



Regular Board of Directors Meeting

Monday, August 17, 2015 at 7:00 PM

Educational Service Unit 7, Oak Room
2657 44th Avenue
Columbus, NE 68601-8537

1. Call the meeting to order

Speaker(s): Don Ellison or Designee

Rationale:

LEADERSHIP • SERVICE • SUPPORT - ESU 7 Mission Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Directors. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Directors were taken while the convened hearing was open to the attendance of the public.

1.1. Notification of Open Meetings Law

Speaker(s): Don Ellison or Designee

Rationale: This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

Speaker(s): Don Ellison or Designee

1.3. Pledge of Allegiance

Speaker(s): Don Ellison or Designee

2. Public Forum

2.1. Welcome Visitors

Speaker(s): Don Ellison or Designee

2.2. Public Comment

Speaker(s): Don Ellison or Designee

Rationale: The board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the board on a certain agenda item must notify the Educational Service Unit administrator prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. However, the board will only receive the petitions and not act upon them or their contents.

Public Participation in Board Meetings **Policy 1.02.02**

3. Approval of Agenda

Speaker(s): Don Ellison or Designee

Rationale: The sequence of agenda topics is subject to change at the discretion of the board.

Order of Business, Regular Meetings **Policy 1.02.01**

Recommendation: Discuss, consider and take any necessary action to approve agenda.

Recommended Motion(s):

Agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

4. Approval of Minutes

Speaker(s): Don Ellison or Designee

Rationale: Board Retreat was held on June 18. Attached are the minutes from the retreat. July Board Minutes are also attached.

Recommendation: Discuss, consider and take all necessary action to approve the July Board Minutes and June Retreat Minutes as presented.

Recommended Motion(s):

July Board Minutes and June Retreat Minutes as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5. Action Items

Speaker(s): Don Ellison or Designee

5.1. Appointment of Secretary to the Board

Rationale:

Recommendation: To discuss, consider and take any necessary action to approve the Appointment of Katy Sartwell as the Secretary to the Board.

Recommended Motion(s):

Appointment of Katy Sartwell as the Secretary to the Board Passed with a motion by Board Member #1 and a second by Board Member #2.

5.2. Board Absences

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take action to approve the board absences.

Recommended Motion(s):

Motion to approve absent board directors Passed with a motion by Board Member #1 and a second by Board Member #2.

5.3. Treasurer's Report

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve Treasurer's Report as presented.

Recommended Motion(s):

Treasurer's Report as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.4. Presentation of Bills

Speaker(s): Don Ellison or Designee

Rationale:

The summary of bills for the current month total: \$701,579.93 - Bill #61794 through #61970

Inservice bills total: None at this time

Excess lodging total: None at this time

SPED Arrears: East Butler \$14,984.15, Schuyler \$55,905.91 and \$55,607.49

Tech Arrears: Cross Co. \$567.50, Fullerton \$426.25, Humphrey \$3,265.00, Lakeview \$81.25, Leigh \$8.75, St. Edward \$100, Twin River \$2,278.75

Recommendation: Discuss, consider and take all necessary action to approve bills as presented.

Recommended Motion(s):

Bills as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.5. Amendment to Professional Services Team Member Contract

Speaker(s): Larianne Polk

Rationale:

Mary Beth Kabes' Contract for Employment is attached. This contract allows Mary Beth's responsibilities to include Statewide Distance Learning Director. Educational Service Unit Coordinating Council recommended Mary Beth for this position and will reimburse ESU 7 for .5 of her total compensation. This opportunity will allow ESU 7 to have a greater presence statewide. Mary Beth's new title will be BlendEd Director and Media/Distance Learning Coordinator.

Recommendation: Discuss, consider and take any necessary action to approve the amendment to Mary Beth Kabes' contract.

Recommended Motion(s):

Amendment to Mary Beth Kabes' Contract Passed with a motion by Board Member #1 and a second by Board Member #2.

5.6. SPED Contracts

Speaker(s): Darus Mettler

Rationale:

Rachel Garner is our newest Speech Language Pathologist. Rachel has moved to York from Tupelo, Mississippi. Rachel received her B.A. degree in Communication Disorders from Harding University in Arkansas and her M.A. degree in Speech Pathology from the University of Akron in Ohio. Rachel has provided services to students birth to age five, preschool through 8th grade, and adults.

Rachel will provide school age services at Central City and David City. She will also provided Early Childhood services for our districts.

Brenda Royal graduated from Doane College with a B.A. in Child Services and Elementary Education. She also holds a M.A. degree in curriculum and instruction from Doane. Brenda will provide paraeducator service for Lakeview at Head Start and St. Lukes.

Julianne Wilke graduated from Lakeview and has completed 101 hours toward her degree in Human Service Counseling. She plans to work on her Master's degree after graduation.

Julianne will provide paraeducator services for Lakeview at St. Bonaventure. Julianne will also provide Life Skills Tech support at the Center.

Brittany McWhirter will provide speech language services for ESU 7 at Central City. Brittany's hometown is Hastings, NE. Brittany received her B.A. degree in Communication Disorders from the University of Nebraska Kearney. She also received her M.A. degree in Speech Pathology from the University of Nebraska Kearney. Brittany was the Speech Language Therapist's Assistant at Central City while she was finishing her graduate studies and her supervisor was Penny Brown.

Recommendation: Discuss, consider and take action to approve contracts for Rachel Garner, Speech Language Pathologist, Brenda Royal, Paraeducator, Julianne Wilke, Paraeducator, Brittany McWhirter, Speech Language Pathologist.

Recommended Motion(s):

SPED contracts for Rachel Garner, Speech Language Pathologist, Brenda Royal, Paraeducator, Julianne Wilke, Paraeducator, Brittany McWhirter, Speech Language Pathologist. Passed with a motion by Board Member #1 and a second by Board Member #2.

5.7. Network Operations Support Services Agreement

Speaker(s): Dan Ellsworth

Rationale:

Recommendation: Discuss, consider and take any action to approve the Network Operations Support Services Agreement.

Recommended Motion(s):

Network Operations Support Services Agreement as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.8. ESUCC Lobbyist

Speaker(s): Larianne Polk

Rationale:

For the past several months, the Educational Service Unit Coordinating Council (ESUCC) has discussed hiring a lobbyist. There is a consensus among the ESUCC Board (17 ESU Administrators) that hiring a professional lobbyist would benefit the mission and vision of all ESUs.

After gathering information, the ESUCC Executive Director has recommended the hiring of Bromm & Associates. Bromm & Associates includes Curt Bromm, a former Nebraska State Senator who knows the political process well. The cost for retaining Bromm & Associates would be approximately \$27,500 annually. The cost would be divided by the ESUs participating, approximately \$1,600-\$1,900 per year.

Hiring a lobbyist for the ESUCC will be on the ESUCC agenda during the September board meeting. Individual ESUs are requesting their boards to consider supporting the hiring of a lobbyist for the ESUCC.

Recommendation: Discuss, consider and take any necessary action to approve support of ESUCC in the hiring of a lobbyist.

Recommended Motion(s):

Support ESUCC in the hiring of a lobbyist Passed with a motion by Board Member #1 and a second by Board Member #2.

5.9. 2015-2016 Mileage Rate

Speaker(s): Larianne Polk

Rationale:

The negotiated agreement requires all employees covered by the agreement receive mileage at the proposed IRS rate. Currently, all of our employees are paid at the same rate as per policy 3.14 Mileage Allowance.

Recommendation: Discuss, consider and take any necessary action to approve mileage rate as per Board Policy 3.14

Recommended Motion(s):

Mileage Rate as described in policy 3.14 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.10. Second Reading of Policy 1.0 Official Board Policy

Speaker(s): Don Ellison or Designee

Rationale: Recommendation: Discuss, consider and take all necessary action to approve the second reading of Policy 1.0 Official Board Policy as presented.

Recommended Motion(s):

After second reading, Policy 1.0 Official Board Policy Passed with a motion by Board Member #1 and a second by Board Member #2.

5.11. First Reading of Policy 1.05.01 Administrative Procedure

Speaker(s): Don Ellison or Designee

Rationale: Recommendation: Discuss, consider and take all necessary action to approve the first reading of Policy 1.05.01 Administrative Procedure as presented and advance it to the next meeting for second reading.

Recommended Motion(s):

First reading of Policy 1.05.01 Administrative Procedure and its advancement to the September meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

5.12. Authorized Depositories

Speaker(s): Larianne Polk

Rationale:

Board Policy 1.09 Authorized Depositories, Bonds, Disbursement of Funds requires the ESU 7 Board to annually authorize depositories for ESU funds. The checking accounts are currently at First National Bank and Trust, Columbus. In August, 1988, the Board authorized the Administrator and Board Treasurer to contact banks in the ESU area to invest money at the best rate. Current investments are listed in the Treasurer's Report.

Recommendation: Discuss, consider and take any necessary action to approve the procedures for selecting depositories for ESU funds during the 2015-2016 fiscal year.

Recommended Motion(s):

Procedures for selecting depositories for ESU funds during the 2015-2016 fiscal year
Passed with a motion by Board Member #1 and a second by Board Member #2.

5.13. College Course List

Speaker(s): Larianne Polk

Rationale:

Board Policy 3.02 Use of Educational Service Unit 7 facilities - Outside Employment requires the Board to review and approve proposed college courses to be taught by ESU 7 staff for the upcoming year. The classes to be offered the next school year are:

Fall 2015: Practices for Student Success

- Marci Ostmeyer and Barb Friesth will Facilitate

Spring 2016: ITIP (Instructional Theory Into Practice)

- Marci Ostmeyer will Facilitate

Summer 2016: Classroom Management

- Marci Ostmeyer will Facilitate

Recommendation: Discuss, consider and take any necessary action to approve College Course List as presented.

Recommended Motion(s):

College Course List as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.14. Non Public Schools AV Service Repair Fee

Speaker(s): Larianne Polk

Rationale:

Board Policy 1.08 Request for Service requires the Board to annually approve the yearly fee schedule for Audio-Visual repair services for private schools in the ESU 7 area. The current fee schedule is attached.

Recommendation: The Board approve the 2015-2016 Audio - Visual Repair Fee Schedule for non-public ESU 7 schools.

Recommended Motion(s):

2015-2016 Audio - Visual Repair Fee Schedule for non-public ESU 7 schools Passed with a motion by Board Member #1 and a second by Board Member #2.

5.15. September Board Meeting Date

Speaker(s): Larianne Polk

Rationale:

September Board Meeting will be on Thursday, the 17th to comply with deadline for publishing the 2015-2016 budget. Meeting will begin at 7 p.m. immediately following Budget and Tax Asking hearings.

Recommendation: Discuss, consider, and take any necessary action to approve the change in date for the September Board Meeting.

Recommended Motion(s):

Change in date for the September Board Meeting to September 17 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.16. Budget Transfer-Request

Rationale:

Beth Kabes is requesting to transfer \$152.52 from Media internal travel 2222-330 to Media external travel 2222-670; transfer \$194.13 from Distance Learning 2503-382 to Distance Learning external travel 2503-670

Dan Ellsworth is requesting to transfer \$453.01 from Telecommunications 3565-330 to Telecommunications external travel 3565-670; transfer \$146.49 from Telecommunications 3565-330 to Telecommunications external travel 3565-671

Recommendation: Discuss, consider and take any necessary action to approve the transfer of funds as presented by Beth Kabes and Dan Ellsworth.

Recommended Motion(s):

Transfer of funds as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

6. Discussion Items

6.1. Migrant Update

Speaker(s): Dee Condon

Rationale: To update the board on Migrant recruiting activities that will be done in Northeast Nebraska.

6.2. Finalize Board Goal 1

Speaker(s): Larianne Polk and Don Ellison

Rationale:

After the board retreat on June 18th, final steps to complete both goals 1 and 2 are:

1. Develop Criteria, timeline and objectives
2. Will be completed at the September Board Meeting.

6.3. Budget Committee Report

Rationale:

Budget committee met to discuss in detail the budget worksheets for each department completed to date. Chairman Fusco will review the summary with the board. The committee will meet again September 17th, 2015 at 5:30 p.m. Walnut Room.

6.4. ALICAP Premium Update

Speaker(s): Larianne Polk

Rationale:

The ALICAP premium billing for 2015-2016 has been received. This insurance program is a part of our membership with NASB. This year's pricing includes the ninth rebate credit that we have received since joining the plan.

6.5. Administrator's Report

Speaker(s): Larianne Polk

Rationale:

Facilities Update:

- Signage
- Linda Researching Carpet Options

Statewide Update:

- Early Adopter Districts for Data Dashboard
- Teacher-Principal Evaluation Training for Superintendents
- Coop
- ESUCC Budget Meeting in September

Administrator's Goals:

Scorecard:

- Scorecard Draft

Advisory Committee Update

- New Chair: Greg Sjuts from Humphrey

State Education Conference: Please see attachment

AESA: Sign Up Sheet will be passed around

7. Adjournment

Speaker(s): Don Ellison or Designee

Rationale: Recommendation: Motion to adjourn.

Recommended Motion(s):

Adjournment of meeting at 8:46 PM Passed with a motion by Board Member #1 and a second by Board Member #2.

Created by: Katy McNeil, Secretary to the ESU 7 Board of Directors