



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462
December 18, 2023
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. BHS Student Report
- V. Superintendent Report ~ Carly Stone
 - A. BHS Student Council Trip to State Conference ~ Cristina Sulisz
 - B. BHS Spanish Class Trip to Chicago ~ Lori Marino
 - C. Introduction of New Food Service Director Ashley LaHaye ~ Janice Ziesel
 - D. Early Childhood Center Presentation ~ Chrissandra Padilla
- VI. Public Comments and Questions on Agenda Business
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Unofficial Minutes of the November 20, 2023, Regular Meeting 3
 - B. General Fund Accounts Payable in the Amount of \$3,357,288.46 6
- VIII. Information and Discussion Items
 - A. Board Report
 - B. Finance Report ~ Janice Ziesel
- IX. Action Items
 - A. Approval of BHS Spanish Class Overnight Trip to Chicago
 - B. Approval of BHS Student Council Overnight Trip to MASC/MAHS State Conference
 - C. Approval of Policy Update ~ 5206 Student Discipline
 - D. Approval of Policy Update ~ 5206A Student Discipline Due Process
 - E. Approval of Non-Collective Bargaining Agreements
 - F. Approval of Human Resource Report
 - G. Approval to Purchase a Refrigerator/Freezer for Harvey-Swanson
 - H. Approval of Moving Vendor Services for BMS
- X. Citizens' Input
- XI. Adjournment

Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462

November 20, 2023
6:30 PM

OFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call
Present: Jane Derry-Burkett, Rebecca Haynes, Lisa Kavalhuna, Herb Robinson, Hilary Stockoski, Jeff Zielke
Absent with notice: Kimberly Smith-Kulaga
Others present: Carly Stone, Superintendent of Schools; Janice Ziesel, Executive Director of Business Services; Coy Stewart, Executive Director of Curriculum/Instruction; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the Board.
- IV. BHS Student Report
High school students Jacqueline Schell and Clare Schmaltz provided an update on recent and upcoming events at Brandon High School.
- V. Superintendent Report ~ Carly Stone
Under the superintendent's report, the following updates were provided:
 - A. Introduction of Oakland Schools Parent Advisory Council Representative
Dr. Jessica Cohen welcomed and introduced Brandi Ehlinger as a representative to the Oakland County Parent Advisory Committee.
 - B. Harvey-Swanson Elementary Showcase
Principal Jessica Hevel, teacher Bob Larson, and students provided a STEM Showcase. They shared a presentation about what's happening in STEM in grades K-5 and a video showcasing students working on their devices. HSE students shared a hands-on interactive coding presentation on their devices with board members.
 - C. Bond Update
Brian Smilnak reviewed a presentation for Bid Packs 4 and 5 and Bid Award Recommendations. He provided a scope of work recap for Bid Pack No. 4 – Paving and Bid Pack No. 5 – BMS and BHS renovations on the agenda tonight for board action.
- VI. Public Comments and Questions on Agenda Business
No one from the public wished to address the board.
- VII. Approval of Consent Agenda
The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.
Lisa Kavalhuna moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes;

Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes. Consent agenda items include:

- A. Unofficial Minutes of the November 8, 2023, COW Meeting
- B. Unofficial Minutes of the October 16, 2023, Regular Meeting and Closed Session
- C. Unofficial Minutes of the October 11, 2023, COW Meeting
- D. Unofficial Minutes of the September 18, 2023, Closed Session
- E. General Fund Accounts Payable in the Amount of \$ 4,496,947.69

VIII. Information and Discussion Items

A. Board Report

Rebecca Haynes shared that she attended the MASB ALC Conference, and Hilary Stockoski joined her for a class. She shared that she enjoyed the conference and collaborating with other district boards. She encouraged board members to take MASB CBA courses.

B. Finance Report ~ Janice Ziesel

Janice Ziesel shared that on the agenda tonight, there is an action item to approve the purchase of three buses with bond dollars. She also provided a summary of the current inventory of our bus fleet and the expected cost to replace buses in the future.

IX. Action Items

A. Approval of Brandon Education Association (BEA) Contract

Hilary Stockoski moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the BEA Contract as presented. Jeff Zielke abstained from voting due to a conflict of interest. Carried 5-0.

Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Stockoski – yes; Haynes – yes.

B. Approval of Brandon Administrators Association (BAA) Contract

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the BAA Contract as presented. Carried unanimously 6-0. Roll Call vote: Derry-Burkett – yes;

Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

C. Approval of Brandon Education Support Personnel Association (BESPA) Contract

Hilary Stockoski moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the BESPA Contract as presented. Herb Robinson abstained from voting due to a conflict of interest. Carried 5-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Stockoski – yes; Zielke – yes; Haynes

– yes.

D. Approval of Oakland County Parent Advisory Committee Representative

Lisa Kavalhuna moved and Hilary Stockoski supported that the Brandon Board of Education approve Brandi Ehlinger as a representative to the Oakland County Parent Advisory Committee as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes;

Stockoski – yes; Zielke – yes; Haynes – yes.

E. Approval of Human Resource Report

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

F. Approval to Purchase Buses

Hilary Stockoski moved and Jeff Zielke supported that the Brandon Board of Education approve to purchase one 53-passenger lift bus and two 77-passenger buses in the amount not to exceed \$485,249.00 from Midwest Transit as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes;

Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

G. Approval of Contract Award Recommendations for Bid Pack No. 4 – Paving

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the 2024 contract award recommendation and award amount of \$1,864,711.00 submitted by Wolgast for Bid Pack No. 4 – Paving as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes;

Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

H. Approval of Award Recommendations for Bid Pack No. 5 - BMS and BHS

Lisa Kavalhuna moved and Hilary Stockoski supported that the Brandon Board of Education approve the 2024 contract award recommendation and award amount of \$1,664,938.00 submitted by Wolgast for Bid Pack No. 5 – Brandon Middle School and High School as presented. Carried unanimously 6-0. Roll

call vote: Derry-Burkett – yes; Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

X. Citizens' Input

No one from the public wished to address the board.

XI. Adjournment – 7:15 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary



Jeff Zielke, Secretary

11/30/2023

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**November
2023**

All Funds Check Register	\$ 2,262,708.12
BMO Harris Bank Purchase Card Register	\$ 15,544.05
Pre-pays	\$ -
Employee Reimbursements (11.09.2023)	\$ 1,679.68
Employee Reimbursements (11.22.2023)	\$ 2,277.06
MESSA Insurance	\$ 214,222.71
Set Seg Insurance	\$ -
EDUSTAFF	\$ 175,034.92
Payroll Runs - net of reimbursements shown above	
Payroll Run 11.09.2023 (Run 625)	\$ 354,865.62
Payroll Run 11.22.2023 (Run 626)	\$ 330,956.30

Total for Approval: \$ 3,357,288.46

Please contact Janice Ziesel at 248-627-1810 or by email at τζiesel@brandon.k12.mi.us prior to the meeting if you have questions.