



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462
June 21, 2021
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comments and Questions on Agenda Business
- V. Superintendent's Report
 - A. Bond Update
 - B. Covid Update
- VI. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Minutes of the May 17, 2021, Regular Meeting 4
 - B. Minutes of the June 1, 2021, Special Meeting 7
 - C. General Fund Accounts Payable in the amount of \$ 1,886,311.57 8
 - D. Michigan High School Athletic Association 2021-2022 Membership Resolution
- VII. Information and Discussion Items
 - A. Board of Education Report
 - B. Finance Report ~ Janice Meek
 - 1. Annual Budget Hearing 9
 - 2. Playground Update
 - 3. Food Service Contract
 - C. Education Report ~ Carly Stone
- VIII. Action Items
 - A. Approval of Extended COVID-19 Continuity of Learning Plan 23
 - B. Approval of Second Reading Sixth Month Policy Update
 - C. Adoption of the Final 2020-2021 Budget
 - D. Adoption of the Proposed 2021-2022 Budget
 - E. Approval of the 2021 Tax Levy 36
 - F. Approval of Preliminary Qualification Application
- IX. Citizens' Input
- X. Adjournment

Brandon 2025 Targets

- 1) By 2025, the Brandon School District will perform in the top 25% in the State in all tested areas.
- 2) Through participation in Brandon's many learning opportunities beyond the traditional school day, Brandon students will develop as well-rounded human beings:
 - By the year 2025, all Brandon graduates will participate in at least one learning opportunity beyond the traditional school day each year. These opportunities may include: interscholastic athletics, performing arts, service organizations, school clubs, continuing education programs, enrichment activities, involvement in community-based athletics, job related training or other organized learning opportunities beyond the traditional school day.
- 3) The Brandon School District will effectively prepare all students for success at the next level:
 - By 2025, 85% of Brandon graduates will gain acceptance to 4 year universities, community college, certification-based trade school programs, career-technical internship programs or enlist in the armed forces.
 - Within 6 years of graduation, 60% of Brandon graduates will have successfully completed a university degree, earned an associate's degree, a trade certification, completed a career-technical internship program or remain a member of the armed forces.

Public Participation at Board Meetings

We recognize the value of public comments and the importance of expressing yourselves to us on district matters.

Here are the guidelines for public comments:

- You must virtually "raise your hand".-- Click raise hand in the Zoom webinar control box
- Please recognize yourself by stating your name, address and group affiliation if any
- Each statement shall be limited to THREE (3) minutes
- The statements shall be directed at the board only
- Generally the board will not respond to public comments during the meeting
- To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to Dr. Heidrich or the board president.
- Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.
- While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462

May 17, 2021
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Lisa Kavalhuna
- II. Roll Call
Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Others present: Dr. Karl Heidrich, Interim Superintendent; Carly Stone, Executive Director of Curriculum / Instruction; Janice Meek, Executive Director of Business Services; Diane Zedan, Director of Special Ed / Preschool; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. Public Comments and Questions on Agenda Business
No one from the public wished to address the board.
- V. BHS Student Council Report
Macy Roberts and Ella Mannino provided an update on recent and upcoming events at Brandon high school.
- VI. Superintendent's Report
 - A. Introduction of New Employees
Diane Zedan and Dan Stevens introduced new employees Tiffany Carson, elementary counselor and Sarah Walker, high school welding instructor.
 - B. Covid Update
Dr. Heidrich provided a covid update. He shared that covid quarantine and positive cases numbers have decreased. He shared the recommendation to stay the course for schools with mask wearing through the rest of the school year.
 - C. Bond Update
Dr. Heidrich shared that we have scheduled four virtual upcoming informational sessions starting Wednesday and two in person meetings. He shared that a special meeting is set for June 1st to finalize the scope to present to treasury. He also mentioned that board members will vote at the July 19th board meeting to officially place the bond on the ballot.
- VII. Approval of Consent Agenda
Melissa Clark moved and Diane Salter supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
Consent agenda items include:
 - A. Minutes of the April 19, 2021, Regular Meeting
 - B. Minutes of the May 3, 2021, Special Meeting
 - C. General Fund Accounts Payable in the amount of \$ 1,903,256.71

VIII. Information and Discussion Items

A. Board of Education Report

Lisa Kavalhuna shared that senior honors will be held tomorrow and students will be presented with honor cords. She shared that she will present the 2021 Board President's Award to a senior. She also announced that a June 1st special meeting will be held to discuss and review the bond scope.

B. Finance Report

1. Budget Update

Janice Meek provided a budget assumptions update and shared that we are waiting for more information from the state. She shared budget assumptions related to reductions and investments. She provided an update on ESSER funds and reviewed ESSER fund expenditures.

2. Transportation Contract Update

Janice Meek provided an update and reviewed the First Student transportation contract changes.

C. Education Report ~ Carly Stone

Carly Stone provided a teaching learning update. She shared what we've accomplished, what we are working on, and what we're looking forward to.

IX. Action Items

A. Approval of Extended COVID-19 Continuity of Learning Plan

Rebecca Haynes moved and Melissa Clark supported that the Brandon Board of Education approve the Extended Covid-19 Continuity of Learning Plan as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

B. Approval of Construction Manager

Diane Salter moved and Melissa Clark supported that the Brandon Board of Education approve to enter into contract negotiations with the construction manager from Wolgast Construction as presented. Carried unanimously 7-0. Roll Call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

C. Approval of Architect

Melissa Clark moved and Diane Salter supported that the Brandon Board of Education approve to enter into contract negotiations with Wakely Associates Inc. / Architects as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

D. Approval of Oly Swimming Cooperative Agreement

Hilary Stockoski moved and Rebecca Haynes supported that the Brandon Board of Education approve the Oly Swimming Cooperative Agreement as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

E. Approval of Human Resource Report

Rebecca Haynes moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve the human resource report as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

F. Approval of Bond Refunding Ratifying Resolution

Melissa Clark moved and Diane Salter supported that the Brandon Board of Education approve the Bond Refunding Ratifying Resolution as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

G. Approval of First Reading Sixth Month Policy Update

Rebecca Haynes moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve the First Reading Sixth Month Policy Update as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

- X. Citizens' Input
No one from the public wished to address the board.
- XI. Adjournment – 7:25 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary



Melissa Clark, Secretary

5-27-2021
Date



Brandon School District

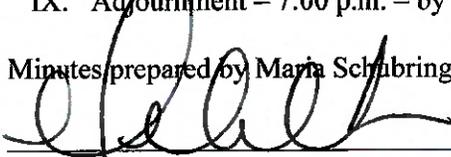
Brandon Board of Education
Special Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462

June 1, 2021
5:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 5:30 p.m. by Lisa Kavalhuna
- II. Roll Call
Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Others present: Dr. Karl Heidrich, Interim Superintendent; Janice Meek, Executive Director of Business Services; Carly Stone, Executive Director of Curriculum / Instruction; Diane Zedan, Director of Preschool / Special Education; Rich Ramsey and Jeff Bates, Wolgast Construction; Brian Smilnak, Wakely Architect; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the Board.
- IV. Public Comments and Questions
- V. Continuing Ed Summer Camp
Janice Meek reported on continuing education summer camp offerings available. She shared that summer camps are free to Brandon students. She also shared that the camps will be funded with ESSER 3 funds.
- VI. Bond Scope Discussion
Dr. Heidrich reviewed the proposed bond scope. He engaged board members in discussion related to the proposed project list. Rich Ramsey and Jeff Bates from Wolgast and Brian Smilnak from Wakely were present to address questions from the board regarding the project list. Dr. Heidrich shared that the preliminary bond application needs to be completed for the upcoming treasury meeting scheduled in June. Board members agreed to move forward with the proposed bond scope. No further discussion.
- VII. Approval of Bid for Additional Septic Field at Harvey-Swanson
Diane Salter moved and Melissa Clark supported that the Brandon Board of Education approve the additional septic field replacement bid recommendation from Wakely Inc., to award the bid to R & R Earthmovers, Ortonville, MI, in the amount not to exceed \$63,303.00 as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
- VIII. Approval of First Student Contract
Rebecca Haynes moved and Melissa Clark supported that the Brandon Board of Education approve the First Student contract as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
- IX. Adjournment – 7:00 p.m. – by President Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary



Melissa Clark, Secretary

6-11-2021

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**JUNE
2021**

All Funds Check Register	\$ 301,219.13
BMO Harris Bank Purchase Card Register	\$ 8,704.20
Pre-pays	\$ -
Employee Reimbursements (05.10.2021)	\$ 410.03
Employee Reimbursements (05.25.2021)	\$ 649.90
MESSA Insurance	\$ 201,698.43
Set Seg Insurance	\$ -
EDUSTAFF	\$ 157,094.22
Payroll Runs - net of reimbursements shown above	
Payroll Run 05.10.2021 (Run 621)	\$ 642,932.08
Payroll Run 05.25.2021 (Run 622)	\$ 573,603.58

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Total for Approval: \$ 1,886,311.57

Please contact Janice Meek at 248-627-1810 or by email at jmeek@brandon.k12.mi.us prior to the meeting if you have questions.

**BRANDON SCHOOL DISTRICT
1025 S. ORTONVILLE ROAD
ORTONVILLE, MICHIGAN 48462**

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**FINAL BUDGET AMENDMENT 2020-21
PROPOSED BUDGET 2021-22**

JUNE 21, 2021

**PRESENTED BY;
Janice Meek, Executive Director of Business Services**

**BRANDON SCHOOL DISTRICT
1025 S. ORTONVILLE ROAD
ORTONVILLE, MICHIGAN 48462**

BOARD OF EDUCATION

LISA KAVALHUNA	PRESIDENT
DIANE SALTER	VICE PRESIDENT
MELISSA CLARK	SECRETARY
KIMBERLY SMITH-KULAGA	TREASURER
REBECCA HAYNES	TRUSTEE
HILARY STOCKOSKI	TRUSTEE
JEFF ZIELKE	TRUSTEE

**BUDGET ASSUMPTIONS
2021-22 PROPOSED BUDGET
6-21-21**

REVENUE:

- 1.) State Aid Per Pupil Increase: \$164
- 2.) Student Enrollment Decline: 75 FTE
- 3.) PA-18 Decrease: \$47,371
- 4.) No Change in Categorical Funding
- 5.) No Special Ed Cost Adjustment
- 6.) Federal ESSER Revenue: \$1,374,012

EXPENDITURES:

- 1.) OLY Swim Contract: \$55,000
- 2.) Instructional Reductions 5.2 FTE: \$463,757
- 3.) Virtual Classes: \$240,000
- 4.) District G/F Capital Projects: \$100,000
- 5.) IPA/Bond Payments: \$408,470
- 6.) Bus Payment Reduction: \$203,757
- 7.) Retirement (MPSERS) Cost Increase: 28.23%
- 8.) DM Burr Custodial Contract Reduction: \$133,916
- 9.) Increase Medical Hard Cap: 3.8%
- 10.) First Student Contract Increase: 2.5%
- 11.) New Textbooks: \$50,000
- 12.) Staff Negotiations: Increase \$500,000

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OPERATING RESULTS:

2020 Projected Operating Surplus:	\$71,018
2020 Projected Fund Balance:	\$4,195,135 or 15.86%
2021 Projected Operating Surplus:	\$0
2021 Projected Fund Balance:	\$4,195,135 or 16.11%

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk
L-4029
Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes
Oakland and Lapeer

2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021
698,838,641

Local Government Unit Requesting Millage Levy
Brandon School District

For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
153,576,138

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	11-6-18	17.8706	17.8706	1.000	17.8706	1.000	17.8706	8.9353	8.9353	12-2024
2021	Debt	5-26-21	N/A	1.000	1.000	N/A	1.000	4.740	2.370	2.370	2035
2016	Debt	2-9-16	N/A	1.000	1.000	N/A	1.000	4.280	2.140	2.140	2035
2018	Debt	3-1-18	N/A	1.000	1.000	N/A	1.000	2.320	1.160	1.160	2025
2019	Debt	10-28-19	N/A	1.000	1.000	N/A	1.000	.820	.410	.410	2029
	School code 058							4.280	2.140	2.140	2035

Prepared by **Janice Meek** Telephone Number **(248) 627-1810** Title of Preparer **CFO** Date **06/21/2021**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(1)(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Melissa Clark	06/21/2021
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Lisa Kavalhuna	06/21/2021

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete, if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	5.8706
For all Other	17.8706

**Resolution for Adoption of Fiscal Year 2020-2021 Final Budget
by the Brandon School District Board of Education
June 21, 2021**

RESOLVED, that this resolution shall be the final general appropriations of the Brandon School District for the fiscal year 2020-2021; a resolution to make appropriations; to provide for the expenditure of the appropriations; and provide for the disposition of all revenue received by the Brandon School District.

BE IT FURTHER RESOLVED, that the final total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of the school district for the fiscal year 2020-2021, which includes 17.8706 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to used for operating purposes as follows:

Revenues:

Local	\$ 2,936,104
State	\$ 20,091,036
Federal	\$ 2,021,008
Other	<u>\$ 1,477,869</u>

Total Revenue \$ 26,526,017

Fund Balance, July 1 Available to Appropriate	4,124,117
Total Available to Appropriate	<u>\$ 30,650,134</u>

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BE IT FURTHER RESOLVED, that \$26,454,999 of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

INSTRUCTION

11x	Basic Programs	\$ 12,034,522
12x	Added Needs	2,627,435

SUPPORT SERVICES

21x	Pupil Services	1,335,043
22x	Instructional Staff Support	1,088,029
23x	General Administration	495,769
24x	School Administration	1,319,326
25x	Business Services	517,450
26x	Operations and Maintenance	3,073,464
27x	Transportation	1,400,654
28x	Other Central Support	832,901
29x	Student Activities	44,367
293	Student Activities-Athletics	562,517
3xx	Community Services	65,520
4xx-6xx	Other Financing Uses	<u>1,058,002</u>

Total Appropriated: \$ 26,454,999

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

BE IT FURTHER RESOLVED, that the superintendent of schools is hereby charged with general supervision of the execution of the budget adopted by the board and

shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

This appropriation resolution is to take effect on June 21, 2021.

Board President	Date
Board Secretary	Date

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BE IT FURTHER RESOLVED, that the final amended total revenues and unappropriated fund balance to be available for the appropriations in the **SCHOOL SERVICE FUND** of Brandon Schools for the fiscal year 2020-2021 is as follows:

Revenue		
Local	\$	518,508
State		76,953
Federal		1,164,130
Operating Transfers		-
Total Revenue	\$	1,759,591
Fund Balance, July 1 Available to Appropriate	\$	713,161
Total Available to Appropriate	\$	2,472,752

BE IT FURTHER RESOLVED, that \$1,608,140 of the total available to appropriate in the **SCHOOL SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:			
SUPPORT SERVICES			
25x	Food Service Fund	1,037,619	
3xx	Childcare Fund	304,000	
29x	Custodial Fund	186,521	
4xx-6xx	Other Financing Uses	80,000	
Total Appropriated:		\$	1,608,140

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the

budgetary policy statement hitherto adopted by the board.

BE IT FURTHER RESOLVED, that the superintendent of schools is hereby charged with general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

This appropriation resolution is to take effect on June 21, 2021.

Board President

Date

Board Secretary

Date

**Resolution for Adoption of Fiscal Year 2021-2022 Proposed Budget
by the Brandon School District Board of Education
June 21, 2021**

RESOLVED, that this resolution shall be the proposed general appropriations of the Brandon School District for the fiscal year 2021-2022; a resolution to make appropriations; to provide for the expenditure of the appropriations; and provide for the disposition of all revenue received by the Brandon School District.

BE IT FURTHER RESOLVED, that the proposed total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of the school district for the fiscal year 2021-2022, which includes 17.8706 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to used for operating purposes as follows:

Revenues:

Local	\$ 2,977,497
State	\$ 18,928,398
Federal	\$ 2,784,324
Other	<u>\$ 1,431,137</u>

Total Revenue \$ 26,121,356

Fund Balance, July 1 Available to Appropriate	<u>4,195,135</u>
Total Available to Appropriate	\$ 30,316,491

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BE IT FURTHER RESOLVED, that \$26,121,356 of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

INSTRUCTION

11x	Basic Programs	\$ 12,059,470
12x	Added Needs	2,646,914

SUPPORT SERVICES

21x	Pupil Services	1,307,514
22x	Instructional Staff Support	1,042,703
23x	General Administration	480,769
24x	School Administration	1,313,570
25x	Business Services	539,633
26x	Operations and Maintenance	2,686,917
27x	Transportation	1,504,854
28x	Other Central Support	861,523
29x	Student Activities	44,367
293	Student Activities-Athletics	646,129
3xx	Community Services	125,062
4xx-6xx	Other Financing Uses	<u>861,931</u>

Total Appropriated: **\$ 26,121,356**

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

BE IT FURTHER RESOLVED, that the superintendent of schools is hereby charged with general supervision of the execution of the budget adopted by the board and

shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

This appropriation resolution is to take effect on June 21, 2021.

Board President	Date
Board Secretary	Date

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BE IT FURTHER RESOLVED, that the proposed amended total revenues and unappropriated fund balance to be available for the appropriations in the **SCHOOL SERVICE FUND** of Brandon Schools for the fiscal year 2021-2022 is as follows:

Revenue		
Local	\$	657,000
State		67,511
Federal		1,093,000
Operating Transfers		-
Total Revenue	\$	1,817,511
Fund Balance, July 1 Available to Appropriate	\$	<u>864,612</u>
Total Available to Appropriate	\$	2,682,123

BE IT FURTHER RESOLVED, that \$1,799,807 of the total available to appropriate in the **SCHOOL SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
SUPPORT SERVICES		
25x	Food Service Fund	1,162,554
3xx	Childcare Fund	317,253
29x	Custodial Fund	240,000
4xx-6xx	Other Financing Uses	<u>80,000</u>
Total Appropriated:		\$ 1,799,807

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the

budgetary policy statement hitherto adopted by the board.

BE IT FURTHER RESOLVED, that the superintendent of schools is hereby charged with general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

This appropriation resolution is to take effect on June 21, 2021.

Board President

Date

Board Secretary

Date

BRANDON SCHOOL DISTRICT FINAL BUDGET 2020-21
PROPOSED BUDGET 2021-22
GENERAL FUND
JUNE 21, 2021

	2019-20		2020-21		2020-21		2020-21		2021-22		VARIANCE (PROPOSED/ FINAL)
	AUDITED	PROPOSED	AMENDMENT 1	FINAL	PROPOSED	PROPOSED	PROPOSED	PROPOSED			
Revenue											
Local	\$ 3,048,507	\$ 3,024,289	\$ 2,952,192	\$ 2,936,104	\$ 2,977,497	\$ 41,393					
State	\$ 19,002,745	\$ 17,886,580	\$ 19,654,937	\$ 20,091,036	\$ 18,928,398	\$ (1,162,638)					
Federal	\$ 949,366	\$ 999,578	\$ 2,335,689	\$ 2,021,008	\$ 1,410,312	\$ (610,696)					
Federal-ESSER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Interdistrict sources	\$ 1,431,860	\$ 1,539,703	\$ 1,559,703	\$ 1,397,869	\$ 1,351,137	\$ (46,732)					
Total Revenue	\$ 24,432,478	\$ 23,450,150	\$ 26,502,521	\$ 26,446,017	\$ 26,041,356	\$ (404,661)					
Expenditures											
<i>Instruction:</i>											
Basic Programs	\$ 11,008,614	\$ 10,470,940	\$ 11,495,059	\$ 12,034,522	\$ 12,059,470	\$ 24,948					
Added Needs	\$ 2,578,207	\$ 2,599,006	\$ 2,482,128	\$ 2,627,435	\$ 2,646,914	\$ 19,479					
Total Instruction	\$ 13,586,821	\$ 13,069,946	\$ 13,957,187	\$ 14,661,957	\$ 14,706,384	\$ 44,427					
<i>Support Services:</i>											
Pupil Services	\$ 1,386,148	\$ 1,312,988	\$ 1,199,811	\$ 1,335,043	\$ 1,307,514	\$ (27,529)					
Instructional Staff Services	\$ 970,794	\$ 792,596	\$ 989,949	\$ 1,088,029	\$ 1,042,703	\$ (45,326)					
General Administration	\$ 455,094	\$ 470,221	\$ 422,159	\$ 495,769	\$ 480,769	\$ (15,000)					
School Administration	\$ 1,331,464	\$ 1,200,989	\$ 1,334,440	\$ 1,319,326	\$ 1,313,570	\$ (5,756)					
Business Office	\$ 527,487	\$ 553,550	\$ 544,536	\$ 517,450	\$ 539,633	\$ 22,183					
Operations, Maintenance, Security	\$ 2,499,267	\$ 2,583,297	\$ 3,553,600	\$ 3,073,464	\$ 2,686,917	\$ (386,547)					
Transportation	\$ 1,174,421	\$ 1,380,773	\$ 1,860,468	\$ 1,400,654	\$ 1,504,854	\$ 104,200					
Central Services	\$ 709,579	\$ 741,873	\$ 756,558	\$ 832,901	\$ 861,523	\$ 28,622					
Student Activities	\$ 84,939	\$ 85,956	\$ 85,956	\$ 44,367	\$ 44,367	\$ -					
Total Support Services	\$ 9,139,193	\$ 9,122,243	\$ 10,747,477	\$ 10,107,003	\$ 9,781,850	\$ (325,153)					
Athletics	\$ 569,704	\$ 625,383	\$ 620,690	\$ 562,517	\$ 646,129	\$ 83,612					
Community Services	\$ 106,885	\$ 102,639	\$ 95,202	\$ 65,520	\$ 125,062	\$ 59,542					
Debt Service	\$ 262,479	\$ 275,934	\$ 275,934	\$ 682,475	\$ 481,931	\$ (200,544)					
Payments to Other Public Schools	\$ 348,837	\$ 432,553	\$ 332,553	\$ 315,000	\$ 380,000	\$ 65,000					
Total Expenditures	\$ 24,013,919	\$ 23,628,698	\$ 26,029,043	\$ 26,394,472	\$ 26,121,356	\$ (273,116)					
Excess of Revenue Over (Under)	\$ 418,559	\$ (178,548)	\$ 473,478	\$ 51,545	\$ (80,000)	\$ (131,545)					

BRANDON SCHOOL DISTRICT FINAL BUDGET 2020-21
 PROPOSED BUDGET 2021-22
 GENERAL FUND
 JUNE 21, 2021

VARIANCE
 (PROPOSED/
 FINAL)

	2019-20	2020-21	2020-21	2020-21	2021-22	
<u>Other Financing Sources (Uses)</u>						
Transfers In	\$ 75,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Transfer Out to Childcare Fund	\$ (4,201)	\$ (41,643)	\$ (13,704)	\$ -	\$ -	\$ -
Transfers Out to Debt Service	\$ (518,832)	\$ -	\$ (410,451)	\$ -	\$ -	\$ -
Proceeds from Capital Lease	\$ 29,474	\$ -	\$ -	\$ -	\$ -	\$ -
New Playground Equipment	\$ -	\$ -	\$ -	\$ (60,527)	\$ -	\$ 60,527
Total Other Financing Sources	\$ (418,559)	\$ 38,357	\$ (344,155)	\$ 19,473	\$ 80,000	\$ 60,527
Net Change In Fund Balance	\$ -	\$ (140,191)	\$ 129,323	\$ 71,018	\$ -	\$ (71,018)
Fund Balance Beginning of Year	\$ 4,124,117	\$ 4,124,117	\$ 4,124,117	\$ 4,124,117	\$ 4,195,135	\$ -
Fund Balance - End of Year	\$ 4,124,117	\$ 3,983,926	\$ 4,253,440	\$ 4,195,135	\$ 4,195,135	\$ 269,514
Fund Balance as a % of Revenue	16.88%	16.99%	16.05%	15.86%	16.11%	
Assigned Fund Balance	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	
Unassigned Fund Balance	8.69%	8.46%	8.50%	8.30%	8.43%	

BRANDON SCHOOL DISTRICT
FINAL BUDGET 2020-21
PROPOSED BUDGET 2021-22
JUNE 21, 2021

SCHOOL SERVICE FUND - FOOD SERVICE

<u>Revenue</u>	2019-20 <u>AUDITED</u>	2020-21 <u>PROPOSED</u>	2020-21 <u>FINAL</u>	2021-22 <u>PROPOSED</u>	VARIANCE
Local	\$ 285,954	\$ 353,000	\$ 66,000	\$ 72,000	6,000
State	\$ 38,443	\$ 48,151	\$ 67,075	\$ 57,633	(9,442)
Federal	\$ 624,765	\$ 618,000	\$ 1,059,330	\$ 1,093,000	33,670
Total Revenue	\$ 949,162	\$ 1,019,151	\$ 1,192,405	\$ 1,222,633	\$ 30,228
 <u>Expenditures</u>					
Wages	\$ 255,816	\$ 300,025	\$ 301,918	\$ 327,013	25,095
Benefits	\$ 134,061	\$ 141,066	\$ 159,573	\$ 166,252	6,679
Purchased Services	\$ 74,399	\$ 74,122	\$ 102,078	\$ 92,039	(10,039)
Supplies and Materials	\$ 384,974	\$ 395,750	\$ 441,450	\$ 531,950	90,500
Capital Outlay	\$ 30,447	\$ 20,000	\$ 24,300	\$ 35,000	10,700
Other	\$ 8,164	\$ 10,300	\$ 8,300	\$ 10,300	2,000
Total Expenditures	\$ 887,861	\$ 941,263	\$ 1,037,619	\$ 1,162,554	\$ 124,935 21
 <u>Other Financing Sources (Uses)</u>					
Transfer to General Fund	<u>\$ (75,000)</u>	<u>\$ (80,000)</u>	<u>\$ (80,000)</u>	<u>\$ (80,000)</u>	-
Net Change In Fund Balance	(13,699)	(2,112)	74,786	(19,921)	(94,707)
Fund Balance-Beginning of Year	<u>\$ 329,765</u>	<u>\$ 312,164</u>	<u>\$ 316,066</u>	<u>\$ 390,852</u>	<u>74,786</u>
Fund Balance - End of Year	<u>\$ 316,066</u>	<u>\$ 310,052</u>	<u>\$ 390,852</u>	<u>\$ 370,931</u>	(19,921)

SCHOOL SERVICE FUND - CHILD CARE

<u>Revenue</u>	2019-20 <u>AUDITED</u>	2020-21 <u>PROPOSED</u>	2020-21 <u>FINAL</u>	2021-22 <u>PROPOSED</u>	VARIANCE
Local	\$ 213,248	\$ 255,000	\$ 208,000	\$ 310,000	102,000
State	\$ 14,806	\$ 19,644	\$ 9,878	\$ 9,878	0
Federal	\$ -	\$ -	\$ 104,800	\$ -	(104,800)
Total Revenue	\$ 228,054	\$ 274,644	\$ 322,678	\$ 319,878	(2,800)
 <u>Expenditures</u>					
Wages	\$ 139,620	\$ 153,185	\$ 113,534	\$ 150,613	37,079
Benefits	\$ 95,799	\$ 97,605	\$ 71,659	\$ 77,560	5,901
Purchased Services	\$ 58,856	\$ 62,497	\$ 81,580	\$ 83,580	2,000
Supplies and Materials	\$ 2,878	\$ 3,000	\$ 3,000	\$ 5,500	2,500
Other and Capital Outlay	\$ 150	\$ -	\$ 34,227	\$ -	\$ (34,227)
Total Expenditures	\$ 297,303	\$ 316,287	\$ 304,000	\$ 317,253	13,253
 <u>Other Financing Sources (Uses)</u>					
Transfer in From General Fund	<u>\$ 4,202</u>	<u>\$ 41,643</u>	<u>\$ -</u>	<u>\$ -</u>	0
Net Change in Fund Balance	(65,047)	-	18,678	2,625	(16,053)
Fund Balance-Beginning of Year	<u>\$ 65,047</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 18,678</u>	<u>18,678</u>
Fund Balance - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 18,678</u>	<u>\$ 21,303</u>	2,625

BRANDON SCHOOL DISTRICT
 FINAL BUDGET 2020-21
 PROPOSED BUDGET 2021-22
 JUNE 21, 2021

SCHOOL SERVICE FUND - CUSTODIAL FUND

	<u>2020-21</u>	<u>2020-21</u>	<u>2021-22</u>
	<u>PROPOSED</u>	<u>FINAL</u>	<u>PROPOSED</u>
<u>Revenue</u>			
Local	\$ 300,000	\$ 244,508	\$ 275,000
Total Revenue	<u>\$ 300,000</u>	<u>\$ 244,508</u>	<u>\$ 275,000</u>
<u>Expenditures</u>			
School Activities	\$ 300,000	\$ 186,521	\$ 240,000
Total Expenditures	<u>\$ 300,000</u>	<u>\$ 186,521</u>	<u>\$ 240,000</u>
Net Change in Fund Balance	\$ -	\$ 57,987	\$ 35,000
Fund Balance-Beginning of Year	\$ 425,829	\$ 397,095	\$ 455,082
Fund Balance - End of Year	<u>\$ 425,829</u>	<u>\$ 455,082</u>	<u>\$ 490,082</u>

**District/PSA Template for the
Extended COVID-19 Learning Plan
as Described in [Public Act 149](#), Section 98a**

August 27, 2020

[September 3, 2020 Clarifications](#)

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. ISDs and PSAs will transmit the approved plan to the state superintendent of public instruction and the state treasurer.

This is a Review Only document. Please download it as a Microsoft Word document to add your own District/PSA logo and Extended Covid-19 Learning Plan.

District/PSA Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.



Brandon School District Extended COVID-19 Learning Plan

Address of School District/PSA: Brandon School District

District/PSA Code Number: 63180

District/PSA Website Address: Brandonschooldistrict.org

District/PSA Contact and Title: Karl Heidrich, Superintendent

District/PSA Contact Email Address: kheidrich@brandon.12.mi.us

Name of Intermediate School District/PSA: Oakland Schools

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

1. The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the District/PSA expected would be achieved by the end of the school year.
3. Benchmark Assessments: The District/PSA will
 - select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
4. If delivering pupil instruction virtually, the District/PSA will
 - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.
5. The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19
6. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the District/PSA.
7. The District/PSA assures that

- instruction will be delivered as described in this plan and re-confirmed by the District/PSA Board,
 - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - the District/PSA will re-confirm how instruction will be delivered during the 2020-2021 school year thirty days after ISD approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
9. The District/PSA will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.

District Superintendent or President of the Board of Education/Directors

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

As the Brandon School District adjusts to the ever-changing landscape of schools during the COVID-19 crisis, continuing to plan and review is imperative for our district. Brandon returned to in-person schooling, with an option of learn from home, for all students, preschool through Adult Transition, on day 1 and will continue to do so as long as it is safe for students and staff. In-person schooling is the most effective for engaging students and supporting student achievement.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

Educational Goals:

- 1) All students (K-8) will improve performance in reading/ELA from Fall to Spring as measured by NWEA.
- 2) All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by the NWEA.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Mode of Instruction

The Brandon School District provided both an in-person option and a learn from home option for families. Parents chose based on their personal preference in August.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Both Brandon in-person and learn from home programs will be following the traditional scope and sequence that Brandon students experience in a normal year. The following are focus areas:

Pathway to Success #1: Curriculum, Instruction and Assessment

1. **Goal #1 (Core Curriculum):** The Brandon School District will maintain a K-12 curriculum that is rigorous, relevant and aligned with State expectations.
 - a. **Strategy #1:** Develop a district curriculum council that will review, direct and plan for the maintenance of the district's K-12 curriculum in collaboration with district leadership.
 - i. Development of procedure and process manual for this committee
 - ii. Development of a subject-by-subject calendar for reviewing the district's curriculum by year.
 - b. **Strategy #2:** The Brandon School District will review its curriculum warehouse (Atlas) and determine what changes may be needed for increased accessibility and usability for staff.
2. **Goal #2 (Exploring Passion Areas):** The Brandon School District will ensure that all students will have the opportunity to explore their passion as part of the district's K-12 curriculum.
 - a. **Strategy #1:** The Brandon School District will develop processes and procedures for conducting an annual needs assessment as it relates to core and elective offerings.
 - b. **Strategy #2:** The Brandon School District will continue to seek opportunities to infuse career awareness and career preparation within its K-12 curriculum.
3. **Goal #3 (High Quality Instruction):** Brandon students will be challenged to do their best each day through engaging and relevant learning opportunities.
 - a. **Strategy #1 (Rigor):** Daily lessons will be filled with opportunities for productive struggle. Discussion and professional learning will be needed to best plan and measure the appropriate level of rigor for each student.
 - b. **Strategy #2 (Relevant):** Daily lessons will be presented in ways that connect to student interests and areas of passion.
 - i. Students will set instructional goals each year connecting learning with their future pathway. Students will also reflect on their goals throughout the year.
 - ii. When possible, learning targets will connect with career pathways.
 - c. **Strategy #3 (Individualized):** The Brandon School District will ensure that professional learning is relevant, meaningful for all staff and connected to district goals.
 - i. District staff will continue to expand the use of student data to tailor instruction to the individual needs of each student.
 - ii. On-going professional learning will be offered to staff in the area of differentiated instruction.

4. **Goal #4 (High Quality Professional Learning):** The Brandon School District will develop a process for annually reviewing professional learning, assessing the needs of staff and using this information to plan for future professional learning.
5. **Goal #5 (Effective Assessment System):** The Brandon School District will develop and maintain an assessment system that accurately reflects student learning.
 - a. Strategy #1: A K-12 system will be developed including which assessments will be administered, the goal and timing of the assessment, and what the district will do with the results. This should include an annual review for future planning.
 - b. Strategy #2: On-going professional learning will be offered connected to effective formative assessment, its purpose and how to connect the results with daily lesson planning.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Brandon's grading system remains unchanged from a traditional year. Students in grades 4-12 will use a letter grading system with the high school GPA being on a 4.0 scale. Preschool through 3rd grade receive standards-based and curriculum-based assessment.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Brandon has provided one device for each student in the district and hot spots for learn from home families with connectivity issues.

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.

For in-person students, it will be the same as every year. For learn from home students, they remain on their special education teacher caseloads and will be meeting with staff for support regularly based on the IEP for students. Some learn from home students will be coming in-person to receive additional support.

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

Brandon is providing traditional supports for in-person students in preschool through adult transition. We continue to support learn from home students as well. Mental health checks will also be in place for all students.

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes	2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized

Prepared by	Telephone Number	Title of Preparer	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Instructions For Completing Form 614 (L-4029) 2021 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2021 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2020 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2020 permanently reduced rate can be found in column 7 of the 2020 Form L-4029. For operating millage approved by the voters after April 30, 2020, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2021 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2021 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2021. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2021 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2021 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2021 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2021. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2021 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2021. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.