

**Eaton RESA Board of Education Agenda
 Regular Board Meeting
 June 10, 2026, at 6:00 PM
 Board Room
 1790 East Packard Highway
 Charlotte, Michigan 48813**

I. PUBLIC HEARING FOR 2026-27 EATON RESA BUDGETS	5
II. PRESENTATION	12
Proposed 2026-27 Eaton RESA Budgets: Tina Monroe, Executive Director of Finance & Operations	
III. AUDIENCE PARTICIPATION	
IV. REGULAR BUSINESS	
A. Call to Order	
1) Pledge of Allegiance	
2) Roll Call	
B. Approval of Agenda	
C. Presentations	
1. School Wellness and Prevention Services Updates - Kim Thalison, Director of School Wellness and Prevention Services	
2. Relevant Academy Updates - Lauren Blakely, Director of Relevant Academy	
D. Audience Participation	
E. Action Items	
1) Consent Agenda	
a. PREVIOUS Regular Board Meeting Minutes	28
b. Personnel Report	31
c. Board Bills and Disbursement Report	32
F. Eaton RESA 2026-2027 Budget	
Based on support from four of our five local constituent district Boards of Education, it is recommended that the Board approve 2026-27 Proposed Budgets for the General Fund, Special Ed Fund, and Career & Technical Education Fund. Board approval of the 2026-27 operating budgets is required prior to July 1, 2026. The Food Service and Student Activity budgets are also recommended for Board approval.	
G. Final 2025-26 Budget Revisions	
Final 2025-26 Budget Revisions were presented as an information item at the May 20, 2026 Board meeting. Board approval is required for the General Fund, Special Ed Fund, Career & Technical Education Fund, Food Service Fund, and Student Activity Fund.	
H. Summer and Winter Tax Levy	
The district collects property taxes in the summer and winter. The summer tax levy needs to be submitted to local taxing units no later than June 30. To	

simplify the process, we are requesting that both the summer and winter tax levy be approved at this time.

I. Michigan Virtual Contract Agreement 54

Nate Leale, Assistant Superintendent for Instructional Services, is requesting that the Board authorize the Superintendent to execute an agreement with Michigan Virtual for the continuation of providing supplemental online courses for students and related educational support services for educators in the Eaton, Ingham, Jackson, and Clinton (EIJC) Consortium. This is a three-year agreement that commences with the beginning of the 2026-27 academic year and continues through the end of the 2028-29 academic year.

J. Lansing Community College Contract Agreement 61

Vlad Lebedintsev, Assistant Superintendent for Career & Technical Education, is requesting that the Board authorize the Superintendent to approve the 026-2027 Exhibit A for CPC Programs (\$2,165,023), Exhibit A for High School Advantage Programs (\$15,680), and the High School Advantage Agreement with Lansing Community College for a total cost of \$2,180,703.

K. AMN Contract Agreement 63

Kelly Hager, Assistant Superintendent for Special Education is requesting approval for a contract renewal with AMN Healthcare for 1.0 FTE School Social Worker to continue to fill a vacancy for the upcoming school year.

L. Headstream Technologies Educator on Loan Contract 70

Agreement Renewal

The Superintendent is requesting authorization to execute an Educator on Loan agreement with Headstream Technologies to continue to employ the current Implementer Engagement and Program Specialist for the Mi Learner Wallet Program beginning July of 2026. Headstream Technologies will provide all funds to cover all costs (salary, pension contributions, benefits, FICA) associated with the position and Eaton RESA will collect indirect funds to offset the cost of hosting the position.

M. McKinney Vento LLC Contract Agreement 73

Kim Thalison, Director of School Wellness & Prevention Services, requests the approval of a contract to McKinney Vento LLC in the amount of \$36,994, funded by the McKinney Vento grant, issued by the Michigan Department of Education. The contract provides individualized training to all 53 school districts in the Eaton RESA McKinney Vento Consortium as well as database management for more consistent outreach, training, and documentation of youth experiencing homelessness.

N. Eaton County 56th Circuit Court Truancy Contract Agreement 88

Kim Thalison, Director of School Wellness & Prevention Services, requests the approval of a contract to McKinney Vento LLC in the amount of \$36,994, funded by the McKinney Vento grant, issued by the Michigan Department of Education. The contract provides individualized training to all 53 school districts in the Eaton RESA McKinney Vento Consortium as well as database management

O. Positive Behavior Supports Corporation Contract Agreement 89

Kelly Hager, Assistant Superintendent for Special Education, is requesting that the Board authorize the Superintendent to renew a contract with Positive Behavior Supports Corporation for Board Certified Behavior Analyst (BCBA)

services. The contract will provide up to 20 hours per week of behavioral consultation and support services to local school districts within the Eaton RESA service area. Districts utilizing these services will be responsible for the associated costs. In addition, approval is requested to pilot a 1.0 FTE Registered Behavior Technician (RBT) position for the 2026-27 school year. Under the supervision of the BCBA, the RBT will support the implementation of individualized positive behavior support plans for students at Meadowview School who require intensive behavioral interventions in order to access instruction and make meaningful educational progress.

P. Grand Ledge Lions Club Donation

Ben Bever, CTE Director/Principal is requesting that the Eaton RESA Board of Education approve the acceptance of donations to support two CPC students that are Skills USA Michigan Board members to attend the Skills USA National Leadership Conference in Washington DC. Donation of \$500 from the Grand Ledge Lions Club.

Q. Second Reading Neola Update Vol. 40, No. 2

97

Second Reading Neola Update Vol. 40, No. 2: Updates to Policies po1410, po2370.01, po2418, po3120.09, po4120.09, po4210, po5136, po6320, po6325, po7540.09, po8120.09, po8402, and po8655.

R. ERESA-Meadowview Professional Development Advisory Committee

146

In order for professional development to be counted toward instructional hours, the Board must appoint a district-wide Professional Development Advisory Committee. The proposed committee would consist of members of the Meadowview Steering Committee, including teachers, paraprofessionals, and administrators, as well as members of the ERESA Parent Advisory Committee. This composition would meet the required stakeholder representation for the committee. Once appointed by the Board, the Advisory Committee will be responsible for recommending at least eight (8) hours of professional development to be counted toward instructional hours for Meadowview School Programs.

S. District Phone Purchase Agreement

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Michael Partridge, Director of Technology, is requesting that the Board authorize the Superintendent to execute an agreement for the purchase and implementation of a new unified phone system for Eaton RESA. The current Mitel phone system serving the Union Street facility has reached end-of-life status and can no longer be expanded without a complete replacement. The proposed solution from Sangoma Unified communications will provide a modern communications platform and unify phone services across all three Eaton RESA locations, including Packard Highway, Southridge, and Union Street. The total cost of the new system is \$37,649.10, which is significantly less than the \$61,159.52 cost to renew and replace the existing solution.

T. Travel Request

Kim Thalison, Director of School Wellness and Prevention, is requesting board approval for up to 3 staff members to attend the Division on Career Development and Transition Conference - Facilitating Futures Council for Exceptional Children. The estimated costs are \$7,326 for up to three participants to be paid for with grant funding. The conference will provide

participants with the opportunity to learn about national trends and best practices that are related to healthy youth transitions from K-12 education to adult paths.

U. Information Items

1) 1. Summer Leadership Institute 161

2) **2. Crisis Prevention Intervention (CPI) and Ukeru Training Pilot**
Eaton RESA is exploring the implementation of a one-year pilot to provide Crisis Prevention Intervention (CPI) and Ukeru training opportunities for local district and center-based staff. Eaton RESA previously offered CPI training to local districts, and several districts have expressed interest in having these supports available again. Additionally, districts have identified Ukeru training as a valuable evidence-based approach for supporting students with behavioral needs.

Both CPI and Ukeru are designed to equip staff with strategies and skills to effectively de-escalate challenging situations and respond safely and appropriately to student behaviors. Providing access to these training opportunities would support local districts in building staff capacity and promoting positive learning environments.

To meet anticipated demand during the pilot phase, Eaton RESA is evaluating the potential need for up to three part-time (.4 FTE) NONA staff members to serve as trainers. Similar training services are commonly offered by intermediate school districts and educational service agencies across Michigan as part of their regional support model.

Throughout the pilot year, Eaton RESA will monitor participation levels, program effectiveness, staffing requirements, and associated costs. Information gathered during the pilot will be used to determine the long-term viability of the program and whether future staffing recommendations should be considered. Training costs would be recovered through fees charged to participating districts, and additional grant and funding opportunities will be pursued to help offset program expenses.

3) 3. Assistant Superintendent for Instructional Services

V. Board Member Reports & Requests

W. Correspondence

X. Upcoming Events

Eaton RESA Organizational and Regular Board Meeting, July 15, 2026, at 6:00 p.m., Eaton RESA

Y. Adjournment

*It is the policy of Eaton Regional Education Service Agency not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:
Superintendent, 1790 East Packard Highway, Charlotte, MI 48813, 517.543.5500.*

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Maple Valley School District was held on the 18 day of May, 2026, at 7:00 o'clock.

The following preamble and resolution were offered by Member Kimberlee Kenyon and supported by Member Chelsea Campbell.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

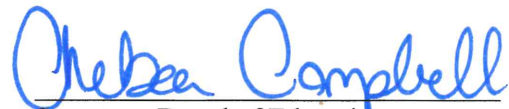
NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed Eaton Regional Education Service Agency (RESA) General Education budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed Eaton RESA budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the Eaton Regional Education Service Agency superintendent no later than June 1, 2026.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.


Ayes: Members Craig Lackscheide, Chelsea Campbell, Kelly Dunham, Jake Williams, Rob Franks, Kimberlee Kenyon

Nays: Members

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Maple Valley School District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 18, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


Secretary, Board of Education

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Maple Valley School District was held on the 18 day of May, 2026, at 7:00 o'clock.

The following preamble and resolution were offered by Member Kimberlee Kenyon and supported by Member Jake Williams.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed Eaton Regional Education Service Agency (RESA) Career and Technical Education budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed Eaton RESA budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the Eaton Regional Education Service Agency superintendent no later than June 1, 2026.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members Craig Lackscheide, Chelsea Campbell, Kelly Dunham, Jake Williams, Rob Franks, Kimberlee Kenyon.

Nays: Members

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Maple Valley School District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 18, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


Secretary, Board of Education

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Eaton Rapids Public School District was held on the 13th day of May, 2026, at 6:30 o'clock.

The following preamble and resolution were offered by Member Jansen and supported by Member Thompson.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed Eaton Regional Education Service Agency (RESA) General Education budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed Eaton RESA budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the Eaton Regional Education Service Agency superintendent no later than June 1, 2026.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members (7) Guy, VanSandt, Jansen, Ross, Eckman, Curry, and Thompson

Nays: Members (0) None

Resolution declared adopted.

Betsy Thompson
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Eaton Rapids Public School District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 13, 2026, 2026; the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Andy Thompson
Secretary, Board of Education

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Grand Ledge Public Schools District was held on the 11th day of May, 2026, at 6:00 o'clock.

The following preamble and resolution were offered by Member DuFort and supported by Member Shannon.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

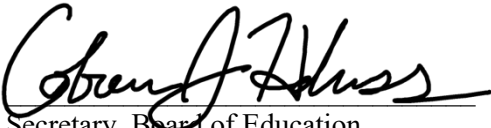
NOW, THEREFORE BE IT RESOLVED THAT:

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2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the Eaton Regional Education Service Agency superintendent no later than June 1, 2026.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.


Ayes: Members Holmes, Glasscoe, Kuykendoll, Oppenheim, Stevens, Shannon, DuFort

Nays: Members None

Resolution declared adopted.


 Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Grand Ledge Public Schools District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 11, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


 Secretary, Board of Education

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Pottersville Public School District was held on the 4 day of May, 2026, at 6 o'clock.

The following preamble and resolution were offered by Member McDonald and supported by Member Snider.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

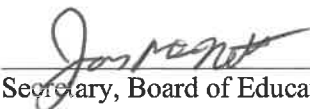
NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed Eaton Regional Education Service Agency (RESA) Career and Technical Education budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed Eaton RESA budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the Eaton Regional Education Service Agency superintendent no later than June 1, 2026.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

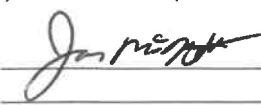
Ayes: Members 6

Nays: Members 1

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Pottersville Public School District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 4, 2026, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


Secretary, Board of Education

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Pottersville Public School District was held on the 4 day of May, 2026, at 6 o'clock.

The following preamble and resolution were offered by Member McDonald and supported by Member Snider.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
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3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members 6

Nays: Members 1

Resolution declared adopted.

Jan McSnider
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Pottersville Public School District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 4, 2026, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Jan McSnider
Secretary, Board of Education

EATON RESA BUDGET RESOLUTION

A meeting of the board of education of the Grand Ledge Public Schools District was held on the 11th day of May, 2026, at 6:00 o'clock.

The following preamble and resolution were offered by Member Oppenheim and supported by Member Holmes.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.


NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed Eaton Regional Education Service Agency (RESA) Career and Technical Education budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed Eaton RESA budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the Eaton Regional Education Service Agency superintendent no later than June 1, 2026.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.


Ayes: Members Glasscoe, Kuykendoll, Oppenheim, Stevens, Shannon, DuFort, Holmes

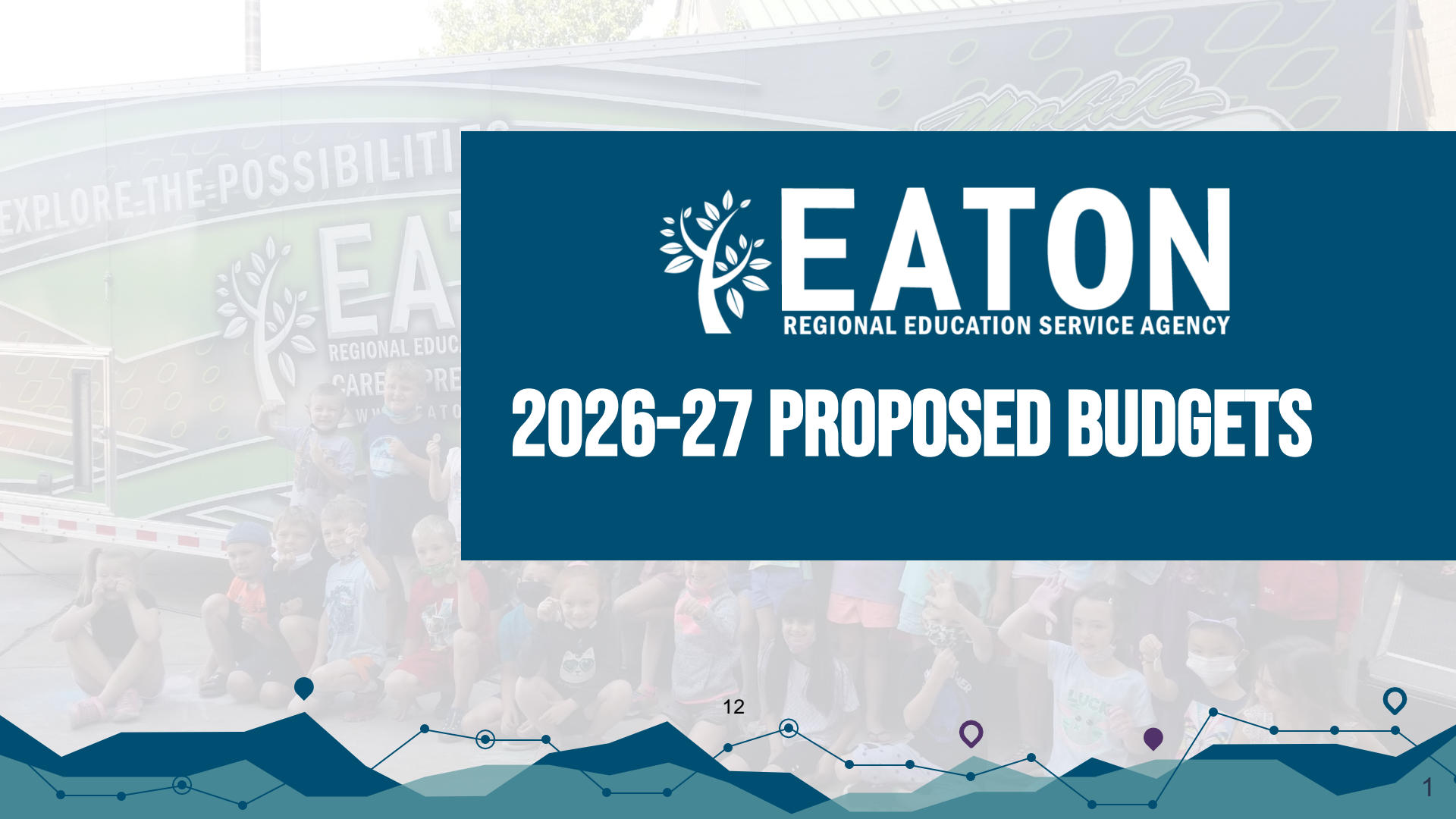
Nays: Members None

Resolution declared adopted.


 Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Grand Ledge Public Schools District hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting held on May 11, 2026, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


 Secretary, Board of Education



EATON

REGIONAL EDUCATION SERVICE AGENCY

2026-27 PROPOSED BUDGETS

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Agenda

Budget Timelines

Funding Sources

Funds & Purpose

Budget Projections



Budget Timelines

	Eaton RESA	State	County
January	Budget meetings with administrators		
February	Prepare budgets	Executive Proposal	
March	Finalize budgets and presentation		
April	Present budget at local school district school board meeting (CASBA)	Senate Proposal House Proposal	
May	Each local school board votes to approve/disapprove Eaton RESA's operating budgets	Conference Committee recommendations	Property Tax values published (late April/early May)
June	Eaton RESA Board approves budget	Voted by House and Senate, goes to Governor for signature (June-October)	



Funds & Purpose

General Fund

General Operations of the District

- Instructional Services
- Central Office
- Facilities
- Technology
- Consortium Activities

Grants

- Early Childhood
- Prevention
- Adult Education



Funds & Purpose

Special Education Fund

- Center Based Programs
- Related Services Staff
- Transportation for Special Education Students
- Distribute SE funds to local districts through SE funding system



Funds & Purpose

Career & Technical Education Fund

- Prepare students for career ready opportunities
- Partner with businesses and higher education institutions for instruction
- Eaton RESA staff provide support and guidance to CTE students



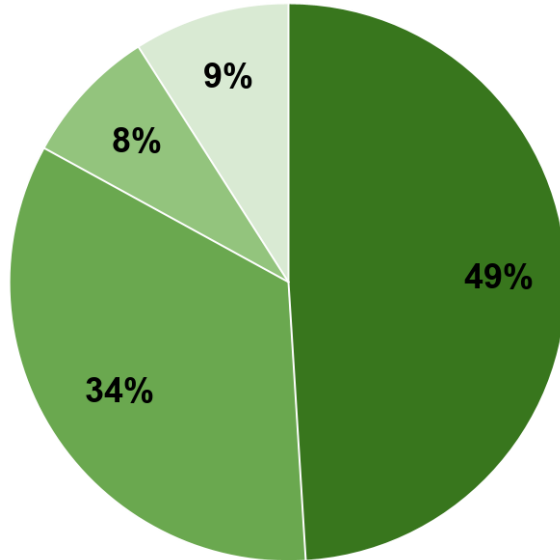
General Fund Proposed Budget

	2026-27 Proposed
Revenues	20,045,024
Expenditures	<u>20,175,234</u>
Excess Revenue/ (Expenditures)	(130,210)
Est. Beg Fund Balance	4,176,446
Est. Ending Fund Balance	4,046,236



General Education Revenue & Expenses

General Education Revenue - \$20 million



● State- \$9.8 million
 ● Incoming and Other- \$6.8
● Federal- \$1.6 million
 ● Local- \$1.8 million

Revenue Highlights

Local Sources

- Property taxes - .1763 mills is levied on all taxable properties within Eaton RESA's boundaries
- Universal Service Fund E-rate revenues which support telecommunication and internet services
- Truancy grant

State Sources

- Section 81 Unrestricted funds
- Restricted funds for specific program use such as early childhood, adult education, prevention services activities
- UAAL Rate Stabilization

Federal Sources

- Restricted for grant program activities primarily in prevention services.

Incoming Transfers and Other

- Reimbursements from local districts for consortium activities such as the Central Michigan Substitute System and Michigan Virtual
- Transfers from the Special Education and the CTE funds to offset proportional shares of administrative, facility and technology costs

General Education Revenue & Expenses

Expense Highlights

Instruction and Support

- Early childhood programs
- Central Michigan Substitute System and Michigan Virtual
- Curriculum and other instructional services providing local district support

Administration and Operations

- Central office
- Facilities
- Technology

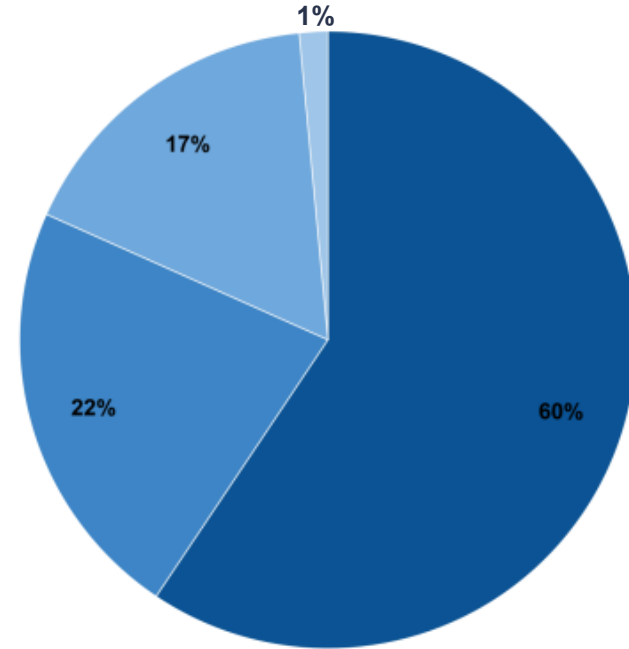
Community Services and Transportation

- Parent participation
- Great Start Readiness Program
- Transportation

Outgoing Transfers and Other

- Transfers to grant sub-recipients
- Indirect costs charged to grants
- Transfers to other funds (Capital Projects/Debt)

General Education Expenses - \$20.2 million



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● Instruction and Support- \$12 million ● Administration and Operations- \$4.5 million
● Outgoing Transfers and Other- \$3.4 million ● Community Services and Transportation- \$0.3 million

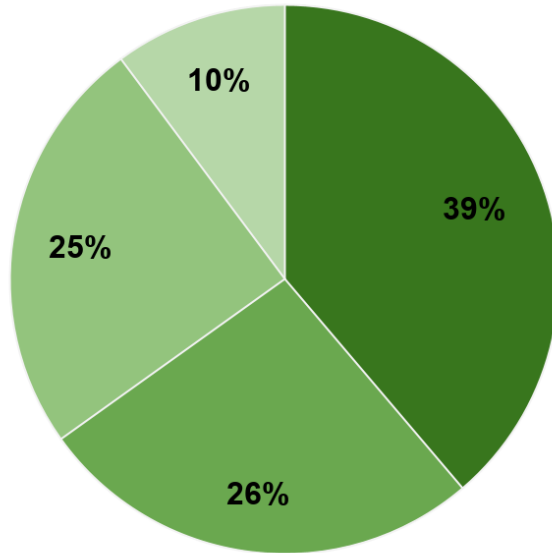
Special Education Proposed Budget

	2026-27 Proposed
Revenues	41,333,331
Expenditures	<u>41,366,786</u>
Excess Revenue/ (Expenditures)	(33,455)
Est. Beg Fund Balance	862,971
Est. Ending Fund Balance	829,516



Special Education Revenue & Expenses

Special Education Revenue- \$41.3 million



- Local- \$16 million
- Incoming and Other- \$10.9 million
- State- \$10.2 million
- Federal- \$4.2 million

Revenue Highlights

Local Sources

- Property taxes – 3.5478 mills is levied on all taxable properties within the Eaton RESA service area
- Medicaid Direct Service Reimbursement

State Sources

- Section 51 Special Education cost reimbursement
- UAAL Rate Stabilization

Federal Sources

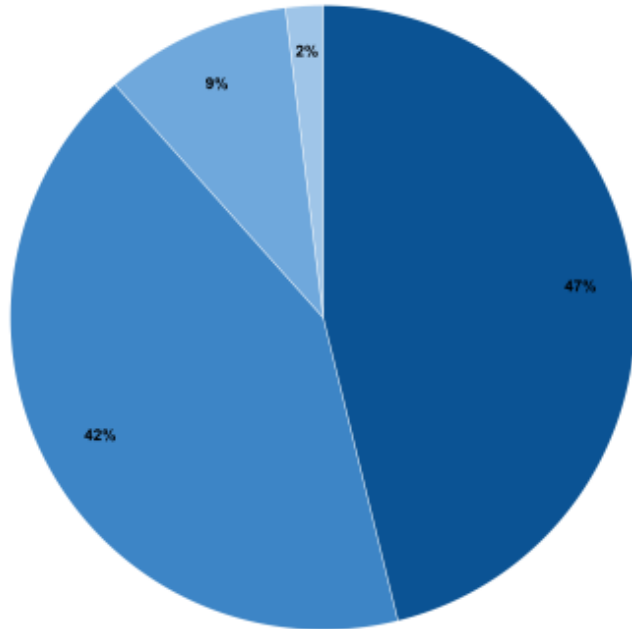
- Restricted for grant program activities for Special Education students

Incoming Transfers and Other

- Reimbursements from local districts for transportation, program tuition, and contracted related services staff

Special Education Revenue & Expenses

Special Education Expenses - \$41.4 million



● Instruction and Support- \$19.1 million ● Outgoing Transfers and Other- \$17.5 million
● Community Service and Transportation- \$4 million ● Administration and Operations- \$.8 million

Expense Highlights

Instruction and Support

- Center-based programs
- Related Services Staff
- Professional development

Administration and Operations

- School administration
- Pupil accounting/data management
- Classroom rent

Community Services and Transportation

- Special Education program transportation
- Related Services support for non-public students

Outgoing Transfers and Other

- SE Claim Allocation
- Transfers to grant sub-recipients
- Transfer to the General Fund for proportionate shared services costs
- Transfers to other funds (Capital Projects/Debt)

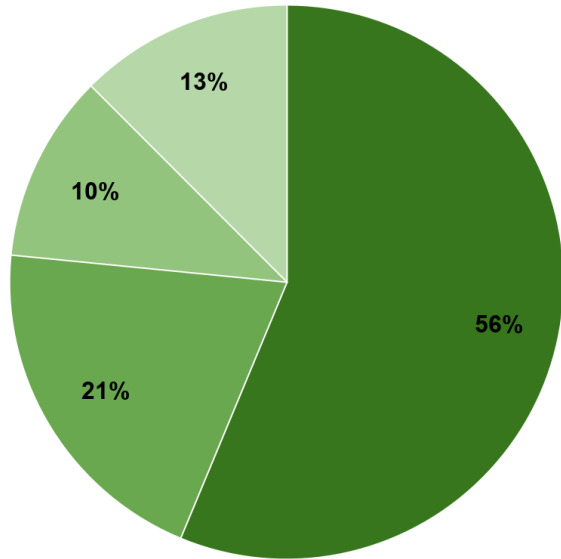
Career & Technical Education Proposed Budget

	2026-27 Proposed
Revenues	6,441,521
Expenditures	<u>6,835,726</u>
Excess Revenue/ (Expenditures)	(394,205)
Est. Beg Fund Balance	3,413,034
Est. Ending Fund Balance	3,018,829
Reserved for Early College	(816,308)
Unreserved Fund Balance	2,202,521



Career & Technical Education Revenue & Expenses

CTE Revenue - \$6.4 million



● Locals- \$3.6 million ● State- \$1.3 million
● Incoming and Other- \$.7 million ● Federal- \$.8 million

Revenue Highlights

Local Sources

- Property taxes - .8840 mills is levied on all taxable properties within Eaton RESA's boundaries

State Sources

- CTE program added cost reimbursement
- Early College allocation
- UAAL Rate Stabilization

Federal Sources

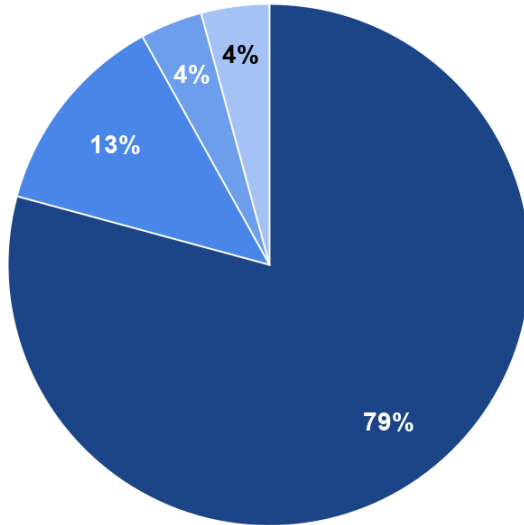
- Perkins Grant

Incoming Transfers and Other

- Tuition from districts outside of Eaton RESA's service area who have students enrolled in CTE programs
- 13th year CRTEC students

Career & Technical Education Revenue & Expenses

CTE Expenses - \$6.8 million



- Instruction and Support- \$5.4 million
- Administration/Operations- \$.8 million
- Community Service and Transportation- \$.3 million
- Outgoing and Other- \$.3 million

Expense Highlights

Instruction and Support

- Instructional programs
- Guidance and pupil support

Administration and Operations

- School administration
- Office and classroom rent

Transportation

- Payments to local districts to help offset cost of transporting students to CTE programs and field trips

Outgoing Transfers and Other

- Transfer to the General Fund for proportionate shared services costs
- Transfers to other funds (Capital Projects & Shared Costs)



Next Steps	Responsibility
<p>Submit all 2026-27 proposed budgets to local districts by May 1.</p>	<p>Eaton RESA</p>
<p>By June 1, adopt a resolution either in support or disapproval of the General Education and Career & Technical Education budgets. If disapproved, submit specific objections and proposed changes.</p> <p>By June 1, send resolution to Eaton RESA, c/o Superintendent's Office.</p>	<p>Local Districts</p>
<p>By June 30, adopt 2026-27 budgets.</p>	<p>Eaton RESA</p>



27

Eaton RESA Board of Education Agenda – Minutes
Regular Board Meeting
May 20, 2026, at 6:00 p.m.
Board Room
1790 East Packard Highway
Charlotte, Michigan 48813

I. REGULAR BUSINESS

A. Call to Order

1) Pledge of Allegiance

2) Roll Call

Roll Call: Temsey, DuFort, Roberts, Gonzalez, and Rushford

B. Approval of Agenda

MOTION: It was moved by Roberts and supported by Rushford to approve the agenda, as presented. 5-0

C. Presentations

1) Governmental Affairs Update – Hannah Sweeney, Director of Governmental Relations

2) Related Services Update – Randy Cusack, Director of Related Services and Maple Valley Special Education Programs

D. Audience Participation

E. Action Items

1) Consent Agenda

a. 4/22/2026 Regular Board Meeting Minutes

b. Personnel Report

c. Board Bills and Disbursement Report

MOTION: It was moved by Temsey and supported by Rushford to approve the consent agenda, as presented. 5-0

2) Five Year Calendar: Eaton RESA Five-Year Common Calendar: The Eaton RESA Five-Year Common Calendar for 2026-27 through 2030-31 was approved at the Superintendent's Round Table Meeting on April 13, 2026, by a unanimous vote. As a result of this action, the Superintendent is requesting that the Board of Education approve the Eaton RESA Five-Year Common Calendar.

MOTION: It was moved by Rushford and supported by Roberts to It was moved by XX and supported by XX to approve the 2026-27 through 2030-31 Five Year Common Calendar, as presented. 5-0

3) Potterville Public Schools Services Agreement: The Potterville Public School Board approved a one-year Business Services Agreement with Eaton RESA at their May 4, 2026 board meeting, with an annual cost to Potterville of \$115,500. Continuation of services is desired, and it is recommended that the Board approve the one-year agreement.

MOTION: It was moved by Temsey and supported by Rushford to authorize the Potterville Public Schools Service Agreement, as presented. 5-0

4) The District will continue providing Adult Ed program services in 2026-27. Office space for the Director and Support Staff is leased at Capital Area Michigan Works, and the District would like to continue with the arrangement. It is recommended that the Board approve the Lease and Infrastructure Agreements with Capital Area Michigan Works.

MOTION: It was moved by Roberts and supported by Gonzalez to approve the Lease and Infrastructure Agreements With Capital Area Michigan Works, as presented. 5-0

5) The District's current agreement with Elite Auditing and Consulting, LLC to provide pupil accounting expires June 30, 2026. It is recommended that the Board approve a three-year contract through the 2028-29 fiscal year with Elite with a total cost of \$255,000 (\$85,000 for each fiscal year). The

agreement includes an option for a two-year extension beyond the initial term, at which time compensation will be reviewed.

MOTION: *It was moved by Rushford and supported by Roberts to authorize the Superintendent to execute the agreement through 2028-29 with Elite Auditing and Consulting LLC for the purpose of pupil accounting, as presented. 5-0*

- 6) The current technology agreement with Ingham Intermediate School District expires June 30, 2026. It is requested that the Board approve a new agreement for technology services for a three-year term from July 1, 2026 through June 30, 2029 with the option, upon mutual agreement by both parties, to renew for two sequential one year terms (2029-2030 and 2030-31)

MOTION: *It was moved by Roberts and supported by Rushford to authorize the Superintendent to execute the technology service agreement through June 30, 2031 with Ingham ISD, as presented. 5-0*

- 7) Vlad Lebedintsev, Assistant Superintendent for CTE is requesting board approval for Sara Jobson, Career Pathways Specialist and Marcee Theisen, CPC Principal to attend the ACTE Vision Conference from December 2nd-December 5th in New Orleans, Louisiana. Sara was recognized with the Region I ACTE Career and Counseling Professional of the Year Award and is now eligible to compete against all of the other winners at the National Conference. The conference will also allow Sara to learn the most recent and relevant best practices in Career and Technical Education and bring back to share and implement with CTE programs across Eaton County.

- 8) Ben Bever, Career Preparation Center Principal, is requesting Board approval for a Student Services Coordinator/SkillsUSA Advisor (Reid Casey) and 2 students to travel to the National Skills USA Conference in Atlanta Georgia. The conference will be held June 1st-6th. The two students attending the conference were recently elected to the Skills USA Board for Michigan and will be involved in several leadership growth opportunities.

MOTION: *It was moved by Rushford and supported by Gonzalez to approve the Skills USA conference request in Atlanta, Georgia and to approve the ACTE conference request in New Orleans, Louisiana, as presented. 5-0*

- 9) Vlad Lebedintsev, Assistant Superintendent for Career & Technical Education, is requesting that the Board authorize the Superintendent to add a 1.0 FTE Career Pathways Technician position to the CTE department. This position was formerly contracted through LCC to support our Mobile Labs and several assigned programs. The CTE team has determined that shifting to a new Eaton RESA position, will improve student programs and services.

MOTION: *It was moved by Roberts and supported by Temsey to approve the request for a 1.0 FTE Career Pathways Technician position, as presented. 5-0*

- 10) Kelly Hager, Assistant Superintendent for Special Education, is requesting that the Board authorize a contract with AMN Healthcare for 1.0 FTE School Psychologist to fill a vacancy for the upcoming school year.

- 11) The Eaton RESA Special Education Funding Committee and local district superintendents are recommending the opening of a third Meadowview School Adult MoCI classroom at the Union Street location beginning in the 2026-27 school year. The two existing adult MoCI classrooms are expected to be full with incoming students transitioning from the high school MoCI program, and local districts anticipate approximately nine additional student placements next year. The proposed classroom would require one certified MoCI teacher and two paraprofessionals, with the potential for a third paraprofessional based on student needs. The estimated annual staffing cost is \$155,351, with tuition costs billed back to the resident local districts. Supporting documentation is included in the Eaton RESA Special Education Funding System Review Topic Issue Document regarding the opening of a third Adult MoCI Classroom.

- 12) The Eaton RESA Special Education Funding Committee and local district superintendents are recommending the addition of a second 1755 ECSE Teacher beginning in the 2026-27 school year due to increased student needs. The expansion is necessary to support services across multiple GSRP classroom sites, Head Start programs, private daycares, and community preschool settings, which

have created challenges for local districts attempting to staff offsite locations with ECSE teachers. The estimated annual cost for the additional position, including salary and benefits, is between \$117,200 and \$129,700 depending on placement on the salary schedule. Tuition costs will continue to be billed back to resident local districts based on a caseload of 15 students, with any remaining cost shared through the special education funding system. Supporting documentation is included in the Eaton RESA Special Education Funding System Review Topic Issue Document regarding the addition of a 1755 ECSE Teacher.

MOTION: *It was moved by Temsy and supported by Rushford to approve the request to approve the contract for a 1.0 FTE with AMN Healthcare, to open and staff a third MoCI classroom, and to approve the request for an additional 1.0 FTE for a 1755 ECSE Teacher, as presented. 5-0*

F.Information Items

- 1) Following February’s adoption of the 2025-26 Budget Revision and preceding the initial budget proposal for the 2026-27 school year, this extended budget forecast will provide a broad overview of the district’s financial outlook.
- 2) This is the final budget amendment for the 2025-26 fiscal year. Action to approve the amended budgets will be requested at the June meeting.
- 3) The Career Tech program is piloting an enrollment application at no cost to Eaton RESA. The application was developed independently by Vlad Lebedintsev on his own time and is currently being utilized by other CTE programs across the state.
- 4) Administration is currently exploring options for replacement of the courtyard playground area. Staff recently met with Sinclair Playground Equipment to review the site and discuss potential design concepts based on student needs. Sinclair originally installed the current playground more than 25 years ago and will provide a conceptual design to help guide future planning discussions. Sinclair is part of a cooperative purchasing consortium utilized by Eaton RESA, eliminating the need for a separate bid process, although Board approval would still be required for any future project.

G.Board Member Reports & Requests

H.Correspondence

- 1) Upcoming Events
 - a. Eaton RESA Regular Board Meeting and Public Hearing on the Budget, June 10, 2026, at 6:00 p.m., Eaton RESA

I.Adjournment

Adjourned at 7:10 p.m.

Alex Gonzalez, Board Secretary

Date

It is the policy of Eaton Regional Education Service Agency not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Superintendent, 1790 East Packard Highway, Charlotte, MI 48813, 517.543.5500.

Eaton RESA Personnel Report for June 10, 2026

It is recommended that the following personnel action items be approved:

HIRES	
Name	Dawn Bentley
Title	Asst. Superintendent for Instructional Services
FTE	1.0
Department	Instructional Services
Type of Contract	ADMIN
New/Replace	Replace
Prior Incumbent	Nate Leale
Supervisor	Sean Williams/Nate Leale
Schedule	Admin/Cabinet/Step 12/Doctorate
Wage	\$148,197
Effective	7/1/2026
Name	Jordan Gopi Nagaruri
Title	Speech Language Pathologist – Early Interventionist
FTE	1.0
Department	Special Education
Type of Contract	EIEA
New/Replace	Replace
Prior Incumbent	Mary Talarico
Supervisor	Amy Lowrie
Schedule	Tch/RSS/MA+30/Step 7
Wage	\$68,360 (195 days)
Effective	8/13/2026
Name	Amanda Luna
Title	Speech Language Pathologist
FTE	1.0
Department	Special Education
Type of Contract	EIEA
New/Replace	Replace
Prior Incumbent	Richelle Batten/FTE Increase
Supervisor	Amy Lowrie
Schedule	Tch/RSS/MA+30/Step 18
Wage	\$91,629
Effective	8/13/2026
DEPARTURES	
Name	Thomas Allen
Title	Teacher
FTE	1.0
Department	Special Education
Type of Contract	EIEA
Supervisor	Liz Hicks
Effective	5/18/2026
Note	Termination

DEPARTURES - Continued	
Name	Jennifer Horton
Title	Paraprofessional
FTE	1.0
Department	Special Education
Type of Contract	ESPA
Supervisor	Amber Baker
Effective	5/29/2026
Note	Resignation
Name	Julianne Palmer
Title	Paraprofessional
FTE	1.0
Department	Special Education
Type of Contract	ESPA
Supervisor	Amber Baker
Effective	5/26/2026
Note	Termination

**Eaton Regional Education Service Agency
Monthly Disbursements Report
For Period Ending May 31, 2026**

Accounts Payable Disbursements (See attached register):

Payroll Withholdings, Employer Liabilities & Electronic Withdrawal	\$ 1,447,270.43
Check Distributions	\$ 134,582.35
ACH transactions	\$ 3,271,862.18
Total Electronic and Check Distributions	<u>\$ 4,853,714.96</u>

Payroll Disbursements:

Net Pay	5/1/2026	\$ 409,523.53
Net Pay	5/15/2026	\$ 406,229.46
Net Pay	5/29/2026	\$ 421,329.13
Total Net Pay		<u>\$ 1,237,082.12</u>

Total Funds Disbursed This Month **\$ 6,090,797.08**

Check Register

Eaton RESA

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
REGULAR CHECKS									
309670	05/06/26	13899	4IMPRINT, INC	21800 C	V	61-241-5910-000-000-0000	TaskRight Notebookw/pen	302.65	302.65
309671	05/06/26	13341	AT&T U-VERSE		V	61-284-3490-000-000-0000	May Services - CTE	216.87	216.87
309672	05/06/26	15104	REPUBLIC SERVICES, INC.		G	11-261-3840-000-000-0000	April Waste - Packard	262.97	
					G	11-261-3841-000-000-0000	April Waste - Southridge	128.48	391.45
309673	05/06/26	09260	CONSUMERS ENERGY		G	11-261-5511-000-000-0000	May - SOUTHRIDGE NATURAL GAS #	451.04	
					G	11-261-5521-000-000-0000	May - SOUTHRIDGE ELECTRIC #2	601.75	
					G	11-261-5521-000-000-0000	May - SOUTHRIDGE ELECTRIC #1	31.62	1,084.41
309674	05/06/26	13381	EATON RAPIDS, CITY OF		G	11-261-3832-000-000-0000	UNION ST WATER/SEWER 03/15-04/	797.04	
					G	11-261-5522-000-000-0000	UNION ST ELECTRIC 03/15-04/15/	1,891.88	2,688.92
309675	05/06/26	13906	FIDELITY SECURITY LIFE		G	12-451-0012-000-000-0000	May - EYE MED-VISION INSURANCE	2,431.50	2,431.50
309676	05/06/26	16233	FOUR POINT LLC	21819 C	G	11-221-5990-000-000-0000	Early Math playing cards	47.00	47.00
309677	05/06/26	15361	JAY B. MARKS	21782 C	G	11-221-5990-000-000-9304	Speaker Fee/Travel Expense - 5	3,616.80	3,616.80
309678	05/06/26	46538	MICHIGAN STATE UNIVERSITY	21798 C	V	61-127-5990-000-000-9999	CDE Spring Skills Contest - Re	25.00	25.00
309679	05/06/26	93591	SKILLS USA MICHIGAN	21809 C	V	61-127-5990-000-000-9999	Omni Hotel for SkillsUSA Natio	2,715.30	2,715.30
309680	05/06/26	15395	SMITH, LORETTA		X	21-271-3320-000-000-0000	Apr 6 - Apr 28 Mileage	674.25	
					X	21-271-3320-000-000-0000	CHECK # 309680 VOIDED	(674.25)	0.00
309681	05/06/26	00697	WASTE MANAGEMENT OF		G	11-261-3842-000-000-0000	May - Waste Services - US	538.50	538.50
309682	05/08/26	16262	BRITTON DEERFIELD SCHOOLS		V	61-281-8220-000-000-4005	BDHS - Apprenticeship Wall Sti	3,500.00	3,500.00
309683	05/08/26	15134	CORUNNA PUBLIC SCHOOL		V	61-281-8220-000-000-4005	Corunna HS - Apprenticeship Wa	3,500.00	3,500.00
309684	05/08/26	16248	L'ANSE CREUSE PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	LC HS North - Apprenticeship W	3,500.00	3,500.00
309685	05/08/26	16248	L'ANSE CREUSE PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	FV Pankow Center - Apprentices	3,500.00	3,500.00
309686	05/13/26	12944	AMERICAN OFFICE SOLUTIONS -		G	11-252-4220-000-000-0000	May Services	3,543.41	3,543.41
309687	05/13/26	44784	AMERICAN PHYSICAL THERAPY	21847 C	X	22-192-0000-000-000-0000	Prepaid FY27 Dues - K.Cheesema	295.00	295.00
309688	05/13/26	16105	COMMUNITY MAGAZINE GROUP	21841 C	G	11-283-3190-000-000-0000	Digital Printing Services - Ap	550.00	550.00
309689	05/13/26	13777	DAVENPORT UNIVERSITY	21845 C	V	61-127-3730-000-999-9520	Business Academy - Tuition	747.00	747.00
309690	05/13/26	13960	EATON RAPIDS PUBLIC SCHOOLS	21853 C	F	51-297-8220-000-000-8500	April Breakfast - Union St	673.08	
				21853 C	F	51-297-8220-000-000-8510	April Lunch - Union St	948.02	1,621.10
309691	05/13/26	16221	LANE, ERIN	21867 C	G	11-221-5990-000-000-9304	Speaker Fee	1,000.00	1,000.00
309692	05/13/26	16274	IMERAJ, BIANCA		G	11-283-3142-000-000-0000	IdentoGo - Fingerprints	65.50	65.50
309693	05/13/26	16273	LANE, COLLEEN	21868 C	G	11-221-5990-000-000-9304	Speaker Fee	1,000.00	1,000.00
309694	05/13/26	15602	LAUTZ E FLIPS, LLC	19866 P	X	21-261-4210-000-000-0000	May - Consumers	158.50	158.50
309695	05/13/26	00746	MAASE	21872 C	X	21-283-3220-000-000-0000	June 9 MAASE Conf - Reg	50.00	50.00
309696	05/13/26	16012	MARTZ, MEGHAN ELIZABETH	21869 C	G	11-221-5990-000-000-9304	Speaker Fee	1,500.00	1,500.00
309697	05/13/26	46514	STATE OF MICHIGAN		G	11-257-3190-000-000-0000	April Transportation	224.00	224.00
309698	05/13/26	14148	MICHIGAN STATE DISBURSEMENT		G	12-451-0027-000-000-0000	ID# 913654672 - Corson	185.06	185.06
309699	05/13/26	15995	POSITIVE BEHAVIOR ADVOCATES	21864 C	X	21-216-3130-000-041-0000	BCBA Contracted Svs - April	1,275.00	1,275.00
309700	05/13/26	15508	REALITY COUNSELING SERVICES	21792 C	G	11-212-3190-000-000-2251	12 Panel w/ETG	150.00	150.00

Check Register

Eaton RESA

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
309701	05/13/26	95852	COUNTY JOURNAL	21839	C	G 11-252-3150-000-000-0000	Charlotte Rotary Anniversary	50.00	50.00
309702	05/20/26	16180	ACTION APPLIANCE SERVICE INC			G 11-261-4110-000-000-0000	Potterville - Stove Repair	125.00	125.00
309703	05/20/26	16205	ALBERT GAY INCORPORATED	21913	C	G 11-221-5990-000-000-9304	May7th Prevention confr mileage	387.88	387.88
309704	05/20/26	13341	AT&T U-VERSE			X 21-261-3410-000-000-0000	May Services - Sped	185.80	185.80
309705	05/20/26	09260	CONSUMERS ENERGY			G 11-261-5512-000-000-0000	May - Union St Gas	955.19	955.19
309706	05/20/26	15832	BERNADETTE FERGUSON			V 61-127-3110-000-000-9525	Kahoot subscription - test rev	144.00	144.00
309707	05/20/26	46477	LANSING SCHOOL DISTRICT			G 11-411-8510-020-000-2890	SEC 107a AE LANSING 04/30/26	625.50	
						G 11-411-8510-020-000-3310	ADULT ED 107 LANSING 04/30/26	80,405.15	81,030.65
309708	05/20/26	46514	STATE OF MICHIGAN	20263	P	G 11-257-3430-000-000-0000	April Services	75.20	75.20
309709	05/20/26	16276	PLANNED PARENTHOOD OF MI	21892	C	G 11-221-5990-000-000-9304	Honorarium fees	250.00	250.00
309710	05/20/26	15508	REALITY COUNSELING SERVICES	21916	C	G 11-212-3190-000-000-2251	12 Panel w/ETG - April	225.00	225.00
309711	05/21/26	15395	SMITH, LORETTA			X 21-271-3320-000-000-0000	April 6 - April 28 Mileage	674.25	674.25
309712	05/27/26	16226	BIGGER, MARINA FLORENCE	21941	C	G 11-221-5990-000-000-9304	May 6 Prevention Conf - Honora	250.00	250.00
309713	05/27/26	14285	CHARLOTTE MINI STORAGE, LLC.	20893	P	X 21-261-4210-000-000-0000	June Rent	800.00	800.00
309714	05/27/26	09260	CONSUMERS ENERGY			G 11-261-5510-000-000-0000	May - Meadowview Gas	37.89	
						G 11-261-5510-000-000-0000	May - Packard Gas	813.98	
						G 11-261-5520-000-000-0000	May - Packard Electric	3,711.91	
						G 11-261-5520-000-000-0000	May - Meadowview Electric	68.59	4,632.37
309715	05/27/26	16280	DISPUTE RESOLUTION CENTER OF	21951	C	G 11-212-3190-000-000-2251	May Services - Potterville	1,000.00	1,000.00
309716	05/27/26	12954	GRATIOT-ISABELLA RESD	21930	C	G 11-221-3120-000-000-2722	CPR Training 5/7/26	400.00	400.00
309717	05/27/26	16236	JESSEL, ALYSON	21931	C	G 11-261-5990-060-000-5220	Home Depot - Reimb for ELHC	164.49	164.49
309718	05/27/26	16279	JOHNSON, KIMBERLY ANN	21940	C	G 11-221-5990-000-000-9304	May 6 Prevention Conf - Honora	250.00	250.00
309719	05/27/26	16223	LANGE, JEFFREY SEAN	21943	C	G 11-221-5990-000-000-9304	May 6 Prevention Conf - Honora	250.00	250.00
309720	05/27/26	15602	LAUTZ E FLIPS, LLC	19866	P	X 21-261-4210-000-000-0000	Feb - Apr Water/Sewer	100.82	100.82
309721	05/27/26	13602	MAHONEY AND ASSOCIATES, INC	21945	C	G 11-231-5990-000-000-0000	Eaton RESA Sweater for BOE Mem	46.34	46.34
309722	05/27/26	44351	MASB	21522	C	G 11-231-3220-000-000-0000	10/29/25 Capital Planning Virt	125.00	
				21395	C	G 11-231-3220-000-000-0000	Feb 6-7, 2025 Virtual Conf - R	250.00	
				21520	C	G 11-231-3220-000-000-0000	2/27/25 Labor Relations Worksh	249.00	624.00
309723	05/27/26	14148	MICHIGAN STATE DISBURSEMENT			G 12-451-0027-000-000-0000	ID# 913654672 - Corson	185.06	185.06
309724	05/27/26	15554	PET EMERGENCY ACADEMY LLC	21938	C	V 61-227-5110-000-000-0000	Animal Emerg Training - Regis	1,248.75	1,248.75
309725	05/27/26	90420	PRECISION DATA PRODUCTS	21843	C	G 11-131-6410-000-000-2890	Headset w/mic - 78	624.00	
				21843	P	G 11-132-6410-000-000-2890	Data Storage USB Mouse - 78	226.20	850.20
309726	05/27/26	15395	SMITH, LORETTA			X 21-271-3320-000-000-0000	Apr 29 - May 22 Mileage	539.40	539.40
309727	05/27/26	16224	STRATTON, JENNIFER	21942	C	G 11-221-5990-000-000-9304	May 6 Prevention Conf - Honora	250.00	250.00
309728	05/27/26	14679	WILLIAMSTON COMMUNITY	21960	C	G 11-221-5990-000-000-7674	WWIS Amazon Reimb	1,266.60	1,266.60
991618	05/01/26	13536	EDUSTAFF, LLC			G 11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	23,146.98	
						G 11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	23,146.95	
						G 11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	22,284.13	

Eaton RESA

Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	177.90	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	177.90	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	3,320.80	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	444.75	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	441.00	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	685.07	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	1,287.72	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	282.24	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	167.58	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	441.00	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	526.31	
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	1,005.48	
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	282.24	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	167.58	
					G	11-227-3190-000-000-3310	AE 107 C/S TEST PROCTOR	158.76	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,693.44	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,478.71	
					X	21-122-3110-000-110-0000	LEA SUBS - MILD COG IMP	889.50	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	88.95	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	11,095.77	
					X	21-122-3110-001-120-0000	MOCI ERESA SUB TCHR PPS	237.20	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	1,186.00	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	2,105.15	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	711.60	
					X	21-122-3111-001-140-0000	SEI SUB PARAPRO	355.80	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	1,349.08	
					X	21-219-3110-001-074-0000	ERESA HOMEBOUND SUBS	711.60	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	5,050.92	105,098.11
991619	05/01/26	13536	EDUSTAFF, LLC		X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	88.95	88.95
991620	05/18/26	28660	MPSERS		G	12-451-1000-000-000-0000	EE/Member Defined Benefit	27,305.19	
					G	12-451-1001-000-000-0000	ER Defined Bene Contrib H299	150,023.02	
					G	12-451-1010-000-000-0000	H553-561 TDP	50.00	177,378.21
991621	05/18/26	28663	MPSERS DC		G	12-451-1005-000-000-0000	H538 EE Defined Contribution	22,249.91	
					G	12-451-1006-000-000-0000	H539 ER Defined Contribution	9,218.31	
					G	12-451-1007-000-000-0000	H543 EE Personal Hlth Fund	5,551.65	
					G	12-451-1008-000-000-0000	H544 ER Personal Hlth Fund	5,551.65	42,571.52
991622	05/18/26	46259	HEALTHEQUITY INC		G	12-451-0041-000-000-0000	EMPLOYEE HSA CONTRIBUTION	8,096.43	8,096.43
991623	05/18/26	96133	UNITED STATES TREASURY		G	12-451-0002-000-000-0000	FEDERAL WITHHOLDING	44,766.18	

Eaton RESA

Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	36,768.96	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	36,768.96	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,599.13	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,599.13	135,502.36
991624	05/18/26	14239	WEST MICHIGAN HEALTH		G	12-451-0013-000-000-0000	June - WMHIP PREMIUMS-	169,831.92	
					G	12-451-2001-000-000-0000	June - WMHIP COPAYS	41,042.56	210,874.48
991625	05/18/26	28663	MPSERS DC		G	11-252-7412-000-000-0000	Late Fee	11.51	
					G	11-252-7412-000-000-0000	Interest on Late Fee	7.30	
					G	12-451-1006-000-000-0000	H539 ER Defined Contribution	2,696.37	
					G	12-451-1008-000-000-0000	H544 ER Personal Hlth Fund	4,941.35	7,656.53
991626	05/27/26	90436	PNC BANK - BUSINESS CARD	21857 C	G	11-118-5110-500-000-3430	Meijer - Classroom Supply	3.88	
				21858 C	G	11-118-5110-500-000-3430	Walmart/Abrams - Snacks/Ticket	53.60	
				21858 C	G	11-118-5110-530-000-3430	Walmart/Abrams - Snacks/Ticket	250.20	
				21857 C	G	11-118-5110-530-000-3430	Walmart - Worms/Wipes	32.14	
				21857 C	G	11-118-5110-560-000-3430	Walmart/DSS - Radish/Bean/Pape	161.36	
				21858 C	G	11-118-5110-560-000-3430	Abrams Planetarium - Tickets	249.00	
				21857 C	G	11-118-5610-530-000-3430	Meijer - Milk Alt	13.98	
				21857 C	G	11-118-5610-560-000-3430	Meijer - Milk Alt	13.98	
				21950 C	G	11-212-3210-000-000-2251	City of EL - Parking	2.50	
				21950 C	G	11-212-5990-000-000-2251	City of EL - Parking for Lifes	1,050.00	
				21877 C	G	11-221-3190-000-000-7864	Child/Family - Space Rental	102.99	
				21902 C	G	11-221-3190-000-933-9304	Hilton - April 14 Lifesavers c	151.42	
				21917 C	G	11-221-3210-000-933-9304	City of El - Suicide Prev Conf	6.25	
				21818 C	G	11-221-3220-000-000-0000	Rusty Bucket - Dinner for Adle	9.98	
				21827 C	G	11-221-3220-000-000-0000	Doubletree Hotel - Lodging for	228.90	
				21885 C	G	11-221-3220-000-000-0000	May13-Apr 12-16 Conf - Reg and	252.21	
				21927 C	G	11-221-3220-000-000-0000	DTW Tap - GSV Lunch	29.89	
				21917 C	G	11-221-3220-000-000-2251	GTR - June 6 SCMHA Lodging	229.00	
				21950 C	G	11-221-3220-000-000-2251	MISHCA Conf - Regx2	370.00	
				21828 C	G	11-221-3220-000-000-2251	MiAIMH/Suicide Prev Conf - Reg	699.00	
				21877 C	G	11-221-3220-000-000-7864	City of EL - Parking	1.25	
				21917 C	G	11-221-3220-000-933-9304	GTR - June 6 SCMHA Lodging/QD	299.60	
				21858 C	G	11-221-3220-500-000-3430	BJs/Meijer - Snacks/Drinks	3.92	
				21858 C	G	11-221-3220-530-000-3430	Seidestreet/BJs - Sandwiches/T	119.90	
				21858 C	G	11-221-3220-560-000-3430	BJs/Meijer - Snacks/Drinks	21.20	
				21858 C	G	11-221-3220-565-000-3430	Cottage Inn/BJs - Pizza/Tea	102.51	
				21858 C	G	11-221-3221-000-000-3430	BJs/Meijer - Snacks/Drinks	50.97	
				21828 C	G	11-221-3222-000-000-0000	Walmart/JJs - Bridging the Gap	417.76	

Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21902	C	G 11-221-5910-000-000-9014	Walmart - Fruit for event	18.25	
				21828	C	G 11-221-5990-000-000-0000	Walmart - Meeting Supplies	25.58	
				21808	C	G 11-221-5990-000-000-7674	Amazon - eGift Cards	400.00	
				21902	C	G 11-221-5990-000-000-7674	PDF Guru - Trial for software	0.99	
				21875	C	G 11-221-5990-000-000-7674	Basecamp - Monthly Payment	30.00	
				21876	C	G 11-221-5990-000-000-7864	Walmart - Comforter	21.58	
				21877	C	G 11-221-5990-000-000-7864	Walmart/Uber - Event Supplies/	111.86	
				21875	C	G 11-221-5990-000-000-9018	MCBAP - Continuing Education	30.00	
				21917	C	G 11-221-5990-000-000-9304	Makestickers - 130 Glossy Oval	124.57	
				21874	C	G 11-221-5990-000-923-9304	Walmart - Flowers/Yarn/Paper	42.36	
				21902	C	G 11-221-5990-000-933-9304	Flour child -GC/DT - Notebooks	90.25	
				21828	C	G 11-221-5993-000-000-0000	Walmart - Cookies/Pop	59.24	
				21878	C	G 11-221-5994-000-923-9304	Sidestreet Deli - Event Meal	416.88	
				21885	C	G 11-221-7410-000-000-0000	Affinipay - MI Council for SS	40.00	
				21927	C	G 11-226-3220-000-000-0000	STSU & GSV Conf - Reg and Meal	2,209.86	
				21897	C	G 11-226-3430-000-000-3310	USPS - Postage	2.17	
				21896	C	G 11-226-3430-000-000-3310	USPS - Postage	2.17	
				21857	C	G 11-226-5910-000-000-3430	Walmart - Paper clips	1.97	
				21902	C	G 11-226-5990-000-000-5228	USPS - Stamps for ELHC	78.00	
				21910	C	G 11-231-5990-000-000-0000	Walmart - Napkins/Cutlery for	44.22	
				21910	C	G 11-231-5993-000-000-0000	Saddleback BBQ - Event Meal CA	582.76	
						G 11-231-5993-000-000-0000	Saddleback BBQ - Credit	(74.40)	
				21949	C	G 11-232-3220-000-000-0000	Marriott - Apr 10-16 ASU Summi	3,025.08	
				21949	C	G 11-232-3450-000-000-0000	Zoom/AI - Monthly payment	110.00	
				21808	C	G 11-232-5910-000-000-0000	DRI Signs - Board Room Sign	183.06	
						G 11-232-5910-000-000-0000	Credit - DriSigns Sales Tax	(10.36)	
				21828	C	G 11-232-5993-000-000-0000	JJs - Sup/CD Mtg Lunch	163.31	
				21949	C	G 11-232-5993-000-000-0000	Creative Dining - CALN 4/23/26	73.65	
				21905	C	G 11-252-3220-000-000-0000	Amway Grand - Parking	16.00	
				21905	C	G 11-252-5910-000-000-0000	LuLu Press - Finance Book	45.97	
				21905	C	G 11-252-7412-000-000-0000	Authorize.net - Monthly Paymen	37.20	
				21801	C	G 11-261-3410-000-000-0000	Verizon - Monthly Payment	162.72	
				21801	C	G 11-261-3450-000-000-0000	DocuSign - Payment	200.00	
				21909	C	G 11-261-4111-000-000-0000	Menards - Mortor	6.98	
				21948	C	G 11-261-5990-000-000-0000	Walmart/Zoro - Vacuum/Air Fres	359.02	
				21948	C	G 11-261-5991-000-000-0000	Zoro - US Flag - Southridge	59.65	
				21948	C	G 11-261-5992-002-000-0000	Meijer/Zoro - Tide/US Flag - U	265.60	
				21906	C	G 11-266-7410-000-000-0000	IAEM - Membership Renewal	199.00	

Eaton RESA

Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21910	C	G 11-283-3190-000-000-0000	SOS - Driving records	30.51	
				21905	C	G 11-285-3220-000-000-0000	GTR - Lodging for conferences	342.00	
				21858	C	G 11-311-5990-000-000-3430	Dollar Tree/Hobby Lobby - Plat	14.41	
				21857	C	G 11-311-5990-000-000-3430	Meijer - Pretzels/Bandaids/Fru	81.01	
				21876	C	G 11-361-5991-000-000-6352	America's Best Hotel - Lodging	300.00	
				21827	C	G 12-192-0000-000-000-0000	FY27 UDL Conference - Reg	199.00	
						G 12-199-0000-000-000-0000	ParkPlace Hotel - Lodging cred	(495.34)	
				21813	C	X 21-122-5110-000-140-0000	Walmart - Oreos/Cookie Dough -	7.82	
				21852	C	X 21-122-5110-000-140-0000	Walmart - El Class Supplies	22.79	
				21852	C	X 21-122-5110-001-130-0000	Meijer/Walmart - Travel Bag/De	58.87	
				21852	C	X 21-122-5110-001-193-0000	Walmart - Straws/Travel Bag	29.46	
				21804	C	X 21-122-5111-001-110-0000	Meijer/Walmart - Food for Cook	37.11	
				21803	C	X 21-122-5111-002-120-0000	Walmart - Food for Cooking Act	24.39	
				21802	C	X 21-122-5111-002-120-0000	Walmart - Food for Class Activ	45.31	
				21852	C	X 21-122-5990-000-140-0000	Walmart - Dots/Potting Soil/Ga	78.18	
				21813	C	X 21-122-5990-000-140-0000	Southpaw - Squeeze Machine	398.43	
				21813	C	X 21-122-5990-001-193-0000	Southpaw - Squeeze Machine	398.43	
				21852	C	X 21-122-5992-001-000-0000	Meijer - Lego	9.98	
				21852	C	X 21-122-7910-001-001-0000	Lansing Lugnuts - Baseball Tic	90.00	
				21871	C	X 21-216-5990-000-041-0000	EMOABC's - Monthly Subscriptio	25.00	
				21815	C	X 21-218-3450-000-000-0000	Assistiveware - Proloquo Lic R	940.45	
				21829	C	X 21-221-3220-000-000-3990	April 17-19 NASLECE - Travel/M	390.62	
				21914	C	X 21-221-3220-000-000-3990	Delta - Flight/Seat Fees Apr16	1,058.78	
				21848	C	X 21-221-3220-000-064-0000	Apr 17-19 ASL Conf - Lodging/M	1,788.77	
				21850	C	X 21-221-3220-000-064-0000	Apr 16-20 ASL Conf - Lodging/M	2,248.88	
				21914	C	X 21-221-3220-000-080-0000	March 19-20 MSHA Conf - Reg	415.00	
				21858	C	X 21-221-3220-000-273-0000	GVSU - Start Conf - Reg	135.00	
				21801	C	X 21-221-6410-000-000-3262	Apple - iPads	3,290.00	
				21914	C	X 21-226-5990-000-080-0000	IDA - IDA Record Forms	214.00	
				21852	C	X 21-241-7910-001-000-0000	Walmart - Candy/Table Covers/W	66.78	
				21914	C	X 21-261-3430-000-000-0000	USPS - Book of stamps	15.60	
				21948	C	X 21-261-5990-000-000-0000	Zoro/Ace - Pull Station/Ballas	153.33	
				21905	C	X 21-285-3220-000-000-0000	GTR - Lodging for conferences	342.00	
				21796	C	X 22-192-0000-000-000-0000	FY27 USL-CON Conf - Reg	199.00	
				21871	C	X 22-192-0000-000-000-0000	FY27 Prepaid MAASE Conf - Reg	549.00	
				21846	C	V 61-127-5110-000-000-0000	Walmart/Lowes - Castors/Mouse/	259.82	
				21844	C	V 61-127-5110-000-999-9503	Wix.com - 1 year subscription	348.00	
				21810	C	V 61-127-5990-000-000-9999	Cherry Hill Inn - HOSA Conf	1,182.21	

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Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21820	C	V 61-127-5990-000-000-9999	Ferris State - Skills Welding	125.00	
				21844	C	V 61-127-5990-000-000-9999	Delta Air/Allianz - Flight and	914.29	
				21844	C	V 61-127-5993-000-000-0000	LC - Event Meal - Const Career	317.10	
				21846	C	V 61-127-5993-000-000-0000	Subway - Student Meals	143.90	
				21831	C	V 61-226-3210-000-000-0000	MSU PD - Parking	10.00	
				21810	C	V 61-226-5993-000-000-0000	Walmart/Dunkin - PD Breakfast/	80.34	
				21820	C	V 61-226-5993-000-000-0000	HB Ham - Event Meal 4/8/2026	241.33	
				21844	C	V 61-241-3210-000-000-0000	City of GR - Parking	24.00	
				21844	C	V 61-241-3220-000-000-0000	MASSP & MASC Webinar - Reg	200.00	
				21820	C	V 61-241-3430-000-000-0000	USPS - Postage	156.00	
				21846	C	V 61-271-5710-000-000-0000	Sunoco - Fuel for vehicles	189.15	
				21844	C	V 61-271-5710-000-000-0000	Marathon - Fuel	94.89	
				21820	C	V 61-331-5993-000-000-0000	Cracker Barrel - AIS Meeting 4	247.28	
				21831	C	V 62-192-0000-000-000-0000	FY27 Prepaid ACTE-Reg AGA-Insu	740.24	
				21810	C	V 62-192-0000-000-000-0000	FY27 ACTE Conf - Reg	590.00	
				21852	C	H 91-296-7920-000-000-4312	Walmart - Candy/Clif Bars/Cere	244.60	
				21804	C	H 91-296-7920-000-000-4313	Meijer - Pop for Prom	20.89	
				21852	C	H 91-296-7920-000-000-4313	CVS/Walmart - Photos/Soda	141.74	
				21828	C	H 91-296-7920-000-000-4315	Qdoba - McKinneyVento Meeting	349.76	
				21950	C	H 91-296-7920-000-000-4315	MSUFCU Creative Dining - Event	1,821.15	
				21950	C	H 91-296-7920-000-000-4327	Jets Pizza - Event Meal	75.52	36,104.36
991627	05/27/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	48,853.89	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	48,853.85	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	47,774.58	
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	444.75	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	533.70	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	6,967.75	
					G	11-118-3110-565-000-3430	GSRP MVPS TEACHER SUBS	177.90	
					G	11-118-3111-530-000-3430	GSRP CPS AID SUBSTITUTES	437.34	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	895.43	
					G	11-118-3111-565-000-3430	GSRP MVPS AID SUBS	47.44	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	705.60	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	970.20	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	3,139.92	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	493.92	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	282.24	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	705.60	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	970.20	

Eaton RESA

Check Register

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Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	2,434.32	
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	493.92	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	282.24	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,693.44	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,649.93	
					X	21-122-3110-000-110-0000	LEA SUBS - MILD COG IMP	800.55	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	473.27	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	25,393.74	
					X	21-122-3110-000-196-0000	LEA SUBS - LRE CLASSROOM	108.98	
					X	21-122-3110-001-110-0000	MICI ERESA SUB TEACHERS	88.95	
					X	21-122-3110-001-120-0000	MOCI ERESA SUB TCHR PPS	118.60	
					X	21-122-3110-001-130-0000	SCI ERESA SUB TEACHERS	88.95	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	2,816.75	
					X	21-122-3110-001-193-0000	ASD ERESA TEACHER SUB	237.20	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	800.55	
					X	21-122-3111-001-110-0000	MICI SUB PARAPRO	907.29	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	1,950.97	
					X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	112.08	
					X	21-122-3111-001-140-0000	SEI SUB PARAPRO	593.00	
					X	21-122-3111-001-193-0000	ASD ERESA PARA SUB	106.74	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	5,639.43	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	9,582.33	
					X	21-241-1880-001-000-0000	MDVW SECRETARY SUB	94.08	218,721.62
991628	05/27/26	46259	HEALTHEQUITY INC		G	12-451-0041-000-000-0000	EMPLOYEE HSA CONTRIBUTION	8,096.43	8,096.43
991629	05/27/26	28660	MPSERS		G	12-451-1000-000-000-0000	EE/Member Defined Benefit	27,074.70	
					G	12-451-1001-000-000-0000	ER Defined Bene Contrib H299	149,337.86	
					G	12-451-1010-000-000-0000	H553-561 TDP	50.00	176,462.56
991630	05/27/26	46618	MPSERS 147C		G	12-451-1040-000-000-0000	ORS 147C UAAL LIABILITY	194,231.30	194,231.30
991631	05/27/26	28663	MPSERS DC		G	12-451-1005-000-000-0000	H538 EE Defined Contribution	22,052.96	
					G	12-451-1006-000-000-0000	H539 ER Defined Contribution	8,831.88	
					G	12-451-1007-000-000-0000	H543 EE Personal Hlth Fund	5,341.38	
					G	12-451-1008-000-000-0000	H544 ER Personal Hlth Fund	5,341.38	41,567.60
991632	05/27/26	96133	UNITED STATES TREASURY		G	12-451-0002-000-000-0000	FEDERAL WITHHOLDING	43,252.86	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	36,334.30	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	36,334.30	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,497.60	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,497.60	132,916.66
991633	05/27/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	52,578.74	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	52,578.73	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	51,641.77	
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	355.80	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	533.70	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	7,204.95	
					G	11-118-3110-565-000-3430	GSRP MVPS TEACHER SUBS	474.40	
					G	11-118-3111-530-000-3430	GSRP CPS AID SUBSTITUTES	419.55	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	747.18	
					G	11-118-3111-565-000-3430	GSRP MVPS AID SUBS	296.50	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	657.27	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	815.84	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	2,672.46	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	493.92	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	282.24	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	516.15	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	943.74	
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	1,966.86	
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	493.92	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	282.24	
					G	11-227-3190-000-000-3310	AE 107 C/S TEST PROCTOR	282.24	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,693.44	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,677.56	
					X	21-122-3110-000-110-0000	LEA SUBS - MILD COG IMP	444.75	
					X	21-122-3110-000-130-0000	LEA SUBS - SEVERE COG IMP	800.55	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	473.86	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	31,310.40	
					X	21-122-3110-000-196-0000	LEA SUBS - LRE CLASSROOM	110.39	
					X	21-122-3110-001-120-0000	MOCI ERESA SUB TCHR PPS	652.30	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	2,727.80	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	237.20	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	2,016.20	
					X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	355.80	
					X	21-122-3111-001-140-0000	SEI SUB PARAPRO	118.60	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	5,758.03	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	10,089.21	234,704.29
991634	05/29/26	46259	HEALTH-EQUITY INC		G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	250.00	
					G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	250.00	
					G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	2,307.68	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	616.56	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	87.91	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	85.82	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	1,759.29	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	1,394.62	6,751.88
							Sub Total:	\$1,874,207.26	
ACH CHECKS									
A15811	05/04/26	15690	TRUSTMARK VOLUNTARY BENEFIT		G	12-451-0060-000-000-0000	LTC ER PREMIUM - 04/03/2026	2,719.43	
					G	12-451-0060-000-000-0000	LTC ER PREMIUM - 04/17/2026	2,719.43	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM - 04/03/2026	1,215.06	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM - 04/17/2026	1,215.06	7,868.98
A15812	05/06/26	13889	A.D.N. ADMINISTRATORS - CLAIMS		G	12-451-0009-000-000-0000	May Replenish	14,798.17	14,798.17
A15813	05/06/26	14848	AMAZON CAPITAL SERVICES, INC	21581 C	G	11-118-5110-560-000-3430	Puzzles/Blocks/Tape/Magnetic L	285.85	
				21709 C	G	11-118-6420-565-251-2510	Stool/Cabinet/Storage Bins	1,394.18	
				21653 P	G	11-131-5110-000-000-2890	GED test plus	227.91	
				21653 P	G	11-131-5110-000-000-2890	GED Test Prep Plus	623.74	
				21653 P	G	11-132-5110-000-000-2890	GED test plus	227.90	
				21653 P	G	11-132-5110-000-000-2890	GED Test Prep Plus	623.74	
				21653 P	G	11-216-5990-000-000-2890	AE 107a SUCCESS SPEC SUPPLIES	1,253.45	
				21653 P	G	11-216-5990-000-000-2890	Graduation caps	5.99	
					G	11-216-5990-000-000-2890	Graduation caps	(5.99)	
				21784 C	G	11-221-5990-000-000-9304	Blank Cards/Ribbons/Card Prote	71.34	
				21826 C	G	11-221-5990-000-000-9304	Uniball Gel Pens	189.31	
				21765 C	G	11-221-5990-000-000-9304	Pins/Decorations/Buttons/Noteb	1,125.97	
				21736 C	G	11-226-5990-000-000-5224	Honor Cords	76.47	
					G	11-252-5910-000-000-0000	Desk Riser/White Board/Folders	243.88	
				21648 P	G	11-361-5990-000-000-6352	Graphic Tees - Girls	35.96	
				21648 P	G	11-361-5990-000-000-6352	Graphic Tees/Underwear - Girls	31.46	
				21648 C	G	11-361-5990-000-000-6352	Leggings - Girls	22.72	
				21748 P	X	21-122-5110-001-120-0000	MOCI TEACH SUPPLY PPS	17.36	
				21767 C	X	21-122-5110-001-120-0000	Books/Pond Circle	43.22	
				21767 C	X	21-122-5110-001-130-0000	Batteries	36.60	
				21748 P	X	21-122-5110-001-130-0000	*SCI TEACH MTRLS	101.95	
				21748 P	X	21-122-5110-001-193-0000	ASD SUPPLIES	7.99	
				21767 C	X	21-122-5110-001-193-0000	Batteries	36.60	
				21748 P	X	21-122-5110-002-120-0000	MOCI TEACHING SUPPLY ER	92.00	
				21767 C	X	21-122-4290-000-140-0000	Cornhole Set	100.00	
				21767 C	X	21-122-5990-001-120-0000	Laminate Sheets	35.98	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21767	C	X 21-122-5990-001-193-0000	Wipes	71.48	
				21748	P	X 21-122-5990-001-193-0000	ASD MISC SUPPLIES	28.39	
				21787	C	X 21-122-5990-002-120-0000	Beach Balls/Paper Cutter/Penci	46.37	
				21773	C	X 21-213-5990-000-011-0000	Chew Necklaces	9.48	
				21745	C	X 21-221-5990-000-000-9150	Photo Printer/Cartridge/Puzzle	229.95	
				21771	C	X 21-221-5990-000-000-9150	Photo Printer	132.99	
				21689	C	X 21-221-5990-000-000-9150	Dots/Weighted Blankets	62.26	
				21789	C	X 21-225-6420-000-000-0000	Document Scanners	499.98	
				21759	C	X 21-226-5910-000-000-0000	Keyboard Covers/Desk Org/Stick	149.75	
				21767	C	X 21-241-7910-001-000-0000	Tissues	13.96	
				21767	C	X 21-261-5990-000-000-0000	Paper Towel	35.41	
				21767	C	X 21-261-5997-000-000-0000	Exam Gloves	278.46	
				21769	C	V 61-212-5910-000-000-0000	Utility Cart	94.99	
				21768	C	V 61-226-5910-000-000-0000	Balloon Arch/Backdrop/Table Ru	68.40	
				21757	C	V 61-271-5790-000-000-0000	Batteries for Key Fobs	9.99	8,637.44
A15814	05/06/26	14433	BATTEN, RICHELLE CLAIRE		G	11-283-3142-000-000-0000	Fingerprinting	67.50	67.50
A15815	05/06/26	01194	SCP WQS LOWER HOLDCO, LLC	20029	P	G 11-261-4220-000-000-0000	Water Cooler Rent - April	76.00	76.00
A15816	05/06/26	94390	BOSWORTH URGENT CARE	20237	P	X 21-213-3150-000-000-9310	3 RX - 04/29/26	11.25	11.25
A15817	05/06/26	15613	CAPITAL REGION AIRPORT		V	61-261-4210-000-000-0000	May Rent & Utilities	3,565.82	3,565.82
A15818	05/06/26	15881	CASEY, RUSSELL REID		V	61-212-3220-000-000-0000	Apr 17-19 SkillsUSA Conf - Mea	22.37	22.37
A15819	05/06/26	00065	CDW LLC	21788	C	G 11-284-3190-000-000-0000	Google Voice - March	858.57	
				21778	C	G 11-284-3190-000-000-0000	Google Voice - February	847.71	1,706.28
A15820	05/06/26	13224	CHEESEMAN, KAREN		X	21-213-3210-000-014-0000	April Mileage	109.48	109.48
A15821	05/06/26	15521	CHG MEDICAL STAFFING INC	21275	P	X 21-215-3130-000-032-0000	R.Hoocy - 4/19-4/25/26	3,353.50	3,353.50
A15822	05/06/26	15845	CLARK, RACHAEL		X	21-212-3210-000-080-0000	April Mileage	184.59	184.59
A15823	05/06/26	16079	CLINICAL CONSULTING	21786	C	X 21-216-3130-000-041-0000	SSW Services - 04/20-04/24/26	9,184.50	
				21785	C	X 21-216-3130-000-041-0000	SSW Services - 04/13-04/17/26	9,750.00	18,934.50
A15824	05/06/26	95370	CONVERGENT TECHNOLOGY	21779	C	G 11-284-3190-000-000-0000	Cat 1 E-Rate Svs - 4th Qtr	900.00	900.00
A15825	05/06/26	15671	CUSACK, RANDY		X	21-226-3210-000-082-0000	April Mileage - (3)	27.91	
					X	21-226-3210-000-082-0000	April Mileage (2)	91.57	119.48
A15826	05/06/26	13859	D & D MAINTENANCE SUPPLY, INC	19865	P	G 11-261-4110-000-000-0000	April Services - Final Billing	8,197.00	
					G	11-261-5990-000-000-0000	Liners/Tissue/Roll Towel	337.58	
					G	11-261-5992-002-000-0000	Liners/Tissue/Roll Towel	117.00	8,651.58
A15827	05/06/26	94460	HASSEL FREE FUELS		G	11-261-5710-000-000-0000	S/C PACK TRUCK FUEL/OIL/WASH	72.70	72.70
A15828	05/06/26	14914	DAHLGREN, MELISSA		G	11-221-3220-000-000-2251	Apr 28-29 MiSCHCA Conf - Milea	199.04	199.04
A15829	05/06/26	90023	DEAN TRANSPORTATION, INC.	20239	P	G 11-271-3310-000-000-3431	March GSRP	6,145.12	
				20239	P	X 21-271-3310-030-000-0000	Mar Attendant - CPS	8,066.65	
				20239	P	X 21-271-3310-030-000-0000	March Bus & Driver - CPS	80,285.54	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20239 P	X	21-271-3310-030-000-9140	Mar GECKO - CPS	3,251.52	
				20239 P	X	21-271-3310-050-000-0000	March Bus & Driver - ERPS	61,791.08	
				20239 P	X	21-271-3310-050-000-0000	Mar Attendant - ERPS	14,029.91	
				20239 P	X	21-271-3310-050-000-9140	Mar GECKO - ERPS	1,418.72	
				20239 P	X	21-271-3310-060-000-0000	March Bus & Driver - GLPS	133,691.10	
				20239 P	X	21-271-3310-060-000-0000	Mar Attendant - GLPS	18,884.69	
				20239 P	X	21-271-3310-060-000-9140	Mar GECKO - GLPS	2,369.64	
				20239 P	X	21-271-3310-065-000-0000	Mar Attendant - MVPS	7,436.24	
				20239 P	X	21-271-3310-065-000-0000	March Bus & Driver - MVPS	33,128.53	
				20239 P	X	21-271-3310-065-000-9140	Mar GECKO - MVPS	828.16	
				20239 P	X	21-271-3310-090-000-0000	March Bus & Driver - PPS	26,243.67	
				20239 P	X	21-271-3310-090-000-0000	Mar Attendant - PPS	4,439.93	
				20239 P	X	21-271-3310-090-000-9140	Mar GECKO - PPS	2,055.20	404,065.70
A15830	05/06/26	15501	DETERS, ERICA		X	21-218-3210-000-064-0000	April Mileage	377.51	
					X	21-221-3220-000-000-3990	Apr 17-19 NASLECE Conf - Milea	144.71	522.22
A15831	05/06/26	15611	EMBARK CORPORATION	21799 C	V	61-127-3450-000-000-0000	Variable Transactions - March	160.00	160.00
A15832	05/06/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	7,298.33	
					G	12-451-0015-000-000-0000	TSA 403B BOE PD	2,712.25	
					G	12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00	
					G	12-451-0015-000-000-0000	457	700.00	11,834.58
A15833	05/06/26	15456	FARMER, MAKENZI		X	21-215-3210-000-035-0000	April Mileage	205.61	205.61
A15834	05/06/26	16074	GAFFNER, ALISON		X	21-218-5990-000-067-0000	BJs/Franks/\$Tree/Meijer - Link	376.24	376.24
A15835	05/06/26	15689	GET 'EM AND GO PLUS MORE LLC	21795 C	X	21-271-3310-000-000-9140	04/14 & 04/16/ Transportation	750.08	
				21794 C	X	21-271-3310-000-000-9140	04/07 & 04/09 Transportation S	775.24	1,525.32
A15836	05/06/26	15655	GILMORE, HANNAH		X	21-215-3210-000-032-0000	April Mileage	21.68	21.68
A15837	05/06/26	14408	GREAT LAKES GRAPHICS, INC.	21783 C	G	11-221-5990-000-000-9304	Prevention Conference Booklets	490.75	490.75
A15838	05/06/26	13367	GRANTHAM, JENNIFER		V	61-127-5993-000-000-0000	BJs - Chips for Event Lunch	59.97	59.97
A15839	05/06/26	15205	HAAKENSON, JENNIFER K		X	21-212-3210-000-080-0000	Feb - April Mileage	439.35	439.35
A15840	05/06/26	14650	HAMMELL, TRACI LYNN		X	21-122-3210-000-273-0000	April Mileage	160.44	160.44
A15841	05/06/26	16183	HICKS, ELIZABETH		X	21-241-3210-001-000-0000	April Mileage	45.24	45.24
A15842	05/06/26	13589	HOLMES, CHRISTINA		G	11-221-3220-000-000-9014	April 28-30 confr - mileage	131.95	131.95
A15843	05/06/26	14743	HUBBERT, LAURIE ANN		X	21-218-3210-000-064-0000	April Mileage	387.08	387.08
A15844	05/06/26	13225	HUNTINGTON, KARI		X	21-213-3210-000-013-0000	April Mileage	68.88	68.88
A15845	05/06/26	22260	INGHAM INTERMEDIATE SCHOOL		X	22-402-2000-000-000-0000	24-25 Itinerant Svs	246,813.00	246,813.00
A15846	05/06/26	15490	JUIP, JYLIAN		X	21-215-3210-000-032-0000	April Mileage	76.05	76.05
A15847	05/06/26	15547	LOOMIS, ANDREA		X	21-215-3210-000-032-0000	April Mileage	34.80	34.80
A15848	05/06/26	15688	LUMBERT, TAMMY		X	21-122-3210-001-120-0000	April Mileage	7.83	7.83
A15849	05/06/26	15465	MARIE, MELISSA		G	11-221-3190-000-000-5330	April MASA confr lodging reimb	168.54	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-221-3210-000-000-5330	April MASA confr l mileage reim	235.60	404.14
A15850	05/06/26	15323	MCCLINTOCK, ALYSON		G	11-221-3210-000-000-7674	April Mileage	34.80	34.80
A15851	05/06/26	15662	MIDWEST AIR LLC	21817 C	V	61-127-3110-000-000-4490	IFR Training	2,145.90	
				21817 C	V	61-127-3110-000-000-9528	March Hours	6,000.00	8,145.90
A15852	05/06/26	14441	LOWRIE, AMY MILLER		X	21-221-3220-000-000-3990	Apr 17-19 NASLWCE Conf - Milea	1,348.23	1,348.23
A15853	05/06/26	16240	MILLEROV, TAVIS		G	11-261-4112-000-000-0000	Fire Safety Inspection	590.00	590.00
A15854	05/06/26	14069	MONROE, TINA M		G	11-252-3220-000-000-0000	Apr 22 MSBO Conf - Mileage	91.06	91.06
A15855	05/06/26	15703	PROMER, MARLENE		X	21-212-3210-000-080-0000	April Mileage	271.73	271.73
A15856	05/06/26	14750	RIFTON EQUIPMENT	21719 C	X	21-213-5990-000-013-0000	Compass chair sizes 1,2,3	711.00	711.00
A15857	05/06/26	40545	ROSE PEST SOLUTIONS		G	11-261-4110-000-000-0000	4/27/26 Services - Packard	91.00	91.00
A15858	05/06/26	15771	SANDBORN, CHLOE		X	21-216-3210-000-041-0000	April Mileage	62.06	62.06
A15859	05/06/26	13018	SIMON, BRITTANY		X	21-212-3210-000-080-0000	April Mileage	272.02	272.02
A15860	05/06/26	14916	SOHN LINEN SERVICE, INC		G	11-261-5992-000-000-0000	Door Mat Rental	194.67	194.67
A15861	05/06/26	16019	STUMP, BROOKE		X	21-215-3210-000-032-0000	April Mileage	164.87	164.87
A15862	05/06/26	13043	TALARICO, MARY		X	21-212-3210-000-080-0000	April Mileage	105.92	105.92
A15863	05/06/26	15113	TTF SOLUTIONS, LLC	21823 C	X	21-216-3130-000-041-0000	V.Carmona - 4/5-4/26/26	10,405.30	10,405.30
A15864	05/06/26	14683	VANDEVEN, RACHEL		X	21-213-3210-000-011-0000	April Mileage	134.85	134.85
A15865	05/06/26	15885	WIDDICOMBE, MELINDA		X	21-215-3210-000-032-0000	Feb - April Mileage	124.92	124.92
A15866	05/06/26	46314	ZAYO NETWORK SERVICES, LLC	21632 P	G	11-284-3490-000-000-0000	May Services	10,798.00	10,798.00
A15867	05/08/26	16241	ADRIAN PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	Adrian High School - Apprentic	3,500.00	3,500.00
A15868	05/08/26	16242	ALGONAC COMMUNITY SCHOOLS		V	61-281-8220-000-000-4005	Algonac Jr/Sr HS - Apprentices	3,500.00	3,500.00
A15869	05/08/26	16252	BD OF ED CALHOUN CO		V	61-281-8220-000-000-4005	Pennfield HS - Apprenticeship	3,500.00	3,500.00
A15870	05/08/26	16247	BD OF ED MONROE COUNTY		V	61-281-8220-000-000-4005	Jefferson HS - Apprenticeship	3,500.00	3,500.00
A15871	05/08/26	16265	BD OF EDUC BAY CO		V	61-281-8220-000-000-4005	Pinconning HS - Apprenticeship	3,500.00	3,500.00
A15872	05/08/26	16254	BD OF EDUC CHIPPEWA RUDYARD		V	61-281-8220-000-000-4005	Rudyard Jr/Sr HS - Apprentices	3,500.00	3,500.00
A15873	05/08/26	16266	BD OF EDUC GENESEE CO		V	61-281-8220-000-000-4005	Hill McCloy HS - Apprenticeshi	3,500.00	3,500.00
A15874	05/08/26	16269	BD OF EDUC LENAWEE CO		V	61-281-8220-000-000-4005	Morenci HS - Apprenticeship Wa	3,500.00	3,500.00
A15875	05/08/26	16251	BD OF EDUC MONROE CO ERIE		V	61-281-8220-000-000-4005	Mason Sr HS - Apprenticeship W	3,500.00	3,500.00
A15876	05/08/26	16255	BD OF EDUC MONROE COUNTY		V	61-281-8220-000-000-4005	Summerfield Jr/Sr HS - Apprent	3,500.00	3,500.00
A15877	05/08/26	16261	BD OF EDUC VAN BUREN COUNTY		V	61-281-8220-000-000-4005	Bangor HS - Apprenticeship Wal	3,500.00	3,500.00
A15878	05/08/26	16244	BD OF EDUCATION CHIPPEWA		V	61-281-8220-000-000-4005	Brimley HS - Apprenticeship Wa	3,500.00	3,500.00
A15879	05/08/26	16152	BD OF EDUCATION SCHOOLCRAFT		V	61-281-8220-000-000-4005	Manistique Middle/HS - Apprent	3,500.00	3,500.00
A15880	05/08/26	16243	BEDFORD PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	Bedford HS - Apprenticeship Wa	3,500.00	3,500.00
A15881	05/08/26	16136	BIRMINGHAM PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	Lincoln St Academy - Apprentic	3,500.00	
					V	61-281-8220-000-000-4005	Seaholm HS - Apprenticeship Wa	3,500.00	7,000.00
A15882	05/08/26	16245	BROWN CITY COMMUNITY		V	61-281-8220-000-000-4005	BC Jr/Sr HS - Apprenticeship W	3,500.00	3,500.00
A15883	05/08/26	16264	CLINTON COMMUNITY SCHOOLS		V	61-281-8220-000-000-4005	Clinton HS - Apprenticeship Wa	3,500.00	3,500.00
A15884	05/08/26	16246	CONCORD COMMUNITY SCHOOLS		V	61-281-8220-000-000-4005	Concord HS - Apprenticeship Wa	3,500.00	3,500.00

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15885	05/08/26	16149	FARMINGTON PUBLIC SCHOOL		V	61-281-8220-000-000-4005	Farmington Central HS - Appren	3,000.00	
					V	61-281-8220-000-000-4005	Farmington HS - Apprenticeship	3,000.00	6,000.00
A15886	05/08/26	16158	GARDEN CITY PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	GCHS - Apprenticeship Wall Sti	3,500.00	3,500.00
A15887	05/08/26	15666	BD OF EDUC MONROE CO IDA TWP		V	61-281-8220-000-000-4005	Ida HS - Apprenticeship Wall S	3,500.00	3,500.00
A15888	05/08/26	16250	MADISON SCHOOL DISTRICT		V	61-281-8220-000-000-4005	Madison HS - Apprenticeship Wa	3,500.00	3,500.00
A15889	05/08/26	29560	MAPLE VALLEY PUBLIC SCHOOLS		V	61-281-8220-000-000-4005	MV Jr/Sr HS - Apprenticeship W	3,500.00	3,500.00
A15890	05/08/26	16249	SCHOOL DISTRICT OF THE CITY OF		V	61-281-8220-000-000-4005	Lincoln Park HS - Apprenticesh	3,500.00	3,500.00
A15891	05/08/26	16256	THREE RIVERS COMMUNITY		V	61-281-8220-000-000-4005	Three Rivers HS - Apprenticesh	3,500.00	3,500.00
A15892	05/08/26	16142	TROY SCHOOL DISTRICT		V	61-281-8220-000-000-4005	Troy HS - Apprenticeship Wall	3,500.00	3,500.00
A15893	05/08/26	16253	WESTWOOD COMMUNITY SCHOOL		V	61-281-8220-000-000-4005	Robichaud HS - Apprenticeship	3,500.00	3,500.00
A15894	05/08/26	15820	SCHOOL DISTRICT OF THE CITY OF		V	61-281-8220-000-000-4005	T.Roosevelt HS - Apprenticeshi	3,500.00	3,500.00
A15895	05/13/26	13573	ADAMS OUTDOOR ADVERTISING	21837	C	G 11-282-3510-000-000-0000	Bulletin B8407 12/1/25-11/29/2	2,900.00	
				21838	C	G 11-282-3510-000-000-0000	Bulletin R521 12/29/25-12/27/2	1,650.00	4,550.00
A15896	05/13/26	00543	AIS CONSTRUCTION EQUIPMENT	19864	P	V 61-127-3110-000-000-9516	May Billing	29,250.00	29,250.00
A15897	05/13/26	14848	AMAZON CAPITAL SERVICES, INC	21849	C	G 11-131-5110-000-000-3310	USB-C to Ethernet Cable	23.98	
				21849	C	G 11-132-5990-000-000-3310	USB-C to Ethernet Cable	23.98	
				21793	C	G 11-212-5990-000-000-2251	Drawer & Desk Organizers/Folde	44.78	
				21777	C	G 11-221-5990-000-000-9304	10pk Canvas Tote Bags	49.22	
					G	11-221-5990-000-000-9304	56 Pairs Sunglasses	52.99	
				21777	P	G 11-221-5990-000-000-9304	Patches/Pins/Buttons/Keychains	1,335.21	
				21807	C	G 11-221-5990-000-000-9304	Disco Balls/Fringe Curtain/Ici	119.26	
				21851	C	X 21-122-5110-001-193-0000	Squishmallows	66.46	
				21854	C	X 21-122-5990-000-140-0000	Toy Electric Drill	26.18	
				21835	C	X 21-213-5990-000-013-0000	Walker Tray	25.58	
				21812	C	X 21-213-5990-001-015-0000	Ice Packs/Antiseptic Towelette	45.80	
				21832	C	X 21-216-5990-000-041-0000	Ouchies Pain Fidget	16.12	
				21797	C	X 21-218-5990-000-000-0000	Apple chargers/Tape/Laminating	394.16	
					X	21-218-6420-000-000-0000	Credit Memo	(56.99)	
				21814	C	X 21-221-5990-000-000-9150	LEGO Creator 3 in 1	153.16	
				21824	C	X 21-226-5910-000-000-0000	Laptop Bag (3)	163.96	
				21741	C	X 21-226-5990-000-080-0000	Smead Slash Jacket (25)	18.64	
				21811	C	X 21-226-5990-000-080-0000	Legal Pads/Tape/Markers	37.21	
				21805	C	X 21-226-5990-000-080-0000	Indestructible Books-Farm/Nose	120.40	
				21816	C	X 21-391-5990-000-000-3262	Dot Markers/Scissors/Paint Sti	68.51	2,728.61
A15898	05/13/26	14542	AMY'S CATERING LLC	21860	C	X 21-221-5993-000-000-0000	Event Meal - 5/8/2026	786.50	786.50
A15899	05/13/26	16184	LOWERY CORPORATION	21295	P	G 11-252-4220-000-000-0000	May Services	150.00	150.00
A15900	05/13/26	01194	SCP WQS LOWER HOLDCO, LLC	20029	P	G 11-261-5990-000-000-0000	Water Delivery & Salt	107.00	107.00
A15901	05/13/26	00065	CDW LLC	21781	C	G 11-284-3450-000-000-0000	Microsoft EES Renewal	12,054.42	12,054.42

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15902	05/13/26	07360	CHARLOTTE PUBLIC SCHOOL	21866 C	G	11-221-8220-000-000-2722	Sub Teacher Costs - January	1,067.40	1,067.40
A15903	05/13/26	15521	CHG MEDICAL STAFFING INC	21862 C	X	21-213-3130-000-011-0000	A.Vermeesch - 04/26-05/02/26	1,850.20	
				21861 C	X	21-213-3130-000-011-0000	S.Hubbard-Neil - 04/26-05/02/2	3,149.40	
				21833 C	X	21-213-3130-000-011-0000	A.Vermeesch - 4/21-4/23/2026	1,837.15	
				21834 C	X	21-213-3130-000-011-0000	S.Hubbard-Neil - 4/19-4/25/202	2,495.74	
				21275 P	X	21-215-3130-000-032-0000	R.Hooy - 04/26-05/02/26	3,303.13	12,635.62
A15904	05/13/26	46233	CLEAR RATE COMMUNICATIONS,	20040 P	G	11-261-3410-000-000-0000	May Services	358.32	358.32
A15905	05/13/26	15866	COMBS, MACKENSIE		X	21-216-3210-000-041-0000	April Mileage	103.60	103.60
A15906	05/13/26	16109	DEMAY, ALYSHA		X	21-213-3210-000-011-0000	Feb - April Mileage	17.55	17.55
A15907	05/13/26	13029	DEVOLDER-HICKS, SHEILA		X	21-212-3210-000-080-0000	January Mileage	89.68	89.68
A15908	05/13/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	7,298.33	
					G	12-451-0015-000-000-0000	TSA 403B BOE PD	2,712.25	
					G	12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00	
					G	12-451-0015-000-000-0000	457	700.00	11,834.58
A15909	05/13/26	16074	GAFFNER, ALISON		X	21-218-3210-000-067-0000	April Mileage	213.73	213.73
A15910	05/13/26	44597	GATZ, STACY		X	21-214-3210-000-021-0000	March - April Mileage	103.53	103.53
A15911	05/13/26	15689	GET 'EM AND GO PLUS MORE LLC	21836 C	X	21-271-3310-000-000-9140	04/09 Transportation Svs (Char	381.71	381.71
A15912	05/13/26	14857	GORDON FOOD SERVICE INC.	20286 P	F	51-297-5610-000-000-8530	Snack Supplies - CACFP	428.57	428.57
A15913	05/13/26	46475	GRAND LEDGE PUBLIC SCHOOLS -		G	11-118-8220-560-000-3430	GSRP - April Meals	637.70	637.70
A15914	05/13/26	14299	HOLT PUBLIC SCHOOLS	21842 C	G	11-221-8220-000-000-7674	Sub Reimb/WWIS&HIV Training	533.70	533.70
A15915	05/13/26	13476	JASKOWSKI, LISA		X	21-212-3210-000-080-0000	March - April Mileage	204.74	204.74
A15916	05/13/26	13817	STEVEN KOLONICH		G	11-261-4112-000-000-0000	Union St - 4/27-5/5	950.00	950.00
A15917	05/13/26	14847	LEONARD, KIMBERLY LOUISE		G	11-118-5110-530-000-3430	Carnations for class experimen	33.98	33.98
A15918	05/13/26	16026	MCBRIDE, MEGHAN		G	11-221-3210-000-000-7674	April Mileage - 3	56.12	56.12
A15919	05/13/26	14440	MICHIGAN ORGANIZATION	20948 P	G	11-221-3190-000-000-7674	FY26 Service Fees	555.00	555.00
A15920	05/13/26	13218	MORSE, HEATHER		X	21-213-3210-000-013-0000	April Mileage	114.41	114.41
A15921	05/13/26	13646	MYERS PLUMBING & HEATING INC.		G	11-261-4112-000-000-0000	Water Heater Inspection/Form-R	450.00	450.00
A15922	05/13/26	14878	PRESENCELEARNING, INC	21863 C	X	21-214-3130-000-021-0000	SP Evaluations	677.00	
				21863 C	X	21-216-3130-000-041-0000	BMH Hours	38,532.00	39,209.00
A15923	05/13/26	13834	R.A. DINKEL & ASSOCIATES, INC.	21751 C	G	11-221-5110-000-000-7674	Grade 4 Kit for P.Farner	247.53	
				21772 C	G	11-221-5990-000-000-7674	Nutrition & PA Materials - K-5	301.92	549.45
A15924	05/13/26	16030	RITCHEY, MEGHAN		X	21-221-3220-000-041-0000	May 4 START Conf - Reg/Mileage	168.85	168.85
A15925	05/13/26	16186	SAVI SOLUTIONS PBC	21429 P	G	11-283-3190-000-000-0000	FY26 SLFP - April	900.00	900.00
A15926	05/13/26	15272	SIMON, BROOKE M		X	21-215-3210-000-032-0000	April Mileage	13.92	
					X	21-215-5990-000-032-0000	Amazon - Lamination Hooks/Ring	51.48	
					X	21-215-5990-000-032-0000	TPT Articulation Cards	65.70	131.10
A15927	05/13/26	15496	SIX, KRISTIN		X	21-122-3210-002-120-0000	April Mileage	7.98	7.98
A15928	05/13/26	14116	SMITH MCCAFFREY, JENNIFER R		G	11-226-3210-000-000-3430	Sept - Oct Mileage	548.80	548.80

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A15929	05/13/26	13038	SOMMERLOT, EVELYN		X	21-215-3210-000-032-0000	April Mileage	43.94	43.94
A15930	05/13/26	13216	SURATO, JENNIFER		X	21-214-3210-000-021-0000	March Mileage	11.75	11.75
A15931	05/13/26	12630	THALISON, KIMBERLY		G	11-221-3220-000-919-9304	Apr 28-29 MiSCHA Conf - Mileag	101.50	
					G	11-221-5990-000-000-9304	Amazon - Stickers/Sign Holders	45.97	147.47
A15932	05/13/26	45860	THRUN, MAATSCH, AND	21840 C	G	11-231-3170-000-000-0000	Services through 4/23/2026	105.00	105.00
A15933	05/13/26	91627	CELICO PARTNERSHIP		G	11-261-3410-000-000-0000	April - *S/C TELEPHONE EXPENSE	1,424.32	
					G	11-261-3490-000-000-0000	April - GE Broadband Wireless	72.02	1,496.34
A15934	05/13/26	15885	WIDDICOMBE, MELINDA		X	21-221-3220-000-032-0000	March 19-20 MSHA Conf - Reg	240.00	240.00
A15935	05/13/26	15879	YOU AND ME ACADEMY		G	11-445-8511-000-000-3430	GSRP - April	12,963.33	12,963.33
A15936	05/20/26	15450	7C LINGO LLC	21870 C	X	21-212-3190-000-080-0000	Interpretation - 05/05	200.00	200.00
A15937	05/20/26	16066	A.D.N ADMINISTRATORS - ADMIN		G	12-451-0009-000-000-0000	June A.D.N. ADMIN-DENTAL PREMI	1,623.00	1,623.00
A15938	05/20/26	13858	ACCUSHRED, LLC	20072 P	G	11-261-3840-000-000-0000	May Services	192.95	192.95
A15939	05/20/26	14848	AMAZON CAPITAL SERVICES, INC	21822 C	G	11-118-5110-500-000-3430	Laminating Film	13.50	
				21822 C	G	11-118-5110-530-000-3430	Laminating Film	54.07	
				21822 C	G	11-118-5110-560-000-3430	Laminating Film	81.06	
				21822 C	G	11-118-5110-565-000-3430	Laminating Film	40.51	
				21855 C	G	11-131-5110-000-000-3310	GED Calculators	37.48	
				21891 C	G	11-221-5990-000-000-7674	Sublimation/Water Bottle/Tshir	139.17	
				21886 C	G	11-361-5990-000-000-6352	Boy's sneakers	16.99	
				21859 C	X	21-213-5990-001-015-0000	Ibuprofen/Cortisone/Antibiotic	57.92	
				21822 C	X	21-226-5990-000-080-0000	Laminating Film	189.13	
				21859 C	X	21-261-5997-000-000-0000	Med Gloves	91.13	720.96
A15940	05/20/26	15173	AMN ALLIED SERVICES LLC	21888 C	X	21-216-3130-000-041-0000	J.Rials - 04/15-04/30/2026	5,535.00	5,535.00
A15941	05/20/26	15588	BAKER, AMBER		X	21-226-2310-000-081-0000	EDL685 Practicum Course Reimb	2,617.00	2,617.00
A15942	05/20/26	13883	BAY-ARENAC ISD	21681 C	G	11-221-3120-000-000-2722	IGNITE 10/2 & 02/19	156.25	156.25
A15943	05/20/26	16155	BD OF EDUCATION MONROE		V	61-281-8220-000-000-4005	Dundee HS - Apprenticeship Wal	3,500.00	3,500.00
A15944	05/20/26	94390	BOSWORTH URGENT CARE	20237 P	X	21-213-3150-000-000-9310	56 RX - 05/15/26	210.00	210.00
A15945	05/20/26	15578	BUCHHOP-SILER, ELIZABETH		X	21-122-5110-001-120-0000	Amazon - Math games	43.99	
					F	51-297-5610-000-000-8510	Walmart - Hot dogs/apples/cake	81.18	125.17
A15946	05/20/26	15951	CAPITAL AREA MICHIGAN WORKS!	21894 C	G	11-261-4210-000-000-3310	CAMW! Rent - 3rd Qtr	6,333.75	
				21894 C	G	11-261-4210-000-000-6710	CAMW! Other - 3rd Qtr	263.89	
				21895 C	G	11-391-3410-000-933-7770	CAMW! Phone - 2nd Qtr	89.06	
				21895 C	G	11-391-3490-000-933-7770	CAMW! Internet - 2nd Qtr	8.69	
				21895 C	G	11-391-5110-000-933-7770	CAMW! Supplies - 2nd Qtr	13.23	6,708.62
A15947	05/20/26	07360	CHARLOTTE PUBLIC SCHOOL		F	51-297-8220-000-000-0000	April - GSRP Galewood Milk/Del	106.49	
					F	51-297-8220-000-000-0000	April - GSRP MV Milk/Delivery	106.27	
					F	51-297-8220-000-000-8500	April - GSRP MV Breakfast	613.60	
					F	51-297-8220-000-000-8500	April - GSRP Galewood Breakfas	2,891.00	

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					F	51-297-8220-000-000-8510	April - GSRP Galewood Lunch	4,557.00	
					F	51-297-8220-000-000-8510	April - GSRP MV Lunch	967.20	9,241.56
A15948	05/20/26	15521	CHG MEDICAL STAFFING INC	21920 C	X	21-213-3130-000-011-0000	S.Hubbard-Neil - 05/03 - 05/09	3,128.52	
				21919 C	X	21-213-3130-000-011-0000	A. Vermeesch - 05/03 - 05/09 -	1,837.15	
				21275 P	X	21-215-3130-000-032-0000	R.Hooye - 05/03 - 05/09 - Hour	3,412.70	8,378.37
A15949	05/20/26	13740	CLARK HILL PLC	21924 C	G	11-231-3170-000-000-0000	Services through 03/31/2026	588.20	
				21924 C	X	21-226-3170-000-000-0000	Services through 03/31/2026	519.00	1,107.20
A15950	05/20/26	15417	COOK, KIMBERLY DONN		X	21-122-5990-000-140-0000	Pizza Hut - Pizza for student	31.80	31.80
A15951	05/20/26	15671	CUSACK, RANDY		X	21-226-3210-000-082-0000	May Mileage (1)	113.83	113.83
A15952	05/20/26	13859	D & D MAINTENANCE SUPPLY, INC		G	11-261-5990-000-000-0000	Tissue/Roll Towel/Liners - Pac	441.51	
					G	11-261-5992-002-000-0000	Tissue/Roll Towel/Liners - Uni	182.30	623.81
A15953	05/20/26	90023	DEAN TRANSPORTATION, INC.		X	21-271-3310-001-000-0000	03/10/26 - 03/19/26 - Adult SC	97.06	
					V	61-271-3310-000-000-0000	03/10/26 - CTE Potterville MS	176.63	273.69
A15954	05/20/26	13084	DEAN, HARRIETT		G	11-211-3220-000-000-9074	May Prevention conr - mileage	59.45	59.45
A15955	05/20/26	14456	DEWITT PUBLIC SCHOOLS	21903 C	G	11-221-8220-000-000-7674	Transportation for PALS	271.43	271.43
A15956	05/20/26	15710	DRZEWICKI, LARSON		X	21-215-7410-000-032-0000	ASHA dues	115.00	115.00
A15957	05/20/26	15611	EMBARK CORPORATION	21908 C	V	61-127-3450-000-000-0000	Variable Transactions - April	90.00	90.00
A15958	05/20/26	15540	FELSING, SARAH		G	11-221-3220-000-000-0000	Apr 12-16 GSV Summit - Flight/	1,798.02	1,798.02
A15959	05/20/26	15598	FORNEY, LINDSEY		X	21-221-3220-000-065-0000	Apr 23-24 AER Conf - Reg/Milea	409.43	409.43
A15960	05/20/26	16074	GAFFNER, ALISON		X	21-218-2310-000-067-8100	SE Tuition Reimb	2,400.00	2,400.00
A15961	05/20/26	15689	GET 'EM AND GO PLUS MORE LLC	21884 C	X	21-271-3310-000-000-9140	04/30 Transportation Svs - ER	233.39	
				21883 C	X	21-271-3310-000-000-9140	04/27 & 04/29 Transportation S	413.52	
				21882 C	X	21-271-3310-000-000-9140	04/30 Transportation Svs - Cha	313.39	
				21881 C	X	21-271-3310-000-000-9140	04/28 & 04/30 Transportation S	775.24	
				21880 C	X	21-271-3310-000-000-9140	4/29 Transportation Svs	337.65	
				21879 C	X	21-271-3310-000-000-9140	04/21 & 04/23 Transportation S	775.24	2,848.43
A15962	05/20/26	14408	GREAT LAKES GRAPHICS, INC.	21890 C	G	11-221-5990-000-000-7674	Mental Health Walk Passports	92.50	92.50
A15963	05/20/26	19060	GRAND LEDGE PUBLIC SCHOOLS		V	61-271-8220-000-000-0000	Transportation Reimb 04/17/26	352.24	352.24
A15964	05/20/26	14714	HEFTY, MICAH ELIZABETH LURIE	21911 C	G	11-221-3190-000-923-9304	DYTUR Activities	1,300.00	
				21911 C	G	11-331-3190-000-000-9436	Class prep & Planning	620.00	1,920.00
A15965	05/20/26	16183	HICKS, ELIZABETH		X	21-241-3210-001-000-0000	March Mileage	24.80	24.80
A15966	05/20/26	16118	HICKS, LUCAS		G	11-221-3210-000-919-9304	April Mileage - 1	121.51	
					G	11-221-3210-000-919-9304	April Mileage - 3	63.58	
					G	11-221-3210-000-923-9304	April Mileage - 2	146.09	
					G	11-221-3220-000-923-9304	May 6-8 Prev Palooza Conf - Mi	112.53	443.71
A15967	05/20/26	15607	HOARD, KRISTEN		X	21-218-3210-000-063-0000	April - May Mileage	19.87	19.87
A15968	05/20/26	13589	HOLMES, CHRISTINA		G	11-221-3220-000-000-7674	May Prevention confr - mileage	99.47	99.47
A15969	05/20/26	22260	INGHAM INTERMEDIATE SCHOOL		X	21-219-8220-000-000-0000	24-25 Student in the Transitio	11,724.00	11,724.00

Check Register

Eaton RESA

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15970	05/20/26	14690	JOBSON, SARA MARIE		V	61-212-3210-000-000-0000	March Mileage	169.07	169.07
A15971	05/20/26	15331	LEALE, NATHAN J		G	11-226-3220-000-000-0000	Apr 12-15 ASU/GSV Summit - Ube	424.85	424.85
A15972	05/20/26	14540	LOBDELL, CHRISTINA JOY		X	21-215-3210-000-035-0000	March Mileage	155.73	
					X	21-215-3210-000-035-0000	April Mileage	125.28	281.01
A15973	05/20/26	14484	MADISON NATIONAL LIFE		G	12-451-0022-000-000-0000	June - MADISON NAT'L LIFE INS	7,336.68	7,336.68
A15974	05/20/26	12950	MAKIMAA, HOLLY		G	11-221-3210-000-923-9304	March & April Mileage	85.55	
					G	11-221-3220-000-923-9304	May Prevention confr - mileage	41.10	126.65
A15975	05/20/26	16026	MCBRIDE, MEGHAN		G	11-221-5990-000-000-9304	May Mileage	141.81	141.81
A15976	05/20/26	15323	MCCLINTOCK, ALYSON		G	11-221-3220-000-000-7674	April MiSHCA confr - mileage	172.55	
					G	11-221-3220-000-000-7674	May Prevention confr - mileage	73.23	245.78
A15977	05/20/26	15662	MIDWEST AIR LLC	21887 C	V	61-127-3110-000-000-9528	Mobile Lab - D.Hiscock	1,049.60	1,049.60
A15978	05/20/26	14859	PLANSOURCE BENEFITS		G	12-451-0023-000-000-0000	AFLAC - June	1,823.34	1,823.34
A15979	05/20/26	14017	POWERSCHOOL GROUP LLC	21907 C	G	12-192-0000-000-000-0000	FY27 School Messenger subscrip	1,499.82	1,499.82
A15980	05/20/26	16208	LEIGH HAMMONTREE		X	21-216-3130-000-080-0000	SSW Services - April (2)	2,019.23	2,019.23
A15981	05/20/26	13834	R.A. DINKEL & ASSOCIATES, INC.	21889 P	G	11-221-5990-000-000-7674	Body Image Cards	25.12	
				21889 C	G	11-221-5990-000-000-7674	Body Image Card	13.97	39.09
A15982	05/20/26	46007	RELEVANT ACADEMY OF EATON		G	10-518-1902-902-000-0000	May State Aid	(1,946.67)	
					G	12-421-1902-000-000-0000	May State Aid	73,070.16	71,123.49
A15983	05/20/26	13908	SCHMEDLEN, MARY ANN		G	11-221-3220-000-000-6952	May 6 Prevention Conference -	13.20	13.20
A15984	05/20/26	14116	SMITH MCCAFFREY, JENNIFER R		G	11-226-3210-000-000-3430	Jan - Feb Mileage	342.20	342.20
A15985	05/20/26	15328	SMITH, KRISTEN		G	11-221-3210-000-000-0000	Feb - March Mileage	11.75	11.75
A15986	05/20/26	01902	SMITH, LUCINDA		G	11-285-3220-000-000-0000	May 4 MPAA A Conf - Mileage an	314.53	314.53
A15987	05/20/26	14309	ALARM MANAGEMENT II, LLC	21925 C	G	11-283-5910-000-000-0000	Badges & holders	1,365.00	1,365.00
A15988	05/20/26	15636	TAYLOR, LYNN		F	51-297-3210-000-000-0000	March Mileage	16.39	
					F	51-297-3210-000-000-0000	May Mileage	16.39	32.78
A15989	05/20/26	12630	THALISON, KIMBERLY		G	11-221-3210-000-000-6952	Feb - Apr Mileage	76.49	
					G	11-221-3210-000-933-9304	Feb - Apr Mileage	76.49	152.98
A15990	05/20/26	14683	VANDEVEN, RACHEL		G	11-283-3142-000-000-0000	IdentoGo - Fingerprints	67.50	67.50
A15991	05/20/26	15290	WEBER, CHARLES J		G	11-221-3220-000-000-7864	May Prevention confr - mileage	97.30	97.30
A15992	05/20/26	14115	WILLIAMS, SEAN M		G	11-232-3210-000-000-0000	Feb - April Mileage	316.10	316.10
A15993	05/27/26	13573	ADAMS OUTDOOR ADVERTISING	21947 C	G	11-282-3510-000-000-0000	Bulletin B8407 - 5/18 - 6/14/2	2,899.99	
				21946 C	G	11-282-3510-000-000-0000	Bulletin R521 5/18-6/14/26 HUB	1,650.00	4,549.99
A15994	05/27/26	14848	AMAZON CAPITAL SERVICES, INC	21761 P	G	11-118-5110-560-343-3430	Packing Tape	11.04	
				21761 P	G	11-118-5110-560-343-3430	Barbie Doll	11.70	
				21761 C	G	11-118-5110-560-343-3430	DC Friends/Art table w/chairs/	1,220.39	
				21865 C	G	11-118-5110-565-000-3430	Wallpaper/AA Batteries/Index c	27.51	
				21733 P	G	11-131-5110-000-000-2890	Fidget Toys	24.35	
				21733 C	G	11-131-5110-000-000-2890	Coloring books/Cards/pencils/s	461.96	

Eaton RESA

Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21733	C	G 11-132-5110-000-000-2890	Coloring books/Cards/pencils/s	461.96	
				21733	P	G 11-132-5110-000-000-2890	Fidget Toys	24.36	
				21944	C	G 11-221-5990-000-000-7674	Hair Ties/Lotion/Cards/Sticker	162.88	
				21932	C	G 11-221-5990-000-933-9304	Worry stones/whistles	37.53	
				21898	C	G 11-221-5990-000-933-9304	Stickers/worry stones/stress b	189.32	
				21899	C	G 11-226-5990-000-000-5224	TV Mount	16.98	
						G 11-252-5910-000-000-0000	Hanging file folders	25.02	
				21955	C	G 11-261-5990-060-000-5220	Gardening Supplies for YAC	303.23	
				21856	C	X 21-122-5110-001-120-0000	Math Workbooks - IXL & Kinder	111.16	
				21923	C	X 21-122-5110-001-130-0000	Hammock Chair/Chair leg protec	115.88	
				21923	C	X 21-122-5110-001-193-0000	Noise cancel headphones	19.99	
				21918	C	X 21-221-5993-000-000-0000	Paper plates/cups/silverware	105.90	3,331.16
A15995	05/27/26	15234	BINKOWSKI, ANELA STEPHANIE		G	11-283-3142-000-000-0000	IndentoGo - Fingerprinting	67.50	67.50
A15996	05/27/26	15969	BLACK MALE EDUCATORS		G	11-445-8510-000-000-3990	Final Billing - Youth Leadersh	275,000.00	275,000.00
A15997	05/27/26	93871	CAPITAL AREA COMMUNITY		G	11-445-8510-000-000-3430	GSRP - Jan - March	45,395.67	
					G	11-445-8510-000-000-3430	GSRP Oct - Dec	30,341.10	
					G	11-445-8510-000-000-3430	GSRP July - Sept	11,353.53	87,090.30
A15998	05/27/26	15881	CASEY, RUSSELL REID		V	61-212-3210-000-000-0000	Jan - May Mileage	116.00	116.00
A15999	05/27/26	00065	CDW LLC	21780	C	G 11-284-3450-000-000-0000	Google AI Pro for Education -	2,052.00	2,052.00
A16000	05/27/26	15236	CHAMBERS, CHELSEA MARIE		G	11-221-3210-000-000-0000	January - April Mileage	274.63	274.63
A16001	05/27/26	07360	CHARLOTTE PUBLIC SCHOOL	21928	C	G 11-221-5990-000-000-3291	Seed Purchase - S.D'Huyvetter	510.00	
				21922	C	F 51-297-8220-000-000-0000	Delivery/Equipment/Milk/Lunch	248.88	
				21922	C	F 51-297-8220-000-000-8500	April - MV Breakfast	1,430.75	
				21922	C	F 51-297-8220-000-000-8510	April - MV Lunch	1,976.25	
				21937	C	V 61-271-8220-000-000-0000	Trans Reimb - 03/09 & 03/19	1,380.00	5,545.88
A16002	05/27/26	15521	CHG MEDICAL STAFFING INC	21275	C	X 21-215-3130-000-032-0000	R.Hooy - 05/10 - 05/16/26	3,357.55	3,357.55
A16003	05/27/26	16079	CLINICAL CONSULTING	21963	C	X 21-216-3130-000-041-0000	SSW Services - 4/27-5/3/2026	8,463.00	8,463.00
A16004	05/27/26	94460	HASSEL FREE FUELS		G	11-261-5710-000-000-0000	S/C PACK TRUCK FUEL/OIL/WASH	60.08	60.08
A16005	05/27/26	90023	DEAN TRANSPORTATION, INC.	20239	P	G 11-271-3310-000-000-3432	April GSRP	6,698.40	
					X	21-122-3111-001-140-0000	April ParaPro - Eaton Resa	4,975.02	
				20239	P	X 21-271-3310-030-000-0000	April Attendant - CPS	8,808.21	
				20239	P	X 21-271-3310-030-000-0000	April - Bus & Driver - CPS	78,403.09	
				20239	P	X 21-271-3310-030-000-9140	April - GECKO - CPS	2,998.40	
				20239	P	X 21-271-3310-050-000-0000	April Bus & Driver - ERPS	60,661.44	
				20239	P	X 21-271-3310-050-000-0000	April Attendant - ERPS	13,321.39	
				20239	P	X 21-271-3310-050-000-9140	April - GECKO - ERPS	1,265.44	
				20239	P	X 21-271-3310-060-000-0000	April Attendant - GLPS	17,620.35	
				20239	P	X 21-271-3310-060-000-0000	April - Bus & Driver - GLPS	129,062.38	

Check Register

Eaton RESA

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				20239 P	X	21-271-3310-060-000-9140	April - GECKO - GLPS	2,317.92	
				20239 P	X	21-271-3310-065-000-0000	April - Bus & Driver - MVPS	33,073.64	
				20239 P	X	21-271-3310-065-000-0000	April Attendant - MVPS	8,437.95	
				20239 P	X	21-271-3310-065-000-9140	April - GECKO - MVPS	789.92	
				20239 P	X	21-271-3310-090-000-0000	April Attendant - PPS	4,198.19	
				20239 P	X	21-271-3310-090-000-0000	April - Bus & Driver - PPS	24,946.62	
				20239 P	X	21-271-3310-090-000-9140	April - GECKO - PPS	2,246.88	399,825.24
A16006	05/27/26	13084	DEAN, HARRIETT		G	11-211-3210-000-000-9074	March - April Mileage	448.78	448.78
A16007	05/27/26	14456	DEWITT PUBLIC SCHOOLS	21961 C	G	11-221-8220-000-000-7674	WWIS Reimb	851.99	851.99
A16008	05/27/26	14106	ELITE AUDITING AND CONSULTING,	19867 P	G	11-285-3190-000-000-0000	June Services	4,166.67	4,166.67
A16009	05/27/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	14,158.33	
					G	12-451-0015-000-000-0000	TSA 403B BOE PD	2,712.25	
					G	12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00	
					G	12-451-0015-000-000-0000	TSA 457	700.00	18,694.58
A16010	05/27/26	15598	FORNEY, LINDSEY		G	11-283-3142-000-000-0000	Fingerprint Reimb	57.00	57.00
A16011	05/27/26	19060	GRAND LEDGE PUBLIC SCHOOLS	21936 C	V	61-271-8220-000-000-0000	Transportation Reimb 4/19/2026	325.67	325.67
A16012	05/27/26	14714	HEFTY, MICAH ELIZABETH LURIE	21912 C	G	11-221-3190-000-923-9304	SYNAR/Vendor Ed - April Mileag	118.83	118.83
A16013	05/27/26	13369	INSIGHT SCHOOL OF MICHIGAN	21956 C	G	11-361-8221-000-000-6352	MV Personal Care	30.53	
				21956 C	G	11-361-8222-000-000-6352	MV Bedding	91.47	122.00
A16014	05/27/26	13597	JESSUP, JESSICA		X	21-214-3210-000-021-0000	April - May Mileage	243.60	243.60
A16015	05/27/26	13402	KAISER, BARBARA		X	21-215-3210-000-032-0000	March - May Mileage	40.31	40.31
A16016	05/27/26	00420	LANSING COMMUNITY COLLEGE	21958 C	V	61-127-3110-000-000-9503	Digital Media and Design Cours	68,871.15	
				21958 C	V	61-127-3110-000-000-9504	Robotics Course Fees	38,496.44	
				21958 C	V	61-127-3110-000-000-9507	CJ/Law Enforcement Course Fees	34,312.50	
				21958 C	V	61-127-3110-000-000-9511	CJ Course Fees	103,147.50	
				21958 C	V	61-127-3110-000-000-9512	Construction Course Fees	39,152.50	
				21958 C	V	61-127-3110-000-000-9515	Auto Mechanic Course Fees	195,623.00	
				21958 C	V	61-127-3110-000-000-9518	Machining Course Fees	72,594.00	
				21958 C	V	61-127-3110-000-000-9519	Welding Course Fees	165,058.32	
				21958 C	V	61-127-3110-000-000-9523	Sports Med Course Fees	72,045.28	
				21958 C	V	61-127-3110-000-000-9525	Health Course Fees	156,614.00	
				21958 C	V	61-241-4210-000-000-0000	LCC Lease	17,782.00	963,696.69
A16017	05/27/26	15547	LOOMIS, ANDREA		X	21-215-3210-000-032-0000	May Mileage	130.36	130.36
A16018	05/27/26	15770	MACKKEY, KELLY ANNE		H	91-296-7920-000-000-4313	Graduation Supplies - Reimb	86.46	86.46
A16019	05/27/26	93913	MICHIGAN VIRTUAL UNIVERSITY	21929 C	G	11-232-3190-000-000-0000	MVU Strategic Planning	2,104.75	2,104.75
A16020	05/27/26	15587	MIDA, SARAH		X	21-219-3210-000-000-9140	Feb - March Mileage	272.75	
					X	21-219-3210-000-000-9140	March - May Mileage	266.80	
					X	21-219-3450-000-000-9140	GFS/FunTyme/LC - GECKO Field T	1,007.28	1,546.83

Eaton RESA

Check Register

Type of Checks: All

Date Range: 05/01/2026 to 05/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A16021	05/27/26	15691	RELAYHUB, LLC	21957 C	X	22-192-0000-000-000-0000	FY27 Annual Medicaid Billing S	14,000.00	14,000.00
A16022	05/27/26	13822	DAN BARNEY		G	11-261-4110-000-000-0000	Svs call - Repair lock/remove	145.00	145.00
A16023	05/27/26	15496	SIX, KRISTIN		X	21-122-3210-002-120-0000	May Mileage	24.65	
					X	21-122-3210-002-120-0000	Parking for Special O	5.80	30.45
A16024	05/27/26	14309	ALARM MANAGEMENT II, LLC	21934 C	G	11-284-3190-000-000-0000	Southridge - Monthly Fee - 06/	147.75	
				21935 C	G	11-284-3190-000-000-0000	Packard - Monthly Fee - 06/01-	422.91	570.66
A16025	05/27/26	14457	STEWART, LORIN ALYN		V	61-212-3210-000-000-0000	Jan - May Mileage	357.43	357.43
A16026	05/27/26	12630	THALISON, KIMBERLY		G	11-221-3220-000-933-9304	May 6-7,2026 Prevention Conf -	33.35	33.35
A16027	05/27/26	15641	VANHOESEN, MARY		X	21-221-3220-000-032-0000	Nov 6-7 Talking AAC Conf - Mil	22.62	22.62
A16028	05/27/26	15900	WACOUSTA COOPERATIVE		G	11-445-8512-000-000-3430	GSRP - April	9,161.63	9,161.63
A16029	05/27/26	14115	WILLIAMS, SEAN M		G	11-232-3210-000-000-0000	Ellis Parking - Reimb	21.00	
					G	11-232-3220-000-000-0000	Apr 10-16,26 ASU/GSV Summit -	373.75	394.75
A16030	05/29/26	15690	TRUSTMARK VOLUNTARY BENEFIT		G	12-451-0060-000-000-0000	LTC ER PREMIUM - 05/01/2026	2,698.60	
					G	12-451-0060-000-000-0000	LTC ER PREMIUM - 05/15/2026	2,698.60	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM 05/01/2026	1,215.06	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM - 05/15/2026	1,215.06	7,827.32
Sub Total:								\$2,979,507.70	
Register Total:								\$4,853,714.96	



michiganvirtual.org

May 13, 2026

Nate Leale
Assistant Superintendent, Instructional Services
Eaton RESA
EIJC Consortium
1790 E. Packard Hwy
Charlotte, MI 48813

Re: Consortium Agreement for *Michigan Virtual* Teacher-led Online Courses

Dear Nate,

Thank you for inviting *Michigan Virtual* to partner with Eaton RESA to continue a digital learning partnership for your region. Below, we summarize the purpose of this agreement, our proposed services and work plan, fees, payment information, and steps to move forward.

Purpose

Michigan Virtual is pleased to partner with Eaton RESA, Fiscal Agent for Eaton/Ingham/Jackson/Clinton Consortium (EIJC Consortium) and the consortium members listed in Attachment 1 to provide supplemental online courses for students and related educational support services for educators. With this agreement, we establish a mutually beneficial relationship for the sale, delivery, receipt, and use of online courses, content, and services between *Michigan Virtual* and the consortium.

Michigan Virtual is a non-profit 501(c)(3) organization supporting the growth and development of digital learning in Michigan's K-12 schools. As a leader in online and blended learning, we provide more than 200 online courses for students and over 300 professional learning opportunities for educators, supported by research and thought leadership from the *Michigan Virtual Learning Research Institute*.

Eaton RESA on behalf of EIJC Consortium members, is committed to providing quality learning opportunities for students and staff. As part of this partnership, EIJC Consortium is committed to expanding student access to *Michigan Virtual's* online courses and supporting professional learning opportunities for educators and staff. Together, *Michigan Virtual* and EIJC Consortium are committed to achieving positive educational outcomes for students through ongoing communication and collaboration.

Initials _____ Initials _____

Proposed Services and Work Plan

Michigan Virtual and the EIJC Consortium will maintain and grow a digital learning partnership to expand access to online courses for students and professional development for staff. The detailed plan of work is below.

Under this partnership agreement, *Michigan Virtual* will:

- Provide consortium members with access to *Michigan Virtual's* student learning services and programs, including our entire catalog of teacher-led online courses.
- Provide access to the Professional Learning Portal and training programs, including professional development opportunities for district online mentors, administrators, and other school employees.
- Provide consortium members with partner-pricing discounts for student learning services and programs.
- Provide direct customer care and user support for staff and students through our customer care resources and professional learning services.
- Grant access to *Strategies for Online Success*: A self-paced learning tool designed to help students understand what online learning entails and what to expect when taking online courses. <https://michiganvirtual.org/resources/sos/>
- Regularly provide the consortium and its members with information on available programs, courses, and services under this partnership.

Under this partnership agreement, the EIJC Consortium will:

- Serve as the fiscal agent for this agreement and be responsible for the timely payment of all invoices received from *Michigan Virtual*.
- Generate a minimum of 300 student enrollments for each school year during the term of this agreement in *Michigan Virtual's* online teacher-led courses. This total may include summer enrollments.
- Provide *Michigan Virtual* with an opportunity to join a regional leadership meeting (e.g., superintendents, principals, or curriculum directors) once per year. When convenient, the consortium will include *Michigan Virtual* on the agenda. This brief time allows *Michigan Virtual* to share updates, highlight relevant programs, and explore ways to support districts and students.
- Annually review and update consortium membership and member contact information (as outlined in Attachment 1) and provide any revisions to *Michigan Virtual*, so that *Michigan Virtual* can:
 - Provide members with an annual communication that notifies them of their status as a consortium member and the benefits that the membership entails. *Michigan Virtual* will provide the consortium with a draft communication that can be used. The shared information may include our parent and student guides to online learning, and student course catalogs.
 - Contact consortium members regarding mentor participation in our mentor training and support programs, including the online mentor community.
 - Provide consortium members with information on professional development programs and benefits that they have access to as part of this partnership through a newsletter created by *Michigan Virtual*, distributed by the consortium manager.

Michigan Virtual and EIJC Consortium will jointly:

- Conduct an annual consultation with consortium members to review available student and professional learning programs and identify opportunities to improve performance and meet or exceed school and district-level goals.

Other Terms

Duration and Modification

This is a three-year agreement that commences with the beginning of the 2026-27 academic year and continues through the end of the 2028-29 academic year (July 2029). Both parties may extend or otherwise modify this agreement through mutual consent at any time throughout its duration. Any change must be executed in writing and approved by both parties with a signature.

Copyright and Intellectual Property

Michigan Virtual and/or its course content Licensors own all copyrights, trademarks, intellectual property, and multimedia assets associated with *Michigan Virtual* courses or course content. Copying or further distribution of any *Michigan Virtual* courses or course content is prohibited without first obtaining written permission and a written license from *Michigan Virtual* to do so.

Course Reselling and Distribution

The resale or distribution of *Michigan Virtual* courses or content to third parties is prohibited without first obtaining written permission and a written license from *Michigan Virtual* to do so. However, students and teachers or other designated staff are permitted to access the *Michigan Virtual* courses and content from any Internet-connected computer.

No Account Sharing

Each enrollment is linked directly to one student during any given enrollment period. No course or account sharing among students or school personnel is allowed, nor are any generic access credentials permitted.

Policies

Michigan Virtual carefully adheres to its policies to ensure a fair and successful experience for all. To learn more about purchasing terms and conditions, which include our drop and refund policy, please visit: <https://michiganvirtual.org/policies/>

Pricing and Billing

Billing Schedule

Michigan Virtual will invoice the consortium six times each academic year during this agreement. Invoices for student course enrollments will be based on the total verified number of approved student enrollments after each enrollment period’s drop date. In some cases, student enrollment timing may result in enrollment after an invoice period passes. In this situation, such enrollments are invoiced in the following invoice cycle. The invoice schedule is shown in the table below:

Consortium Invoice	Semester Type	Anticipated Invoice Date
1	Semester 1 (20 weeks) & Trimester 1 (13 weeks)	October
2	Semester 1 & Trimester 1 Catch-up	December
3	Trimester 2 (13 weeks)	January
4	Semester 2 (20 weeks) & Trimester 3 (13 weeks)	March
5	Semester 2 & Trimester 3 Catch-up	April
6	Summer	July

Discounted Pricing

Consortium discounts, as shown in the table below, will be used on invoices, but if the enrollment minimums agreed to in this document are not met by year-end, *Michigan Virtual* reserves the right to issue an additional invoice in an amount necessary to bring the total billing to the level that would have been reached without discounts having been applied.

Discounts for Michigan Virtual Teacher-Led Courses for 6-12 Students

Course Type	Discount per Enrollment *
Advanced Placement (AP)	\$20 off the base price
"Plus" Middle and High School	\$20 off the base price
Essentials - Credit Recovery and Alternative Learning	\$20 off the base price
Year-Long Competency-Based Education (CBE)	\$40 off the base price
Career Pathways	NA
Certification Exams	NA

* Discounted pricing is contingent on minimum enrollment levels being met. Mandarin Chinese classes are offered through the MSU College of Education and are not eligible for discounted pricing.

Course-specific pricing information for student courses can be found online at <https://michiganvirtual.org/students/pricing/>

Terms

All invoices are Net 30. For additional information regarding purchasing terms and conditions, visit our website: <https://michiganvirtual.org/policies/purchasing-terms-conditions-sls/>

Invoices for other programs and services

Fees for professional development or other programs provided by *Michigan Virtual* will be billed separately as costs are incurred. Invoices will be sent to the consortium if the service is requested at the consortium level. Invoices will be sent to individual consortium members if they are the ones requesting the services. Such invoices are Net 30.

Initials _____ 57 Initials _____

Signatures

Each of the parties has read and agrees to all the terms and conditions set forth in this agreement, and signifies consent to such terms and conditions by the signatures of their duly and legally authorized representatives below.

EIJC Consortium	Michigan Virtual
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date

Primary contact for the consortium	
Printed Name	Title
Email Address	Phone

Accounts Payable	
Printed Name	Title
Email Address	Phone
Mailing Address (Street, City, State, ZIP)	

Michigan Virtual contact details

920 Municipal Way, Lansing, MI 48917 | michiganvirtual.org

Finance Office

apinvoice@michiganvirtual.org | Phone: 888.532.5806 x 5356

Thomas Soria - Director of School Partnerships

tsoria@michiganvirtual.org | Phone: 888.532.5806 x 5456 | Fax: 877.396.1789

Paula Coulier - Director of Administrative Operations and Customer Care

pcoulier@michiganvirtual.org | Phone: 888.532.5806 x 5365 | Fax: 877.396.1789

Initials _____ 58 Initials _____

Student Learning Services

1. Supplemental Online Courses for Grades 6-12

We offer more than 200 online courses, including seven world languages and 24 advanced placement classes, to help districts supplement the academic options available to their students. Each course is led by a Michigan-certified instructor and includes a rigorous and engaging curriculum. To view the course catalog, visit: <https://michiganvirtual.org/students>

2. Essentials & Alternative Learning

Our credit-recovery and alternative learning solution is designed with learner outcomes in mind. We will partner with your school to implement a comprehensive program that includes engaging online content, courses led by *Michigan Virtual* instructors with subject-area certifications, and credit-recovery training for your online mentors to help keep students on pace and develop their academic skills. For more information, visit: <https://michiganvirtual.org/essentials>

3. Collaborative Delivery Models, Our Courses, Your Teachers

Your school or district can build capacity and empower local staff to teach online with our collaborative partnership model. You'll receive access to our award-winning online course content and ongoing professional development for your staff in effective practices for online pedagogy. Using this model, your students can get access to high-quality online courses taught by your district teachers in our learning management system (LMS) or through your locally managed LMS. For more information, visit: <https://michiganvirtual.org/plans>

4. Career and Industry Certifications

Students can engage in certification preparation course sequences and programs designed to support the pursuit of career and industry credentials. These pathways provide opportunities to build in-demand skills, explore career interests, and prepare for recognized certifications aligned to high-growth fields. Through flexible online learning experiences, students can take meaningful steps toward postsecondary education and workforce readiness while earning valuable credentials. For specific certification options, visit: <https://michiganvirtual.org/students/career-pathways/>

5. Summer Programs

The logistics of staffing, funding, and scheduling face-to-face summer programs can be difficult. By setting up an online or blended summer school program, you can provide families in your community with flexible summer learning options. Districts interested in setting up an online summer program can offer advancement, recovery, and enrichment learning options in partnership with *Michigan Virtual*. For more information, visit: <https://michiganvirtual.org/summer>

Professional Learning Services

1. Professional Learning Portal (PLP) Online Courses

Engaging online courses for both compliance and professional development. Our professional development courses allow educators opportunities for professional growth and SCECH credits for certificate renewal, while compliance offerings satisfy state and federal requirements for educators and staff. To view the course catalog, visit: <https://michiganvirtual.org/professionals>

2. Customized Professional Learning Solutions

Michigan Virtual provides flexible professional learning solutions through both online and in-person delivery models tailored to your district's needs. We work with you to curate a selection of online courses aligned to your district's goals, while providing SCECH processing, completion reporting, and streamlined invoicing. Our in-person professional development offers customizable learning experiences ranging from single-session workshops to multi-day engagements, designed to meet the specific needs of your team and delivered onsite or in partnership with *Michigan Virtual*. To learn more, visit: <https://michiganvirtual.org/dppd>

3. AI Literacy Instructional Resources

Michigan Virtual's AI Literacy resources support educators in introducing artificial intelligence concepts directly into classroom instruction. These resources are designed for teachers to use with their students and include ready-to-use lesson plans, student activities, videos, and interactive experiences that help learners build a foundational understanding of AI. To view examples of these free resources, visit: <https://michiganvirtual.org/ai/literacy/>

4. Consulting Services: Innovation and Implementation Support

Consulting Services provides personalized, hands-on support to help schools and districts plan, implement, and sustain innovative instructional models. Working in partnership with your team, our experienced practitioners support the development of a clear vision and actionable strategy aligned to your district's goals. Services are customized and may include strategic planning, development of a portrait of a graduate, leadership coaching for innovation, microscool design, and support for initiatives such as online, blended, and competency-based learning environments. To learn more about our consulting team, visit: <https://michiganvirtual.org/consulting/>

5. AI Integration and Support Services

Michigan Virtual's AI Lab partners with schools and districts through thought leadership and personalized support to advance the responsible integration of artificial intelligence in education. Grounded in our AI Integration Framework, our team of AI Strategists works alongside education leaders and educators to provide strategic planning, professional learning, policy development, and practical resources that build capacity, engage stakeholders, and support implementation in ways that enhance teaching and learning. For examples of this work, visit: <https://michiganvirtual.org/ai/training/>

Exhibit A
Agreement between Eaton Regional Education Service Agency (ERESA)
and Lansing Community College (LCC)
2026-27 School Year

Program	# Sections	Fall Semester	Spring Semester	Total Cost	<i>Cross-listed 50-100% enrolled</i>	<i>Cross-listed 25-50% enrolled</i>	<i>Cross-listed 0-24% enrolled</i>
COMM120 - Dynamics of Communication	1	\$ -	\$ 7,840	\$ 7,840	\$ 7,840	\$ 5,880	\$ 3,920
SOCL120 - Introduction to Sociology	1	\$ 7,840	\$ -	\$ 7,840	\$ 7,840	\$ 5,880	\$ 3,920
<i>Subtotal:</i>		\$ 7,840	\$ 7,840				
Total Program Costs:				\$15,680			

**AGREEMENT BETWEEN
Eaton Regional Service Agency
and Lansing Community College
2026/2027 School Year**

ERESA Courses	# Sections	Planned # Students	Course Fee per Student	Instruction Cost	Course Fees	Total
HSAM090 Auto Technology (Year 1)	3	48	\$ 1,693	\$ 210,938	\$ 81,264	\$ 292,202
HSAM091 Auto Technology (Year 2)	1	16	\$ 2,476	\$ 70,313	\$ 39,616	\$ 109,929
HSCT090 Construction Technologies (A Year)	2	32	\$ 841	\$ 140,625	\$ 26,912	\$ 167,537
HSCJ090 Criminal Justice & Public Services I	2	41	\$ -	\$ 140,625	\$ -	\$ 140,625
HSCJ092 Criminal Justice & Law Enforcement II	1	15	\$ 30	\$ 70,313	\$ 450	\$ 70,763
HSLE090 Law Enforcement	1	19	\$ -	\$ 70,313	\$ -	\$ 70,313
HSDM091 Mechanical Engineering	2	21	\$ 546	\$ 140,625	\$ 11,466	\$ 152,091
HSWT090 Welding Technology I (ERESA Welding/Cutting I)	3	45	\$ 930	\$ 210,938	\$ 41,850	\$ 252,788
HSWT092 Welding Technology II (ERESA Welding/Cutting II)	1	15	\$ 936	\$ 70,313	\$ 14,040	\$ 84,353
HSWD090 Digital Media & Design	2	34	\$ 73	\$ 140,625	\$ 2,482	\$ 143,107
HSAH090 Health Occupations I*	2	60	\$ 116	\$ 140,625	\$ 6,960	\$ 147,585
HSAH092 Health Technology 2**	2	32	\$ 1,140	\$ 273,438	\$ 36,480	\$ 309,918
HSKN090 Sports Medicine Foundations	2	39	\$ 250	\$ 140,625	\$ 9,750	\$ 150,375
<i>INSTRUCTION SUBTOTAL:</i>				\$ 1,820,313	\$ 271,270	\$ 2,091,583
			PT Lab Tech # Hours (Estimate)	PT Lab Tech @ \$34/hr	Total	
Academic Professionals						
Part-time Lab Tech - Auto Technology			1,080	\$ 36,720		\$ 36,720
Part-time Lab Tech - Welding Technology			1,080	\$ 36,720		\$ 36,720
<i>ACADEMIC PROFESSIONALS SUBTOTAL:</i>				\$ 73,440		\$ 73,440

Estimated Total Program Costs: \$ 2,165,023

* HSAH090 does not include CPR training.

** HSAH092 course fee includes ACEMAP fee.



Contractor Agreement

It is agreed between Eaton Regional Education Service Agency, hereafter 'ERESA', and AMN Healthcare, Inc. hereinafter 'Contractor', that the following services will be provided based upon the expectations and conditions as follows:

Section 1: Description of Services The work to be performed by Contractor includes all services generally performed by Contractor in Contractor's usual line of business as follows:

School Social Worker

Contractor is not authorized to act as an agent of ERESA for any purpose not addressed herein, and Contractor shall hold ERESA harmless for any liabilities that may occur in the execution of the work described in this Agreement in accordance with Section 11 of this Agreement.

ERESA will make space available for the Contractor to conduct business related to the services provided under this Agreement. ERESA will make every effort to ensure that the work environment is free of safety hazards and is barrier free.

Section 2: Compensation and Billings: ERESA shall pay Contractor the total sum of \$82 per hour, not to exceed 1,472 hours or a maximum of \$120,704 for the work to be performed under this Agreement. Contractor shall work with ERESA to establish a schedule for the delivery of the prescribed services.

At the inception of this Agreement, Contractor must complete a W-9 form and provide a social security or company tax identification number and other pertinent information to establish a current and valid vendor file.

Contractor shall submit invoices for services to ERESA on a monthly basis. Invoices must include the contractor's name, address, service dates and times as well as the location where services were provided. A service log may also be required. Payment is due within fifteen (15) days of receipt of invoice. Information appearing on the invoices shall be deemed accurate and affirmed with ERESA unless ERESA notifies Consultant in writing, specifying the particular error(s), omission(s) or objection(s) within 45 days of the invoice date. Failure to notify Consultant within the time shall constitute a waiver by ERESA of any objections thereto.

Section 3: Conversion Fee Schedule: The ERESA agrees not to allow the Clinician to work at the ERESA part-time, full-time, temporary or as a contracted employee, for a one-year period following the completion of an assignment except through the Consultant. If at any time ERESA, ERESA's affiliates and/or any of its subsidiaries or any other organization to which ERESA supplies information, hires the Clinician received from the Consultant, and Clinician has worked on behalf of ERESA through Consultant less than 4500 consecutive hours, ERESA agrees to pay Consultant a hire fee based on a percentage of the Clinician's annualized Consultant base salary determined by the total consecutive hours worked on assignment by Clinician in accordance with the fee schedule below. The invoice is due upon receipt. It is understood that Consultant is solely responsible for the introduction of a Clinician to ERESA, unless ERESA notifies Consultant within forty-eight (48) hours of such introduction of ERESA's prior knowledge of said Clinician's availability. Should ERESA directly refer Clinician to an affiliated organization for either permanent employment or temporary allied coverage, ERESA will be billed for services rendered pursuant to this section. An affiliate of the ERESA includes, but is not limited to, an organization or person that has any form of direct or indirect business relationship with ERESA or any successor to ERESA's business. No fee applies where payment of such fee is prohibited by law.

ERESA shall provide Consultant 30 days prior written notice of its intent to directly hire a Clinician, including the date of anticipated hire.

Hours Worked by Clinical Provider	Fee Based on Percentage of Expected Annualized Base Salary
Less than 1500 Hours	30%
1501-3000 Hours	20%
3001-4499 Hours	10%
4500+ Hours	No Fee

Section 4: Timekeeping; Compensation of Clinicians: Clinicians will enter time worked into an electronic timecard system designated by Consultant. ERESA shall designate a representative to review and approve all time no later than each Monday by 2 p.m. PST. ERESA's approval of Clinicians' time certifies that the hours submitted are correct, the work was performed to ERESA's satisfaction and authorizes Consultant to bill ERESA for the hours worked by Clinicians. If ERESA's designated representative fails to timely report time worked to Consultant, all time submitted by Clinicians will be considered accurate and ERESA shall be responsible for payment. If a Clinician does not report to work for a scheduled shift due to illness or some other reason outside of ERESA's control, ERESA will not be billed for those hours. Make-up of lost time will be at the mutual agreement of ERESA and Clinician. Consultant has responsibility for all compensation of Clinicians working at ERESA's facility(ies) under this Agreement. Consultant will obtain and keep on file all documentation required by the U.S. Citizenship and Immigration Services to prove legal status to work and reside in the USA.

Section 5: Insurance and Taxes: Contractor is responsible for his/her own professional liability, general liability and worker's compensation insurance. A valid certificate of insurance must be submitted to ERESA prior to the inception of this Agreement and ERESA shall be included as an additional insured party with respect to the Services performed under this Agreement, including defense costs but excluding the proportionate share of negligence of such additional insured(s) for services performed in conjunction with this Agreement. If Contractor is a sole proprietor or is not required by law to carry workers compensation insurance, Contractor will complete a Contractor Statement' in the form prescribed by ERESA.

Contractor shall be responsible for unemployment and any other local, state and/or federal taxes that pertain to services provided.

The parties acknowledge that they have a reimbursement arrangement with respect to housing and meals. The reimbursement amount is included in the fee ERESA pays for services, except as otherwise

Contractor Agreement

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specifically stated herein. Consultant will provide substantiation of the reimbursement amount. Amounts reimbursed by ERESA may be subject to tax deduction limitations.

Section 6: Agreement Timeline/Duration: This Agreement shall be in effect on August 13, 2026 and continue through June 4, 2027 or until such time as the services outlined in Section 2 are complete. Any extension of this Agreement must be in writing and signed by both parties. Either party may cancel this Agreement by providing the other party with a thirty (30) day written notice.

Section 7: Relationship of the Parties: The parties intend that a Contractor-Owner relationship will be created by this Agreement. ERESA is interested only in the results to be achieved and the conduct and control of the work will lie solely with the Contractor. Contractor is not an employee of ERESA and, as such, is not entitled to any of the benefits or privileges extended to its employees. It is understood that ERESA does not agree to use Contractor exclusively, nor does the Contractor agree to exclusively provide services to ERESA.

Section 8: Confidentiality: Each party shall keep confidential all Confidential Information (as defined below) of the other party ("owning party"), and shall not use or disclose such Confidential Information either during or at any time after the term of this Agreement, without owning party's express written consent, unless required to do so by law, court order or subpoena in which case a party shall not disclose such information until it has provided advance notice to owning party such that owning party may timely act to protect such disclosure. For purposes of this provision, "Confidential Information" means non-public information that is disclosed or becomes known to the other party as a consequence of or through its activities under this Agreement, including, but not limited to, matters of a business nature, such as Clinicians' and prospective Clinicians' names and personal information, bill rates and the terms of this Agreement, compensation and benefits packages and structure, hiring decision-making process, hiring needs and/or requests for placement, costs, profits, margins, markets, sales, business processes, information systems, quarterly and annual review documents, reports generated, and any other information of a similar nature. ERESA shall not: (i) sell, rent, release, disclose, disseminate, make available, transfer, or otherwise communicate orally, in writing, or by electronic or other means, Clinician Confidential Information to another business or a third party for monetary or other valuable consideration; (ii) retain, use, or disclose such Clinician Confidential Information for any purpose other than for the specific purpose of confirming the suitability of the Clinician to perform temporary professional services, and ERESA processes necessary to enable Clinician to perform the services, including but not limited to time keeping, billing, and access to ERESA systems; or (iii) retain, use, or disclose such Clinician Confidential Information outside of the direct business relationship between Consultant and ERESA. In addition, ERESA agrees to use appropriate privacy and security measures to protect all Clinician Confidential Information from unauthorized access, destruction, use, modification, or disclosures in accordance with all federal and state privacy laws, including but not limited to, limiting access to only those employees necessary for performance under this Agreement, implementing suitable measures to prevent unauthorized persons from gaining access to Clinician Confidential Information and to prevent unauthorized reading, copying, alteration, use, or removal of Clinician Confidential Information. ERESA will report to Consultant in writing, no more than one business day after discovery, any breach of security or privacy unauthorized use, or unauthorized disclosure of Clinician Confidential Information. ERESA shall be responsible for notifying affected Clinician of the occurrence (as required by applicable law) and for payment of all costs of notification and any costs associated with mitigation, including but not limited to credit monitoring. ERESA shall also be responsible for all expenses, costs, and any damages incurred by Consultant, resulting from such occurrence. ERESA must obtain Consultant's approval of the time and content of any notifications under this Section before contacting affected Clinicians. Upon termination or expiration of this Agreement, both parties will, without notice or request, either (i) return, within two (2) weeks, all Confidential Information of the other, including copies thereof; or (ii) destroy all Confidential Information in accordance with their respective policies and procedures, and with the same level of care that each party would destroy their own Confidential Information. This Section will survive any termination or expiration of this Agreement.

Section 9: Consultant Responsibilities: To perform the stated services as agreed in a competent, professional and timely manner in accordance to the time period specified in Section 6. Contractor agrees to provide all required materials and personnel needed to perform the services.

ERESA reserves the right to approve the personnel and/or representatives of the Contractor. Contractor shall provide such documentation as may be required by ERESA or other authorities to verify credentials/licensure and/or satisfy pertinent legal requirements. Consultant shall submit and/or facilitate completion of required criminal history and unprofessional conduct checks as defined in the requirements table. No services shall be provided prior to execution of this agreement and verification/acceptance of personnel assigned to perform services.

Consultant is responsible for any and all claims that arise from an error or acts of omission by the Consultant. Except with the prior written consent of the other party, neither ERESA Consultant may assign or transfer any right, remedy or obligation under this Agreement, including by merger, consolidation, or dissolution, or operation of law.

Section 10: Requirements Table: For each Clinician who has been confirmed for an assignment Consultant will obtain and maintain ERESA documentation of the requirements set forth below. The costs associated with these requirements are included in the bill rates set forth above. Any changes to these requirements will require mutual agreement of the parties. ERESA shall pay for all costs associated with additional ERESA requirements and shall provide sufficient time to adopt such new requirements.

I-9	I-9 for employment eligibility, supporting documents, and E-Verify completed in compliance with federal regulation. Documentation to be retained by staffing Consultant.
OIG, SAM/GSA	OIG and SAM/GSA verifications completed within 30 days prior to first assignment and monthly thereafter. Documentation to be retained by staffing Consultant.
Licensed Providers	Current license and primary source verification prior to start of assignment for all licensed Providers.
Non-Licensed Providers	National certification, if applicable, and primary source verification prior to start of assignment for all non-licensed Providers.
Other State Requirement	Human Resources, Employee Health, Education/Training as required by state regulations for applicable practice settings.
Background Check	Attestation for completion of 7-year search for-SSN Trace, County Resided and Employed search, National Criminal, OFAC, and VSOP completed prior to first assignment. Updated every 3 years thereafter. If break in service > 90 days, must run counties listed during break in service.
Facility Specific Documents	Collection and/or DocuSign for business-critical facility documents include the following: facility confidentiality agreement, IT security facility access, and related policies and procedures
Drug Screening	Attestation for completion of: Standard 10 panel prior to start of first assignment, updated annually thereafter. If break in service > 90 days, retesting required.
State Background Check/Fingerprinting	Completion of Michigan CHRI fingerprint background check and Client provided consent and disclosure forms.

Contractor Agreement

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Section 11: Indemnity Covenant To the fullest extent by law, excluding any and all claims arising from the negligent acts, errors, or omissions of ERESA, Contractor hereby agrees to indemnify ERESA for all third party claims, demands, liability and causes of action to the extent resulting from or arising from or related to the services provided while in the performance of its obligations under this Contract by Contractor, including, but not limited to, any negligent act, error or omission occurring on or about ERESA's premises or the premises where the services are provided, acts of omissions including the Contractor's use of data and/or equipment. Indemnification shall include, but is not limited to, any act of negligence of the Contractor and/or also includes, but is not limited to, claims, demands, liability and causes of action involving bodily injury or damages to any person(s) or entity or the data or property belonging to such person(s) or entity. Contractor's agreement to indemnify ERESA covers all costs, expenses, liabilities and fees, including reasonable attorney fees, incurred by ERESA in the event an action, litigation or proceeding is initiated against ERESA due to Contractor's negligent actions or omissions. Contractor shall upon written notice from the ERESA, defend such litigation, action or proceeding. Contractor also agrees to indemnify ERESA for fines and/or penalties assessed by a State or Federal authority for failure to withhold or remit funds related to this Agreement.

Section 12: Modification: Any amendment or waiver of the terms of this Agreement is not valid unless such amendment or waiver is in writing and executed by both parties to this Agreement.

Section 13: Non-Discrimination: Each party stipulate that it does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identify), disability, age, religion, height, weight, marital or family status, military status, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities.

Section 14: Governing Law and Venue: This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

Section 15: Entire Agreement: With respect to the services contemplated in this Agreement, this Agreement supersedes all previous understandings and agreements, written or oral between ERESA and Contractor.

THIS SECTION TO BE COMPLETED BY THE CONTRACTOR

Testimonial

Do you perform similar services for other clients and/or schools outside of ERESA? Yes No

Have any personnel assigned to this work under this Agreement worked in, or retired from, a Michigan public school? Yes No

If so, when and from which school district? _____

Contractor:	AMN Healthcare, Inc.
SS# or Federal ID#	88-0208006
Telephone #	1-469-706-1802
Cell Phone # (required for School Messenger notification)	1281-725-1808
Email:	jeff.klott@amnhealthcare.com
Street Address:	2999 Olympus Blvd., Suite 500
City, State, Zip:	Dallas, TX 75019
<small>DocuSigned by:</small> <i>Patrick O'Connor</i> <small>07870D932745424</small>	_____
Contractor's Signature	5/28/2026 Date

THIS SECTION TO BE COMPLETED PRIOR TO APPROVAL BY SUPERINTENDENT

Type of Agreement:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuing
Funding Source:	Special Ed Fund
Account #:	21-216-3130-000-041-0000
Duration of Agreement:	8/13/2026 – 6/4/2027
ERESA Contact:	Kelly Hager
<i>Kelly Hager</i> Supervisor's Signature	5/26/2026 Date
<i>Jina Monroe</i> Executive Director of Finance & Operations Signature	5/22/26 Date

Contractor Agreement
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IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Contractor Agreement effective as of the agreed upon date noted in Section 6.

On behalf of Contractor:

Patrick O'Connor - President, Schools Staffing Solutions

Printed Name and Title of Authorized Signer

DocuSigned by:
Patrick O'Connor

070700932745424...

Contractor Signature

May 26, 2026

Date

On behalf of Eaton Regional Education Service Agency:

Dr. Sean Williams, Superintendent

Date

Eaton Regional Education Service Agency does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identify), disability, age, religion, height, weight, marital or family status, military status, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation. Civil Rights Coordinators are located at 1790 E. Packard Hwy, Charlotte, Michigan to handle inquiries regarding the nondiscrimination policies and grievance procedures. Telephone (517) 543-5500.

Job Posting: Implementer Engagement & Program Specialist

Position Summary

The Engagement & Program Specialist is responsible for leading focused activities, including system implementation, end-user training, and ongoing support to ensure successful adoption of education data solutions. This role emphasizes direct engagement with implementers to address their needs, provide clear training resources, and optimize system use. In addition, the Specialist will contribute their expertise in business intelligence and Tableau to the development and refinement of program-based dashboards, ensuring data visualizations are intuitive, actionable, and aligned with implementers and organizational goals.

Essential Duties and Responsibilities

implementer Engagement

- Serve as the primary point of contact for implementors during implementation and onboarding.
- Deliver high-quality training sessions, documentation, and resources tailored to diverse end-user groups.
- Provide ongoing support to ensure successful adoption and effective use of data systems.
- Collaborate with district leaders, educators, and staff to align implementer needs with system functionality.
- Act as a trusted advisor, ensuring responsive service and clear communication throughout implementers program launch and maintenance cycle.

Program Enhancement

- Contribute expertise in business intelligence and Tableau to guide the design and refinement of program dashboards.
- Collaborate with program and technical teams to ensure dashboards are user-friendly, intuitive, and aligned with implementers reporting needs.
- Provide feedback on data workflows and visualizations to improve program functionality and usability.
- Support testing and validation of BI features within the program prior to release.
- Recommend enhancements that improve efficiency, data accessibility, and actionable insights for implementers.

Core Competencies

- Strong analytical and problem-solving skills
- Excellent verbal and written communication skills
- Demonstrated proficiency in Tableau, SQL, and business intelligence practices
- Effective collaboration with cross-functional teams
- Ability to design and deliver engaging, effective training for end users
- Knowledge of student information systems (e.g., PowerSchool) preferred

Minimum Qualifications

- Bachelor's degree in Education, Data Analytics, Information Systems, or a related field; or equivalent work experience
- Minimum of 5 years of experience in data systems, analytics, or education technology roles
- Proven expertise in developing and deploying Tableau dashboards and reports
- Experience in system implementation and training delivery
- Strong organizational skills and ability to manage multiple priorities

Preferred Qualifications

- Experience in K–12 or higher education settings
- Familiarity with SQL databases, data warehousing, and workflow automation
- Demonstrated success in supporting cross-district or multi-implementer environments

Work Environment

This is a full-time, salaried position primarily based in a remote work environment. The role requires occasional travel for implementers engagement, training, and presentations. In addition, employees will be expected to participate in designated in-office days, scheduled on a monthly basis, to support collaboration and organizational needs.

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding entered by and between Eaton Regional Education Service Agency (ERESA) and Headstream Technologies for the purpose of employing an Implementer Engagement and Program Specialist dedicated to support the MILearner Wallet program. Eaton RESA, in collaboration with Headstream Technologies, will hire this position beginning July 1 of 2026, to be employed as an Eaton RESA employee on loan to Headstream Technologies. Headstream technologies will provide all funds to cover all costs (salary, pension contributions, benefits, FICA) associated with the position and Eaton RESA will charge an indirect fee to offset the cost of hosting the position.

Headstream Technologies, by its authorized signature below, understands that:

- Headstream will provide day-to-day direction and support to the director.
- Provide work space conducive to the tasks required of the director.
- Collaborate and problem solve with Eaton RESA administration around any employment issues that may arise.

ERESA will:

- Provide laptop, email, and technical support around Eaton RESA technology.
- Manage salary, benefits, travel, and travel related expenses.

The agreement is effective beginning July 1 of 2026.

Signatures:

Eaton RESA

Sean Williams, Superintendent

Headstream Technologies

Anthony Faulkner, CEO



ONLINE SERVICES AGREEMENT

This Online Services Agreement (“Agreement”) is entered into on this 9th day of April, 2026 (the “Effective Date”) between MV Learning, LLC with a place of business at 6452 E Fulton St #1 Ada, MI 49301 (“Company”), and the Customer listed below (“Customer”). This Agreement includes and incorporates the products being purchased as outlined in the INVOICE #2498 dated February 16, 2026, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

MV Learning, LLC:

Eaton RESA:

By: 

By: _____

Name: Camden Brieden

Name: _____

Title: Chief Financial Officer

Title: _____

Terms and Conditions

Last updated: **Aug 8, 2023**

Please read these terms and conditions carefully before using Our Service.

Interpretation and Definitions

Interpretation

The words of which the initial letter is capitalized have meanings defined under the following conditions.

The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of these Terms and Conditions:

- **Affiliate** means an entity that controls, is controlled by or is under common control with a party, where "control" means ownership of 50% or more of the shares, equity interest or other securities entitled to vote for election of directors or other managing authority.
- **Account** means a unique account created for You to access our Service or parts of our Service.



- **Company** (referred to as either "the Company", "Provider", "We", "Us" or "Our" in this Agreement) refers to MV Learning, LLC, 6452 E Fulton St #1 Ada, MI 49301.
- **Content** refers to content such as text, images, or other information that can be posted, uploaded, linked to or otherwise made available by You, regardless of the form of that content.
- **Country** refers to the United States.
- **Feedback** means feedback, innovations or suggestions sent by You regarding the attributes, performance or features of our Service.
- **Service** refers to the Website.
- **Subscriptions** refer to the services or access to the Service offered on a subscription basis by the Company to You.
- **Terms and Conditions** (also referred as "Terms") mean these Terms and Conditions that form the entire agreement between You and the Company regarding the use of the Service.
- **Third-party Social Media Service** means any services or content (including data, information, products or services) provided by a third-party that may be displayed, included or made available by the Service.
- **Website** refers to Mckinney-Vento.org, accessible from mckinney-vento.org
- **LEA** local education agency
- **You** means the individual accessing or using the Service, or the company, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.

Acknowledgement

These are the Terms and Conditions governing the use of this Service and the agreement that operates between You and the Company. These Terms and Conditions set out the rights and obligations of all users regarding the use of the Service.

Your access to and use of the Service is conditioned on Your acceptance of and compliance with these Terms and Conditions. These Terms and Conditions apply to all visitors, users and others who access or use the Service.

By accessing or using the Service You agree to be bound by these Terms and Conditions. If You disagree with any part of these Terms and Conditions then You may not access the Service.

Your access to and use of the Service is also conditioned on Your acceptance of and compliance with the Privacy Policy of the Company. Our Privacy Policy describes Our policies and procedures on the collection, use and disclosure of Your personal information when You use the Application or the Website and tells You about Your privacy rights and how the law protects You. Please read Our Privacy Policy carefully before using Our Service.

Subscriptions



Subscription period

The Service or some parts of the Service are available only with a paid Subscription. You will be billed in advance on a recurring and periodic basis (such as daily, weekly, monthly or annually), depending on the type of Subscription plan you select when purchasing the Subscription. You will have full access to the services during the term of the subscription period specified on your invoice or contract.

At the end of each period, Your Subscription will automatically terminate, unless you opt for an auto renewal and payment is received prior to renewal.

Subscription cancellations

You may cancel Your Subscription renewal by contacting the Company.

You will not receive a refund for the fees You already paid for Your current Subscription period and You will be able to access the Service until the end of Your current Subscription period.

Billing and Invoicing

You shall provide the Company with accurate and complete billing information including full name, address, state, zip code, telephone number, email, and a valid payment method information.

Fee Changes

The Company, in its sole discretion and at any time, may modify the Subscription fees. Any Subscription fee change will become effective at the end of the then-current Subscription period.

Refunds

Except when required by law, paid Subscription fees are non-refundable.

Certain refund requests for Subscriptions may be considered by the Company on a case-by-case basis and granted at the sole discretion of the Company.

User Accounts

When You create an account with Us, You must provide Us information that is accurate, complete, and current at all times. Failure to do so constitutes a breach of the Terms, which may result in immediate termination of Your account on Our Service.

You are responsible for safeguarding the password that You use to access the Service and for any activities or actions under Your password, whether Your password is with Our Service or a Third-Party Social Media Service.

You agree not to disclose Your password to any third party. You must notify Us immediately upon becoming aware of any breach of security or unauthorized use of Your account.



You may not use as a username the name of another person or entity or that is not lawfully available for use, a name or trademark that is subject to any rights of another person or entity other than You without appropriate authorization, or a name that is otherwise offensive, vulgar or obscene.

Data Tool Services and Disclosures

The following subsections (a) to (e) apply if and only if You are purchasing Our “Data Tool Services”:

(a) PII

You and the Company acknowledge that transmissions from the Data Tool Services may contain highly sensitive, personal information, including without limitation Personally Identifiable Information and other protected information (“Protected Information” or “PII”), and You shall ensure that all such Protected Information is secured from transmission or disclosure to unauthorized recipients. You shall be solely responsible for establishing commercially reasonable safeguards to prevent the transmission or disclosure of Protected Information to unauthorized recipients. In addition, You shall be solely responsible for the determination of the identities of authorized recipients and unauthorized recipients. You agree to handle the data in accordance with all applicable federal, state, or local laws or regulations, and that You will monitor employees and contractors using the Data Tool Services to ensure they abide by these Terms of Service.

(b) HIPAA

You represent and warrant that You are not a health care provider, health plan, or health care clearinghouse (collectively, a “covered entity”) as those terms are defined under the federal Health Information Portability and Accountability Act (“HIPAA”). You further represent and warrant that You are not a business associate as that term is defined under HIPAA. You further agree to indemnify and hold the Company and its officers, members, agents and employees harmless from any and all claims and demands (including reasonable attorneys’ fees) made by You or any third party due to or arising out of any claim that the Company is a covered entity or business associate, due to Your use of the Data Tool Services.

(c) FERPA

When providing the Data Tool Services, both You and the Company are subject to the Family Educational Rights and Privacy Act (“FERPA”) and to that end agree: (i) both parties are each providing educational services; (ii) each party has a legitimate educational interest in the student education records disclosed under these Terms of Service; and (iii) We agree to be under the direct control of an authorized user of the Data Tool Services with respect to the use and maintenance of information from student education records. Any party, including a school official that receives student education records acknowledges that the student education record is confidential and may use the information only for the purposes for which the disclosure was made hereunder. We may not re-disclose the information to any third party without prior written consent from the student, its parent or legal guardian (“Parent”), or an authorized user of the Data Tool Services. Furthermore, both parties shall work together to share student education records in a manner that best assures the protection of student education records from disclosure.

(d) COPPA



Both You and the Company acknowledge and agree that users of the Data Tool Services may enter PII of children under the age of thirteen (13), that such information is defined under the Children’s Online Privacy Protection Rule (“COPPA”), including: (i) first and last name; (ii) home or other physical address; (iii) email address; (iv) telephone number; (v) social security number; (vi) persistent identifier; (vii) photograph, video, or audio file which contains a child’s image or voice; and (viii) information collected that is combined with any of the previous information; and all such PII shall be subject to the provisions of COPPA.

Each party represents and warrants that to the extent such party’s own activities that use the Data Tool Services are subject to the provisions of COPPA, such party shall operate in accordance with the applicable terms of COPPA for the duration of the term hereof.

We shall make commercially reasonable efforts to ensure that PII remains confidential and secured from transmission or disclosure to unauthorized recipients until such PII is deleted pursuant to the terms herein and Our Privacy Policy.

We shall make no commercial use of PII collected on Your behalf other than for educational purposes and shall use PII solely for Your benefit. We shall provide to You all notices required by COPPA regarding Our practices as they relate to collecting, using, or disclosing PII, as well as notice of any material change to such practices in a timely manner under the law. We shall rely on You to obtain verifiable consent from a Parent of each child under 13 registered in association with You to use the Data Tool Services.

In the event a Parent requests to exercise such Parent’s right to: (i) review; (ii) request deletion of; or (iii) refuse further use or collection of the PII collected from the Parent’s child, You shall relay such request to US without unreasonable delay following Your successful verification that the requester is the child’s Parent.

We shall delete PII collected from children under the age of 13: (i) once such PII is no longer needed to fulfill the purpose of its collection; or (ii) upon verified request by such child’s Parent, and shall utilize commercially reasonable safeguards to protect the PII from unauthorized access or use upon its disposal.

(e) CCPA

To the extent that California Consumer Privacy Act (“CCPA”) applies to the processing of any PII by Us pursuant to Your instructions in relation to the Data Tool Services, the following also apply: (i) You have read and understand the provisions and requirements of the CCPA, and shall comply with them; (ii) It is the intent of both You and the Company that the sharing or transferring of PII from You to Us during the course of Our performance of the Data Tool Services does not constitute selling of personal information as that term is defined in the CCPA, because You are not sharing or transferring such data to Us for valuable consideration; and (iii) We will only use personal information for the specific purpose(s) of performing the Data Tool Services and within the direct business relationship with You.

Data

Data Access and Permissions

Storage of Data: In compliance with relevant laws, Student Data will be stored within the United States. If requested by the LEA, the Provider will furnish a list of the locations where Student Data is stored.



Audits: Upon a written request from the LEA with at least ten (10) business days' notice, and after the execution of a suitable confidentiality agreement, the Provider will permit the LEA to conduct security and privacy audits. These audits will ensure the protection of Student Data or any relevant portions concerning service delivery to the LEA. Audits may occur no more than once a year, or in case of unauthorized access. The Provider will reasonably cooperate with the LEA and any relevant local, state, or federal agency overseeing or having jurisdiction in connection with audits or investigations related to the Provider and/or service delivery to the LEA and students. Reasonable access to the Provider's facilities, staff, agents, LEA's Student Data, and all records related to the Provider, LEA, and service delivery will be provided. Failure to reasonably cooperate will be considered a significant violation of the Data Protection Agreement (DPA).

Data Security: The Provider commits to employing administrative, physical, and technical measures to safeguard Student Data against unauthorized access, disclosure, acquisition, destruction, use, or alteration. The Provider will also comply with all relevant data security laws. In the Standard Schedule of the Data Protection Agreement (DPA), the Provider shall provide contact details of an employee whom the LEA can reach out to in case of any data security concerns or inquiries.

Data Breach: In the event of an unauthorized release, disclosure, or acquisition of Student Data that compromises its security, confidentiality, or integrity, the Provider must promptly notify the LEA within seventy-two (72) hours of confirming the incident, unless such notification would hinder a law enforcement investigation. If law enforcement involvement delays notification, the Provider will inform the LEA as soon as reasonably possible. The Provider will follow the following process:

1. The security breach notification will include, at a minimum, the following information to the extent known by the Provider and as it becomes available:

- i. Contact information of the reporting LEA subject to this section.
- ii. A list of the types of personal information that were or are reasonably believed to have been affected by the breach.
- iii. If possible to determine at the time of the notice, either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification will also include the date of the notice.
- iv. Information about any delay in notification due to a law enforcement investigation, if possible to determine at the time of the notice.
- v. A general description of the breach incident, if possible to determine at the time of the notice.

2. The Provider agrees to comply with all federal and state requirements related to a data breach involving Student Data, including the necessary responsibilities and procedures for notification and mitigation of any such data breach.

3. The Provider acknowledges and commits to having a written incident response plan that aligns with best practices, industry standards, and federal and state laws for responding to a data breach, security breach, privacy incident, or unauthorized acquisition or use of Student Data, including



personally identifiable information. The Provider will provide the LEA, upon request, with a summary of this incident response plan.

4. The LEA will provide notice and information about the breach to the affected students, parents, or guardians.

5. In the event of a breach originating from the LEA's use of the Service, the Provider will cooperate with the LEA to promptly secure Student Data.

Ownership of Data and Authorized Access

Student Data Ownership by LEA: All Student Data transmitted to the Provider under the Service Agreement is and will continue to be the sole property of and under the full control of the LEA. The Provider acknowledges and agrees that all copies of such Student Data transmitted to the Provider, whether modified, added to, or originating from any source, are bound by the terms of this DPA in the same manner as the original Student Data. Both Parties concur that all rights, including intellectual property rights related to Student Data as outlined in the Service Agreement, will exclusively remain the property of the LEA. Regarding FERPA compliance, the Provider will be regarded as a School Official, subject to the control and direction of the LEA in respect to the use of Student Data, despite the above provisions.

Parent Access: In compliance with applicable laws, the LEA will establish reasonable procedures to allow parents, legal guardians, or eligible students to review Education Records and/or Student Data, correct any inaccuracies, and facilitate the transfer of student-generated content to a personal account, as permitted by the functionality of the services. The Provider will respond in a reasonably timely manner (within forty-five (45) days from the date of the request or as required by state law for the LEA to respond to a parent or student, whichever is sooner) to the LEA's request for access to Student Data in a student's records held by the Provider for viewing or necessary corrections. In case a parent or individual contacts the Provider to review any Student Data accessed through the Services, the Provider will direct them to the LEA, which will follow the appropriate procedures regarding the requested information.

Creation of Separate Account: If the Provider stores or maintains Student-Generated Content, the Provider shall, upon the LEA's request, facilitate the transfer of such content to a separate account that will be created by the student. Alternatively, the Provider will offer a mechanism that enables the LEA to perform the transfer to the student's separate account.

Law Enforcement Requests: In the event that law enforcement or other government entities ("Requesting Party(ies)") approach the Provider with a request for Student Data held by the Provider as part of the Services, the Provider will give advance notice to the LEA before making any compelled disclosure to the Requesting Party, except when legally instructed by the Requesting Party not to inform the LEA of the request.

Subprocessors: The Provider will establish written agreements with all Subprocessors responsible for carrying out functions on behalf of the Provider to deliver the Services under the Service



Agreement. These agreements will ensure that the Subprocessors commit to protecting Student Data with safeguards at least as stringent as the provisions outlined in this Data Protection Agreement (DPA).

Provider's Obligations

Privacy Compliance: The Provider will adhere to all relevant federal, state, and local laws, rules, and regulations concerning Student Data privacy and security, subject to any amendments made over time.

Authorized Use: The Student Data shared as per the Service Agreement, which includes persistent unique identifiers, will only be utilized for the specified Services outlined in Exhibit A or as mentioned in the Service Agreement, and any other purposes explicitly authorized under the statutes referenced in this Data Protection Agreement (DPA).

Provider Employee Obligation: The Provider must ensure that all its employees and agents who access Student Data comply with all applicable provisions of this Data Protection Agreement (DPA) regarding the Student Data shared under the Service Agreement. The Provider commits to obtaining and maintaining appropriate confidentiality agreements from each employee or agent with access to Student Data as part of the Service Agreement.

Non-Disclosure Commitment: The Provider acknowledges and agrees not to re-disclose any Student Data or any part thereof, including non-public information, user content, or personally identifiable information contained in the Student Data, unless directed or permitted by the LEA or this Data Protection Agreement (DPA). This restriction on disclosure does not apply to aggregate summaries of De-Identified information, Student Data disclosed in response to a lawfully issued subpoena or other legal process, or to subprocessors providing services on behalf of the Provider under this DPA. Additionally, the Provider will not sell Student Data to any third party.

Usage of De-Identified Data: The Provider commits not to attempt to re-identify de-identified Student Data. De-Identified Data may be utilized by the Provider for purposes allowed under FERPA, as well as the following purposes: (1) aiding the LEA or other governmental agencies in conducting research and studies; (2) research and development of the Provider's educational sites, services, or applications, and to showcase the effectiveness of the Services; and (3) for adaptive learning and customized student learning purposes.

The Provider's use of De-Identified Data will continue even after the termination of this Data Protection Agreement (DPA) or any request by the LEA to return or destroy Student Data. With the exception of Subprocessors, the Provider agrees not to transfer de-identified Student Data to any party unless: (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA, who must provide prior written consent for such transfer.

Before publishing any document that explicitly or indirectly names the LEA, the Provider shall obtain written approval from the LEA regarding the manner in which de-identified data is presented.



Data Disposition: If the LEA submits a written request, the Provider will either dispose of or facilitate the transfer of Student Data obtained under the Service Agreement within sixty (60) days from the date of the request, following a mutually agreeable schedule and procedure.

Upon the termination of this Data Protection Agreement (DPA) and in the absence of any written request from the LEA, the Provider will dispose of all Student Data after providing the LEA with reasonable prior notice.

The obligation to dispose of Student Data does not apply to Student Data that has been De-Identified or stored in a separate student account.

LEA Responsibilities

Data Provision in Accordance with Laws: The LEA shall furnish Student Data for the purpose of obtaining the Services, ensuring compliance with all relevant federal, state, and local privacy laws, rules, and regulations, subject to any amendments made over time.

Prudent Safeguards: The LEA will employ reasonable precautions to ensure the security of usernames, passwords, and any other methods used to access the services and hosted Student Data.

Notification of Unauthorized Access: The LEA will promptly inform the Provider of any discovered unauthorized access. Additionally, the LEA will provide assistance to the Provider in their efforts to investigate and address any instances of unauthorized access.

Copyright Policy

Intellectual Property Infringement

We respect the intellectual property rights of others. It is Our policy to respond to any claim that Content posted on the Service infringes a copyright or other intellectual property infringement of any person.

If You are a copyright owner, or authorized on behalf of one, and You believe that the copyrighted work has been copied in a way that constitutes copyright infringement that is taking place through the Service, You must submit Your notice in writing to the attention of our copyright agent via email at support@mckinney-vento.org and include in Your notice a detailed description of the alleged infringement.

You may be held accountable for damages (including costs and attorneys' fees) for misrepresenting that any Content is infringing Your copyright.



DMCA Notice and DMCA Procedure for Copyright Infringement Claims

You may submit a notification pursuant to the Digital Millennium Copyright Act (DMCA) by providing our Copyright Agent with the following information in writing (see 17 U.S.C 512(c)(3) for further detail):

- An electronic or physical signature of the person authorized to act on behalf of the owner of the copyright's interest.
- A description of the copyrighted work that You claim has been infringed, including the URL (i.e., web page address) of the location where the copyrighted work exists or a copy of the copyrighted work.
- Identification of the URL or other specific location on the Service where the material that You claim is infringing is located.
- Your address, telephone number, and email address.
- A statement by You that You have a good faith belief that the disputed use is not authorized by the copyright owner, its agent, or the law.
- A statement by You, made under penalty of perjury, that the above information in Your notice is accurate and that You are the copyright owner or authorized to act on the copyright owner's behalf.

You can contact our copyright agent via email at support@mckinney-vento.org.

Upon receipt of a notification, the Company will take whatever action, in its sole discretion, it deems appropriate, including removal of the challenged content from the Service.

Intellectual Property

The Service and its original content (excluding Content provided by You or other users), features and functionality are and will remain the exclusive property of the Company and its licensors.

The Service is protected by copyright, trademark, and other laws of both the Country and foreign countries.

Our trademarks and trade dress may not be used in connection with any product or service without the prior written consent of the Company.

Your Feedback to Us

You assign all rights, title and interest in any Feedback You provide the Company. If for any reason such assignment is ineffective, You agree to grant the Company a non-exclusive, perpetual, irrevocable, royalty free, worldwide right and license to use, reproduce, disclose, sub-licence, distribute, modify and exploit such Feedback without restriction.

Links to Other Websites

Our Service may contain links to third-party web sites or services that are not owned or controlled by the Company.

The Company has no control over, and assumes no responsibility for, the content, privacy policies, or practices of any third party web sites or services. You further acknowledge and agree that the Company shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with the use of or reliance on any such content, goods or services available on or through any such web sites or services.

We strongly advise You to read the terms and conditions and privacy policies of any third-party web sites or services that You visit.

Termination

We may terminate or suspend Your Account immediately, without prior notice or liability, for any reason whatsoever, including without limitation if You breach these Terms and Conditions.

Upon termination, Your right to use the Service will cease immediately. If You wish to terminate Your Account, You may simply discontinue using the Service.

Limitation of Liability

Notwithstanding any damages that You might incur, the entire liability of the Company and any of its suppliers under any provision of this Terms and Your exclusive remedy for all of the foregoing shall be limited to the amount actually paid by You through the Service or 100 USD if You haven't purchased anything through the Service.

To the maximum extent permitted by applicable law, in no event shall the Company or its suppliers be liable for any special, incidental, indirect, or consequential damages whatsoever (including, but not limited to, damages for loss of profits, loss of data or other information, for business interruption, for personal injury, loss of privacy arising out of or in any way related to the use of or inability to use the Service, third-party software and/or third-party hardware used with the Service, or otherwise in connection with any provision of this Terms), even if the Company or any supplier has been advised of the possibility of such damages and even if the remedy fails of its essential purpose.

Some states do not allow the exclusion of implied warranties or limitation of liability for incidental or consequential damages, which means that some of the above limitations may not apply. In these states, each party's liability will be limited to the greatest extent permitted by law.



"AS IS" and "AS AVAILABLE" Disclaimer

The Service is provided to You "AS IS" and "AS AVAILABLE" and with all faults and defects without warranty of any kind. To the maximum extent permitted under applicable law, the Company, on its own behalf and on behalf of its Affiliates and its and their respective licensors and service providers, expressly disclaims all warranties, whether express, implied, statutory or otherwise, with respect to the Service, including all implied warranties of merchantability, fitness for a particular purpose, title and non-infringement, and warranties that may arise out of course of dealing, course of performance, usage or trade practice. Without limitation to the foregoing, the Company provides no warranty or undertaking, and makes no representation of any kind that the Service will meet Your requirements, achieve any intended results, be compatible or work with any other software, applications, systems or services, operate without interruption, meet any performance or reliability standards or be error free or that any errors or defects can or will be corrected.

Without limiting the foregoing, neither the Company nor any of the company's provider makes any representation or warranty of any kind, express or implied: (i) as to the operation or availability of the Service, or the information, content, and materials or products included thereon; (ii) that the Service will be uninterrupted or error-free; (iii) as to the accuracy, reliability, or currency of any information or content provided through the Service; or (iv) that the Service, its servers, the content, or e-mails sent from or on behalf of the Company are free of viruses, scripts, trojan horses, worms, malware, timebombs or other harmful components.

Some jurisdictions do not allow the exclusion of certain types of warranties or limitations on applicable statutory rights of a consumer, so some or all of the above exclusions and limitations may not apply to You. But in such a case the exclusions and limitations set forth in this section shall be applied to the greatest extent enforceable under applicable law.

Governing Law

The laws of the Country, excluding its conflicts of law rules, shall govern this Terms and Your use of the Service. Your use of the Application may also be subject to other local, state, national, or international laws.

Disputes Resolution

If You have any concern or dispute about the Service, You agree to first try to resolve the dispute informally by contacting the Company.

For European Union (EU) Users



If You are a European Union consumer, you will benefit from any mandatory provisions of the law of the country in which you are resident in.

United States Federal Government End Use Provisions

If You are a U.S. federal government end user, our Service is a "Commercial Item" as that term is defined at 48 C.F.R. §2.101.

United States Legal Compliance

You represent and warrant that (i) You are not located in a country that is subject to the United States government embargo, or that has been designated by the United States government as a "terrorist supporting" country, and (ii) You are not listed on any United States government list of prohibited or restricted parties.

Severability and Waiver

Severability

If any provision of these Terms is held to be unenforceable or invalid, such provision will be changed and interpreted to accomplish the objectives of such provision to the greatest extent possible under applicable law and the remaining provisions will continue in full force and effect.

Waiver

Except as provided herein, the failure to exercise a right or to require performance of an obligation under this Terms shall not effect a party's ability to exercise such right or require such performance at any time thereafter nor shall be the waiver of a breach constitute a waiver of any subsequent breach.

Translation Interpretation

These Terms and Conditions may have been translated if We have made them available to You on our Service.

You agree that the original English text shall prevail in the case of a dispute.

Changes to These Terms and Conditions



We reserve the right, at Our sole discretion, to modify or replace these Terms at any time. If a revision is material We will make reasonable efforts to provide at least 30 days' notice prior to any new terms taking effect. What constitutes a material change will be determined at Our sole discretion.

By continuing to access or use Our Service after those revisions become effective, You agree to be bound by the revised terms. If You do not agree to the new terms, in whole or in part, please stop using the website and the Service.

Contact Us

If you have any questions about these Terms and Conditions, You can contact us:

- By email: support@mckinney-vento.org
- By mail: 6452 E Fulton St #1 Ada, MI 49301

INVOICE

MV Learning, LLC
1196 Dogwood Meadows Dr SE
ADA, MI 49301

getstarted@mckinney-vento.org
+1 (616) 227-0614
www.mckinney-vento.org



McKinney-Vento
_____.org

Bill to
Eaton RESA
1790 Packard Highway
Charlotte, MI 48813

Ship to
Eaton RESA
1790 Packard Highway
Charlotte, MI 48813

Invoice details

Contract End: 06/30/2027

Invoice no.: 2498
Terms: Due on receipt
Invoice date: 02/16/2026
Due date: 07/01/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Renewal-26/27-MV-Regional Liaison Pro Subscription	REV-26/27-MV-Regional Liaison Pro Subscription	53	\$698.00	\$36,994.00

Total **\$36,994.00**

Ways to pay



[View and pay](#)



EATON COUNTY CONTROLLER'S OFFICE

Ben Dawson
Controller/Administrator

517-543-2122

Claudine Williams
Deputy Administrator

communication@eatoncounty.org

May 13, 2026

To whom it may concern,

As you may have noticed, Eaton County did not send a Letter of Intent to external organizations regarding funding allocation requests for Fiscal Year (FY) 2026/27. At this time, the Eaton County Board of Commissioners is not seeking to modify existing funding allocations for external organizations. Allocations will remain consistent with the levels approved in FY 2025/26.

We recognize that the past several years has presented financial challenges for many organizations that rely on County support. Eaton County also continues to navigate its own long-term fiscal recovery and remains committed to maintaining stable funding levels where possible.

If your organization would like to request a higher allocation of funds from Eaton County, please notify the Controller's Office by emailing communication@eatoncounty.org or calling 517-543-2122.

Thank you for your continued partnership and the services you provide to Eaton County residents.

Ben Dawson
Controller/Administrator
Eaton County





It is agreed between Eaton Regional Education Service Agency, hereafter 'ERESA', and Positive Behavior Supports Corporation, hereinafter 'Contractor', that the following services will be provided based upon the expectations and conditions as follows:

Section 1: Description of Services

The work to be performed by Contractor includes all services generally performed by Contractor in Contractor's usual line of business as follows:

Registered Behavior Technician

Contractor is not authorized to act as an agent of ERESA for any purpose not addressed herein, and Contractor shall hold ERESA harmless for any liabilities that may occur in the execution of the work described in this Agreement in accordance with Section 7 of this Agreement.

ERESA will make space available for the Contractor to conduct business related to the services provided under this Agreement. ERESA will make every effort to ensure that the work environment is free of safety hazards and is barrier free.

Section 2: Compensation and Billings:

ERESA shall pay Contractor the total sum of up to \$50.00 per hour up to 35 hours per week, but not exceeding, 1,239 hours or a maximum of \$61,950 for the work to be performed under this Agreement. Contractor shall work with ERESA to establish a schedule for the delivery of the prescribed services.

At the inception of this Agreement, Contractor must complete a W-9 form and provide a company tax identification number and other pertinent information to establish a current and valid vendor file.

Contractor shall submit invoices for services to ERESA on a monthly basis. Invoices must include the contractor's name, address, service dates and times as well as the location where services were provided. A service log may also be required.

Section 3: Insurance and Taxes:

Contractor is responsible for his/her own professional liability, general liability and worker's compensation insurance. A valid certificate of insurance must be submitted to ERESA prior to the inception of this Agreement and ERESA shall be named as an additional insured party for services performed in conjunction with this Agreement. If Contractor is a sole proprietor, or is not required by law to carry workers compensation insurance, Contractor will complete an 'Independent Contractor Statement' in the form prescribed by ERESA.

Contractor shall be responsible for unemployment and any other local, state and/or federal taxes that pertain to services provided.

Section 4: Agreement Timeline/Duration:

This Agreement shall be in effect on August 24, 2026 and continue through June 4, 2027 or until such time as the services outlined in Section 2 are complete. Any extension of this Agreement must be in writing.

Either party may cancel this Agreement by providing the other party with a thirty (30) day written notice.

Section 5: Relationship of the Parties:

The parties intend that an independent Contractor-Owner relationship will be created by this Agreement. ERESA is interested only in the results to be achieved and the conduct and control of the work will lie solely with the Contractor. Contractor is not an employee of ERESA and, as such, is not entitled to any of the benefits or privileges extended to its employees. It is understood that ERESA does not agree to use Contractor exclusively, nor does the Contractor agree to exclusively provide services to ERESA.

Section 6: Contractor Responsibilities:

To perform the stated services as agreed in a competent, professional and timely manner in accordance to the time period specified in Section 4. Contractor agrees to provide all required materials and personnel needed to perform the services. ERESA reserves the right to approve the personnel and/or representatives of the Contractor. Contractor shall not assign this Agreement without the written consent of ERESA. Contractor shall also provide such documentation as may be required by ERESA or other authorities to verify credentials/licensure and/or satisfy pertinent legal requirements.

Contractor shall submit and/or facilitate completion of required criminal history and unprofessional conduct checks as may be required. No services shall be provided prior to receipt of a signed affidavit from ERESA.

Section 7: Indemnity Covenant

Contractor hereby agrees to indemnify ERESA for all claims, demands, liability and causes of action arising from or related to the services provided by Contractor, including, but not limited to, any act or omission occurring on or about ERESA's premises or the premises where the services are provided, acts of omissions including the Contractor's use of data and/or equipment. Indemnification shall include, but is not limited to, any act of negligence of the Contractor and/or also includes, but is not limited to, claims, demands, liability and causes of action involving injury or damages to any person(s) or entity or the data or property belonging to such person(s) or entity. Contractor's agreement to indemnify ERESA covers all costs, expenses, liabilities and fees, including attorney fees, incurred by ERESA in the event an action, litigation or proceeding is initiated against ERESA due to Contractor's actions or omissions. Contractor shall upon written notice from the ERESA, defend such litigation, action or proceeding. Contractor also agrees to indemnify ERESA for fines and/or penalties assessed by a State or Federal authority for failure to withhold or remit funds related to this Agreement.

Section 8: Modification:

Any amendment or waiver of the terms of this Agreement is not valid unless such amendment or waiver is in writing and executed by both parties to this Agreement.

Section 9: Non-Discrimination:

Contractor stipulates that it does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identify), disability, age, religion, height, weight, marital or family status, military status, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities.

Section 10: Entire Agreement:

With respect to the services contemplated in this Agreement, this Agreement supersedes all previous understandings and agreements, written or oral between ERESA and Contractor.


THIS SECTION TO BE COMPLETED BY THE INDEPENDENT CONTRACTOR

Testimonial

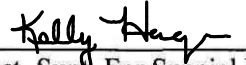
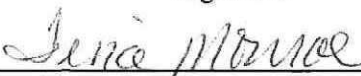
Do you perform similar services for other clients and/or schools outside of ERESA? Yes No

Have any of your employees retired from a Michigan public school? Yes No

If so, who and when? _____

Contractor: <u>Positive Behavior Supports Corp.</u>	
Federal ID#	<u>81-0764147</u>
Telephone #	<u>616-890-3920</u>
Cell Phone # (required for School Messenger notification)	<u>same</u>
Email:	<u>npostma@teampbs.com</u>
Street Address:	<u>7108 S Kanner Hwy</u>
City, State, Zip:	<u>Stuart, FL 34997</u>
 Contractor's Signature	<u>6/2/26</u> Date

THIS SECTION TO BE COMPLETED PRIOR TO APPROVAL BY SUPERINTENDENT

Type of Agreement:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuing
Funding Source:	<u>Special Ed</u>
Account #:	<u>21-216-3130-000-041-0000</u>
Duration of Agreement:	<u>8/24/2026 – 6/4/2027</u>
ERESA Contact:	<u>Kelly Hager</u>
 Asst. Sup o For Special Education Signature	<u>6/2/2026</u> Date
 Executive Director of Finance & Operations Signature	<u>6/2/26</u> Date

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Independent Contractor Agreement effective as of the agreed upon date noted in Section 4.

On behalf of Contractor:

Nicole Postma-Gates, Director of Business Development

Printed Name and Title of Authorized Signer

Nicole Postma-Gates

Independent Contractor Signature

6/2/26

Date

On behalf of Eaton Regional Education Service Agency:

Dr. Sean Williams, Superintendent

Date

Eaton Regional Education Service Agency does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identify), disability, age, religion, height, weight, marital or family status, military status, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation. Civil Rights Coordinators are located at 1790 E. Packard Hwy, Charlotte, Michigan to handle inquiries regarding the nondiscrimination policies and grievance procedures. Telephone (517) 543-5500.



It is agreed between Eaton Regional Education Service Agency, hereafter 'ERESA', and Positive Behavior Supports Corporation, hereinafter 'Contractor', that the following services will be provided based upon the expectations and conditions as follows:

Section 1: Description of Services

The work to be performed by Contractor includes all services generally performed by Contractor in Contractor's usual line of business as follows:

Board Certified Behavior Analyst

Contractor is not authorized to act as an agent of ERESA for any purpose not addressed herein, and Contractor shall hold ERESA harmless for any liabilities that may occur in the execution of the work described in this Agreement in accordance with Section 7 of this Agreement.

ERESA will make space available for the Contractor to conduct business related to the services provided under this Agreement. ERESA will make every effort to ensure that the work environment is free of safety hazards and is barrier free.

Section 2: Compensation and Billings:

ERESA shall pay Contractor the total sum of up to \$115.00 per hour up to 20 hours per week, but not exceeding, 775 hours or a maximum of \$89,125 for the work to be performed under this Agreement. Contractor shall work with ERESA to establish a schedule for the delivery of the prescribed services.

At the inception of this Agreement, Contractor must complete a W-9 form and provide a company tax identification number and other pertinent information to establish a current and valid vendor file.

Contractor shall submit invoices for services to ERESA on a monthly basis. Invoices must include the contractor's name, address, service dates and times as well as the location where services were provided. A service log may also be required.

Section 3: Insurance and Taxes:

Contractor is responsible for his/her own professional liability, general liability and worker's compensation insurance. A valid certificate of insurance must be submitted to ERESA prior to the inception of this Agreement and ERESA shall be named as an additional insured party for services performed in conjunction with this Agreement. If Contractor is a sole proprietor, or is not required by law to carry workers compensation insurance, Contractor will complete an 'Independent Contractor Statement' in the form prescribed by ERESA.

Contractor shall be responsible for unemployment and any other local, state and/or federal taxes that pertain to services provided.

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The parties intend that an independent Contractor-Owner relationship will be created by this Agreement. ERESA is interested only in the results to be achieved and the conduct and control of the work will lie solely with the Contractor. Contractor is not an employee of ERESA and, as such, is not entitled to any of the benefits or privileges extended to its employees. It is understood that ERESA does not agree to use Contractor exclusively, nor does the Contractor agree to exclusively provide services to ERESA.

Section 6: Contractor Responsibilities:

To perform the stated services as agreed in a competent, professional and timely manner in accordance to the time period specified in Section 4. Contractor agrees to provide all required materials and personnel needed to perform the services. ERESA reserves the right to approve the personnel and/or representatives of the Contractor. Contractor shall not assign this Agreement without the written consent of ERESA. Contractor shall also provide such documentation as may be required by ERESA or other authorities to verify credentials/licensure and/or satisfy pertinent legal requirements.

Contractor shall submit and/or facilitate completion of required criminal history and unprofessional conduct checks as may be required. No services shall be provided prior to receipt of a signed affidavit from ERESA.

Section 7: Indemnity Covenant

Contractor hereby agrees to indemnify ERESA for all claims, demands, liability and causes of action arising from or related to the services provided by Contractor, including, but not limited to, any act or omission occurring on or about ERESA's premises or the premises where the services are provided, acts of omissions including the Contractor's use of data and/or equipment. Indemnification shall include, but is not limited to, any act of negligence of the Contractor and/or also includes, but is not limited to, claims, demands, liability and causes of action involving injury or damages to any person(s) or entity or the data or property belonging to such person(s) or entity. Contractor's agreement to indemnify ERESA covers all costs, expenses, liabilities and fees, including attorney fees, incurred by ERESA in the event an action, litigation or proceeding is initiated against ERESA due to Contractor's actions or omissions. Contractor shall upon written notice from the ERESA, defend such litigation, action or proceeding. Contractor also agrees to indemnify ERESA for fines and/or penalties assessed by a State or Federal authority for failure to withhold or remit funds related to this Agreement.

Section 8: Modification:

Any amendment or waiver of the terms of this Agreement is not valid unless such amendment or waiver is in writing and executed by both parties to this Agreement.

Section 9: Non-Discrimination:

Contractor stipulates that it does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identify), disability, age, religion, height, weight, marital or family status, military status, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities.

Section 10: Entire Agreement:

With respect to the services contemplated in this Agreement, this Agreement supersedes all previous understandings and agreements, written or oral between ERESA and Contractor.


THIS SECTION TO BE COMPLETED BY THE INDEPENDENT CONTRACTOR

Testimonial

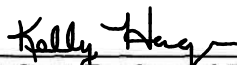

Do you perform similar services for other clients and/or schools outside of ERESA? Yes No

Have any of your employees retired from a Michigan public school? Yes No

If so, who and when? _____

Contractor: <u>Positive Behavior Supports Corp.</u>	
Federal ID#	<u>81-0764147</u>
Telephone #	<u>616-890-3920</u>
Cell Phone # (required for School Messenger notification)	_____
Email:	<u>npostma@teampbs.com</u>
Street Address:	<u>7108 S Kanner Hwy</u>
City, State, Zip:	<u>Stuart, FL 34997</u>
 Contractor's Signature	<u>6/2/26</u> Date

THIS SECTION TO BE COMPLETED PRIOR TO APPROVAL BY SUPERINTENDENT

Type of Agreement:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuing
Funding Source:	<u>Special Ed</u>
Account #:	<u>21-216-3130-000-041-0000</u>
Duration of Agreement:	<u>8/24/2026 – 6/4/2027</u>
ERESA Contact:	<u>Kelly Hager</u>
 Asst. Supt. For Special Education Signature	<u>6/2/2026</u> Date
 Executive Director of Finance & Operations Signature	<u>6/2/26</u> Date

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Independent Contractor Agreement effective as of the agreed upon date noted in Section 4.



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 New SPECIALIZED TRANSPORTATION FOR STUDENTS WITH IEPs
Code	po8655
Status	

New Policy - Vol. 40, No. 2

8655 - SPECIALIZED TRANSPORTATION FOR STUDENTS WITH IEPs

It is the policy of the Board of Education to provide specialized transportation as a related service when it is necessary for a student with an individualized education program ("IEP") to receive a free appropriate public education ("FAPE"), consistent with the least restrictive environment ("LRE") requirements. Specialized transportation is defined under 34 C.F.R. 300.34(c) (16) and includes travel to and from school and between schools; travel in and around school buildings; and specialized equipment such as special or adapted buses, lifts, and ramps, if required to provide transportation for a student with an IEP.

The IEP Team shall determine whether specialized transportation is required based on the individual needs of the student and the student's access to education in the LRE, including nonacademic settings, in accordance with 34 C.F.R. 300.114 and 300.117. Transporting a student with an IEP separately from their peers shall be used only when necessary to meet the student's needs and after consideration of supplementary aids and services that could support the student on general education transportation. The IEP Team will consider whether the student can safely walk or use general education transportation to get to and from school and activities, and if not, whether disability-related medical, health, developmental, or behavioral needs necessitate specialized transportation. The IEP Team will also consider potential harmful effects on the student or the quality of services, consistent with 34 C.F.R. 300.116(d). Cost shall not be a factor in determining a student's need for specialized transportation as a related service. Any required specialized equipment or supports will be documented in the student's IEP.

Transportation options shall be selected in accordance with LRE principles and the student's documented needs and may include: general education vehicles without supplementary aids and services; general education vehicles with supplementary aids and services for specialized equipment; or specialized transportation vehicles when necessary for the student to receive FAPE. The IEP Team's determination shall address transportation to and from school and, as appropriate, nonacademic and extracurricular activities that are part of the student's IEP.

The Superintendent shall establish administrative guidelines to implement this policy and to ensure that transportation personnel receive the information necessary to carry out IEP-required transportation supports and services in compliance with Federal and State requirements.

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Legal	34 C.F.R. 300.34(c)(16), 300.114, 300.116(d), 300.117 M.C.L. 380.1321, 1322, 1323, 1324, 1756 A.C. Rule 340.281, 282
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Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Revised EMERGENCY OPERATIONS PLAN
Code	po8402
Status	
Adopted	May 15, 2019

Revised Policy - Vol. 40, No. 2

8402 - EMERGENCY OPERATIONS PLAN

~~For~~By no later than January 1, 2020, for each school building, the District shall 1) develop an emergency operations plan or 2) adapt its statewide school information policy (referred to as the "Plan" throughout the remainder of this Policy) to comply with the requirements of this Policy. This action shall be taken with input from the public. School building means any building intended to be used to provide instruction to students and any recreational or athletic structure or field intended to be used by students.

Beginning in the 2019-2020 school year, and at least biennially thereafter, the District shall conduct a review of its Plan, including a review of the vulnerability assessment, with at least one (1) law enforcement agency that has jurisdiction over the District.

The Plan must include guidelines and procedures that address all of the following:

- A. school violence and attacks
- B. threats of school violence and attacks
- C. bomb threats
- D. fire
- E. weather-related emergencies
- F. intruders
- G. parent and student reunification
- H. threats to a school-sponsored activity or event whether or not it is held on school premises
- I. a plan to train teachers on mental health and student and teacher safety
- J. a plan to improve school building security
- K. an active violence protocol
- L. continuity of operations after an incident

M. a vulnerability assessment

N. a protocol for when and how pupils are permitted to use wireless communications devices during an emergency

The District shall notify the Michigan Department of Education not later than thirty (30) days after it adopts its Plan and after each biennial review in the form and manner prescribed by the Department.

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Legal

M.C.L. 380.1308b



Book Policy Manual
Section Board Review Spring 2026 (40.2)
Title Vol. 40, No. 2 - February 2026 Renumbered/Revised VOLUNTEERS
Code po8120.09
Status

Renumbered/Revised Policy - Vol. 40, No. 2

8120.09~~3120.09~~ - VOLUNTEERS

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.

The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. ~~The Districts/He~~ shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

Volunteers for Athletic Activities

Volunteers who direct, supervise, or coach a student activity program that involves athletics, routine or regular physical activity, or activities with health and safety considerations may be required to complete a sudden cardiac arrest training course. The qualifications may also include completion of a student mental health training course. The mental health training course may be combined with or part of another training course.

These volunteers will submit to a background check and take courses as may be required by the Michigan Department of Education ("MDE") and/or the Michigan High School Athletic Association ("MHSAA").

General Requirements

Any individual who volunteers to work in the schools or on any school-sponsored activity shall submit to a criminal history records check prior to being allowed to participate in any activity or program.

Any volunteer who works with or has access to students shall submit to a criminal history records check prior to being allowed to participate in any activity or program.

~~Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry ("SOR") list, the Internet Criminal History Access Tool ("ICHAT") criminal history records check, and the Offender Tracking Information System ("OTIS") prior to being allowed to participate in any activity or program.~~

~~Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry ("SOR") list, the Internet Criminal History Access Tool ("ICHAT") criminal history records check, and the Offender Tracking Information System ("OTIS") prior to being allowed to participate in any activity or program.~~

The Superintendent is to inform each volunteer that ~~they/s/he~~:

- A. ~~are required~~ ~~shall agree~~ to abide by all Board policies and District guidelines while on duty as a volunteer (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which they are exposed except as authorized by law) ~~including signing,~~

~~if appropriate, the District's Network and Internet Access Agreement Forms;~~

- B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers' compensation;
- C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of ~~their~~ his/her volunteer services;
- D. ~~() may not accept compensation from any third party or source including, but not limited to, booster, parent, or other District support organizations for the performance of their official duties as a volunteer on behalf of the Board.~~
[END OF OPTION]

~~Furthermore, the Superintendent shall inform all volunteers who work or apply to work unsupervised with children on a regular basis of the need to display appropriate behavior at all times, and that The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~

[CHOOSE OPTION #1 OR #2]

[x] [OPTION #1]

they may be required to provide a set of fingerprints at any time so that a criminal records check can be conducted. If a criminal records check is then conducted, it will be done as a condition of continued service as a volunteer and will be at () the Board's **[OR]** () the volunteer's **[END OF OPTION]** expense.

[] [OPTION #2]

~~they will have to provide a set of fingerprints so that a criminal records check can be conducted () at the Board's expense () and that they will have to pay the costs associated with the criminal records check **[END OF OPTION]** either before they can begin their duties or as a condition of continued service as a volunteer at the discretion of the Board.~~

[END OF OPTIONS]

If a criminal records check indicates that a volunteer has been convicted of or pleaded guilty to any offense that would preclude an individual from employment pursuant to M.C.L. 28.722, the volunteer will be informed either that the Board is

no longer interested in maintaining their volunteer service or that the volunteer will be reassigned to duties in which they will not work unsupervised with children. Under no circumstances shall a volunteer with a disqualifying conviction under M.C.L. 28.722 be permitted to work unsupervised with children.

A volunteer with a disqualifying conviction under M.C.L. 28.722 may, at the Superintendent's discretion, be permitted to engage in limited volunteer activities — such as a family member reading aloud to a classroom — provided that: (i) a certificated District employee is present and directly supervising at all times; and (ii) the volunteer has no unsupervised contact with students at any point. The Superintendent may revoke this permission at any time.

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Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Replacement ARTIFICIAL INTELLIGENCE (AI)
Code	po7540.09
Status	
Adopted	December 18, 2024

Replacement Policy - Vol. 40, No. 2

7540.09 - ARTIFICIAL INTELLIGENCE (AI)

The Board acknowledges the positive impact and transformative potential of Artificial Intelligence ("AI") in education and operations, emphasizing a balanced, people-centered approach. It supports the responsible and innovative use of AI in classrooms and professional settings, with the understanding that AI should enhance human interaction and instruction, not replace it, and all AI-driven decisions require human review. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District's mission, goals, and operational integrity. The ~~Superintendent~~ **(x)** **Technology Director** **[END OF OPTIONS]** is responsible for overseeing and ensuring compliance of this policy.

Definitions

For purposes of this policy, the following definitions apply:

Artificial Intelligence ("AI")

AI refers to systems or tools capable of performing tasks that typically require human intelligence including, but not limited to, decision-making, problem-solving, and language understanding. AI is computer code that can resemble human intelligence to complete a given task (e.g., problem-solving, planning, etc.). It involves developing algorithms and systems that can perceive, reason, learn, and make decisions based on data made available to the AI tool.

Generative AI

A subset of AI that uses large language models ("LLMs") and other advanced algorithms to create content, such as text, images, audio, or video, in response to user input.

Generative AI works by analyzing large datasets to learn patterns and features, which it then uses to generate new, original content. It uses complex algorithms, often based on neural networks, to make predictions based on the input data it has processed; thereby enabling it to create a wide range of outputs, from text and images to music and code, that mimic the style or characteristics of the data on which it was trained.

At its core, generative AI predicts the flows of language. Trained on massive amounts of text taken from publicly available internet sources to recognize the relationships that most commonly exist between individual units of meaning (including full or partial words, phrases, and sentences), LLMs can, with great frequency, generate replies to users' prompts that are contextually appropriate, linguistically facile, and factually correct.

Natural Language Processing ("NLP")

A field of artificial intelligence that focuses on enabling computers to understand, interpret, and respond to human language in a meaningful way. Examples of NLP include, but are not limited to, Grammarly, GPT-Based APIs, Google Cloud Natural Language AI, Microsoft Azure Text Analytics, IBM Watson NLP, Amazon Comprehend, etc.

Large Language Model ("LLM")

A sophisticated AI system trained on extensive text data to process and produce language; recognize patterns, grammar, and nuances. It can perform tasks like text generation, question answering, and language translation.

Algorithm

A set of rules or instructions guiding AI operations and decision-making.

Personally Identifiable Data/Personal Data

Refers to any information that can directly or indirectly identify an individual including, but not limited to, names, addresses, student records, and health information.

Proprietary Information/Data

Refers to a broad category of non-public, sensitive, or confidential data belonging to the District, its staff, or its operations. This information is considered the District's. This information is generally protected from unauthorized disclosure or use.

Open AI ("Open-Source AI")

Definition: AI models where the developers openly share the model's architecture, underlying code, and often the "weights" (the learned parameters of the model), and sometimes the training data. Open AI models accessed publicly present a high risk of data release, as data input is often used for AI tool training and can be publicly available. Open AI models may require the District to implement and manage its own wrapper or filtering layer. As a result, it is not recommended that OpenAI tools/applications are used in districts due to the high potential of violating Federal and State laws. Open-Source AI also produces less reliable content, because it is accessing a pool of data that is not universally verified as accurate.

Closed AI ("Closed-Source/Proprietary AI")

Definition: AI models where the developers obscure or protect the model's architecture, underlying code, training data, and weights. Users interact with the model via a restricted service. Closed AI may offer better, contractually-guaranteed data security (e.g., "enterprise" versions), but its "black box" nature still requires a formal audit and contract. Closed AI developers typically manage these filters internally. Closed-Source or Proprietary AI produces more reliable results because it is accessing data sources that are controlled and can be verified as accurate.

Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law as well as Board policies. ~~() including, but not limited to, the following: Policy 5500 — Student Code of Classroom Conduct; Policy 5517 — Student Anti Harassment; Policy 5517.01 — Bullying; Policy 2266 — Nondiscrimination on the Basis of Sex in Education Programs or Activities; Policy 8330 — Student Records; Policy 2240 — Controversial Issues in the Classroom; Policy 7540.03 — Student Technology Acceptable Use and Safety; and Policy 7540.04 — Staff Technology Acceptable Use and Safety [END OF OPTION]. [DRAFTING NOTE: Confirm and Select as Needed]~~

General Principles

A. Transparency

Users of AI tools must disclose when and how these tools have been employed in the creation of academic or professional work.

B. Ethical Use

District employees who use AI technologies must do so in ways consistent with institutional values, privacy standards, Family Educational Rights and Privacy Act ("FERPA"), Individuals with Disabilities Education Act ("IDEA"), copyright laws, and ethical principles, honesty, trustworthiness, and personal dignity of both employees and students.

C. Content Responsibility

District employees who use AI technologies are responsible for the content created by that AI tool.

Evaluation and Approval

Before adopting any AI tool or system, the District will conduct a comprehensive risk assessment — evaluating data sources (including use of student Personally Identifiable Information), decision-making impacts on students, potential bias or disparate impact, and vendor compliance with privacy, security, and data retention laws — and ensure all contracts include clear legal, ethical, and technical safeguards aligned with FERPA, IDEA, COPPA, PPRA, Michigan statutes, and

District policies. AI systems must be reviewed to ensure they are nondiscriminatory, fully accessible, and do not compromise the rights or individualized support of students, particularly those protected under federal and state civil rights laws.

AI Tool Selection

The District approves the use of Closed AI tools only, that have been carefully reviewed, evaluated, and approved by () Technology Director **[e.g., IT Director, Curriculum Director, or a AI Committee]** for student and staff use.

Transparency

The District is committed to transparency and accountability in AI use by informing teachers, students, and parents when AI influences decisions, clearly explaining how it works and what data it uses, assigning oversight to () Technology Director, and conducting regular audits to evaluate accuracy, fairness, and impact on equity and student rights. The District will maintain a public AI Tool Inventory that lists every approved AI tool and includes a summary of its data-handling and privacy features. ~~[] The AI Tool Inventory will be posted on the District website. [END OPTION]~~

Vendor Vetting & Contracts

All AI tools used by the District must undergo a formal risk assessment by the IT/Legal department to review their Terms of Service and data handling practices to ensure compliance with all Federal and State privacy laws. The District prohibits the input by any user of any student information, staff information, or confidential district data into any AI tool that does not have a formal, vetted contract guaranteeing data privacy and non-use for training.

Employee Use of AI

Employees may integrate AI tools into their instruction at their discretion and should clearly define the parameters for AI usage in the classroom by students using District-approved AI applications/tools.

When using AI to create instructional materials, assessments, or feedback, employees shall maintain transparency by disclosing the role of AI in these processes. Employees must review and verify the accuracy and appropriateness of any AI-generated content.

Employees shall not input sensitive, confidential, personally identifiable, or proprietary information about students, colleagues, or institutional operations into AI systems that lack safeguards and policies to protect such data from being used in their training models, and if such information will be entered into an AI system, employees shall seek the approval of their () supervisor ~~() Principal [END OF OPTION]~~ before doing so.

Using AI detection software to enforce academic integrity should be done in accordance with the knowledge that this software is not foolproof and that the disruptive nature of AI technologies in education can lead to considerable confusion regarding expectations for AI use. Employees should use AI-detection ethically and as the starting point of an inquiry into a possible violation of academic integrity rather than as a definitive indication of student dishonesty. Employees must also disclose the use of AI software in course curricula.

Employees may use AI tools to enhance workflows, such as drafting communications, analyzing data, or developing reports, provided the outputs are verified for accuracy and compliance with State and Board policies. The use of AI tools for such purposes should be disclosed when disseminating AI output.

Student Use of AI

Students shall receive age-appropriate instruction about responsible AI use, digital citizenship, privacy, and the risks/limitations of AI prior to using AI.

Students are expected to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI tools, and they should ask their teacher(s) when they have questions and/or need assistance.

Students may use AI tools for academic purposes when specifically and clearly permitted by their teacher(s). The use of AI must be properly disclosed and cited in accordance with the established guidelines and not be employed to undermine authentic learning or learning objectives for the course or assignment.

If a student has any questions about whether they are permitted to use AI tools for a specific class assignment, they should ask their teacher(s).

Unauthorized use of AI tools will be considered a form of plagiarism, unauthorized collaboration, or misrepresentation of AI-generated content as original work and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Handbook or Policy 5500 – Student Code of Conduct. **[DRAFTING NOTE: Confirm the Board has adopted this policy if included in this policy]**

AI tools can be utilized to assist students with disabilities in accessing and understanding written materials. For example, text-to-speech software can help students with specific learning disabilities, visual impairments, or other disabilities in reading texts, and AI-powered translation tools can help students with hearing impairments understand spoken language (e.g., create transcripts or provide closed-captioning for spoken material). Specific use of AI technologies beyond universal application for students with disabilities is best addressed in each student's Individual Education Plan ("IEP").

Employee Training

Employees will receive training ~~() annually~~ periodically [END OF OPTION] to ensure adherence to this and other related policies, data privacy, student records, and allowable/approved AI tools in the District.

Non-Academic Use of AI

Students and staff are prohibited in the use of AI from generating false or knowingly misleading representations of other students, staff, volunteers, or Board members that are reasonably interpreted as derogatory, threatening, or otherwise objectionable to a reasonable person, including by way of AI generated or manipulated visual or verbal depictions of any such individual, or the distribution of such depictions through any means, for example via social media, regardless of whether the distributor created the depictions themselves.

Enforcement

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Superintendent will refer any illegal acts to law enforcement.

Questions or Concerns

Staff, parents, or members of the public who have questions or concerns regarding this policy or the use of AI in the District should contact the ~~() Superintendent~~ Technology Director [END OF OPTION].

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Cross References po5500 - STUDENT CONDUCT
 po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
 po7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Adopted	June 14, 2017
Last Revised	December 18, 2024

6325 - PROCUREMENT – FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small businesses, minority businesses and women's business enterprises, veteran-owned businesses, and labor surplus area firms for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. When appropriate, an analysis shall be made between leasing and purchasing property or equipment to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions under the Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that provides full and open competition and that is in accordance with 2 C.F.R. Part 200, good administrative practice, and sound business judgment. To ensure objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids from competition for such procurements.

Examples of situations that may restrict competition include, ~~106~~ are not limited to:

- A. unreasonable requirements on firms for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- G. any arbitrary action in the procurement process.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list.

The District shall require that all prequalified lists of persons, firms, or products which are used in procurement transactions are current and include enough qualified sources to provide maximum open competition. When establishing or amending prequalified lists, the District (or subrecipient) must consider objective factors that evaluate price and cost to maximize competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the recipient or subrecipient, this subpart does not prohibit recipients or subrecipients from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. This subpart also does not prohibit recipients and subrecipients from making inquiries of bidders about these subjects and 2 C.F.R. Revisions 2024: Unofficial Comparison Version assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable Federal statutes and regulations, and the terms and conditions of the Federal award.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures (in accordance with 2 C.F.R. 200.319(d)) that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the property, equipment, or service being procured. The description may include a statement of the qualitative nature of the property, equipment, or service to be procured. When necessary, the description must set forth those minimum essential characteristics and standards to which the property, equipment, or service shall conform. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to clearly and accurately describe the technical requirements, a "brand name or equivalent" description of features to provide procurement requirements may be used. The specific features of the named brand must be clearly stated and the District must identify any additional requirements which the offerors must fulfill and all other factors that will be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above for the following methods of procurement:

A. Informal Procurement Methods

Informal procurement methods for small purchases expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The informal procurement methods include:

1. Micro-Purchases

which does not exceed ~~\$10,000~~ \$15,000. To the extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history, or other relevant information, and maintains documents to support its conclusion. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold in accordance with 2 C.F.R. 200.320(a)(iv) based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District shall be authorized or not prohibited under State, local, or tribal laws or regulations. An eligible District may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal agency or pass-through entity and auditors in accordance with C.F.R. 200.334. The self-certification, in accordance with C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

- a. a qualification as a low-risk auditee, in accordance with the criteria in C.F.R. 200.520;
- b. an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or
- c. For public institutions, a higher threshold is consistent with State law.

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold from the State of Michigan. Small purchase procedures require that price or rate quotations shall be obtained from three (3) qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the District must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in C.F.R. 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to more than the amount allowed by Michigan statute and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed the amount allowed by Michigan statute.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to

the date set for the opening of bids. The invitation to bid shall be publicly advertised.

- b. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm, fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- e. The Board reserves the right to reject any or all bids, but must document and provide a justification for all bids it rejects for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement contract is awarded. This method is used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals require public notice, and must identify all evaluation factors and their relative importance. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District must have written procedures for conducting technical evaluations and for making selections.
- d. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the District considering price and other factors.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method cannot be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals may be used only when one (1) or more of the following circumstances apply:

- a. the aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;
- b. the procurement transaction can only be fulfilled by a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
- d. the District requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or
- e. after soliciting several sources, competition is determined to be inadequate.

Domestic Preference for Procurement

The District should, to the extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards, contracts, and purchase orders under the Federal award.

Procurement of Recovered Materials

The District must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6962. These requirements include:

- A. procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000;
- B. procuring solid waste management services in a manner that maximizes energy and resource recovery; and
- C. establishing an affirmative procurement program for the procurement of recovered materials identified in the EPA guidelines.

The District should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable.

This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products.

Contract/Price Analysis

The District shall perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the Simplified Acquisition Threshold (currently ~~\$350,000~~ ~~\$250,000~~). The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, the District should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the District must make independent estimates before receiving bids or proposals. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements. The District must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that the costs incurred or cost estimates included in negotiated prices would be allowable for the District according to cost principle requirements.

Time and Materials Contracts

The District uses a time-and-materials type contract only 1) after a determination that no other contract is suitable, and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Because this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors that possess the ability to perform successfully under the terms and conditions of the proposed contract. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) public policy; 3) compliance; 4) proper classification of employees; 5) record of past performance; and 6) financial and technical resources.

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at

www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package for resolution. Bid protests shall be filed, in writing, with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Records Retention

The District must retain all Federal award records for three (3) years from the date of submission of the final financial report. For awards that are renewed quarterly or annually, the District must retain records for three (3) years from the date of submission of the quarterly or annual financial report, respectively. Records to be retained include, but are not limited to, financial records, supporting documentation, and statistical records. Other records retention requirements shall be in accordance with 2 C.F.R. 200.334.

The District must collect, transmit, and store Federal award information in an open file, non-licensed, and machine-readable formats. The District may substitute electronic versions of original paper records through duplication or other forms of electronic conversion, provided that the procedures are subject to periodic quality control reviews. Quality control reviews must ensure that electronic conversion procedures provide safeguards against the alteration of records and assurance that records remain in a format that is readable by a computer system.

Revised 1/16/19
Revised 5/15/19
Revised 1/20/21
Revised 4/20/22
Revised 5/17/23
T.C. 5/15/24

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Legal	2 C.F.R. 200.317-.326; Appendix II to Part 200 2 C.F.R. 200.334 - 200.336 2 C.F.R. 200.520
Cross References	po6350 - PREVAILING WAGE



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of PURCHASING
Code	po6320
Status	
Adopted	April 21, 1993
Last Revised	May 15, 2024

6320 - PURCHASING

Procurement of all supplies, materials, equipment, and services paid for from District funds shall be made in accordance with all applicable Federal and State statutes, Board policies, and administrative procedures. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

Each year, the State of Michigan informs the District of the legal amount for purchases which require a formal bidding process of a single item.

It is the policy of the Board that the Superintendent adhere to the following:

- A. Seek informal price quotations on purchases that are under fifty percent (50%) of the amount allowed by State statute for a single item, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District.
- B. When the purchase of, and contract for, single items of supplies, materials, or equipment is in excess of fifty percent (50%) but less than the amount allowed by State statute, the Superintendent shall, whenever possible, require three (3) competitive price quotations.

Purchases in a single transaction that are in excess of the dollar amount permitted by State statute shall require competitive bids and, whenever possible, have at least three (3) such bids for substantiation of purchase and shall require approval of the Board prior to purchase.

Competitive Bids

Michigan's Revised School Code (M.C.L. 380.623a, 380.1267, and 380.1274) establishes a base above which competitive bids must be obtained for school construction projects (including renovation, repair, or remodeling) and procurement of supplies, materials, and equipment. This requirement does not apply to buildings, renovations, or repairs costing less than the amount specified in Michigan's Revised School Code. **[DRAFTING NOTE: The maximum amount specified in this subsection shall be adjusted each year by multiplying the amount for the immediately preceding year by the percentage by which the average consumer price index for all items for the twelve (12) months ending August 31 of the year in which the adjustment is made differs from that index's average for the twelve (12) months ending on August 31 of the immediately preceding year and adding that product to the maximum amount that applied in the immediately preceding year, rounding to the nearest whole dollar. The state laws also provide for an increase in the base amount corresponding to increases in the Consumer Price Index ("CPI"). For fiscal year 2026, which began on Wednesday, October 1, the base amount for Section 1267 (pertaining to**

construction, renovation, repair, or remodeling) and the new base for Sections 623a and 1274 (pertaining to procurement of supplies, materials, and equipment) are each \$31,321.]

[x] In order for sealed bidding to be feasible, the following conditions shall be present:

- A. a complete, adequate, and realistic specification or purchase description is available;
- B. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- C. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- A. Bids shall be solicited in accordance with the provisions of State law and this policy. Bids shall be solicited from **(x)** an adequate number of **[END OF OPTION]** qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- B. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
- C. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- D. A firm, fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- E. The Board reserves the right to reject any or all bids, but must document and provide a justification for all bids it rejects for sound documented reason.

Competitive bids are not required for items purchased through the cooperative bulk purchasing program operated by the Michigan Department of Management and Budget pursuant to M.C.L. 18.1263.

Competitive bids are not required for food purchases, unless food purchased in a single transaction costs \$100,000 or more.

Bids shall be sealed and shall be opened by the Executive Director of Finance & Operations in the presence of at least one (1) witness. All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:

- A. the quality of the item(s) to be supplied;
- B. its conformity with specifications;
- C. suitability to the requirements of the District;
- D. delivery terms;
- E. past performance of vendor.

In addition to the factors above, the Board may consider and provide a preference to bidders which use a Michigan-based business as the primary contractor which use one (1) or more Michigan-based businesses as subcontractors.

For purposes of this preference, a Michigan-based business means a business that would qualify for Michigan preference for procurement contracts under M.C.L. 18.1268, which requires that the business certifies that, since inception or during the last twelve (12) months, it has done one (1) of the following:

- A. filed a Michigan business tax return showing an allocation of income tax base to Michigan
- B. filed a Michigan income tax return showing income generated in or attributed to Michigan
- C. withheld Michigan income tax from compensation paid to the bidder's owners and remitted the tax to the Michigan Department of Treasury

This preference shall not apply to any procurement or project using Federal funds, nor shall it be used if it would violate any Federal law or requirements.

The Board reserves the right to reject any and all bids.

Contracts may be awarded by the Executive Director of Finance & Operations without Board approval for any single item or group of identical items costing less than the identified Michigan Department of Education bid limit. All other contracts require Board approval prior to purchase.

The Board shall be informed of the terms and conditions of all competitive bids and shall award contracts as a consequence of such bids.

Bid Protest

A bidder who wishes to file a bid protest must file such notice and follow procedures prescribed by the Request For Proposals (RFP) or the individual bid specifications package for resolution. Bid protests must be filed in writing with the Office of the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

General Provisions

The Superintendent is authorized to purchase all items within budget allocations.

The Board should be advised, for prior approval, of all purchases of equipment, materials, and services when the purchase was not contemplated during the budgeting process.

The Superintendent is authorized to make emergency purchases, without prior approval, of those goods and/or services needed to keep the school in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

In order to promote efficiency and economy in the operation of the District, the Board requires that the Executive Director of Finance & Operations periodically estimate requirements for standard items or classes of items and make quantity purchases on a bid basis to procure the lowest cost consistent with good quality.

Whenever storage facilities or other conditions make it impractical to receive total delivery at any one time, the total quantity to be shipped, but with staggered delivery dates, shall be made a part of the bid specifications.

Before an order is placed, the Superintendent or designee checks as to whether the proposed purchase is subject to bid, whether sufficient funds exist in the budget, and whether the material might be available elsewhere in the District. All purchase orders shall be numbered consecutively.

In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that:

- A. opportunity be provided to as many responsible suppliers as possible to do business with the School District;
- B. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;
- C. where the requisitioner has recommended a supplier, the Executive Director of Finance & Operations may make alternate suggestions to the requisitioner if, in the Executive Director of Finance & Operations judgment, better service, delivery, economy, or utility can be achieved by changing the proposed order;
- D. upon the placement of a purchase order, the Superintendent shall commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

The Superintendent shall determine the amount of purchase and type of purchase which shall be allowed without a properly signed purchase order. Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The Board may acquire equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase.

Procurement – Federal Grants

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (34 C.F.R. 80.36) for the administration and management of Federal grants and Federally funded programs. The District shall maintain a compliance system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of this policy and administrative guidelines (AG 6320A).

Revised 7/20/05
Revised 1/16/13
Revised 2/17/16
T.C. 5/15/24

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Legal M.C.L. 380.1267, 380.1274 et seq.

Cross References po6350 - PREVAILING WAGE



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Replacement WIRELESS COMMUNICATIONS DEVICES (WCDs)
Code	po5136
Status	
Adopted	March 17, 2004
Last Revised	November 17, 2010

Replacement Policy - Vol. 40, No. 2

5136 - WIRELESS COMMUNICATIONS DEVICES (WCDs)

Students are prohibited from using a wireless communications device ("WCD") on school grounds during instructional time. A WCD is an electronic device capable of, but not limited to, text messaging, voice communication, entertainment, navigation, accessing the internet, sending and receiving photos and videos, or producing email. A WCD does not include a basic telephone, which is a device primarily used for voice calling that cannot support third-party applications, except those preinstalled, and does not support access to internet platforms via applications or web browsers.

For purposes of this policy, school grounds means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school. School grounds does not include a building used primarily for adult education or college extension courses.

The prohibition on WCD use does not apply to the following:

- A. Medically necessary devices.
- B. District-owned devices including, but not limited to, school-issued tablets and laptops.
- C. Devices designated by the District to be used for instructional purposes.
- D. Devices used for special education programming or devices provided as an accommodation to students as required under Section 504 of Title V of the Rehabilitation Act of 1973, 29 U.S.C. 794, or as part of an individualized education plan under Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165.
- E. Lesson-specific academic assignments, at the limited and direct discretion of a classroom teacher.
- F. Emergency situations. Use of a WCD under this exemption must not interfere with school emergency protocols or the actions of first responders, and must not endanger students or faculty. A protocol for when and how pupils are permitted to use wireless communications devices during an emergency is included in the District's Emergency Operations Plan (Policy 8402).

[SELECT OPTION A, OPTION B, OR OPTION C - (DRAFTING NOTE: M.C.L. 380.1303a (Public Act 2 of 2026) requires the policy to include enforcement language, but does not specify what that language must say. The following is optional language for the district to consider.)]

Students who violate this policy by using a WCD on school grounds during instructional time will be subject to discipline in accordance with the Student Code of Conduct.

[END OF OPTION A]

~~**[] [OPTION B]**~~

~~Students who violate this policy by using a WCD on school grounds during instructional time will be subject to the following progressive disciplinary measures:~~

- ~~A. First Offense: Verbal warning and confiscation of the device until the end of the school day.~~
- ~~B. Second Offense: Confiscation of the device with parent/guardian notification and required parent/guardian pickup.~~
- ~~C. Third Offense: Confiscation of the device, parent/guardian conference, and additional disciplinary action as determined by school administration.~~

~~These enforcement mechanisms are designed to achieve the goals of this policy.~~

~~**[END OF OPTION B]**~~

~~**[] [OPTION C]**~~

~~Enforcement mechanism language as drafted by the District.~~

~~**[END OF OPTION C]**~~

~~**[DRAFTING NOTE: CHOOSE OPTION #1, OPTION #2, OR OPTION #3]**~~

~~**[] [OPTION #1]**~~

~~The use of WCDs that contain built-in cameras (i.e., devices that take still or motion pictures, whether in a digital or other format) is prohibited in () classrooms, () gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms () and/or swimming pool **[END OF OPTION]**.~~

~~**[END OF OPTION #1]**~~

~~**[] [OPTION #2]**~~

~~The use of WCDs in () classrooms, () gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms () and/or swimming pool **[END OF OPTION]** is prohibited.~~

~~**[END OF OPTION #2]**~~

[x] [OPTION #3]

WCDs, including, but not limited to, those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, () classrooms, () gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a WCD is absolutely prohibited.

[END OF OPTION #3]

Students shall have no expectation of confidentiality with respect to their use of WCDs on school premises/property.

Students may not use a WCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using WCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon

their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a WCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using WCDs to receive such information.

A copy of the District's Wireless Communications Devices policy shall be posted on the District's website.

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Legal

M.C.L. 380.1303a (Public Act 2 of 2026)



Book Policy Manual
Section Board Review Spring 2026 (40.2)
Title Vol. 40, No. 2 - February 2026 New STAFF ETHICS
Code po4210
Status

New Policy - Vol. 40, No. 2

4210 - STAFF ETHICS

An effective educational program requires the services of men and women of integrity, high ideals, and human understanding. To maintain and promote these essentials, the Board of Education expects all support staff members to maintain high standards in their working relationships, and in the performance of their professional duties, to:

A. Responsibility to the Profession

1. demonstrate responsibility for oneself as an ethical professional;
2. acknowledge, address, and attempt to resolve ethical issues in an appropriate manner;
3. promote and advance the profession within and beyond the school community;

B. Responsibility to Professional Competence

1. demonstrate commitment to high standards of practice;
2. demonstrate responsible use of data, materials, research, and assessment;
3. act in the best interest of all students;

C. Responsibility to Students

1. respect the rights and dignity of students;
2. demonstrate an ethic of care for students;
3. maintain student trust and confidentiality in a developmentally appropriate manner and within appropriate limits;

D. Responsibility to the School Community

1. promote effective and appropriate relationships with parents/guardians;
2. promote effective and appropriate relationships with colleagues;
3. promote effective and appropriate relationships with the community and other stakeholders;
4. promote effective and appropriate relationships with employers;

5. understand the problematic nature of dual or multiple relationships;

E. Responsible and Ethical Use of Technology

1. use technology in a responsible manner;

2. ensure student safety and well-being when using technology;

3. maintain confidentiality in the use of technology;

4. promote the appropriate use of technology in educational settings;

F. represent accurately their qualifications;

G. exercise due care to protect the mental and physical safety of students, colleagues, and subordinates;

H. keep in confidence legally-confidential information as they may secure;

I. ensure that their actions or those of another on their behalf are not made with specific intent of advancing private economic interests;

J. avoid accepting anything of value offered by another for the purpose of influencing judgment;

K. refrain from using position or public property, or permitting another person to use an employee's position or public property for partisan political or religious purposes. This will not be implemented in a manner that limits constitutionally or legally protected rights as a citizen.

[END OF OPTIONS]

In keeping with the ethical responsibilities of the support staff, the Board prohibits staff from engaging in a romantic or sexual relationship of any kind with students of this District, regardless of the student's age. District staff should not provide alcohol, drugs, cigarettes, or any other contraband to a student.

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Legal

M.C.L. 750.520b, 750.520c, 750.520d, 750.520e

Michigan Code of Educational Ethics



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Rescind VOLUNTEERS
Code	po4120.09
Status	
Adopted	April 21, 1993
Last Revised	December 20, 2006

Rescind Policy - Vol. 40, No. 2

4120.09 — VOLUNTEERS

~~The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the support staff responsible for the conduct of those programs and activities.~~

~~The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. S/He shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.~~

~~[] Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[] Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[] Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS), prior to being allowed to participate in any activity or program.~~

~~[] Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~The Superintendent is to inform each volunteer that s/he:~~

- ~~A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer including signing, if appropriate, the District's Network and Internet Access Agreement Forms;~~
- ~~B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;~~
- ~~C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.~~

~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Renumber/Rescind VOLUNTEERS
Code	po3120.09
Status	
Adopted	August 21, 2002
Last Revised	December 20, 2006

Renumber/Rescind Policy - Vol. 40, No. 2

3120.09 — VOLUNTEERS

~~The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.~~

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- ~~A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer including signing, if appropriate, the District's Network and Internet Access Agreement Forms;~~
- ~~B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;~~
- ~~C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.~~

~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~



Book Policy Manual
Section Board Review Spring 2026 (40.2)
Title Vol. 40, No. 2 - February 2026 Revised SEX EDUCATION
Code po2418
Status
Adopted May 15, 2024

Revised Policy - Vol. 40, No. 2

2418 - SEX EDUCATION

In accordance with Michigan statute **and the Michigan Health Education Standard Guidelines**, the Board of Education authorizes instruction in sex education. Such instruction may include family planning, human sexuality, and the emotional, physical, psychological, hygienic, economic, and social aspects of family life. Instruction may also include the subjects of reproductive health, **consent education**, and the recognition, prevention, and treatment of sexually transmitted **infections ("STIs")**, including HIV/AIDS ~~diseases~~.

The instruction described in this policy shall ~~emphasize~~ **stress** that abstinence from sex is **the only protection that is 100% effective against unplanned pregnancy, sexually transmitted infections, and HIV**. Instruction shall also articulate the **benefits of abstinence, postponing sexual activity, and setting personal limits based on individual beliefs and values** ~~a responsible and effective method of preventing unplanned or out of wedlock pregnancy and sexually transmitted diseases and is a positive lifestyle for unmarried young people~~.

Such instruction shall be elective and not a requirement for graduation.

A student shall not be enrolled in a class in which the subjects of family planning or reproductive health are discussed unless the student's parent or guardian is notified in advance of the course and the content of the course, is given a prior opportunity to review the materials to be used in the course and is notified in advance of the parent's/guardian's right to have the student excused from the class. The Michigan Board of Education shall determine the form and content of the notice required in this policy.

Upon the written request of a student or the student's parent or legal guardian, the student shall be excused, without penalty or loss of academic credit, from attending a class described in this policy. If a parent or guardian submits a continuing written notice, the student will not be enrolled in a class described in this policy unless the parent or guardian submits a written authorization for that enrollment.

The District shall provide the instruction by teachers qualified to teach health education. Material and instruction in a sex education curriculum shall be **developmentally appropriate, age-appropriate, medically accurate** ~~age appropriate, not medically inaccurate~~, and shall comply with the statutory requirements of M.C.L. 380.1507b **and align with the Michigan Health Education Standard Guidelines**.

Instruction shall be organized around grade spans (3-5, 6-8, 9-12) and shall address content areas appropriate to each span as detailed in AG 2418 and aligned with the Michigan Health Education Standard Guidelines.

If a district chooses to include sex education as part of its comprehensive health education program, the district shall ~~The Board~~ shall establish a sex education advisory board and shall determine terms of service for the sex education advisory board, the number of members to serve on the advisory board ¹²⁵ and a membership selection process that reasonably reflects the District's population. The Board shall appoint two (2) co-chairs for the advisory board, at least one (1) of whom

is a parent of a child attending a District school. At least one-half (1/2) of the members of the sex education advisory board shall be parents who have a child attending a District school, and a majority of these parent members shall be individuals who are not employed by the District. The sex education advisory board shall include students of the District, educators, local clergy, and community health professionals. Written or electronic notice of a sex education advisory board meeting shall be sent to each member at least two (2) weeks before the date of the meeting.

The sex education advisory board shall:

- A. Establish program goals and objectives for student knowledge and skills that are likely to reduce the rates of **sexual activity**, pregnancy, and sexually transmitted **infections**. ~~Additional program goals and objectives may be established by the sex education advisory board that are not contrary to Michigan law.~~
- B. Review the materials and methods of instruction used and make recommendations to the Board for implementation. The advisory board shall take into consideration the District's needs, demographics, and trends including, but not limited to, teenage pregnancy rates, **STI** rates, and incidents of student sexual violence and harassment.
- C. At least once every two (2) years, evaluate, measure, and report the attainment of program goals and objectives established by the advisory board. The Board shall make the resulting report available to parents in the District.

Before adopting any revisions in the materials or methods used in instruction under this policy including, but not limited to, revisions to provide for the teaching of abstinence from sex as a method of preventing unplanned or out-of-wedlock pregnancy and **STI**, the Board shall hold at least two (2) public hearings on the proposed revisions. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given in the manner required for Board meetings. A public hearing held pursuant to this section may be held in conjunction with a public hearing held pursuant to M.C.L. 380.1169.

Teachers providing instruction at the secondary level (Grades 6-12) must hold appropriate endorsements as specified by Michigan statute and the Michigan Department of Education. Instruction in health and sex education shall comply with the Elliott-Larsen Civil Rights Act and all applicable laws, including parent opt-out provisions. ~~Each person who provides instruction to K to twelve (12) students in accordance with this policy shall receive training based on District approved standards and in accordance with training requirements of the Michigan Department of Education (MDE) and Michigan Department of Health and Human Services (MDHHS).~~

No person shall dispense or otherwise distribute, in a District school or on District school property, a family planning drug or device.

For purposes of this policy, "family planning" means the use of a range of methods of fertility regulation to help individuals or couples avoid unplanned pregnancies; bring about wanted births; regulate the intervals between pregnancies; and plan the time at which births occur in relation to the age of parents. It may include the study of fetology. It may include marital and genetic information. Clinical abortion shall not be considered a method of family planning, nor shall abortion be taught as a method of reproductive health.

M.C.L. 380.1169, **380.1170, 380.1310b**, 380.1507, **380.1507a**, 380.1507b
Act 453 of 1976, as amended by Public Act 6 of 2023 (Elliott-Larsen Civil Rights Act)

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Legal M.C.L. 380.1169, 380.1170, 380.1310b, 380.1507, 380.1507a, 380.1507b
Act 453 of 1976 as amended by Public Act 6 of 2023 (Elliott-Larsen Civil Rights Act)



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of ONLINE/BLENDED LEARNING PROGRAM
Code	po2370.01
Status	
Adopted	February 18, 2015
Last Revised	January 17, 2024

2370.01 - **ONLINE/BLENDED LEARNING PROGRAM**

The District shall provide eligible students the option of participating in online or blended learning courses. The purpose of the program is to make instruction available to eligible students using online and distance education technology in both traditional and nontraditional classroom settings. The District must make all eligible students and their parents or guardians aware of this program.

A. Definitions

1. **Online Learning** - Means a course of study that is capable of generating a credit or a grade, that is provided in an interactive internet-connected learning environment, in which students and their teachers are separated by time or location, or both, and in which the teacher is responsible for determining appropriate instructional methods for each student, diagnosing learning needs, assessing student learning, prescribing intervention strategies, reporting outcomes, and evaluating the effects of instruction and support strategies.
2. **Blended Learning** - A hybrid instructional delivery model where students are provided content, instruction, and assessment in part at the classroom, with a teacher, and in part through internet-connected learning environments with some degree of student control over time, location, and pace of instruction.

B. Program Eligibility

The District shall offer a program for students in Grades 9-12.

The District may offer a full-time or part-time program for grades nine (9) through twelve (12) students enrolled in dropout prevention, academic intervention, core courses to meet graduation requirements, or dual enrollment programs.

C. Course Availability and Access

1. The District shall provide access to enroll and participate in the available courses and shall award credit, as may be appropriate, for successful completion. Access shall be available to eligible students during or after the school day and during summer school enrollment. The District will provide Online Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-D.
2. The District shall enroll an eligible student in up to two (2) online courses as requested by the student during an academic term, semester, or trimester. Consent from the student's parent or legal guardian must be obtained for students under the age of eighteen (18), except that permission shall not be required if the course is being provided as permitted by M.C.L. 198.1621f(14), which allows a district to provide online

~~instruction for not more than fifteen (15) days per school year under specific circumstances.~~

3. A student may enroll in more than two (2) virtual courses in a specific academic term, semester, or trimester if both of the following conditions are met:
 - a. The District has determined that it is in the best interest of the student.
 - b. The student agrees with the recommendation of the District.
4. The District will provide two (2) or fewer courses per semester in grades K through five (5) and one (1) or more courses per semester in grades six (6) through twelve (12). If students are taking more than two (2) courses per semester, the guidance found in the Pupil Accounting Manual 5-0-B shall be followed and seat time waivers obtained.
5. An eligible student may enroll in an online course published in the District online course syllabus, as described in section 8 below, or the State-wide catalog of online courses maintained by the Michigan Virtual University.
6. The District may deny a student enrollment in an online course if any of the following apply, as determined by the District:
 - a. The student is enrolled in any of grades K to five (5).
 - b. The student has previously gained the credits provided from the completion of the online course.
 - c. The online course is not capable of generating academic credit.
 - d. The online course is inconsistent with the remaining graduation requirements or career interests of the student.
 - e. The student has not completed the prerequisite coursework for the requested virtual course or has not demonstrated proficiency in the prerequisite course content.
 - f. The online course is of insufficient quality or rigor. If the District denies a student enrollment for this reason, the District shall make a reasonable effort to assist the student in finding an alternative course in the same or a similar subject that is of acceptable rigor and quality.
 - g. The cost of the virtual course causes the District to exceed the target foundation allowance percentage.
 - h. The request for a virtual course enrollment was not made in the academic term, semester, trimester, or summer preceding the enrollment. This subsection does not apply to a request made by a student who is newly enrolled in the District.
 - i. If a student is denied enrollment in an online course by the District, the student may appeal the denial by submitting a letter to the Principal. The appeal must include the reason provided by the District for not enrolling the student and the reason why the student is claiming that the enrollment should be approved.

The Principal shall respond to the appeal within five (5) days after it is received. If the Principal determines that the denial of enrollment does not meet one (1) or more of the reasons specified in this subsection, the District shall allow the student to enroll in the online course.
7. An online learning student shall have the same rights and access to technology in his/her District's school facilities as all other students enrolled in that District.
8. If a student successfully completes an online course, as determined by the District, the District shall grant appropriate academic credit for completion of the course and shall count that credit toward completion of graduation and subject area requirements. A student's school record and transcript shall identify the online course title as it appears in the online course syllabus.
9. The enrollment of a student in one (1) or more online courses shall not result in a student being counted as more than 1.0 full-time equivalent student under this act.

D. Applicants

1. If the number of nonresident applicants eligible for acceptance in an online course does not exceed the capacity of the District to provide the online course, the District shall accept for enrollment all of the nonresident applicants eligible for acceptance.
2. If the number of nonresident applicants exceeds the District's capacity to provide the online course, the District shall use a random draw system.
3. The District shall determine whether or not it has the capacity to accept applications for enrollment from nonresident applicants in online courses and may use that limit as the reason for refusal to enroll an applicant.

E. Requirements Specific to Online Learning Courses

To offer an online course, the District must:

1. Provide the Michigan Virtual University with the course syllabus in a form and method prescribed by the Michigan Virtual University for inclusion in a State-wide online course catalog.
2. Provide on its publicly accessible website a link to the course syllabi for all of the online courses offered by the District and a link to the State-wide catalog of online courses maintained by the Michigan Virtual University.
3. Assign to each student a teacher of record.
4. Offer the online course on an open entry and exit method, or aligned to a semester, trimester, or accelerated academic term format.

F. Online Course Syllabus

The District must publish an online course syllabus for each online course offered. The online course syllabus must include:

1. An alignment document showing how the course meets applicable State academic standards.
2. Online course content outline.
3. Online course required assessments.
4. Online course prerequisites.
5. Expectations for actual teacher contact time with the online learning student and other student-to-teacher communications.
6. Academic support available to the online learning student.
7. Online course learning outcomes and objectives.
8. Name of the institution or organization providing the online content.
9. Name of the institution or organization providing the teacher of record.
10. The course titles assigned by the provider and the course titles and course codes from the National Center for Education Statistics school codes for the exchange of data.
11. Number of eligible nonresident students that will be accepted by the District in the online course. This may include limiting enrollment to students enrolled in the District.
12. Results of the online course quality review using the guidelines and model review process published by the Michigan Virtual University.

Legal

M.C.L. 388.1621f

Michigan Department of Education Guidance on Best Practices as Defined in M.C.L.
388.1621f



Book Policy Manual
Section Board Review Spring 2026 (40.2)
Title Vol. 40, No. 2 - February 2026 New STAFF ETHICS
Code po1410
Status

New Policy - Vol. 40, No. 2

1410 - STAFF ETHICS

An effective educational program requires the services of men and women of integrity, high ideals, and human understanding. To maintain and promote these essentials, the Board of Education expects all administrators to maintain high standards in their working relationships, and in the performance of their professional duties, to:

A. Responsibility to the Profession

1. demonstrate responsibility for oneself as an ethical professional;
2. acknowledge, address, and attempt to resolve ethical issues in an appropriate manner;
3. promote and advance the profession within and beyond the school community;

B. Responsibility to Professional Competence

1. demonstrate commitment to high standards of practice;
2. demonstrate responsible use of data, materials, research, and assessment;
3. act in the best interest of all students;

C. Responsibility to Students

1. respect the rights and dignity of students;
2. demonstrate an ethic of care for students;
3. maintain student trust and confidentiality in a developmentally appropriate manner and within appropriate limits;

D. Responsibility to the School Community

1. promote effective and appropriate relationships with parents/guardians;
2. promote effective and appropriate relationships with colleagues;
3. promote effective and appropriate relationships with the community and other stakeholders;
4. promote effective and appropriate relationships with employers;

5. understand the problematic nature of dual or multiple relationships;

E. Responsible and Ethical Use of Technology

1. use technology in a responsible manner;

2. ensure student safety and well-being when using technology;

3. maintain confidentiality in the use of technology;

4. promote the appropriate use of technology in educational settings;

F. represent accurately their qualifications;

G. exercise due care to protect the mental and physical safety of students, colleagues, and subordinates;

H. keep in confidence legally-confidential information as they may secure;

I. ensure that their actions or those of another on their behalf are not made with specific intent of advancing private economic interests;

J. avoid accepting anything of value offered by another for the purpose of influencing judgment;

K. refrain from using position or public property, or permitting another person to use an employee's position or public property for partisan political or religious purposes. This will not be implemented in a manner that limits constitutionally or legally protected rights as a citizen.

[END OF OPTIONS]

In keeping with the ethical responsibilities of administrators, the Board prohibits staff from engaging in a romantic or sexual relationship of any kind with students of this District, regardless of the student's age. District staff should not provide alcohol, drugs, cigarettes, or any other contraband to a student.

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Legal

M.C.L. 750.520b, 750.520c, 750.520d, 750.520e

Michigan Code of Educational Ethics



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of DEFINITIONS
Code	po0100
Status	
Adopted	April 21, 1993
Last Revised	December 15, 2021

0100 - **DEFINITIONS**

Whenever the following items are used in these bylaws, policies and administrative guidelines, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Agreement

A collectively negotiated contract with a recognized bargaining unit.

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100) over a network, or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from and among and between, staff, students, and parents, Board members and/or other stakeholders and members of the community.

Board

The Board of Education.

Bylaw

Rule of the Board for its own governance.

Classified or Support Employee

An employee who provides support to the District's program and whose position does not require a professional certificate.

Constituent Local District

The following local school districts which comprise the Eaton Regional Education Service Agency (Eaton RESA):

- A. Charlotte Public Schools
- B. Eaton Rapids Public Schools
- C. Insight School of Michigan
- D. Island City Academy
- E. Grand Ledge Public Schools
- F. LifeTech Academy
- G. Maple Valley Schools
- H. Oneida School
- I. Potterville Public Schools
- J. Relevant Academy of Eaton County

District

The Regional Education Service Agency.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond.

Procedural due process may require consideration of statutorily mandated factors, right to counsel and/or confrontation or cross-examination of witnesses, depending upon the situation.

Family Member

"Family member" means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage. (See Bylaw 0144.3)

Full Board

Authorized number of voting members entitled to govern the District.

Information Resources

The Board defines Information Resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, web sites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting or retrieving electronic communications.

May

This word is used when an action by the Board or its designee is permitted but not required.

Meeting

Any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body.

Parent

The natural or adoptive parents, or individuals with a valid power of attorney for the care and custody of the student for purposes other than educational placement. Parent refers to any individual appointed by the State or court as a legal guardian or custodian for the student. Both parents will have equal access to records and rights regarding the student's education absent a court order restricting such rights.

Personal Communication Devices

Personal communication devices ("PCDs") may include computers, laptops, tablets, e-readers, wireless communication devices ("WCDs"), cellular/mobile phones, smartphones, telephone paging devices (e.g., beepers or pagers), and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

President

The chief executive officer of the Board of Education. (See Bylaw 0171.1)

Principal/Director

The educational leader and head administrator of one (1) or more District schools or programs, as designated by the Board of Education. The Principal/Director must hold an appropriate school administrator certificate or permit. The Principal/Director is responsible for the supervision of the school or program consistent with Board policy and directives of the Superintendent and may delegate responsibilities to subordinates as appropriate.

Professional Staff Member

An employee who implements or supervises one (1) or more aspects of the District's program and whose position requires a professional credential from the State.

Relative

The mother, father, sister, brother, spouse, parent of spouse, child, grandparents, grandchild, or dependent in the immediate household as defined in the negotiated, collectively-bargained agreement.

Secretary

The chief clerk of the Board of Education. (See Bylaw 0171.3)

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" also signifies a required action.)

Social Media

Social media are online platforms where users engage one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

The chief executive officer of the School District is responsible to supervise all programs and staff of the District and to implement Board policy and follow Board directives. Consistent with Board policies and directives, the Superintendent must hold an appropriate school administrator certificate or permit. Consistent with Board policies and directives, the Superintendent may delegate responsibility to subordinates as appropriate.

Technology Resources

The Board defines Technology Resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the District. (See Bylaw 0171.4)

Vice-President

The Vice-President of the Board of Education. (See Bylaw 0171.2)

Voting

A vote at a meeting of the Board of Education. Except to accommodate the absence of any member of the Board due to military duty or for any other purpose permitted by law, Board members must be physically present to have their vote officially recorded in the Board minutes.

Citations to Michigan Compiled Laws (M.C.L.) are shown as M.C.L. followed by the Section Number (e.g., M.C.L. 380.114). Citations to the Michigan Administrative Code are prefaced A.C. Rule (e.g., A.C. Rule R380.221). Citations to the Federal Register are noted as FR, to the Code of Federal Regulations as C.F.R., and to the United States Code as U.S.C.

Revised 5/17/06
Revised 4/19/17
Revised 9/19/18
Revised 1/16/19
Revised 5/15/19

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Book Policy Manual
 Section Board Review Spring 2026 (40.2)
 Title Vol. 40, No. 2 - February 2026 Policy Disposition Sheet
 Code 02 - Policy Disposition Sheet
 Status

DISPOSITION OF NEW/REVISED/REPLACEMENT POLICIES FOR BOARD ADOPTION

Vol. 40, No. 2 - February 2026 ISD

Coding for District-Specific Edits

*1 = drafted by District staff

*2 = if the material was a work for hire, that is, material the District paid someone else to develop but from whom the District purchased the rights to publish

*3 = if the material is copyrighted to someone else from whom the District has secured permission to publish the material (No code is needed for accepting Neola's vetted material)

Policy Number	Date Adopted	District-Specific Edits (1, 2, or 3)	Date Tabled	Date Rejected
po0100				
po1410 New				
po2370.01				
po2418				
po3120.09 Renumber/Rescind				
po4120.09 Rescind				
po4210 New				
po5136 Replacement				
po6320				
po6325				
po7540.09 Replacement				
po8120.09 Renumber/Revised				
po8402		137		

Policy Number	Date Adopted	District-Specific Edits (1, 2, or 3)	Date Tabled	Date Rejected
po8655 New				



Book Policy Manual
Section Board Review Spring 2026 (40.2)
Title Vol. 40, No. 2 - February 2026 OVERVIEW
Code 01 - OVERVIEW
Status

MICHIGAN ISD UPDATE OVERVIEW AND COMMENTS

VOLUME 40 NUMBER 2

FEBRUARY 2026

All production-related materials and questions should be directed to the Production Office at 632 Main Street, Coshocton, Ohio 43812 (phone: 800-407-5815 or 740-622-5341, e-mail: production@neola.com). Billing questions should be directed to the Stow Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone: 330-926-0514, e-mail: accounts@neola.com).

Please do not retype Neola materials before returning them for processing. We prefer to have the original materials returned after you have marked them indicating which changes and additions you choose to have/not have for your District. If a District chooses not to adopt a policy or an administrative guideline, the District is still obligated to follow applicable Federal and State laws relating to that section.

The proposed new, revised, and replacement policies, administrative guidelines, and forms included in this update have been thoughtfully prepared and reviewed by Neola's legal counsel for statutory compliance. If you make changes or substitute in its entirety policies or other materials of your own drafting, those materials should be reviewed by your legal counsel to verify compliance. Neola does not review District-specific edits to update materials or District-specific policies for statutory compliance.

If a policy or guideline is marked as a revision, the changes have been marked in bold/green font (to add material) and crossed out/red font (to delete material). As you review a revised policy or guideline, you may choose to accept one (1), many, or all of the changes provided. If a policy or guideline is marked as a replacement, that means there have been enough changes made that justify a complete, clean replacement copy. As you review a replacement policy or guideline, you should also check the materials you have in your current policy or guideline to see if there is some District/other specific wording you want to be included in the replacement policy. If so, any wording from the current policy should be added using "Track Changes" in the BoardDocs platform in the replacement policy or guideline before returning it electronically to the Production Office for processing.

If the District alters language and adds it to a policy template or deletes content that is not marked as a choice in the policy template, then these actions will constitute District-specific edits.

Policies that are to be removed from the policy manual require Board action to rescind the policy.

As the Update "season" gets underway, Neola offers some suggestions for accessing the comprehensive policy services through your Neola Associate. While "in-person" consultation sessions are the preferred method for Neola Update "visits", the means by which you and your Neola associate accomplish this review should be

mutually determined based on availability and level of comfort with the consultation process. Overall, health and safety are the primary concerns. Your Neola associate will be in contact with you soon to discuss these options with you and to schedule an appointment to review this update and ensure you are current on this and previous updates. Please consider the following options:

- A. schedule an appointment date/time to review the update materials during an in-person conference;
- B. schedule/reschedule update or drafting visits for a later time;
- C. schedule an appointment date/time to review the update materials via a virtual meeting such as Google Meet or other electronic options; or
- D. schedule an appointment date/time to review the update materials in a telephone conference.

If you are not an administrative guidelines client, you did not receive those materials in this packet. Contact your Associate for more information about becoming an administrative guidelines client.

Processing Update Materials

If you will be making changes to these Update documents electronically, use the "Track Changes" editing tool in the BoardDocs platform to mark the Neola materials indicating which of the proposed revisions and additions you choose to include or not include for your District, or to make additional edits, before returning them electronically for processing. Be sure to leave the "track changes" and marked-up version as the one you submit to the Production office in Coshocton, Ohio.

District-Specific Material

If the District chooses during any step of the Update process to incorporate District-specific material into a new policy or guideline that has been proposed, or to insert District-specific material into a current policy or guideline for which revisions have been proposed in an update issued by Neola, then the District agrees to hold Neola harmless for those District-specific edits and acknowledges that Neola's warranty for legal challenges to that District-specific language in that policy or guideline will not be in effect. In addition, Neola retains ownership of the text from the original policy template that remains in a policy to which District-specific material has been added. District-specific materials include the following:

- A. materials from the District's existing materials that the District requests be incorporated during the drafting process;
- B. new materials that the District develops in their entirety and exclusive of Neola; and
- C. revisions or deletions that substantively depart from Neola's templates.

Further, Neola does not recommend the use or incorporation of District-specific materials. Neola will, at the request of the District, incorporate District-specific materials into the licensed materials, with the implicit understanding that the District bears all risks associated with the District's decision to request that such District-specific materials be incorporated. Neola reserves the right, but is not obligated, to advise the District to seek its own legal review of District-specific materials.

FY 2025-26 Thresholds for Competitive Bids, Value of Awards, and Gifts

The Michigan Department of Education ("MDE") provides updated information on statutory requirements that determine thresholds for competitive bids and value of awards and gifts. The fiscal year 2025 -26 base for M.C.L. 380.623a, M.C.L. 380.1267, and M.C.L. 380.1274 is \$31,321 (pertaining to school building construction, addition, renovation, or repair and procurement of supplies, materials, and equipment). There are changes to the limits on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. The fiscal year 2025-26 upper limit (M.C.L. 380.634) for awards is \$180 and the cap for gifts is \$79. Thresholds and caps included in MDE's Memo #089-25 are effective as of October 2, 2025, and are in effect until the next MDE communication revises them.

Section 620(1) of the Revised School Code (MCL 380.620(1)) establishes a base above which travel expenses paid with intermediate school district (ISD) funds must be posted to the ISD website. For fiscal year 2026, the base amount for travel increases to \$5,128.

Notice Regarding Legal Accuracy

Neola is vigilant in providing policy language to clients that has been vetted for legal accuracy by outside legal counsel. Should questions arise as to the legal compliance or accuracy of Neola's materials, it is our expectation that Neola's counsel would have the opportunity to assist in the resolution of such a claim. Please notify the Neola corporate office if an issue arises in which such a review or assistance is necessary.

Policies in this update have been reviewed by Varnum, LLP (Grand Rapids, MI) for consistency with Federal and State law.

REMINDERS

- A. The Minimum Wage in Michigan for the entire State of Michigan is expected to increase due to legislation passed in February 2025. Starting January 1, 2026, the minimum wage is at \$13.73 per hour. Additional increases are scheduled for 2027 and beyond, with future adjustments tied to inflation.
- B. The Internal Revenue Service ("IRS") issued Notice IR-2025-128 (December 29, 2025), which provides the 2026 mileage rate at seventy-two and 1/2 cents (\$0.725) per mile for business travel.
- C. The U.S. Department of Labor maintains regulatory authority over state and local government employers, including public school districts. Note that the following Federal laws have poster requirements which apply to school districts (no Federal or Federally-assisted contracts or subcontracts):
 1. The Equal Employment Opportunity Commission ("EEOC")
 2. The Employee Polygraph Protection Act ("EPPA")
 3. Employee Rights under the Fair Labor Standards Act ("FLSA/ Minimum Wage")
 4. Employee Rights and Responsibilities under the Family and Medical Leave Act ("FMLA")
 5. Uniformed Services Employment and Reemployment Rights Act ("USERRA")
 6. Job Safety and Health: It's the Law ("Occupational Safety and Health Act/OSHA")
 7. Whistleblower Protections

In addition, certain organizations may be required to display posters that can only be obtained from DOL's Office of Workers' Compensation Programs ("OWCP"). More information on these posters is available. Links to all Federal employment posters are always available on the Poster Page, as are answers to frequently asked questions. Note that school districts with Federal or Federally-assisted contracts or subcontracts may have additional requirements.

LEGAL ALERTS

Included with this update are four (4) legal alerts. These include:

03 - Executive Order 14370 - Increasing Medical Marijuana and Cannabidiol Research

04 - Protected Classes Guidance Memo

05 - Preliminary Injunction Issued Following Sixth Circuit en banc decision in Parents Defending Education v. Olentangy Local School District Bd. of Educ., et al. (Case: 23-3630)

06 - Vaccination Requirements for Students

BYLAWS AND POLICIES

Bylaw 0100 - Definitions (Revised)

This bylaw has been revised to reflect the provisions of H.B.4141 (Public Act 2 - 2026) which prohibit students from using a wireless communications device on school grounds during instructional time. The definition of "wireless communications device (WCD)" was added to this bylaw and the definition of "personal communications device (PCD)" was modified to include WCDs.

Revisions to this bylaw should be adopted to maintain current and statutorily compliant policies.

Policy 1410 - Staff Ethics (New)

This new policy is provided at the request of clients in order to establish the overall expectation of ethical behavior of all district staff.

Specifically, the intent of Policy 1410 - Staff Ethics is to ensure an effective educational program by establishing high standards of integrity, ideals, and professional conduct for all administrators. The policy outlines key ethical responsibilities across five (5) areas: the profession itself, professional competence, relationships with students, engagement with the school community, and the responsible use of technology. Ultimately, this framework is designed to promote the well-being of students and the district community while upholding the highest levels of professional and ethical practice, including an explicit prohibition on inappropriate staff-student relationships.

This policy is consistent with Policy 3210 - Staff Ethics and Policy 4210 - Staff Ethics. This adoption should be considered in order to maintain consistent expectations for all employees.

Policy 2370.01 - Online/Blended Learning Program (Revised)

The policy establishes an Online/Blended Learning Program to offer eligible students the option of participating in courses that use online or distance education technology. Its primary purpose is to make instruction available to students in both traditional and nontraditional classroom settings, including courses where the student and teacher may be separated by time or location. Furthermore, the District is responsible for ensuring all eligible students and their parents or guardians are made aware of this program.

This policy has been revised to reflect the latest provisions in the School Aid Act regarding Online/Blended Learning Programs (Section 21f). The Act eliminated the provision for a district to provide online instruction for not more than fifteen (15) days per school year.

This revision should be adopted in order to reflect current provisions of state law.

Policy 2418 - Sex Education (Revised)

Policy 2418 is in accordance with Michigan statute which authorizes Boards of Education to provide elective instruction in sex education, covering topics such as human sexuality, consent, and the prevention of STIs. The policy requires the instruction to be medically accurate, developmentally appropriate, and stress abstinence as the only 100% effective prevention method. Furthermore, it mandates advance parental notification and the right for a student to be excused from the course without penalty or loss of academic credit.

The revised policy broadens the scope of instruction to include topics such as gender identity, sexual orientation, and consent education, while also structuring the curriculum into detailed content areas appropriate for specific grade spans (3-5, 6-8, 9-12). Additionally, the policy strengthens its position on abstinence, stating it is the only 100% effective protection, and includes new requirements for secondary-level teacher endorsements, aligning with the Michigan Health Education Standard Guidelines and the Elliott-Larsen Civil Rights Act.

This revision should be adopted in order to reflect best practice and current provisions of state law.

Policy 3120.09/4120.09 - Volunteers (Renumbered/Rescind)

Policy 8120.09 - Volunteers (Renumbered/Revised for Policies 3120.09/4120.09)

The purpose of the volunteer policies is to enhance District programs and activities by strategically utilizing community volunteers who possess helpful knowledge or skills, with the Superintendent responsible for their appropriate recruitment and placement. A critical component of the policy is ensuring student and staff safety by mandating criminal history and registry checks for all volunteers, especially those who work with or have access to students. Additionally, the policy requires the Superintendent to inform volunteers of their obligation to follow District policies and the understanding that the District provides liability coverage but no health insurance for injuries sustained during their service.

Policies 3120.09 and 4120.09 have both been deleted and replaced by one policy that has been placed in the 8000 series. Much of the content remains the same. The change to a different series recognizes that volunteers are not considered employees of the district, but rather function more to support general district operations. School districts should keep in mind that this policy governs unpaid volunteers. Teaching and nonteaching employees who receive supplemental contracts/stipends to supervise extracurricular activities are covered by other policies.

In the future, any revisions to the volunteer policy will be made in Policy 8120.09 only. As a result, the revisions to these policies are highly recommended.

Policy 4210 - Staff Ethics (NEW)

As described above in Policy 1410 - Staff Ethics, this new parallel policy is provided at the request of clients in order to establish the overall expectation of ethical behavior of all district staff. This policy is consistent with Policy 1410 - Staff Ethics and Policy 3210 - Staff Ethics.

This adoption should be considered in order to maintain consistent expectations for all employees.

Policy 5136 - Wireless Communications Devices (WCDs) (Replacement)

This replacement policy reflects the provisions of S.B. 495 (Public Act 1 - 2026) and H.B. 4141 (Public Act 2 - 2026) which were signed by Governor Whitmer on February 10, 2026. This legislation prohibits students from using a wireless communications device on school grounds during instructional time, allows for specific exemptions, and requires a protocol for when and how pupils are permitted to use wireless communications devices during an emergency be included in the District's emergency operations plan.

This replacement policy should be adopted in order to reflect current provisions of state law.

Policy 5336 - Diabetes (NEW)

The intent of this new policy is to provide clear guidance so that all diabetic students receive required, physician-ordered care at school, including blood glucose/ketone checks, insulin/glucagon administration, and oral medication. It allows trained staff to administer medication, permits authorized student self-care, and requires informing parents about potential Section 504 Plan eligibility. This new policy is offered in response to client requests for authorization for the use of glucagon and for more guidance regarding the care of students with diabetes.

This policy is highly recommended, but not required.

Policy 6320 - Purchasing (Revised)

The primary intent of Policy 6320 is to ensure all procurement of supplies, materials, equipment, and services using District funds complies with federal and state laws, encourages full and open competition, and is conducted with sound business judgment. It establishes a structured system for purchasing by setting various levels for procurement—from seeking informal price quotations to requiring formal competitive bids—and defining the specific financial thresholds at which Board involvement and approval are required.

This policy has been revised to include language specific to bidding requirements and processes. Additionally, the drafting note reflects current bidding thresholds issued each year by the Michigan Department of Education, as required by law.

This revised policy should be adopted to maintain accurate policies.

Policy 6325 - Procurement - Federal Grants/Funds (Revised)

The primary intent of Policy 6325 is to ensure that all procurement of supplies, materials, equipment, and services paid for with Federal funds or District matching funds complies with all applicable Federal, State, and local statutes and regulations, as well as the terms of the Federal grant. It mandates that procurement transactions must be conducted with full and open competition, sound business judgment, and includes requirements for a contract administration system that incorporates affirmative steps for various small and minority business enterprises.

This policy is revised to reflect revised threshold amounts for micro-purchases (not to exceed \$15,000), small purchases (not to exceed \$350,000), and price analysis requirement threshold (\$350,000 effective October 1, 2025). Revisions to this policy should be adopted in order to be consistent with Federal regulations.

This revised policy should be adopted to maintain accurate policies.

Policy 7540.09 - Artificial Intelligence (AI) (Replacement)

Replacement Policy 7540.09 acknowledges the transformative potential of Artificial Intelligence (AI) in education and operations, emphasizing a balanced, people-centered approach that supports its responsible and innovative use to enhance, but not replace, human interaction and instruction. It establishes a framework for ethical use, transparency, and content responsibility, mandating that all AI-driven decisions require human review and that the District only approves the use of carefully vetted, Closed AI tools.

This replacement policy should be adopted as it provides all staff with clear direction on AI use, as well as provides the district with clear and current legal guidance. around AI use.

Policy 8402 - Emergency Operations Plan (Revised)

This policy has been revised to reflect the requirement in S.B. 495 (Public Act 1 - 2026) to include a protocol for when and how pupils are permitted to use wireless communications devices during an emergency.

Revisions to this policy should be adopted in order to reflect current provisions of state law.

Policy 8655 - Specialized Transportation for Students with IEPs (NEW)

The intent of this new policy is to ensure that students with an Individualized Education Program ("IEP") receive specialized transportation as a related service when it is necessary for them to access a Free Appropriate Public Education ("FAPE") in the Least Restrictive Environment ("LRE"). The IEP Team is responsible for determining the need for specialized transportation based on the student's individual needs, considering all options to keep the student with their peers, and without cost being a factor in the determination.

This new policy is recommended but not required for adoption.

ADMINISTRATIVE GUIDELINES

AG 2418 - Sex Education (Revised)

See note on Policy 2418.

AG 5136 - Wireless Communications Devices (WCDs) (Revised)

See note on Policy 5136.

FORMS

Form 3120.09 F1/4120.09 F1 (Renumber/Rescind)

Form 8120.09 F1 - Volunteer Release Form (Renumber)

This form replaces Form 3120.09 F1 and Form 4120.09 F1.

Form 5336 F1 (New)

See note on Policy 5336.

COMMENTS

Reviewing Board Minutes

A feature of your subscription to the Update Service is the review of your District's Board minutes to identify actions that result in new policy or revision to existing policy. If such action has been taken and copies of the related materials have not been submitted to the Coshocton Office, the District will be contacted and additional

information regarding the action will be requested. Please take advantage of this valuable service by sending copies of your Board minutes to the Coshocton Office for review.

Professional Development for Instructional Hours/Days Documentation Tool

Effective October 1, 2019, Section 101(10) of the State School Aid Act ([MCL 388.1701\(10\)](#)), was amended to include new provisions. Local education agencies (LEA), both traditional and charter, may count up to 38 hours of professional development for teachers as hours/days of pupil instruction if all of the listed requirements are satisfied. Professional development of any length may count as instructional hours but to count as an instructional day it must exceed 5 hours in a single day per Subsection 10(a).

There is no application process to use professional development as instructional hours/days. However, the district must maintain documentation that all legal requirements have been met. Below please find a list of the requirements along with suggested documentation:

- A district-wide professional development advisory committee appointed by the district board recommends at least 8 hours of the professional development. The advisory committee must be composed of teachers employed by the district who represent a variety of grades and subject matter specializations, including special education; nonteaching staff; parents; and administrators. The majority membership of the committee shall be composed of teaching staff.
 - Board of Education meeting minutes during which the advisory committee was appointed.
 - Advisory committee meeting minutes noting the recommendation of at least 8 hours of professional development to be used for instructional hours. The recommendation may occur at any time throughout the year and does not need to be before the first countable professional development event.
 - List of all members of the committee, with title, representing the required composition:
 - Majority of representatives comprised of teachers of varying subject matter and grade level, including special education
 - Nonteaching staff
 - Parents
 - Administrators
- If the professional development is provided online, the district must have approved the instruction. For online professional development to be counted as a day of instruction, the professional development must be started and completed in the same day. Online professional development completed over multiple days may be counted toward instructional hours, but not the day requirement.
 - Date of approval of online professional development (if applicable)
- The professional development hours are used to offset instructional time for pupils whose teachers were scheduled to participate in the professional development.
 - Clear documentation of what teacher population attended the professional development (EX: all district staff, specific building staff, specific grade level/content area, etc.)

- At least 75% of teachers scheduled to participate in the professional development are in attendance.
 - Percentage attendance compared to expected participants
 - Attendance list (original or copy)
 - Expected participation roster
- The professional development is aligned to the school or district improvement plan for the school or district in which the professional development is being provided.
 - Proof of alignment to School and/or District Improvement Plan
- The professional development is linked to 1 or more criteria in the evaluation tool developed or adopted by the district or intermediate district under Section 1249 of the Revised School Code, MCL 380.1249.
 - Proof of alignment to at least one criteria in educator evaluation tool
- The department has approved the professional development and confirmed it may be counted for state continuing education clock hours (SCECHs).
 - SCECH Program Number
 - Documentation of number of SCECHs approved
- Not more than a combined total of 10 hours of the professional development takes place before the first scheduled day and last scheduled day of school for that school year.
 - District calendar documenting the first and last day of school as well as professional development days that are countable as instructional time.
- No more than 10 hours of qualifying professional development takes place in a single month.
 - Length in hours of professional development
 - Number of hours to be used as instructional hours
 - Number of days to be used as instructional days (professional development must exceed 5 hours in a single day to be used as an instructional day)

In addition, agendas may be optionally kept from the individual PD days as verification of hours.

To help simplify the process, please find the below documentation tool. This template is not mandatory but may be used as a resource to collect the needed information for each date of a professional learning activity being used as instructional hours/days.

For further information, please contact SCECH@Michigan.gov.

Professional Development for Instructional Hours/Days Documentation Tool

Please provide the below information as well as maintain the noted documents. This information does not need to be submitted to the Michigan Department of Education but should be maintained in a file for audit purposes for 3 years.

Local Education Agency Name: _____

School Year Start Date: _____

School Year End Date: _____

Date of PD						
Title						
Description						
Date of District Approval (Online PD only)						
Attending Teacher Population (All district, building specific)						
District or Building to which hours are being applied						
Alignment to School or District Improvement Plan						
Alignment to Criteria in Evaluation Tool						
SCECH Program #						
Amount of Approved SCECHs						
PD Length in Hours						
Hours to be Used						
Days to be Used						
% Attendance from Expected Participants						

In addition to the above information, maintain the following documents:

- Board of Education meeting minutes during which the advisory committee was appointed.
- List of committee members, with title, representing the required composition.
- Advisory committee meeting minutes noting the recommendation of at least 8 hours of professional development to be used for instructional hours.
- District calendar noting first and last days of school and professional development dates.
- Attendance list (original or copy) and expected participation roster.
- Agendas for individual activities (optional).

Signatures: As chief administrator of the district, I verify that all of the above and maintained information is true regarding the professional development to be used toward instructional hours.

Superintendent Name: _____

Superintendent Signature: _____

Date: _____

Budgetary Estimate - Consortium - Sangoma Unified Communications System - ERESA Only

QUOTE #347023333 V3

PREPARED FOR

Ingham ISD

PREPARED BY

Ron Spencer

May 21, 2026

Budgetary Estimate - Consortium - Sangoma Unified Communications System - ERESA Only

Quote #347023333 v3

Prepared For:

Ingham ISD

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MOSS

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Date Issued:

May 21, 2026

Expires:

May 20, 2026

ERate SPIN #:

Special Contract Ref. #:

Core System - ISD Data Center (Customer Provided Server Environment)				
Part #	Description	Price	Qty	Ext. Price
	Primary Virtual Server			
PBXT-DEPLOY-BASE	Sangoma PBXact Software Only for New Deployment	\$310.50	1	\$310.50
PBXT-UPGR-USER	Sangoma PBXact Additional 1 User License for PBXact Software Conversion	\$5.52	150	\$828.00
PBXT-OPT-3PP-BASE	Sangoma PBXact 3rd Party Phone License for Software Only Installs - Base System	\$82.80	1	\$82.80
PBXT-OPT-3PP-USER	Sangoma PBXact 3rd Party Phone License for Software Only Installs - 1 User License	\$0.69	150	\$103.50
	Secondary Virtual Server			
PBXT-DEPLOY-BASE	Sangoma PBXact Software Only for New Deployment	\$310.50	1	\$310.50
PBXT-UPGR-USER	Sangoma PBXact Additional 1 User License for PBXact Software Conversion	\$5.52	150	\$828.00
Subtotal:				\$2,463.30

ERESA - Phone Sets				* Contains Optional Items
Part #	Description	Price	Qty	Ext. Price
1TELP315LF	Sangoma P315 IP Phone Set	\$80.04	1*	\$80.04
1TELP325LF	Sangoma P325 IP Phone Set	\$124.20	150	\$18,630.00
1TELP330LF	Sangoma P330 IP Phone Set	\$174.57	1*	\$174.57
1TELP370LF	Sangoma P370 IP Phone Set	\$258.06	1*	\$258.06
1TELPM200LF	Sangoma PM200 P-Series Expansion Module	\$144.21	1*	\$144.21
1TELP005LF	Sangoma Wall Mount Kit P-Series IP Phones	\$10.35	1*	\$10.35
* Optional Subtotal:				\$667.23
Subtotal:				\$18,630.00

MOSS Installation Services				
Part #	Description	Price	Qty	Ext. Price
1_NetworkLabor	Setup and Installation of Primary and Secondary PBXact Virtual Appliances	\$1,200.00	1	\$1,200.00
1_NetworkLabor	Configuration of Core System Workflow and Auto Attendants	\$1,200.00	1	\$1,200.00
1_NetworkLabor	Configuration of User Extensions and Voicemail Services	\$30.00	150	\$4,500.00
1_NetworkLabor	Configuration of IP Phone Sets	\$15.00	150	\$2,250.00
1_NetworkLabor	Physical Placement of IP Phone Sets	\$22.50	150	\$3,375.00
1_NetworkLabor	Administration Training (up to 3 admins per session - 4-hour length)	\$600.00	1	\$600.00
1_NetworkLabor	Operator Training (up to 3 operators per session - 2-hour length)	\$300.00	4	\$1,200.00
Subtotal:				\$14,325.00

MOSS Annual Support Services				
Part #	Description	Price	Qty	Ext. Price
PBXact-AnnualSupport-001	Annual Support Bundle for PBXact for Ingham ISD for the Base Configuration	\$1,903.80	1	\$1,903.80
SVCM-PBXT-GOLD-BASE	Sangoma Gold Software Base 1st Year		2	
SVCM-PBXT-GOLD-USER	Sangoma Gold Software Support for 1 User 1st Year		300	
1_ManagedServiceLabor	Managed Service Labor - Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (sized by number of users - 1000 to 2000 users package)		150	
PBXact-AnnualSupport-002	Advanced Recovery Annual Subscription (Primary Server Only)	\$327.00	1	\$327.00
PBXT-OPT-ADR-BASE	Sangoma PBXact Advanced Recovery - Base - 1st Year		1	
PBXT-OPT-ADR-USER	Sangoma PBXact Advanced Recovery per User 1st Year		150	
Subtotal:				\$2,230.80

Optional Analog Gateways				
Part #	Description	Price	Qty	Ext. Price
	4-port FXS Analog Gateway Appliance			
VEGA-60GV2-0400	Sangoma Vega 60 v2 4-FXS Analog Gateway	\$345.60	1	\$345.60
1_NetworkLabor	Setup and Installation of Analog Hardware Appliance	\$600.00	1	\$600.00
PBXact-AnnualSupport-020	Annual Add-On Support Services for a 4-port Analog FXS Hardware Appliance	\$379.20	1	\$379.20

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Optional Analog Gateways				* Optional	
Part #	Description	Price	Qty	Ext. Price	
VEGA60-0400-G9x5	Sangoma 1 Year Gold Support Vega-60G-4-FXS		1		
VEGA60-0400-1AHR	Sangoma 1 Year Extended Warranty Vega 60 4-FXS		1		
1_NetworkLabor	Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (Add On Analog Appliance)		1		
8-port FXS Analog Gateway Appliance					
VEGA-60GV2-0800	Sangoma Vega 60 v2 8-FXS Analog Gateway	\$590.40	1	\$590.40	
1_NetworkLabor	Setup and Installation of Analog Hardware Appliance	\$600.00	1	\$600.00	
PBXact-AnnualSupport-021	Annual Add-On Support Services for a 8-port Analog FXS Hardware Appliance	\$393.60	1	\$393.60	
VEGA60-0800-G9x5	Sangoma 1 Year Gold Support Vega 60 8-FXS		1		
VEGA60-0800-1AHR	Sangoma 1 Year Extended Warranty Vega 60 8-FXS		1		
1_NetworkLabor	Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (Add On Analog Appliance)		1		
4-port FXO Analog Gateway Appliance					
VEGA-60GV2-0004	Sangoma Vega 60 v2 4-FXO Analog Gateway	\$385.20	1	\$385.20	
1_NetworkLabor	Setup and Installation of Analog Hardware Appliance	\$600.00	1	\$600.00	
PBXact-AnnualSupport-022	Annual Add-On Support Services for a 4-port Analog FXO Hardware Appliance	\$382.80	1	\$382.80	
VEGA60-0004-G9x5	Sangoma 1 Year Gold Support Vega 60 4-FXO		1		
VEGA60-0004-1AHR	Sangoma 1 Year Extended Warranty Vega 60 4-FXO		1		
1_NetworkLabor	Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (Add On Analog Appliance)		1		
8-port FXO Analog Gateway Appliance					
VEGA-60GV2-0008	Sangoma Vega 60 v2 8-FXO Analog Gateway	\$630.00	1	\$630.00	
1_NetworkLabor	Setup and Installation of Analog Hardware Appliance	\$600.00	1	\$600.00	
PBXact-AnnualSupport-023	Annual Add-On Support Services for a 8-port Analog FXO Hardware Appliance	\$400.80	1	\$400.80	
VEGA60-0008-G9x5	Sangoma 1 Year Gold Support Vega 60 8-FXS		1		

Optional Analog Gateways				* Optional	
Part #	Description	Price	Qty	Ext. Price	
VEGA60-0008-1AHR	Sangoma 1 Year Extended Warranty Vega 60 8-FXO		1		
1_NetworkLabor	Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (Add On Analog Appliance)		1		
	4-port FXS / 4-port FXO Analog Gateway Appliance				
VEGA-60GV2-0404	Sangoma Vega 60 v2 4-FXS / 4-FXO Analog Gateway	\$612.00	1	\$612.00	
1_NetworkLabor	Setup and Installation of Analog Hardware Appliance	\$600.00	1	\$600.00	
PBXact-AnnualSupport-024	Annual Add-On Support Services for a 4-port / 4-port Analog FXS/FXO Hardware Appliance	\$400.80	1	\$400.80	
VEGA60-0404-G9x5	Sangoma 1 Year Gold Support Vega 60 4-FXS / 4-FXO		1		
VEGA60-0404-1AHR	Sangoma 1 Year Extended Warranty Vega 60 4-FXS / 4-FXO		1		
1_NetworkLabor	Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (Add On Analog Appliance)		1		
				* Optional Subtotal:	\$7,520.40

Quote Summary	Amount
Core System - ISD Data Center (Customer Provided Server Environment)	\$2,463.30
ERESA - Phone Sets	\$18,630.00
MOSS Installation Services	\$14,325.00
MOSS Annual Support Services	\$2,230.80
Total:	\$37,649.10


*Optional Expenses	One-Time
ERESA - Phone Sets	\$667.23
Optional Analog Gateways	\$7,520.40
Optional Subtotal:	\$8,187.63

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

E-Signature Confirmation

MOSS

Ingham ISD


 Ron Spencer

 Signature / Name
 05/21/2026

 Date

Dan Lietz

 Signature / Name Initials
 1/1/0001 12:00:00 AM

 Date

Purchase Terms and Conditions

Ingham ISD of 2630 W Howell Rd, Mason, MI 48854 (hereinafter, CLIENT) and MOSS of 561 Century Ave. SW, Grand Rapids, MI 49503 (hereinafter, MOSS) agree that the following terms and conditions will apply to any orders for the sale of equipment and services to the CLIENT by MOSS.

1. **PRICE.** The pricing in this proposal are firm and not subject to change unless CLIENT delays the acceptance for more than thirty (30) days past the date of this MOSS proposal, in which case this proposal may be modified due to a change in MOSS's costs, unless there is written agreement of both parties to extend the initial pricing. In addition, MOSS may assess storage and transportation fees if you do not take or accept delivery within 90 days of product availability. MOSS may also update this quote or above pricing due to duties, freight, tariffs, supplier pricing, surcharges, or exchange rate fluctuations.
2. **ACCESS.** CLIENT shall provide timely access to the areas needed for installation and provide the proper operating environment for the equipment and services, as specified by the manufacturer, including proper electrical and telecommunications connections.
3. **TERMS OF PAYMENT.** Invoices will be rendered on the date of shipment of CLIENT'S Equipment to the work site. Ongoing charges will be invoiced monthly based upon job progress and completed work, and final billing shall be invoiced upon the successful completion of MOSS's standard installation tests and CLIENT acceptance. Payment of invoices shall be by cash, check or electronic transfer and shall be due within twenty (20) days of MOSS's invoice date or incur an additional late fee of one and a half percent (1.5 %) per month on the unpaid balance. Credit card payments will only be accepted with a 3% service charge added.
4. **LIMITED WARRANTY** MOSS represents and warrants to CLIENT that the equipment and workmanship will be free from defects which materially affect the performance of the equipment for a period of one year for equipment and ninety days for labor. This warranty does not include defects or failures caused by customer abuse, misuse or negligence, or failures caused by electrical power surges. Moss does not warrant any third-party software for fitness of purpose or vulnerability to intrusion or attack.
5. **LIMITATION OF LIABILITY.** Without limiting the foregoing warranty, MOSS shall not be liable for any damages resulting from the use or inability to use its products or services, interruptions of service, delays in operation or transmissions or any other failure of performance or business function. Further, except in the event of willful misconduct or gross negligence by MOSS, the maximum liability of MOSS and its directors, officers, employees, agents, or suppliers for loss or damage caused by or arising from its performance under this Agreement, regardless of the form of action, whether in contract, tort, strict liability or otherwise, shall be limited to the purchase price of the Equipment.
6. **FORCE MAJEURE.** Neither party shall be liable for delays, failure to perform or loss or damage due to force majeure conditions including, but not limited to, fire, explosion, power blackout, earthquake, volcanic action, flood, war, government requirement, acts of God or other similar causes beyond its reasonable control. Any party so delayed in its performance shall immediately notify the other and mutually agree to reschedule the remainder of the project.
7. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. MOSS shall have all rights and remedies specified herein in addition to those specified in the Uniform Commercial Code as adopted in the State of Michigan. All such rights and remedies are cumulative. MOSS shall be reimbursed by CLIENT for all costs and expenses paid or incurred in enforcing its rights hereunder, including, without limitation, reasonable attorneys' fees and costs.
8. **ASSIGNMENT.** MOSS may subcontract for the performance of any of its obligations under this Agreement and this Agreement is not assignable by either party except with the prior written consent of the other party
9. **ACKNOWLEDGEMENT.** CLIENT acknowledges that it has read this Agreement, understands it, that the person signing on its behalf is authorized to sign on its behalf, and agrees to be bound by its terms and conditions. CLIENT further agrees that this Agreement is the complete and exclusive statement of the agreement between the parties which supersedes all Agreements or prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Agreement.

Budgetary Estimate - Phone System Replace w/ Mitel MiVoice Business

QUOTE #347023702 V2

PREPARED FOR

Eaton Regional Educational Service Agency

PREPARED BY

Ron Spencer

June 02, 2026

Budgetary Estimate - Phone System Replace w/ Mitel MiVoice Business

Quote #347023702 v2

Prepared For:

Eaton Regional Educational Service Agency

Scott Gottleber
1790 Packard Hwy
Charlotte, MI 48813-9717

P: (517) 244-4519
E: sgottleb@inghamisd.org

Prepared by:

MOSS

Ron Spencer
561 Century Ave SW
Grand Rapids, MI 49503

P: (616) 726-7035
E: ron.spencer@mosstele.com

Date Issued:

Jun 2, 2026

Expires:

Jun 26, 2026

ERate SPIN #:

Special Contract Ref. #:

Mitel SourceWell Contract

SourceWell Contract Information

This quote is based on the Mitel SourceWell contract #120122-MBS

SourceWell contract number 120122-MBS must be referenced on any PO resulting from this quote.

Membership and contract information is available at www.sourcewell-mn.org

Mitel Core System Software				
Part #	Description	Price	Qty	Ext. Price
	Core System Software Bundle			
54012174	Mitel MiVB SVI Bundle up to 500 users max (includes MiVoice Business, MiVoice Border Gateway, MiCollab, CloudLink Gateway, 30 SIP Trunks, and Mitel Performance Analytics Probe)	\$330.00	2	\$660.00
	SIP Proxy Licensing			
54004491	Mitel SIP TRUNKING CHANNEL PROXY	\$17.93	23	\$412.39
	User Licnese Bundles			
54006539	Mitel UCCv4.0 Entry User for MiVoice Bus x1	\$85.05	140	\$11,907.00
54006542	Mitel UCCv4.0 STND User for MiVoice Bus x1	\$123.20	10	\$1,232.00
	Call Detailed Reporting			
54014704	Mitel CX Base Kit - MiVB	\$0.00	1	\$0.00
54014725	Mitel CX Business Reporter x 50	\$220.50	3	\$661.50
Note: this pricing structure is only good for 2026 deployments				
			Subtotal:	\$14,872.89

Mitel Phone Sets				
Part #	Description	Price	Qty	Ext. Price
50008385	Mitel 6920w IP Phone	\$162.00	6	\$972.00
	157			

Mitel Phone Sets				
Part #	Description	Price	Qty	Ext. Price
50008387	Mitel 6940w IP Phone	\$275.20	4	\$1,100.80
50008415	Mitel 6915 IP Phone V2	\$99.00	140	\$13,860.00
Note: this pricing structure is only good for 2026 deployments				
				Subtotal: \$15,932.80

MOSS Installation Services				
Part #	Description	Price	Qty	Ext. Price
1_NetworkLabor	Setup and Installation of Primary and Secondary MiVB Virtual Appliances	\$1,500.00	1	\$1,500.00
1_NetworkLabor	Setup and Installation of Primary and Secondary MiBorder Gateway Virtual Appliances	\$1,500.00	1	\$1,500.00
1_NetworkLabor	Setup and Installation of Primary MiCollab Virtual Appliance	\$1,000.00	1	\$1,000.00
1_NetworkLabor	Setup and Installation of CX Business Reporter Virtual Appliance	\$750.00	1	\$750.00
1_NetworkLabor	Configuration of Core System Workflow and Auto Attendants	\$1,200.00	1	\$1,200.00
1_NetworkLabor	Configuration of User Extensions and Voicemail Services	\$40.00	150	\$6,000.00
1_NetworkLabor	Configuration of IP Phone Sets	\$15.00	150	\$2,250.00
1_NetworkLabor	Physical Placement of IP Phone Sets	\$22.50	150	\$3,375.00
1_NetworkLabor	Administration Training (up to 3 admins per session - 4-hour length)	\$600.00	1	\$600.00
1_NetworkLabor	Operator Training (up to 3 operators per session - 2-hour length)	\$300.00	4	\$1,200.00
				Subtotal: \$19,375.00

MOSS / Mitel Annual Support Services (3-year Contract w/ Annual Billing)				
Part #	Description	Price	Qty	Ext. Price
MiVB-AnnualSupport-001	Annual Support Bundle for Mitel MiVoice Business for ERESA for the Base Configuration	\$3,659.61	3	\$10,978.83
54021145	Mitel SWA MiVBus UC Advantage 3y Annual Billing		1743	
54021217	Mitel SWA CX Advantage 3y Annual Billing		93	
1_ManagedServiceLabor	Managed Service Labor - Annual Managed Support Services - 24x7 TAC Support w/ Annual System Upgrades (sized by number of users - 1000 to 2000 users package)		450	
				Subtotal: \$10,978.83

Quote Summary	Amount
Mitel Core System Software	\$14,872.89
Mitel Phone Sets	\$15,932.80
MOSS Installation Services	\$19,375.00

Quote Summary	Amount
MOSS / Mitel Annual Support Services (3-year Contract w/ Annual Billing)	\$10,978.83
Total:	\$61,159.52

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

E-Signature Confirmation

MOSS



Ron Spencer

Signature / Name

06/02/2026

Date

Eaton Regional Educational Service Agency

Scott Gottleber

Signature / Name

Initials

1/1/0001 12:00:00 AM

Date

Purchase Terms and Conditions

Eaton Regional Educational Service Agency of 1790 Packard Hwy, Charlotte, MI 48813-9717 (hereinafter, CLIENT) and MOSS of 561 Century Ave. SW, Grand Rapids, MI 49503 (hereinafter, MOSS) agree that the following terms and conditions will apply to any orders for the sale of equipment and services to the CLIENT by MOSS.

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4. **LIMITED WARRANTY** MOSS represents and warrants to CLIENT that the equipment and workmanship will be free from defects which materially affect the performance of the equipment for a period of one year for equipment and ninety days for labor. This warranty does not include defects or failures caused by customer abuse, misuse or negligence, or failures caused by electrical power surges. Moss does not warrant any third-party software for fitness of purpose or vulnerability to intrusion or attack.
5. **LIMITATION OF LIABILITY.** Without limiting the foregoing warranty, MOSS shall not be liable for any damages resulting from the use or inability to use its products or services, interruptions of service, delays in operation or transmissions or any other failure of performance or business function. Further, except in the event of willful misconduct or gross negligence by MOSS, the maximum liability of MOSS and its directors, officers, employees, agents, or suppliers for loss or damage caused by or arising from its performance under this Agreement, regardless of the form of action, whether in contract, tort, strict liability or otherwise, shall be limited to the purchase price of the Equipment.
6. **FORCE MAJEURE.** Neither party shall be liable for delays, failure to perform or loss or damage due to force majeure conditions including, but not limited to, fire, explosion, power blackout, earthquake, volcanic action, flood, war, government requirement, acts of God or other similar causes beyond its reasonable control. Any party so delayed in its performance shall immediately notify the other and mutually agree to reschedule the remainder of the project.
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8. **ASSIGNMENT.** MOSS may subcontract for the performance of any of its obligations under this Agreement and this Agreement is not assignable by either party except with the prior written consent of the other party
9. **ACKNOWLEDGEMENT.** CLIENT acknowledges that it has read this Agreement, understands it, that the person signing on its behalf is authorized to sign on its behalf, and agrees to be bound by its terms and conditions. CLIENT further agrees that this Agreement is the complete and exclusive statement of the agreement between the parties which supersedes all Agreements or prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Agreement.

BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. DATE OF BOARD MEETING: June 10, 2026

II. AGENDA ITEM TITLE: Summer Leadership Institute

III. TYPE OF AGENDA ITEM: *(Place an X in the box you select)*

	Presentation
	Consent Agenda <i>(replacement of/transfer to/resignation from existing positions are consent agenda)</i>
	Action/Approval <i>(new positions/FTE increases for existing positions are action items)</i>
X	Information

IV. AGENDA ITEM DESCRIPTION:

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Nate Leale, Deputy Superintendent, is informing the Board of Education that Eaton RESA and Clinton County RESA will host the Summer Leadership Institute on June 16, 2026, at Lansing Community College West Campus. The event will bring together educational leaders from across both counties for a day of learning and collaboration focused on Visible Learning. Participants will engage in a keynote presentation and breakout sessions highlighting practices that support teaching, learning, and student achievement.

b) **Cost:** None

c) **Timeframe/term of agreement:** June 16, 2026

d) **List Supporting materials/attachments, if any:**

V. RECOMMENDATION: *(Place an X in the box you select)*

	Approve
	Authorize the Superintendent to execute agreement
	Approve the increase of FTE: Position _____ FTE Increase _____
	Award a bid
	Other:

VI. RECOMMENDED BY: Nate Leale