



Regular Board of Education Meeting

Monday, October 16, 2023 at 5:30 PM

Educational Service Unit 7, Oak Room
2657 44th Ave
Columbus, NE 68601-8537

1. Call the Meeting to Order
Speaker(s): Board President or Designee
Rationale:

LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

- 1.1. Notification of Open Meetings Law
Speaker(s): Board President or Designee
Rationale:

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

- 1.2. Roll Call

Speaker(s): Board President or Designee

1.3. Absent Board Members

Speaker(s): Board President or Designee

Rationale:

Board member Donald Ellison will be absent due to personal reasons; he notified the Administrator prior to the meeting.

Recommendation: Discuss, consider and take action to approve the Board member absences.

Recommended Motion(s):

Approval of Board Member absences as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

1.4. Pledge of Allegiance

Speaker(s): Board President or Designee

2. Approval of Agenda

Speaker(s): Board President or Designee

Rationale:

The sequence of agenda topics is subject to change at the discretion of the Board.

Recommendation: Discuss, consider and take any necessary action to approve agenda as presented.

Recommended Motion(s):

Agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

3. Virtual Conferencing Option

Speaker(s): Board President or designee

Rationale: Nebraska Revised Statute § 84-1411 authorizes virtual meetings for educational service units if the requirements of subdivision (2)(b) are met. The board will determine if next month's board meeting should allow for a virtual conferencing option.

Recommendation: Discuss, consider and take any necessary action to approve the virtual conferencing option for the November board meeting.

Recommended Motion(s):

Discuss, consider and take any necessary action to approve the virtual conferencing option for the November board meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

4. Welcome Visitors

Speaker(s): Board President or Designee

5. Public Comment

Speaker(s): Board President or Designee

Rationale: The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must

complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

6. Consent Agenda

Speaker(s): Board President or Designee

Rationale:

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the bills
- Policy review with no recommended changes
- Other routine agenda items

Recommendation: Discuss, consider and take any action necessary to approve the consent agenda as presented.

Recommended Motion(s):

Consent agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

6.1. Minutes

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.2. Presentation of Bills #76865 through #77025 totaling \$947,731.54

Speaker(s): Board President or Designee

Rationale:

The summary of bills for the current month total: \$947,731.54 - Bills #76865 through #77025

Inservice bills total: \$0

	Amount	Vendor	Description
76865	\$42,672.00	Ernst Auto Center	2023 Toyota Highlander
76878	\$9,011.78	Central NE Rehab Services	Speech Services
76890	\$5,000.00	ESU 8	Title III Contracted Service
76900	\$7,500.00	International Academy of Science Acellus	Acellus licenses for LA
76955	\$5,352.60	State of NE DAS State Accounting	Network service charges

This is a consent item.

6.3. Reading of Article I, Section 2, C Chief Administrator Evaluation

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.4. Reading of Article III, Section 6, B Interest in Contracts

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.5. Reading of Article III, Section 6, C Other Conflicts of Interest

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.6. Reading of Article III, Section 6, D Reporting Procedures

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.7. Reading of Article III, Section 7, A Community Use of ESU Facilities

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.8. Reading of Article III, Section 7, B Tobacco

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.9. Reading of Article III, Section 7, C Weapons

Speaker(s): Board President or Designee

Rationale:

This is a consent item.

6.10. Retirement

Speaker(s): Board President or designee

Rationale: Include letter of retirement if available.

- Lori Simanek, Speech Language Pathologist - Retiring at the end of the 2023-2024 school year, last day of employment will be May 17, 2024.

This is a consent item.

6.11. Excess Lodging and Meals

Speaker(s): Board President or designee

Rationale: Excess Lodging and Meals:

- The Migrant Department has one travel excess while attending the National ID&R Consortium in Clearwater Beach, Florida (September 12-15, 2023)
 - Isaura Barreto - \$453.22
- The Admin Department has one travel excess while attending the 2023 AESA Educators' Call to action Conference in Washington, DC (October 4-6, 2023)
 - Administrator Polk - \$168.32

This is a consent item.

7. Board Spotlight - Cen7ter
Speaker(s): Board President or designee
Rationale: Student Services Principal Cara Neesen will provide the Board Spotlight on Cen7ter.

8. Treasurer's Report
Speaker(s): Board President or Designee
Rationale: Review the breakdown of the Treasurer's Report
Recommended Motion(s):
Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Board Member #1 and a second by Board Member #2.

9. New Hire - Jeff Uchtman, NNNC Network Analyst
Speaker(s): Board President or designee
Rationale: New Hire

- Jeff Uchtman, NNNC Network Analyst: Starting November 1, 2023.

Recommendation: Discuss, consider and take any action necessary to approve the contract for Jeff Uchtman as presented.

Recommended Motion(s):

Discuss, consider and take any action necessary to approve the contract for Jeff Uchtman as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

10. Administrator's Report General

Speaker(s): Administrator or Designee

Rationale:

- ESUCC Update
 - ESU 7 2022-2023 Coop Sales Savings by School
- Professional Development and Production/Print Shop Report - Director Ostmeier
- Special Education Report - Director Clay
- Technology Report - Director Ellsworth
 - Nebraska Cybersecurity Network Update
- Upcoming Events
 - State Education Conference: November 15-17 in Omaha
 - Registered:
 - Larianne Polk
 - Doug Pauley
 - Dawn Lindsley
 - Joyce Baumert
 - Marni Danhauer
 - Gary Wieseler
 - Bob Arp
 - AESA Annual Conference: November 29-December 1 in Anaheim, CA (No agenda available as of now - Attached is the schedule)
 - Registered:
 - Larianne Polk

- Doug Pauley
- Jack Young
- Jennifer Miller
- Bob Arp
- Marni Danhauer

10.1. Goal Update

Speaker(s): Administrator or Designee

Rationale: Goals - Attached for your Review

- Goal 1: 100% Complete
- Goal 2: Starting over for the 23-24 academic year.
- Goal 3:
 - School District Board Meetings Completed:
 - David City - 10/10/2022
 - Osceola - 10/10/2022
 - East Butler - 10/12/2022
 - Boone Central - 11/14/2022
 - High Plains - 1/9/2023
 - Fullerton - 2/13/2023
 - Clarkson - 3/15/2023
 - Central City - 3/15/2023
 - Cross County - 5/8/2023
 - Palmer - 9/11/2023
 - Howells-Dodge - 10/11/2023
 - Pending for November:
 - Columbus Public - 11/13/23 @ 5:30pm at the Kramer Education Center
 - Administrator Polk
 - Need one Board Member: Jennifer Miller, Richard Luebbe, Jack Young, Bob Arp, or Dan Hoesly
 - Waiting for a reply from Superintendent: Humphrey Public - 11/13 at 7:30pm
 - Director Tami Clay
 - Board Member: Richard Stephens, Gary Wieseler, or Jennifer Miller
- Goal 4: 100% Complete

10.2. Services Update

Speaker(s): Administrator or Designee

Rationale: SIMPL Update - 2023-2024 Service Plan

Items inside this item include visit updates, quarterly report, director reports, etc.

10.3. Facilities Update

Speaker(s): Administrator or Designee

Rationale: HVAC Project:

- Received the fee proposal, which explains the cost of the bidding process and preliminary work from the original site investigation.

- Next steps:
 - Sign the fee proposal and conditions agreement
 - Look to see if we have any records regarding asbestos
 - As soon as the documents are received back, RVW can start posting the documents for the bid process

Per Article III, Section 5, D Construction Projects states: "The ESU shall bid every project for the construction, remodeling, or repair of any building or for site improvements when the contemplated expenditures for the project is in excess of \$109,000.00, or such sum as adjusted pursuant to §73-106."

11. Committee Reports

Speaker(s): Committee Chair

11.1. Buildings and Grounds Committee Report

Speaker(s): Administrator or designee

Rationale: Reports of Building and Grounds Committee activities and discussion will take place during this item.

The next Buildings and Grounds Committee meeting needs to be scheduled.

11.2. Negotiations Committee Report

Speaker(s): Negotiations Committee Chair

Rationale: Reports of activities and discussions from the Negotiations Committee will take place during this item.

11.3. Administrator Evaluation Committee Report

Speaker(s): Administrator Evaluation Committee Chair

Rationale: A report of activities from the Administrator Evaluation Committee will be given during this item.

Evaluation Timeline:

- **August:** Evaluation Committee Chair and Administrator review Evaluation Tool and Evaluation Policy/Procedures.

- **September:** Full Board is provided a paper copy of the evaluation questions.

- **October:** Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Board will send their completed evaluation tool to the Evaluation Committee prior to the October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends it to Evaluation Committee Chair on or before October 31.

- **November:** Committee Chair will send the completed Administrator self-assessment to the full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.

- **December:** Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to

full Board in December Board Meeting following Closed Session requirements with Administrator present.

- **January:** Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.

12. Conference Report

Speaker(s): Conference Attendees

Rationale: Conference Attendees will report on their learnings.

- September 20, 2023: NASB Area Membership Meeting in Fremont
- October 4-6, 2023: AESA Educators' Call to Action in Washington, DC
- October 11-13, 2023: AESA Central Region Symposium in Madison, WI

13. Adjournment

Speaker(s): Board President or Designee

Created by: Mindy Reed, Secretary to the ESU 7 Board of Directors

NEBRASKA OPEN MEETINGS ACT

84-1407. Act, how cited. Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public. It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined. For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length. Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public. (b) (i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website. (ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by: (A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or (B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting. (iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public

body.(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee. (d) Each public body shall record the methods and dates of such notice in its minutes. (e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met: (i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity; (ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act; (iii) The governing body of a public power district having a chartered territory of more than one county in this state; (iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state; (v) An educational service unit; (vi) The Educational Service Unit Coordinating Council; (vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act; (viii) A community college board of governors; (ix) The Nebraska Brand Committee; (x) A local public health department; (xi) A metropolitan utilities district; (xii) A regional metropolitan transit authority; and (xiii) A natural resources district. (b) The requirements for holding a meeting by means of virtual conferencing are as follows: (i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference; (ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used; (iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and (iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body. (b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings. (c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413. (8) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (2)(a) of this section may hold a meeting by virtual conferencing if: (a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body; (b) No action is taken by the public body at the virtual meeting; and (c) The public body complies with subdivisions (2)(b)(i) and (2)(b)(ii) of this section.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each

meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if: (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction; (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience; (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance; (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state; (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and (f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when; agenda and minutes; required on website; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

84-1415. Open Meetings Act; requirements; waiver; validity of action. No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.

Revised
4-2022



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.
233 South 13th Street, Suite 1400,
Lincoln, NE 68508
(402) 476-9200
perrylawfirm.com



Nebraska Council
of School Administrators
455 South 11th Street, Suite A
Lincoln, NE 68508
(402) 476-8055
ncsa.org



ESU 7 Budget Hearing

ESU 7 Oak Room

2657 44th Ave

Columbus, NE 68601-8537

Monday, September 18, 2023 at 5:15 PM

Posted Locations:

- Columbus Telegram Newspaper
 - Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 09/11/2023

Attendance Taken at 5:15 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Present

Donald Ellison: Present

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Absent

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 11, Absent: 1.

Attendance Update Taken at 5:16 PM.

Richard Luebbe: Present

Present: 12.

1. **Call the Meeting to Order**

LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:15pm.
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator

Linda Shefcyk, Business Manager

Mindy Reed, Secretary to the Board of Directors

Marci Ostmeyer, Professional Development Director

Tami Clay, Special Education Director

1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

2. Budget hearing

Administrator Polk reviewed the attached Budget Hearing document. Board Secretary Jennifer Miller recommended having a financial literacy work session for the board in the future.

3. Adjournment

Meeting adjourned at 5:38pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.



Tax Asking/Final Levy

ESU 7 Oak Room

2657 44th Ave

Columbus, NE 68601-8537

Monday, September 18, 2023 at Directly following the Budget Hearing

Posted Locations:

- Columbus Telegram Newspaper
 - Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 09/11/2023

Attendance Taken at 5:39 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Present

Donald Ellison: Present

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 12.

1. Call the Meeting to Order

LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:39pm.
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator
Linda Shefcyk, Business Manager
Mindy Reed, Secretary to the Board of Directors
Marc Ostmeyer, Professional Development Director
Tami Clay, Special Education Director

1.1. Notification of Open Meetings Law

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

2. Tax Asking Hearing/Setting Final Levy

Administrator Polk reviewed the attached 23-24 Tax Asking document.

3. Adjournment

Meeting adjourned at 5:52pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.



Regular Board of Education Meeting

Educational Service Unit 7, Oak Room

2657 44th Ave

Columbus, NE 68601-8537

Monday, September 18, 2023 at Directly following the Tax Asking/Final Levy

Posted Locations:

- Columbus Telegram Newspaper
- Columbus Telegram Website
- ESU 7 North Building Front Door

Posted Date: 09/11/2023

Attendance Taken at 5:53 PM.

Bob Arp: Present

Joyce Baumert: Present

Marni Danhauer: Present

Donald Ellison: Present

Dan Hoesly: Present

Dawn Lindsley: Present

Richard Luebbe: Present

Jennifer Miller: Present

Doug Pauley: Present

Richard Stephens: Present

Gary Wieseler: Present

Jack Young: Present

Present: 12.

1. Call the Meeting to Order

LEADERSHIP • SERVICE • SUPPORT

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Education of Educational Service Unit 7. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Education of Educational Service Unit 7 were taken while the convened hearing was open to the attendance of the public.

Roll call was taken at 5:53pm.
Board President conducted the meeting.

Staff present:

Larianne Polk, Administrator
Linda Shefcyk, Business Manager
Mindy Reed, Secretary to the Board of Directors
Marci Ostmeyer, Professional Development Director
Tami Clay, Special Education Director

1.1 Notification of Open Meetings Law

.

This meeting has been preceded by reasonable advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2 Roll Call

.

1.3 Absent Board Members

.

Board member Donald Ellison will be absent; he notified the Administrator prior to the meeting.

Recommendation: Discuss, consider and take action to approve the Board member absences.

Board member Donald Ellison attended the board meeting. There were no absent board members.

1.4 Pledge of Allegiance

.

All members present participated in the Pledge of Allegiance.

2. Approval of Agenda

The sequence of agenda topics is subject to change at the discretion of the Board.

Recommendation: Discuss, consider and take any necessary action to approve agenda as presented.

Agenda as presented Passed with a motion by Jennifer Miller and a second by Jack Young.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 12, Nay: 0

3. Virtual Conferencing Option

Nebraska Revised Statute § 84-1411 authorizes virtual meetings for educational service units if the requirements of subdivision (2)(b) are met. The board will determine if next month's board meeting should allow for a virtual conferencing option.

Recommendation: Discuss, consider and take any necessary action to approve the virtual conferencing option for the October board meeting.

There will not be a virtual conferencing option for the October 2023 board meeting.

4. Welcome Visitors

No visitors present.

5. Public Comment

The Board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the Board on a certain agenda item must complete the Request to be Heard Document prior to the start of the board meeting. Citizens wishing to present petitions to the Board may do so at this time. However, the Board will only receive the petitions and not act upon them or their contents.

No public comments provided.

6. **Consent Agenda**

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If any Board member wishes to discuss an item, it must be removed from the consent agenda at which time the remaining items will be acted upon.

Consent Agenda Includes:

- Minutes from the previous meeting(s)
- Presentation of the bills
- Policy review with no recommended changes
- Other routine agenda items

Recommendation: Discuss, consider and take any action necessary to approve the consent agenda as presented.

Consent agenda as presented Passed with a motion by Richard Stephens and a second by Jennifer Miller.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

6.1. Minutes

This is a consent item.

6.2. Presentation of Bills #76686 through #76864 totaling \$1,149,479.38

The summary of bills for the current month total:\$1,149,479.38 - Bills #76686 through #76864

Inservice bills total: \$0

	Amount	Vendor	Description
76686	\$54,606.05	MECA	NDE CCLC venue flow through
76717	\$25,784.00	Ernst Auto Center	2023 Corolla Hybrid
76718	\$5,390.00	ESU 1	Title III Contracted Service
76719	\$5,000.00	ESU 2	Title III Contracted Service
76740	\$33,514.78	JourneyEd	VEEAM Data Platform
76742	\$8,165.00	Julie Burney	ELC Contracted Service
76745	\$6,290.31	Imagine Learning	Title II Contracted Service
76748	\$8,208.00	LastPass	LastPass Licenses
76778	\$11,348.64	Powerschool	Maintenance renewal for Records and Perform
76789	\$5,352.60	State of NE	Network service charges
76863	\$70,163.00	ALICAP	Workers Compensation, Property and Liability

This is a consent item.

6.3. Reading of Article I, Section 5, E Negotiations

This is a consent item.

6.4. Reading of Article III, Section 5, F Services

This is a consent item.

6.5. Reading of Article III, Section 5, G Lease - Purchase

This is a consent item.

6.6. Reading of Article III, Section 5, H Rebates to Employees or Board Members

This is a consent item.

6.7. Reading of Article III, Section 5, I Credit Card Purchasing Program

This is a consent item.

6.8. Reading of Article III, Section 5, J Payment of Bills Prior to Board Authorization

This is a consent item.

6.9. Reading of Article III, Section 5, K Procurement Plan - School Food Authorities

This is a consent item.

- 6.10 Reading of Article III, Section 6, A Use of Public Resources by Board Members and Employees

This is a consent item.

7. Contracts for Amy Slama, Grant Coordinator and Transition Coach
Amy Slama has two contracts, one for Transition Coach and one for Grant Coordinator.

Recommendation: Discuss, consider, and take any necessary action to approve the two contracts for Amy Slama as presented.

Discuss, consider, and take any necessary action to approve the two contracts for Amy Slama as presented Passed with a motion by Gary Wieseler and a second by Joyce Baumert.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 12, Nay: 0

The attached contracts will increase Amy Slama's FTE from .7 to 1.0 between the two positions.

8. Treasurer's Report
Review the breakdown of the Treasurer's Report

Discuss, consider and take any action necessary to approve the Treasurer's Report as presented. Passed with a motion by Dawn Lindsley and a second by Jack Young.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Administrator Polk reviewed the attached Treasurer's Report.

9. 2023-2024 Resolution for Tax Asking and Final Levy
Now be it therefore resolved that the Board of ESU 7 has a tax request of \$2,975,174.95 for the 2023-2024 fiscal year and the final levy of the Board of ESU 7 should be, and hereby is set at .015 for the 2023-2024 fiscal year.

Recommendation: Discuss, consider and take any necessary action to approve the 2023-2024 Tax Asking and Final Levy Resolution as presented.
Discuss, consider and take any necessary action to approve the 2023-2024 Tax Asking and Final Levy Resolution as presented Passed with a motion by Richard Stephens and a second by Jennifer Miller.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

The 2023-2024 Tax Asking and Final Levy Resolution was approved.

- 10 Approval of the 2023-2024 Budget
Recommendation: Discuss, consider and take any action necessary to approve the 2023-2024 Budget as presented.
Recommendation: Discuss, consider and take any action necessary to approve the 2023-2024 Budget as presented Passed with a motion by Bob Arp and a second by Donald Ellison.
Bob Arp: Yea
Joyce Baumert: Yea

Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

The 2023-2024 budget was approved.

- 11 Representation at the State Education Conference Delegate Assembly
Selection of one Board Member to represent ESU 7 at the Delegate Assembly on Friday, November 17, 2023 from 8:00am-9:30am.

Recommendation: Discuss, consider and take any action necessary to approve the Board Member to represent ESU 7 at the Delegate Assembly as presented.
Discuss, consider and take any action necessary to approve the Board Member to represent ESU 7 at the Delegate Assembly as presented Passed with a motion by Jack Young and a second by Marni Danhauer.

Bob Arp: Yea
Joyce Baumert: Yea
Marni Danhauer: Yea
Donald Ellison: Yea
Dan Hoesly: Yea
Dawn Lindsley: Yea
Richard Luebbe: Yea
Jennifer Miller: Yea
Doug Pauley: Yea
Richard Stephens: Yea
Gary Wieseler: Yea
Jack Young: Yea
Yea: 12, Nay: 0

Board President Doug Pauley will represent ESU 7 at the Delegate Assembly.

- 12 **Administrator's Report General**

- ESUCC Update
- Boardsmanship Info Request

- Nebraska Cybersecurity Network Update
- Professional Development and Production/Print Shop Report - Director Ostmeyer
 - Spotlight - Production
- Special Education Report - Director Clay
 - New Program Discussion
- Upcoming Events
 - NASB 2023 Area Membership Meetings: September 20, 2023 in Fremont
 - Registered:
 - Larianne Polk
 - Doug Pauley
 - Jack Young
 - Jennifer Miller
 - Dawn Lindsley
 - Gary Wieseler
 - Joyce Baumert
 - Bob Arp
 - Richard Stephens
 - Richard Luebbe
 - NASB Labor Relations Conference: October 4-5 in Lincoln
 - Registered:
 - Tami Clay
 - Linda Shefcyk
 - Jennifer Miller
 - Richard Stephens
 - State Education Conference: November 15-17 in Omaha
 - To be registered:
 - Larianne Polk
 - Doug Pauley
 - Jennifer Miller
 - Bob Arp
 - Dawn Lindsley
 - Gary Wieseler
 - Joyce Baumert
 - Marni Danhauer
 - AESA Annual Conference: November 29-December 1 in Anaheim, CA (No agenda available as of now)
 - Registered:
 - Larianne Polk
 - Doug Pauley
 - Jack Young
 - Jennifer Miller
 - Bob Arp
 - Marni Danhauer

Administrator Polk reviewed the attached ESUCC Update document. Board President Doug

Pauley asked how much ESU 7 spent and saved using the coop. Administrator Polk will bring this information to the October 2023 board meeting.

Administrator Polk let the board know which ESU 7 public schools did not have representation at the June 2023 NASB/ESU 7 Boardsmanship event.

The Nebraska Cybersecurity Network (NCN) group is hiring a project manager.

Administrator Polk reviewed the list of upcoming events and who was/will be registered for each event. Board Secretary Jennifer Miller asked to be removed from the State Education Conference registration list since there would be a good number of other ESU 7 board members attending as she was only able to attend one of the two days.

Director Ostmeyer provided the Professional Development and Print Shop report. The Professional Development team made it through the August flurry of activities and have settled into a nice support system for the schools. The Production Department is slowly converting to be called Print Shop. New teachers have been taught how to order from the Print Shop. Director Ostmeyer had the board involved in a production matching activity.

Director Clay provided the Special Education report. The Special Education department is now past the beginning of the academic year. The department is supporting schools and answering questions that may arise. Director Clay has started final financials. Schools have continued to request a Low Functioning Autism service. Director Clay is having discussions with principals to see if schools are willing to pay for the new service. During the last Superintendent's Meeting, Director Clay left the Superintendents in charge to meet with their administration team to see if this is a service the schools really want. If so, there would need to be a commitment financially as this would be a new service.

12.1 Goal Update

Goals - Attached for your Review

- Goal 1: 100% Complete
- Goal 2: Starting over for the 23-24 academic year.
- Goal 3:
 - School District Board Meetings Completed:
 - David City - 10/10/2022
 - Osceola - 10/10/2022
 - East Butler - 10/12/2022
 - Boone Central - 11/14/2022
 - High Plains - 1/9/2023
 - Fullerton - 2/13/2023
 - Clarkson - 3/15/2023
 - Central City - 3/15/2023
 - Cross County - 5/8/2023
 - Palmer - 9/11/2023
 - Pending for October:
 - Howells-Dodge - 10/11/2023 at 7:00pm in Dodge

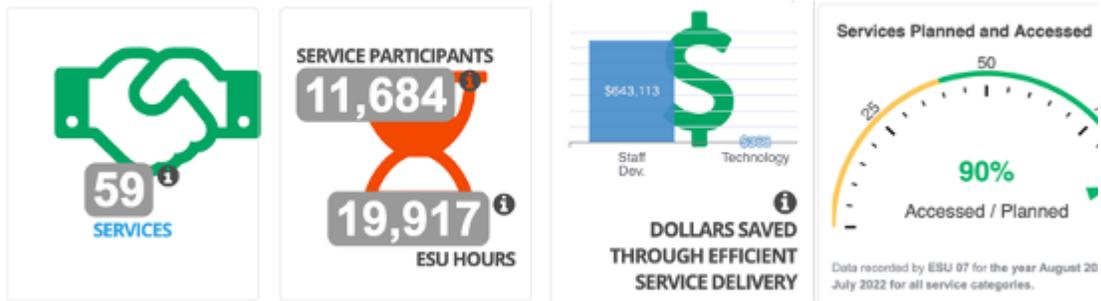
- Will need a Director, Administrator Polk will not be available. Board Member Gary Wieseler.
- Goal 4: 100% Complete

Administrator Polk reviewed the goal updates with the Board. Director Ostmeyer and board member Marni Danhauer attended the Palmer board meeting and were impressed by the level of engagement the board gave the presentation. The next school board meeting will be Howells-Dodge in October. Board member Gary Wieseler will attend. Either Director Ostmeyer or Director Ellsworth will attend as well.

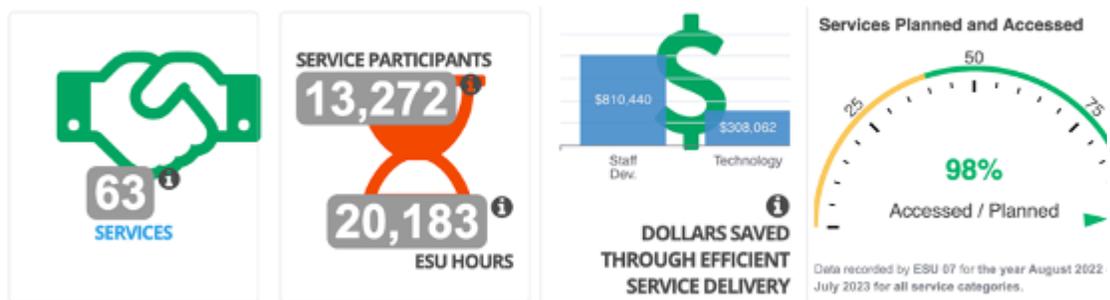
12.2 Services Update

- SIMPL Update

2021-2022



2022-2023



- Quarterly Update

Administrator Polk reviewed the attached screenshots as well as the attached Quarterly Update.

12.3 Facilities Update

- Parking lot tarring and stripping

12.4 Personnel
New Hire:

- Tiffany Hackett - Paraprofessional

13 **Committee Reports**

13.1 Budget Committee Report

Reports of Budget Committee activities and discussion will take place during this item.

Budget Committee Chair Gary Wieseler provided the Budget Committee Report. The committee finished the budget work which has been reflected in the budget hearing. The Budget Committee and the board appreciate all of the time Administrator Polk, Director Clay, and Business Manager Linda Shefcyk put into working on the budget.

13.2 Buildings and Grounds Committee Report

- North Building heating, ventilation, and air-conditioning project.

Board member Bob Arp provided the report for the Buildings and Grounds Committee. Two acronyms important to know for the report include AHU (air handling unit) and VRF (variable refrigerant flow). ESU 7 received two proposals from Alvine. One includes a new boiler, chiller, and controls while using the current system. The valves throughout the current system are corroding and will have to be replaced as well. The second includes a new VRF system. The second proposal is estimated to be more expensive up front. However, it provides more savings in the long run. Proposal one has an annual energy savings of approximately \$8,270.00 whereas proposal two has an annual energy savings of approximately \$11,550.00. After going through the information and discussing the details, the Buildings and Grounds Committee moved forward with the bidding for proposal number two. The next step will be to get bids out as soon as RVW has the spec documentation prepared.

There were two follow-up questions: what is the repair history, and what kind of inconvenience it will cause in the North Building. The repair history is extensive; an average of two pumps are replaced every month or two as well as service calls for other issues almost monthly. As for the inconvenience, the project will be phased in so staff can be spread out across the campus, and there should be little to no disruption to the staff.

13.3 **Negotiations Committee Report**

Joint Negotiations Meeting is scheduled for October 16, 2023 from 4:15pm-5:00pm. ESUEA will join the meeting at 4:45pm-5:00pm.

Understanding Negotiations Work Session is scheduled for October 16, 2023 from 5:00pm-5:30pm.

13.3.1 Request to recognize ESUEA as exclusive bargaining agent for 2025-2026
. The ESU 7 Education Association requests that the Board representing the Educational Service Unit 7 take action to recognize ESU 7 Education Association as the exclusive bargaining agent for the non-supervisory certificated staff for the 2025-2026 contract year.

Recommendation: Discuss, consider, and take any necessary action to recognize ESU 7 Education Association as exclusive bargaining agent for the non-supervisory certificated staff for the 2025-2026 contract year. Discuss, consider, and take any necessary action to recognize ESU 7 Education Association as exclusive bargaining agent for the non-supervisory certificated staff for the 2025-2026 contract year Passed with a motion by Richard Stephens and a second by Joyce Baumert.

Bob Arp: Yea

Joyce Baumert: Yea

Marni Danhauer: Yea

Donald Ellison: Yea

Dan Hoesly: Yea

Dawn Lindsley: Yea

Richard Luebbe: Yea

Jennifer Miller: Yea

Doug Pauley: Yea

Richard Stephens: Yea

Gary Wieseler: Yea

Jack Young: Yea

Yea: 12, Nay: 0

13.4 Administrator Evaluation Committee Report

. A report of activities from the Administrator Evaluation Committee will be given during this item.

- UBPD - Administrator
- Evaluation Timeline:
 - **August:** Evaluation Committee Chair and Administrator review Evaluation Tool and Evaluation Policy/Procedures.
 - **September:** Full Board is provided a paper copy of the evaluation questions.
 - **October:** Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Board will send their completed evaluation tool to the Evaluation Committee prior to the October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends it to Evaluation Committee Chair on or before October 31.

- **November:** Committee Chair will send the completed Administrator self-assessment to the full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.
- **December:** Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in December Board Meeting following Closed Session requirements with Administrator present.
- **January:** Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.

Administrator Evaluation Committee Chair Marni Danhauer reviewed the UBPD document with the board. The Board was asked to provide words or descriptions of what Unsatisfactory, Basic, Proficient, and Distinguished mean to them in terms of evaluations.

- 14 Adjournment
. Meeting adjourned at 7:26pm.

Minutes respectfully submitted by Mindy Reed, Recording Secretary to the ESU 7 Board.

Check Register Summary

Batch Year: 24 Bank: 10 Date Range:

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00076865	C	09/22/2023	50630	ERNST AUTO CENTER	42,672.00
10	00076866	C	10/20/2023	10013	ACE HARDWARE	618.56
10	00076867	C	10/20/2023	190428	ALMQUIST, MALTZAHN, GALLOWAY & LUTH PC	379.50
10	00076868	C	10/20/2023	10391	AMAZON CAPITAL SERVICES *	164.92
10	00076869	C	10/20/2023	130180	AMY MAZANKOWSKI	680.55
10	00076870	C	10/20/2023	14079	ANNE MEEKER WATSON	2,400.00
10	00076871	C	10/20/2023	388	APPLIED CONNECTIVE TECHNOLOGIES	320.00
10	00076872	C	10/20/2023	9032	BRENDA SAXE	600.00
10	00076873	C	10/20/2023	8400	BRIAN EVANS	27.77
10	00076874	C	10/20/2023	6700	BROOKE KAVAN	39.79
10	00076875	C	10/20/2023	30039	CAPITAL ONE-POLK	23,401.27
10	00076876	C	10/20/2023	1996	CASEY'S MAIL SERVICE LLC	494.76
10	00076877	C	10/20/2023	14990	CASSANDRA SPLITTGERBER	90.65
10	00076878	C	10/20/2023	8940	CENTRAL NE REHAB SERVICES	9,011.78
10	00076879	C	10/20/2023	7641	CHELSEA L. PREISTER	172.50
10	00076880	C	10/20/2023	30550	CITY OF COLUMBUS WATER & SANIT	493.80
10	00076881	C	10/20/2023	10413	CORTNEY NAGLER	660.00
10	00076882	C	10/20/2023	31425	COURTYARD BY MARRIOTT	241.50
10	00076883	C	10/20/2023	4812	CUBBY'S, INC.	446.17
10	00076884	C	10/20/2023	31290	CORNHUSKER MARRIOTT HOTEL	109.25
10	00076885	C	10/20/2023	40725	EAKES OFFICE SOLUTIONS	1,598.42
10	00076886	C	10/20/2023	50825	ED SERVICE UNIT 7-PAYROLL	760,207.42
10	00076887	C	10/20/2023	50583	EMBASSY SUITES HOTELS	214.00
10	00076888	C	10/20/2023	50630	ERNST AUTO CENTER	3,313.64
10	00076889	C	10/20/2023	50750	ESU 10	2,940.00
10	00076890	C	10/20/2023	50734	ESU 8	5,000.00
10	00076891	C	10/20/2023	13650	EVERYDAY SPEECH	599.99
10	00076892	C	10/20/2023	60056	FIRST NATIONAL BANK COLUMBUS	95.19
10	00076893	C	10/20/2023	13684	FLEETCOR TECHNOLOGIES INC	64.93
10	00076894	C	10/20/2023	7013	GREAT PLAINS COMMUNICATIONS	338.90
10	00076895	C	10/20/2023	80147	HAMPTON INN	129.00
10	00076896	C	10/20/2023	11460	HAYLEY MURPHY	1,201.27
10	00076897	C	10/20/2023	80543	HOMETOWN LEASING	499.04
10	00076898	C	10/20/2023	80860	HUMPHREY PUBLIC SCHOOL	210.00
10	00076899	C	10/20/2023	80880	HY-VEE	889.20
10	00076900	C	10/20/2023	13030	INTERNATIONAL ACADEMY OF SCIENCE ACELLUS	7,500.00
10	00076901	C	10/20/2023	13617	JAMIE BAYER	357.20
10	00076902	C	10/20/2023	13552	JEAN ANNE KAMRATH	500.00
10	00076903	C	10/20/2023	14885	JENNIFER LEMKE	550.00
10	00076904	C	10/20/2023	190486	JENNIFER SNYDER	400.00
10	00076905	C	10/20/2023	14869	JESSICA BRUGMAN	100.00
10	00076906	C	10/20/2023	353	JILLIAN SCHMIDT	18.21
10	00076907	C	10/20/2023	260092	JUDY A ZADINA	465.71
10	00076908	C	10/20/2023	5029	JULIA L. COOK-KIDS BETTER BOOKS	1,000.00
10	00076909	C	10/20/2023	12424	KASEYA US, LLC	915.00
10	00076910	C	10/20/2023	14982	KASSIDY SOULLIERE	137.46
10	00076911	C	10/20/2023	12050	KIMBERLY LOSEKE	34.58
10	00076912	C	10/20/2023	5444	KRISTIN CATTERSON	90.00
10	00076913	C	10/20/2023	4839	KSB SCHOOL LAW	325.00
10	00076914	C	10/20/2023	230343	WINGATE BY WYNDHAM	1,176.00
10	00076915	C	10/20/2023	120129	LAKEVIEW COMMUNITY SCHOOLS	450.00
10	00076916	C	10/20/2023	14354	LAURA RODRIGUEZ	124.45
10	00076917	C	10/20/2023	12408	LAURIE SCHLAUTMAN	189.72
10	00076918	C	10/20/2023	140045	LEARNING FORWARD	1,389.00
10	00076919	C	10/20/2023	120223	LEIGH COMMUNITY SCHOOLS	140.00
10	00076920	C	10/20/2023	120280	LIED LODGE & CONFERENCE CENTER	294.00
10	00076921	C	10/20/2023	120314	LINCOLN JOURNAL STAR	105.21
10	00076922	C	10/20/2023	40200	LINDA DAMMANN	600.00
10	00076923	C	10/20/2023	40545	LISA DURANSKI	681.86
10	00076924	C	10/20/2023	120550	LOUP POWER DISTRICT	3,370.26
10	00076925	C	10/20/2023	130060	MADISON HIGH SCHOOL	215.00
10	00076926	C	10/20/2023	130378	MENARDS	64.43

Check Register Summary

Batch Year: 24 Bank: 10 Date Range:

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00076927	C	10/20/2023	10499	MICHELLE RUPIPER	600.00
10	00076928	C	10/20/2023	130547	MNJ TECHNOLOGIES	580.00
10	00076929	C	10/20/2023	13579	N2Y LLC	479.98
10	00076930	C	10/20/2023	140066	NE ASSOC OF SCHOOL BOARDS	2,842.00
10	00076931	C	10/20/2023	14877	NATM, C/O DR. JENNY LANGDON(CARHART)	60.00
10	00076932	C	10/20/2023	140351	NCSA	560.00
10	00076933	C	10/20/2023	8893	NEBRASKA DEPARTMENT OF REVENUE	327.91
10	00076934	C	10/20/2023	11878	NEBRASKA SCHOOLMASTERS CLUB	75.00
10	00076935	C	10/20/2023	140570	NEBRASKA TECHNOLOGY & TELECOM.	142.73
10	00076936	C	10/20/2023	6351	NENSSA	25.00
10	00076937	C	10/20/2023	140760	NOVICKI FIRE PREVENTION	348.00
10	00076938	C	10/20/2023	140078	NSTA(NAT'L SC TEACHERS ASSOC)	425.00
10	00076939	C	10/20/2023	12122	One Source The Background Check Company	17.00
10	00076940	C	10/20/2023	160033	PALMER PUBLIC SCHOOL	140.00
10	00076941	C	10/20/2023	80130	PEARSON ASSESSMENT	981.65
10	00076942	C	10/20/2023	160095	PERRY,GUTHERY, HAASE& GESSFORD P.C.,L.L.	320.00
10	00076943	C	10/20/2023	160450	PIZZA RANCH	128.73
10	00076944	C	10/20/2023	160530	PLATTE VALLEY PRINTING	143.94
10	00076945	C	10/20/2023	160672	PRESTO-X	230.66
10	00076946	C	10/20/2023	170029	QUALITY SOUND	147.00
10	00076947	C	10/20/2023	170125	QUILL CORPORATION	399.80
10	00076948	C	10/20/2023	21001	RACHEL BURGESS	27.51
10	00076949	C	10/20/2023	14052	SAMANTHA TOMERLIN	126.60
10	00076950	C	10/20/2023	981	SARAH WACHA	1,008.71
10	00076951	C	10/20/2023	13170	SCHOLASTIC INC	350.96
10	00076952	C	10/20/2023	190312	SCRIBNER-SNYDER COMMUNITY	140.00
10	00076953	C	10/20/2023	8524	SHAYNA CEPEL	665.48
10	00076954	C	10/20/2023	190693	STANEK FIRE PROTECTION	774.00
10	00076955	C	10/20/2023	190850	STATE OF NEBRASKA DAS STATE ACCTG.	5,352.60
10	00076956	C	10/20/2023	11533	SUMMERLAND PUBLIC SCHOOL	151.44
10	00076957	C	10/20/2023	191085	SUPER SAVER	779.66
10	00076958	C	10/20/2023	14966	THE CHILDCARE WHISPERER	2,837.38
10	00076959	C	10/20/2023	200500	TYPHOON WASH	100.00
10	00076960	C	10/20/2023	200606	U & I SANITATION	112.25
10	00076961	C	10/20/2023	210143	UNIVERSITY OF NEBRASKA - LINCOLN	300.00
10	00076962	C	10/20/2023	4960	UNIVERSITY OF NEBRASKA AT KEARNEY	599.88
10	00076963	C	10/20/2023	14923	UNIVERSITY OF NEBRASKA AT OMAHA	3,711.00
10	00076964	C	10/20/2023	14915	VALIDATE ME INC	200.00
10	00076965	C	10/20/2023	10320	VERIZON WIRELESS	1,216.72
10	00076966	C	10/20/2023	8702	VISIX, INC.	1,765.00
10	00076967	C	10/20/2023	230249	WEST POINT PUBLIC SCHOOLS	231.74
10	00076968	C	10/20/2023	13420	WOODRIVER ENERGY LLC	159.36
10	00076969	A	10/20/2023	10510	ABBY PFISTER	944.73
10	00076970	A	10/20/2023	12629	ABIGAIL FOCHT	134.28
10	00076971	A	10/20/2023	13897	ADILENE PEREZ	1,170.49
10	00076972	A	10/20/2023	14494	ALEXUS HITZ	440.16
10	00076973	A	10/20/2023	190945	STUTHMAN ENTERPRISES LLC	4,937.45
10	00076974	A	10/20/2023	120155	AMY J SLAMA	853.47
10	00076975	A	10/20/2023	14710	AMY RICHARDS	458.02
10	00076976	A	10/20/2023	10030	ANA KAREN GARCIA MEDINA	506.72
10	00076977	A	10/20/2023	1082	ANGEL D MAYBERRY	429.68
10	00076978	A	10/20/2023	13315	BROOKE HEMMER	4.13
10	00076979	A	10/20/2023	14621	CALVIN FREY	862.64
10	00076980	A	10/20/2023	13528	CARA NEESEN	197.16
10	00076981	A	10/20/2023	110510	CAROLYN KOCH	138.48
10	00076982	A	10/20/2023	5967	CASSANDRA RUTH	831.20
10	00076983	A	10/20/2023	9512	CASSIE KRINGS	693.65
10	00076984	A	10/20/2023	13510	CHRISTINA HANCOCK	449.85
10	00076985	A	10/20/2023	14648	CRYSTAL VAN WINKLE	833.16
10	00076986	A	10/20/2023	180474	DARLENE RODRIGUEZ	602.60
10	00076987	A	10/20/2023	10529	DAVID VANDERHEIDEN	750.63
10	00076988	A	10/20/2023	14001	DEVON GRONENTHAL	434.92

Check Register Summary

Batch Year: 24 Bank: 10 Date Range:

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00076989	A	10/20/2023	14060	DYLAN SOUTHARD	385.14
10	00076990	A	10/20/2023	14613	ELYSE BELINA	1,108.26
10	00076991	A	10/20/2023	7560	ESI HOSTED SERVICES	184.30
10	00076992	A	10/20/2023	7099	HALEY KUNZE	524.00
10	00076993	A	10/20/2023	20135	ISAURA BARRETO	765.26
10	00076994	A	10/20/2023	8559	JACLYN TERNUS	298.68
10	00076995	A	10/20/2023	14745	JAEDYN MORRIS	1,125.29
10	00076996	A	10/20/2023	11223	JILL WIELGUS	514.83
10	00076997	A	10/20/2023	8540	JOLYNN KAHLANDT	739.50
10	00076998	A	10/20/2023	11932	JOSH ARIAS	495.18
10	00076999	A	10/20/2023	6459	KAISE RECEK	305.23
10	00077000	A	10/20/2023	14478	KASSANDRA CORNWELL	1,161.98
10	00077001	A	10/20/2023	100521	KRIS JOHNSON	39.96
10	00077002	A	10/20/2023	160636	LARIANNE POLK	144.10
10	00077003	A	10/20/2023	13480	LETISHIA KLEINSCHMIT	863.29
10	00077004	A	10/20/2023	190385	LINDA SHEFCYK	135.95
10	00077005	A	10/20/2023	190434	LORI SIMANEK	616.88
10	00077006	A	10/20/2023	13986	LYNNE WEBSTER	1,330.31
10	00077007	A	10/20/2023	2267	MARCIA OSTMEYER	273.20
10	00077008	A	10/20/2023	11797	MARIA RODRIGUEZ	515.63
10	00077009	A	10/20/2023	14699	MARIAH HUNKE	1,153.46
10	00077010	A	10/20/2023	11479	MEGAN WELCH	765.70
10	00077011	A	10/20/2023	4650	MELINDA VELECELA	334.71
10	00077012	A	10/20/2023	12246	MERRIDIE KAUP	647.14
10	00077013	A	10/20/2023	12254	MOLLIE MORROW	62.23
10	00077014	A	10/20/2023	8788	NATHALIE VARGAS	429.68
10	00077015	A	10/20/2023	13498	RACHEL BECK	412.00
10	00077016	A	10/20/2023	190888	RICHARD STEPHENS	22.00
10	00077017	A	10/20/2023	30268	SANDY CERNY	480.77
10	00077018	A	10/20/2023	130708	SHARON M BROWN	1,008.05
10	00077019	A	10/20/2023	10740	SHELLI EICKMEIER	641.90
10	00077020	A	10/20/2023	12165	STEPHANIE FOREMAN	758.25
10	00077021	A	10/20/2023	11436	TAMRA CLAY	196.50
10	00077022	A	10/20/2023	13536	TERI OPFER	928.14
10	00077023	A	10/20/2023	70018	VANESSA GASCON-GUARCAS	148.03
10	00077024	A	10/20/2023	230361	WENDY WOLFE	534.48
10	00077025	A	10/20/2023	10545	YARIBEY RODRIGUEZ	904.56
Total Bank: 10						\$947,731.54

Total Computer Checks:	\$911,103.55
Total Manual Checks:	\$0.00
Total ACH Checks:	\$36,627.99
Total Other Checks:	\$0.00
Total Electronic Checks:	\$0.00
Total Computer Voids:	\$0.00
Total Manual Voids:	\$0.00
Total ACH Voids:	\$0.00
Total Other Voids:	\$0.00
Total Electronic Voids:	\$0.00
Grand Total:	\$947,731.54
Number of Checks:	161

Batch Year	Batch	Amount
24	000050	42,672.00
24	000052	57,941.56
24	000056	52,157.99
24	000062	39,317.57
24	000065	-4,565.00
24	000069	760,207.42

Article I, Section 2, C Chief Administrator Evaluation

The purpose of evaluating the administrator is not to micromanage the organization, but to provide oversight and public assurance that the policies are being effectively implemented. The evaluation process offers the board the avenue to strengthen communication with the administrator and is an ongoing process to enable the board the occasion to provide formal feedback for professional growth (Herring, p. 24).

The Board of the Educational Service Unit 7 will conduct an appraisal of the job performance of the Administrator according to applicable law. The ESU 7 Board will follow timelines and procedures set by the Board Evaluation Committee.

The evaluation form will include standards of performance in the following areas of:

- Relations with the Board
- Community Relationships
- Staff and Personnel Relationships
- Educational Leadership
- Business and Finance
- Professional/Personal Qualities
- Professional Growth

The Administrator will use the above standards to prepare a self-evaluation.

The Board may request input from school districts using Educational Service Unit 7 services and personnel regarding the responsiveness of the Administrator to the needs of the school district.

The Educational Service Unit 7 Board will include specific annual goals or target areas as part of the annual Administrator's evaluation. These written goals or target areas should be developed in collaboration with the Board, the Administrator, and/or Educational Service Unit 7 staff to improve the services provided.

The Board President or Evaluation Committee will develop a written summary of Board-submitted evaluations, including both the strengths and the growth opportunities of the Administrator, and place it in the Administrator's personnel file to be incorporated into the next cycle of evaluations.

Legal Reference:	
Date of Adoption:	February 17, 2003

Date(s) of Review and Revision:	May 21, 2012 October 15, 2012 June 20, 2016 December 16, 2019 December 21, 2020 October 18, 2021 October 17, 2022 October 16, 2023
---------------------------------	---

Article III, Section 6, B Interest in Contracts

Any contract whether oral or written, formal or informal, and including open accounts, is voidable if a member of the Board is directly or indirectly interested in the contract and legal reporting, and disclosure and abstention requirements are not met. Board members with such an interest shall therefore:

1. Make a declaration on the record regarding the nature of the interest prior to official consideration of the contract.
2. Not participate in consideration or discussion of the contract.
3. Not vote on the granting of the contract. Provided, if the number of members of the Board declaring an interest in the contract would prevent the Board with all members present from securing a quorum in the issue, then all members may vote on the matter.

Not in any way participate in the inspection, operation, administration or performance under the contract on the part of the ESU.

Legal Reference:	§ 49-14,103.01
Date of Adoption:	November 19, 2018
Date(s) of Review:	October 16, 2023

Article III, Section 6, C Other Conflicts of Interest

Members of the Board shall abstain from voting on matters on which they may have a conflict of interest. A conflict of interest for this purpose means a decision in the discharge of duties that may cause financial benefit or detriment to the Board member, a member of the Board member's immediate family (which means a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax purposes), or a business with which the Board member is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public.

The Board member with such a conflict of interest shall take the following actions as soon as the Board member is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

1. Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
2. Deliver a copy of the statement to the Secretary of the Board, who shall enter the statement into the public records of the ESU.
3. Take such action as the Commission shall advise or prescribe to remove the Board member from influence over the action or decision in the matter.

A Board member shall nonetheless not be prevented from making or participating in the making of an ESU-related decision to the extent that the Board member's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission. Nor shall a conflict of interest of a Board member prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of the ESU.

To assist in compliance with the conflict of interest policies and laws, the Administrator or the Administrator's designee, shall provide each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.

Further, when possible, the Administrator or the Administrator's designee shall provide each Board member with a list of financial matters on the agenda to come before the Board at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

Legal Reference:	§ 49-1425; § 49-1499; § 49-14,101; § 49-14,102; § 49-14,103; § 49-103.01; § 49-14,103.02; § 49-14,103.03; § 49-14,103.04; § 49-14,103.05; § 49-14,103.06
Date of Adoption:	November 19, 2018
Date(s) of Review:	October 16, 2023

Article III, Section 6, D Reporting Procedures

Any Board member who has a direct or indirect interest in a formal contract entered into with the ESU, or an open account, shall provide the Administrator with the following:

1. Names of the contracting parties.
2. Nature of the interest of the Board member.
3. Date that the contract was approved by the Board.
4. Amount of the contract.
5. Basic terms of the contract.

The above information shall be provided to the Administrator no later than ten (10) days after the contract has been signed by both parties. Such information shall be kept on a ledger, and shall be retained in the ledger for five (5) years from the date of the last day in the office of the Board member. The ledger kept by the Administrator shall be available for public inspection during normal working hours.

In the case of open accounts, the above information shall be filed within ten (10) days after the account is opened and thereafter the Board member shall file a revision to the statement within ten (10) days of each payment on the account specifying the date and amount of the payment.

Legal Reference:	§ 49-14,103.02
Date of Adoption:	November 19, 2018
Date(s) of Review:	October 16, 2023

Section 7 - Management of Property

Article III, Section 7, A Community Use of ESU Facilities

ESU facilities are primarily intended for the ESU's mission and programs. ESU facilities are, however, made available for use by outside groups to further the interests of the ESU and the community. Use by non-ESU groups is allowed pursuant to an application process and is subject to the terms and conditions set forth in this policy.

Application for Use.

Outside groups that wish to use ESU facilities must submit a completed Application for Use form signed by a representative of the outside group who has authority to commit the outside group to the terms and conditions of the Application. The outside group, as Applicant, shall specify the nature of the intended use, the dates and times of the requested use, and the facilities for which use is requested.

The form shall be developed by the administration. The form shall include the statement that:

This application is subject to the terms of the Board's "Community Use of ESU Facilities" policy (Article III, Section 7, A). The terms and conditions of that policy are incorporated into this application by this reference. Applicant accepts all such terms and conditions.

Acceptance of Application for Use.

Acceptance or rejection of applications shall be the responsibility of the Administrator or the Administrator's designee.

Applications shall not be accepted for any unlawful reason, including unlawful discrimination on the basis of sex, disability, race (including skin color, hair texture and protective hairstyles), color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, or other protected status in its programs and activities, and including the applicant's legally protected exercise of constitutional or statutory rights.

The ESU's facilities are designated as nonpublic forums. Accordingly, applications shall not be accepted for:

1. Uses that may conflict with or that disrupt the ESU's programs.
2. Uses inconsistent with the mission of the ESU.

3. Uses that present an unacceptable risk that the conditions of use set forth in this policy will not be adhered to; either due to the nature of the requested use or the character of the group or individuals within the group.
4. Uses that present an unacceptable risk of damage or unacceptable wear and tear to facilities or equipment.
5. Uses for outside commercial activities except with approval from the Board; and except for camps and other activities for students.
6. Uses that involve gambling or games of chance.
7. Uses that involve a group or activity which advocates or condones the violent overthrow of the Constitution or of the government.
8. Uses that involve the meetings of secret clubs not open to members of the public.
9. Non-community type uses such as wedding receptions, slumber parties, birthday parties, baby showers, personal use and similar activities.

Applications for use of facilities may be denied based on unsuitability of the date or time of the requested use. Facilities may not be available for community use at times when ESU staff are not available to monitor the Applicant's use, such as on legal holidays; before 7:30 a.m.; after 4:30 p.m., Saturdays and Sundays.

Leases of ESU facilities require approval of the Board and are not an aspect of this policy. As such, Applications that request long-term use of facilities in the nature of a lease will be denied.

Applications may be denied based on the determination of the Administrator or the Administrator's designee that the Applicant does not have the financial ability or financial responsibility to pay fees or expenses or to reimburse the ESU for any damages that may be sustained to facilities or equipment or any liability that may be created by the use.

When an Application conflicts with another Application, the Applications will be accepted according to the following priority order:

1. Events or activities that are designed to serve member schools or which are related to any function of the ESU, including approved ESU-community associations and ESU-affiliated non-profit groups.
2. Tax-supported agencies such as educational entities or units of city, county or state government.
3. Nonprofit community agencies such as private educational agencies.
4. Groups where the majority of the members reside within the ESU.

For use conflicts within each group, priority will be given to the first to submit their Application; provided that the Administrator or the Administrator's designee may approve an Application that is not first-filed if the other Applicant's use could be feasibly changed to a non-conflicting time or area.

Applications that are accepted may not be assigned or transferred to another outside group.

Applications that are accepted are subject to cancellation by the Administrator or the Administrator's designee. Cancellation will occur in the event the administration reasonably determines:

1. Any of the reasons for non-acceptance of an application exist.
2. The Applicant fails to meet any term or condition required prior to the use. This includes but is not limited to failure of the Applicant to pay required fees or deposits or failure to show evidence that any required insurance liability is in place.
3. Circumstances make the use unsuitable. This includes but is not limited to:
 - a. The condition of the facilities being unsafe. For example, the presence of snow, ice, fallen limbs or other potential hazards that the ESU would not otherwise clear prior to the activity or event. The Applicant may request that the ESU clear the hazards such that it may proceed with its activity or event. If the ESU agrees to do so, the Applicant shall be responsible for all costs incurred by the ESU in clearing the hazard.
 - b. ESU staff being unavailable to monitor the use or to provide set-up or clean-up services where the ESU has accepted responsibility for such.
 - c. The need to use the facilities for an ESU activity or purpose.

Generally, if the ESU office is closed on the date of the Applicant's intended use due to inclement weather or hazardous conditions, the Applicant's use will be canceled.

The Applicant shall remain responsible for fees or expenses, and any deposit that has been received by the ESU shall be forfeited and be kept by the ESU, if cancellation occurs because of the fault of the Applicant. Otherwise, the ESU will return any deposit that has been received by the ESU. The ESU will in no event be responsible for any damages, expenses, or losses incurred by the Applicant or any person arising from the cancellation.

An Applicant may withdraw its Application at any time prior to acceptance. An accepted application may be withdrawn by the Applicant, subject to approval of the Administrator or the Administrator's designee. Approval is subject to the conditions that the Applicant has given reasonable advance notice (ordinarily, at least 48 hours) and that the Applicant reimburse the ESU for any expense the ESU has incurred.

Conditions of Use.

The conditions for use are as follows:

1. Compliance. Applicant agrees to:
 - a. Comply with all local, state and federal laws, including health and fire codes.

- b. Comply with Board policies concerning non-discrimination and the use of ESU facilities.
 - c. Comply with reasonable administrative rules related to use of facilities and the requests of ESU officials related to the Applicant's use of the facility.
2. Disclaim ESU Sponsorship. The ESU does not sponsor or endorse the Applicant or the activity or event conducted by the Applicant. To ensure that the public understands this fact, the Applicant agrees to not make any statements suggesting such sponsorship and to publish statements of non-ESU sponsorship in such form and manner as the administration may request.
3. Supervision. Applicant agrees to provide appropriate supervision of the activity or event in all respects, including supervision reasonably necessary to ensure that no person participating in or attending the activity or event:
 - a. Is presented with conditions that pose an unreasonable risk of personal injury or damage to personal property.
 - b. Enters any area of the ESU facilities that the Applicant has not been given permission to use, or access any ESU records.
 - c. Engages in the use of tobacco (including electronic nicotine delivery systems), alcohol, vapor, or illegal drugs, or is under the influence of alcohol or illegal drugs.
 - d. Possesses a firearm or a weapon.
 - e. Engages in disorderly, lewd, or lascivious conduct.
 - f. Engages in any criminal behavior.

Applicant shall remove any person from the activity or event who engages in any of the above listed conduct. Applicant agrees to report to the ESU administration by the close of the next business day the identity of any person who engaged in any of the above listed conduct and the details of the conduct. If the offending person is a student, the report shall be made immediately.

In the event the ESU administration determines that the nature of the activity or event warrants the presence of security services, Applicant agrees to provide and pay for such security services.

Applicant agrees to ensure that all persons attending its activity or event are off ESU grounds at the end of its time of permitted use, except for ESU staff or others who are authorized to remain for an ESU-related purpose.

1. Condition of Premises. Applicant agrees to:
 - a. Conduct a reasonable inspection of the premises prior to the activity or event to ensure that the premises are safe for the intended use. In the event of any unsafe condition, Applicant shall notify the ESU Administrator or a director. In

the event the unsafe condition is not corrected prior to the activity or event, the Applicant shall postpone or cancel the activity or event.

- b. Not use or allow any ESU equipment to be used without express approval of ESU administration.
- c. Not bring or allow others to bring food or beverages on to ESU grounds without express approval of ESU administration.
- d. Not bring or allow others to bring or use any flammable items (including candles or incense) or any volatile chemical or any explosive.
- e. Not use any electrical equipment that has been brought onto the premises without express approval of ESU administration.
- f. Not cause or allow others to cause damage to ESU facilities or equipment.
- g. In the event damages are sustained, Applicant accepts responsibility for reimbursing the ESU for the cost of repair or replacement.
- h. Applicant agrees that the ESU administration's determination that damage was sustained in connection with the Applicant's use, and of the cost of repair or replacement, is controlling.
- i. Applicant shall immediately report to the ESU administration any damage to ESU facilities or equipment that occurs during the Applicant's use of ESU facilities that may present a risk of injury to students or any subsequent users. Any other damage shall be reported by the close of the next business day.
- j. Return the facilities in as good a condition as it was prior to use. This includes, without limitation, cleaning, removal of trash, and returning tables and chairs and other ESU property to their proper location. The clean-up shall be promptly completed. In the event the ESU provides the clean-up service, Applicant agrees to reimburse the ESU for the cost of such clean-up.
- k. Remove any property brought in by the Applicant and by any person attending the activity or event. The ESU is not responsible for any personal property that is left on the premises.

Financial Responsibility. Applicant agrees to:

1. Procure, at its own expense, a Comprehensive General Liability insurance policy naming the ESU as an additional insured. This policy shall be written with a minimum of \$1,000,000 Combined Single Limit per occurrence. A Certificate of Insurance evidencing coverage must be submitted prior to the Applicant's use.
2. The insurance requirement is subject to waiver by the Administrator or the Administrator's designee where the intended use presents very little potential for injury or damage and the activity or event is designed to serve the ESU's staff or member schools or students of member schools.
3. Indemnify and hold the ESU, the Board, ESU employees and agents of the ESU harmless from any and all claims, demands, causes of action, or lawsuits for any death or personal injury or damage to property sustained during, caused by or arising out of the Applicant's use of ESU facilities.

Fees for Use.

The ESU Administrator shall establish a daily use fee schedule that establishes rates for specific parts of the ESU facilities. The rates shall be reviewed by the ESU 7 Board on a periodic basis; with the review to occur no less than every two years.

The fee rates shall be in an amount sufficient to cover estimated staff time and direct costs associated with:

1. Processing. Cost of processing the Application, postage, invoicing and coordination of the use.
2. Access. Cost of providing access; such as unlocking doors before use and locking after use, turning lights on and off, and disarming/re-arming security systems.
3. Monitoring. Hourly cost of administrative or other professional staff to monitor the Applicant's use to ensure compliance with the terms and conditions of the permitted use.
4. Custodial. Cost of providing custodial or maintenance services to prepare the facility for the use and for clean-up after use.
5. Special Equipment. Cost of making special equipment available such as sound and lighting set-up; as ordinarily any permitted use of special equipment will require the presence of a member of the ESU staff who is familiar with proper use of the equipment.

The fee schedule shall be applied evenly to all Applicants, with two exceptions:

1. A different fee may be assessed where the Administrator or Administrator's designee reasonably determines that the Applicant's use will require staff time or cause direct costs different than those used in establishing the fee schedule.
2. A fee waiver or reduced fee rate shall be given for use where the activity or event is designed to serve the ESU's staff or member schools or students of member schools.

Legal Reference:	
Date of Adoption:	December 17, 2018
Date of Revision:	August 16, 2021
Date(s) of Review:	October 16, 2023



FACILITIES USE FORM

Name of Organization Making Request: _____ **Date of Request:** _____

Type of Organization and Description of Activity or Event:

____ ESU 7 Public School:
Describe: _____

____ Non Member Organizations (i.e. Non-Public Schools, ESUCC, CCC, NDE or Home School):
Describe: _____

____ Any Other Educational Entity (i.e. NPERS, Election Commission, etc):
Describe: _____

Facilities Requested: Building: _____ **Room:** _____

Dates & Times Requested:

<u>Dates (From – To)</u>	<u>Time (From – To)</u>	<u>Repeating</u>
_____	_____	Yes No
_____	_____	Yes No
_____	_____	Yes No

Details of Use (Attach an additional explanation if needed):

Describe the Type of Activity or Event: _____

Number of Anticipated Users and Participants: _____ Food Served: Yes No

Food ordered by ESU? Yes No Describe: _____
(Please note: ESU 7 does not have the ability to store any leftovers)

Set Up or Tear Down Required by ESU: _____

Special Equipment to be Used (ESU & Organization): _____

The applicant shall procure, at its own expense, a Comprehensive General Liability insurance policy naming the ESU as an additional insured entity. This policy shall be written with a minimum of \$1,000,000 Combined Single Limit per occurrence. A Certificate of Insurance evidencing coverage must be submitted prior to the Applicant's Use.

<i>Office Use Only</i>			
Certificate of Insurance on File?	Yes	No	Insurance requirement waived? Yes No
Fee/Description	Cost		
Room Rental	\$125 (>4 Hours)	\$75 (<4 Hours)	

Requestor Signature: _____	ESU Administrator Signature: _____
Date: _____	Date: _____



Article III, Section 7, B Tobacco

The use of tobacco products is prohibited in all buildings and all vehicles owned or under the control of the ESU. Smoking is also prohibited on ESU 7 grounds.

For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (including electronic nicotine delivery systems), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. This does not preclude adults from wearing non-visible nicotine patches, or using nicotine gum without displaying the product container, as part of a smoking cessation program.

Legal Reference:	§§ 71-5716 to 71-5734
Date of Adoption:	November 19, 2018
Date of Revision(s):	October 21, 2019
Date(s) of Review:	October 16, 2023

Article III, Section 7, C Weapons

No person shall bring or possess a firearm or any other dangerous weapon in any facility, on any property or in any vehicle owned or under the control of the ESU. This prohibition includes persons with a permit to carry a concealed handgun. This policy excludes on duty law enforcement personnel or when authorized by their agency.

For purposes of this policy, the term “dangerous weapon” includes any personal safety or security device (such as tasers, mace and pepper spray). In the event that a person desires to carry or possess a personal safety or security device on ESU property or in an ESU vehicle, the individual must obtain prior approval from the Administrator or the Administrator’s designee before bringing any such device on ESU grounds or in an ESU vehicle. If a person obtains prior approval from the Administrator or Administrator’s designee, the person must store the device during the work or school day in a secure location as designated by the Administrator or Administrator’s designee.

Legal Reference:	§ 69-2441
Date of Adoption:	December 17, 2018
Date of Revision:	June 25, 2020 August 17, 2020
Date(s) of Review:	October 16, 2023

Letter of Resignation

Lori Simanek
2698 County Road S
Prague, Nebraska 68050

September 29, 2023

Education Service Unit 7
Attn: Tami Clay
2657 44th Ave.
Columbus, Nebraska 68601

Dear Mrs. Tami Clay,

Please accept this letter as formal notice of my resignation from the position of Speech-Language Pathologist at Educational Service Unit 7, effective at the end of the 2023-2024 school year, making my last day of employment May 17, 2024.

After careful consideration, I have made the decision to retire. Working for Educational Service Unit 7 has been a wonderful experience that has afforded me many valuable opportunities to learn and grow, and I am very grateful to have been part of this organization.

I wish you and the Educational Service Unit 7 continued growth and success in the future.

Sincerely,


(Lori A. Simanek)

Cen7ter

2023-2024 Board Presentation

Cen7ter Staff



Cen7ter Enrollment Status

	Currently Enrolled	Coming - Needs IEP	Apps In-Progress	Inquiries
Clarkson				
Centennial				
Central City				
Cross County	2	0		
David City	9	0		
Boone Central	2	0		
Osceola				
Palmer	1	0	0	
Twin River				
High Plains	1	0		
Shelby Rising City	2	0		
St. Edwards	2	0		
Leigh				
CPS				
Howells-Dodge				
Humphrey	1	0		
LakeView				
Totals	20	0	0	0

Our Facilities

Wholeness Room

Activity Center

Classrooms

Kitchen

Transportation

Playground - Wish List

C7 Master Schedule

	Classroom 1 (Rachel)	Classroom 2 (Meridith)	Gym Schedule
9:20	Check-In	Check-In	Check-In
9:30			
9:45	Choice Time	Choice Time	C7 Use
10:00	Functional	Functional	9:45-10:15
10:15	Academics	Academics	
10:30			
10:45			
11:00			IN
11:15			USE
11:30			BY
11:45			LA
12:00	Lunch	Lunch	
12:15	12:00-12:30	12:00-12:30	
12:30	Academic	Academic	
12:45	Work	Work	
1:00	Reading	Reading	
1:15			
1:30			C7 Use
1:45			1:30-2:00
2:00	Choice Time	Choice Time	
2:15	and	and	Locker Room
2:30	Check Out	Check Out	Dismissal

5 Domains of the Program

Domestic (Home Life)

Recreation and Leisure

Vocational

Community

Social Skills

+Functional Academics

Cen7ter Job Site Partner List

Pizza Ranch
1C
Movie Theatre
Hy-Vee
Great Plains
Lake Stop
Sweet Harvest
Curry Motors
Amigos

Amigos
Outreach
CMS
Valentino's
Runza
St. Lukes
Super China Buffet
Columbus Hatchery
Bangz

Big 10
Arby's
YMCA
Vending Machines
BK Flooring
Paws & Claws
Earl May
ESU 7 Production

Big Thank You to Our Board

Want to share our gratitude to the board members for purchasing and making on-campus transportation available for our students. It has been a great benefit for our students regarding accessing their education by job sites, grocery store shopping, college classes, community events, and social outings. Our students have had a direct positive impact on their learning experience at Cen7ter with having our own fleet.



**ESUCC Cooperative Purchasing
Sales & Savings By School
ESU # 07**

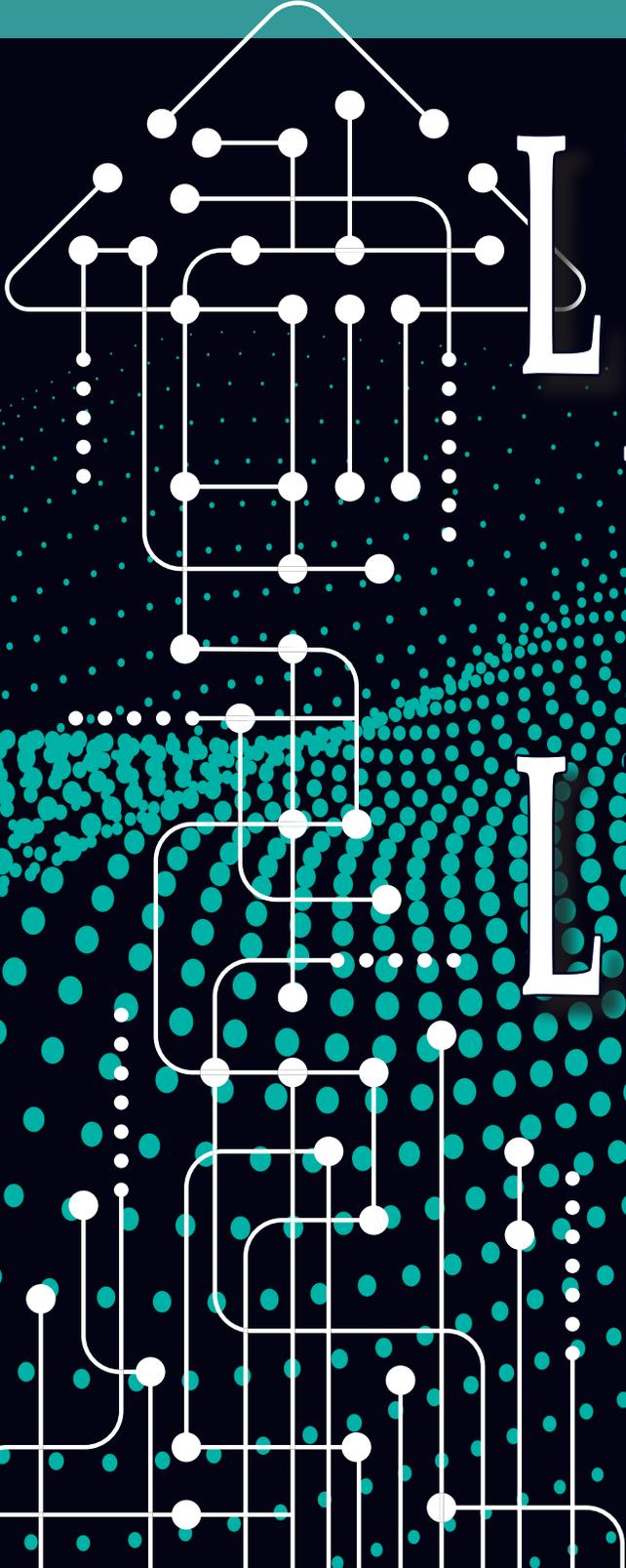
	<u>Member Name</u>	<u>City</u>	<u>Member Cost</u>	<u>Savings</u>
12-0701	Aquinas Catholic Schools	David City	19,044.90	4,017.70
06-0001	Boone Central Schools	Albion	107,420.03	31,648.37
07-16	Central City Public Library	Central City	35,111.84	10,640.80
61-0004	Central City Public Schools	Central City	70,313.11	29,638.04
71-0711	Christ Lutheran Elementary School	Columbus	1,012.79	181.35
19-0058	Clarkson Public Schools	Clarkson	29,318.64	9,188.77
07-25	Columbus Public Library	Columbus	239.66	98.06
71-0001	Columbus Public Schools	Columbus	164,278.16	81,634.33
72-0015	Cross County Community Schools	Stromsburg	59,576.27	16,011.45
12-0056	David City Public Schools	David City	81,244.09	21,667.38
12-0502	East Butler Public Schools	Brainard	97,887.45	27,751.80
00-0007	Educational Service Unit 07	Columbus	102,739.23	18,415.70
63-0001	Fullerton Public Schools	Fullerton	45,916.97	22,171.37
72-0075	High Plains Community Schools	Polk	11,957.33	4,591.00
71-0706	Holy Family Catholic School	Lindsay	26,313.93	3,758.60
19-0704	Howells Community Catholic School	Howells	7,340.87	867.38
19-0070	Howells-Dodge Consolidated Schools	Howells	6,231.03	1,993.52
71-0067	Humphrey Public Schools	Humphrey	73,432.12	19,093.34
71-0708	Humphrey St Francis Schools	Humphrey	13,074.54	3,193.77
71-0701	Immanuel Lutheran Elementary	Columbus	9,143.89	3,147.68
71-0005	Lakeview Community Schools	Columbus	95,392.86	35,859.82
19-0039	Leigh Community Schools	Leigh	19,664.09	8,941.60
72-0019	Osceola Public Schools	Osceola	11,394.37	4,495.08
61-0049	Palmer Public School	Palmer	92,500.70	24,009.85
19-0123	Schuyler Community Schools	Schuyler	115,699.48	37,106.48
71-0705	Scotus Central Catholic	Columbus	24,394.49	10,982.33
72-0032	Shelby-Rising City Public Schools	Shelby	73,565.62	16,751.91
71-0702	St Anthony Elementary School	Columbus	6,047.81	180.67



ESUCC Cooperative Purchasing
Sales & Savings By School
ESU # 07

	<u>Member Name</u>	<u>City</u>	<u>Member Cost</u>	<u>Savings</u>
71-0703	St Bonaventure Catholic Elementary School	Columbus	12,798.72	2,494.23
06-0017	St Edward Public Schools	St Edward	20,416.19	5,506.42
71-0704	St Isidore School	Columbus	12,307.05	1,420.93
19-0703	St John Neumann School	Clarkson	1,894.78	384.05
71-0710	St John's Lutheran School	Columbus	142.92	40.31
07-88	Stromsburg Public Library	Stromsburg	688.41	293.88
63-0030	Twin River Public Schools	Genoa	17,571.38	5,787.32
	<u>Grand Totals</u>		<u>\$1,466,075.71</u>	<u>\$463,965.30</u>

2023 STATE EDUCATION CONFERENCE
NOVEMBER 15-17
CHI HEALTH CENTER - DOWNTOWN OMAHA



LEARNERS LEADING LEARNERS



Co-Sponsored by the Nebraska Association of School Boards
and the Nebraska Association of School Administrators



REGISTRATION & RESERVATIONS

REGISTRATION FOR THE 2023 STATE EDUCATION CONFERENCE WILL OPEN WEDNESDAY, SEPTEMBER 13, 2023

To register, go to www.NASBOnline.org

Log in using your email and password, and click the 'Events' tab to register.



Registration fees for the conference are as follows:

REGISTER SEPTEMBER 13 THROUGH NOVEMBER 3	\$325	REGISTER NOVEMBER 4 THROUGH ON SITE	\$375
PRE-CONFERENCE REGISTRATION	\$100		
CANCELLATION FEE (PRIOR TO 11/4)	\$150	(No refunds after the registration deadline)	

HOTEL RESERVATIONS

TO RESERVE ACCOMMODATIONS AT THE CONFERENCE HOTELS YOU MUST FIRST REGISTER FOR THE CONFERENCE AS DESCRIBED ABOVE.

To qualify for a room, you must first register for the Conference.

Once your conference registration is complete, you will receive an email with your NASB Registration code and a Conference Hotel reservation link. The code will not be activated until 10:00 AM CT, Wednesday, September 27, 2023

SUBMIT YOUR CONFERENCE HOTEL ROOM REQUEST WEDNESDAY, SEPTEMBER 27, 2023.

THE OMAHA CONVENTION & VISITORS BUREAU WILL ACT AS THE HOUSING AGENT FOR ALL PROPERTIES.

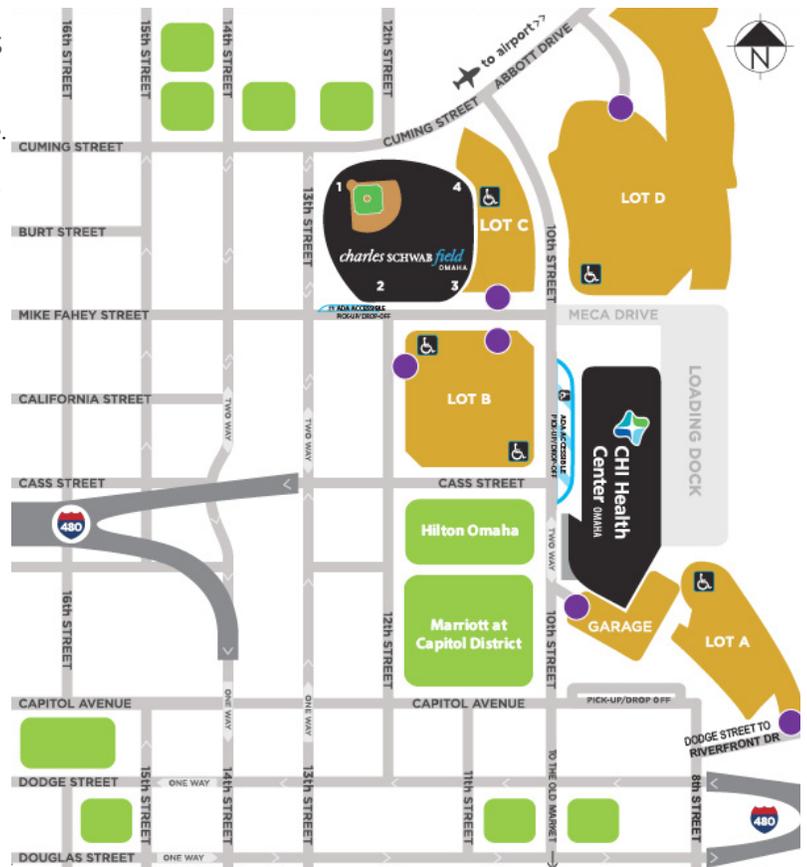
Hilton Omaha - 1001 Cass Street
\$151 per night

ROOM REQUESTS WILL BE ACCEPTED UNTIL OCTOBER 15, OR UNTIL FULL

Omaha Marriott Downtown - 222 North 10th Street
\$169 per night

ROOM REQUESTS WILL BE ACCEPTED UNTIL OCTOBER 24, OR UNTIL FULL

A RESERVATION AT ONE OF THE ABOVE IS NOT REQUIRED TO ATTEND THE STATE EDUCATION CONFERENCE



SCHEDULE AT A GLANCE / PRE-CONFERENCE SESSIONS

WEDNESDAY, NOVEMBER 15

Pre-Conference Sessions
1:00 to 4:00 PM

Exhibitor Reception
4:00 to 5:30 PM

THURSDAY, NOVEMBER 16

Board Member/Mentor Collaboration
7:15 to 8:15 AM

Opening Keynote Speaker
8:15 to 9:30 AM

A - Breakout Sessions
9:45 to 10:45 AM

B - Breakout Sessions
11:15 AM to 12:15 PM

Thursday Luncheon Keynote Speaker
12:30 to 2:00 PM

C - Breakout Sessions
2:15 to 3:15 PM

D - Breakout Sessions
3:30 to 4:30 PM

FRIDAY, NOVEMBER 17

Classroom Showcase
8:00 to 11:30 AM

NASB Delegate Assembly
8:00 to 9:30 AM

NASA Membership Meeting
8:00 to 9:30 AM

E - Breakout Sessions
9:15 to 10:15 AM

F - Breakout Sessions
10:30 to 11:30 AM

Friday Luncheon Keynote Speaker
11:45 AM to 1:15 PM

PRE-CONFERENCE SESSIONS WEDNESDAY, NOVEMBER 15 - 1:00 TO 4:00 PM

SPEAK OUT, REACH OUT!



Boards are facing a sense of urgency due to the ever increasing need to engage parents and community. Boards provide a platform for parents and patrons to speak out through public comment but how does a board reach out through appropriate measures to ensure parents and patrons feel heard? Beyond the board meeting how do boards reach out and maintain a continuous dialogue with parents and community? Join us for a robust session that will include current challenges related to public comment policy and procedures, purposeful parent-community engagement, and mock scenarios to provide practical strategies.

**PRESENTERS: Marcia Herring, Caden Frank & Kari Stephens - NASB
Dana Wiseman & James Jones - Sutton Public Schools
Mike Hart & Brandon Desh - District OR1 Public Schools
Justin Knight - Perry Law Firm**

EDUCATOR WORKFORCE STRATEGIES TO ATTRACT, DEVELOP, AND RETAIN A HIGH-QUALITY STAFF



National and state educator workforce data is important to solving issues that face Nebraska. You will hear Nebraska's story through data, be introduced to the national publication "5 Shifts to Address the National Educator Shortage", and share strategies that work to alleviate workforce challenges in our schools. Millard Public Schools representatives will share information about their homegrown programs that help them attract, develop, and retain teachers and administrators. A panel of administrators will share their journey toward implementing payment of student teachers including how they plan to fund the program in the future. Attendees will also learn about the NexGen Leadership Academy at UNK and how it provides a model for university and PK-12 school district partnerships to develop system-wide capacity and create a leadership and principal pipeline program.

**PRESENTERS: John Schwartz, Kevin Clark & Kim Saum-Mills - Millard Public Schools;
Dan Schnoes - ESU #3; Andy Rikli - Papillion LaVista Community Schools;
Jami Jo Thompson - Norfolk Public Schools; Jeff Rippe - Bellevue Public Schools;
Jason Brown - Bertrand Community School; Charles Wakefield - Omaha
Public Schools; Sara Skretta - UNL; Mike Teahon, Chelsea Feusner & Aprille
Phillips - UNK**

SUPERINTENDENT OF THE YEAR WILL BE RECOGNIZED AT THE THURSDAY LUNCHEON

NASB DELEGATE ASSEMBLY - FRIDAY, NOVEMBER 17 - 8:00 TO 9:30 AM

NASA MEMBERSHIP MEETING - FRIDAY, NOVEMBER 17 - 8:00 TO 9:30 AM

SCHOOL BOARD MEMBER OF THE YEAR WILL BE PRESENTED AT THE FRIDAY LUNCHEON

TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG



BETTER TOGETHER PRINCESS SARAH

THURSDAY MORNING OPENING SPEAKER - 8:15 TO 9:30 AM

Princess Sarah has an extraordinary journey that has been featured on CNN, GMA, and BBC, among numerous other media outlets. She shares the story of reuniting with her birth father in "A Princess Found: An American Family, an African Chiefdom, and the Daughter Who Connected Them All". "A Princess Found" is now being adapted into a major motion picture for Disney Studios. Princess Sarah is a real-life Princess of Sierra Leone. In addition, she is a humanitarian, author, and speaker on building a culture of belonging. She uses her personal story of being adopted and growing up in a bi-racial family to illustrate understanding cultural differences.



THE MASTERPIECE IN YOU RICHARD HIGHT

THURSDAY LUNCHEON SPEAKER - 12:30 TO 2:00 PM

Internationally-known artist and keynote speaker Richard Hight hails from a military family with roots deep in the red dirt of Oklahoma. Overcoming challenges faced at a young age led to valuable lessons learned about focusing on strengths and recognizing possibilities, not limitations. His artistic gift allowed him to express his ideas, and his successes built his confidence. From this his mission emerged —Vision, Focus, Grit! Richard's impressionist approach to painting equips him to successfully communicate with his audience. When he performs for groups, he wants the audience to focus on the artistic process, not the finished canvas: he shows that trusting creative impulses can yield surprising and beautiful results. With his often humorous storytelling, he has entertained diverse audiences around the world. The vivid colors he selects, the broad flourishes that coalesce into a stunning image, and the passion Richard possesses: all of these harmonize into an imaginative encounter that inspires and compels those present. Richard is sure to ignite an artistic mindset in innovative leaders. Some events you attend - This one, you experience!



LEARNING FROM OUR NEW LEADERS GOVERNOR JIM PILLEN & COMMISSIONER BRIAN MAHER

FRIDAY LUNCHEON SPEAKER - 11:45 AM TO 1:15 PM

We are happy to welcome our new 2023 Nebraska leadership! Governor Jim Pillen will reflect on his first year along with vision and priorities for K-12 education moving forward. You will also have an opportunity to hear Brian Maher, Commissioner of Education, share his thoughts on education in our state and bring you up to speed on things at the Nebraska Department of Education.



BREAKOUT SESSIONS & TRACKS



BOARDSMANSHIP



CAREER & COLLEGE READINESS



COMMUNITY ENGAGEMENT



CURRICULUM



ESU



FACILITIES



LEGAL & POLICY



LEGISLATIVE & ADVOCACY



MANAGEMENT/ADMINISTRATION



NEW BOARD MEMBER



SAFETY



STUDENTS/EARLY CHILDHOOD



TECHNOLOGY



WELLNESS

A

A - BREAKOUT SESSIONS THURSDAY, NOVEMBER 16 - 9:45 TO 10:45 AM



A1 A SESSION LIKE NO OTHER

Despite an unprecedented filibuster resulting in the creation of large omnibus packages, the legislature passed several bills impacting K-12 education. From student discipline in the classroom to budget considerations in the board room, learn about all the bills districts will navigate. With an eye to 2024, Colby and Mike will breakdown the issues that will dominate the upcoming session.

PRESENTERS: Colby Coash - NASB; Mike Dulaney - NCSA



A2 ACCREDITATION 101: UNDERSTANDING THE MANDATORY REQUIREMENTS AND FLEXIBILITIES OF RULE 10

Whether you are a veteran administrator or new to the role, a Rule 10 review from the Office of Accountability, Accreditation and Program Approval can increase your confidence when building schedules, hiring teachers, and completing the annual Assurance Statement. This session will cover both the non-negotiables and built-in flexibilities of Nebraska's Rule 10: Regulations and Procedures for the Accreditation of Schools. NDE staff will also provide time for questions on current trends and challenges when reporting for compliance.

PRESENTER: Brad Dirksen - NDE



A3 IS MY DISTRICT DOING SOMETHING WRONG WITH SPECIAL EDUCATION?

It starts off with an angry phone call from a parent and now your Superintendent received notice that the Nebraska Department of Education has placed your district under corrective action in response to a special education complaint. Is your District alone? NDE investigated 35 cases during the 2022-2023 school year. In this session, attorneys from the Perry Law Firm will discuss the state complaint process for special education, the implications of corrective action, and how to avoid corrective action by implementing appropriate policies and procedures. This presentation will cover discipline for students with disabilities, accommodations, service logs, behavior intervention plans, and more!

PRESENTERS: Haleigh Carlson & Greg Perry - Perry Law Firm



TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

THURSDAY BREAKOUT SESSIONS



A4 AT THE BOARD TABLE – BEFORE, DURING, AND AFTER THE MEETING



Learn how the board can maximize time to ensure the regular board meeting agenda, utilization of best practice protocols and procedures, and how a collaborative culture between board members communicates a positive message to staff, parents, and patrons. The importance of integrating these components determines the board's effectiveness and the quality of education the district is providing. Join us to learn how to purposefully prepare for a board meeting that reflects cohesive board-superintendent leadership.

PRESENTERS: Marcia Herring & Stacie Higgins - NASB



A5 HOT TOPICS IN SCHOOL LAW



The (questionably) dynamic duo is back again this year to tell you all about recent updates in school law, including important court cases, new laws and legislation, and the legal issues boards and administrators should know about! Bring your questions, concerns, and lawyer jokes.

PRESENTERS: Steve Williams & Bobby Truhe - KSB School Law



A6 EDUCATOR SHORTAGE: IT'S TIME FOR ACTION!



The educator workforce shortage crisis is affecting schools and students across Nebraska. In this interactive session we will use the Nebraska Educator Shortage Summit Action Plan and AASPA's "5 Shifts to Address the National Educator Shortage" to discuss innovative ideas and recommendations for change at the local and state levels. You will also develop an action plan framework to address educator workforce challenges specific to your district. Join us as we exchange ideas, discuss strategies and implementation processes to continue the work of making sure all Nebraska districts have high quality educational leaders, teachers, and staff.

PRESENTER: Sara Skretta - UNL



A7 PUBLIC COMMENT: LEGAL CONSIDERATIONS UNDER THE OPEN MEETINGS ACT



In this session, we will walk through public comment as prescribed by the Open Meetings Act. Then, we will discuss real-world examples and how boards should handle both simple and complicated scenarios under the Open Meetings Act including complaints about staff members, discussions about student discipline matters, and threats of litigation.

PRESENTER: Justin Knight - Perry Law Firm



A8 DEVELOPING AND DEMONSTRATING LEARNING WITH TECHNOLOGY



The Westside Community Schools has a long history of using technology in instruction. This session will highlight examples of learning-focused iPad use with and by students in our current K-12 1:1 environment.

PRESENTERS: Paul Lindgren & Matthew Lee - Westside Community Schools



A9 BOARD AND COMMUNITY CULTURE IN CHALLENGING TIMES



In this session a panel of board members from across Nebraska will discuss the importance of a positive culture on school boards and in communities in these polarized times. The panel will share what has worked, what has caused challenges to success and strategies that have been implemented to improve the culture in their school and community.

PRESENTERS: Keith Rohwer & Cinde Wendell - NCSA



A10 MASTERING CHALLENGES TO IMPROVE LEARNING FACILITIES

After an extremely close second-attempt bond election ("One Vote Wonder!"), it was time to really get creative with our building projects. In order to accommodate the build of our new High School, teachers transitioned to a modified, alternate block schedule and students spent the 2022-2023 school year learning in a variety of creative locations across our community. Once the HS project phase was complete, it was time to start on construction and renovations for the Elementary School. We will share what worked, what had to be modified, and how our strong project partnerships resulted in success. Attend this session to not only learn about our construction project, but also how we used this exciting time to continue building support from our communities!

PRESENTER: Jeremy Christiansen & Dustin Thompson - Laurel-Concord-Coleridge; Steve Thiele & Ashley Abramson - Hausmann Construction; Bob Soukup - CWP Architects; Cody Wickham - D.A. Davidson

B

B - BREAKOUT SESSIONS THURSDAY, NOVEMBER 16 - 11:15 AM TO 12:15 PM



B1 THE NSAA IN ACTION

The NSAA will discuss the legislative process and current initiatives that support and assist NSAA member schools in day-to-day operations.

PRESENTER: Jennifer Schwartz – NSAA



B2 ONE DISTRICT'S CUSTOMIZED TIERED APPROACH TO SUPPORTING STUDENT AND STAFF MENTAL WELLNESS



The Ord Public Schools has a unique custom developed approach to supporting student and staff mental wellness by offering tiered levels of support. This includes three Guidance Counselors for the K-12 district, a contracted Licensed Mental Health Practitioner in district part-time, and unlimited counseling and wellness sessions both online and in-person through a contracted prepaid partnership with Wholeness Healing. The unlimited counseling available to all students and staff has been highly impactful with helping to support both students and staff that find themselves in need of support. We would like to share with other districts how we were able to achieve this financially, and with scheduling. This system has been four years in the making, but knowing what we know now, other districts can learn from our template and follow some well-designed steps to make it happen in their districts.

PRESENTER: Heather Nebesniak - Ord Public Schools



B3 HOW MUCH CAN I REALLY KNOW? PERSONNEL MATTERS FOR SCHOOL BOARDS

This session will walk through the Nebraska Teacher Tenure Act and discuss the board's role in a personnel matter.

PRESENTER: Josh Schauer & Greg Perry - Perry Law Firm



B4 EFFECTIVE STAKEHOLDER ENGAGEMENT

A high-quality education does not stop after the last bell. The best education uses all of the contributions of a wide variety of stakeholders to support students. Yet, how do we communicate the many different efforts of education to our stakeholders? Moreover, how do we build commitment from our community for district initiatives? Join the Board Leadership Team as we explore the effective engagement of stakeholders and how to build meaningful relationships between the district and community.

PRESENTERS: Marcia Herring, Caden Frank & Kari Stephens - NASB



B5 KSB GOES TO HOLLYWOOD: PUBLIC COMMENT IN ACTION!

Public comment, our favorite topic! What, exactly, is permissible? What does a patron have to disclose before speaking? Is repetition permitted? What if they want to talk about students or staff members--we can stop that, right? This session will be interactive and display the horrible acting chops of the attorneys from KSB. We'll actually demonstrate and talk through how we recommend boards and administrators handle tricky situations dealing with public comment at board meetings (and a few bonus scenes board members deal with all the time).

PRESENTERS: Bobby Truhe, Karen Haase, Steve Williams, Coady Pruett, Jordan Johnson & Sara Hento - KSB School Law



B6 LEAD NEBRASKA: LEADERSHIP DEVELOPMENT TO ADDRESS ED PIPELINE SHORTAGES FOR ADMINISTRATOR CANDIDATES



ESU 6, in partnership with UNL Educational Administration and NCSA, have implemented an innovative program to address Ed leadership shortage challenges. The grant focuses on developing teacher leaders and fostering readiness for pursuing educational leadership through Ed Ad program pathways. Content was delivered through a series of seminars focusing on foundational skills of school leadership. Learn how ESU 6 and UNL are partnering to promote the next generation of Nebraska Ed Leaders!

PRESENTERS: Scott Sturgeon & Nick Pace - UNL; John Skretta - ESU 6

THURSDAY BREAKOUT SESSIONS



B7 BOARD MEMBERS, SOCIAL MEDIA AND FREE SPEECH

Social media has become such a prevalent communication platform in today's society. Questions can and do arise with whether an elected public official's social media site is purely personal or has spilled over to the public domain. In this session, we will discuss some of these issues and how courts are addressing this. We will also discuss other communication media, including emails, text messages and the like.

PRESENTERS: Derek Aldridge & Josh Schauer - Perry Law Firm



B8 WOOD RIVER RURAL SCHOOLS RESPONDS TO HEALTH CARE WORKER DEMAND WITH CNA PROGRAM

To help meet demand for medical field workers, Wood River Rural Schools has established a Certified Nursing Assistant program. This was a collaboration with Central Community College, the Wood River community, and generous local donors. With this in-school opportunity, students are prepared for high demand, high pay, high skill careers in medical care. For those students who have a career interest in medicine, becoming a CNA gives them a valuable experience that opens many doors in their future. Join Shelby Allan, WRRSD School Nurse, plus past and current students as they discuss the ins and outs of this program.

PRESENTER: Shelby Allan & Terry Zessin - Wood River Rural Schools



B9 WHEN YOUR SCHOOL'S SAFETY IS UNDER ATTACK...WHAT I WISH I WOULD HAVE KNOWN PRIOR

We often say "it will never happen to us." We all have safety teams, crisis teams, and threat assessment teams...but things still happen. There is only so much the pieces of training and manuals can provide when a crisis strikes. This session will provide all the things I learned and wish I would have known prior to an incident that we all thought "would never happen to us."

PRESENTER: Stephanie Kaczor - Riverside Public Schools



B10 DIGITAL WISE PARENTING TO CREATE DIGITALLY FIT STUDENTS

What do adults need to be aware of when devices are a big part of children's lives? The core of many of the issues seen in schools originate from digital platforms, apps, and media. Exposure to digital nuances impact all of us on a behavioral, mental, and emotional level. Developing our digital wisdom will make us more mindful of the best practices to assist students with better digital: citizenship, literacy, privacy, and navigation within the virtual world to be safer and more secure in the real world. We will discuss: platform pressures, synthetic media, emotional exploitation, and digital fitness. Digital parent academies are needed to give them the tools to build a child's digital wisdom framework for safe platform participation.

PRESENTER: Jay Martin - NDE



LEARNERS LEADING LEARNERS

THURSDAY BREAKOUT SESSIONS

SUPERINTENDENT OF THE YEAR WILL BE RECOGNIZED AT THE THURSDAY LUNCHEON



Previous Winners Include:

2024 - ANDY RIKLI, PAPILLION LA VISTA	2012 - BILL MOWINKEL, GRAND ISLAND NW	2000 - STEVE, JOEL, BEATRICE
2023 - MARK LENIHAN, WAYNE	2011 - MIKE CUNNING, HERSHEY	1999 - KENNETH ANDERSON, HASTINGS
2022 - TERRY HAACK, BENNINGTON	2010 - KEITH LUTZ, MILLARD	1998 - KEN BIRD, WESTSIDE
2021 - JIM SUTFIN, MILLARD	2009 - STEVE RECTOR, SOUTH SIOUX CITY	1997 - RICK BLACK, CONESTOGA
2020 - MARK ADLER, RALSTON	2008 - LARRY RAMAEKERS, AURORA	1996 - GARY HAMMACK, KEARNEY
2019 - MIKE TEAHON, GOTHENBURG	2007 - ROGER BREED, ELKHORN	1995 - MARTIN PETERSEN, ALLIANCE
2018 - JOHN SKRETTA, NORRIS	2006 - RICHARD EISENHAUER, LEXINGTON	1994 - VANDLE PHILLIPS, SOUTH SIOUX CITY
2017 - CAROLINE WINCHESTER, CHADRON	2005 - ROY BAKER, NORRIS	1993 - FRED BELLUM, COLUMBUS
2016 - JAY BELLAR, BATTLE CREEK	2004 - DAN ERNST, WAVERLY	1992 - GLENN LARSEN, ADAMS CENTRAL
2015 - BRIAN MAHER, KEARNEY	2003 - RANDY NELSON, NORFOLK	1991 - NORBERT SCHUERMAN, OMAHA
2014 - STEVE BAKER, ELKHORN	2002 - PHILIP SCHOO, LINCOLN	1990 - DOUG CHRISTENSEN, NORTH PLATTE
2013 - KEVIN RILEY, GRETNA	2001 - KEITH ROHWER, NEBRASKA CITY	1989 - DONALD STROH, MILLARD



C - BREAKOUT SESSIONS THURSDAY, NOVEMBER 16 - 2:15 TO 3:15 PM



C1 STUDENT VOICES

Students from Nebraska high schools share their perspectives on issues that are important to the leaders of tomorrow.



C2 ADDRESSING DIVERSE POPULATIONS IN RURAL DISTRICTS TO ENSURE QUALITY EDUCATION IN GRADES PK-12



Lexington Public Schools will share how it is addressing the needs of the whole child in a rural district with a diverse population and student needs. From programs that support EL/Migrant populations to students experiencing poverty and trauma, LPS representatives will share some of the programs and approaches they have implemented to ensure all students are prepared to learn and succeed.

PRESENTERS: John Hakonson, Angie Kovarik, Annette Fitzgerald - Lexington Public Schools



C3 ATHLETICS, ACTIVITIES, AND THE LAW

School athletics and activities present unique legal challenges. From name image and likeness (NIL) to transgender participation, these are hot button issues that impact all schools. In this session, we will discuss those matters along with important topics such as Title IX, booster club funds, and activities discipline. These are emerging areas of the law that are constantly impacted by court decisions and legislative activities, and it is important to stay ahead of the game (pun intended) on these topics.

PRESENTERS: Josh Schauer & Derek Aldridge - Perry Law Firm



C4 WALKING ALONGSIDE THE BOARD THROUGH SUPERINTENDENT EVALUATION AND BOARD SELF-ASSESSMENT

Evaluating the superintendent is one of the primary functions of the board. Eliminate the obstacles that distract the board from administering an efficient and effective evaluation process. Are you allowing the superintendent to complete a self-assessment and do all board members participate in the evaluation of the superintendent? Join us to discuss the importance of the evaluation tool, protocols, and procedures for administering a fair and professional evaluation, plus adoption of goals to support superintendent accountability for growth of the district and his/her professional leadership.

PRESENTERS: Marcia Herring & Katie Corfield - NASB

TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

THURSDAY BREAKOUT SESSIONS



C5 PERSONNEL MATTERS: FACT, FICTION, AND FUNCTION

Quality staff members make all the difference, and boards and administrators appropriately spend a lot of time, energy, and money ensuring students receive a top-notch education from excellent educators. It doesn't always work out that each educator is a fit for each school, and vice-versa. This presentation will make sure everyone understands their role and responsibilities during personnel cases, from the evaluation process through the school board hearing, focusing on key elements that prove difficult or frustrating every time. Whether you've been through it or not, there's always more to know!

PRESENTERS: Karen Haase, Steve Williams & Jordan Johnson - KSB School Law



C6 RETAINING & HIRING MUSIC TEACHERS IN SMALL SCHOOLS

Music education is an integral part of a student's physical, mental, and emotional health. There is a concern across the state that small schools (especially those in more rural areas) are not filling their music positions. NSBA (Nebraska State Bandmasters Association), along with some administrators from across the state are going to share the efforts that are being made to prevent their small schools from being a "stepping stone" job and instead make it a "forever" job where their music teacher(s) can build a program and have a desire to stay.

PRESENTERS: Emiley Bond - Nebraska State Bandmaster Association; Anna Sake - Palmer Public Schools



C7 WHAT HAPPENS IN CLOSED SESSION, STAYS IN CLOSED SESSION?

Closed session can be a very complicated area of the law. In this session, we will walk through the legal requirements and case studies involving entering into closed session, discussions during closed session, "leaks" from closed session, and other legal and practical issues that may arise during (or after) closed session. We will also discuss how to make the proper motion to enter into closed session, how to exit closed session, and how closed session entrance and exit should appear in minutes.

PRESENTER: Justin Knight - Perry Law Firm



C8 REFRAMING THE FOUR-DAY WEEK DEBATE: STUDENT ENRICHMENT AND SUPPORTING THE PROFESSION

The move to a four-day school week and implementation of Optional Enrichment Fridays has realized some positive outcomes for both students and teachers! Our district's innovative approach to providing enrichment opportunities for students, meeting the needs of families, and tackling dwindling enrollment is now in its fifth year. This session provides an overview of implementing a radical change through the lenses of current research, community consultation, student engagement, and district leadership. The lessons learned in the process and plans for the future will be presented.

PRESENTER: Evelyn Browne - Banner County School



C9 LIKE FREE, BUT STILL HIGH QUALITY?

The current reality in education is; tight budgets, staff shortages, unfunded mandates, and expensive materials. ESU 5 has looked at Open Education Resources (materials FREELY available online). We have vetted these units for quality and have put together a coherent K-12 science curriculum from these FREE units. Most of our units are already ranked "high quality." Interested in getting access to our FREE, vetted curriculum for your school? Come to this session and you will leave with FREE access to the units we have collected as well as our suggested scope and sequence for implementation.

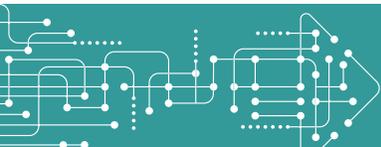
PRESENTER: Annette Weise - ESU 5



C10 ESU BOARD MEMBER UPDATE

Attend this session for a review of events from the past year and a preview of the programs of interest to ESUs across the state.

MODERATOR: Jim Luebbe - NASB



D

D - BREAKOUT SESSIONS THURSDAY, NOVEMBER 16 - 3:30 TO 4:30 PM



D1 WHO WILL BE YOUR DISTRICT'S NEXT SUPERINTENDENT?

Are you concerned about hiring a high-quality superintendent should your current superintendent resign? If so, then the Nebraska Association of Professors of School Leadership (NAPSL) would like to partner with you in developing solutions that will ensure future high-quality leaders for our Nebraska schools. During this session, NAPSL will facilitate conversations focused on Nebraska school leaders. The session will review Nebraska's history of superintendents along with examining how future Nebraska superintendents must be more diverse to keep up with demand. Board members and superintendents are encouraged to attend.

PRESENTERS: Michael Sieh - Wayne State College; Kevin Riley - UNO; Shavonna Holman - UNL



D2 EHA BENEFITS UPDATE



Overview of the health and dental plans available to EHA schools, member engagement programs, and an opportunity to address your benefit questions.

PRESENTERS: Brett Young - BCBS; Greg Long - EHA



D3 SCHOOL LAW JEOPARDY FOR BOARD PRESIDENTS



This session is targeted to current and aspiring school board presidents. From preparing agendas, managing public comment, and serving as the "chair" of the board, we will walk through a board president's legal "dos" and "donts."

PRESENTER: Justin Knight & Josh Schauer - Perry Law Firm



D4 DIGITIZING AND STREAMLINING YOUR BOARD MEETINGS AND STAFF NEGOTIATIONS



The days of using paper and manual calculations are slowly coming to an end. In this session, you will learn the features and benefits of the Sparq Meetings and Negotiations platforms; some of our tips and tricks for becoming more proficient and efficient; and what new changes have been added that make your life easier.

PRESENTERS: Nicole Kobus & Darion Miller - Sparq Data Solutions



D5 DUELING PIANOS, SCHOOL LAW STYLE

You've got the requests; they've got the keys. Jim and Karen will have some pre-planned topics to cover, and then they will open it up for requests! From personnel/student issues to the First Amendment, anything goes. Bring your questions and requests, and Karen and Jim will keep it 100 (or at least PG-13).

PRESENTERS: Jim Gessford - Perry Law Firm; Karen Haase - KSB School Law



D6 WHY DO SCHOOL BOARDS NEED TO PAY ATTENTION TO BIRTH TO FIVE?

You can't care about children's reading proficiency, academic success, and high school graduation rates without caring about quality early childhood education. The foundation for all future learning is built during children's earliest years. Yet, Nebraska does not have enough programs. Get insights from a new survey that shows Nebraska voters want early education supported like K-12 and higher education. Hear from school leaders about how they are leveraging funding sources and partnerships to build a birth-through-third grade continuum. Also learn how We Care for Kids can help.

PRESENTER: Kara Ficke - We Care For Kids



D7 HELPING HANDS

The North Platte Public School district's Helping Hands program is designed to have one college-aged student come into the classroom to serve as a positive mentor/role model to students with behavior needs. The Helper will support the student in the classroom by helping to keep the student on task, assist the student with coping skills, follow and implement Behavior Improvement Plans, and help identify the good things the student does during their time with them. The college students have received training from local Licensed Mental Health Providers.

PRESENTERS: Todd Rhodes & Brandy Buscher - North Platte Public Schools

FRIDAY BREAKOUT SESSIONS



CLASSROOM SHOWCASE FRIDAY, NOVEMBER 17 - 8:00 TO 11:30 AM



NASB DELEGATE ASSEMBLY FRIDAY, NOVEMBER 17 - 8:00 TO 9:30 AM



NASA MEMBERSHIP MEETING FRIDAY, NOVEMBER 17 - 8:00 TO 9:30 AM



E - BREAKOUT SESSIONS FRIDAY, NOVEMBER 17 - 9:15 TO 10:15 AM



E1 LOCAL VETERANS' HISTORY PROJECT

The Congressional Veterans History Project 2000 was designed to record the memories of WWII Veterans across the Nation. Unfortunately, most schools are still unfamiliar with this project and these memories are lost. Using the interview questionnaire from the CVHP our High School has interviewed around 60 area veterans who served in WWII to the present day. What we have learned is our students and veterans develop a unique relationship and learning opportunity. Students develop these skills: organizing, greeting, interviewing, listening, recording, writing, summarizing, and thanking. Skills that reach across the curriculum. Veterans benefit by seeing our community's youth being attentive and appreciative of the sacrifices service requires.

PRESENTERS: Lance Swanson - South Sioux City Community Schools; Dwight Freiberg & Steve Shadle - Siouxland Freedom Park



E2 BOARD COMMITTEES - HOW TO EFFECTIVELY UTILIZE COMMITTEES



One Board's journey from near non-existent committee meetings to routine committee meeting utilization. Learn about the effect on board cohesiveness and communication, Board/Superintendent relations, community engagement and the evolution to more effective and efficient Board meetings.

PRESENTER: Alicia Beavers - Elm Creek Public Schools



E3 HOT TOPICS IN SCHOOL CONSTRUCTION AND FINANCING

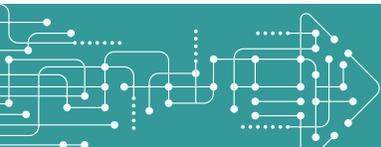


Administrator Polk & Buildings and
Grounds Committee



In this session, we will discuss some of the basics of the statutory requirements for school districts contemplating facility construction projects. We will also discuss considerations of financing, including bond issue elections, assistance in this approach for school districts and the dos and don'ts for school districts. Finally, we will discuss some pitfalls that can occur in school construction.

PRESENTER: Derek Aldridge - Perry Law Firm





E4 ACCESS TO OVERALL WELL-BEING



ESU 2 Team ACCESS (All Children Celebrated Educated Safe & Successful) is a program to support students, families, and districts by expanding services and programs that aim to address overall well-being. Team Access was created as a single entry point for our school districts to access our social support services. Our goal is to work together behind the scenes, to make it easier for schools to navigate our many social support programs. The presentation will review how ESU 2 Team ACCESS staff help coordinate services, provide educator training, and support through small group instruction or mental health counseling.

PRESENTERS: Taira Masek & Megan Reese - ESU 2



E5 PAIN IN THE APP, V. 9.0



It's hard to believe it, but this annual favorite is now a 3rd grader! We will take board members and administrators through the most relevant and recent cases with information related to the intersection of schools and student use of technology and social media.

PRESENTERS: Karen Haase & Sara Hento - KSB School Law



E6 RECOGNITION: IT'S MORE THAN JUST A THANK YOU

Workplace wellbeing is a hot topic in many school districts. Terms such as "self-care" are casually thrown around, but what is the right way to show meaningful appreciation to staff members? According to a recent Gallup survey, only 31% of U.S. teachers report feeling engaged at work. This means, almost 70% of teachers are going to work burned out or feeling depleted. In this session, attendees will learn the best practices in workplace recognition, strengths-based leadership, and engagement.

PRESENTER: Hannah Miller - TeamMates Mentoring



E7 ARTIFICIAL INTELLIGENCE (AI) & REMOTE LEARNING ISSUES - WHERE ARE WE HEADED?



Social media and Artificial Intelligence (AI) technology are changing the global framework of public education at a faster pace than ever before in history. From AI software programs designed to modify instructional delivery to meet each individual student's needs, to now, students using AI to complete their homework. Are we set for teacher email signature lines like "I'm teleworking on Mondays and Wednesdays," now common place in the private sector? We will explore the parameters of where public education is heading.

PRESENTERS: Jim Gessford & Justin Knight - Perry Law Firm



E8 MISSION: MENTAL HEALTH

Mission: Mental Health is an original mental health initiative that was implemented at Lakeview Community Schools during the school year. Administrators and school counselors worked together to create this initiative to help prevent staff burnout and boost staff morale throughout the district. The initiative provided quarterly incentivized challenges to help staff members focus on taking care of themselves, checking in on their coworkers, and bringing awareness to mental health. The initiative was supported by community businesses with donations as incentives for staff. Mission: Mental Health was positively viewed by staff members, improved culture, and promoted mental health wellness.

PRESENTERS: Aaron Plas - Bennington Public Schools; Mollie Rambour, Paige Rambour & Miranda Hellbusch - Lakeview Community Schools



F

F - BREAKOUT SESSIONS FRIDAY, NOVEMBER 17 - 10:30 TO 11:30 AM



F1 WELLNESS 4ALL MENTAL HEALTH PROGRAM

Attendees will learn about the impactful Wellness 4ALL mental health program that began in 2017 at Educational Service Unit 5 (ESU5). Fast forward six years, the program supports all 10 districts in ESU5, and an additional three districts outside of ESU5.

PRESENTERS: Jen McNally, Brenda McNiff & Jamie Mapp - ESU 5



F2 ADDRESSING THE SUBSTITUTE TEACHER SHORTAGE, SERVING DIVERSE LEARNERS

Since December 2020, Central Community College has helped metro and rural schools address the critical substitute teacher shortage. Come and learn how CCC quickly responded by creating an accessible, engaging, informative human relations course. More than just a training, the course's design helps students gain a basic understanding of cultures' contributions to our pluralistic society as well as provide beginning strategies to advocate for human dignity and individual rights. Presenters will share a course outline and student stories of growth. The course is offered most every month and has been delivered to over 1,500 students and substitute candidates.

PRESENTER: Abie Ott - Central Community College



F3 NEGOTIATIONS FOR BOARD MEMBERS

Negotiations is one of the most important functions of a school board. In fact, "personnel" is the largest item of a school district's budget. This session will walk through the statutory requirements for negotiations. We will also give boards an update on negotiations "hot topics" and ideas for the 2023-2024 negotiations season.

PRESENTER: Justin Knight - Perry Law Firm



F4 CHECKING THE PULSE OF YOUR DISTRICT

Over the past 3 years education has changed. Boards, administrators, teachers, and students have handled situations and issues no one thought possible. So how is your district doing? How are you: Board Member? Superintendent? How are your Administrators? Staff Members? Students? Research shows that engaging all stakeholders is one way to "check the pulse of the district," grow student success, keep teachers, and gauge well-being of the school district. This session will address the importance of stakeholder engagement to help districts continue to better their climate and culture and grow student success.

PRESENTERS: Kari Stephens & Marcia Herring - NASB



F5 PICKING YOUR OWN CONTRACTOR

Do you have a new construction project or a large renovation coming up? Do you need some construction management input before finalizing your design? Do you want the opportunity to select your construction manager based on experience and quality rather than just the lowest responsible bidder? Steve Williams and Coady Pruett will discuss the construction management at risk option for school districts, including when you can use a CM, the selection process, advantages, and how to avoid pitfalls. Any school board members or administrators who are thinking about an upcoming construction project or renovation should attend this session.

PRESENTERS: Steve Williams & Coady Pruett - KSB School Law



F6 ORIENTATION AND MENTORING...STARTING OFF ON THE RIGHT FOOT

As board members, new or old, are there expectations for you as a board member that have been shared by board leadership or by the superintendent/administrator? Do you know where to access policies, staff information, board meeting minutes/agendas? Is there training you need to attend? What are the goals of the board? This session will provide a practical template for Board Orientation and Mentoring for school district or ESU boards. Please join us for this practical learning session, to enhance your school board member onboarding process.

PRESENTER: Larianne Polk - ESU 7

FRIDAY BREAKOUT SESSIONS



F7 WE DON'T HAVE A POLICY ON TRANSGENDER STUDENTS, BUT SHOULD WE?

The law and guidance surrounding transgender students is changing faster than ever before. In this presentation, attorneys from the Perry Law Firm will address the current status of the law concerning transgender students and will address when, if ever, your board should consider adopting a policy regarding the rights and privileges of transgender students.

PRESENTERS: Greg Perry & Haleigh Carlson - Perry Law Firm



F8 A LISTENING SESSION WITH MEMBERS OF THE STATE BOARD OF EDUCATION

Share your thoughts on statewide education policy with members of the State Board of Education. State Board members are particularly interested in what is currently affecting local school boards and districts, and the solutions you have to offer for these issues. Topics may include school accountability, accreditation, and approval; educator certification; and statewide assessment, among others. Attending this session is a great opportunity for you to have your voice heard among members of the State Board of Education.

PRESENTERS: Ryan Foor - NDE; Patti Gubbels - State Board of Education



ANN MACTIER - SCHOOL BOARD MEMBER OF THE YEAR WILL BE PRESENTED AT THE FRIDAY LUNCHEON

Previous Winners Include:

2022 - MARCIA MAHON, SOUTH SIOUX CITY
2021 - STEVE KOCH, HERSHEY
2020 - MARIAN HOLSTEIN, WINNEBAGO
2019 - VALERIE FISHER, PAPPILLON-LA VISTA
2018 - KATHY DANER, LINCOLN
2017 - BONNIE HINKLE, GRAND ISLAND
2016 - TERRI HAYNES, CHADRON

2015 - LINDA RICHARDS, RALSTON
2014 - BRAD KRIVOHLAVEK, NORFOLK
2013 - PATTY BENTZINGER, NORRIS
2012 - KATHY BARTEK, FALLS CITY
2011 - JULIE AGARD, KEARNEY
2010 - KIM FASSE, ELKHORN
2009 - RON PEARSON, ESU #3

2008 - SANDRA JENSEN, OMAHA
2007 - JOHN HANSEN, BELLEVUE
2006 - FRED TAFOYA, PAPPILLON-LA VISTA
2005 - WAYNE ERICKSON, WISNER-PILGER
2004 - ANN MACTIER, OMAHA

REGISTERING FOR THE CONFERENCE

REGISTRATION FOR THE 2023 STATE EDUCATION CONFERENCE WILL OPEN WEDNESDAY, SEPTEMBER 13, 2023

To register, go to the NASB website at www.NASBOnline.org and log in using your email and password, and click the State Education Conference link.

AS YOU REGISTER, BE SURE TO MAKE PLANS TO ATTEND THE EXHIBITOR RECEPTION FROM 4:00 TO 5:30 PM ON WEDNESDAY, NOVEMBER 15. IF YOU HAVE SPECIAL DIETARY NEEDS DUE TO A MEDICAL CONDITION, CONTACT ABI CARLSON AT 800-422-4572 TO ARRANGE ALTERNATIVE MENUS.



TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG



1311 STOCKWELL STREET
LINCOLN, NE 68502
WWW.NASBONLINE.ORG

RETURN SERVICE REQUESTED

2023 STATE EDUCATION CONFERENCE
NOVEMBER 15-17
CHI HEALTH CENTER - DOWNTOWN OMAHA

LEARNERS LEADING LEARNERS



Co-Sponsored by the Nebraska Association of School Boards
and the Nebraska Association of School Administrators



AESA Annual Conference – Schedule

Here's What We Have Planned For You!

Emerging Issues: Stay Informed on Important Issues. From federal legislation to entrepreneurship, learn with colleagues nationwide about issues that are impacting education, our agencies, and the schools we serve.

Breakout Sessions: Featuring Topics that are Important to ESAs including:

- Resilience
- Building Capacity
- 21st Century Learning
- Governance/ESA Boards

Wednesday, November 29

1 PM: Breakout Session 1
2 PM: Breakout Session 2
3 PM: General Session, Chef Bruno
4:30 PM: Exhibit Hall Opens
4:30-6:30 PM: Welcome Reception

Thursday, November 30

7:30 AM: Continental Breakfast & Networking
8:30 AM: Breakout Session 1
9:30 AM: Breakout Session 2
10:30 AM: General Session, Trudy T. Arriaga
11:50 AM: Networking Lunch
1:15 PM: Silent Auction Closes
1:20 PM: Breakout Session 3
2:20 PM: Breakout Session 4
3:20 PM: Breakout Session 5
4-5:30 PM: Member Reception
4:45 PM: Live Auction

Friday, December 1

7:30 AM: Regional Breakfast
8:45 AM: Breakout Session
9:45 AM: Closing Session, The Disney Institute



ESU 7 Goals 2023-2024

Board of Directors

- Goal 1: By July 2024, the ESU 7 board will create, roll out, and operationalize a formalized process for board recruitment, onboarding, mentoring, and boardsmanship.
 - Pre-Post engagement survey
 - Pre-Post process survey
- Goal 2: By July 2024, the ESU 7 board will attend at least two professional/personal learning events annually.
 - Pre-Post data
- Goal 3: By July 2024, the ESU 7 board will attend the corresponding school district board meetings at least once every two years to report the tailored services provided by ESU 7 and the outcomes measured.
 - Pre-Post data
- Goal 4: By July 2024, the ESU 7 board will create, roll out, and operationalize communication materials detailing tailored services and outcomes.
 - Pre-Post data

Administrator

- Goal: By 2024, use a process to allocate human, fiscal and physical resources in order to maintain (optimize) and develop (innovate) quality services
 - Actions:
 - Operationalize a data rich system to determine services to sunset, modify, and add.
 - Leadership to attend and establish the AESA Business Strategy Framework to learn of alternative funding options
 - Implement system to measure impact of services delivered
 - Work with the board to create long term plan for physical resource allocation
 - Strengthen long term plan for human capital allocation.

Directors

- Goal 1: By 2026, ESU 7 will use an established process to measure implementation and impact of targeted services.
- Goal 2: By 2024, use a process to allocate human, fiscal and physical resources in order to maintain (optimize) and develop (innovate) quality services.

Agency Team

- Goal: By January 2025, ESU 7 will host a professional development regional conference for stakeholder schools and internal ESU 7 staff.



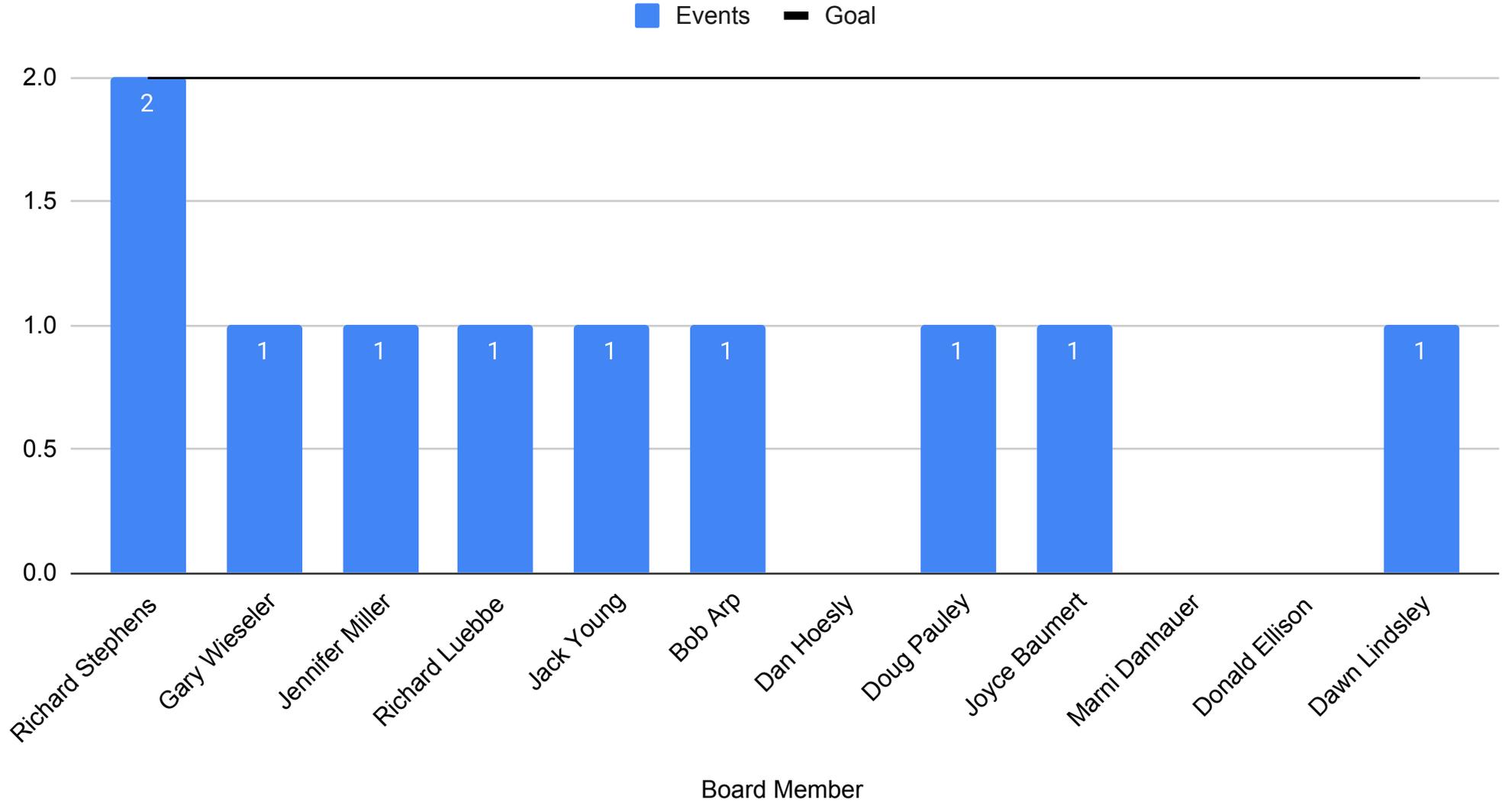
Departments

- Administration:
 - Goal 1: By July 2024, ESU 7 Administrative processes will be highly functional.
 - Goal 2: By July 2024, the Administration Department will explore accounting software programs.
- Cen7ter: Each semester at Cen7ter will prioritize job sites that we can navigate to and from in a timely manner.
- Early Childhood: By May 2025, All ESU 7 PAC members will confidently implement changes needed to IEP/IFSP/MDT processes based on Part B CAPs and new information from NDE and school lawyers.
- Grants:
 - Goal 1: By May 2023, the Grants Department will collect needs assessment data that will be compared to find areas of similarities. Similarities will lead to collaborative opportunities.
 - Goal 2: By May 2024, the Grants Department members will enhance the skills needed to train adult learners.
- Learning Academy: Given data through evidenced-based assessments, we will individualize academic and behavioral interventions as evidenced by implementation of intervention groups by October 23, 2023.
- Mental Health: By May 2024, the Mental Health Department will improve our data collection system to analyze trends and drive service delivery.
- Migrant: Create a framework identifying steps to plan for student services, enrichment programs, and educating communities about MEP.
- Network Operations: During the 23-24 school year, the Technology Department will enhance technology support by establishing subcategories, streamlining feedback processes for projects and tickets, and strengthening training and documentation resources.
- Production:
 - Goal 1: By May 2023, develop and implement a process to manage workflow with limited staff.
 - Goal 2: By May 2024, the Production Department will create a training process for our customers, which will be deployed by Spring, to enable them to fill out order forms properly.
- Professional Development:
 - Goal 1: By May 2023, we will design and implement methods for supporting districts amidst the current educational landscape.
 - Goal 2: By May of 2024, the PD Department will effectively leverage internal expertise to enhance the efficiency of internal and external communication.



- Psychology: By May 2024, the School Psychology Department will assist ESU 7 districts in improving pre-referral processes and data collection.
- Speech: By May 2024, the SLP Department will create a service delivery framework to aid in determining an appropriate service delivery plan (e.g., appropriate IEP minutes, service delivery model, etc.) based on current research, severity, and verification.
- Vision: By May 2024, the Vision Department will create a landing page that will introduce vision staff, services provided, resources and links to support students with visual impairments.

Goal 2 - Professional Events 2023-2024





Service Plan Details: ESU 07

School Name: **ESU 07**

Service Plan Year: **2023 - 2024**

ESU: **ESU 07**

Show Service Descriptions Show Implementation Objectives

STAFF DEVELOPMENT SERVICES (84-002.05A)

1101.00 - Continuous Improvement Process

Workshops, consultation or direct work with school districts to assist with the continuous improvement process 'CIP'. Examples: steering committee meeting, mission/ vision work, data support, data dashboard, comprehensive needs assessment, CIP goal selection, action plans, program evaluation, preparing for the CIP external visit; support for Comprehensive Support and Improvement 'CSI', and Targeted Support and Improvement 'TSI' and Additional Targeted Support and Improvement 'ATSI' student designations.

1102.00 - Multi-Tiered System of Supports (MTSS/RDA)

Workshops, consultation or direct work with school districts to establish Multi-tiered System of Support processes and practices, including Positive Behavioral Interventions and Supports 'PBIS' and Social Emotional and Behavioral Learning 'SEBL'. Examples: regional meetings, team meeting, data analysis, action plans, creating process/protocols, on-site coaching, Targeted Improvement Plan 'TIP', Results Driven Accountability 'RDA', Performance Enhancement and Knowledge 'PEaK' Project, NeMTSS.

1103.00 - Crisis/ School Safety

Training, support and consultation for sustaining, improving and re-establishing school environments that are conducive and supportive of learning. Examples: school safety teams and plans, crisis teams, psychological first aid, standard protocol response training, suicide prevention, staff and student wellness, self care, trauma informed care, school law webinars, Title IX training, de-escalation training (Mandt, Crisis Prevention Institute 'CPI'), equity.

1104.01 - Principal Development

ESU 7 Principals have the opportunity to meet 5 times each year for opportunities to collaborate. Additionally, principal trainings are scheduled as needs are identified.

1104.02 - Superintendent Development

Superintendent networking meetings on ESU campus throughout the year. Visits by ESU Administrator to school district Superintendents to discuss, plan and problem solve services provided to the districts. KSB training series. Perry Law Firm policy updates. Other topics for superintendents.

1104.03 - Board of Education Development

1105.01 - Develop, Revise, and Assess Curriculum based on Standards

Assisting schools in developing, revising, and aligning curriculum based on current content standards through a three-phase process. This process includes understanding instructional shifts, unpacking and prioritizing standards, and creating pacing guides. The final phase of this process could include building proficiency scales, program evaluation, and building assessments.

1105.02 - Instructional Materials Adoption

Instructional materials adoption assistance and materials alignment

1106.01 - Instructional Models

Professional development surrounding instructional models (Danielson, Marzano, ITIP, homegrown, etc.), strategies, and planning.

1106.02 - English Language Arts (ELA) Content Training

Training specific to reading, phonemic awareness, phonics, decoding fluency, comprehension, vocabulary, grammar, and writing instruction and strategies.

1106.03 - Math Content Training

Professional learning based on best practices of content and pedagogy in math, PK-12

1106.04 - Science Content Training

Professional learning based on best practices of content and pedagogy in science, PK-12.

1106.11 - Instructional Strategies

Kagan, Differentiation, Vocabulary, BlendED, Direct Instruction

1106.12 - Other/Non-NSCAS Content Trainings

Trainings and support for content areas not tested through NSCAS. Such trainings as for guidance counselors, special education staff, and para educators.

1107.01 - NWEA Training/Support

NWEA Certified Facilitators providing on-site consultation, training, and data analysis for administrators, teachers and staff.

1108.00 - Technology Integration

Provides professional development of staff and/or individuals with the integration of technology into the classroom.

1108.02 - Digital Learning including BlendEd

Professional learning and direct support for districts and teachers in digital learning. This includes: remote learning, hybrid learning, blended learning, and the tools and resources used to facilitate digital learning.

1109.01 - Classroom Coaching

Cognitive Coaching for Teachers

1109.03 - Principal Coaching

Cognitive Coaching for Principals

1109.05 - Personalized PD

Assistance/mentoring for teachers (or small groups of teachers) needing assistance with implementing specific strategies.

1110.00 - New Teacher Cohort

Study and implementation of research-based, best practices designed to support beginning teachers. Includes a clear focus on career-long excellence in the classroom and the legacy we create. Topics could include: lesson design, classroom management, student engagement, high yield strategies, technology integration, SPED, parent-teacher conferences

1111.00 - Principal/Teacher Evaluation

Evaluation and training support. Example activities: consultation, Staff Evaluation Tool Support, classroom observations, walk through data collection, workshop facilitation, support with Student Learning Objectives, Professional Goal setting

1112.05 - LAN Manager Program

Provide support and training to school LAN Managers.

1112.08 - Special Education PD

Special education trainings offered to school district personnel.

1112.09 - Before Age 5 Training

Workshops, consultation or direct work with individuals who serve children birth to age five.

1112.13 - EL Professional Learning

English Learners Instructional Support--providing guidance, materials, scheduling, placement, and assessment to schools. Not related to Title III grant consortium facilitation services

1112.20 - Career Academy Coordinator

Act as liaison between school districts and post secondary for the purpose of coordinating early college, career academy development, academic plans of study. Will work closely with school district leadership and counselors as well as early college personnel in higher ed institutions.

INSTRUCTIONAL MATERIALS SERVICES (84-002.05C)**1201.00 - Products and Subscriptions**

EdReady, World Book, Other

1202.00 - Media Lending Library

Provides tangible resources for schools. ex: DVDs, Real Care Babies, assessment rentals

TECHNOLOGY (84-002.05B)**1301.00 - Technology Support**

General technology and technical support.

1301.01 - Internet and WAN Support

Support of internet and WAN (Wide Area Network) circuits.

1301.05 - Hardware Repair

Computer, Device, A/V, and other equipment repair.

1301.06 - Distance Learning & Videoconferencing Support

Codecs, Virtual Field Trips, Zoom, etc.

1301.07 - Contracted Technology Support

Dedicated FTE assigned directly to school district(s) under a contract for personnel arrangement.

1301.08 - Planning & Consultation

Strategic planning, general consultations, etc.

1301.09 - Electronic Recycling**1302.05 - Server Hosting**

Physical or virtual server hosting.

1304.00 - Information Security**1306.00 - E-Rate**

Universal Service E-Rate filing and consultation.

STUDENT SERVICES

1401.00 - Program Supervision

Compliance, financials, training

1402.00 - Speech Language

Provide diagnostic, therapeutic, and consultative services for students.

Provide services for Birth-21 years of age in many areas, including receptive language, expressive language, articulation, voice, fluency, literacy, and social communication. Individual plans and service delivery made for each student to ensure FAPE. Participate on transition teams.

1403.00 - Vision

The ESU7 Vision Team provides resources, services, and support in preparing children/youth, ages birth to 21, who have a visual impairment for success in life through collaboration with schools, families, and community agencies. Vision services are available for students experiencing vision problems. Certified vision personnel provide evaluation, consultation, and intervention for these children. This assistance may include the use of adaptive equipment, assistive technology, instruction in Braille, orientation and mobility, and other skills for accessing the general curriculum, and acquire Adapted Core Curriculum skills specific to individuals with vision impairments.

1404.00 - Early Childhood Special Education

Early Childhood Special Education services includes managing referrals and conducting evaluations of children birth to 5 years old. If children are in need of special education services; it also includes evidence based service delivery of comprehensive services in homes, childcare and preschool settings that adhere to IDEA Part C and Part B (619) rules and regulations. The teams also works to smoothly transition verified children to their elementary schools as they move on to kindergarten. Schools can utilize coordinators to help manage their Teaching Strategies GOLD requirements.

1405.00 - Psychology

Provide direct and indirect support through general education and special education processes. Provide individual, team, and systems-level supports and services to various problem-solving teams. Academic, social emotional, and behavioral assessment, consultation, collaboration with classroom teachers, special education staff, specialists, parents, administration, and school personnel to develop an effective plan to meet the needs of each individual student.

1406.02 - Cen7ter

Cen7ter is designed to meet the needs of students ages 14 to 21 with developmental disabilities. Cen7ter's mission is to empower students to use their strengths to assist in preparing each individual to gain employment and independent living skills. Cen7ter program emphasis is placed on life skills academics, social skills, independent living, recreation/leisure, and prevocational opportunities. Cen7ter services are IEP driven and available 1 - 5 days a week.

1406.03 - Learning Academy

The ESU 7 Learning Academy supports students aged 5 - 21 in unlocking their potential by working collaboratively with stakeholders and meeting students where they are academically, behaviorally, and socially to build on their strengths in order to successfully transition back to their prior educational environment.

1407.00 - Resource Coach

The ESU7 Resource Coach focus is working with teachers, other district staff, and families to assist, provide guidance, training, resources, and strategies for working with students by utilizing programming and materials to improve learning through meeting each individual student's needs (ages 0-21).

Training Topics: Functions of Behavior and Behavior Strategies, Classroom Management Strategies, Stages of Behavior Escalation, Least Restrictive Environment, Functional Behavior Assessment/Behavior Intervention Plan, Paraprofessional Roles & Responsibilities, Writing Measurable IEP goals, General/Special Education Teacher Responsibilities, Disability Awareness, Social Skills, and Verbal Behavior Available Services: Implement verbal behavior program, IEP development-how to write measurable goals, District IEP meeting facilitation, Direct teaching to assist IEP implementation, Para, Parent & Teacher training-Behavior strategies, role modeling, coaching, & data collection, Model, instruct and collect data for social skills & functional life skills, Develop data collection systems, Direct student services in the home, Differentiate instruction, Provide resources (web sites, trainings, and curriculum materials, evidence based research)

1408.00 - Deaf Education

Provision of supports and services, including technology and self-advocacy, for students who are deaf or hard of hearing. Examples: Regional programs, direct services, consultation, DHH Teacher, DHH Interpreter

1411.00 - Transition

A transition specialists primary focus is preparing students with disabilities to transition from high school to life after graduation. The specialist supports districts through training opportunities, linkages to agencies and specialists, and providing student workshops on transition-related topics.

1414.00 - Behavior & Mental Health Support

Behavior and mental health support includes conducting Functional Behavior Assessments to determine why a behavior is occurring and then develop a Behavior Intervention Plan to address the challenging behaviors. Individuals providing support works closely with school administrators, teachers, paraprofessionals, and school psychologists. Services can be minimal, such as conducting an observation and helping with classroom strategies, or much more extensive. Some students may require intensive behavior interventions, social skills training and/or emotional behavioral health support. Training for districts to discuss the basics of behavior, classroom strategies to help manage challenging behaviors, de-escalation strategies, and various other topics that the school district specifies are also provided.

1415.01 - Contracted Interpretation-Translation Support

Facilitates interpretation (oral) and translation (written) communication between schools and Spanish-speaking families.

GRANT SERVICES

1501.01 - Autism Spectrum Disorders Grant

The Northeast Regional ASD Network is available to provide Resources and Training to local school districts in the areas of: Assessment and verification of ASD ?Program planning, including identification and implementations of appropriate strategies and interventions for students with ASD The Northeast region has a lending library consisting of books, videos, and other resources that is available to school districts and parents upon request. These may be checked out from the ESU7 Media Department.

1501.02 - Perkins Grant

Provides grant facilitation, management, professional development, and networking for Career and Technical Education teachers through the Carl D Perkins Grant Consortium.

1501.03 - Title 1 Contract

Provide support in coordinating school wide and targeted assistance Title 1 programs. Training and support provided for teachers, administrators, and bookkeepers.

1501.04 - Title IC Migrant Education Program

The Migrant Education Program (MEP) provides supplemental educational and support services to eligible students to assist with their academic success.

1501.05 - Title II-A Consortium

The ESU 7 Title II-A Consortium supports the goal of Title II-A: Increase the academic achievement of all students through strategies such as improving teacher and Principal quality and increasing the number of highly qualified teachers in the classroom and highly qualified Principals and leaders in schools.

1501.06 - Title III - English Learners

Trainings, support and resources to assist schools in meeting the needs of English Learners.

1501.07 - Title IV

Title IV-A Consortium supports the goal of Title IV-A: Well rounded education opportunities, safe and healthy students, and effective use of technology.

1501.09 - Transition Grant

A transition specialists primary focus is preparing students with disabilities to transition from high school to life after graduation. The specialist supports districts through training opportunities, linkages to agencies and specialists, and providing student workshops on transition-related topics.

1501.11 - Planning Region Team

Planning Region 7 is an organized group of parents, advocates and representatives from school districts, agencies, educational service units, Head Start, and other relevant agencies or persons responsible for assisting in the planning and implementation of the Early Intervention Act in each local community or region. PRT also tracks, arranges or provides the required NDE training for PART C providers and is the entity to compliance monitoring of Part C in our 7 counties.

1501.12 - PEaK

PEaK, formerly known as ILCD stands for Improving Learning for Children with Disabilities, a Nebraska Department of Education Initiative designed to enhance program improvement that will result in better outcomes for children with disabilities. The ESU7 PEaK Coordinator assists school districts with their improvement activities for students with disabilities. The Facilitator partners with districts to gather and analyze data in collaboration with the Continuous School Improvement Process and to assist in the development of Targeted Improvement Plans. Each Nebraska school district will develop a Targeted Improvement Plan that will lead to better child and student performance and report annually to NDE on the Plan's progress.

1501.13 - Early Learning Connection (ELC)

Nebraska's Early Learning Connection (ELC) is an integrated system of early childhood professional development. The ELC consists of a statewide hub at the Early Childhood Training Center and seven regional Early Learning Connection partnerships, along with other state and regional partners. It is designed as a system that supports the career and professional development of all who provide programs and services for young children birth through age eight.

OTHER SERVICES

1601.00 - Production/Print Shop

The ESU 7 Production Department provides schools with copy and finishing services, lamination, flash and word cards, writing paper pads, Ellison Cutouts, and poster printing.

1604.00 - Group Purchasing

Volume purchases for various vendor services to optimize purchasing efficiencies for such items as John Baylor, policy updates, etc

1605.00 - Coop Purchasing

Nebraska ESUCC Cooperative Purchasing provides compliant, competitive, aggregated bidding and purchasing to control and reduce costs to its members by maximizing efficiency of resources and processes in Nebraska and Nationally. Cooperative Purchasing is authorized to coordinate purchases for public school districts, nonpublic school systems, other ESUs, and other public agencies, including any county, city, village, school district, or agency of the state government, any drainage district, sanitary and improvement district, or other municipal corporation or political subdivision of the State of Nebraska.

OTHER (NOT A REQUIREMENT OF SIMPL)

Article III, Section 5, D Construction Projects

The ESU shall bid every project for the construction, remodeling, or repair of any building or for site improvements when the contemplated expenditures for the project is in excess of \$109,000.00, or such sum as adjusted pursuant to §73-106. The bidding procedures shall comply with the requirements of state law and shall include the following:

1. Notice to Bidders. The Administrator or designee shall prepare a notice to bidders containing a general description of the scope of the project being bid; the location of the project; the means of obtaining project documents, including plans and specifications; the date and hour bids will close; and the date, hour and place bids are to be returned, received and opened, and a provision that such bids will be immediately and simultaneously opened in the presence of the bidders or representatives of the bidders.
2. Regular Manner of Advertisement for Bids. The notice to bidders shall be published one time in a newspaper of general circulation in the ESU. The notice shall be published at least seven (7) days prior to the date designated for the opening of such bids. The Board or Administrator may, in their sole discretion, elect to utilize further advertisement for bids as it may determine appropriate to secure a sufficient number of qualified bidders for the scope of the project.
3. Bid Opening. When the hour is reached for such bids to close, bids will be immediately and simultaneously opened in the presence of the bidders or representatives of the bidders.
4. Contract Award. The contract shall be awarded to the lowest responsible bidder as and to the extent required by law. When not so required, the award shall be made on the basis of consideration of the contract award criteria set forth in Board Policy for purchases of equipment, materials and supplies.
5. Performance and Payment Bonds. Whenever any contract is entered into for the erecting, furnishing, or repairing of any building or other public structure or improvement, the contractor shall be required, before commencing such work, to furnish a performance, labor and material payment bond. The bond requirement shall not apply, however, to any project bid or proposed which has a total cost of \$10,000 or less unless the Board or Administrator includes a bond requirement in the specifications for the project. The bond shall be in an amount not less than the contract price. The bond shall be conditioned on the faithful performance of the contract and the payment by the contracting party of all laborers and mechanics for labor that is performed and of all material and equipment rental that is actually used or rented in connection with the improvement project and the performance of the contract. Such bond shall contain such provisions as are required by statutes, and be in a form prescribed and required by the ESU.
6. Retention of an Architect or Engineer. The ESU shall not engage in the construction of any public works involving architecture or engineering unless the plans, specifications, and estimates have been prepared and the construction has been observed by an

architect, a professional engineer, or those under the direct supervision of an architect or professional engineer; provided that such requirement shall not apply to any public work in which the contemplated expenditure for the complete project does not exceed One Hundred and Eighteen Thousand Dollars (\$118,000), as adjusted from time to time by § 81-3445 or other applicable law.

7. Additional Procedures. Each bid for which a labor and material bond is required shall be accompanied by a bid bond or certified check in the amount of five percent (5%) of such bid unless the Board or Administration waives such requirement. The Board or Administration may provide for additional procedures for the procurement, opening and acceptance of bids as deemed appropriate for a particular project.

Legal Reference:	§ 52-118 (construction performance and payment bonds) § 73-101 to § 73-106 (bidding construction projects) § 81-3445 (architect or engineer)
Date of Adoption:	September 13, 2018
Date(s) of Revision:	May 16, 2022
Date(s) of Review:	August 21, 2023



Administrator Evaluation

PURPOSE

The purpose of evaluating the administrator is not to micromanage the organization, but to provide oversight and public assurance that the policies are being effectively implemented. The evaluation process offers the Board the avenue to strengthen communication with the administrator and is an ongoing process to enable the board the occasion to provide formal feedback for professional growth (Herring, p. 24). *

PREFACE

The purpose of the following evaluation is to provide a written commentary of the performance of the Administrator of Educational Service Unit 7, as perceived by the Educational Service Unit 7 Board of Directors. The Board is committed to the confidentiality of all statements, but believes the Administrator is free to share any comments with any individual or group that he/she deems appropriate.

RESOURCES FOR THE BOARD'S REVIEW

- Evaluation Policy
- Administrator's contract
- Administrator job description
- Administrator goal(s)
- Evaluation tool

PROCESS: All board members will participate in the evaluation process.

- August Evaluation Committee and Administrator review Evaluation Tool and Evaluation Policy/Procedures.
- September Full Board is provided a paper copy of the evaluation.
Quarterly Report
- October Administrator sends digital evaluation and evaluation resources to the Evaluation Committee Chair in the first week of October. The chair then forwards on to full Board for completion by October Board Meeting. Administrator completes Evaluation Tool as self-assessment and sends to Evaluation Committee on or before October 31.
- November Committee Chair will send the completed Administrator self-assessment to full Board after November 1. Evaluation Committee compiles results of full Board completed evaluations prior to the November Board Meeting.



- December Evaluation Committee meets prior to December Board Meeting to review with Administrator the results of evaluation. Report to full Board in December Board Meeting following Closed Session requirements with Administrator present.
Quarterly Report
- January Confirm Evaluation Committee members. Administrator provides Evaluation Committee with goals and shares with Board at January Board Meeting.
- March *Quarterly Report*
- June *Quarterly Report*

LEVELS DEFINED:

- Unsatisfactory Does not meet component expectations of job description, does not follow through.
- Basic Meets component expectations with little or no growth.
- Proficient Component is implemented consistently with strong leadership.
- Distinguished Component's expectations are exceeded. New strategies are created. Expertise is demonstrated. Knowledge is wide and deep. Work is innovative.
- Not Observed Standard not scored



QUESTIONS ON THE ELECTRONIC EVALUATION:

I. RELATIONS WITH THE BOARD				
Component 1. Communicates with the Board regarding current/new trends in education, programs, procedures, policies, budget, labor relations, staff, and statewide issues.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
II. COMMUNITY RELATIONSHIPS				
Component 2. Maintains two-way interactions with member districts, business partners, stakeholders, media, and legislators.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
III. STAFF AND PERSONNEL RELATIONSHIPS				
Component 3. Provides direction to Leadership Team, resulting in high quality work.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
IV. EDUCATIONAL LEADERSHIP				
Component 4. Provides the vision and leadership supporting schools in their efforts to meet the educational needs of all students.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
V. BUSINESS AND FINANCE				
Component 5. Maintains budgetary controls; monitors activities, initiates timely and effective correcting actions, stays within budget, makes budgetary recommendations and develops facilities management plans and procedures.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
VI. PROFESSIONAL/PERSONAL QUALITIES				
Component 6. Models accepted moral and ethical standards in all professional and personal dealings including multi-cultural and ethnic understanding and sensitivity.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
VII. PROFESSIONAL GROWTH				
Component 7. Takes part in on-going professional development activities both organized and individual.				
*Unsatisfactory	Basic	Proficient	*Distinguished	Not Observed
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
SUMMARY/ADDITIONAL COMMENTS:				

*Herring, M. R. (Ed.). (2015). Leading the board to success: Guidance for the board president (2nd ed.). Lincoln, NE: Nebraska Association of School Boards.



CAFETERIA

BE RESPECTFUL

- Be polite and use good manners
- Stay quietly seated until dismissed
- Keep your food and items to yourself
 - Follow all adult instructions
 - Use school-appropriate language, tone, & volume
 - Be courteous & kind

BE RESPONSIBLE

- Quickly and quietly find your seat
- Raise your hand for assistance
 - Take care of your area
 - Use planner & school property appropriately
 - Use all electronics appropriately

BE SAFE

- Keep walkways clear
 - Maintain personal space, hands & feet to self
 - Report unsafe behaviors & conditions
 - Walk quietly & orderly