



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462
August 16, 2021
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comments and Questions on Agenda Business
- V. Superintendent's Report
 - A. Introduction of New Hires
 - B. Community Forum Announcement
 - C. Covid Update
- VI. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Minutes of the July 19, 2021, Regular Meeting 3
 - B. General Fund Accounts Payable in the amount of \$ 1,724,993.87 5
- VII. Information and Discussion Items
 - A. Board of Education Report
 - B. Finance Report ~ Janice Meek
- VIII. Action Items
 - A. Approval of Second Reading Policy Updates
 - B. Approval of Authorizing Resolution for the Transfer of 2020-21 Operating Surplus
 - C. Approval of Brandon School District Emergency Operations Plan
 - D. Approval of Change Order to the Existing Contracts for Septic Tank 1 and 2
 - E. Approval of Human Resource Report
 - F. Approval of Edmentum Contract
- IX. Citizens' Input
- X. Closed Session ~ Negotiations
- XI. Adjournment

- 1) By 2025, the Brandon School District will perform in the top 25% in the State in all tested areas.
 - 2) Through participation in Brandon’s many learning opportunities beyond the traditional school day, Brandon students will develop as well-rounded human beings:
 - By the year 2025, all Brandon graduates will participate in at least one learning opportunity beyond the traditional school day each year. These opportunities may include: interscholastic athletics, performing arts, service organizations, school clubs, continuing education programs, enrichment activities, involvement in community-based athletics, job related training or other organized learning opportunities beyond the traditional school day.
 - 3) The Brandon School District will effectively prepare all students for success at the next level:
 - By 2025, 85% of Brandon graduates will gain acceptance to 4 year universities, community college, certification-based trade school programs, career-technical internship programs or enlist in the armed forces.
 - Within 6 years of graduation, 60% of Brandon graduates will have successfully completed a university degree, earned an associate’s degree, a trade certification, completed a career-technical internship program or remain a member of the armed forces.
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Public Participation at Board Meetings

We recognize the value of public comments and the importance of expressing yourselves to us on district matters.

Here are the guidelines for public comments:

- You must virtually “raise your hand”.-- Click raise hand in the Zoom webinar control box
- Please recognize yourself by stating your name, address and group affiliation if any
- Each statement shall be limited to THREE (3) minutes
- The statements shall be directed at the board only
- Generally the board will not respond to public comments during the meeting
- To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to Dr. Heidrich or the board president.
- Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.
- While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others’ views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462

July 19, 2021
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Lisa Kavalhuna
- II. Roll Call
Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent: None
Others present: Dr. Karl Heidrich, Interim Superintendent; Janice Meek, Executive Director of Business Services; Carly Stone, Executive Director Curriculum / Instruction; Diane Zedan, Director of Preschool / Special Education; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the Board.
- IV. Public Comments and Questions on Agenda Business
No one from the public wished to address the Board.
- V. Superintendent's Report
 - A. Bond Update
Dr. Heidrich provided a bond update and shared that there is an action item to approve ballot language and call for election on the agenda tonight. He shared there will be more communication in August with calendar dates and additional community forum dates.
 - B. Fall Planning Update
Dr. Heidrich shared that we are in full swing for fall planning and that resignations and new hires are taking place at this time. He announced the resignation of Dave Wyatt. He shared that Brandon will be mask optional, and he will send out communication to parents next week. However, there is a CDC mask requirement for students on bus transportation. He shared it is too early to tell if there will be changes from now until the start of school. He summarized again, sharing that a communication will be sent out to families and staff next week.
 - C. BLFH Update
Dr. Heidrich provided an update on BLFH enrollment and offerings available.
- VI. Approval of Consent Agenda
Melissa Clark moved and Diane Salter supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - A. Minutes of the June 21, 2021, Regular Meeting
 - B. General Fund Accounts Payable in the amount of \$ 2,451,697.11
- VII. Information and Discussion Items
 - A. Board of Education Report
Lisa Kavalhuna thanked the policy committee for their work on policy. Diane Salter shared that we are going into a closed session for a superintendent evaluation checkpoint.

B. Finance Report

Janice Meek reported that the board will vote tonight on the annual school bond loan fund resolution. She shared that if we need to borrow to make our debt payments that this gives her the authority to borrow in the spring.

VIII. Action Items

A. Approval of First Reading Policy Updates

Kim Smith-Kulaga moved and Melissa Clark supported that the Brandon Board of Education approve the First Reading of Policy Updates as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

B. Approval of School Bond Loan Fund Resolution

Kim Smith-Kulaga moved and Melissa Clark supported that the Brandon Board of Education approve the School Bond Loan Fund Resolution as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

C. Resolution to Approve Ballot Language and Call for Election

Melissa Clark moved and Hilary Stockoski supported that the Brandon Board of Education approve the Resolution to call for an election and approve ballot language as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

D. Approval of Food Service Contract Agreement

D. Salter moved and Melissa Clark supported that the Brandon Board of Education approve the Food Service Contract Agreement as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

E. Approval of Human Resource Report

Rebecca Haynes moved and Diane Salter supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

F. Approval of Authorized Purchase Card Users

Hilary Stockoski moved and Rebecca Haynes supported that the Brandon Board of Education approve the authorized purchase card users. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

IX. Citizens' Input

Danielle Bartos addressed the Board regarding PPE and curriculum.

Michelle Bess addressed the Board regarding social distancing for school year 2021-2022.

Judy Olrich addressed the Board with positive comments about staff concern for students during covid.
7:25 p.m. closed session started.

10:00 p.m. returned to open session.

X. Closed Session ~ Negotiations and Superintendent Evaluation

Diane Salter moved and Melissa Clark supported that the Brandon Board of Education approve to enter a closed session for negotiations and superintendent evaluation. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga; H. Stockoski – yes; J. Zielke – yes.

XI. Adjournment – 10:00 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary

Melissa Clark, Secretary

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**AUGUST
2021**

All Funds Check Register	\$ 422,044.83
BMO Harris Bank Purchase Card Register	\$ -
Pre-pays	\$ -
Employee Reimbursements (07.09.2021)	\$ -
Employee Reimbursements (07.23.2021)	\$ -
MESSA Insurance	\$ 190,379.13
Set Seg Insurance	\$ -
EDUSTAFF	\$ 38,362.39
Payroll Runs - net of reimbursements shown above	
Payroll Run 07.09.2021 (Run 623)	\$ 549,800.96
Payroll Run 07.23.2021 (Run 624)	\$ 524,406.56

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Total for Approval: **\$ 1,724,993.87**

Please contact Janice Meek at 248-627-1810 or by email at jmeek@brandon.k12.mi.us prior to the meeting if you have questions.