2026 Washington Leadership Training Institute will be posted here beginning Sept. 26, 2026.

Future WLTI Dates

- Sept. 18-22, 2027 – Crystal Gateway Marriott, Arlington, Va.

Downloads

- WLTI Conference Guide
- Statesman Award Volunteers Flyer
- 2025 WLTI Photo Album
- Informational Interview
- WLTI Flyer
- WLTI Flight Discounts
- Legislative Priorities
- Washington, D.C. Tips

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BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: September 16, 2026

II. AGENDA ITEM TITLE: EPLP Out of State Travel to Carlisle, PA

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda (*replacement of/transfer to/resignation from existing positions are consent agenda)*
X	Action/Approval *(new positions/FTE increases for existing positions are action items)*
	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Nate Leale, Deputy Superintendent, is requesting approval for out-of-state travel to Carlisle and Gettysburg, Pennsylvania, October 7–9, 2026, to participate in the Regional Leadership Forum as part of Michigan State University's Education Policy Leadership Program (EPLP). The experience includes experiential leadership learning at the Gettysburg Battlefield and strategic leadership programming at the U.S. Army War College in Carlisle, with a focus on leadership, decision-making, and strategic thinking. Travel and lodging expenses are not expected to exceed $2,000.

b) **Cost:** Approximately $2,000 for airfare, car rental, food, and hotel

c) **Timeframe/term of agreement:** October 7-9, 2026

d) **List Supporting materials/attachments, if any:**

V. RECOMMENDATION: ***(****Place an X in the box you select)*

X	Approve
	Authorize the Superintendent to execute agreement
	Approve the increase of FTE:
	Award a bid
	Other:

VI. RECOMMENDED BY: Nate Leale

MICHIGAN STATE UNIVERSITY

College of Education

Education Policy Leadership Program

Three Main Strands of EPLP

Strand 1: Public Policy Processes, Issues and Key Practitioners

This strand maps out the policy process in Michigan and focuses on some key issues or policy initiatives that are being heavily debated at the time. Examples are school finance reform, the transition process from one governor to another, employment and economic expansion issues, and government downsizing. This strand is specific to Michigan and gives Fellows a strong sense of how these issues are addressed in the public arena, by the media and how they connect with other policy issues. This strand also connects Fellows with leading public policy figures who hold offices or positions which are critical to the policymaking process. Speakers include elected officials, agency heads and staff, leaders from special interest or advocacy groups, academics, and other education, public policy and corporate leaders. Through interactions with these practitioners, fellows gain insight into the strategies these individuals use to move their issues or agendas, and the leadership qualities necessary to advance organizations and individuals toward their vision.

Strand 2: Leadership and Skill Development

This strand focuses on the development of those specific skills which are necessary for exercising effective leadership in the 21st Century. Michigan EPLP explores techniques and skills related to planning, directing, and evaluating programs and policies. In addition, a priority has been placed on developing collaborative skills which have been identified as critical to success in today's policy environments. Fellows experience assessments to identify personal preferences and styles, simulations and experiential activities to examine how different styles and behaviors conflict with individual and organizational goals. Group discussions incorporate these skills into the Fellows work experience. The opportunity to involve nontraditional activities, such as social and cultural experiences in learning about conflict and methods of reducing problems in organizations, provide valuable lessons.

Strand 3: Networking

EPLP offers exceptional opportunities for networking. Participants focus on making connections between current Fellows and their counterparts in one of the other state sites. In addition, deliberate efforts are made to connect current Fellows with Michigan's alumni network. Through alumni activities and the two national conferences, attempts are made to initiate and sustain these connections. It is especially in this networking strand where social media is employed.
Email and Facebook are integral communication strategies of the Michigan program.

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