



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462
September 18, 2023
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. BHS Student Report
- V. Superintendent Report ~ Carly Stone
 - A. HSE 5th Grade Students Trip to Mackinac - HSE Teachers 5th Grade Team
 - B. Oakwood 5th Grade Students Trip to Mackinac - OE Teachers 5th Grade Team
 - C. BHS Student Council Leadership Camp Trip - Cristina Sulisz
 - D. Brandon Middle School Showcase - Kevin Ayre
 - E. Bond Update - Brian Smilnak
 - F. 2023-2024 District Goals
- VI. Public Comments and Questions on Agenda Business
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Unofficial Minutes of the August 21, 2023, Regular Meeting 3
 - B. General Fund Accounts Payable in the amount of \$ 3,802,804.73 5
- VIII. Information and Discussion Items
 - A. Curriculum Report ~ Coy Stewart
 - 1. Math Intervention
 - B. Finance Report ~ Janice Ziesel
- IX. Action Items
 - A. Approval of Human Resource Report
 - B. Approval of Harvey-Swanson 5th Grade Students Overnight Trip to Mackinac
 - C. Approval of Oakwood 5th Grade Students Overnight Trip to Mackinac
 - D. Approval of Student Council Overnight Trip to Camp Copneconic
 - E. Approval of Policy Update - 5707 School Wellness Policy 6
 - F. Approval of Oakwood Playground Installation
- X. Citizens' Input
- XI. Closed Session ~ Negotiations

XII. Adjournment

Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting
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Ortonville, Michigan 48462

August 21, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call
Present: Rebecca Haynes, Lisa Kavalhuna, Herb Robinson, Hilary Stockoski, Jeff Zielke
Absent with notice: Jane Derry-Burkett and Kimberly Smith-Kulaga
- III. Pledge of Allegiance
Led by the board.
- IV. Superintendent Report ~ Carly Stone
 - A. Knights of Columbus Ortonville Donation
On behalf of the Knights of Columbus Ortonville #6428, Mr. Gary Putt presented a \$1,581.78 check to the Brandon School District Special Education Department. Superintendent Carly Stone publicly thanked the Knights of Columbus and Mr. Putt.
 - B. Introduction of New BEA Hires
Superintendent Carly Stone and the principals welcomed and introduced new employees. New employees shared information regarding their personal and professional backgrounds.
 - C. Bond Update
Superintendent Stone introduced Brian Smilnak to provide a bond construction update.
- V. Public Comments and Questions on Agenda Business
No one from the public wished to address the board on agenda business.
- VI. Approval of Consent Agenda
The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.
Lisa Kavalhuna moved and Hilary Stockoski supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 5-0. Roll call vote: Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes. Consent agenda items include:
 - A. Unofficial Minutes of the July 17, 2023, Regular Meeting and Public Hearing
 - B. Unofficial Minutes of the July 12, 2023, Special Meeting COW
 - C. Unofficial Minutes of the August 9, 2023, Special Meeting COW
 - D. General Fund Accounts Payable in the amount of \$ 2,972,358.66
- VII. Information and Discussion Items
 - A. Board Report
Hilary Stockoski provided an update regarding four MASB CBA courses she completed this past summer.

B. Curriculum Report

1. HS ELA Book Choice Unit Update

Coy Stewart introduced Gwen Stine to provide an update on the new ELA novels read by students that were approved by the board at the end of 2022-2023.

C. Finance Report

No report at this time

VIII. Action Items

A. Approval of Human Resource Report

Hilary Stockoski moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 5-0. Roll call vote: Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.

B. Approval of the HSE Gym Paint Project

Lisa Kavalhuna moved and Hilary Stockoski supported that the Brandon Board of Education approve the HSE gym paint project in the amount of \$22,834.00 as presented. Carried unanimously 5-0. Roll call vote: Kavalhuna – yes; Robinson – yes; Stockoski – yes; Zielke – yes; Haynes – yes.


IX. Citizens' Input

The following citizens addressed the board:

Gwen Harris, Ann Schmid, Judy Toutant, Lynne Schank, Jenn Sevigny, Dave Wilson, Joe Smith, Elizabeth Marshall, Rachel Sprinkle, Dave Vultaggio, Beth Vultaggio, Mary Wilson, Susan Pitser, Faye Bindig, Carla Dean, Wayne Wills, Dwight Woodbridge, Diane Salter, Carol Kondrick, Andrea Austin

X. Adjournment – 7:51 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary



Jeff Zielke, Secretary

8/31/2023

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**August
2023**

All Funds Check Register	\$ 2,996,114.11
BMO Harris Bank Purchase Card Register	\$ 3,927.15
Pre-pays	\$ -
Employee Reimbursements (08.10.2023)	\$ -
Employee Reimbursements (08.25.2023)	\$ 747.05
MESSA Insurance	\$ 204,298.14
Set Seg Insurance	\$ -
EDUSTAFF	\$ 34,908.06
Payroll Runs - net of reimbursements shown above	
Payroll Run 08.10.2023 (Run 623)	\$ 280,013.84
Payroll Run 08.25.2023 (Run 624)	\$ 282,796.38

Total for Approval: \$ 3,802,804.73

Please contact Janice Ziesel at 248-627-1810 or by email at jziesel@brandon.k12.mi.us prior to the meeting if you have questions.

Series 5000: Students, Curriculum, and Academic Matters

5700 Student Health and Safety

5707 School Wellness Policy

The District is committed to providing a school environment that enhances opportunities for learning and lifelong wellness.

A. Nutrition Promotion and Education Goals

All students will receive nutrition education annually that is aligned with the Michigan Health Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Health Education. Teaching healthy eating behaviors will be part of the curriculum.

The District promotes healthy food and beverage choices for students. The District will implement evidence-based healthy food promotion techniques through:

1. offering school meal programs; and
2. publicizing foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. The District will collaborate with public and private entities to promote student wellness.

The District will make water available to students throughout the school day.

B. Physical Activity Goals

The District will offer physical education programs that are designed to equip students with the knowledge, skills, and values necessary for lifelong physical activity. Physical education instruction will be aligned with the Michigan Physical Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Physical Education.

Students will have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and an understanding of the benefits of a physically active and healthy lifestyle.

The District strives to provide physical activity breaks for all students, including recess for elementary students and before and after school activities, and encourages students to use active transport (e.g., walking, biking).

The District encourages parents/guardians to support their students' participation in physical activity, to be physically active role models, and to include physical activities in family events.

C. Goals for Other School-Based Activities Designed to Promote Student Wellness

The District may partner with community members or groups to implement this Policy. The District will also:

1. participate in state and federal child nutrition programs as appropriate;
2. allow other health-related entities to use school facilities for activities such as health clinics, screenings, and wellness events consistent with Policy 3304;
3. use evidence-based strategies to develop, structure, and support student wellness; and
4. create environments conducive to healthy eating, physical activity, and conveying consistent health messages.

D. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

The District will ensure that students have access to foods and beverages that comply with applicable laws and guidelines including, but not limited to, the USDA Nutrition Standards for School Meals and the USDA Smart Snacks in School nutrition standards.

The District will offer students a variety of age-appropriate, healthy food and beverage selections including fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements to promote student health and reduce childhood obesity.

E. Standards for All Foods and Beverages Provided, But Not Sold, to Students During the School Day

The District may provide a list of healthy food and beverage alternatives to parents/guardians, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The District discourages the use of unhealthy food and beverages as a reward or incentive for performance or behavior.

F. Food and Beverage Marketing

Marketing and advertising is allowed on school grounds or at school activities only for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. Food and beverage fundraising and marketing that occurs at events outside of school hours need not comply with the USDA Smart Snacks in School nutrition standards.

In-school fundraising events must comply with Policy 5501 and MDE's Non-Compliant Food Fundraiser Guidance, which permits 2 fundraisers per week, per school building that do not comply with USDA Smart Snacks in School nutrition standards. In-school fundraising events may last up to 1 day and may not be held in the food service area during meal times.

Equipment that currently displays noncompliant marketing materials (e.g., scoreboard with soft drink logo) need not be immediately removed or replaced. As the District reviews and considers new contracts and as durable equipment, like scoreboards, is replaced or updated, any food or beverages marketed and

advertised will meet or exceed the USDA Smart Snacks in School nutrition standards.

G. Wellness Committee

The District will form a Wellness Committee to establish goals for, oversee, and periodically review and update school health policies and programs. The Wellness Committee will also oversee this Policy's implementation.

The Wellness Committee will represent all school buildings and include, to the extent possible, parents/guardians, students, food service representatives, physical and health education teachers, school and community health care professionals, and community members. The Board encourages community participation in the Wellness Committee. When possible, membership will also include Supplemental Nutrition Assistance Program education coordinators.

H. Implementation and Oversight

The Superintendent or designee is responsible for ensuring that each school building complies with this Policy.

The Board will review this Policy at least every 3 years to determine compliance, progress, and the extent to which this Policy compares to model school wellness policies. Parents/guardians, students, school employees, school health professionals, Board members, and community members may provide input to the District during the Wellness Policy review process.

A copy of this Policy will be maintained in the District's administrative offices and posted on the District's website. The Superintendent or designee will maintain all legally required documentation for implementation of this Policy.

The Superintendent or designee will annually provide notice about this Policy and any updates to the community.

I. School Meal Program

1. Delinquent Meal Charge Debt and Bad Debt

The District is required to make reasonable efforts to collect unpaid meal charges of current students. The building principal or designee will contact households about unpaid meal charges and may establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the District may pursue any other methods to collect delinquent debt of current students as allowed by law. Collection efforts may continue into a new school year.

Unpaid meal charges of inactive students, such as graduated students and students no longer enrolled at the District, that are not collected by the end of the school year will be classified as bad debt. No later than December 31 of the

following school year, non-federal funds will be used to reimburse the school meal program for the amount of bad debt.

2. Elimination of “Lunch Shaming”

The District will strive to eliminate any form of “lunch shaming.” “Lunch shaming” is the public identification or stigmatization of students who cannot pay for a school meal. In furtherance of this goal, the District prohibits the following:

- a. requiring a student who cannot pay for a school meal or who has unpaid meal charges to wear a wristband or handstamp;
- b. requiring a student to dispose of a meal after it has been served because the student cannot pay for the meal or has unpaid meal charges;
- c. communicating directly with a student about unpaid meal charges unless the District has attempted but has been unable to contact the student’s parent/guardian by telephone, e-mail, or other written or oral communication;
- d. requiring a student to perform chores or other labor to pay a student meal debt; and
- e. discussing a student’s unpaid meal charges in the presence of other students.

Date adopted:

Date revised: