



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462
April 19, 2021
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comments and Questions on Agenda Business
- V. BHS Student Council Report
- VI. Superintendent's Report
 - A. Covid Update
 - B. Bond Update
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Minutes of the March 15, 2021, Special Meeting 4
 - B. Minutes of the March 15, 2021, Regular Meeting 5
 - C. Minutes of the March 22, 2021, Special Meeting 8
 - D. General Fund Accounts Payable in the amount of \$1,991,224.48 10
- VIII. Information and Discussion Items
 - A. Board of Education Report
 - B. Finance Report ~ Janice Meek
 - 1. Bond Refunding Update
 - 2. ESSER Fund Update
 - 3. DM Burr Contract Update
 - C. Education Report ~ Carly Stone
 - 1. Parent Platform Choice
 - 2. Summer Programming
- IX. Action Items
 - A. Contract Approval - Brandon Administrators Association (BAA)
 - B. Contract Approval - Central Office Staff and Maintenance Staff
 - C. Approval of DM Burr Contract Extension
 - D. Approval of Extended COVID-19 Continuity of Learning Plan 11
 - E. Approval of BHS Spanish Class Overnight Trip

- F. School Bond Loan Fund Refunding Resolution
 - G. Approval of Kids Read Now
 - H. Approval of Request for Proposal for Harvey-Swanson Septic Field
 - I. Oakland County Road Commission Lawsuit - Resolution of Claims
 - X. Citizens' Input
 - XI. Adjournment
-

Brandon 2025 Targets

- 1) By 2025, the Brandon School District will perform in the top 25% in the State in all tested areas.
 - 2) Through participation in Brandon’s many learning opportunities beyond the traditional school day, Brandon students will develop as well-rounded human beings:
 - By the year 2025, all Brandon graduates will participate in at least one learning opportunity beyond the traditional school day each year. These opportunities may include: interscholastic athletics, performing arts, service organizations, school clubs, continuing education programs, enrichment activities, involvement in community-based athletics, job related training or other organized learning opportunities beyond the traditional school day.
 - 3) The Brandon School District will effectively prepare all students for success at the next level:
 - By 2025, 85% of Brandon graduates will gain acceptance to 4 year universities, community college, certification-based trade school programs, career-technical internship programs or enlist in the armed forces.
 - Within 6 years of graduation, 60% of Brandon graduates will have successfully completed a university degree, earned an associate’s degree, a trade certification, completed a career-technical internship program or remain a member of the armed forces.
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Public Participation at Board Meetings

We recognize the value of public comments and the importance of expressing yourselves to us on district matters.

Here are the guidelines for public comments:

- You must virtually “raise your hand”.-- Click raise hand in the Zoom webinar control box
- Please recognize yourself by stating your name, address and group affiliation if any
- Each statement shall be limited to THREE (3) minutes
- The statements shall be directed at the board only
- Generally the board will not respond to public comments during the meeting
- To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.
- Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.
- While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Special Meeting – Board Work Session

March 15, 2021

6:00 PM

Central Office Board Room and Zoom Platform

1025 S. Ortonville Road

Ortonville, Michigan 48462

UNOFFICIAL MINUTES

I. Call to Order – 6:00 p.m. by Lisa Kavalhuna

II. Roll Call

Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Hilary Stockoski, Kim Smith-Kulaga, Jeff Zielke

Others present: Dr. Karl Heidrich, Interim Superintendent; Janice Meek, Executive Director of Business Services; Carly Stone, Executive Director of Curriculum / Instruction; Diane Zedan, Director of Preschool / Special Education; Maria Schubring, Recording Secretary

III. Pledge of Allegiance

Led by the board.

IV. Public Comments and Questions on Agenda Business

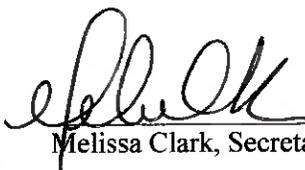
No one from the public wished to address the Board.

V. Planning for the 2021-2022 School Year

Dr. Heidrich shared a detailed presentation regarding the return to school plan for 2021-2022. He engaged board members in discussion. He reviewed the current educational roadmap, educational options, current State of Michigan guidelines for operating schools safely; school environment for current school year and proposed plan for 2021-2022; in-person school schedules for preschool through 12th; virtual options available at every grade level; school district calendar with start / end date; 2021-2022 summary sharing that staff and student safety remain our top priority. Lisa Kavalhuna made a comment about what have we learned from our efforts in the past to support current students who are quarantined and should the board expect to see some technology improvements. No further discussion at this time.

VI. Adjournment – 6:25 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary



Melissa Clark, Secretary

3-25-2021
Date



Brandon School District

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462

March 15, 2021
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Lisa Kavalhuna
- II. Roll Call
Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Zeff Zielke
Others present: Dr. Karl Heidrich, Interim Superintendent; Janice Meek, Executive Director of Business Services; Carly Stone, Executive Director of Curriculum / Instruction; Diane Zedan, Director of Preschool and Special Education; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. Public Comments and Questions on Agenda Business
No one from the public wished to address the board.
- V. BHS Student Council Report
Macy Roberts provided an update on recent and upcoming events at Brandon High School. She also shared information regarding senior cords for the senior class of 2021.
- VI. Superintendent's Report
 - A. Introduction of New Employee Derek Mohamedally
Dan Stevens introduced Derek Mohamedally as our new at-risk / virtual counselor assigned to Brandon High School. Derek shared background information regarding his education and degrees.
 - B. Planning for the 2021-2022 School Year
Dr. Heidrich shared a presentation and provided an update regarding return to school plan for 2021-2022. He reviewed the current educational roadmap, educational options, current State of Michigan guidelines for operating schools safely; school environment for current school year and proposed plan for 2021-2022; in-person school schedules for preschool through 12th; virtual options available at every grade level; school district calendar with start / end date; 2021-2022 summary sharing that staff and student safety remain our top priority.
 - C. Virtual School Presentation
David Wyatt provided a presentation and reviewed parent perception survey results and where we stand at this time for virtual learning. He shared that this information will be used to determine what we will be doing next year and our next steps.
- VII. Approval of Consent Agenda
Diane Salter moved and Melissa Clark supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes;
 - A. Minutes of the February 8, 2021, Regular Meeting
 - B. General Fund Accounts Payable in the amount of \$1,905,175.13
- VIII. Information and Discussion Items

A. Bond Presentation

Dr. Heidrich shared a presentation and reviewed the district bond history. He shared that there is the potential to go out for a bond in November 2021 with a no mill increase for the same amount of money as the previous bond. He reviewed bond scope information, bond structure – one series or two series, and provided a summary with optional dates to place the bond on the ballot.

B. Board of Education Report

President Kavalhuna shared that we have executed a new contract with Dr. Heidrich and with the new contract we will undertake the evaluation process. Diane Salter shared that every year the board evaluates the superintendent with the MASB superintendent evaluation tool.

C. Finance Report

Janice Meek provided a brief update on the budget development process as we work towards the 2021-2022 budget process.

D. Education Report

Carly Stone provided an update on state assessments. She shared that all students will be expected to participate in state assessments this spring. She also provided information on summer school programming and at-risk opportunities for students for the school year 2021-2022.

IX. Action Items

A. Approval of Brandon Education Support Personnel Association (BESPA) Contract

Hilary Stockoski moved and Melissa Clark supported that the Brandon Board of Education approve the BESPA contract as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

B. Approval of Playground Bid

Rebecca Haynes moved and Melissa Clark supported that the Brandon board of Education approve the preschool playground bid recommendation from Wakely Associates, Inc., to award the bid to Penchura LLC, Brighton, MI, in the amount not to exceed \$90,340.00 as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; Jeff Zielke – yes.

C. Approval of Bid for Septic Field at Harvey-Swanson

Diane Salter moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve the septic field replacement bid recommendation from Wakely Inc., to award the bid to R & R Earthmovers, Ortonville, MI, in the amount not to exceed \$47,780.00 as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

D. Approval of New Hire

Melissa Clark moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve to hire Derek Mohamedally as at-risk / virtual counselor at Brandon High School as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

E. Approval of Extended COVID-19 Continuity of Learning Plan

Hilary Stockoski moved and Diane Salter supported that the Brandon Board of Education approve the Extended COVID-19 Continuity Learning Plan as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

X. Citizens' Input

No one from the public wished to address the board.

XI. Closed Session ~ BAA Negotiations and Superintendent Evaluation

Rebecca Haynes moved and Melissa Clark supported that the Brandon Board of Education approve to enter a closed session for the purpose of BAA negotiations and superintendent evaluation. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

8:10 p.m. closed session started.
9:15 p.m. returned to open session.

XII. Adjournment – 9:15 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary



Melissa Clark, Secretary

3-25-2021

Date



Brandon School District

Brandon Board of Education
Special Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Road
Ortonville, Michigan 48462

March 22, 2021
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Diane Salter
- II. Roll Call
Present: Melissa Clark, Rebecca Haynes, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent with notice: Lisa Kavalhuna and Carly Stone
Others present: Dr. Karl Heidrich, Interim Superintendent; Janice Meek, Executive Director of Business Services; Diane Zedan, Director of Preschool / Special Education; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. Superintendent Report
A. Covid Update
Dr. Heidrich provided an update on covid numbers. He shared that there is a bit of an increase these past couple of weeks and that we will continue to monitor the numbers.
- V. Information and Discussion Items
A. Kids Read Now
Dr. Heidrich shared that Carly Stone is currently working with elementary principals looking at summer school opportunities. He shared that Kids Read Now gives us an opportunity to send books home this summer with K-3 students for 8 weeks. The cost is approximately \$23,000 with funding through ESSER dollars. In order for us to proceed we wanted to put this on the radar for board members that Kids Read Now will be on the April agenda for action.
B. Bond Discussion
Dr. Heidrich engaged board members in bond discussion – questions and answer sessions. He walked board members through the bond process whether it is on the November 2021 ballot or other election dates. He reviewed the draft Brandon specific timeline and mandatory legal obligations timeline. He shared that we will need to have on board an architect, construction manager, and our finance person. He shared information about the preliminary qualifying application process and treasury department obligations. He provided detailed information about a one series bond and a two series bond. He is planning to get a survey out to families, community and staff to set the framework for community forums. He shared that the April 19th board meeting will be a time to determine if the board would like to move forward and when.
C. Five Year Technology Plan
Dr. Heidrich shared a draft five year technology plan with an idea of the amount of money we will need to dedicate to technology. We have not prioritized technology enough. Dr. Heidrich's major discussion points included strategy for device replacement, wireless infrastructure, purchasing classroom display devices and technology infrastructure. He shared that we will probably need to think about dedicating two million dollars to technology.

VI. Public Comments

No one from the public wished to address the board.

Diane Salter shared we are going into closed session regarding superintendent evaluation which we do every year.

VII. Closed Session ~ Superintendent Evaluation

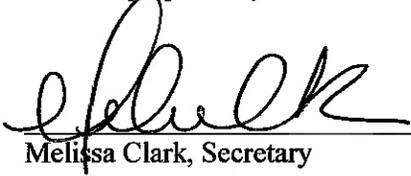
Melissa Clark moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve to enter a closed session for superintendent evaluation. Carried unanimously 6-0. Roll call vote: M. Clark – yes; R. Haynes – yes; Diane Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

7:07 p.m. closed session started.

8:15 p.m. returned to open session.

VIII. Adjournment – 8:15 p.m. by Diane Salter

Minutes prepared by Maria Schubring, Recording Secretary



Melissa Clark, Secretary

4-1-2021

Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**APRIL
2021**

All Funds Check Register	\$ 531,192.89
BMO Harris Bank Purchase Card Register	\$ 12,798.60
Pre-pays	\$ -
Employee Reimbursements (03.10.2021)	\$ 270.32
Employee Reimbursements (03.25.2021)	\$ 48.10
MESSA Insurance	\$ 197,261.94
Set Seg Insurance	\$ -
EDUSTAFF	\$ 124,330.94
Payroll Runs - net of reimbursements shown above	
Payroll Run 03.10.2021 (Run 616)	\$ 565,986.09
Payroll Run 03.25.2021 (Run 617)	\$ 559,335.60

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Total for Approval: \$ 1,991,224.48

Please contact Janice Meek at 248-627-1810 or by email at jmeek@brandon.k12.mi.us prior to the meeting if you have questions.

**District/PSA Template for the
Extended COVID-19 Learning Plan
as Described in [Public Act 149, Section 98a](#)**

August 27, 2020

[September 3, 2020 Clarifications](#)

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. ISDs and PSAs will transmit the approved plan to the state superintendent of public instruction and the state treasurer.

This is a Review Only document. Please download it as a Microsoft Word document to add your own District/PSA logo and Extended Covid-19 Learning Plan.

District/PSA Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.



Brandon School District Extended COVID-19 Learning Plan

Address of School District/PSA: Brandon School District

District/PSA Code Number: 63180

District/PSA Website Address: Brandonschooldistrict.org

District/PSA Contact and Title: Karl Heidrich, Superintendent

District/PSA Contact Email Address: kheidrich@brandon.12.mi.us

Name of Intermediate School District/PSA: Oakland Schools

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

1. The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the District/PSA expected would be achieved by the end of the school year.
3. Benchmark Assessments: The District/PSA will
 - select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
4. If delivering pupil instruction virtually, the District/PSA will
 - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.
5. The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19
6. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the District/PSA.
7. The District/PSA assures that

- instruction will be delivered as described in this plan and re-confirmed by the District/PSA Board,
 - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - the District/PSA will re-confirm how instruction will be delivered during the 2020-2021 school year thirty days after ISD approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
9. The District/PSA will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.

District Superintendent or President of the Board of Education/Directors

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

As the Brandon School District adjusts to the ever-changing landscape of schools during the COVID-19 crisis, continuing to plan and review is imperative for our district. Brandon returned to in-person schooling, with an option of learn from home, for all students, preschool through Adult Transition, on day 1 and will continue to do so as long as it is safe for students and staff. In-person schooling is the most effective for engaging students and supporting student achievement.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

Educational Goals:

- 1) All students (K-8) will improve performance in reading/ELA from Fall to Spring as measured by NWEA.
- 2) All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by the NWEA.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Mode of Instruction

The Brandon School District provided both an in-person option and a learn from home option for families. Parents chose based on their personal preference in August.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Both Brandon in-person and learn from home programs will be following the traditional scope and sequence that Brandon students experience in a normal year. The following are focus areas:

Pathway to Success #1: Curriculum, Instruction and Assessment

1. **Goal #1 (Core Curriculum):** The Brandon School District will maintain a K-12 curriculum that is rigorous, relevant and aligned with State expectations.
 - a. **Strategy #1:** Develop a district curriculum council that will review, direct and plan for the maintenance of the district's K-12 curriculum in collaboration with district leadership.
 - i. Development of procedure and process manual for this committee
 - ii. Development of a subject-by-subject calendar for reviewing the district's curriculum by year.
 - b. **Strategy #2:** The Brandon School District will review its curriculum warehouse (Atlas) and determine what changes may be needed for increased accessibility and usability for staff.
2. **Goal #2 (Exploring Passion Areas):** The Brandon School District will ensure that all students will have the opportunity to explore their passion as part of the district's K-12 curriculum.
 - a. **Strategy #1:** The Brandon School District will develop processes and procedures for conducting an annual needs assessment as it relates to core and elective offerings.
 - b. **Strategy #2:** The Brandon School District will continue to seek opportunities to infuse career awareness and career preparation within its K-12 curriculum.
3. **Goal #3 (High Quality Instruction):** Brandon students will be challenged to do their best each day through engaging and relevant learning opportunities.
 - a. **Strategy #1 (Rigor):** Daily lessons will be filled with opportunities for productive struggle. Discussion and professional learning will be needed to best plan and measure the appropriate level of rigor for each student.
 - b. **Strategy #2 (Relevant):** Daily lessons will be presented in ways that connect to student interests and areas of passion.
 - i. Students will set instructional goals each year connecting learning with their future pathway. Students will also reflect on their goals throughout the year.
 - ii. When possible, learning targets will connect with career pathways.
 - c. **Strategy #3 (Individualized):** The Brandon School District will ensure that professional learning is relevant, meaningful for all staff and connected to district goals.
 - i. District staff will continue to expand the use of student data to tailor instruction to the individual needs of each student.
 - ii. On-going professional learning will be offered to staff in the area of differentiated instruction.

4. **Goal #4 (High Quality Professional Learning):** The Brandon School District will develop a process for annually reviewing professional learning, assessing the needs of staff and using this information to plan for future professional learning.
5. **Goal #5 (Effective Assessment System):** The Brandon School District will develop and maintain an assessment system that accurately reflects student learning.
 - a. Strategy #1: A K-12 system will be developed including which assessments will be administered, the goal and timing of the assessment, and what the district will do with the results. This should include an annual review for future planning.
 - b. Strategy #2: On-going professional learning will be offered connected to effective formative assessment, its purpose and how to connect the results with daily lesson planning.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Brandon's grading system remains unchanged from a traditional year. Students in grades 4-12 will use a letter grading system with the high school GPA being on a 4.0 scale. Preschool through 3rd grade receive standards-based and curriculum-based assessment.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Brandon has provided one device for each student in the district and hot spots for learn from home families with connectivity issues.

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.

For in-person students, it will be the same as every year. For learn from home students, they remain on their special education teacher caseloads and will be meeting with staff for support regularly based on the IEP for students. Some learn from home students will be coming in-person to receive additional support.

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

Brandon is providing traditional supports for in-person students in preschool through adult transition. We continue to support learn from home students as well. Mental health checks will also be in place for all students.