



# Brandon School District

*Quality*

*Service*

*Planning*

*Delivering the highest quality education so every student can soar!*

Brandon Board of Education

**Regular Meeting**

Central Office Board Room

1025 S. Ortonville Rd.

Ortonville, MI 48462

**May 20, 2024**

**6:30 PM**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

## AGENDA

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. BHS Student Report

V. Superintendent's Report

A. Village/HSE Property Proposal - Ryan Maddis

B. Eastern Star of Ortonville Campus K9s Donation - Eastern Star Leadership

C. Truck Town Thunder Showcase - TTT Team

D. Oakwood Elementary Showcase - Principal Colleen Ransford

E. Summer 2024 Bond Update - Brian Smilnak

VI. Public Comments and Questions on Agenda Business

VII. Approval of Consent Agenda

*The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.*

A. Minutes of the April 15, 2024, Regular Meeting

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B. General Funds Accounts Payable in the amount of \$ 2,636,880.94

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VIII. Information and Discussion Items

A. Board Report

1. Oakland ISD Budget Resolution

2. 2024 Oakland Schools Board of Education Biennial Election

B. Finance Report ~ Janice Ziesel

IX. Action Items

A. Approval of Human Resource Report

B. Approval of General Fund Operating Surplus Transfer Resolution

C. Oakland ISD Budget Resolution

D. Brandon Board of Education Resolution for Oakland ISD Biennial Board Election

E. Approval to Issue an RFP for ITEC Technology Upgrades

X. Citizens' Input

XI. Adjournment

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## Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

### PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



# Brandon School District

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Brandon Board of Education  
**Regular Meeting**  
Central Office Board Room and Zoom Platform  
1025 S. Ortonville Rd.  
Ortonville, Michigan 48462

**April 15, 2024**  
**6:30 PM**

## UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call  
Present: Jane Derry-Burkett, Rebecca Haynes, Lisa Kavalhuna, Herb Robinson, Kimberly Smith-Kulaga, Hilary Stockoski  
Absent with notice: Jeff Zielke  
Others present: Carly Stone, Superintendent of Schools; Janice Ziesel, Executive Director of Business Services; Coy Stewart, Executive Director of Curriculum/Instruction; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance  
Led by the Board.
- IV. BHS Student Report  
Brandon High School student council students shared a presentation regarding recent and upcoming events at Brandon High School – athletic events, M-STEP testing, parent-teacher conferences, senior lock-in, Challenge Day, prom, BHS blood drive, teacher appreciation, and Charity Week. They shared that this will be their last meeting, and the new student council president and vice-president will attend the May meeting.
- V. Superintendent's Report
  - A. Summer 2024 Bond Update - Brian Smilnak  
Brian Smilnak reported on upcoming summer projects at the middle school, high school, Harvey-Swanson, and Oakwood.
  - B. BHS Welding Program Showcase  
Dan Stevens and Mason Depottey shared a presentation regarding the welding program. He provided detailed information regarding the welding program related to projects, booth time, welding time, and CAD class. He shared information about the upcoming school year's small engine repair course.
  - C. Strategic Planning Update  
Carly Stone shared information about the strategic planning process, which has been an engaging process facilitated by a Michigan Leadership Institute assigned facilitator (a retired superintendent). The strategic planning team came together again to meet as a whole team, which includes principals, teachers, administration, students, and athletic staff. The goal areas include Climate and Culture, Teaching and Learning, and Infrastructure. They reviewed data from the survey and stakeholder forum. She shared that the current strategic plan was developed in 2014-2025 and will expire in 2025. She shared the strategies process and final product dates of June 2024 with a roll out for Fall SY 2024-2025.
- VI. Public Comments and Questions on Agenda Business  
None.
- VII. Approval of Consent Agenda  
*The Brandon Board of Education deems all items listed on the consent agenda non-controversial and*

*routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.*

Kimberly Smith-Kulaga moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Smith-Kulaga – yes; Stockoski – yes; Haynes – yes.

A. Minutes of the March 18, 2024, Regular Meeting

B. General Funds Accounts Payable in the amount of \$ 2,352,141.56

VIII. Information and Discussion Items

A. Board Report

President Rebecca Haynes shared that she and Jane attended an OCSBA GRC meeting, and the presentation was related to anti-vaping. The presenter spoke about anti-vaping and shared that vapes are not considered tobacco or regulated. The board is presenting at the meeting tonight for action a resolution and letter to support the Protect MI Kids Bill Package.

B. Finance Report

Janice Ziesel provided an overview of the First Student Transportation contract. She shared we contracted with First Student in 2019 and are seeking board approval tonight for First Student contract addendum 2024; the contract is for another 3-year term. 61% of First Student bus drivers live in the Ortonville community.

IX. Action Items

A. Approval of Human Resource Report

Jane Derry-Burkett moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Smith-Kulaga – yes; Stockoski – yes; Haynes – yes.

B. Approval of First Student Contract Renewal

Kimberly Smith-Kulaga moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the First Student 3-year contract renewal as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Smith-Kulaga – yes; Stockoski – yes; Haynes – yes.

C. Resolution Supporting The Protect MI Kids Bill Package

Lisa Kavalhuna moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve the Protect MI Kids Bill Package as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Smith-Kulaga – yes; Stockoski – yes; Haynes – yes. Attachment #1 to the April 15<sup>th</sup> regular meeting minutes.

X. Citizens' Input

Chris Yuchasz

Dereck Warren

XI. Adjournment – 7:22 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary

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Jeff Zielke, Board Secretary

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4/25/2024  
Date

**BRANDON SCHOOL DISTRICT  
ALL FUNDS  
COVER SHEET**

**April  
2024**

All Funds Check Register	\$ 1,560,950.30
BMO Harris Bank Purchase Card Register	\$ 38,553.46
Pre-pays	\$ -
Employee Reimbursements (04.10.2024)	\$ 1,675.44
Employee Reimbursements (04.25.2024)	\$ 3,124.26
MESSA Insurance	\$ 219,120.09
Set Seg Insurance	
EDUSTAFF	\$ 134,696.50
Payroll Runs - net of reimbursements shown above	
Payroll Run 04.10.2024	\$ 335,458.39
Payroll Run 04.25.2024	\$ 343,302.50
<b>Total for Approval:</b>	<b>\$ 2,636,880.94</b>