

NEGAUNEE PUBLIC SCHOOLS

*101 S. Pioneer Avenue
Negaunee, MI 49866
(906) 475-4157*

Dear Board of Education Member,

A regular meeting of the Board of Education will be held on Monday, January 18, 2016, at Negaunee High School Library at 7:00 PM. This is the organizational meeting of the Board, under the provisions of the Michigan School Code of 1976, Public Acts No. 451 of 1976 and PA 289 of 1995. Organizational procedures were set previously under policy series 9000 of the Negaunee Board of Education.

1. Call to order the Board of Education (Superintendent of Schools).
2. Roll call and establishment of quorum (automatic).
3. Approval of Agenda and Order of Priority.
4. Approval of the minutes of the Workshop and Regular Board Meeting held on December 21, 2015.
5. Election of Officers for 2016
 - A. Election of Board of Education President (#1052)
Review Duties, Policy (#0152)
 - B. Election of Board of Education Vice President
Review Duties, Policy (#0152)
 - C. Election of Board of Education Secretary
Review Duties, Policy (#0152)
 - D. Election of Board of Education Treasurer
Review Duties, Policy (#0152)
6. Fix Board of Education Salaries - Policy#0152 states a salary of \$30.00 per meeting for a maximum of 52 meetings per year. The Board should also determine payment on an annual or a monthly basis.
7. Appointment of Board members to various committees, (see attached list.)
8. Select Depository and Authorize a Signature of Accounts - The Board of Education has named Range Bank, River Valley Bank, Honor Credit Union, Wells Fargo, and the Michigan Liquid Asset Fund as the official depositories for the Negaunee School District for the past year.
9. Check Signature Authorization - The Superintendent is designated as the authorized signature of accounts, with the Business Manager as a second signature. Other options are the prerogative of the Board of Education.
10. Appointment of Electronic Transfer Officer- The Business Manager has been appointed in previous years.
11. Set Time and Place of Meeting - This is to be determined annually by the Board of Education. Board Policy #0152 states that regular Board meetings shall be held at

least once per month. Attached is a proposed calendar of meeting dates.

12. Designation of person for posting notices of meeting - the Administrative Assistant to the Superintendent may be designated for this duty through Board Action.
13. Public Comment:
Speakers are requested to limit their comments to five (5) minutes.
14. *Consent Items: Approval to proceed on recommendation as written by the Superintendent. Any item may be taken off the consent list at the request of one Board member - None
15. Payment of Bills and Financial Reports
 - A. Payment of Bills - Bills to be reviewed by Virginia Paulson and Dave Rice
 - B. Financial Statements for December, 2015
16. Administrative Reports and Comments
17. Correspondence
 - A. Transportation Letter
18. Old Business:
 - A. Sinking Fund Project
19. New Business:
 - A. General Fund Budget Amendment
 - B. Plan Review Building Inspections

 - C. School Attorney
 - D. Course Description Booklet
 - E. Paternity Leave Request
 - F. Maternity Leave Request
 - G. Request for Unpaid Leave
 - H. Board Appreciation
20. Public Comments:
Speakers are requested to limit their comments to five (5) minutes.
21. Other Business - None
22. Adjournment

Sincerely,
Dan Skewis,
Superintendent

MISSION STATEMENT – The primary purpose of our school is teaching and learning. It is our responsibility to develop the intellectual, vocational, physical, creative, cultural, and social capabilities of all our students to their maximum potential. Our schools belong to the people of the community and we further realize that productive schools are built on partnerships of citizens, parents, and staff.

