



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462
October 16, 2023
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. BHS Student Report
- V. Superintendent Report ~ Carly Stone
 - A. Athletics Showcase ~ Jesse Johnson
- VI. Public Comments and Questions on Agenda Business
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Unofficial Minutes of the September 18, 2023, Regular Meeting 3
 - B. Unofficial Minutes of the September 13, 2023, Special Meeting 6
 - C. General Fund Accounts Payable in the Amount of \$ 2,414,000.29 7
- VIII. Information and Discussion Items
 - A. Board Report
 - B. Education Report ~ Coy Stewart
 - 1. Spring 2023 Assessment Scores
 - C. Finance Report ~ Janice Ziesel
 - 1. Audit Report - Plante & Moran
- IX. Action Items
 - A. Approval of the Fiscal Year 2023 Audited Financial Statements
 - B. Approval of Human Resource Report
 - C. Approval of BHS STEM Teacher as an Authorized Purchase Card User
 - D. Approval of Oakwood Playground Equipment Purchase
 - E. Harvey-Swanson Furniture Purchase PO
- X. Citizens' Input
- XI. Closed Session ~ Negotiations and Security
- XII. Adjournment

Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462

September 18, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call
Present: Jane Derry-Burkett, Rebecca Haynes, Lisa Kavalhuna, Kimberly Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent with notice: Herb Robinson
Others present: Carly Stone, Superintendent of Schools; Janice Meek, Executive Director of Business Services; Coy Stewart, Executive Director of Curriculum/Instruction; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. BHS Student Report
Brandon High School student council students reported on recent and upcoming events at the high school.
- V. Superintendent Report ~ Carly Stone
 - A. HSE 5th Grade Students Trip to Mackinac
5th-grade team teachers provided information about the overnight trip to Mackinac.
 - B. Oakwood 5th Grade Students Trip to Mackinac
5th-grade team teachers provided information about the overnight trip to Mackinac.
 - C. BHS Student Council Leadership Camp Trip
Cristina Sulisz provided information about the student council leadership camp overnight trip to Camp Copenaconic.
 - D. Brandon Middle School Showcase
Principal Kevin Ayre reviewed a presentation with what is new for this year at BMS. He talked about Hawk Culture, academic and social skills, help and support staff, attendance policy, cellphone and dress code highlights, hawk tickets, eye of the hawk certificates, and new school staff.
 - E. Bond Update
Brian Smilnak provided a bond update. He shared the bid schedule for summer 2024 projects and reviewed the Oakwood playground equipment specs. He shared the deadline for the HSE punch list.
 - F. 2023-2024 District Goals
Superintendent Stone provided information regarding the 2023-2024 District Goals.
- VI. Public Comments and Questions on Agenda Business
Wayne Wills addressed the board regarding Septemberfest and pickleball.

VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

Kimberly Smith-Kulaga moved and Hilary Stockoski supported that the Brandon Board of Education approve the consent agenda. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes. Consent agenda items include:

A. Unofficial Minutes of the August 21, 2023, Regular Meeting

B. General Fund Accounts Payable in the amount of \$ 3,802,804.73

VIII. Information and Discussion Items

A. Curriculum Report

1. Math Intervention – Julie Murphee and Coy Stewart presented the 2022-2023 elementary math model intervention program results and the model for the intervention program in 2023-2024.

B. Finance Report

No information to report.

IX. Action Items

A. Approval of Human Resource Report

Lisa Kavalhuna moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

B. Approval of Harvey-Swanson 5th Grade Students Overnight Trip to Mackinac

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the HSE 5th grade students overnight trip to Mackinac. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

C. Approval of Oakwood 5th Grade Students Overnight Trip to Mackinac

Jane Derry-Burkett moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve the Oakwood 5th grade students overnight trip to Mackinac as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

D. Approval of Student Council Overnight Trip to Camp Copneconic

Hilary Stockoski moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve the student council overnight trip to Camp Copneconic as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

E. Approval of Policy Update - 5707 School Wellness Policy

Kimberly Smith-Kulaga moved and Lisa Kavalhuna supported that the Brandon Board of Education approved Policy Update – 5707 School Wellness Policy as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

F. Approval of Oakwood Playground Installation

Lisa Kavalhuna moved and Hilary Stockoski supported that the Brandon Board of Education approve the bid recommendation from Wakely Associates, Inc., to award the playground installation bid to Michigan Recreational Construction, Inc. in the amount not to exceed \$61,900.00 as presented. Carried unanimously 6-0. Roll call vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes. Haynes – yes.

X. Citizens' Input

No one from the public wished to address the board.

XI. Closed Session ~ Negotiations

Hilary Stockoski moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve to enter a closed session to discuss contract negotiations. Carried unanimously 6-0. Roll call

vote: Derry-Burkett – yes; Kavalhuna – yes; Smith-Kulaga – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

Dismissed audience at 7:31 p.m.

Closed session started at 7:34 p.m.

Returned to open session at 8:19 p.m.

XII. Adjournment – 8:19 p.m. by President Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary

Jeff Zielke

Jeff Zielke, Secretary

9/28/2023

Date



Brandon School District

Brandon Board of Education
Committee of the Whole Meeting
Central Office Board Room
1025 S. Ortonville Rd.
Ortonville, MI 48462

September 13, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call
 - Present: Jane Derry-Burkett, Rebecca Haynes, Lisa Kavalhuna, Herb Robinson, Hilary Stockoski
 - Absent with notice: Kimberly Smith-Kulaga and Jeff Zielke
 - Others present: Carly Stone, Superintendent of Schools; Janice Meek, Executive Director of Business Services; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
 - Led by the board.
- IV. Public Comments and Questions on Agenda Business
 - No one from the public wished to address the board.
- V. Information and Discussion
 - A. Bond Budget
 - Janice Ziesel provided a current budget presentation regarding bond projects.
 - B. 2023 Bond Projects Update
 - Brian Smilnak provided a summer 2023 project update. He reviewed a list of remaining project items for bid pack #1 high school, #2 middle school and athletic fields, and bid pack #3-HSE. He also provided an update on summer 2024 projects.
 - C. 2024 Bond Projects
 - Brian reported on the summer 2024 bond projects – paving work, Oakwood playground equipment, BMS door and flooring work, and alternate bid options.
 - D. Oakwood Playground Update
 - Brian reviewed Oakwood Elementary playground equipment project cost and playground structure options.
- VI. Adjournment – 7:27 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary

Jeff Zielke

Jeff Zielke, Secretary

9/25/2023

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**September
2023**

All Funds Check Register	\$ 1,366,708.76
BMO Harris Bank Purchase Card Register	\$ 8,161.78
Pre-pays	\$ -
Employee Reimbursements (09.08.2023)	\$ 573.21
Employee Reimbursements (09.25.2023)	\$ 1,424.85
MESSA Insurance	\$ 199,544.25
Set Seg Insurance	\$ -
EDUSTAFF	\$ 166,207.81
Payroll Runs - net of reimbursements shown above	
Payroll Run 09.08.2023 (Run 623)	\$ 349,617.92
Payroll Run 09.25.2023 (Run 624)	\$ 321,761.71

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Total for Approval: **\$ 2,414,000.29**

Please contact Janice Ziesel at 248-627-1810 or by email at jziesel@brandon.k12.mi.us prior to the meeting if you have questions.