



Brandon School District

Quality

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Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462
May 15, 2023
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. BHS Student Report
- V. Superintendent Report ~ Carly Stone
 - A. 8th Grade Cedar Point Trip - Jason Sheldon
 - B. Introduction of Oakwood Elementary Principal
 - C. Introduction of Executive Director of Curriculum/Instruction
 - D. Introduction of Brandon Middle School Interim Principal
 - E. Brandon Special Education Services Showcase - Dr. Jessica Cohen
- VI. Public Comments and Questions on Agenda Business
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Unofficial Minutes of the April 17, 2023, Regular Meeting 3
 - B. General Fund Accounts Payable in the amount of \$ 2,780,536.31 5
- VIII. Information and Discussion Items
 - A. Board Report
 - B. Finance Report ~ Janice Ziesel
 - 1. 2024 Budget Assumptions
- IX. Action Items
 - A. Approval of 8th Grade Students Trip to Cedar Point
 - B. Approval of Human Resource Report
 - C. Approval of Maintenance Contract Wage Opener
 - D. Resolution for Oakland ISD Budget
 - E. Approval of Appendix C of the Brandon Education Association Contract
 - F. Approval of Harvey-Swanson Elementary Parking Lot Improvements
 - G. Approval of Goodman Drive Improvements
 - H. Approval of Expenditure Reclassification
- X. Citizens' Input

Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



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April 17, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call
Present: Jane Derry-Burkett, Rebecca Haynes, Lisa Kavalhuna, Herb Robinson, Hilary Stockoski, Jeff Zielke
Absent with notice: Kimberly Smith-Kulaga
Others present: Carly Stone, Superintendent of Schools; Janice Meek, Executive Director of Business Services; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the Board of Education.
- IV. BHS Student Report
Student council representative Reygan Steffey shared an update on recent and upcoming events at Brandon High School.
- V. Bond Update
A. Bond Projects
Brian Smilnak shared a presentation regarding the Harvey-Swanson furniture selection and parking lot.
- VI. Superintendent Report ~ Carly Stone
A. Recognition of Truck Town Thunder Robotics
Superintendent Carly Stone congratulated and publicly recognized Truck Town Thunder for qualifying for the World Championship in Houston Texas on April 19-24.
B. Brandon High School Showcase
Dan Stevens, Megan Koslowski and Jenny Gieselman shared a presentation regarding restorative practices.
- VII. Public Comments and Questions on Agenda Business
No one from the public wished to address the Board.
- VIII. Approval of Consent Agenda
The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.
Lisa Kavalhuna moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 6-0. Roll call vote:
J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes – yes.
- A. Unofficial Minutes of the April 5, 2023, Committee of the Whole Work Session
B. Unofficial Minutes of the March 14, 2023, Special Meeting / Work Session

C. Unofficial Minutes of the March 20, 2023, Regular Meeting and Closed Session

D. General Fund Accounts Payable in the amount of \$ 2,178,494.19

IX. Information and Discussion Items

A. Board Report

No new information to report.

B. Finance Report ~ Janice Ziesel

1. Award Recommendations

Janice Ziesel provided information regarding the award recommendations that are on the agenda tonight for action.

X. Action Items

A. Approval of Human Resource Report

Hilary Stockoski moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes – yes.

B. Approval of BHS Gym Painting Recommendation

Lisa Kavalhuna moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the BHS Gym Painting Recommendation to award the bid to Bennings Painting in the amount not to exceed \$69,936.00 presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes – yes.

C. Approval of Building Security System Upgrades Recommendation

Jane Derry-Burkett moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the building security system upgrades recommendation to award the bid to ADT Commercial in the amount not to exceed \$107,799 as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes.

D. Approval of PA System Recommendation

Hilary Stockoski moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the PA System Recommendation to award the bid to Digital Age Technologies (DAT) for a PA System for BHS, BMS, and HSE as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes – yes.

E. Approval of PA System Alternate Bid Recommendation

Lisa Kavalhuna moved and Herb Robinson supported that the Brandon Board of Education approve the PA System Alternate Bid Recommendation to award the bid to Digital Age Technologies (DAT) for PA System upgrade at Oakwood Elementary as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes – yes.

F. Award Contract for Furniture for Harvey-Swanson

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the Wakely Associates Inc. Architects recommendation to purchase furniture for Harvey-Swanson from Interior Image and School Specialty as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett – yes; L. Kavalhuna – yes; H. Robinson – yes; H. Stockoski – yes; J. Zielke – yes; R. Haynes – yes.

XI. Citizens' Input

No one from the public wished to address the Board.

XII. Adjournment – 8:15 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary



Jeff Zielke, Board Secretary

4/27/2023

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**April
2023**

All Funds Check Register	\$ 1,773,334.56
BMO Harris Bank Purchase Card Register	\$ 29,481.78
Pre-pays	\$ -
Employee Reimbursements (04.10.2023)	\$ 2,140.55
Employee Reimbursements (04.25.2023)	\$ 1,280.96
MESSA Insurance	\$ 210,460.02
Set Seg Insurance	\$ -
EDUSTAFF	\$ 134,586.09
Payroll Runs - net of reimbursements shown above	
Payroll Run 04.10.2023 (Run 623)	\$ 309,384.37
Payroll Run 04.25.2023 (Run 624)	\$ 319,867.98

Total for Approval: \$ 2,780,536.31

Please contact Janice Ziesel at 248-627-1810 or by email at jziesel@brandon.k12.mi.us prior to the meeting if you have questions.