



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting - Organizational Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462
January 16, 2023
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. BHS Student Report
- V. Superintendent's Report ~ Dr. Gary Richards
 - A. School Board Recognition
 - B. BHS Band and Choir Trip to Orlando - McMartin and Bremer
 - C. BMS Band and Choir Trip to Mackinac Island - McMartin and Bremer
 - D. BHS Student Council Trip to MASC/MAHS Student Leadership Conference in Grand Rapids - Cristina Sulisz
 - E. Personal Finance Course - Daniel Stevens
- VI. Public Comments and Questions on Agenda Business
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Minutes of the December 12, 2022, Regular Meeting and Closed Session 4
 - B. General Fund Accounts Payable in the amount of \$ 1,766,323.47 7
- VIII. Information and Discussion Items
 - A. Board Report
 - B. Finance Report ~ Janice Meek 8
- IX. Action Items
 - A. Appointment of Temporary Chairperson for Election of President
 - B. Election of President
 - C. Election of Vice-President
 - D. Election of Secretary
 - E. Election of Treasurer
 - F. Selection of New Brandon Board of Education Member
 - G. Resolution to Set Date, Time, and Place for Regular Monthly Meetings 12
 - H. Request Approval of Depositories for School Funds
 - I. Designate Person to Serve as Contracting Agent

- J. Designate Persons Authorized to Sign Checks
- K. Designate Person Authorized to Sign Purchase Orders
- L. Designate Person to Serve as Electronic Transfer Officer
- M. Establish Fees Charged for Individuals Requesting Notice of Board Meetings
- N. Establish Board Compensation
- O. Designate Person to Post Vacancies/Accept Resignations
- P. Designate Person to Post Public Notices
- Q. Delegation of Recording Secretary Duties (by Secretary of the Board)
- R. Assignment of Board of Education Representative to MASB
- S. Assignment of Board of Education Representative to the Oakland County Intermediate School District and Governance Relations Committee
- T. Appointment of Designated Spokesperson for the Board of Education
- U. Approval of Authorized Purchase Card Users
- V. Approval of Human Resource Report
- W. Approval of Graduation Requirement - Personal Finance Course
- X. Approval of DM Burr Contract Addendum
- Y. Approval of Retaining Services with School Law Firms - Clark Hill and Thrun Law
- Z. Approval to Accept Neola Policy Updates 37.1
- AA. Approval of BMS Band and Choir Overnight Trip to Mackinac Island
- BB. Approval of BHS Band and Choir Overnight/Extended Trip to Orlando
- CC. Approval of BHS Student Council Overnight Trip to MASB/MAHS Conference
- X. Citizens' Input
- XI. Closed Session ~ Security Planning
- XII. Adjournment

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Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through

administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



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Brandon Board of Education

Regular Meeting

Central Office Board Room and Zoom Platform

1025 S. Ortonville Rd.

Ortonville, Michigan 48462

December 12, 2022

6:30 PM

UNOFFICIAL MINUTES

I. Call to Order – Diane Salter

II. Roll Call

Present: John Chartier, Rebecca Haynes, Lisa Kavalhuna (left at 7:45 p.m.), Diane Salter, Kimberly Smith-Kulaga, Hilary Stockoski, Jeff Zielke

Others present: Dr. Gary Richards, Superintendent of Schools; Janice Meek, Executive Director of Business Services; Carly Stone, Executive Director of Curriculum/Instruction; Maria Schubring, Recording Secretary

Absent with notice: Carly Stone,

III. Pledge of Allegiance

Led by the Board.

IV. BHS Student Report

Brandon High School students provided an update on recent and upcoming events at Brandon High School.

V. Bond Update

A. Bond Projects

Brian Smilnak shared a presentation and provided an update and timeline on bond projects.

B. ROK Security Agreement

Janice Ziesel provided information regarding the ROK security agreement. At this time, Diane Salter shared that we will add a closed session to the agenda to discuss the ROK security agreement. Action item E. tabled for discussion in a closed session.

VI. Superintendent Report ~ Dr. Gary Richards

Dr. Richards shared that Neola Policy 37.1 first reading in your board packet this evening. He introduced Principal Coy Stewart to showcase Oakwood Elementary.

A. Oakwood Elementary School Showcase

Coy Stewart and teachers Amy Reeves, Sarah Ruzzin, Shelly Schantz, Brittany Nickoli, and students shared a presentation regarding 3rd grade persuasive writing skills and essays. Students engaged board members in reading their persuasive writings.

VII. Dr. Wanda Cook-Robinson, Superintendent of Oakland Schools

Oakland Intermediate School District representatives Dr. Wanda Cook-Robinson, superintendent, Kenneth Gutman, deputy superintendent, and George Ehlert, Oakland Schools board of education president, gave a presentation about the services available to the Brandon School District, as well as how they have helped the district in the past. They shared that Oakland Intermediate School District serves the 28 districts of Oakland County with a focus to save districts money, save resources, so that districts can devote more to the classrooms and the students.

VIII. Public Comments and Questions on Agenda Business

No one from the public wished to address the Board.

IX. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

Lisa Kavalhuna moved and Rebecca Haynes supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 7-0. Roll call vote: J. Chartier – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

- A. Minutes of the November 21, 2022, Regular Meeting & Closed
- B. Minutes of the November 14, 2022, Special Meeting
- C. General Fund Accounts Payable in the amount of \$ 1,880,799.53

X. Information and Discussion Items

A. Board Report ~ Diane Salter

Kimberly Smith-Kulaga reported that she attended Michigan School Board Association courses. At this time Lisa Kavalhuna and the Board publicly recognized Diane Salter for her years of service and dedication to the Brandon School District.

- B. Finance Report ~ Janice Ziesel
- No finance report this month.

XI. Action Items

A. Approval of BHS Spanish Class Overnight Trip to Chicago

Hilary Stockoski moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve the BHS Spanish Class overnight trip to Chicago, March 14-15, 2024 as presented. Carried unanimously 6-0. Roll call vote: J. Chartier – yes; R. Haynes – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

- B. Approval of BMS Band and Choir Overnight Trip to Mackinac Island ~ Russ McMartin
- No action was taken. Action item tabled to the January 16th, 2023, regular board meeting.

- C. Approval of BHS Band and Choir Overnight/Extended Trip to Orlando ~ Russ McMartin
- No action was taken. Action item tabled to the January 16th, 2023, regular board meeting.

D. Approval to accept the First Reading of Neola Policy Updates 37.1

Kimberly Smith-Kulaga moved and Rebecca Haynes supported that the Brandon Board of Education approve to accept the First Reading of Neola Policy Updates 37.1 as presented. Carried unanimously 6-0. Roll call vote: J. Chartier – yes; R. Haynes – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

E. Approval of Second Amendment to ROK Security Agreement

Tabled pending security discussion in closed session tonight. Upon return to the open session at 8:40 p.m. Rebecca Haynes moved and Kimberly Smith-Kulaga supported that the Brandon Board of Education approve the ROK Security Agreement as presented. Carried unanimously 6-0. Roll call vote: J. Chartier – yes; R. Haynes – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

XII. Citizens' Input

No one from the public wished to address the Board.

XIII. Closed session ~ Security Planning

Kimberly Smith-Kulaga moved and Hilary Stockoski supported that the Brandon Board of Education approve to enter a closed session for security planning. Carried unanimously 6-0. Roll call vote: J. Chartier – yes; R. Haynes – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

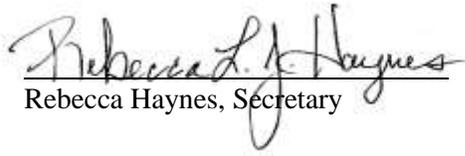
Audience dismissed at 7:55 p.m.

Closed session started at 8:05 p.m.

Returned to open session at 8:40 p.m.

XIV. Adjournment – 8:45 p.m. by Diane Salter

Minutes prepared by Maria Schubring, Recording Secretary


Rebecca Haynes, Secretary

12/22/2022
Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**December
2022**

All Funds Check Register	\$ 728,285.30
BMO Harris Bank Purchase Card Register	\$ 14,136.00
Pre-pays	\$ -
Employee Reimbursements (12.09.2022)	\$ 1,170.87
Employee Reimbursements (12.23.2022)	\$ 1,508.83
MESSA Insurance	\$ 195,887.19
Set Seg Insurance	\$ -
EDUSTAFF	\$ 157,357.14
Payroll Runs - net of reimbursements shown above	
Payroll Run 12.09.2022 (Run 623)	\$ 343,817.61
Payroll Run 12.23.2022 (Run 624)	\$ 324,160.53

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Total for Approval: \$ 1,766,323.47

Please contact Janice Ziesel at 248-627-1810 or by email at jziesel@brandon.k12.mi.us prior to the meeting if you have questions.

Brandon School District
Budget to Actual w MTD Actual by St. Fund-Type-St.RevX00-St.FuncX00
As of 12/31/2022

Code	Description	OB Budget	MTD Actual	Actual	Encumbrance	Balance	% of Utilization
St. Fund: 11							
Type: 4 Revenue							
St. Revenue X00:	100 Revenue from Local Sources						
111	Property Tax Levy	2,820,000.00	15,583.86	1,360,534.62	0.00	1,459,465.38	48.24%
119	Penalties on Delinquent Taxes	0.00	0.00	0.00	0.00	0.00	0.00%
131	Tuition	0.00	0.00	2,240.00	0.00	-2,240.00	0.00%
141	Transportation Fees	0.00	0.00	0.00	0.00	0.00	0.00%
151	Earnings on Investment/Deposit	1,000.00	0.00	51,879.90	0.00	-50,879.90	5,187.99%
171	Admissions	47,000.00	3,620.00	32,987.05	0.00	14,012.95	70.18%
173	Dues and Fees	47,000.00	600.00	37,544.00	0.00	9,456.00	79.88%
181	Rev from Comm Serv Activities	123,000.00	7,510.00	27,968.24	0.00	95,031.76	22.73%
193	Gain/Loss Sale of Fixed Assets	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
199	Misc Local Revenues	25,000.00	120.00	14,721.88	0.00	10,278.12	58.88%
	St. Revenue X00: 100 Revenue from Local Sources Total:	3,065,000.00	27,433.86	1,527,875.69	0.00	1,537,124.31	49.84%
St. Revenue X00:	300 Rev from State Sources						
311	Unrestricted from Grants	15,975,554.00	1,479,093.05	4,555,087.77	0.00	11,420,466.23	28.51%
312	Restricted from Grants	4,340,382.00	377,982.64	1,449,151.04	0.00	2,891,230.96	33.38%
317	Restricted from Public School	1,060,655.00	52,604.00	388,776.65	0.00	671,878.35	36.65%
	St. Revenue X00: 300 Rev from State Sources Total:	21,376,591.00	1,909,679.69	6,393,015.46	0.00	14,983,575.54	29.90%
St. Revenue X00:	400 Rev from Federal Sources						
414	Restricted from State	1,385,307.00	265,324.64	296,738.42	0.00	1,088,568.58	21.42%
415	Restricted from Other	0.00	0.00	0.00	0.00	0.00	0.00%
417	Restricted from Public School	773,398.00	0.00	0.00	0.00	773,398.00	0.00%
418	Unrestrict from Public School	0.00	0.00	0.00	0.00	0.00	0.00%
419	Other Fed Sources	0.00	0.00	0.00	0.00	0.00	0.00%
	St. Revenue X00: 400 Rev from Federal Sources Total:	2,158,705.00	265,324.64	296,738.42	0.00	1,861,966.58	13.74%
St. Revenue X00:	500 Incoming Transfer/Oth Transact						
513	ISD Collected Millage Tax	1,107,301.00	306,269.00	584,549.00	0.00	522,752.00	52.79%
519	Other Distribution frm oth PS	135,094.00	8,387.33	44,387.33	0.00	90,706.67	32.85%
552	Adj to Prior Period Exp	0.00	0.00	0.00	0.00	0.00	0.00%
594	Capital Lease Transactions	0.00	0.00	0.00	0.00	0.00	0.00%
	St. Revenue X00: 500 Incoming Transfer/Oth Transact Total:	1,242,395.00	314,656.33	628,936.33	0.00	613,458.67	50.62%
St. Revenue X00:	600 Fund Modifications						
625	School Lunch Fund Modification	0.00	0.00	0.00	0.00	0.00	0.00%

User: JMEEK - Jan Ziesel

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Current Date: 01/06/2023

Report: OSGL6037B - OSGL6037B: Budget to Actual w MTD Actu

1

Current Time: 15:41:23

Selection:

FY = '2023' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND
GLK_KEY_MSTR.[glk_sec_part02] = '11'

Vers. 1

Brandon School District
Budget to Actual w MTD Actual by St. Fund-Type-St.RevX00-St.FuncX00
As of 12/31/2022

Code	Description	OB Budget	MTD Actual	Actual	Encumbrance	Balance	% of Utilization
631	Debt Service Fund Modification	128,167.00	0.00	0.00	0.00	128,167.00	0.00%
632	IPA Fund Modification	338,102.00	0.00	0.00	0.00	338,102.00	0.00%
St. Revenue X00:	600 Fund Modifications	466,269.00	0.00	0.00	0.00	466,269.00	0.00%
Type:	4	Revenue Total:	28,308,960.00	2,517,094.52	8,846,565.90	19,462,394.10	31.25%
Type: 5 Expense							
St. Function X00:	100 Instruction						
111	Elementary	5,123,709.00	460,998.71	1,904,216.66	14,161.71	3,205,330.63	37.44%
112	Middle/JR High School	2,555,173.00	216,259.04	886,753.29	4,462.97	1,663,956.74	34.87%
113	High School	4,849,824.00	427,199.11	1,491,893.05	16,099.27	3,341,831.68	31.09%
118	Pre-School	531,079.00	42,681.62	193,045.58	2,704.85	335,328.57	36.85%
119	Summer School	120,019.00	0.00	122,960.18	256.50	-3,197.68	102.66%
122	Special Education	2,235,295.00	204,487.96	814,878.21	7,132.48	1,413,284.31	36.77%
125	Compensatory Education	764,557.00	62,884.43	240,141.17	0.00	524,415.83	31.40%
127	Career & Technical	57,064.00	2,832.44	16,956.10	0.00	40,107.90	29.71%
216	Social Work Services	0.00	0.00	0.00	0.00	0.00	0.00%
St. Function X00:	100 Instruction	16,236,720.00	1,417,343.31	5,670,844.24	44,817.78	10,521,057.98	35.20%
St. Function X00:	200 Supporting Services						
212	Guidance Services	831,263.00	64,336.80	282,047.98	0.00	549,215.02	33.93%
213	Health Services	107,000.00	11,721.57	46,775.26	0.00	60,224.74	43.71%
214	Psychological Services	198,859.00	18,739.05	74,834.18	0.00	124,024.82	37.63%
215	Speech Path & Audiology	316,067.00	20,175.38	83,398.87	0.00	232,668.13	26.38%
216	Social Work Services	325,269.00	34,849.78	121,419.34	0.00	203,849.66	37.32%
217	Visual Aid Services	0.00	0.00	0.00	0.00	0.00	0.00%
218	Teacher Consultant	8,829.00	2,475.00	11,100.00	0.00	-2,271.00	125.72%
219	Othr Pupil Support Svc	18,370.00	974.75	4,733.69	0.00	13,636.31	25.76%
221	Improve of Instruction	600,309.00	42,882.64	304,486.86	30,448.95	265,373.19	55.79%
222	Ed Media Services	148,752.00	16,595.64	67,303.29	3,030.83	78,417.88	47.28%
225	Technology Assist Instructn	89,433.00	2,110.65	4,339.28	0.00	85,093.72	4.85%
226	Supv/Dir Instr Staff	300,085.00	39,045.03	157,858.16	0.00	142,226.84	52.60%
227	Academic Student Assessment	38,588.00	0.00	20,400.00	0.00	18,188.00	52.86%
229	Other Instructional Staff Svc	0.00	0.00	0.00	0.00	0.00	0.00%
231	Board of Education	106,950.00	7,532.40	108,730.06	0.00	-1,780.06	101.66%
232	Exec Administration	393,416.00	26,974.65	315,846.77	0.00	77,569.23	80.28%
241	Principal Office	1,298,213.00	118,185.03	540,497.53	0.00	757,715.47	41.63%

User: JMEEK - Jan Ziesel

Page

Current Date: 01/06/2023

Report: OSGL6037B - OSGL6037B: Budget to Actual w MTD Actu

2

Current Time: 15:41:23

Selection:

FY = '2023' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND
GLK_KEY_MSTR.[glk_sec_part02] = '11'

Vers. 1

Brandon School District
Budget to Actual w MTD Actual by St. Fund-Type-St.RevX00-St.FuncX00
As of 12/31/2022

Code	Description	OB Budget	MTD Actual	Actual	Encumbrance	Balance	% of Utilization	
249	Other School Administration	17,000.00	0.00	1,670.00	0.00	15,330.00	9.82%	
252	Fiscal Services	512,393.00	48,804.15	262,489.54	4.13	249,899.33	51.22%	
257	Internal Services	7,000.00	0.00	574.07	0.00	6,425.93	8.20%	
259	Oth Business Svcs	66,300.00	13,754.70	66,774.71	0.00	-474.71	100.71%	
261	Oper Bldg Svcs	2,415,522.00	207,431.35	1,232,508.30	44,595.90	1,138,417.80	52.87%	
266	Security Services	323,636.00	38,343.18	151,998.06	6,478.00	165,159.94	48.96%	
271	Pupil Transportation Svc	1,707,910.00	146,433.55	551,878.33	0.00	1,156,031.67	32.31%	
281	Plan, Research, Dev and Eval	0.00	0.00	0.00	0.00	0.00	0.00%	
282	Communication Services	51,768.00	1,765.40	21,425.28	0.00	30,342.72	41.38%	
283	Staff/Personnel Svcs	238,529.00	23,381.89	133,608.08	0.00	104,920.92	56.01%	
284	Support Svcs Tech	518,083.00	26,172.26	230,267.26	1,935.75	285,879.99	44.81%	
285	Pupil Accounting	114,522.00	11,250.88	58,533.37	0.00	55,988.63	51.11%	
291	Pupil Activities	65,440.00	0.00	1,136.00	0.00	64,304.00	1.73%	
293	Athletic Activities	622,069.00	36,064.16	273,666.17	33,852.48	314,550.35	49.43%	
St. Function X00:	200 Supporting Services	Total:	11,441,575.00	959,999.89	5,130,300.44	120,346.04	6,190,928.52	45.89%
St. Function X00:	300 Community Services							
311	Community Services Direction	138,759.00	17,984.59	65,598.36	0.00	73,160.64	47.97%	
321	Community Recreation	321.00	0.00	74.82	0.00	246.18	23.30%	
331	Community Activities	0.00	0.00	0.00	0.00	0.00	0.00%	
St. Function X00:	300 Community Services	Total:	139,080.00	17,984.59	65,673.18	0.00	73,406.82	47.21%
St. Function X00:	400 Payments to Oth Gvnt Agencies							
411	Pymt to K12 Public W/In St	0.00	0.00	0.00	0.00	0.00	0.00%	
452	Site Improvement Services	15,000.00	0.00	0.00	0.00	15,000.00	0.00%	
491	Prior Period Adj Material	0.00	0.00	0.00	0.00	0.00	0.00%	
492	Prior Period Adj Non Matrl	0.00	0.00	0.00	0.00	0.00	0.00%	
St. Function X00:	400 Payments to Oth Gvnt Agencies	Total:	15,000.00	0.00	0.00	0.00	15,000.00	0.00%
St. Function X00:	500 Other Financing Uses							
511	Debt Svc LT-Principal	476,585.00	0.00	93,867.66	0.00	382,717.34	19.69%	
St. Function X00:	500 Other Financing Uses	Total:	476,585.00	0.00	93,867.66	0.00	382,717.34	19.69%
St. Function X00:	600 Transfers Out							
611	Fund Mod-General Fund	0.00	0.00	0.00	0.00	0.00	0.00%	
623	Fund Mod-Child Care Fund	0.00	0.00	0.00	0.00	0.00	0.00%	
639	Fund Mod-LT Debt Fund	0.00	0.00	0.00	0.00	0.00	0.00%	
St. Function X00:	600 Transfers Out	Total:	0.00	0.00	0.00	0.00	0.00%	
Type:	5 Expense	Total:	28,308,960.00	2,395,327.79	10,960,685.52	165,163.82	17,183,110.66	39.30%

User: JMEEK - Jan Ziesel

Page

Current Date: 01/06/2023

Report: OSGL6037B - OSGL6037B: Budget to Actual w MTD Actu

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Current Time: 15:41:23

Selection:

FY = '2023' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND GLBA_BUDACT_MSTR.[glba_level] = 'OB' AND GLK_KEY_MSTR.[glk_sec_part02] = '11'

Vers. 1

Brandon School District
Budget to Actual w MTD Actual by St. Fund-Type-St.RevX00-St.FuncX00
As of 12/31/2022

Code	Description		OB Budget	MTD Actual	Actual	Encumbrance	Balance	% of Utilization
	St. Fund: 11	Total:	0.00	121,766.73	-2,114,119.62	-165,163.82	2,279,283.44	0.00%
	End of Report	Grand Total:	0.00	0.00	-2,114,119.62			



Brandon School District

1025 South Ortonville Road, Ortonville, Michigan 48462
(248) 627-1802 • FAX (248) 627-4533
www.brandonschooldistrict.org

*Brandon Board of Education
Brandon School District*

January 16, 2023

RESOLUTION

Resolved, that the regular monthly meeting of the Brandon Board of Education, Brandon School District, shall be held on the third Monday of each month beginning at 6:30 p.m. at the Brandon School District, Central Office, 1025 S. Ortonville Road, Ortonville, Michigan, 48462.

Regular Meeting Dates

February 13, 2023 (2nd Monday due to holiday)
March 20, 2023
April 17, 2023
May 15, 2023
June 19, 2023
July 17, 2023
August 21, 2023
September 18, 2023
October 16, 2023
November 20, 2023
December 18, 2023
January 8, 2024 (2nd Monday due to holiday)

Proposed minutes of said meeting will be available for public inspection during regular business hours at 1025 Ortonville Road, Ortonville, Michigan, not more than eight business days after said meeting, and approved minutes of said meeting will be available for public inspection during regular business hours, at the same location, not more than five business days after the meeting at which they are approved. This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Board Secretary
Brandon Board of Education
Brandon School District
1025 S. Ortonville Road
Ortonville, Michigan 48462
248.627.1802

Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in the meeting. This notice is given in compliance with the Americans with Disabilities Act.

**2023 Purchase Card List for
Brandon School District
Board of Education Approval**

	Limit Amount
BMO Spend Dynamics Purchase Card	
Adm Asst to Superintendent	\$ 2,500.00
Director of Curriculum & Instruction	\$ 2,500.00
Data/Pupil Services Coordinator	\$ 1,500.00
Exec Dir of Business Services/Support Services	\$ 1,500.00
Accounts Payable Coordinator	\$ 3,500.00
Athletic Director	\$ 2,500.00
High School Principal	\$ 5,000.00
Middle School Principal	\$ 5,000.00
Oakwood Elementary Principal	\$ 2,500.00
Harvey Swanson Principal	\$ 2,500.00
Special Education Director	\$ 3,500.00
HS Student Council	\$ 2,500.00
Technology Director	\$ 5,000.00
Food Services Director	\$ 1,500.00
Robotics Team	\$ 6,000.00
Construction Trades Teacher	\$ 3,000.00
Preschool Supervisor	\$ 2,500.00
Human Resources Manager	\$ 1,500.00
Maintenance Director	\$ 2,500.00
Welding Teacher	\$ 5,000.00