



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Virtual Remote Meeting ~ Zoom Platform
February 8, 2021
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comments and Questions on Agenda Business
- V. BHS Student Council Report
- VI. Superintendent's Report
 - A. All-State Athletic Recognition ~ Chris Deines
 - B. Covid Update
- VII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Minutes of the January 11, 2021, Annual Organizational Regular Meeting 4
 - B. Minutes of the January 19, 2021, Special Meeting 8
 - C. Minutes of the January 25, 2021, Special Meeting 9
 - D. General Fund Accounts Payable in the amount of \$1,629,543.95 11
 - E. Capital Projects Energy Bond in the amount of \$8,914.50 12
- VIII. Information and Discussion Items
 - A. Board of Education Report
 - B. Finance Report ~ Janice Meek
 - 1. Budget Assumptions School Year 2021-2022
 - C. Education Report ~ Carly Stone
- IX. Action Items
 - A. Approval of Resolution to Allow In-Person Contact Sports 13
 - B. Approval of School Bond Loan Fund Authorizing Resolution 14
 - C. Approval of Brandon Education Association Contract
 - D. Approval of Request for Proposal for Harvey-Swanson Septic Field
 - E. Approval of Interim Superintendent Contract Extension
 - F. Elect Michigan Association of School Boards (MASB) Region 8 Candidate
 - G. Approval of Voluntary Severance Plan Resolution 37
 - H. Approval of Extended COVID-19 Continuity of Learning Plan 39
 - I. Approval to Purchase I-Pads for K-1 Students
- X. Citizens' Input

XI. Adjournment

Brandon 2025 Targets

- 1) By 2025, the Brandon School District will perform in the top 25% in the State in all tested areas.
 - 2) Through participation in Brandon's many learning opportunities beyond the traditional school day, Brandon students will develop as well-rounded human beings:
 - By the year 2025, all Brandon graduates will participate in at least one learning opportunity beyond the traditional school day each year. These opportunities may include: interscholastic athletics, performing arts, service organizations, school clubs, continuing education programs, enrichment activities, involvement in community-based athletics, job related training or other organized learning opportunities beyond the traditional school day.
 - 3) The Brandon School District will effectively prepare all students for success at the next level:
 - By 2025, 85% of Brandon graduates will gain acceptance to 4 year universities, community college, certification-based trade school programs, career-technical internship programs or enlist in the armed forces.
 - Within 6 years of graduation, 60% of Brandon graduates will have successfully completed a university degree, earned an associate's degree, a trade certification, completed a career-technical internship program or remain a member of the armed forces.
-

Public Participation at Board Meetings

We recognize the value of public comments and the importance of expressing yourselves to us on district matters.

Here are the guidelines for public comments:

- You must virtually "raise your hand".-- Click raise hand in the Zoom webinar control box
- Please recognize yourself by stating your name, address and group affiliation if any
- Each statement shall be limited to THREE (3) minutes
- The statements shall be directed at the board only
- Generally the board will not respond to public comments during the meeting
- To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to Dr. Heidrich or the board president.
- Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.
- While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting ~ Annual Organizational Meeting
Virtual Remote Meeting ~ Zoom Platform
January 11, 2021
6:30 PM

UNOFFICIAL MINUTES

I. Call to Order – 6:30 p.m. by Diane Salter

II. Roll Call

Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke

Others present: Dr. Karl Heidrich, Interim Superintendent of Schools; Janice Meek, Executive Director of Business Services; Carly Stone, Executive Director of Curriculum / Instruction; Diane Zedan, Director of Preschool / Special Education; Maria Schubring, Recording Secretary

III. Pledge of Allegiance

Led by the board.

At this time, Diane Salter shared that an action item as been added to the agenda – Action item A.

Approval of Vaccination Plan Resolution.

IV. Ceremonial Oath of Office

Diane Salter provided the Ceremonial Oath of Office to our newly elected board members – Rebecca Haynes, Lisa Kavalhuna, Hilary Stockoski, and Jeff Zielke.

V. BHS Student Report

Ella Mannino and Macy Roberts provided an update on recent and upcoming events at Brandon High School.

VI. Superintendent's Report

A. School Board Recognition

Dr. Heidrich publicly thanked and recognized board members for their service to the Brandon School District. He shared that gift bags are available at central office with a token of appreciation from each school.

B. Covid Update

Dr. Heidrich reported that right after winter break our numbers looked really good. He shared positive cases number and district quarantine numbers. At this time Diane Salter read a statement regarding the State of Michigan vaccination roll out plan. She shared that the board is dissatisfied with the distribution process across the county. She shared that in partnership with Oxford School District a Vaccination Plan Resolution has been added to the agenda for action.

VII. Public Comments and Questions on Agenda Business

No one from the public wished to address the board.

VIII. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

Lisa Kavalhuna moved and Melissa Clark supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

- A. Minutes of the December 7, 2020, Special Meeting
- B. Minutes of the December 21, 2020, Regular Meeting
- C. General Fund Accounts Payable in the amount of \$ 1,674,132.06
- IX. Information and Discussion Items
 - A. Board of Education Report

Diane Salter shared that she reported on the Vaccination Plan Resolution.
 - B. Finance Report

Janice Meek shared that she has a negotiations report for the closed session.
- X. Action Items
 - A. Approval of Vaccination Plan Resolution

Lisa Kavalhuna moved and Melissa Clark supported that the Brandon Board of Education approve the Vaccination Plan Resolution to formally request that in-person educators and school staff members receive priority inoculation during phase 1b of the Michigan Covid-19 Vaccination Plan as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; Jeff Zielke – yes.
 - B. Appointment of Temporary Chairperson for Election of President

Lisa Kavalhuna moved and Melissa Clark supported that the Brandon Board of Education approve that Maria Schubring serve as Temporary Chairperson for the selection of a President. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - C. Election of President

Diane Salter moved and Kim Smith-Kulaga supported that the Brandon Board of Education elect Lisa Kavalhuna as President for the 2021 calendar year. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - D. Election of Vice-President

Melissa Clark moved and Kim Smith supported that the Brandon Board of Education elect Diane Salter as Vice-President for the 2021 calendar year (January 1-December 31, 2021). Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - E. Election of Secretary

Diane Salter moved and Hilary Stockoski supported that the Brandon Board of Education approve to elect Melissa Clark as Secretary for the 2021 calendar year. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - F. Election of Treasurer

Melissa Clark moved and Diane Salter supported that the Brandon Board of Education approve to elect Kim Smith-Kulaga as Treasurer for the 2021 calendar year. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - G. Resolution to Set Date, Time, and Place for Regular Monthly Meetings

Melissa Clark moved and Diane Salter supported that the Brandon Board of Education adopt the Resolution as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - H. Request Approval of Depositories for School Funds

Kim Smith-Kulaga moved and Melissa Clark supported that the Brandon Board of Education name Waterford Bank, The Bank of New York, U.S. Bank, Michigan School District Liquid Asset Fund Plus, and Fifth Third Bank as depositories for Brandon School District and Michigan School District Liquid Asset Fund Plus as the authorized investment Broker as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.
 - I. Designate Person to Serve as Contracting Agent

Melissa Clark moved and Kim Smith-Kulaga supported that the Brandon Board of Education designate the Interim Superintendent of Schools to serve as contracting agent to sign agreements and

contracts for Brandon School District. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

J. Designate Persons Authorized to Sign Checks

Kim Smith-Kulaga moved and Diane Salter supported that the Brandon Board of Education designate the Interim Superintendent of Schools or the Board of Education President as the authorized persons to sign checks for Brandon School District. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

K. Designate Person Authorized to Sign Purchase Orders

Melissa Clark moved and Diane Salter supported that the Brandon Board of Education designate the Executive Director of Business Services as the authorized person to sign purchase orders for Brandon School District. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

L. Designate Person to Serve as Electronic Transfer Officer

Kim Smith-Kulaga moved and Lisa Kavalhuna supported that the Brandon Board of Education designate the Executive Director of Business Services as the authorized Electronic Transfer Officer for Brandon School District. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

M. Establish Fees Charged for Individuals Requesting Notice of Board Meetings

Diane Salter moved and Melissa Clark supported that the Brandon Board of Education establish a fee of \$1.00 per notice via postal mail for individuals requesting notice of board meetings. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

N. Establish Board Compensation

Diane Salter moved and Kim Smith-Kulaga supported that the Brandon Board of Education establish \$ 0 per member as compensation for the 2021 calendar year. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

O. Designate Person to Post Vacancies/Accept Resignations

Rebecca Haynes moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve the Interim Superintendent of Schools, or his/her designee to post vacancies and accept resignations. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

P. Designate Person to Post Public Notices

Hilary Stockoski moved and Melissa Clark supported that the Brandon Board of Education approve the Interim Superintendent of Schools, or his/her designee to post public notices. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

Q. Delegation of Recording Secretary Duties (by Secretary of the Board)

Melissa Clark, as Secretary of the Board, moved and Lisa Kavalhuna supported that the Brandon Board of Education delegate Maria Schubring to serve as Recording Secretary for the Brandon Board of Education. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

R. Assignment of Board of Education Representative to MASB

Diane Salter moved and Melissa Clark supported that the Brandon Board of Education appoint Hilary Stockoski as its representative to the Michigan Association of School Boards. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

S. Assignment of Board of Education Representative to the Oakland County Intermediate School District

Diane Salter moved and Kim Smith-Kulaga supported that the Brandon Board of Education appoint Melissa Clark as its representative to the Oakland County Intermediate School District. Carried

unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

T. Appointment of Designated Spokesperson for the Board of Education

Melissa Clark moved and Diane Salter supported that the Brandon Board of Education

President/Designee be appointed the designated spokesperson for the Board of Education. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

U. Approval of Authorized Purchase Card Users

Hilary Stockoski moved and Melissa Clark supported that the Brandon Board of Education approve the employee position titles authorized to use district credit/debit/purchase card(s) in conducting of district business as presented. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

V. Approval of Oakland County Parent Advisory Committee Representatives

Melissa Clark moved and Lisa Kavalhuna supported that the Brandon Board of Education approve the following parents for appointment as representatives for the Oakland County Parent Advisory Committee: Dana Hylton and Kelly McGraw. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

W. Approval of Extended COVID-19 Continuity of Learning Plan

Rebecca Haynes moved and Kim Smith-Kulaga supported that the Brandon Board of Education approve the Brandon School District Extended Continuity of Learning Plan. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

XI. Citizens' Input

No one from the public wished to address the board.

XII. Closed Session ~ Negotiations

Kim Smith-Kulaga moved and Melissa Clark supported that the Brandon Board of Education approve to enter a closed session for the discussion of negotiations. Carried unanimously 7-0. Roll call vote: M. Clark – yes; R. Haynes – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

Audience dismissed at 7:31 p.m.

Closed session started at 7:31 p.m.

Returned to open session at 8:27 p.m.

XIII. Adjournment – 8:27 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary

Melissa Clark
Melissa Clark, Secretary

01/21/2021
Date



Brandon School District

Brandon Board of Education
Special Meeting Board Work Session
Virtual Remote Meeting ~ Zoom Platform
Ortonville, Michigan 48462
January 19, 2021
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 pm by Lisa Kavalhuna
- II. Roll Call
Present: Melissa Clark, Rebecca Haynes, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Others present: Dr. Karl Heidrich, Superintendent of Schools; Carly Stone, Executive Director of Curriculum / Instruction; Diane Zedan, Director of Preschool / Special Education; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. Public Comments and Questions
No one from the public wished to address the board.
- V. Superintendent Search Training ~ Dr. Rod Green, MASB
Lisa Kavalhuna introduced Dr. Rod Green, MASB Consultant to provide training to board members for the purpose of doing a superintendent search. He shared that he is a former superintendent and provided background information. He reviewed a detailed powerpoint presentation highlighting what board members need to know for a superintendent search and recruitment process. He engaged board members in a discussion and answer session. Board members shared that they would send an email to him with any additional questions related to the superintendent search process. Dr. Green made a recommendation that the board consider a group superintendent evaluation training session in the near future.
- VI. Adjournment – 8:07 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary

Melissa Clark, Secretary

Date



Brandon School District

Brandon Board of Education
Special Meeting
Virtual Remote Meeting ~ Zoom Platform
Ortonville, Michigan 48462
January 25, 2021
6:00 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:00 p.m. by Lisa Kavalhuna
- II. Roll Call
Present: Melissa Clark, Lisa Kavalhuna, Diane Salter, Kim Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent: Rebecca Haynes (with notice)
Others present: Dr. Karl Heidrich, Interim Superintendent; Janice Meek, Executive Director of Business Services; Maria Schubring, Recording Secretary.
- III. Pledge of Allegiance
Led by the board.

At this time, Lisa Kavalhuna shared that the board would like to offer a sentiment and a moment of silence in memory of Janene Coughlin.

- IV. Public Comments
No one from the public wished to address the board.
- V. Superintendent's Report
 - A. Covid Report – Dr. Heidrich shared that he and Carly Stone are completing the required covid-19 State report and that he will provide an update at the regular board meeting on February 8th.
 - B. Recognition Programs
Dr. Heidrich reported that he would like to create avenues for additional staff and student recognition programs. He will work with his leadership team on this. He also shared that he will be reinstating the Extraordinary Blackhawk Award in February and the Distinguished Alumni Recognition Program in the fall. Diane Salter shared that she is so excited to hear about the recognition programs coming back.
 - C. Virtual Office Hours
Dr. Heidrich shared that he will be announcing superintendent virtual office hours for parents and the community to tune in to ask questions.
 - D. Lisa Kavalhuna thanked Dr. Heidrich for his efforts in recognizing our district accomplishments.
- VI. School Bond Loan Fund Refinancing
Janice Meek provided information regarding the School Bond Loan Fund refinancing with a potential savings of one million dollars and the goal is to close on the refunding in May. She is bringing this forward for discussion tonight and the official resolution to the February 8th meeting to start the process.

VII. Aqua Club Discussion

Janice Meek shared the lead on the Aqua Club discussion. Aqua Club notified us in December that they are no longer in business. She engaged board members in discussion and question session on how we should move forward. The board agreed to move forward to seek interested parties through the request for proposal process.

VIII. Closed Session ~ Negotiations

Diane Salter moved and Kim Smith-Kulaga supported that the Brandon Board of Education enter a closed session for the purpose of negotiations. Carried unanimously 6-0. Roll call vote: M. Clark – yes; L. Kavalhuna – yes; D. Salter – yes; K. Smith-Kulaga – yes; Hilary Stockoski – yes; J. Zielke – yes.

Audience dismissed at 6:05 p.m.

Closed session started at 6:05 p.m.

Returned to open session 7:31 p.m.

IX. Adjournment - 7:31 p.m. by Lisa Kavalhuna

Minutes prepared by Maria Schubring, Recording Secretary

Melissa Clark
Melissa Clark, Secretary

2/4/2021
Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**JANUARY
2021**

All Funds Check Register	\$ 188,806.96
BMO Harris Bank Purchase Card Register	\$ 8,480.64
Pre-pays	\$ -
Employee Reimbursements (01.08.2021)	\$ 91.37
Employee Reimbursements (01.25.2021)	\$ 444.24
MESSA Insurance	\$ 201,269.98
Set Seg Insurance	\$ -
EDUSTAFF	\$ 81,265.95
Payroll Runs - net of reimbursements shown above	
Payroll Run 01.08.2021 (Run 611-612)	\$ 547,243.28
Payroll Run 01.25.2021 (Run 613)	\$ 601,941.53

Total for Approval: \$ 1,629,543.95

Please contact Janice Meek at 248-627-1810 or by email at jmeek@brandon.k12.mi.us prior to the meeting if you have questions.

BRANDON SCHOOL DISTRICT
ENERGY BOND
COVER SHEET

JANUARY
2021

Energy Bond Check Register

\$	8,914.50
\$	-

Bond Pre-Pays

Total for Approval:

\$	8,914.50
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Please contact Janice Meek at 248-627-1810 or by email at jmeek@brandon.k12.mi.us prior to the meeting if you have questions.

RESOLUTION TO IN SUPPORT OF IMMEDIATELY ALLOWING IN-PERSON CONTACT SPORTS

WHEREAS, the Brandon School District is committed to assuring the safety of our students and to taking all reasonable efforts to contain the spread of the COVID 19 pandemic, and

WHEREAS, education extends beyond academics and the classroom and that student participation in extra-curricular activities, including athletics, plays an essential role in school engagement for a large number of students and the rewards and benefits for our student-athletes must be given greater consideration in the decision to immediately resume all sports seasons, and

WHEREAS, all but a few other states have resumed contact sports and demonstrated students can participate safely under strict protocols, and

WHEREAS, the Brandon School District believes, as supported by the results reported by the Michigan Department of Health and Human Services from its pilot rapid testing program for athletic participants and coaches, that our student-athletes can safely participate in “contact” sports, including basketball, competitive cheer, and wrestling if we adhere to strict health and safety protocols, including daily health screenings, mask-wearing, effective daily sanitation protocols, and implementation of social-distancing practices when feasible outside of the competition space, and

WHEREAS, the Brandon School District recognizes that attendance of fans at competitions must be strictly limited to minimize the risk of COVID spread and therefore will follow requirements governing fans in attendance at competitions, and

WHEREAS, with the support and guidance from the Michigan Department of Health and Human Services and the Michigan High School Athletic Association, the Brandon School District is ready to safely resume all sports activities. And, most importantly, our student-athletes are ready.

NOW, THEREFORE, BE IT RESOLVED, the Brandon School District calls on the Michigan Department of Health and Human Services and the Governor to allow Michigan school districts the option to resume all sports seasons immediately.

Certified as the action of the Board of
Education for the Brandon School
District

Melissa Clark, Its Secretary

**RESOLUTION AUTHORIZING THE ISSUANCE AND DELEGATING THE SALE OF
BRANDON SCHOOL DISTRICT IN THE COUNTIES OF OAKLAND AND LAPEER
2021 REFUNDING BONDS**

Brandon School District in the Counties of Oakland and Lapeer, Oakland and Lapeer Counties, Michigan (the "Issuer")

A _____ meeting of the board of education of the Issuer (the "Board") was held:

in the _____, within the boundaries of the Issuer,

electronically through _____ with identification number _____

on the 8th day of February, 2021, at _____ o'clock in the __.m. (the "Meeting")

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Part VI of Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act (the "Act"), permits the Issuer to refund all or part of its outstanding obligations; and

2. The outstanding debts to be refunded are the estimated School Bond Loan Fund and/or School Loan Revolving Fund balance in the amount of \$17,681,065 as of May 18, 2021, plus accrued interest to the date of delivery (the "Obligations"); and

3. The Issuer has received a proposal from Stifel, Nicolaus & Company, Incorporated, Okemos, Michigan, to refund all or part of that portion of the outstanding Obligations of the Issuer; and

4. The Board determines that it is in the best interest of the Issuer to consider refunding the Obligations; and

5. Prior to the issuance of bonds, the Issuer must either achieve qualified status or secure prior approval of the bonds from the Michigan Department of Treasury (the "Department of Treasury") pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Bonds of the Issuer designated 2021 Refunding Bonds (General Obligation - Unlimited Tax) (Federally Taxable) (the "Bonds") be issued in the aggregate principal amount of

not to exceed \$19,500,000, as finally determined upon sale thereof, for the purpose of refunding all or a portion of the Obligations. The Bonds shall be dated the date of delivery, or such other date as established at the time of sale; shall be numbered in the direct order of their maturities from 1 upwards; shall be fully registered Bonds as to principal and interest; shall bear interest at a rate or rates to be hereafter determined upon sale, payable on November 1, 2021, or such other date as may be established at the time of sale, and semiannually thereafter on May 1 and November 1 in each year; and shall mature on May 1 in each year to be determined by the Superintendent of the Issuer (the "Authorized Officer"), in the final principal amounts determined upon sale and may be subject to redemption, as determined by the Authorized Officer, in the amounts, at the times, in the manner, and at the prices determined upon sale of the Bonds.

2. The Bonds may consist of serial or term Bonds or any combination thereof which may be issued in one or more series, all of which shall be determined upon sale of the Bonds.

3. The Bonds shall be in denominations of \$5,000 or any whole multiple thereof.

4. The principal of the Bonds and the interest thereon shall be payable in lawful money of the United States of America at or by a bank or trust company to be designated by the Authorized Officer at the time of sale (herein called the "Paying Agent"), which shall act as the paying agent and bond registrar or such successor paying agent-bond registrar as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity.

5. Book Entry. Unless otherwise requested by the Underwriter, the ownership of one fully registered bond for each maturity, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. The Authorized Officer is authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the Authorized Officer, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

6. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times during normal business hours be open to inspection by the Issuer; and, upon presentation and surrender for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by a duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall furnish or cause to be furnished a sufficient number of manual or facsimile executed Bonds and the Paying Agent shall authenticate and deliver a new Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

7. If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

8. The President and Secretary are authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer is authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

Blank bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

9. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2021 REFUNDING BOND DEBT RETIREMENT FUND (hereinafter referred to as the "DEBT RETIREMENT FUND"), all proceeds from taxes levied for the fund to be used for the purpose of paying the

principal and interest on the Bonds authorized herein as they mature or are redeemed. Upon receipt of the Bond proceeds from the sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND. DEBT RETIREMENT FUND moneys may be invested as authorized by law.

Commencing with the 2021 tax levy, there shall be levied upon the tax rolls of the Issuer in each year for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due prior to the next year's tax levy, the probable delinquency in collections and funds on hand being taken into consideration in arriving at the estimate. When funds are borrowed from the School Loan Revolving Fund, such funds may be taken into consideration in arriving at the estimated required tax levy. In determining the amount to be levied in 2021, there shall be taken into account any money in the DEBT RETIREMENT FUND. Taxes required to be levied to meet the principal and interest obligations may be without limitation as to rate or amount, as provided by Article IX, Section 6, and Article IX, Section 16 of the Michigan Constitution of 1963.

10. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Obligations. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2021 REFUNDING BOND ISSUANCE FUND (hereinafter referred to as the "BOND ISSUANCE FUND"). Moneys in the BOND ISSUANCE FUND shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the BOND ISSUANCE FUND after payment of issuance expenses shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

11. The Bonds shall be in substantially the form attached hereto and incorporated herein as Exhibit A.

12. Stifel, Nicolaus & Company, Incorporated, Okemos, Michigan, is named as senior managing underwriter and further, that the Authorized Officer or designee is authorized to negotiate and execute a Bond Purchase Agreement with the Underwriter, subject to the requirements of paragraph 16 below. Based upon information provided by the Issuer's financial consulting firm and the Underwriter, a negotiated sale allows flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and flexibility in sizing the Bonds to the extent necessary to accomplish the refunding of the Obligations.

13. The Authorized Officer is authorized to approve circulation of a Preliminary Official Statement describing the Bonds.

14. The Authorized Officer, or designee if permitted by law, is authorized to:

- a. File with the Department of Treasury an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.

- b. Make application for municipal bond insurance if, upon advice of the financial consulting firm of the Issuer, the purchase of municipal bond insurance will be cost effective. The premium for such bond insurance shall be paid by the Issuer from Bond proceeds.
- c. Execute and deliver the Continuing Disclosure Agreement (the “Agreement”) in substantially the same form as set forth in Exhibit B attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, his/her execution thereof to constitute conclusive evidence of his/her approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and is made, a part of this resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.

15. The Authorized Officer is authorized to file with the Department of Treasury or other authorized state agency the Final Qualification Application for the Bonds approved by this Board and in substantially the form attached hereto as Exhibit C with such changes as the Authorized Officer shall deem necessary to conform with the final sale of the Bonds pursuant to the parameters set forth herein.

16. The Authorized Officer’s authorization to accept and execute a Bond Purchase Agreement with the Underwriter is subject to the following parameters:

- a. the Underwriter spread shall not exceed \$4.00 per \$1,000 (0.4%); and
- b. the maximum true interest rate on the Bonds shall not exceed 2.5%; and
- c. the present value savings from the refunding shall not be less than 3% of the principal amount of the Obligations; and
- d. the receipt of express written recommendation of the Issuer’s financial consulting firm to accept the terms of the Bond Purchase Agreement.

17. The Authorized Officer is further authorized and directed to (i) execute any and all other necessary documents required to complete the approval and sale of the Bonds to the Underwriter in accordance with the terms of the Bond Purchase Agreement; (ii) appoint a paying agent for the Bonds; (iii) select a bond insurer, accept a commitment therefore and authorize

payment of a bond insurance premium to insure any or all of the Bonds if recommended in writing by the Financial Advisor; (iv) deem the Preliminary Official Statement for the Bonds final for purposes of SEC Rule 15c2-12(b)(1); and (v) execute and deliver the final Official Statement on behalf of the Issuer.

18. The President or Vice President, the Secretary, the Treasurer, the Superintendent, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

19. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

20. Thrun Law Firm, P.C. is appointed as bond counsel for the Issuer with reference to the issuance of the Bonds authorized by this resolution. Although Thrun Law Firm, P.C. has informed the Issuer that it represents no other party in connection with the issuance of the Bonds, Thrun Law Firm, P.C. represents the Underwriter on other, unrelated matters. The Board acknowledges the services that Thrun Law Firm, P.C. provides to the Underwriter, consents to the representation of the Underwriter on other, unrelated public finance matters, and waives any conflict of interest that could be asserted with respect to such representation. The financial consulting firm of PFM Financial Advisors LLC, is appointed as financial consultant to the Issuer with reference to the issuance of the Bonds herein authorized.

21. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Brandon School District in the Counties of Oakland and Lapeer, Oakland and Lapeer Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

CJI/baf

EXHIBIT A

**[No.]
UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTIES OF OAKLAND AND LAPEER
BRANDON SCHOOL DISTRICT IN THE COUNTIES OF OAKLAND AND LAPEER
2021 REFUNDING BOND
(GENERAL OBLIGATION - UNLIMITED TAX)
(FEDERALLY TAXABLE)**

Rate Maturity Date Date of Original Issue CUSIP No.

REGISTERED OWNER:
PRINCIPAL AMOUNT:

BRANDON SCHOOL DISTRICT IN THE COUNTIES OF OAKLAND AND LAPEER, COUNTIES OF OAKLAND AND LAPEER, STATE OF MICHIGAN (the "Issuer"), promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above in lawful money of the United States of America on the Maturity Date specified above, with interest from the Date of Original Issue until paid at the Rate specified above on the basis of a 360-day year, 30-day month, payable on November 1, 2021, and semiannually thereafter on the first day of May and November of each year (the "Bond" or "Bonds"). Principal on this Bond is payable at the corporate trust office of _____, MICHIGAN (the "Paying Agent"), upon presentation and surrender hereof. Interest is payable by check or draft mailed to the Registered Owner at the registered address shown on the registration books of the Issuer kept by the Paying Agent as of the close of business on the 15th day of the month preceding any interest payment date. The Issuer may hereafter designate a successor paying agent/bond registrar by notice mailed to the Registered Owner not less than sixty (60) days prior to any interest payment date.

This Bond is one of a series of bonds of like date and tenor, except as to denomination, rate of interest and date of maturity, aggregating the principal amount of \$ _____ issued under and in pursuance of the provisions of Act 451, Public Acts of Michigan, 1976, as amended; Act 34, Public Acts of Michigan, 2001, as amended; and resolutions duly adopted by the Board of Education of the Issuer on February 8, 2021 and _____, 2021, for the purpose of refunding a portion of certain obligations of the Issuer.

The Issuer has pledged its full faith, credit and resources for the payment of the principal and interest on the Bonds. The Bonds of this issue are payable from ad valorem taxes, which may be levied without limitation as to rate or amount as provided by Article IX, Section 6 and Article IX, Section 16 of the Michigan Constitution of 1963.

OPTIONAL REDEMPTION

Bonds of this issue are not subject to redemption at the option of the Issuer prior to maturity.

MANDATORY REDEMPTION

The Bonds maturing on May 1, _____, are term Bonds subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with accrued interest to the date fixed for redemption. When term Bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

<u>Redemption Dates</u>	<u>Principal Amounts</u>
May 1, _____	\$
May 1, _____	
May 1, _____	
May 1, _____ (maturity)	

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

This Bond is registered as to principal and interest and is transferable as provided in the resolutions authorizing the Bonds only upon the books of the Issuer kept for that purpose by the Paying Agent, by the Registered Owner hereof in person or by an agent of the Registered Owner duly authorized in writing, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the Registered Owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolutions authorizing the Bonds, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

It is hereby certified and recited that all acts, conditions and things required to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed in due time, form and manner, as required by law.



This Bond shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

IN WITNESS WHEREOF, Brandon School District in the Counties of Oakland and Lapeer, Counties of Oakland and Lapeer, State of Michigan, by its Board of Education, has caused this Bond to be signed in the name of the Issuer by the manual or facsimile signature of its President and countersigned by the manual or facsimile signature of its Secretary as of _____, 2021, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

BRANDON SCHOOL DISTRICT IN THE
COUNTIES OF OAKLAND AND
LAPEER
COUNTIES OF OAKLAND AND LAPEER
STATE OF MICHIGAN

Countersigned

By _____
Secretary

By _____
President

CERTIFICATE OF AUTHENTICATION

Dated:

This Bond is one of the Bonds described herein.

(Name of Bank)
(City, State)
PAYING AGENT

By
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto _____
_____ the within Bond and does hereby irrevocably
constitute and appoint _____ attorney to transfer
the Bond on the books kept for registration of the within Bond, with full power of substitution in
the premises.

Dated: _____

NOTICE: The assignor's signature to this
assignment must correspond with the name as it
appears upon the face of the within Bond in every
particular without alteration or any change whatever.

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a
Securities Transfer Association recognized signature guarantee program.

The Paying Agent will not effect transfer of this Bond unless the information concerning
the transferee requested below is provided.

Name and Address: _____

(Include information for all joint owners if the Bond is held by joint
account.)

PLEASE INSERT SOCIAL SECURITY NUMBER OR
OTHER IDENTIFYING NUMBER OF ASSIGNEE

(if held by joint account, insert number
for first named transferee)

EXHIBIT B

**FORM OF
CONTINUING DISCLOSURE AGREEMENT**

**§ _____
BRANDON SCHOOL DISTRICT IN THE COUNTIES OF OAKLAND AND LAPEER
COUNTIES OF OAKLAND AND LAPEER
STATE OF MICHIGAN
2021 REFUNDING BONDS
(GENERAL OBLIGATION - UNLIMITED TAX)
(FEDERALLY TAXABLE)**

This Continuing Disclosure Agreement (the “Agreement”) is executed and delivered by Brandon School District in the Counties of Oakland and Lapeer, Counties of Oakland and Lapeer, State of Michigan (the “Issuer”), in connection with the issuance of its \$ _____ 2021 Refunding Bonds (General Obligation - Unlimited Tax) (Federally Taxable) (the “Bonds”). The Bonds are being issued pursuant to resolutions adopted by the Board of Education of the Issuer on February 8, 2021 and _____, 2021 (together, the “Resolution”). The Issuer covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Agreement. This Agreement is being executed and delivered by the Issuer for the benefit of the Bondholders and in order to assist the Participating Underwriter in complying with the Rule. The Issuer acknowledges that this Agreement does not address the scope of any application of Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act to the Annual Reports or notices of the Listed Events provided or required to be provided by the Issuer pursuant to this Agreement.

SECTION 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Agreement.

“Bondholder” means the registered owner of a Bond or any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including any person holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bond for federal income tax purposes.

“Dissemination Agent” means any agent designated as such in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation, and such agent’s successors and assigns.

“EMMA” shall mean the MSRB’s Electronic Municipal Market Access which provides continuing disclosure services for the receipt and public availability of continuing disclosure documents and related information required by Rule 15c2-12 promulgated by the SEC.

“Financial Obligation” shall mean (a) a debt obligation, (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or (c) a guarantee of (a) or (b) provided; however, that a “Financial Obligation” shall not include any municipal security for which a final official statement has been provided to the MSRB consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Agreement.

“MSRB” shall mean the Municipal Securities Rulemaking Board.

“1934 Act” shall mean the Securities Exchange Act of 1934, as amended.

“Official Statement” shall mean the final Official Statement for the Bonds dated _____, 2021.

“Participating Underwriter” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

“Resolution” shall mean the resolutions duly adopted by the Issuer authorizing the issuance, sale and delivery of the Bonds.

“Rule” shall mean Rule 15c2-12 promulgated by the SEC pursuant to the 1934 Act, as the same may be amended from time to time.

“SEC” shall mean the Securities and Exchange Commission.

“State” shall mean the State of Michigan.

SECTION 3. Provision of Annual Reports.

(a) Each year, the Issuer shall provide, or shall cause the Dissemination Agent to provide, on or prior to the end of the sixth month after the end of the fiscal year of the Issuer commencing with the fiscal year ending June 30, 2021, to EMMA an Annual Report for the preceding fiscal year which is consistent with the requirements of Section 4 of this Agreement. Currently, the Issuer’s fiscal year ends on June 30. In each case, the Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by specific reference other information as provided in Section 4 of this Agreement; provided, however, that if the audited financial statements of the Issuer are not available by the deadline for filing the Annual Report, they shall be provided when and if available, and unaudited financial statements in a format similar to the financial statements contained in the Official Statement shall be included in the Annual Report.

(b) The Annual Report shall be submitted to EMMA either through a web-based electronic submission interface or through electronic computer-to-computer data connections with EMMA in accordance with the submission process, document format and configuration requirements established by the MSRB. The Annual Report shall also include all related information required by MSRB to accurately identify: (i) the category of information being provided; (ii) the period covered by the Annual Report; (iii) the issues or specific securities to which the Annual Report is related (including CUSIP number, Issuer name, state, issue description/securities name, dated date, maturity date, and/or coupon rate); (iv) the name of any

obligated person other than the Issuer; (v) the name and date of the document; and (vi) contact information for the Dissemination Agent or the Issuer's submitter.

(c) If the Issuer is unable to provide to EMMA an Annual Report by the date required in subsection (a), the Issuer shall send a notice in a timely manner to the MSRB in substantially the form attached as Appendix A.

(d) If the Issuer's fiscal year changes, the Issuer shall send a notice of such change to the MSRB in substantially the form attached as Appendix B. If such change will result in the Issuer's fiscal year ending on a date later than the ending date prior to such change, the Issuer shall provide notice of such change to the MSRB on or prior to the deadline for filing the Annual Report in effect when the Issuer operated under its prior fiscal year. Such notice may be provided to the MSRB along with the Annual Report, provided that it is filed at or prior to the deadline described above.

SECTION 4. Content of Annual Reports. The Issuer's Annual Report shall contain or include by reference the following:

(a) audited financial statements of the Issuer prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time; and

(b) additional annual financial information and operating data as set forth in the Official Statement under "CONTINUING DISCLOSURE".

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer or related public entities, which previously have been provided to each of the Repositories or filed with the SEC. If the document included by specific reference is a final official statement, it must be available from the MSRB. The Issuer shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) The Issuer covenants to provide, or cause to be provided, notice in a timely manner not in excess of ten business days of the occurrence of any of the following events with respect to the Bonds in accordance with the Rule:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

- (7) modifications to rights of security holders, if material;
- (8) bond calls, if material, and tender offers;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person;
- (13) the consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) incurrence of a Financial Obligation of the Issuer or other obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer or other obligated person, any of which affect security holders, if material;
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer or other obligated person, any of which reflect financial difficulties.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event, the Issuer shall as soon as possible determine if such event would constitute material information for the Bondholders, provided that any event other than those listed under Section 5(a)(2), (6), (7), (8), (10), (13), (14) or (15) above will always be deemed to be material. Events listed under Section 5(a)(6) and (8) above will always be deemed to be material except with respect to that portion of those events which must be determined to be material.

(c) The Issuer shall promptly cause a notice of the occurrence of a Listed Event, determined to be material in accordance with the Rule, to be electronically filed with EMMA, together with a significant event notice cover sheet substantially in the form attached as Appendix C. In connection with providing a notice of the occurrence of a Listed Event described in Section 5(a)(9) above, the Issuer shall include in the notice explicit disclosure as to whether the Bonds have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

(d) The Issuer acknowledges that the “rating changes” referred to above in Section 5(a)(11) of this Agreement may include, without limitation, any change in any rating on the Bonds or other indebtedness for which the Issuer is liable, or on any indebtedness for which the State is liable.

(e) The Issuer acknowledges that it is not required to provide a notice of a Listed Event with respect to credit enhancement when the credit enhancement is added after the primary offering of the Bonds, the Issuer does not apply for or participate in obtaining such credit enhancement, and such credit enhancement is not described in the Official Statement.

SECTION 6. Termination of Reporting Obligation.

(a) The Issuer's obligations under this Agreement shall terminate upon the legal defeasance of the Resolution or the prior redemption or payment in full of all of the Bonds.

(b) This Agreement, or any provision hereof, shall be null and void in the event that the Issuer (i) receives an opinion of nationally recognized bond counsel, addressed to the Issuer, to the effect that those portions of the Rule, which require such provisions of this Agreement, do not or no longer apply to the Bonds, whether because such portions of the Rule are invalid, have been repealed, amended or modified, or are otherwise deemed to be inapplicable to the Bonds, as shall be specified in such opinion, and (ii) delivers notice to such effect to the MSRB.

SECTION 7. Dissemination Agent. The Issuer, from time to time, may appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

SECTION 8. Amendment. Notwithstanding any other provision of this Agreement, this Agreement may be amended, and any provision of this Agreement may be waived to the effect that:

(a) such amendment or waiver is made in connection with a change in circumstances that arises from a change in legal requirements, a change in law or a change in the identity, nature or status of the Issuer, or the types of business in which the Issuer is engaged;

(b) this Agreement as so amended or taking into account such waiver, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, in the opinion of independent legal counsel; and

(c) such amendment or waiver does not materially impair the interests of the Bondholders, in the opinion of independent legal counsel.

If the amendment or waiver results in a change to the annual financial information required to be included in the Annual Report pursuant to Section 4 of this Agreement, the first Annual Report that contains the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of such change in the type of operating data or financial information being provided. If the amendment or waiver involves a change in the accounting principles to be followed in preparing financial statements, the Annual Report for the year in which the change is made shall present a comparison between the financial statements or information prepared based on the new accounting principles and those prepared based on the former accounting principles. The comparison should include a qualitative discussion of such differences and the impact of the changes on the presentation of the financial information. To the extent reasonably feasible, the comparison should also be quantitative. A notice of the change in the accounting principles should be sent by the Issuer to the MSRB. Further, if the annual financial information required to be provided in the Annual Report can no longer be generated because the operations to which it related have been materially changed or discontinued, a statement to that effect shall be included in the first Annual Report that does not include such information.

SECTION 9. Additional Information. Nothing in this Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Agreement. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Agreement, the Issuer shall have no obligation under this Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the Issuer to comply with any provision of this Agreement, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Agreement. A default under this Agreement shall not be deemed an Event of Default under the Resolution or the Bonds, and the sole remedy under this Agreement in the event of any failure of the Issuer to comply with the Agreement shall be an action to compel performance.

SECTION 11. Duties of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Agreement.

SECTION 12. Beneficiaries. This Agreement shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriter, and the Bondholders and shall create no rights in any other person or entity.

SECTION 13. Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State, and any suits and actions arising out of this Agreement shall be instituted in a court of competent jurisdiction in the State. Notwithstanding the foregoing, to the extent this Agreement addresses matters of federal securities laws, including the Rule, this Agreement shall be construed and interpreted in accordance with such federal securities laws and official interpretations thereof.

BRANDON SCHOOL DISTRICT IN THE
COUNTIES OF OAKLAND AND LAPEER
COUNTIES OF OAKLAND AND LAPEER
STATE OF MICHIGAN

By: _____
Its: Superintendent

Dated: _____, 2021

APPENDIX B

NOTICE TO THE MSRB OF CHANGE IN ISSUER'S FISCAL YEAR

Name of Issuer: Brandon School District in the Counties of Oakland and Lapeer, Oakland
and Lapeer Counties, Michigan

Name of Bond Issue: 2021 Refunding Bonds (General Obligation - Unlimited Tax) (Federally
Taxable)

Date of Bonds: _____, 2021

NOTICE IS HEREBY GIVEN that the Issuer's fiscal year has changed. Previously, the
Issuer's fiscal year ended on _____. It now ends on _____.

BRANDON SCHOOL DISTRICT IN THE
COUNTIES OF OAKLAND AND LAPEER
COUNTIES OF OAKLAND AND LAPEER
STATE OF MICHIGAN

By: _____
Its: Superintendent

Dated: _____



APPENDIX C

SIGNIFICANT EVENT NOTICE COVER SHEET

This cover sheet and significant event notice should be provided in an electronic format to the Municipal Securities Rulemaking Board pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or other Obligated Person's Name: _____

Issuer's Six-Digit CUSIP Number(s): _____

or Nine-Digit CUSIP Number(s) to which this significant event notice relates: _____

Number of pages of attached significant event notice: _____

Description of Significant Events Notice (Check One):

1. _____ Principal and interest payment delinquencies
2. _____ Non-payment related defaults
3. _____ Unscheduled draws on debt service reserves reflecting financial difficulties
4. _____ Unscheduled draws on credit enhancements reflecting financial difficulties
5. _____ Substitution of credit or liquidity providers, or their failure to perform
6. _____ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security
7. _____ Modifications to rights of security holders
8. _____ Bond calls
9. _____ Tender offers
10. _____ Defeasances
11. _____ Release, substitution, or sale of property securing repayment of the securities
12. _____ Rating changes
13. _____ Bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person
14. _____ The consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms
15. _____ Appointment of a successor or additional trustee or the change of name of a trustee
16. _____ Incurrence of a financial obligation of the Issuer or other obligated person
17. _____ Agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation that affect security holders
18. _____ Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Issuer or other obligated person that reflect financial difficulties
19. _____ Other significant event notice (specify) _____

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature: _____

Name: _____ Title: _____

Employer: _____

Address: _____

City, State, Zip Code: _____

Voice Telephone Number: (_____) _____

The MSRB Gateway is www.msrb.org or through the EMMA portal at emma.msrb.org/submission/Submission_Portal.aspx. Contact the MSRB at (703) 797-6600 with questions regarding this form or the dissemination of this notice. The cover sheet and notice may also be faxed to the MAC at (313) 963-0943.



EXHIBIT C

Michigan Department of Treasury
3451 (Rev. 07-20)

Application No. SBL

Application for Final Qualification of Bonds for Participation in the Michigan School Bond Qualification and Loan Program

Issued under authority of Public Act 92 of 2005, as amended.

Legal Name of School District Brandon School District	District Code Number 63180	Telephone Number 248-627-1800	
Address 1025 S Ortonville Rd	City Ortonville	County Oakland Lapeer	ZIP Code 48462-8547
Name of Person Responsible for Preparation of this Application Dr. Karl Heidrich		Title Superintendent	

CERTIFICATION

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a

regular or special meeting held on the **8** day of **February**, **2021**,

and that the meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

Name of Secretary (Print or Type) Melissa Clark	Signature of Secretary	Date
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PARTICIPANTS

Secretary, Board of Education Melissa Clark	Superintendent of Schools Dr. Karl Heidrich
Treasurer, Board of Education Kimberly Smith-Kulaga	Architectural Firm N/A
Bond Counsel Thrun Law Firm, P.C.	Construction Manager N/A
Financial Advisor PFM Financial Advisors LLC	Paying Agent To be determined
Senior Underwriter Stifel, Nicolaus & Co., Inc.	

SALE TYPE

Competitive Bid Negotiated Sale

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Member _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

BACKGROUND

1. Act 92 of the Public Acts of Michigan, 2005, as amended, ("Act 92") enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for the final qualification of bonds for participation in the School Bond Qualification and Loan Program.
2. This district has taken all necessary actions to comply with all legal and procedural requirements for final qualification of this bond issue.

ACTION OF THE BOARD

1. The district hereby applies for final qualification of bonds by the State Treasurer for the purpose of:
 - Financing the school construction **and/or**
 - Refinancing existing debt as described in this application.
2. The bonds of the district qualified by the State Treasurer will conform to all the requirements of law pertaining generally to school bonds and specifically to school bonds qualified under Section 16, Article IX of the 1963 Michigan Constitution, Act 92, and Act 112, Public Acts of 1961, as amended.
3. Any moneys obtained through the sale of the qualified bonds of the district as herein proposed will be used only for the purpose of:
 - Financing the projects described in the application including such limited changes allowed by statute, that have been submitted to the State Treasurer for preliminary qualification of bonds numbered SBL_____ /and/ or
 - Refinancing existing qualified debt and for no other purpose unless such change of purpose is permitted by law and has the prior approval of the State Treasurer.
4. The district agrees to annually certify and levy its debt millage tax by filing an Annual Loan Activity Statement in accordance with the requirements of Act 92 and to determine the amounts, if any, to be borrowed from or repaid to the School Loan Revolving Fund ("SLRF"). The district agrees to deposit proceeds of debt millage upon receipt into an account established solely for debt service with the appointed banking institution as defined in Section 9. The district agrees to comply with the provisions of Act 92 governing the periodic recalculation of its millage, the adjustment of its millage levy when necessary, and the repayment of funds to the SLRF, where applicable.
5. The district agrees to enter into a loan agreement and file all necessary applications for qualified loans from the SLRF along with all supporting information for repayment to the SLRF within statutory application dates and in accordance with forms and procedures as prescribed by the State Treasurer. The (insert title of authorized school district official(s)) Superintendent are/is authorized and directed to execute and deliver the loan agreement and any other documents that may be required by the loan agreement on behalf of the district. The district covenants to comply with the terms of any applicable qualified loan agreement it is now or may be a party to, including the provisions related to its millage levy.
6. The district agrees to take actions and refrain from taking actions as necessary to maintain the tax-exempt status of tax-exempt debt issued by the State of Michigan or the Michigan Finance Authority for the purpose of financing the School Bond Loan Fund or the School Loan Revolving Fund as defined in P.A. 227 of 1985, as amended.
7. The district agrees that if these bonds are issued as tax exempt bonds, it will use the proceeds of these bonds only for the purposes that are allowed for tax exempt bonds and that none of such proceeds will be used for more than the first advance refunding of any original bond issued after 1985, nor more than the second advance refunding of any original bond issued before 1986, and the district further agrees that proceeds of bonds issued as Qualified Zone Academy Bonds, Qualified School Construction Bonds, Build America Bonds or Recovery Zone Economic Development Bonds] will only be used for the purposes that are allowed for such bonds.
8. The district agrees to use any funds borrowed from the SLRF only for the payment of principal and interest on qualified bonds that is immediately payable to bondholders and not to fund escrow or sinking funds.

9. **The district agrees to appoint a banking institution that performs paying agent services in general, and to execute a signed agreement that provides, at a minimum, the following procedures:**
 - a. **If the district has not established an irrevocable escrow account with a qualified escrow agent, the district agrees to submit debt service payments for its qualified bonds in immediately available funds to its banking institution no less than five business days prior to the debt service due date, and agrees not to withdraw, or cause a debit to be drawn against, such funds except to pay debt service.**
 - b. **The district agrees to use an existing or establish a new interest bearing, money market or investment account with the banking institution that performs paying agent services for the subject bonds, that allows the district to provide written investment instructions for the investment of collected funds on hand preceding the debt service due date.**
 - c. **The paying agent will implement notification procedures that provide that if sufficient funds for full payment of debt service do not reach the banking institution five business days prior to the debt service payment due date, the paying agent will notify the district of the amount of insufficient funds four business days prior to the debt service payment due date. In the event that the district does not immediately resolve the insufficient funds situation, the paying agent will notify the Michigan Department of Treasury of the delinquency three business days before the payment due date.**
 - d. **The district agrees to furnish written notification to the paying agent and the Department of Treasury of any bonds that have been refunded.**
10. **The district agrees to deposit all federal interest credits received with respect to its qualified bonds issued as direct credit type bonds into the debt retirement fund payable for such bonds.**
11. **The district requests that the State Treasurer increase its computed millage if at any time the full amount of any tax credit related to direct credit type bonds is not received or the amount of debt service on its qualified bonds increases for any reason and the current computed millage is not sufficient to repay all outstanding qualified loans by the final mandatory repayment date.**
12. The district agrees that if Treasury determines that the district will not be able to make all or part of the debt service payment, Treasury will process an emergency loan from the SLRF. If the district incurs an emergency loan it shall be a legal debt of the district and the State Treasurer shall bill the school district for the amount paid and the school district shall remit the amount to the state.
13. The board directs the school district administration to report any failure to perform as a result of this application. **In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.**
14. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this Final Application and submit same to the State Treasurer for his or her review and approval.

Ayes: Members _____

Nays: Members _____



BOND DETAIL

- 1. **PURPOSE:** Specify the purpose of bond issue exactly as stated on the ballot and as it is to be cited in the Order Qualifying Bonds (or attach an official copy).

The Bonds are being issued for the purpose of refunding all or a portion of the District's outstanding School Loan Revolving Fund balance and paying the costs of issuing the Bonds.

- 2. **ELECTION DATA:**

- a. Date of election: N/A
- b. **Attach a copy of the Certified Official Canvass of Election (if not already on file).**

- 3. **FINAL MATURITY SCHEDULE:**

- a. Total amount of this issue..... \$ _____
- b. Due date annually for principal payments: May 1st
- c. Due date semi-annually for interest payments: May 1st/Nov 1st
- d. Attach a copy of the bond amortization and millage impact schedules.

- 4. **DEBT AMOUNTS:**

- a. Amount of this bond issue..... \$ _____
- b. Total amount of bonded debt prior to this issue \$ 83,890,000
- c. Total amount of bonds being refunded..... \$ _____
- d. **Total amount of proposed and existing debt (4a + b - c)**..... \$ _____

- 5. **PROPERTY VALUATION: Taxable valuation as of this date** \$ 673,316,848

- 6. **CHANGES IN FINANCIAL STRUCTURE:** Specify any changes in financial structure since Preliminary Qualification or original Order Qualifying Bonds was approved:

- 7. Bond Type(s) (Check all that apply):

- Fixed Rate**
- Variable Rate
- Tax Exempt**
- Taxable**
- Qualified Zone Academy Bond**



**Brandon School District
Resolution Approving Voluntary Severance Plan**

A regular meeting of the Board of Education (the "Board") was held in the _____ at the _____ within the boundaries of the District, [ELECTRONIC MEETING OPTION: held electronically through {platform} with identification number _____] on the _____ day of _____, 2021, at _____ o'clock in the __.m.

The meeting was called to order at ____ o'clock, p.m., by President .

Present:

Absent:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

Whereas:

1. The Board deems it to be in the District's best financial interest to offer a Voluntary Severance Plan (the "VSP") to its eligible employees in the instructional staff bargaining unit represented by the Brandon Education Association, MEA/NEA (the "Association"); and
2. That VSP has been prepared to best effectuate those financial interests; and
3. The Association has agreed to the terms of that VSP.

Now, Therefore, Be It Resolved That:

1. The Voluntary Severance Plan for eligible employees in the instructional staff bargaining unit represented by the Brandon Education Association, MEA/NEA is approved and made immediately available to eligible employees as provided in the applicable VSP documents.
2. The Superintendent is authorized to take all appropriate actions to implement the VSP.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same are rescinded.

Ayes:

Nays:

Absent:

Abstain: Members as required by MCL 380.1203

Resolution declared adopted, _____, with a statutory majority under MCL 380.1203.



Melissa Clark
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Brandon School District, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board at a special meeting held on _____, 2021, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, PA 1976, as amended).

Melissa Clark
Secretary, Board of Education



**District/PSA Template for the
Extended COVID-19 Learning Plan
as Described in [Public Act 149, Section 98a](#)**

August 27, 2020

[September 3, 2020 Clarifications](#)

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. ISDs and PSAs will transmit the approved plan to the state superintendent of public instruction and the state treasurer.

This is a Review Only document. Please download it as a Microsoft Word document to add your own District/PSA logo and Extended Covid-19 Learning Plan.

District/PSA Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.



Brandon School District Extended COVID-19 Learning Plan

Address of School District/PSA: Brandon School District

District/PSA Code Number: 63180

District/PSA Website Address: Brandonschooldistrict.org

District/PSA Contact and Title: Karl Heidrich, Superintendent

District/PSA Contact Email Address: kheidrich@brandon.12.mi.us

Name of Intermediate School District/PSA: Oakland Schools

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

1. The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the District/PSA expected would be achieved by the end of the school year.
3. Benchmark Assessments: The District/PSA will
 - select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
4. If delivering pupil instruction virtually, the District/PSA will
 - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.
5. The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19
6. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the District/PSA.
7. The District/PSA assures that

- instruction will be delivered as described in this plan and re-confirmed by the District/PSA Board,
 - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - the District/PSA will re-confirm how instruction will be delivered during the 2020-2021 school year thirty days after ISD approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
9. The District/PSA will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.

District Superintendent or President of the Board of Education/Directors

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

As the Brandon School District adjusts to the ever-changing landscape of schools during the COVID-19 crisis, continuing to plan and review is imperative for our district. Brandon returned to in-person schooling, with an option of learn from home, for all students, preschool through Adult Transition, on day 1 and will continue to do so as long as it is safe for students and staff. In-person schooling is the most effective for engaging students and supporting student achievement.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

Educational Goals:

- 1) All students (K-8) will improve performance in reading/ELA from Fall to Spring as measured by NWEA.
- 2) All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by the NWEA.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Mode of Instruction

The Brandon School District provided both an in-person option and a learn from home option for families. Parents chose based on their personal preference in August.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Both Brandon in-person and learn from home programs will be following the traditional scope and sequence that Brandon students experience in a normal year. The following are focus areas:

Pathway to Success #1: Curriculum, Instruction and Assessment

1. **Goal #1 (Core Curriculum):** The Brandon School District will maintain a K-12 curriculum that is rigorous, relevant and aligned with State expectations.
 - a. **Strategy #1:** Develop a district curriculum council that will review, direct and plan for the maintenance of the district's K-12 curriculum in collaboration with district leadership.
 - i. Development of procedure and process manual for this committee
 - ii. Development of a subject-by-subject calendar for reviewing the district's curriculum by year.
 - b. **Strategy #2:** The Brandon School District will review its curriculum warehouse (Atlas) and determine what changes may be needed for increased accessibility and usability for staff.
2. **Goal #2 (Exploring Passion Areas):** The Brandon School District will ensure that all students will have the opportunity to explore their passion as part of the district's K-12 curriculum.
 - a. **Strategy #1:** The Brandon School District will develop processes and procedures for conducting an annual needs assessment as it relates to core and elective offerings.
 - b. **Strategy #2:** The Brandon School District will continue to seek opportunities to infuse career awareness and career preparation within its K-12 curriculum.
3. **Goal #3 (High Quality Instruction):** Brandon students will be challenged to do their best each day through engaging and relevant learning opportunities.
 - a. **Strategy #1 (Rigor):** Daily lessons will be filled with opportunities for productive struggle. Discussion and professional learning will be needed to best plan and measure the appropriate level of rigor for each student.
 - b. **Strategy #2 (Relevant):** Daily lessons will be presented in ways that connect to student interests and areas of passion.
 - i. Students will set instructional goals each year connecting learning with their future pathway. Students will also reflect on their goals throughout the year.
 - ii. When possible, learning targets will connect with career pathways.
 - c. **Strategy #3 (Individualized):** The Brandon School District will ensure that professional learning is relevant, meaningful for all staff and connected to district goals.
 - i. District staff will continue to expand the use of student data to tailor instruction to the individual needs of each student.
 - ii. On-going professional learning will be offered to staff in the area of differentiated instruction.

4. **Goal #4 (High Quality Professional Learning):** The Brandon School District will develop a process for annually reviewing professional learning, assessing the needs of staff and using this information to plan for future professional learning.
5. **Goal #5 (Effective Assessment System):** The Brandon School District will develop and maintain an assessment system that accurately reflects student learning.
 - a. Strategy #1: A K-12 system will be developed including which assessments will be administered, the goal and timing of the assessment, and what the district will do with the results. This should include an annual review for future planning.
 - b. Strategy #2: On-going professional learning will be offered connected to effective formative assessment, its purpose and how to connect the results with daily lesson planning.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Brandon's grading system remains unchanged from a traditional year. Students in grades 4-12 will use a letter grading system with the high school GPA being on a 4.0 scale. Preschool through 3rd grade receive standards-based and curriculum-based assessment.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Brandon has provided one device for each student in the district and hot spots for learn from home families with connectivity issues.

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.

For in-person students, it will be the same as every year. For learn from home students, they remain on their special education teacher caseloads and will be meeting with staff for support regularly based on the IEP for students. Some learn from home students will be coming in-person to receive additional support.

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

- 2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

Brandon is providing traditional supports for in-person students in preschool through adult transition. We continue to support learn from home students as well. Mental health checks will also be in place for all students.